

**REMOVE MEMBER
AUTHORIZATION APPLICATION**

Canyon Lake POA Member Services Department
memberservices@canyonlakepoa.com | 951.244.6841 x310

Tract/Lot: _____ Property Address: _____

In order to remove a Member prior to their expiration date, all outstanding items issued must be returned to the Member Services office first. If the items cannot be returned, a \$105 Non-Returned Item Fee can be paid for each outstanding item to remove it from the property.

MEMBERS TO REMOVE

Please list Member(s) to remove:

MEMBER NAME: _____

TYPE OF MEMBERSHIP: _____

MEMBER NAME: _____

TYPE OF MEMBERSHIP: _____

MEMBER NAME: _____

TYPE OF MEMBERSHIP: _____

MEMBER NAME: _____

TYPE OF MEMBERSHIP: _____

MEMBER'S SIGNATURE

Signature of Owner / Property Manager

Date

EMAIL COMPLETED FORM TO MEMBERSERVICES@CANYONLAKEPOA.COM

For Internal Use Only

Date Received: _____	Staff: _____	Submitted By:	OWNER	PM
Verified By:	POA/ID	SIGNATURE	Outstanding Items:	RETURNED PAID NONE