

Board of Directors

Regular Session Board Meeting Agenda

Tuesday, November 5, 2024 - 6:00 P.M.

22200 Canyon Club Drive, Canyon Lake, CA 92587

This meeting may also be joined virtually at vm.clpoa.net

Dial into the Zoom meeting by phone: 1-669-900-6833

Meeting ID: 837 3700 4446

1. **Welcome and Call to Order**

- Pledge of Allegiance
- Verification of Quorum

2. **Approval of Minutes**

- October 1, 2024

3. **Public Official Comments**

4. **Presentations**

- Community Patrol Update
- Member of the Month

5. **Announcements**

6. **Member Comments on Non-Personnel Issues** (30 minutes total and limited to 3 minutes per person)

As a member of this association, you are welcome to address the Board of Directors at Regular Open Session Board Meetings. Please submit a written request to the clerk of the board. Please include your Name and Tract and Lot with your written member comment. All comments shall be limited to three (3) minutes and must be relevant to matters within the CLPOA jurisdiction. The comment section will be limited to 30 minutes total. The Board of Directors reserve the right to limit this section of the meeting to a time they believe is appropriate. Please note: Pursuant to Civil Code §4930, the Board of Directors is prohibited from discussing or taking action on items not on the agenda. Therefore, if a response is given, it will be limited to the following: the matter will be taken under advisement, the matter will be referred to appropriate personnel or a very limited factual response will be provided.

7. **Consent Agenda** (Items A - C)

A. **APPROVAL: Ratify Monthly Financial Statement Review** (Susan Dawood)

Proposed Resolution: That the Board of Directors review and approve the monthly Financial Statements, and all additional required information per Code Sec. 5500.

B. **Report of Executive Session Actions** (Andrea Moreno)

Proposed Resolution: That the Board of Directors review and approve the Executive Session Actions, as written.

C. **Authorization of Liens** (Susan Dawood)

Proposed Resolution: That the Board of Directors authorize the Controller or the appropriate personnel to record the liens against the attached Assessor Parcel Numbers in accordance with Civil Code §5673 in order to secure the debt owed to the Association.

8. Board Action Items

8.1 APPROVAL: Appeals Committee Member Appointment (Andrea Moreno)

Proposed Resolution: It is recommended that the Board of Directors appoint Kelly Clement as a member of the Appeals Committee.

8.2 APPROVAL: Security Advisory Committee Member and Alternate Member Appointment (Ken Toler)

Proposed Resolution: It is recommended that the Board of Directors approve to appoint Sol Linver as a member and Chris Hickok as an alternate member to the Security Advisory Committee; contingent upon execution of the confidentiality agreement, effective immediately.

8.3 APPROVAL: Reserve Funding 3 North Ski Docks (Steve Schneider)

Proposed Resolution: It is recommended that the Board of Directors approve the funding of \$154,000.00 plus a 5% contingency from the Repair and Replacement Fund, 02-670 for the replacement of the 3 docks in the North Ski Area.

8.4 APPROVAL: Reserve Funding to “Year Three” Pavement Engineering Services

Proposed Resolution: It is recommended that the Board of Directors approve entering into a contract for the “Year Three” pavement engineering services as described, in the amount of \$74,006.00 to come from the Road Reserve Fund.

9. Association Reports

- Board Liaison Committee Reports
- General Manager Report (Eric Kazakoff)
- Staff Reports, as written

10. Board Comments

11. Architectural Appeals

A. Arya Khoshal 22621 Canyon Lake Drive South

Appealing ACC Denial of Incomplete Solar Panel Permit

Proposed Resolution: That the Board of Directors uphold the ACC Committee decision and the member’s request for roof to remain as is. It is also requested that the member comply with the conditions of approval.

B. Wesley Hamik 30154 Point Marina Drive

Appealing ACC Denial of Shade Cover in the Side Setback

Proposed Resolution: That the Board of Directors uphold the ACC Committee decision and deny the members request for the patio/shade cover located in the five (5) foot side setback.

12. Next Meeting Date

- Tuesday, December 3, 2024, at 1:00 p.m. – Executive Session

- Tuesday, December 3, 2024, at 6:00 p.m. – Regular Session

13. Adjournment

Please be courteous and respectful to other members, Board of Directors and representatives from Management at all times. We ask that you do not raise hands or interrupt the Board or anyone else who may be speaking. No alcohol shall be permitted and/or consumed at Board meetings and/or Membership meetings. **A member not adhering to these protocols and/or who becomes unruly may be asked to leave the meeting. Failure to comply will result in a special hearing with the Board where disciplinary action may be taken.**

The Canyon Lake Property Owners Association Board of Directors (Board) met in Regular Session on Tuesday, October 1, 2024. President Bill Van Vleet called the meeting to order at 6:01 p.m. Directors present were Alex Cook, Jeff Bill, Joe Kamashian and Greg Doherty. Five Board Members were present. Quorum was met. Also, present were Legal Counsel, Attorney Theresa Felicia; General Manager Eric Kazakoff; Sr. Manager of Planning and Compliance Cheryl Mitchell; Director of Finance Susan Dawood; Director of Operations Steve Schneider; Director of Community Services Tiffany Cribbs; Recreation Manager Jose Montano; Community Patrol Manager Ken Toler; ACC Chairperson Daid Humphrey; Director of Corporate Administration Harmony McNaughton; and Clerk of the Board Andrea Moreno.

1. **Welcome and Call to Order**

Pledge of Allegiance was led by Directory Doherty.
Verification of Quorum by Clerk of the Board Andrea Moreno.

2. **Approval of Minutes**

- September 3, 2024

MOTION/RESOLUTION: Director Cook moved that the Board of Directors approve the Regular Session Board Meeting Minutes, as attached. Director Doherty seconded. Five votes in favor. MOTION CARRIED

3. **Public Official Comments**

The Board heard comments from public officials.

4. **Presentations**

- Allied Universal Security Services Community Patrol Chief Zachary Wells provided a Community Patrol Update.
- Director Jeff Bill recognized the Member of the Month – Ilyssa DeCasperis

5. **Announcements**

General Manager Eric Kazakoff recognized Harmony McNaughton

6. **Member Comments on Non-Personnel Issues**

The Board heard member comments.

7. **Consent Agenda** (Items A - E)

MOTION/RESOLUTION: Upon motion properly made by President Van Vleet item D was pulled.

MOTION/RESOLUTION: Upon motion properly made by Director Cook, seconded by Director Doherty and five votes in favor, items A, B, C, and E were approved.

MOTION/RESOLUTION: Upon motion properly made Director Bill, seconded by Director Kamashian. A roll call vote was held. Five votes in favor, item D was approved.

A. APPROVAL: Ratify Monthly Financial Statement Review

MOTION/RESOLUTION: That the Board of Directors review and approve the monthly Financial Statements, and all additional required information per Code Sec. 5500. APPROVED

B. Report of Executive Session Actions

MOTION/RESOLUTION: That the Board of Directors review and approve the Executive Session Actions, as written. APPROVED

C. APPROVAL: Reserve Funds Transfer

MOTION/RESOLUTION: That the Board of Directors, in compliance with Civil code 5502 and prudent fiscal management, it is recommended that the tax payments be approved for release to the tax authorities. In addition, it is recommended that electronic approval be permitted for this expenditure on an annual basis as attached. APPROVED

D. Approval: Reserve Funds Transfer

MOTION/RESOLUTION: That the Board of Directors, in compliance with Civil code 5515 and prudent fiscal management, it is recommended that the transfer of \$800,000 between the Schwab Road Reserve account and the Schwab CIP Reserve account in order to balance expenditures and contributions between the Operating fund, the CIP fund and the Road Reserve fund for fiscal year 2024. APPROVED

E. Authorization of Liens

MOTION/RESOLUTION: That the Board of Directors authorize the Controller or the appropriate personnel to record the liens against the attached Assessor Parcel Numbers in accordance with Civil Code §5673 in order to secure the debt owed to the Association. APPROVED

8. **Board Action Items**

8.1 28-Day Reading: Rule Revision PC.5.10 Driveways and Additional Parking ITEM PULLED

MOTION/RESOLUTION: President Van Vleet moved that the Board of Directors pull item 8.1 from the agenda. Director Cook seconded. Five votes in favor. MOTION CARRIED

8.2 APPROVAL: Rule Revision PC.4.19 Property Maintenance Required

MOTION/RESOLUTION: Director Cook moved that the Board of Directors approve to revise PC.4.19 Property Maintenance Required, as attached. Director Doherty seconded. Five votes in favor. MOTION CARRIED

8.3 APPROVAL: Club Sanctioning/Girl Scout Troop 939

MOTION/RESOLUTION: Director Cook moved that the Board of Directors approve Girl Scout Troop 939 as a sanctioned club, as attached. Director Kamashian seconded. Five votes in favor. MOTION CARRIED

8.4 APPROVAL: Guest Usage of Common Areas/Amenities

MOTION/RESOLUTION: Director Cook moved that the Board of Directors approve to revise rule GR.2.0, as attached. Director Kamashian seconded. Five votes in favor. MOTION CARRIED

8.5 APPROVAL: Rule Revision GR.2.13 No Smoking

MOTION/RESOLUTION: Director Cook moved that the Board of Directors approve to revise rules GR.2.13 to consolidate all smoking rules into one single, comprehensive rule covering all areas, as attached. Director Doherty seconded. Five votes in favor. MOTION CARRIED

8.6 APPROVAL: Rule Revision GR.4.4H and LR.2.8 Fishing Locations Prohibited

MOTION/RESOLUTION: Director Bill moved that the Board of Directors approve to revise rules GR.4.4H and LR.2.8 to combine GR.4.4h Fishing is Prohibited on Main/North/Treasure Island Causeways and Common Docks with LR.2.8 No Fishing Allowed, as attached. Director Doherty seconded. Five votes in favor. MOTION CARRIED

8.7 APPROVAL: Rule Revision Restaurant Rules

MOTION/RESOLUTION: Director Cook moved that the Board of Directors approve to combine the Country Club and Lodge/Lighthouse sections into one new section titled Restaurant Rules and removing Section I: Introduction, as attached. Director Bill seconded. Five votes in favor. MOTION CARRIED

8.8 APPROVAL: Rule Revision GR.2.10 No Damage to CLPOA Property

MOTION/RESOLUTION: Director Kamashian moved that the Board of Directors approve to revise rule GR.2.10 "No Damage to CLPOA Property", as attached. President Van Vleet seconded. Five votes in favor. MOTION CARRIED

8.9 APPROVAL: Security Advisory Committee Charter

MOTION/RESOLUTION: Director Cook moved that the Board of Directors approve the updated charter removing the red lined section, as attached. Director Doherty seconded. Five votes in favor. MOTION CARRIED

8.10 APPROVAL: Annual Committee Member Appointments

MOTION/RESOLUTION: Director Cook moved that the Board of Directors approve the appointment of the following committee members and necessary chairperson changes to align with the Canyon Lake POA Committee Policy, as amended to remove Ron Kelly from the Senior Work Group. Director Kamashian seconded. Five votes in favor. MOTION CARRIED

8.11 APPROVAL: Bylaws Revision

MOTION/RESOLUTION: President Van Vleet moved that the Board of Directors approve the resolution to revise the Canyon Lake POA Bylaws, as attached. Director Cook seconded. Five votes in favor. MOTION CARRIED

9. Association Reports

- Board Liaison Committee Reports
- General Manager Report
- Staff Reports, as written

10. Board Comments

Directors provided comments.

11. Architectural Appeals

None.

12. Next Meeting Date

- Tuesday, November 5, 2024, at 1:00 p.m. – Executive Session
- Tuesday, November 5, 2024, at 6:00 p.m. – Regular Session

13. Adjournment

MOTION/RESOLUTION: Director Bill moved to adjourn the meeting. Director Kamashian seconded.
Meeting adjourned at 7:24 p.m.

Minutes approved: _____ Approved on: _____

TO: Board of Directors

FROM: Controller

RE: Monthly Financial Statement Review

Background

5500.

Per Davis Stirling Code 5500 the Board shall: do all of the following:

- (a) Review, on a monthly basis, a current reconciliation of the association’s operating accounts.
- (b) Review, on a monthly basis, a current reconciliation of the association’s reserve accounts.
- (c) Review, on a monthly basis, the current year’s actual operating revenues and expenses compared to the current year’s budget.
- (d) Review, on a monthly basis, the latest account statements prepared by the financial institutions where the association has its operating and reserve accounts.
- (e) Review, on a monthly basis, an income and expense statement for the association’s operating and reserve accounts.
- (f) Review, on a monthly basis, the check register, monthly general ledger, and delinquent assessment receivable reports.

Fiscal Impact

None

Recommendation:

Staff recommends that the Board review all financial documents that have been uploaded to the CLPOA drop box per Davis Sterling Code Section 5500. In addition, Staff recommends that the Board of Directors review and approve the attached Financial Statement for the latest monthly close.

Susan C. Dawood, Controller

**Board of Directors
Executive Session Board Meeting Agenda
Tuesday, November 5, 2024 – 1:00 P.M.
POA Conference Room**

CALL TO ORDER
VERIFICATION OF QUORUM

PRESIDENT VAN VLEET
ANDREA MORENO

OLD BUSINESS

NEW BUSINESS

1. Legal Matters (Civil Code 4935(a)) 1:00 P.M.
2. Member Discipline (Civil Code 4935(a))
3. 3rd Party Contract / Agreement Discussion (Civil Code 4935(a))
4. Personnel Matters (Civil Code 4935(a))
5. Adjournment 5:30 P.M.

Date: November 5th, 2024

To: Board of Directors

From: Accounting Department

Board Action/Resolution: Authorization of Liens

Background

Civil Code §5673 requires the Board of Directors to authorize the approval of the recordation of liens against members when they become delinquent. In addition, if the debt continues to remain outstanding and additional charges occur in relationship to the initial debt, the lien may be periodically updated and refiled.

Fiscal Impact

There are fees and staff time required to file the claim. These fees are included in our claim and may be awarded by the judge if we are successful.

Recommendation

It is recommended the Board of Directors authorize the Controller or the appropriate personnel to record the liens against the attached Assessor Parcel Numbers in accordance with Civil Code §5673 in order to secure the debt owed to the Association.

Assessor Parcel Number

- | | | |
|----------------|----------------|----------------|
| 1. 355-203-804 | 12.353-072-006 | 23.355-131-005 |
| 2. 353-182-018 | 13.353-083-017 | 24.351-141-008 |
| 3. 353-192-017 | 14.355-262-014 | 25.354-232-012 |
| 4. 355-132-033 | 15.351-132-006 | 26.354-132-049 |
| 5. 355-023-013 | 16.355-300-019 | 27.355-031-014 |
| 6. 355-123-040 | 17.354-220-008 | 28.351-131-033 |
| 7. 355-036-005 | 18.355-411-024 | 29.353-041-034 |
| 8. 354-152-036 | 19.353-111-005 | |
| 9. 354-212-006 | 20.353-292-015 | |
| 10.355-111-029 | 21.353-223-005 | |
| 11.353-081-001 | 22.355-152-003 | |

CANYON LAKE
PROPERTY OWNERS ASSOCIATION

DATE: November 5, 2024 **Action**

TO: Board of Directors

FROM: Hearing Services

RE: Appeals Committee Member Appointment – Kelly Clement

Background

Kelly Clement is currently the alternate member on the Appeals Committee. The position of member is available due to Ilyssa DeCasperis no longer being on the Appeals Committee.

Fiscal Impact

None

Recommendation

The Appeals committee requests that the Board of Directors approve Kelly Clement as a member of the committee instead of an alternate member.

Andrea Moreno

Andrea Moreno Hearing Services

31512 Railroad Canyon Road, Canyon Lake, CA 92587

951.244.6841

www.canyonlakepoa.com

DATE: November 05 **ACTION:**

TO: Board of Directors

FROM: Community Patrol Manager

RE: APPROVAL – Appoint Security Advisory Committee Member(s)

Background

The Security Advisory Committee charter outlines that the Committee is to be made up of 7 members plus 2 alternates. Currently there are 2 open positions: 1 alternate and 1 member.

The committee has reviewed the open positions and is recommending to following 2 persons be appointed accordingly:

Sol Linver appointed as a member of the Committee.

Chris Hickok appointed to the alternate position.

Fiscal Impact

Recommendation

It is recommended that the Board of Directors approve to appoint the individuals listed above to the Security Advisory Committee.

Ken Toler

Ken Toler, Community Patrol Manager

Date: November 5th, 2024

To: Board of Directors

From: Operations Department

Board Action/Resolution: Reserve Funding to Replace the 3 North Ski Docks

Background

There are multiple aging docks in the POA showing need of replacement. All three North Ski docks have been requested to be replaced by Clubs and Committees. The current docks were installed in the 90's and are made of wood. They are showing signs failure with the wood frame cracking, joint separation, and the decking deteriorating.

We will be reusing the newer ramp on the largest of the 3 docks to reduce cost.

Fiscal Impact

\$152,000.00 plus \$2,000 for survey and a 5% contingency from 02-670.

Recommendation

Staff requests that the Board of Directors approve the funding of \$154,000.00 plus a 5% contingency from the Repair and Replacement Fund, 02-670 for replace of the 3 docks in the North Ski area.

Steve Schneider

Steve Schneider, Director of Operations

Date: November 5th, 2024

To: Board of Directors

From: Eric Kazakoff

Board Action/Resolution: Reserve Funding to "Year Three" Pavement engineering services.

Background

Since 2021, the CLPOA performed Full Depth Reclamation/Reconstruction on 2.7 million square feet and seal coating on 1.3 million square feet of our privately owned roads. GMU Pavement Engineering was the pavement engineering firm for both of those projects - known as "Year One" and "Year Two" Projects. These projects have been extremely successful and GMU performed above and beyond our expectations.

Fiscal Impact

At my request, GMU has now submitted their proposal to provide pavement engineering services for the next "Year Three" project. They will perform deflection testing, subsurface exploration, core samples, ground penetrating radar, lab testing, and develop plans, specifications and a bid package and RFP for the next phase of our multi-year Road Rehabilitation project. This year's scope of work will include seal coating the 1.4 million square feet of roads completed this year, and full depth reclamation on another 325 thousand square feet. The seal coat is essentially "sunblock" for the roads that were done this year, and that work is part of a prudent pavement management program to keep them in good shape for many years. We estimate that the cost of the "Year Three" project will range from 3 to 3.5 million dollars. The fiscal impact for GMU to perform the services just described is \$74,006.00

Recommendation

It is recommended that the Board of Directors approve entering into a contract for the "Year Three" pavement engineering services as described, in the amount of \$74,006.00, to come from the Road Reserve Fund.



Eric Kazakoff, CAMEx, CCAM, CMCA
General Manager

ACTIVITIES DEPARTMENT

Senior Center Dept. 19

- The Senior Committee meets at the Senior Center for their regular scheduled meeting on 1st Tuesdays at 9 am.
- Planning for the Senior Holiday Boutique is underway, and vendors are being sought for the November 9 & 10 event. See Renee Griffiths or Kathy Barbay.
- Senior Christmas party is Friday, December 13th this year.
- Linda Johnson is the chair for the Mardi Gras themed New Year's Party, planning happening now.
- Last Sunday of the month, October 27th was the last Potluck & LCR of the year.
- The Committee is looking into collaborating with 'Helping Hands' to help seniors in need.

Activities Dept. 50

- Planning underway with JWC for Tree Lighting and Sip & Shop.
- Fantastic Car Show planned and executed with the Car Show Planning Committee.
- Activities organized the Maui Sunday event and the return of the Tide pools and the Polynesian dancers on the beach. The crowd was large, the food from the Lodge was excellent and everyone enjoyed dancing with the pros on the beach.
- The Theater Club's play "Beauty and the Beast" was a great hit.
- Harborfest and Rocktoberfest were a great for both The Fine Arts Guild and the Junior Women's Club with Activities helping out at both events.
- The 9/11 event is at the Lodge Terrace from 6:30-8 pm was cancelled due to the fires.
- Park hours are – 8 am-8 pm October 1, 2024 – April 30, 2025
- Community benches throughout community. Give Activities a call, send email or visit our website to order.
- Concerts At the Lodge 2024 Concerts
 - November 2 – Chayce Beckham
 - Almost sold out!

Pool Dept. 54

- Winter Schedule
 - Sunday-Saturday
 - Lap Swim 7-10am
 - Open swim 10am- 6pm
- Aqua Fitness
 - Monday through Friday 9 am (High Intensity)
 - Day Pass- \$3
 - 10 classes punch card- \$25
 - Monthly unlimited punch card- \$35
- Pool stats:
 - Month of October- total- 2,085
 - Aqua fitness and lap swim – 634
 - Open swim – 1,451

Event & Activities Updates

Upcoming Events

- November 2- Pumpkin Succulent Workshop W/ The Garden Club
 - Chayce Beckham Concert
- November 9 & 10 - Senior Center Holiday Boutique

- November 11- City Veterans Day Event
- November 16- JWC Sip & Shop Boutique
- November 20- CLWC Annual Auction
- November 23- Fall Ball Movie Night
 - Art Association Art Show
- November 30- QuarterMania with the Family Matters Club

Classes

- Active Fitness
 - Tuesdays & Thursdays, 10 am @ the Lodge
- Fit Sticks
 - Tuesdays and Thursdays, 9 am @ the Lodge
- Line Dancing
 - Tuesdays (Basic Introduction), 1-2 pm @ the Lodge
 - Tuesdays (Beginners), 2-4 pm @ the Lodge
 - Wednesdays (Improvers), 2-4 pm @ the Lodge
- Restorative Yoga
 - Thursdays, 7 pm @ the Lodge

Committees

Senior Committee – One open position.

Report presented by *Carrie Pratt, Sr. Activities Manager*

COMMUNICATION REPORT

Goals & Campaigns – October 2024

Goals & Objectives

The primary goals of the Communications team this fiscal year are:

- **Foster Community Engagement:** Promote community engagement through social media and digital platforms to connect with the Canyon Lake POA.
- **Build Greater Transparency:** Provide regular updates on projects, publicize key decisions, and make relevant resources easily accessible.
- **Promote Community Recreation & Events:** Highlight local events, club functions, and recreational opportunities to encourage community participation and support.
- **Improve Information Dissemination:** Utilize various communication channels to ensure accurate and timely information reaches community members.
- **Promote Revenue-Generating Amenities:** Support marketing efforts for golf course, restaurants, Happy Camp, propane sales, online store, and gift cards. Emphasize weddings and banquets at the Lodge.
- **Enhance Online Digital Services:** Improve the website's knowledge base, feature event pages, and provide online facility schedules.

Looking Forward

In consideration of our primary goals for this year, below are new campaigns we will be focusing on in the upcoming months:

- **Online Enhancements**
 - Improved Board News Access
 - Created Separate Event Pages
 - Employee of the Quarter Page
- **Upcoming Event Promotions**
 - Chayce Beckham Concert
 - Tree Lighting Festival
 - Ugly Sweater Party at Country Club
 - Holiday Golf Cart Parade
 - Parade of Lights
 - Brunch with Santa at Lodge
- **Member Services Notices**
 - Guest ePasses
 - Canyon Lake Virtual Tours (360)
 - Notify Us & Ask Us
- **Community Notices**
 - Lake Warning Flags
 - Lake Emergency Markers
 - Canyon Lake Camera Program
 - Access & Traffic
 - Electric Bicycle Registration & Riding Best Practices
- **Canyon Lake POA Merchandise Store Redesign**
- **Dining and Event Promotions at Restaurants**
- **Recreation Promotions**
 - Golf Annual Membership Campaign
 - Golf Daily Play Promotion (Canyon Lake residents only)
 - Pickleball Clinic

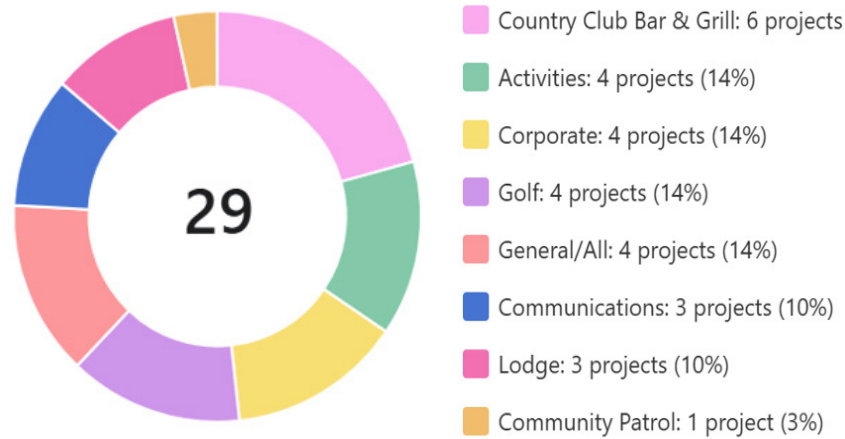
COMMUNICATION REPORT

KPI Dashboard – October 2024

ACTIVE CAMPAIGNS

October 2024

Below are the number of campaigns Communications managed during the month of October, broken down by the departments collaborated with for these campaigns.



HIGHLIGHTS

748

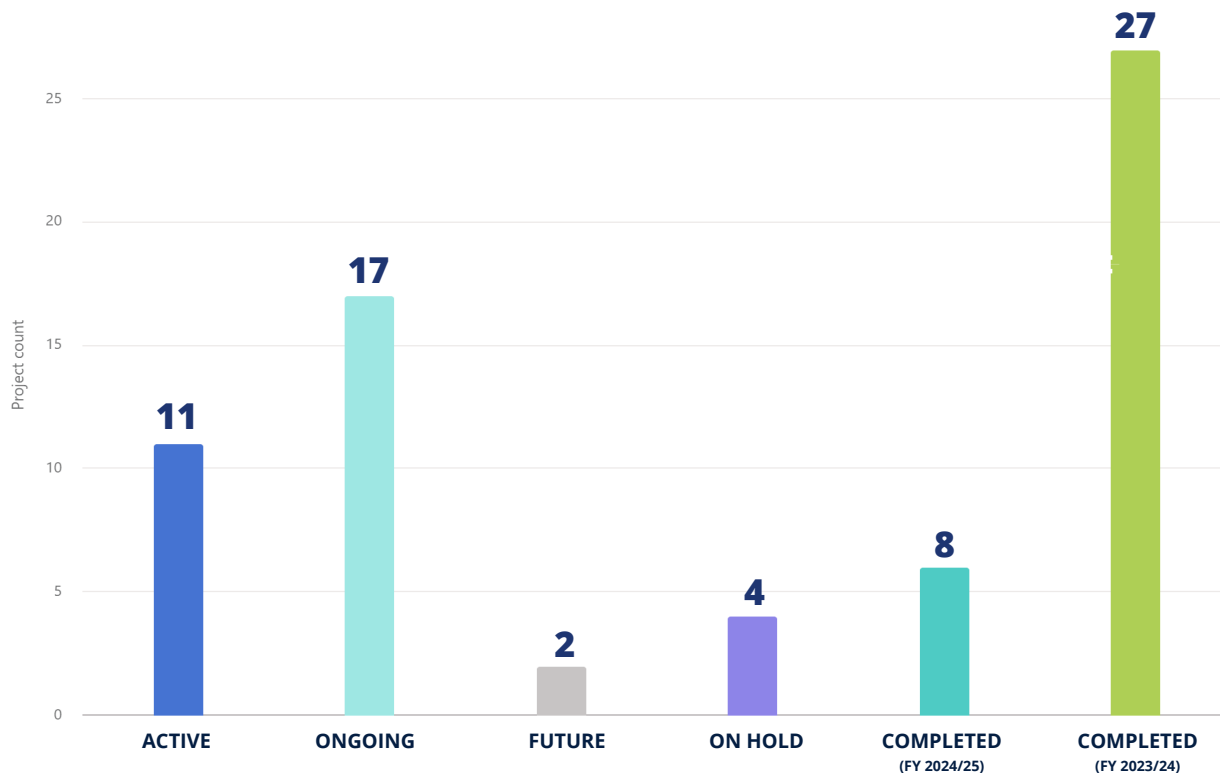
tasks completed
in October 2024

28

club events promoted
in fiscal year 2024/25

CAMPAIGN STATUS

Below is the status of the campaigns Communications manages. These numbers are tracked for the current fiscal year 2024/25 (May 1, 2024 through April 30, 2025).



FEATURE CAMPAIGNS – CANYON LAKE POA

October 2024

Community Promotions

18th Annual CANYON LAKE Car Show 2024

SATURDAY, OCTOBER 5, 2024
9 A.M. – 3 P.M. AT CANYON LAKE LODGE

HUNDREDS OF CLASSIC CARS • VENDORS • RAFFLES • ENTERTAINMENT
VISIT WWW.CLPOA.COM/CARSHOW FOR EVENT DETAILS!

ANNUAL CANYON LAKE JR. WOMEN'S CLUB

Rocktoberfest

OCTOBER 12, 2024, 12 P.M. TO 5 P.M.

HOLIDAY HARBOR PARK
FREE EVENT FEATURING

Local Craft Microbreweries • Food Vendors • Games
Live Music • Merchandise Vendors • Plus More!

BEER TASTINGS WITH PURCHASE
2 Tastings Per Brewery (ID and Wristband Required)
General Admission – Pre-Sale: \$35 | Day-Of: \$45
VIP Admission – Pre-Sale: \$60 | Day-Of: \$70
Buy Tickets at www.clpoa.com/rocktoberfest

SCAN TO BUY TICKETS

Email us at: canyonlakejwc@gmail.com
Benefiting the community via the philanthropic endeavors of the Canyon Lake Jr. Women's Club.

CANYON LAKE LITTLE LEAGUE PRESENTS

TRUNK OR TREAT

GAULT FIELD PARKING LOT
29401 LONGHORN DRIVE

WED. OCTOBER 23
5-7 PM

CLLL

PICKLEBALL CLINIC

SATURDAY, NOVEMBER 9

TWO SESSIONS
11 A.M. – 1 P.M.
1:30 P.M. – 3:30 P.M.

SIGN UP: www.clpoa.com/pickleballclinic

FREE CLINIC!

DEADLINE: THU, NOV 7

Co-hosted by the Canyon Lake POA and the Pickleball Club

CANYON LAKE YACHT CLUB

DOCK-OR-TREAT

SATURDAY, OCTOBER 26

5:30 P.M. ON THE LAKE

WWW.CLVCCA.ORG

HALLOWEEN COSTUME CONTEST

\$25 PRIZE PER CATEGORY!

Kids | Adults | Pets

Post your Costume Photo as a Comment on this Post
For a Chance to Win!
Winners will be announced on Monday, November 4

CANYON LAKE
PROPERTY OWNERS ASSOCIATION

Restaurant Promotions

CONTEST Giveaway!

Comment your favorite dish by Tuesday, October 1, for a chance to win a \$25 gift card! Winner announced Wednesday, October 2!

CANYON LAKE COUNTRY CLUB BAR & GRILL
@canyonlakecountryclub

CANYON LAKE COUNTRY CLUB BAR & GRILL

Upcoming EVENTS

- OCT 04 RAFFIA**
Vocalist @ 6 p.m.
- OCT 07 LINE DANCING**
With Nita @ 5:30 p.m.
- OCT 10 TRIVIA NIGHT**
With Aprilia Bookman @ 6:30 p.m.
- OCT 11 ANYONE'S GUESS**
Best of 80s, 90s, and 2000s @ 6 p.m.
- OCT 13 ACOUSTIC SUNDAY**
With the Spell @ 4 p.m.
- OCT 14 COCKTAILS & KARAOKE**
With DJ Evan @ 5:30 p.m.
- OCT 17 PAINT & SIP**
With Scattered Molecules @ 5 p.m.
- OCT 18 SHANIAGAIN**
Shania Twain Tribute @ 6 p.m.

LIVE MUSIC NO COVER

HAPPY HOUR 2 P.M. TO 6 P.M.

Call 951.246.1773 for reservations

Follow Us on Social Media: @canyonlakecountryclub
www.canyonlakecountryclub.com

SUNSET LOUNGE AND TERRACE

MONDAY NIGHT FOOTBALL

BAR OPEN FROM 4 P.M. UNTIL THE GAME IS OVER

HAPPY HOUR SPECIALS DURING THE GAME

- \$2 OFF ALL APPETIZERS
- \$6 WELL DRINKS, \$6 HOUSE WINE,
- \$6 MARGARITAS, \$6 MARTINIS,
- \$4 DOMESTIC DRAFTS, \$5 IMPORTED DRAFTS

SUNSET LOUNGE AND TERRACE

HALLOWEEN PARTY

Thursday, October 31 | 5 p.m. to 9 p.m.

- MUSIC ENTERTAINMENT BY CODE 415
- COSTUME CONTEST AND PRIZES
- CHILLING DRINK SPECIALS

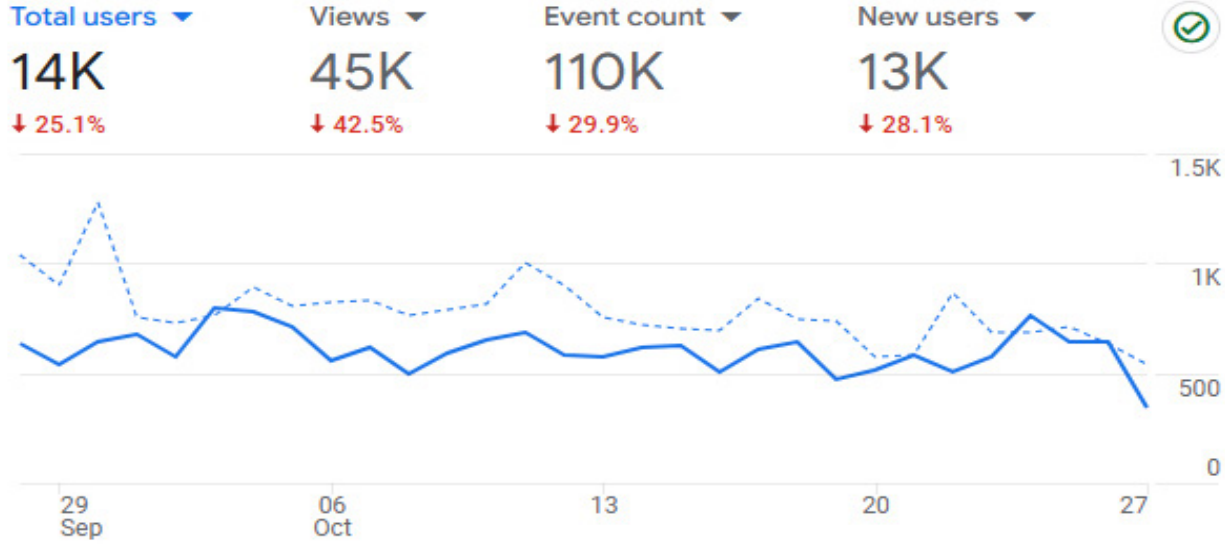
Reservations available at
WWW.THECANYONLAKELODGE.COM

22200 CANYON CLUB DRIVE, CA 92587, CANYON LAKE CA

COMMUNICATION REPORT

Website Highlights – October 2024

Website Analytics Highlights



Top 15 Visited Website Pages

<input type="checkbox"/>	Page title and screen class +	<input type="checkbox"/> ↓ Views	<input type="checkbox"/> Active users	<input type="checkbox"/> Views per active user	<input type="checkbox"/> Average engagement time per active user	<input type="checkbox"/> Event count All events ▼
<input type="checkbox"/>	Total	40,923 100% of total	12,525 100% of total	3.27 Avg 0%	1m 14s Avg 0%	99,284 100% of total
<input type="checkbox"/>	1 Home - Canyon Lake POA	7,385	4,218	1.75	26s	21,183
<input type="checkbox"/>	2 Login - Canyon Lake POA	4,230	1,823	2.32	45s	9,650
<input type="checkbox"/>	3 Home - The Canyon Lake Lodge	1,427	867	1.65	22s	4,098
<input type="checkbox"/>	4 Camping - Canyon Lake POA	1,415	711	1.99	1m 08s	3,857
<input type="checkbox"/>	5 Events - Canyon Lake POA	1,400	850	1.65	34s	3,398
<input type="checkbox"/>	6 Pickleball - Canyon Lake POA	1,310	238	5.50	1m 13s	2,810
<input type="checkbox"/>	7 My Info - Canyon Lake POA	1,242	676	1.84	49s	2,458
<input type="checkbox"/>	8 Make Payment - Canyon Lake POA	1,078	554	1.95	1m 19s	2,026
<input type="checkbox"/>	9 Events Reservation - Canyon Lake POA	1,065	665	1.60	17s	2,613
<input type="checkbox"/>	10 Reservations - Canyon Lake POA	920	721	1.28	3s	2,458
<input type="checkbox"/>	11 Restaurant - Canyon Lake POA	778	611	1.27	14s	1,844
<input type="checkbox"/>	12 Search - Canyon Lake POA	766	353	2.17	1m 23s	1,568
<input type="checkbox"/>	13 Canyon Lake Car Show - Canyon Lake POA	561	375	1.50	39s	1,570
<input type="checkbox"/>	14 Camp Reservations - Canyon Lake POA	548	162	3.38	5m 05s	1,084
<input type="checkbox"/>	15 Events Reservation - The Canyon Lake Lodge	450	284	1.58	15s	1,150

COMMUNICATION REPORT

Social Media Highlights – October 2024

PERFORMANCE SUMMARY

23,165

Followers
Total

385

Published
Posts

333,195

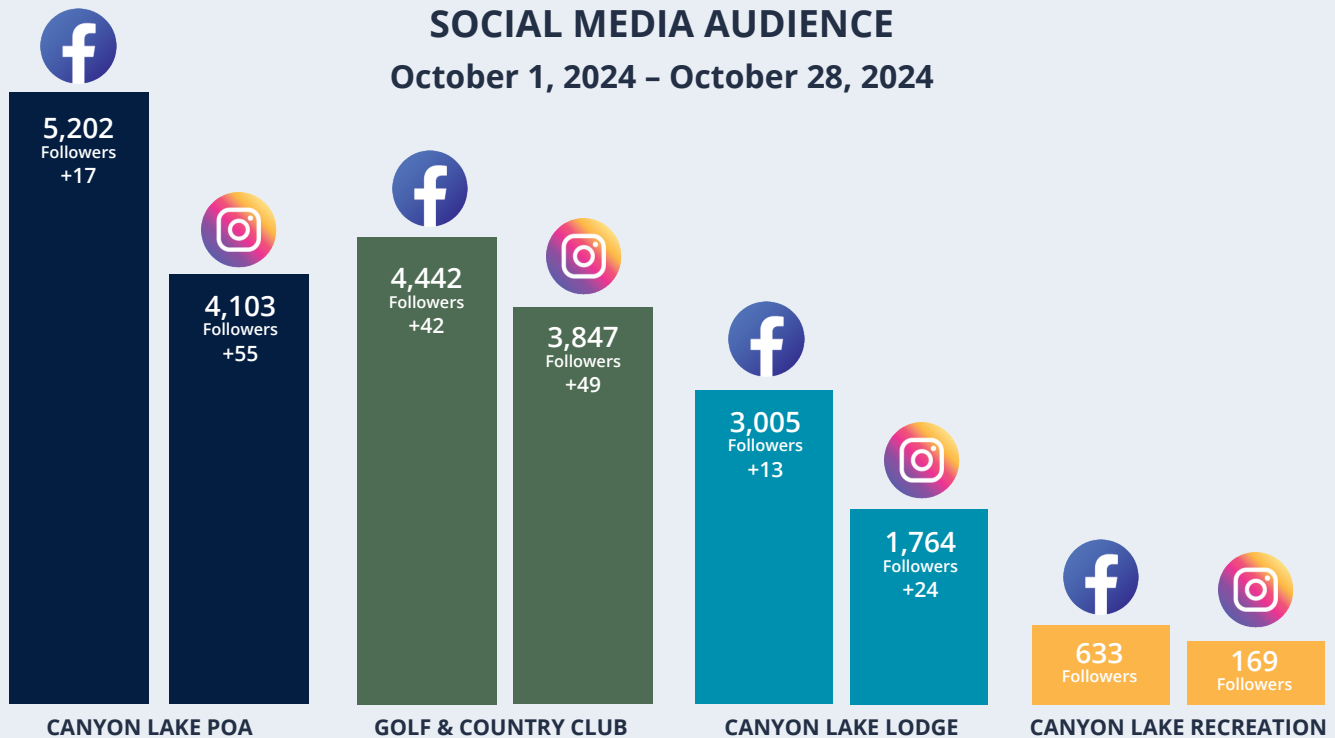
Page
Impressions

232,665

Post
Impressions

SOCIAL MEDIA AUDIENCE

October 1, 2024 – October 28, 2024



PROFILE SUMMARY

Profile	Followers	Growth	Clicks	Engagment	Reach	Impressions
Canyon Lake POA Facebook	5,202	17	2,789	3,727	50,053	55,787
Canyon Lake POA Instagram	4,103	55	24	1,194	52,466	52,392
Golf & Country Club Facebook	4,442	42	1,046	4,516	28,501	66,480
Golf & Country Club Instagram	3,847	49	29	77	6,918	7,235
Canyon Lake Lodge Facebook	3,005	13	937	2,072	64,423	92,031
Canyon Lake Lodge Instagram	1,764	24	38	211	8,839	9,228
Canyon Lake Recreation Facebook	633	1	24	37	1,992	2,233
Canyon Lake Recreation Instagram	169	3	1	35	1,571	1,633

COMMUNICATION REPORT

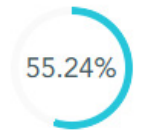
Email Highlights – October 2024

EMAIL DASHBOARD – OCTOBER 2024

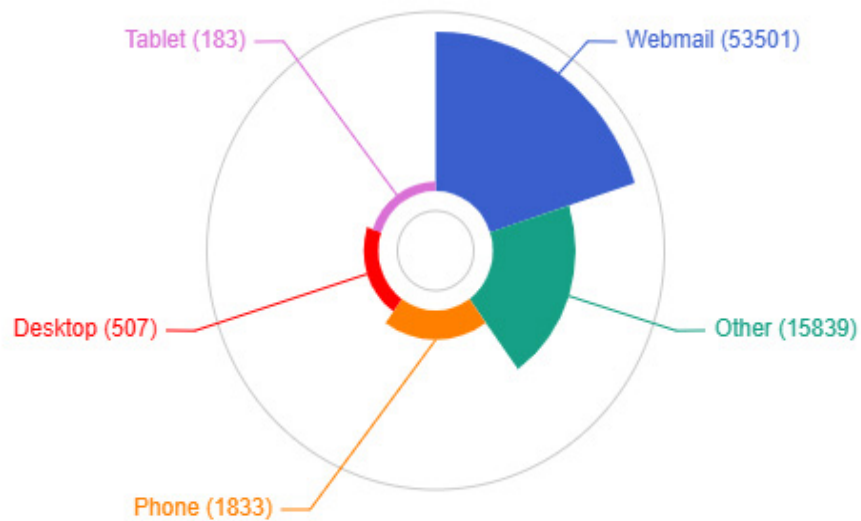
48851
DELIVERED



29306
UNIQUE OPENS



TOP DEVICE OPENS OCTOBER 2024



Webmail (53501) Other (15839) Phone (1833) Desktop (507) Tablet (183)

DELIVERY BY EMAIL CLIENT OCTOBER 2024

- Gmail (21853)
- Yahoo (14572)
- Microsoft Outlook (4778)
- Microsoft 365 (1784)
- Apple iCloud (1539)
- Remaining (4334)



COMMUNITY PATROL REPORT

September 2024

Community Patrol’s primary functions are to provide the community with services that include access control at the entry gates, Rules and Regulations compliance, and incident observation and reporting to the Association. Community Patrol’s services do not replace the services of outside public safety agencies such as law enforcement, fire services, medical services, city code enforcement, etc. In the table below, the “Calls for Service” column reflects the number of calls made by community members based on the violation type.

Citations Issued

Citations Issued	July		August		September	
	Calls for Service	Cites	Calls for Service	Cites	Calls for Service	Cites
Speeding	0	4	0	7	0	12
Parking	52	23	54	26	49	61
Unauthorized Entry	26	9	52	7	25	4
E-Bikes	7	20	12	30	9	29
Noise	13	4	18	3	20	0
Failure to stop at a stop sign	0	59	0	8	0	35
Illegal Riding/Towing	0	4	0	1	0	2

Additional Information

	July	August	September
Total Calls for Service	409	380	354
Call for Service – Unable to Locate	25	28	22
Guest Citations	116	70	60
Service Provider Citations	0	1	0
Member Citations	164	124	145

Warning Citations	139	127	102
Speed Trailer citations	34	34	43
Vandalism	9	2	6
Property Damage	25	14	22
Misc. Violations	120	72	48
School Bus Enforcement	N/A	2	4

Gate Entry Statistics

	July	August	September
Confiscated Guest Passes	197	154	176

Two Guest Lane Entry Protocol*

	July	August	September
Total time in minutes	44	90	25
• Main Gate	44	90	25
• East Gate	0	0	0

*If traffic volume in the guest lane backs up into the nearest intersection, staff in the middle lane will temporarily begin to issue guests passes to improve traffic flow.

Report presented by: *Zachary Wells (Community Patrol Chief)*

31512 Railroad Canyon Road, Canyon Lake, CA 92587
 951.244.6841
 www.canyonlakepoa.com

Marine Patrol Report

October 2024
 (9/23 - 10/27)

Marine Patrol’s primary functions are to provide the community with services that include Quagga Mussel and boat safety inspections, Rules and Regulations compliance, and incident observation and reporting to the Association. In the table below, the “Calls for Service” column reflects the number of calls made by community members based on the violation type.

Citations Issued

CITATION		AUGUST	SEPTEMBER	OCTOBER
LM.2.5	Expired/No Reg (State)	0	1	1
LM.2.6	Expired/No Reg (CLPOA)	3	2	1
LM.2.7	Expired/No Reg at a dock or lift	0	0	3
LM.6.7	Excessive Wake in NO wake zone	0	1	2
LM.7.3	Reckless behavior while operating a motorized boat	0	2	0
LM.9.11	Plowing	0	0	0
GR.2.18a	Loud Noise	0	2	1
GR.4.4	Fishing License	0	0	2
GR.6.2c	Failure to present valid ID	1	0	0
	Other	17	10	5
TOTAL		21	18	15

Warnings Issued

WARNING		AUGUST		SEPTEMBER		OCTOBER	
		VERBAL	WRITTEN	VERBAL	WRITTEN	VERBAL	WRITTEN
LM.2.5	Expired/No Reg (State)	0	0	0	0	0	0
LM.2.6	Expired/No Reg (CLPOA)	4	2	4	0	4	0
LM.2.7	Expired/No Reg at a dock or lift	0	0	0	0	0	0
LM.6.7	Excessive Wake in NO wake zone	14	0	16	1	11	0
LM.7.3	Reckless behavior while operating a motorized boat	6	1	3	1	0	2
LM.9.11	Plowing	4	0	5	0	7	0
GR.2.18a	Loud Noise	0	0	0	0	0	0
GR.4.4	Fishing License	1	1	5	0	1	0
GR.6.2c	Failure to present valid ID	0	0	0	0	0	0
	Other	20	2	26	1	12	2
TOTAL		49	6	59	2	35	4

Additional Information

	AUGUST	SEPTEMBER	OCTOBER
Total Calls for Service	170	108	90
Boat Safety Inspections	33	18	15
Boat Tow (Out of Fuel/Mechanical)	14	17	9
Boat Tow (Adrift)	2	1	1
Battery Assist	4	1	1
P&C Inspector Escort Hours	15	11	14.75
Fish & Game/Other Escort Hours	0	4	4.5
Fishing License Checks	5	5	4
Quagga Inspection	42	29	31
White Tag Applied	43	28	35
Quarantine Tag Applied	0	0	0
Debris/Other Retrieval & Disposal	8	18	15
Days @ Yellow Flag	0	0	0

Boat Operating Hours

	Start Hrs	End Hrs	AUGUST	SEPTEMBER	OCTOBER
Boat 1	2702.4	2814.9	142.6	154	112.5
Boat 2	2031.3	2124.6	104.3	105.6	93.3
Boat 3	1044.6	1053.3	16.1	4.1	8.7
Boat 4	1562.9	1617.6	13.1	37.3	54.7
TOTAL			276.1	301	269.2

Boat Operating Hours & Percentage by Location

	AUGUST		SEPTEMBER		OCTOBER	
	Hours	%	Hours	%	Hours	%
Main Lake	158	57.2	178	58.6	156.3	58.1
East Bay	105.2	38.1	118.9	40	104.2	38.7
North Ski	13.1	4.7	4.1	1.4	8.7	3.2

Incident Report Summary

	AUGUST	SEPTEMBER	OCTOBER
Reports	1	0	0

Incident Report Details

Location	Incident Description

Report presented by: *Dave Martilla (Marine Patrol Captain)*

Date: 11/5/24

To: Board of Directors

From: Planning and Compliance Department – Cheryl Mitchell
Department Report - ACC Committee Overview

Total current items monitored by the department **2283** which includes permit due dates, violations, extension, and escrow inspections, last month **2159**.

Permit Breakdown

1. **1248** Open permit – up
 - a. **64** - new home/major additions – down
 - b. **5** – ADU/JADU – up
 - c. **151** - lakeside permits - up
 - d. **88** - solar panel permits - up
 - e. **37** - fence permits – down
 - f. **43** - pool permits – up
 - g. **19** - dumpster/pod permits - up
 - h. **397** – Same Day Permits - up
 - i. **219** - Improvements (multiple types) - down

Violation/Escrow Breakdown

1. **976** Open violations – up
2. **37** Open escrows – up

ACC Committee Overview

1. Total of **236** items reviewed – up
2. Total of **138** permits approved - up

Items reviewed – Permit Breakdown

1. New Home Reviewed/Permit (**0**)
2. ADU/JADU (**0**)
3. Grading Permit (**0**)
4. Improvements (**41**)
5. Lakeside Improvement (**18**)
6. Recorded Variance (**8**)
7. Rejected Applications (**24**)
8. Re-Submittal's (**8**)
9. Permit issued same day (Over the counter) (**77**)
10. Preliminary Applications (**0**) -

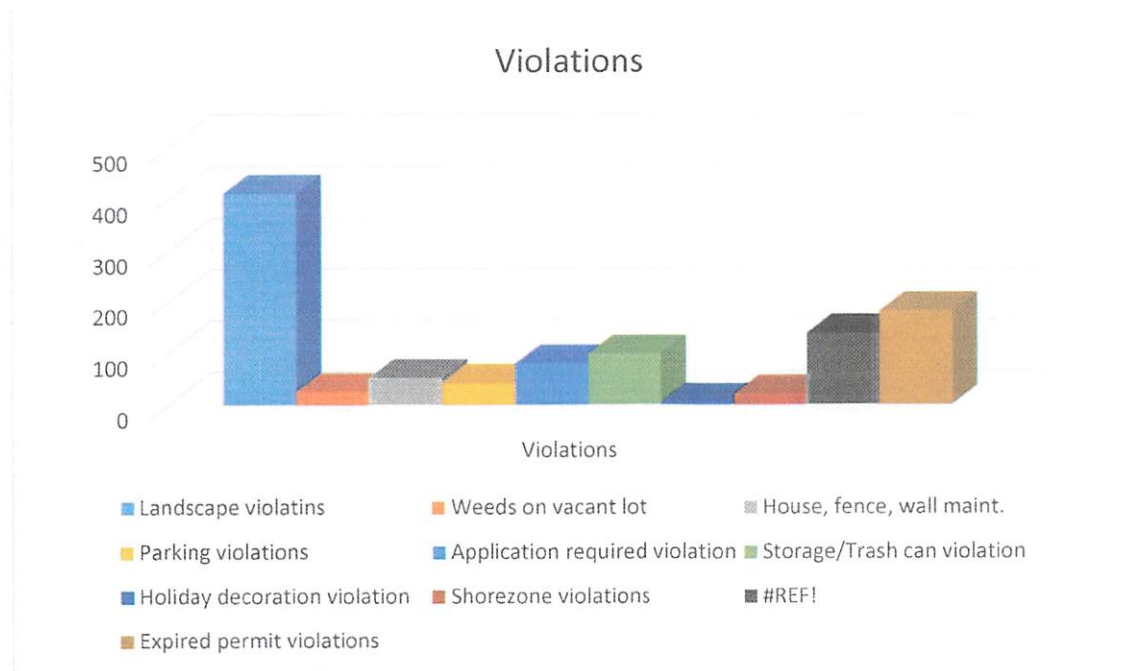
Member Complaints

1. **36** Complaints investigated (**2** months)
2. **5** already written.

Letter - Compliance

1. **303** - compliances
2. **165** Courtesy Notices

Violation Breakdown Chart



Violations graph - most to least

1. Landscape violation
2. Expired permits
3. Others
4. Storage/Trash cans
5. Application required
6. House, fence, wall maintenance
7. Parking violations
8. Shorezone
9. Weeds on vacant lots
10. Holiday decorations

Cheryl Mitchell
Planning and Compliance Manager

RESERVE ITEMS & CIP SUMMARY

Repair and replacement reserve items and CIP were scheduled and/or coordinated during the month of October. Refer to attached reports for additional information.

OPERATIONS DEPARTMENT

In October, Operations worked on Board Approved Projects, Reserve Items, CIP, and Committee recommendations and requests.

Completed Projects

- **Main Gate Entrance Maintenance** – Re-pavement at the Main Gate entrance has been completed.
- **Parking Lot Slurry Seal** – This project is completed.
- **Hole Nine** – Project has been completed.

Developing Projects

- **Golf Course Hole #2 Tee Box** – Construction has begun and expected to finish up by course opening.
- **Storm Drain Repairs - Fairweather & San Joaquin** – Fairweather Drive is being reviewed by engineers, while we await lake levels to drop to repair San Joaquin Drive.
- **Bike Racks** – Bike rack installation is being coordinated and conducted at various parks.
- **Mailbox Slab Replacement Project** – (6) locations remaining.

Functions with Staff Assistance

- Operations staff assisted with the set-up and break-down for multiple clubs and POA events at different locations around the community which included our Annual RocktoberFest at Holiday Harbor Park, the Totally 70's Fine Arts Guild Concert, and the Family Matters Halloween Carnival.
- Operations worked closely with staff at the POA, Country Club & Lodge providing event assistance for many private member parties, weddings, and meetings.

General Maintenance Items

- **Resident Matters** – Responded to residential requests, questions, and/or concerns as they occur.
- **Vandalism** – Vandalism reports included are for the previous month (September); the vandalism report for the current month is in progress. Acts of vandalism are a serious problem throughout the community; if any residents are witness to these acts, please contact Community Patrol at (951) 244-6841 ext. 410.

Public Works / Grounds Maintenance

- **Public Works** – Streets, gutters and storm drains were monitored for debris and standing water.
- **Weed Abatement** – Operations is consistent in maintaining monthly weed abatement in easements, parks, and other common areas.

- **Tree Maintenance** – Schedule has been established with sourced vendor and is set by priority upon feedback from the arborist. Operations assists on an as needed basis.

Landscape Maintenance

Operations communicates with Landcare Logic on a routine basis to ensure landscape-related matters and any maintenance improvements are addressed as needed.

- No major issues to report this month.

Golf Course Maintenance

Operations has communicated any Golf Course related matters and maintenance improvements to the Golf Course Superintendent at Bright View as needed.

- **Annual Overseeding of Course** – Course will remain closed during overseeding; October 14th – November 3rd.
- **Course Layout Changes** – Adjusted layout of the course will go into effect beginning November 4th when the annual overseeding is complete.

Parks and Beaches

- No major issues to report this month.

Regulatory / Compliance

- **Fire Sprinkler Repairs** – Country Club Restaurant fire sprinkler repairs were completed this month.
- **Submittal of CERS** – Reports were submitted through the California Environmental Reporting System and have been approved for both Happy Camp and Operations Hazardous Materials Business Plans.
- **Semi-Annual Ansul Certifications** – Country Club Restaurant and Lodge Restaurant hood cleanings and Ansul Certifications were completed.

Safety / Training

- **Right to Know SDS Training** – This month's safety meeting was conducted by Chuck Hippenstiel from the Safety Compliance Company on the Rights to Know SDS in the workplace; this requirement was established by OSHA and provides employees the knowledge of hazards to substances used onsite.
- **Attitude Towards Safety** – Staff learned that safety matters and it all begins with your attitude towards each task every day on the job.
- **Horseplay is NO Laughing Matter** – Staff was further educated on horseplay and the many downfalls it may have in the workplace when employees don't take safety seriously.
- **Foot Protection in the Workplace** – Provided education on the importance of proper footwear, understanding the job-related hazards and properly protecting your feet from such risks.

EQUESTRIAN CENTER

- No major issues to report this month.

HAPPY CAMP CAMPGROUND

- No major issues to report this month.

COMMITTEES / WORK GROUPS

Refer to the recap below for Committee updates for the month of October.

Green Committee: The Green Committee met on October 10th, 2024, in the Magnolia Room at the Country Club. The following agenda items were addressed by the Green Committee:

- Golf Course Inspection: Tuesday, November 12th, 2024, at 9:00am.

The Green Committee meets on the 2nd Thursday of the month in the Magnolia Room at the Country Club. The next scheduled meeting is on November 14th, at 1:00pm.

Facilities Planning Committee (FPC): The Facilities Planning Committee met on October 10th, 2024, in the Magnolia Room at the Country Club. The following agenda items will be followed up on by the Facilities Planning Committee:

- Causeway Tunnel Water Level Gauge
- Revised Motorcycle Lot Project
- Gault Field Little League Requests
- Team Review of Committee Charter

The FPC Committee meets on the 2nd Thursday of the month in the Magnolia Room at the Country Club. The next scheduled meeting is on November 14th, at 3:30 pm.

Recreation Committee: The Recreation Committee met on October 8th, 2024, in the Conference Room at the POA. The following agenda items were addressed by the Recreation Committee:

- Walking / Swimming Area Improvements at Happy Camp
- Sand Replenishment at Little Beach
- Cornhole Addition to Sunset Beach

The Committee meets on the 2nd Tuesday of every other month in the Conference Room at the POA. The next scheduled meeting is on December 10th, 2024, at 4:00pm.

Tuesday Work Group (TWG): The Tuesday Work Group met on October 29th, 2024, in the Conference Room at the POA. The following agenda items were addressed by the TWG Group:

- Election of Safety Officer
- Course Projects

The group meets on the last Tuesday of the month in the Magnolia Room at the Country Club. The next TWG meeting is scheduled for November 26th, 2024, at 1:00pm.

DIRECTOR'S MESSAGE

October was a delightful blend of fun and spookiness, filled with engaging events for our members and their families. Operations assisted in many spirit-themed events around the community while also managing our daily duties. During the annual golf course overseeding closure, we took the opportunity to update and maintain the building, furniture, and equipment at the Country Club Restaurant. The enhancements to the main gate entrance pavement have been completed and were managed to perfection, with excellent traffic control during peak hours. Additionally, the slurry sealant application to a few parks and facilities were completed, ensuring their preservation and enhancing durability and waterproofing. Operations continues to gracefully manage our ongoing projects and will keep you informed as they progress.



Presented By: *Steve Schneider, Director of Operations*

VANDALISM REPORT
September 2024

W.O. #	I.R. #	DATE	LOCATION	WORK REQUESTED	MATERIAL COST	HRS	TOTAL	MATERIAL USED
332009	3450903	7/8/2024	SKYLINK ENTRANCE GATE	ASSESS & REPAIR CONCRETE BOLLARD	\$69.69	6	\$399.69	ADHESIVE & BOLTS
332011	3451887	7/8/2024	COMMON AREA / INDIAN BEACH	CLEAN GRAFFITI FROM PICNIC TABLE	\$5.00	0.25	\$18.75	GENERAL CLEANING SUPPLIES
332294	N/A	8/5/2024	GOLF COURSE / HOLE 10 & 11	REPLACE DAMAGED GATE LOCK	\$29.31	2.25	\$153.06	LOCK
332542	N/A	9/3/2024	COMMON AREA	CHECK PERIMETER FENCING	\$12.50	1	\$67.50	CHAIN LINK FENCE
332587	N/A	9/9/2024	COMMON AREA	CHECK PERIMETER FENCING	\$39.60	1	\$94.60	BARBED WIRE
332595	3612642	9/9/2024	GOLF COURSE / 6TH TEE	REPLACE MISSING CHAIN THAT SECURES THE GATE	\$6.60	2.5	\$144.10	CHAIN
332645	N/A	9/12/2024	COMMON AREA / EASTPORT PARK	REPAIR DAMAGED FENCING	\$39.60	1	\$94.60	BARBED WIRE
332666	3624698	9/16/2024	SKYLINK ENTRANCE GATE	REPAIR BENT GATE POST	\$0.00	0.5	\$27.50	PAINT
332667	3624693	9/16/2024	SKYLINK ENTRANCE GATE	ASSESS & REPAIR METAL FAME AROUND CALLBOX	\$12.60	6.75	\$383.85	HARDWARE
332678	3628757	9/16/2024	COMMON AREA / INDIAN BEACH	EXCESS CLEAN UP / UNCLOG TOILET IN MENS RESTROOM	\$0.00	0.25	\$13.75	LABOR TIME ONLY
332683	N/A	9/17/2024	COMMON AREA	CHECK PERIMETER FENCING	\$12.60	2	\$122.60	WIRE & CHAIN LINK FENCE
332706	N/A	9/20/2024	HAPPY CAMP	REPAIR DAMAGED FENCING	\$7.50	1	\$62.50	CHAIN LINK FENCE
332707	N/A	9/20/2024	LAKE / RENTAL DOCKS	REPLACE FIRE EXTINGUISHER BOX COVER	\$15.14	0.25	\$28.89	ACRYLIC COVER
332735	N/A	9/23/2024	COMMON AREA	CHECK PERIMETER FENCING	\$7.00	1	\$62.00	HOG RINGS
332783	N/A	9/27/2024	COMMON AREA / CANYON LAKE DR N	REMOVE TAPE FROM LEFT TURN SIGN	\$0.00	0.5	\$27.50	LABOR TIME ONLY
332798	N/A	9/30/2024	COMMON AREA	CHECK PERIMETER FENCING	\$22.00	3	\$187.00	CHAIN LINK FENCE & HOG RINGS
N/A	N/A	7/29/2024	COMMON AREA / MOONSTONE BEACH	REPAIR PORTALET AT BEACH	\$98.21	0	\$98.21	VENDOR MADE REPAIRS

\$377.35 \$ 29.25 \$1,986.10

\$ 1,608.75

Canyon Lake Property Owners Association
Repair & Replacement Fund Expenditures

	2021-2024 To Date Ending April 2024	2024-2025 To Date Ending September 2024	Project Totals 5/1/21 to 09/30/24
Admin Int	-	-	-
#2146 Interior Floor, Carpet	18,913	-	18,913
#1010 Int. - Carpeting	18,775	-	18,775
#1032 Admin - Thermostat	1,745	3,879	5,624
#1019 Admin - Defibrillator	2,240	-	2,240
Admin IT	-	-	-
#1034 Admin IT - Battery Back Up	-	1,623	1,623
#1036 Admin IT - Servers	23,932	-	23,932
#1047 Battery Back Up	2,047	-	2,047
HVAC Units	-	-	-
#1421 HVAC Country Club	12,800	-	12,800
#1055 HVAC POA	11,253	-	11,253
#1812 HVAC #5	-	1,827	1,827
#1050 HVAC #21	11,500	-	11,500
#1052 HVAC #23	10,500	-	10,500
#1053 HVAC #24	10,500	-	10,500
#1056 HVAC #27	12,675	-	12,675
#1057 HVAC #28	11,150	-	11,150
#8063 HVAC Equestrian	9,500	-	9,500
#8034 North Gate - HVAC	-	4,800	4,800
#18082 Operations - Ext, HVAC	-	9,740	9,740
Park Equipment & Furnishings	-	-	-
02-2209-00 Harrelson Park Dock Replacement \$59,700	58,858	-	58,858
#7021 East Port - Basketball Court - Light Fixtures	3,613	-	3,613
#0405 Park Equipment-Sunset Beach	31,625	-	31,625
#1005 Diamond Point Park - Playground Equipment	22,345	-	22,345
#20031 Restroom - Roadrunner Park	3,687	-	3,687
#6022 Dock - Indian Beach	34,768	-	34,768
#16018 Indian Beach Trash Receptacles	2,648	-	2,648
#15005 Holiday Harbor Trash Receptacles	1,787	-	1,787
2-1904-01 Small Dog Park \$33,363.75	7,995	-	7,995
2-2105-00 Large Dog Park Phase #2 \$105741.70	122,721	-	122,721
#20057 Lift Station Sierra Park	13,100	-	13,100
02-2209-01 Holiday Harbor Park Dock \$194,412.00	206,526	-	206,526
#16007 Indian Beach - Furniture	5,027	-	5,027
#18012 - Indian Beach Restrooms	4,985	-	4,985
#25001 - Sierra Park Restrooms	-	1,825	1,825
#24009 - Tennis Court Restrooms	3,650	-	3,650
2-2303-00 Pickleball Courts Phase 2 (Resurfacing)	29,800	-	29,800
Gault Field	-	-	-
#1200 Gault Field - BBQ Station	1,583	-	1,583
#12011 Gault Field - BBQ Station	2,246	-	2,246
#12041 Gault Field - Lights (2)	6,000	-	6,000
#1309 Gault Field - Netting & Shade Cover	11,310	-	11,310
#1305 Gault Field - Field #2 Lights	10,000	-	10,000
#12033 Gault Field #1 - Lights	12,125	-	12,125
#12040 Gault Field #2 - lights	9,425	-	9,425
#12051 Gault Field #4 - Fence, Chain Link	2,350	-	2,350
#12003 Gault Field - Netting	6,800	-	6,800
#12013 Gault Field - Roof, Tile, Replace	2,775	-	2,775
#12052 Gault Field #4 - Shades	2,193	-	2,193
#12043 Gault Field #2 - Shade Structure	4,925	-	4,925
#12048 Gault Field #3 - Shades	3,243	-	3,243
Equestrian	-	-	-
#1174 Equestrian - Sand Replacement	80,190	-	80,190
#1179 Equestrian Repairs	19,113	-	19,113
#1181 Equestrian - Fence Vinyl	5,800	-	5,800
#8065 Equestrian - Residence, Replace	8,061	-	8,061
#8069 Equestrian - Viewing Stand (Lower) Refurbish	2,350	-	2,350
#53-3820 Equestrian - Corral Panels	-	2,170	2,170
#20-1038 Equestrian - Tractor Repair	-	1,969	1,969
Restaurant Equipment	-	-	-
#18082 Ice Machine Lodge	14,500	-	14,500
#0901 Lodge Fire Suppression Cylinders	-	-	-
#0901 Misc. Restaurant Equip	11,294	-	11,294
#2117 Salad/Sandwich Prep Station	3,850	-	3,850
Furniture	-	-	-
#1793 Furniture - Lodge Pool View	11,854	-	11,854
#0903 Furniture Corporate Office	7,194	-	7,194
#1579 Furniture Senior Center	-	-	-
#22010 Senior Center - Tables	1,453	-	1,453
Event chairs	1,838	-	1,838
Lodge	-	-	-
#70-6921 Lodge - Bull Horn Cleanout	-	3,978	3,978
#17018 Lodge - Fridge	2,980	-	2,980
#17021 Lodge - Kitchen, Freezer	-	3,924	3,924
#18109 Lodge - HVAC #2	27,750	-	27,750
#18110 Lodge - HVAC #3	27,750	-	27,750
#18016 Lodge - Ext, Patio (Resurface)	4,200	-	4,200
#18023 Lodge - Ext, Fencing/Rails	5,875	-	5,875
#18034 Lodge - Roof Plumbing	39,197	-	39,197
#1526 Lodge - Food Prep Station	8,357	-	8,357
#1168 Lodge - Tennis Courts, Resurface	34,950	-	34,950
#0910 Lodge - Remodel	14,955	-	14,955
#18039 Lodge - Restroom	8,590	2,736	11,326
#18066 Lodge - Kitchen, Charbroiler	3,366	-	3,366
#18087 Lodge -Kitchen, Oven	9,935	-	9,935
#18097 Lodge - Sink	-	12,271	12,271
#18099 Lodge - Kitchen, Skillet	22,848	-	22,848
#18056 Lodge - Holiday Bay, Stage Lights	51,178	-	51,178
2-2006 Lodge Front Patio/Event Space Design \$28k	23,055	-	23,055
#18102 Lodge Climate Wizard	2,544	-	2,544
#18137 Restroom Repairs	1,754	-	1,754
#24090 Lodge - Tennis Courts, Restrooms	4,250	-	4,250
#24012 Lodge - Tennis Courts, Shades	16,066	-	16,066
#18118 Lodge - Cameras	3,279	-	3,279
#18019 Lodge - Ext. Concrete Furnishings	24,515	-	24,515
#18013 Lodge - Elevator (Service), Cab Refurb	1,651	4,425	6,076
#18016 Lodge - Shelves	3,016	-	3,016
#18117 Lodge - Ceiling Panels	1,982	-	1,982
#18124 Lodge - Piano	2,850	-	2,850
#18035 Lodge - Ext, Roof, Tile	-	5,895	5,895
#18036 Lodge - Sewer Assessment/Repairs	3,800	-	3,800
#18050 Lodge - Holiday Bay, Lighting	4,080	-	4,080
#18054 Lodge - Holiday Bay, Stage Audio System	16,679	-	16,679
#18061 Lodge - Fire Alarm System	2,335	-	2,335
#18062 Lodge - Int. Floor, Carpet	2,633	-	2,633
#18078 Lodge - Kitchen, Freezer, Walk-in	50,782	-	50,782
#18090 Lodge - Kitchen, Fire System	-	3,610	3,610
#18140 Lodge - Carpets	6,148	-	6,148
#18141 Lodge - Sunset Beach Trash Receptacles	4,444	1,914	6,357
#2-2301-01 Lodge - Restaurant and Bar Renovation	2,333,685	-	2,333,685
#2-2311-00 Lodge Well Roof	51,160	-	51,160
Lodge Dining Room	-	-	-
Country Club	-	-	-
#1432 CC Undercounter Freezer	2,257	-	2,257
#1759 CC Replace Folding Grille	3,903	-	3,903
#4017 CC Fountain	3,697	-	3,697
#4053 CC Replace Range Burner - Unit#2	13,621	-	13,621
#4066 CC Magnolia Room - Furniture	9,922	-	9,922
#4068 Magnolia Room	3,550	-	3,550
#4074 CC HVAC #16	20,500	-	20,500
#1633 Main Gate - HVAC	6,000	-	6,000
#1635 Main Gate - Gate Operator	5,784	-	5,784
#1660 North Gate - Gate Operator	3,383	-	3,383
#18070 CC Kitchen Oven	16,505	-	16,505
#8019 Main Gate - Decal lane booth	2,500	-	2,500
#4048 CC Walk In Freezer	16,853	-	16,853
#4070 CC - Television	4,186	-	4,186
#4030 CC - Carpeting	8,782	-	8,782

Canyon Lake Property Owners Association
Repair & Replacement Fund Expenditures

	2021-2024 To Date Ending April 2024	2024-2025 To Date Ending September 2024	Project Totals 5/1/21 to 09/30/24
#2019 CC - Bar, Sink	3,648	-	3,648
#4079 CC - Patio Furniture	9,401	-	9,401
#4015 CC - Bar, Cooler	7,088	-	7,088
#4011 CC - Ext, Door, Entry New	1,506	-	1,506
#4039 CC - Broiler	3,957	-	3,957
#4049 CC - Kitchen, Fryer	5,861	-	5,861
#4063 CC -Magnolia, Cabinets	4,895	-	4,895
\$4072 CC -Window Washer	-	4,238	4,238
#4091 CC - Restrooms	6,227	1,625	7,852
Corporate Office	-	-	-
#1025 Admin Int - Office Equipment	2,438	-	2,438
POA Office Remodel -- P&C	28,930	-	28,930
#1051 AC Unit - P&C	11,200	-	11,200
Computers	-	-	-
#1900 CP Computers	3,826	-	3,826
Operations	-	-	-
#1839 Operations - Ext, Walls, Repairs	20,500	-	20,500
#19005 Operations - Ext, Fence	10,850	-	10,850
#19008 Operations - Ext. Ice Machine	-	10,750	10,750
Fairway Estates	-	-	-
#10001 Fairway Estates - Lane Spike	3,477	-	3,477
Pool	-	-	-
#1156 Pool Chemical Reader	1,886	-	1,886
#1153 Pool Heater	8,400	-	8,400
#1101 Pool Filters	-	-	-
#8900 Pool Furniture	-	6,801	6,801
#21029 Pool - Pool, Heaters (1)	8,000	-	8,000
#21030 Pool - Pool, Heaters (3)	8,000	-	8,000
#21031 Pool, Pump and Motor	9,911	-	9,911
#1158 Pool Pump	2,890	-	2,890
#1864 Lighting, Pool	2,550	-	2,550
#1869 Pool Office, HVAC	4,500	-	4,500
#21010 Pool - Lighting Pools	1,575	-	1,575
#21026 - Pool Deck Repair	2,950	-	2,950
#21030 Pool, Heaters	11,314	-	11,314
#21004 Pool - Pool, Deck Expansion Joints	4,200	-	4,200
#21006 Pool Furniture	8,484	-	8,484
#21047 Pool Vacuum	4,305	-	4,305
#21023 Pool Reel Winder	16,718	-	16,718
#70-6921 Pool Retaining Wall Repairs	-	3,128	3,128
Pool - Computer Stand	6,419	-	6,419
Lake	-	-	-
#23009 Roofing Tiles for N. Ski Shelter	2,250	-	2,250
#1691 Docks - Pebble Cove, Replace	21,000	-	21,000
#2004 Dock - Indian Beach \$36,277.50 4/7/20	-	-	-
#17010 Lake - Buoys	12,761	1,968	14,729
#6018 Docks - Lodge, Slips, 2007	16,505	-	16,505
Campground	-	-	-
#3021 Campground - Water, Connections	7,074	-	7,074
#3031 Campground Building - Residence (Mobile)	9,628	-	9,628
#3032 Campground Restroom Remodeling \$431,621	514,383	-	514,383
#1275 Campground - Railing, Stairs	1,550	-	1,550
Entry Gates	-	-	-
#8001 East Gate - Fence, Wrought Iron	9,175	-	9,175
#8003 East Gate - Gate Openers	15,689	-	15,689
#8005 East Gate - Lighting	17,160	-	17,160
#8008 East Gate - Restroom	7,850	-	7,850
#8012 Main Gate - Access System	2,584	-	2,584
#8018 Main Gate - Gate Operators	20,192	-	20,192
#8001 Main Gate - Gate Camera	6,121	-	6,121
#1006 Fairway Estates - Operators	7,797	-	7,797
#8003 North Gate - Gate Camera	4,602	-	4,602
East Port	-	-	-
#7009 - East Port - Dog Park, Benches	3,222	-	3,222
#7014 - East Port - Basketball Court Resurfacing	26,300	-	26,300
#7019 East Port - Fiber Optics	5,125	-	5,125
Ski Slalom	-	-	-
#1904 Ski Slalom - Railing, Pipe	1,990	-	1,990
#23008 Ski Slalom - Restrooms (Refurb)	4,015	-	4,015
Golf Course	-	-	-
#13057 Golf Netting	11,900	-	11,900
#13012 Golf Course Maintenance Yard	14,480	-	14,480
#13038 Irrigation Engineering and Design	22,183	-	22,183
#1208 GC Irrigation, Sys	66,786	-	66,786
2-2008-00 GC Irrigation Sys Additional \$12k	22,415	-	22,415
2-2102-00 GC Irrigation Sys \$2,030,400	1,448,541	-	1,448,541
#13007 Golf - Concrete, Repairs	26,950	-	26,950
#13009 Golf - Driving Range	29,252	-	29,252
#13031 Golf - Heat Exchange System	-	4,719	4,719
#13040 Golf - Lake, Drainage, Repairs	7,205	-	7,205
#13045 Golf - Maintenance, Swamp Cooler	2,002	-	2,002
#13042 Golf - Lake, Refurbish	-	1,666	1,666
#13046 Golf - Maintenance, Golf Carts (1)	11,552	-	11,552
#13056 Golf - Maintenance, Water Treatment	33,667	-	33,667
2-2302-00 Golf Course Mainline Repairs \$145,829.20	80,430	-	80,430
2-2307-00 Driving Range Restoration \$131,889.60	105,765	-	105,765
2-2311-01 Cart Path and Tee Area for Hole 2	4,440	-	4,440
Grounds	-	-	-
#13051 Signs, POA	4,380	-	4,380
#8015 Main Gate Entrance Fountain Monument Repairs	19,616	-	19,616
#14001 Irrigation System	1,586	-	1,586
#14003 East Port Landscaping Monument	174,628	-	174,628
#14006 Mailbox (Concrete Pads)	229,743	24,015	253,758
#14016 Signs, Street	8,353	-	8,353
#1853 Landscaping	11,102	-	11,102
#1848 Diamond Point Park Curbing	9,500	-	9,500
#1848 Mailbox Slabs	91,286	-	91,286
#1857 Signs, street	6,962	1,495	8,457
2-2010-01 CLDS So Median Landscape \$100k-\$150k	18,113	-	18,113
2-2212-00 CLDS Median Improvements \$680,400	596,201	-	596,201
#14012 Grounds - Signs, POA	8,711	-	8,711
#10005 Fairway Estates - Signs	1,110	-	1,110
#7008 Fire Hydrants	1,561	-	1,561
Vehicles	-	-	-
#25017 Vehicle - Golf Cart, Enclosed	22,981	-	22,981
#25023 - Toyota, Tacomas	6,164	-	6,164
#25025 -Vehicle - Tractor, Kubota (1)	8,902	-	8,902
#25003 -Boat, Champion	12,360	-	12,360
#25004 - Boat	45,880	4,464	50,344
#25005 - Boat Trailer	11,739	-	11,739
#25006 - Boat (Patrol & Operations)	45,880	-	45,880
#25010 -Chevy's, 1998 (98-06) (4)	31,221	-	31,221
#1616 - Ford Escapes	55,515	-	55,515
#1618 Golf Cart - Enclosed	11,037	-	11,037
Unallocated	20,719	-	20,719
Bluebird Hall	-	-	-
#2006 - Bluebird Hall Counters	2,100	-	2,100
GM Authorized Expenditure	-	8,195	8,195
Total Repair & Replacement Fund Acct 02-0670	8,182,915	139,650	8,316,470

Canyon Lake Property Owners Association

Road Reserve Fund Expenditures

2021-2024 To Date Ending April 2024	2023-2024 To Date Ending September 2024	Project Totals 5/1/21 to 9/30/24
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	\$	-
3-2209-00 "Year Two" Engineering (\$284,710)	44,453	329,136
3-2306-00 "Year Two" Pavement Project (\$8,033,001)	2,582,081	7,998,009
3-2310-00 "Year Two" Concrete Work (\$301,790)	-	301,790
3-2104-01 Pavement Imp Plan Design	-	202,493
3-2102-00 Pavement Condition Index	-	94,514
3-2104-00 Campground - Misc Road Repairs	-	1,950
3-2201-02 Striping - (Holiday Harbor)	-	15,550
3-2201-01 Striping CLDS	-	6,450
#14017 - Traffic Signs	-	10,911
Misc Repairs	-	2,500
Traffic Study	-	2,900
Lodge Parking lot ADA Improvements	1,200	1,200
Total Road Reserve Fund Acct 03-0670	2,627,734	8,967,404

3-2209-00 "Year Two" Engineering (\$284,710)
 3-2306-00 "Year Two" Pavement Project (\$8,033,001)
 3-2310-00 "Year Two" Concrete Work (\$301,790)
 3-2104-01 Pavement Imp Plan Design
 3-2102-00 Pavement Condition Index
 3-2104-00 Campground - Misc Road Repairs
 3-2201-02 Striping - (Holiday Harbor)
 3-2201-01 Striping CLDS
 #14017 - Traffic Signs
 Misc Repairs
 Traffic Study
 Lodge Parking lot ADA Improvements
 Total Road Reserve Fund Acct 03-0670

Canyon Lake Property Owners Association

FUND 05 CAPITAL IMPROVEMENT PROJECTS

Ending September 30, 2024

	2023-2024 Ending September 30, 2024	Project Totals 5/1/20 to 9/30/24
	-	-
5-2111-01 Flag Poles	-	11,368
5-2004-00 Sierra Park North Pump Track Design & Engineering \$88,690.00	-	239,230
5-2010-03 Roadrunner Restroom Design \$31,800	-	29,798
5-2102-01 Mailbox Lighting Project \$145,320	-	121,650
5-2102-02 Sierra Park Shade Structures \$ 126,195	-	120,227
5-2102-03 Indian Beach Shade Project \$131,056	-	144,482
5-2105-00 Surveillance System -- Happy Camp	-	12,299
5-2105-01 Speed Trailer (3rd)	-	13,483
5-2105-02 Large Dog Park Phase 2	-	16,586
5-2105-03 Road Runner Park Restroom \$184,000	-	215,569
5-2106-00 Office Remodel P & C	-	11,373
5-2106-01 Sierra Park North \$2,200,000 *	-	2,178,563
5-2107-00 Equestrian Center Barn Fans	-	2,575
5-2107-01 Lighthouse Restaurant & Bar Remodel	-	270
5-2108-00 Shade Canopy Lodge/Bar Patio	-	30,436
5-2108-01 Rob Caveney Park - Fencing	-	10,940
5-2111-00 Pickleball Courts Phase 2 Design	-	43,175
5-2111-00 Happy Camp Propane Dispenser	-	10,775
5-2109-01 Sprinklers POA and Conference Room	-	3,071
5-2203-00 Community Solar Project	-	7,920
5-2206-00 Country Club Patio Shade Project	-	73,525
5-2302-00 Pickleball Phase 2	-	354,218
5-2302-01 Lodge Patio Event Space	20,506.23	566,694
5-2303-01 Community Garden Area \$16,000	-	18,346

5-2305-00 Senior Center Backup Generator \$22,200
 5-2308-01 Cameras \$10,880.70
 5-2307-01 Golf Shade \$6,636
 5-2309-01 Lodge Holiday Bay Room Speakers \$3,520
 5-2311-00 Community Signs
 5-2311-01 Tennis Area Shade Project \$319,530.96
 GM Authorized Expenditure Indian Beach Dock

-	20,700
-	19,255
-	6,636
-	3,520
-	5,795
158,385.69	301,547
4,674.38	6,550
183,566.30	4,600,576

-

Date: 11/5/24

To: Board of Directors

From: Planning and Compliance Department

Board Action/Resolution: Member Arya Khoshal Appealing ACC Denial - Incomplete Solar Panel Permit – Conditions Not Met

T/L: 3719-056

Address: 22621 Canyon Lake Dr S

Rule Violation

Member Since July 15, 2021

PC.1.1 Architectural Control Committee
PC.5.3 Roofing Materials
PC.7.7 Failure to Build According to Plans

Exhibits for Review

Exhibit 1 Plot plan 1
Exhibit 2-5 Picture – Roof
Exhibit 6-8 Sample of roofing material (Committee)
Exhibit 9-13 Picture submitted by member via contractor – previous owner.

Background

Member submitted an application for solar panels which was approved over the counter permit issued **January 24, 2023**.

ACC Committee reviewed OTC permits for final approval **February 2, 2023**, 180 days to complete.

Inspection conducted **August 14, 2024** – permit could not be signed off due to non-completion – missing roof tiles. (Please see Pictures **19-21**)

Member contact staff via email - requesting 90-day extension to bring into compliance. – 90 days granted per PNC Staff, letter of confirmation sent **September 3, 2023**.

Member submitted an appeal to the ACC Committee - previous homeowner repaired a leaking roof in **July of 2020**, and permit issued. Roof and home passed POA inspections again before I purchased in **July of 2021**. The owner of the solar company shows pictures of the roof before and after installation. The roof has been this way since the purchase of the home.

Committee denied members appeal **December 7, 2023** – PC.5.3 tiles need to be up to the solar panels to cover the composition roof tiles a CC&R violation.

Member scheduled a second appeal with the Committee **December 28, 2023**, no change from previous appeal – Committee's decision – Committee granted **180-days** to find matching tile.

Member scheduled a third appeal with the Committee **July 18, 2024** – Committee denied member's appeal.

Discipline Hearing Notice sent **July 29, 2024**, to respond by **August 12, 2024**, to schedule to meet with the Committee **August 15, 2024**.

Member scheduled to meet with the Committee a fourth appeal. Committee met with member and decision did not change from previous decision.

Member schedule to appeal to the Board of Directors **November 5, 2024**.

Staff does not inspect the tops of roofs during escrow inspection unless its apparent from the street or other visual way of inspections.

Even if a violation exists prior to a purchase of a home, once a permit is pulled for any type of project for the project/violation in question then it would be required to be brought into compliance with **CC&R** and **PC** rule compliance – in this case the solar panel permit issued to the member.

Member during the appeals stated that she was unable to find a matching tile to cover the area in question.

The Committee submitted with this appeal several types of roofing material that would be acceptable to use to cover the composite roofing material.

Rules Description

PC.1.1 Architectural Control Committee

The CC&Rs recorded against the tracts in the development establish a three (3) person Architectural Control Committee (herein called the Committee), the members of which are appointed by the Board of Directors. The Committee is assigned broad powers and responsibilities to review the aesthetic character of proposed improvements, modifications, and alterations. Setbacks, location, elevation, design, landscaping materials and color are all within the purview of the Committee. The architectural design of each building should be in keeping with surrounding structures and consistent in style to maintain and enhance Canyon Lake as a desirable place to live. The Committee makes decisions based on the CC&Rs, Rules, and aesthetics for the purpose of enhancing and protecting the value, desirability and attractiveness of the property described in the Tract and of the Subdivision as a whole. As a general rule, a property owner has no natural right to air, light, or an unobstructed view and California law is reluctant to imply such a right.

PC.5.3 Roofing Materials

Every building, dwelling, or other improvement having a roof shall use a roof covering of tile (clay or cement), cedar shake, wood shingle, or built-up roofing and colored rock. Shake or wood shingle roofs are not recommended. All roofing materials must be approved by the Committee and highly reflective roof colors are discouraged.

PC.7.7 Failure to Build According to Plans

Members who fail to build a project according to the approved permitted plan shall be subject to a fine and/or removal of the whole or partial project depending on the violation.

Committee Results

The Committee met and the application was denied:

1st Meeting Approved February 2, 2023: Solar Panel Permit (P2-2192) mounting brackets are to match roof in color and electrical accessories are to match main structure in color.

2nd Meeting Denied December 7, 2023: the roof tiles need to be installed up to the solar panels per PC.5.3 and CC&R's.

3rd Meeting Denied December 23, 2023: matching roof tiles need to be installed up to the solar panels or additional solar panels be installed per PC.5.3 and CC&R's. An application and plans required for additional solar panels. The Committee has granted you one hundred and eighty (180) days to install roof tiles to match existing or submit an application and plan for additional solar panels

4th Meeting Denied July 18, 2024: Appealing conditions - Request denied – no change from previous decision – the decision is final.

5th Meeting Denied August 22, 2024: no change from previous decision.

Members Appeal – Please see members written appeal

Fiscal Impact

None

Staff Recommendation

Staff recommends that the Board of Directors uphold the ACC Committee decision and deny the members request for roof to remain as is. It is also requested that the member comply with the conditions of approval

Cheryl Mitchell _____

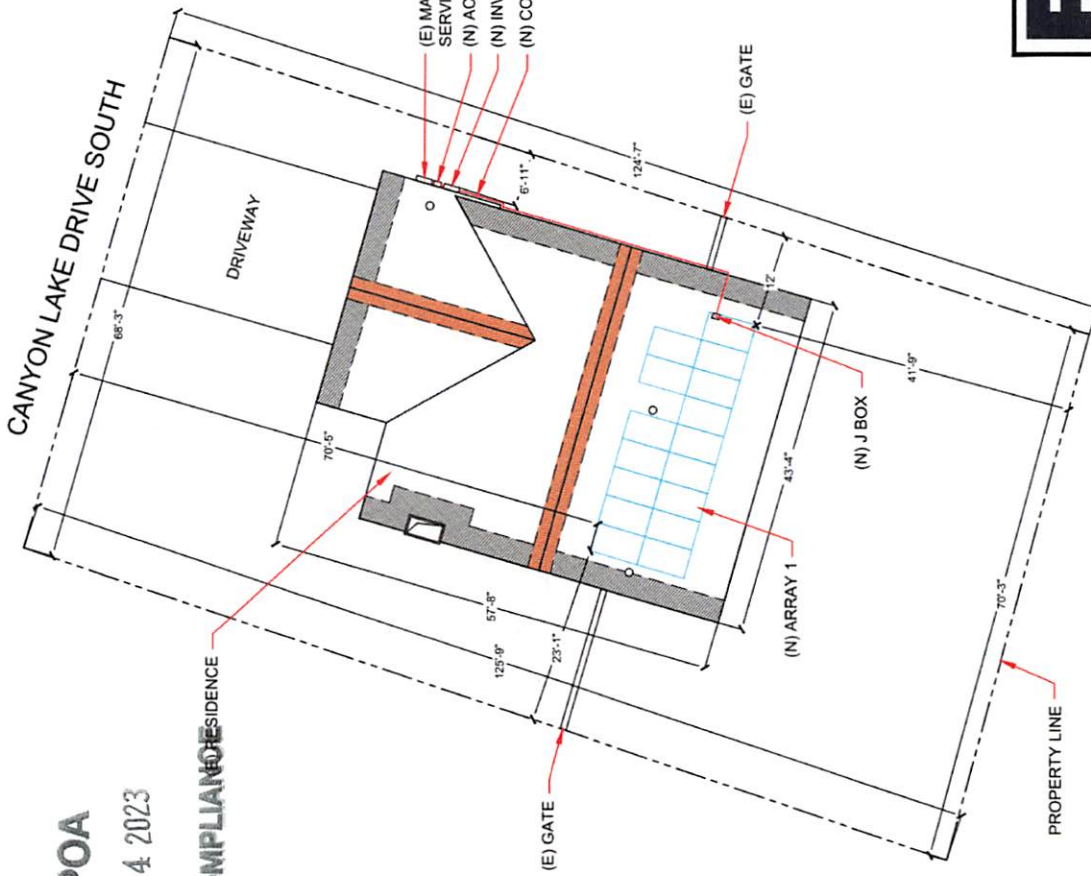
Senior Planning and Compliance Manager

SITE PLAN
SCALE: 1/16" = 1'-0"

CLPOA

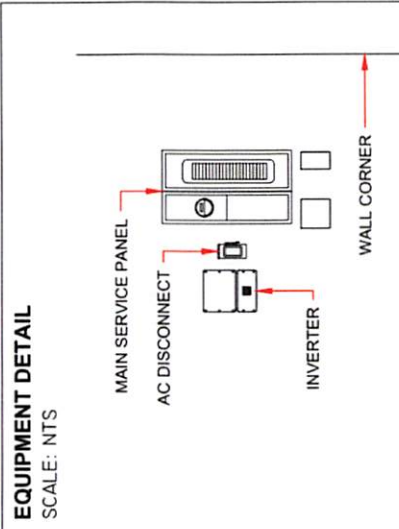
JAN 24 2023

PLAN & COMPLIANCE



APPROVED
SUBJECT TO ALL CITY ORDINANCES
& REGULATIONS OF THE CITY OF CANYON LAKE
& SUBJECT TO ALL REQUIREMENTS & PERMITS
FROM CITY OF CANYON LAKE BUILDING &
SAFETY DEPARTMENT
SEE LETTER OF APPROVAL FOR
SPECIAL CONDITIONS (CFC
903.3.1.3)

MODULE	EMMVEE E440HCM120-B
MODULE DIMENSIONS	75.32" X 44.65" X 1.38"
MODULE WEIGHT	52.91 LBS
TOTAL ARRAY AREA	374 SQ. FT.
TOTAL ROOF AREA	2391 SQ. FT.
ROOF TYPE	1 LAYER COMPOSITION SHINGLE
NO. OF STORIES	2
ROOF COVERAGE	15.6 %
SPRINKLER SYSTEM INSTALLED (CFC 903.3.1.3)	NO



EQUIPMENT DETAIL
SCALE: NTS

CONDUIT NOTES
CONDUIT TO BE RUN ON CONDUIT BLOCKS MIN. 1" ABOVE ROOF SURFACE AND UNDER EAVES; AND CLOSE TO RIDGELINES, LABELED AT MAX. 10' INTERVALS.
CONDUIT TO BE PAINTED TO MATCH EXTERIOR/EXISTING BACKGROUND COLOR OF ITS LOCATION

CONTRACTOR:
ENERGY SERVICE PARTNERS
970 W 190TH ST, STE 302
TORRANCE, CA 90502
CABLE # 61419 CABLE # 61419
GSE # 61419 CABLE # 61419
SIGNED: 1/23/2023, PHONE: 310.904.6139

[Signature]

CLIENT
ARYA KHOSHAL
22621 CANYON LAKE DRIVE SOUTH,
CANYON LAKE, CALIFORNIA 92587
APN # 35-405-1003 TEL # (658) 353-1211

SITE PLAN
REV: A 1/23/2023 PV-3

39



08/12/2024 10:45

2



08/14/2023 11:56

20



08/14/2023 11:56



08/14/2023 11:57

Date: 11/5/24

To: Board of Directors

From: Planning and Compliance Department

Board Action/Resolution: Member Wesley Hamik Appealing ACC Denial - Shade Cover in Side Setback

T/L: 3846-051

Address: 30154 Point Marina Dr

Rule Violation

Member Since July 29, 2021

PC.3.1 Application of Setbacks
PC.3.1c Side Setback
PC.7.6 Failure to Obtain a Permit

Exhibits for Review

Exhibit 1	Plot plan 1
Exhibit 2	Picture – Shade Cover
Exhibit 3	RivCo Overview 2019
Exhibit 4	RivCo Overview 2020

Background

During a routine inspection, the inspector noted a patio cover/shade cover located in the five (5') foot side setback, in violation of the **CC&Rs** setback requirements.

A hearing notice (**V9-921**) was sent to the member requesting the member to either submit an application, appeal the violation, or remove.

An application (**P2-4184**) was submitted for ACC Committee review **August 29, 2024**.

The Committee was unable to approve the application because the patio shade cover was in violation of the five (5') foot side setback, per **PC.3.1c**, a **CC&R** violation.

Rules Description

The **CC&Rs** provide that no improvement may be installed, placed, or moved on a lot, or altered or modified, without the written approval of the Committee. A permit is required for any project on the property except softscape and remodeling of the internal approved habitable structure. Architectural approval application forms can be picked up at the Planning and Compliance Department or online at the **CLPOA** website. Completed application forms and application fees, if required, must be submitted to the Planning and Compliance Department. Upon submission, the application will be scheduled for review by the Committee.

Applicants may attend the Committee's meeting. Following the Committee's review and decision, the applicant will be mailed a written decision.

PC.1.2 Starting A Project Prior to Approval - Approval of all applications must be granted prior to the commencement of the work.

PC.3.1 Application of Setbacks - Setbacks should generally be kept free of structures. **NO IMPROVEMENT SHALL BE CONSTRUCTED, PLACED OR MAINTAINED WITHIN A SETBACK UNLESS SPECIFICALLY APPROVED BY THE COMMITTEE.** It is the Committee's expectation that only improvements such as landscaping, driveways, retaining walls and stairways will be approved for installation in a Front Setback and improvements such as landscaping, decks, gazebos, pools, and other typical back yard improvements will be approved for installation in the Rear Yard Setback. Each application seeking approval for installation of an improvement in a setback area will be considered by the Committee on an individual basis.

PC.3.1c Side Setback - Five (5') feet from each lot Side Property Line, except corner lots, which shall be ten (10') feet on the side adjacent to the side street only. The interior Side Property Line setback for a corner lot will be five (5') feet. No structures are allowed in the side setbacks. This area is also called the Side Yard.

PC.7.6 Failure to Obtain a Permit - Members who fail to obtain a permit and start or complete a project that violates the Planning and Compliance section (except **PC.1.2**) shall be subject to a fine and/or removal of the project depending on the violation.

Committee Results

The Committee met and the application was denied:

1st Meeting Denied August 29, 024: patio cover does not meet setback requirements per **PC.3.1c**, a **CC&R** requirement.

Members Appeal – Member states that the existing shade cover for the HVAC unit. The shade cover is shading the HVAC unit. Has been in place for over 10 years. Neighbors approve of it. Requesting a variance because it would cost thousands to remove. It was in place when I moved in.

Fiscal Impact

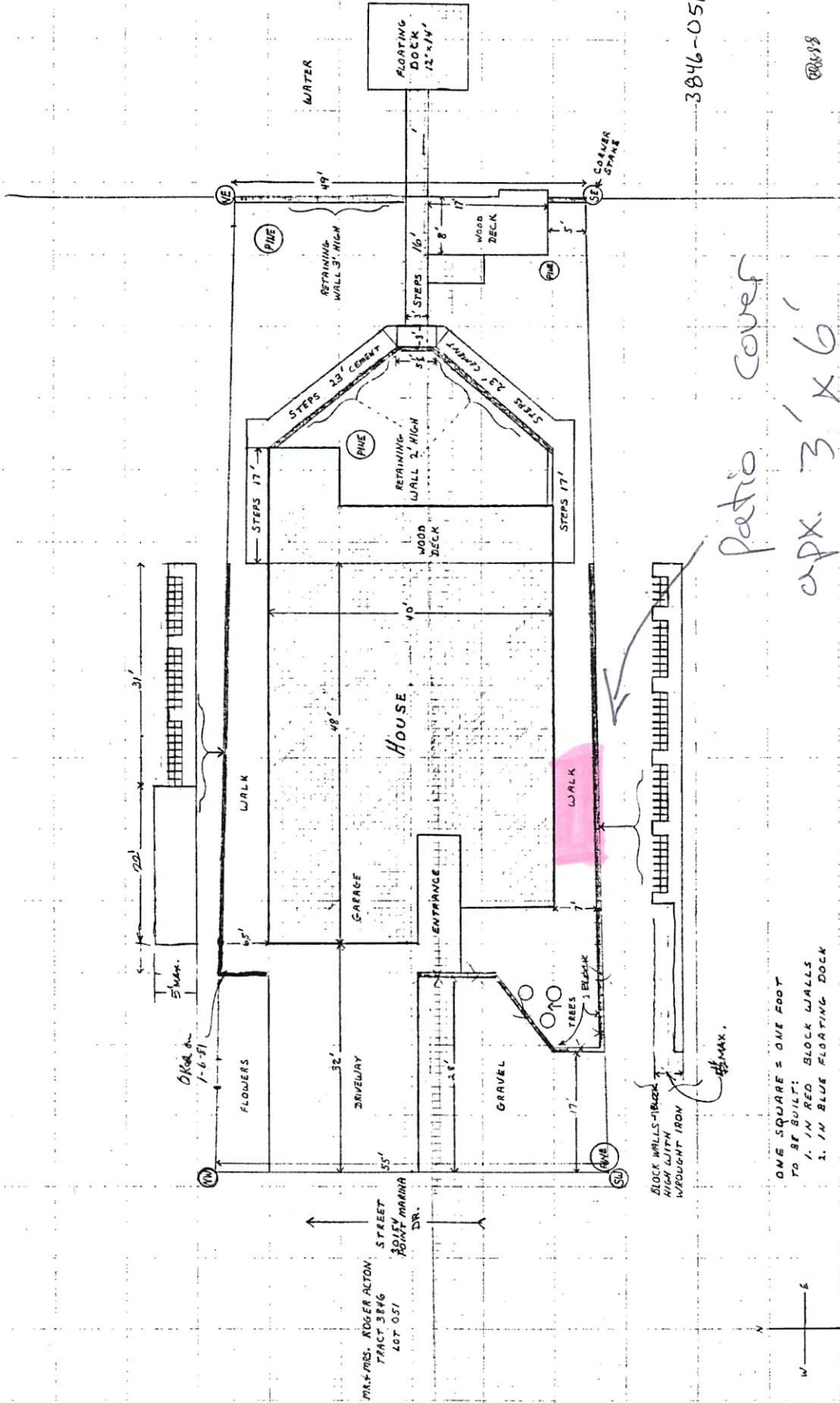
None

Staff Recommendation

Staff recommends that the Board of Directors uphold the ACC Committee decision and deny the members request for the patio/shade cover located in the five (5') foot side setback.

Cheryl Mitchell

Senior Planning and Compliance Manager



3846-051

98

Patio cover
apx. 3' x 6'

ONE SQUARE = ONE FOOT
 TO BE BUILT:
 1. 1/4 IN RED BLOCK WALLS
 3. 1/4 IN BLUE FLOATING DOCK

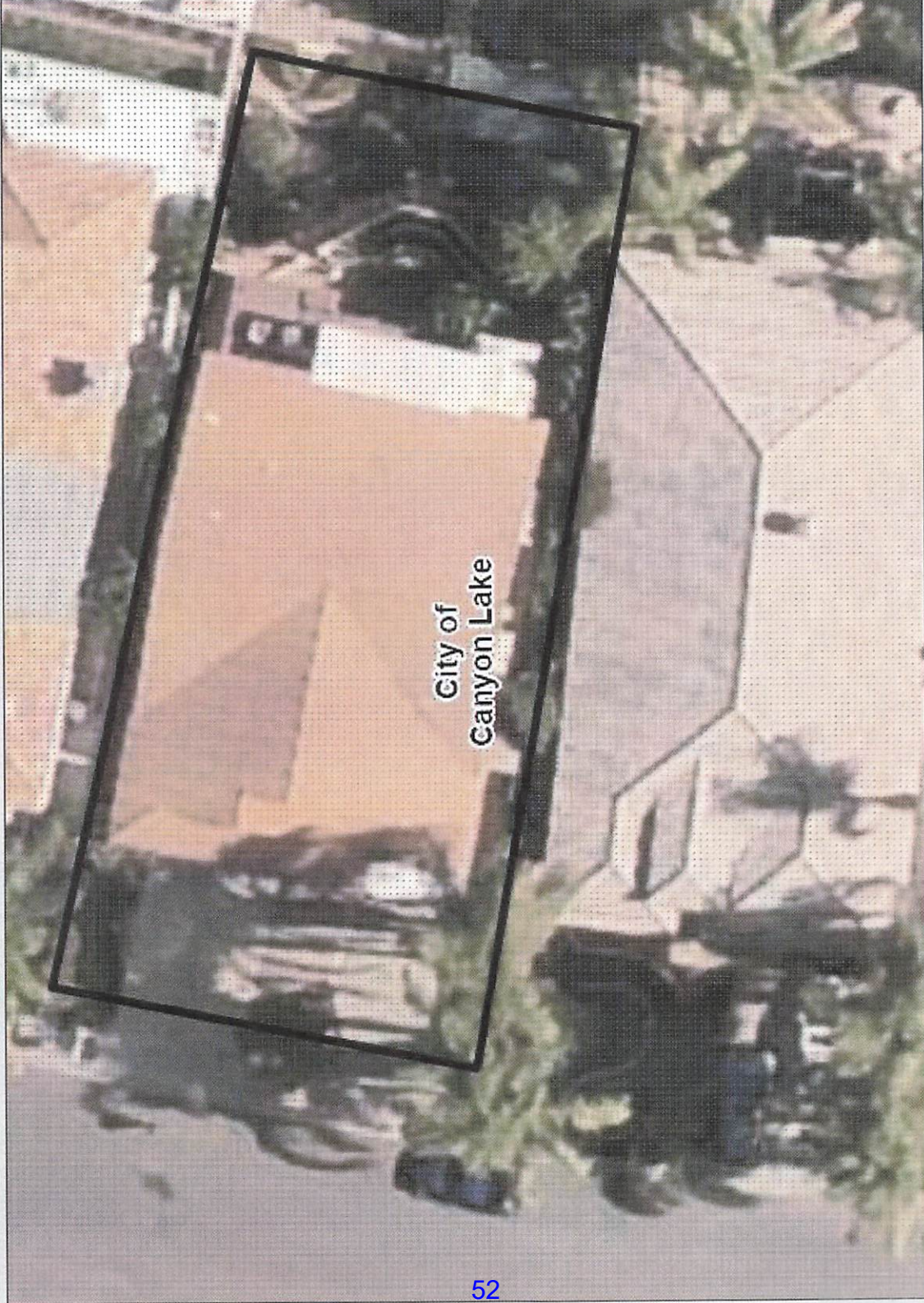
MR. & MRS. ROGER ALTON
 TRACT 3846
 LOT 051
 SOUTH MARINA
 DR.







08/20/2024 09:32

Map My County Map

30154 Point Marina Dr



Legend

-  County Boundary
-  City Boundaries
-  Blueline Streams
-  City Areas

Notes

Shade Cover in Side Setback

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47 Feet

24

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3 2019

Map My County Map

30154 Point Marina Dr



Legend

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Notes
Shade Cover in Side Setback

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