

Board of Directors

Regular Session Board Meeting Agenda

Tuesday, May 7, 2024 - 6:00 P.M.

22200 Canyon Club Drive, Canyon Lake, CA 92587

This meeting may also be joined virtually at vm.clpoa.net

Dial into the Zoom meeting by phone: 1-669-900-6833

Meeting ID: 837 3700 4446

1. **Welcome and Call to Order**

- Pledge of Allegiance
- Verification of Quorum

2. **Approval of Minutes**

- April 9, 2024

3. **Public Official Comments**

4. **Presentations**

- Community Patrol Update
- Member of the Month
- Recognition of The Friday Flyer and Chuck Golding

5. **Announcements**

6. **Member Comments on Non-Personnel Issues** (30 minutes total and limited to 3 minutes per person)

As a member of this association, you are welcome to address the Board of Directors at Regular Open Session Board Meetings. Please submit a written request to the clerk of the board. Please include your Name and Tract and Lot with your written member comment. All comments shall be limited to three (3) minutes and must be relevant to matters within the CLPOA jurisdiction. The comment section will be limited to 30 minutes total. The Board of Directors reserve the right to limit this section of the meeting to a time they believe is appropriate. Please note: Pursuant to Civil Code §4930, the Board of Directors is prohibited from discussing or taking action on items not on the agenda. Therefore, if a response is given, it will be limited to the following: the matter will be taken under advisement, the matter will be referred to appropriate personnel or a very limited factual response will be provided.

7. **Consent Agenda** (Items A - C)

A. **APPROVAL: Ratify Monthly Financial Statement Review** (Susan Dawood)

Proposed Resolution: That the Board of Directors review and approve the monthly Financial Statements, and all additional required information per Code Sec. 5500.

B. **Report of Executive Session Actions** (Harmony McNaughton)

Proposed Resolution: That the Board of Directors review and approve the Executive Session Actions, as written.

C. **APPROVAL: 2024.05.07 \$440000 \$250000 \$139000 tax pymt** (Susan Dawood)

Proposed Resolution: In compliance with Civil code 5515 and prudent fiscal management, it is

recommended that \$690,000 is transferred between the Schwab Operating Reserve Account and the Schwab R&R Reserve Account in order to repay Inter Fund Balances due as of March 31, 2024. In addition, it is recommended that the estimated tax payments be approved for a total of \$278,000.

8. Board Action Items

8.1 APPROVAL: Recreation Committee Chairperson Appointment (Steve Schneider)

Proposed Resolution: It is recommended that the Board of Directors approve to appoint Kevin Thayer as Chairperson of the Recreation Committee, effective immediately.

8.2 APPROVAL: Reserve Study Report for FY 2024-25 (Steve Schneider)

Proposed Resolution: It is recommended that the Board of Directors receive and file the reserve study report for the period beginning May 1, 2024.

8.3 28-Day Reading: Add New Rule GR.5.1u Yield (Mary McFadden)

Proposed Resolution: It is recommended that the Board of Directors approve the 28-day reading to add rule GR.5.1u, as attached.

8.4 28-Day Reading: Revise Rule PC.5.12 Solar Panels (Cheryl Mitchell)

Proposed Resolution: It is recommended that the Board of Directors approve the 28-day reading to revise rule PC.5.12, as attached.

8.5 28-Day Reading: Revise Rule PC.5.13 Swimming Pool, Spa, and Water Feature/Pond (Cheryl Mitchell)

Proposed Resolution: It is recommended that the Board of Directors approve the 28-day reading to revise rule PC.5.13, as attached.

8.6 28-Day Reading: Revise Rule PC.10.1 Swimming Pools Located in the Shore Zone (Cheryl Mitchell)

Proposed Resolution: It is recommended that the Board of Directors approve the 28-day reading to revise rule PC.10.1, as attached.

8.7 28-Day Reading: Revise Rule PC.10.7 Lake Protection (Cheryl Mitchell)

Proposed Resolution: It is recommended that the Board of Directors approve the 28-day reading to revise rule PC.10.7, as attached.

9. Association Reports

- General Manager Report (Eric Kazakoff)
- Staff Reports, as written

10. Board Comments

11. Architectural Appeals

A. Daniel Rawlins 23315 Continental Drivee

Appealing ACC Denial of Wire Fencing to Sheild Golf Balls

Proposed Resolution: That the Board of Directors uphold the ACC Committee decision and deny the member's request for the installed wire screening.

B. Warren Kelsey 22477 Boating Way

Appealing ACC Denial for Two HVAC Units Located in the Side Setback

Proposed Resolution: That the Board of Directors uphold the ACC Committee decision and deny the member's request for the two (2) HVAC units located in the side setback, a CC&R violation.

12. **Next Meeting Date**

- Wednesday, May 15, 2024 – Annual Meeting of the Members and Election of Directors
- Monday – Wednesday, May 20th – 22nd – Executive Sessions
- Tuesday, June 4, 2024, at 1:00 p.m. – Executive Session
- Tuesday, June 4, 2024, at 6:00 p.m. – Regular Session

13. **Adjournment**

Please be courteous and respectful to other members, Board of Directors and representatives from Management at all times. We ask that you do not raise hands or interrupt the Board or anyone else who may be speaking. No alcohol shall be permitted and/or consumed at Board meetings and/or Membership meetings. **A member not adhering to these protocols and/or who becomes unruly may be asked to leave the meeting. Failure to comply will result in a special hearing with the Board where disciplinary action may be taken.**

The Canyon Lake Property Owners Association Board of Directors (Board) met in Regular Session on Tuesday, April 9, 2024. President Bill Van Vleet called the meeting to order at 6:03 p.m. Directors present were Jeff Bill, Alex Cook, Joe Kamashian and Greg Doherty. Five Board Members were present. Quorum was met. Also present were; Legal Counsel, Attorney Theresa Filicia; General Manager Eric Kazakoff; Assistant General Manager Lynn Jensen; Communications Manager Tiffany Cribbs, Member Services Manager Mary Ziegler; PIO / Clerk of the Board Harmony McNaughton; and Corporate Administrative Assistant Andrea Moreno.

1. **Welcome and Call to Order**

Pledge of Allegiance was led by President Van Vleet.

Quorum was verified by PIO / Clerk of the Board Harmony McNaughton.

2. **Approval of Minutes**

- March 5, 2024

MOTION/RESOLUTION: Director Kamashian moved that the Board of Directors approve the Regular Session Board Meeting Minutes, as attached. Director Doherty seconded. Five votes in favor. MOTION CARRIED

3. **Public Official Comments**

The Board heard public official comments.

4. **Presentations**

- Allied Universal Security Services Community Patrol Captain Zachary Wells provided a Community Patrol Update.
- President Van Vleet recognized the Member of the Month – Larry Garland

5. **Announcements**

None.

6. **Member Comments on Non-Personnel Issues**

The Board heard member comments.

7. **Consent Agenda** (Items A - C)

MOTION/RESOLUTION: Upon motion properly made by Director Doherty, seconded by Director Kamashian and five votes in favor, items A, B and C were approved.

A. APPROVAL: Ratify Monthly Financial Statement Review

MOTION/RESOLUTION: That the Board of Directors review and approve the monthly Financial Statements, and all additional required information per Code Sec. 5500. APPROVED

B. Report of Executive Session Actions

MOTION/RESOLUTION: That the Board of Directors review and approve the Executive Session Actions, as written. APPROVED

C. Authorization of Liens

MOTION/RESOLUTION: That the Board of Directors authorize the Controller or the appropriate

personnel to record the liens against the attached Assessor Parcel Numbers in accordance with Civil Code §5673 in order to secure the debt owed to the Association. APPROVED

8. Board Action Items

8.1 APPROVAL: Certificate of Amendment to CLPOA Articles of Incorporation (AOI)

MOTION/RESOLUTION: Director Cook moved the Board of Directors approve a Certificate of Amendment to CLPOA's AOI, reflecting the amendments to the AOI, Art. VII described herein, for filing with the California Secretary of State, as attached. Director Doherty seconded. Five votes in favor. MOTION CARRIED

8.2 APPROVAL: Funds Transfer

MOTION/RESOLUTION: Director Cook moved that in compliance with Civil code 5515 and prudent fiscal management \$2,356,296.61 is transferred between the CLPOA Construction Defect Fund account (#993) and CLPOA Operating account (#320) to be accessible for future and immediate road repair project expenditures approved by the Board of Canyon Lake Property Owners Association. Director Kamashian seconded. Five votes in favor. MOTION CARRIED

8.3 APPROVAL: Reserve Funds Transfer

MOTION/RESOLUTION: Director Cook moved that in compliance with Civil code 5515 and prudent fiscal management, it is recommended that \$650,000 is transferred between the Operating Account and the Reserve Account in order to repay each fund for monies owed as of April 30, 2024. Director Bill seconded. Five votes in favor. MOTION CARRIED

8.4 APPROVAL: Finance Committee Member Appointment

MOTION/RESOLUTION: Director Bill moved that the Board of Directors approve to appoint member Bill Medved as a member to the Finance Committee, effective immediately. Director Kamashian seconded. Five votes in favor. MOTION CARRIED

8.5 APPROVAL: Committee Member Removal

MOTION/RESOLUTION: Director Cook moved that the Board of Directors approve to remove member Tony Schwarzman from the Security Advisory Committee to allow for a new committee member to be appointed, effective immediately. Director Doherty seconded. Four votes in favor, Director Bill abstained. MOTION CARRIED

8.6 APPROVAL: Reserve Study Report for FY 2024-25

MOTION/RESOLUTION: Director Cook moved that the Board of Directors receive and file the reserve study report for the period beginning May 1, 2024. Director Bill seconded. MOTION FAILED

MOTION/RESOLUTION: Director Kamashian made a subsidiary motion that the Board of Directors table this item. President Van Vleet seconded. Five votes in favor. MOTION CARRIED

8.7 28-Day Reading: Revise Rules LR.4.1a and CC.4.1a Facility Reservation, Use and Rental Agreement Required

MOTION/RESOLUTION: Director Doherty moved the Board of Directors approve the 28-day reading to revise rules LR.4.1a and CC.4.1a, as attached. Director Cook seconded. Five votes in favor. MOTION CARRIED

8.8 28-Day Reading: Add New Rule GR.5.1u Yield

MOTION/RESOLUTION: President Van Vleet moved the Board of Directors table items 8.8 and 8.9. Director Cook seconded. Five votes in favor. MOTION CARRIED

8.9 28-Day Reading: Revise Rule GR.5.1o Failure to Stop at Stop Sign
Item tabled.

9. **Association Reports**

- General Manager Eric Kazakoff provided an association report.
- Staff Reports, as written.

10. **Board Comments**

Directors provided comments.

11. **Architectural Appeals**

None.

12. **Next Meeting Date**

- Tuesday, May 7, 2024, at 1:00 p.m. – Executive Session
- Tuesday, May 7, 2024, at 6:00 p.m. – Regular Session

13. **Adjournment**

MOTION/RESOLUTION: Director Cook moved to adjourn the meeting. Director Doherty seconded. Meeting adjourned at 7:16 p.m.

Minutes approved: _____ Approved on: _____

TO: Board of Directors

FROM: Controller

RE: Monthly Financial Statement Review

Background

5500.

Per Davis Stirling Code 5500 the Board shall: do all of the following:

- (a) Review, on a monthly basis, a current reconciliation of the association's operating accounts.
- (b) Review, on a monthly basis, a current reconciliation of the association's reserve accounts.
- (c) Review, on a monthly basis, the current year's actual operating revenues and expenses compared to the current year's budget.
- (d) Review, on a monthly basis, the latest account statements prepared by the financial institutions where the association has its operating and reserve accounts.
- (e) Review, on a monthly basis, an income and expense statement for the association's operating and reserve accounts.
- (f) Review, on a monthly basis, the check register, monthly general ledger, and delinquent assessment receivable reports.

Fiscal Impact

None

Recommendation:

Staff recommends that the Board review all financial documents that have been uploaded to the CLPOA drop box per Davis Sterling Code Section 5500. In addition, Staff recommends that the Board of Directors review and approve the attached Financial Statement for the latest monthly close.

Susan C. Dawood, Controller

Date: May 7, 2024

From: Harmony McNaughton

Board Report: CLPOA Report of Executive Session

On behalf of the CLPOA Board of Directors, please see the Report of Executive Session for the Board Meeting held on Tuesday, May 7, 2024. The meeting was called to order at approximately 1:00 p.m. Items discussed during this session included:

Legal Matters - The Board of Directors and management received an update from legal counsel regarding Association matters. In addition, the Board held discussion on two (2) legal item(s).

Member Discipline - The Board of Directors and management held discussion on two (2) member discipline matters during this meeting.

3rd Party Contract/Agreement - The Board of Directors and management held discussion on two (2) third party contract/agreements pending with the Association during this meeting.

Personnel Matters - The Board of Directors and management held discussion on pending personnel matters during this meeting.

The meeting concluded at or before 5:00 p.m.

Harmony McNaughton

Harmony McNaughton

Director of Corporate Administration

TO: Board of Directors
FROM: Controller
RE: Reserve Funds Transfer

Background

In accordance with California Civil Code 5380 (b)(6) the following transfers need to be approved between the Operating Fund and the Repair and Replacement Fund Accounts as a partial repayment of interfund balances due. (The following transfers will be timed as specific investments mature in order to not incur any loss of earnings on the investments.)

Repair & Replacement Fund -Transfer out of R&R Investment Fund to Operating Investment Fund– \$250,000 (both accounts are at Schwab).

Repair & Replacement Fund -Transfer out of R&R Investment Fund to Operating Investment Fund– \$440,000 (both accounts are at Schwab).

In addition to the interfund transfers, the following ACH payments need to be approved for payment of estimated income tax for the fiscal year ended 2023-2024:

Franchise Tax Board \$139,000.00

Internal Revenue Service \$139,000.00

Fiscal Impact

Reduces the outstanding intercompany liability between funds by **\$690,000**. Reduces the outstanding corporate tax liability due by **\$278,000**.

Recommendation

In compliance with Civil code 5515 and prudent fiscal management, it is recommended that **\$690,000** is transferred between the Schwab Operating Reserve Account and the Schwab R&R Reserve Account in order to repay Inter Fund Balances due as of March 31, 2024. In addition, it is recommended that the estimated tax payments be approved for a total of \$278,000.

Susan C Dawood, Controller

Date: May 7th, 2024

To: Board of Directors

From: Steve Schneider, Operations Department - CLPOA Staff Liaison

RE: Committee Appointment - Recreation Committee Chairperson

Background

The current Chairperson on the Recreation Committee has resigned from the Committee effective March 12th.

The Committee voted unanimously to appoint Kevin Thayer to the Chairperson position.

Fiscal Impact

None

Recommendation

It is recommended that the Board of Directors approve the appointment of Kevin Thayer to the Recreation Committee Chairperson, effective immediately.

Steve Schneider

Steve Schneider, Director of Operations

Recreation Committee Meeting Minutes

3/12/24, 4 p.m.

POA Conference Room

Committee Members Attended: Kevin Thayer, Regina Hipsak, Jude Donahue, Cherie Fitzpatrick,
Committee Members Absent: Amanda Yates, Kathy Mulcahy, Jonda Morton, Bob Whiteside, Janine Schrufer
Chairperson: Joe Grasso
Board Liaison: Greg Doherty
Staff Liaisons: Steve Schneider and Carrie Pratt
Guests: Joe Kamashian

Welcome, Roll Call, Verification of Quorum

- **Call to Order 4:04pm**
- **Approval of Minutes**
 - November 14, 2023 – Approved, all in favor Kathy 1st Jude 2nd
- **Old Business**
 - New Ideas for new amenities at facilities/playgrounds
 - Recommendations/Replacement for Committee Chair
- **New Business**
 - Joe reviewed last year's Rec Committee recommendations and tracking forms submitted for approval.
 - Steve S. requested the Committee give more detailed information on the type and cost for the Gault playground equipment recommendation. The Committee discussed the options and settled on the same cost and type as the Indian Beach playground equipment that was installed there. Kathy 1st, Kevin 2nd All in favor.
 - Steve S. requested approval for the location of the concrete tennis table on the lower area of the lodge. Cherie suggested a field trip for the Committee to look at the overall area and make a recommendation.
 - Steve S. requested the location for the E-Bike racks at Indian Beach and Seirra Park, Cherie suggested near the restroom at Indian Beach and a field trip for Serria Park location.
 - Steve S. requested the Committee provide more detailed information on the shade structures recommended for the corn hole and horseshoe areas at the senior center. He would like to see a type or style of structure recommended for the cost suggested. Joe said he would gather some information on that and get back to him/Committee.
 - Joe asked the Committee to make a motion to nominate a new chair for the Committee, Regina made a motion to nominate Kevin, Jude 2nd all were in favor.
- **Amenity updates-** Greg updates on E-Bikes, Lodge Sales,
- Next meeting April 9th, 2024

TO: Board of Directors
FROM: General Manager
RE: Reserve Study for FY 2024-25

Background

The Board of Directors engaged SmartProperty to conduct the 2024 – 2025 Reserve Study. This study reviews the Association’s assets and the funds reserved to provide for the repair and replacement of these assets.

Civil Code § 5550. Reserve Study Requirements:

(a) At least once every three years, the board shall cause to be conducted a reasonably competent and diligent visual inspection of the accessible areas of the major components that the association is obligated to repair, replace, restore, or maintain as part of a study of the reserve account requirements of the common interest development, if the current replacement value of the major components is equal to or greater than one-half of the gross budget of the association, excluding the association's reserve account for that period. The board shall review this study, or cause it to be reviewed, annually and shall consider and implement necessary adjustments to the board’s analysis of the reserve account requirements as a result of that review.

(b) The study required by this section shall at a minimum include:

1. **Identification of the major components** that the association is obligated to repair, replace, restore, or maintain that, as of the date of the study, have a remaining useful life of less than 30 years
2. **Identification of the probable remaining useful life** of the components thus identified as of the date of the study
3. An **estimate of the cost** of repair, replacement, restoration, or maintenance of the components identified
4. An **estimate of the total annual contribution** necessary to defray the cost to repair, replace, restore, or maintain the components identified, after subtracting total reserve funds as of the date of the study
5. A **30-year reserve funding plan** that indicates how the association plans to fund the association’s obligation of maintaining and replacing the assets identified over time

Once approved, the entire report along with this summary will be available at
<https://www.canyonlakepoa.com/576/Financials>.

Fiscal Impact

None

Recommendation:

Staff recommends that the Board of Directors receive and file the reserve study for the period beginning May 1, 2024

Steve Schneider
Director of Operations

📍 31512 Railroad Canyon Road, Canyon Lake, CA 92587

📞 951.244.6841

🌐 www.canyonlakepoa.com

DATE: April 9, 2024 **ACTION:**

TO: Board of Directors

FROM: Member Services Manager

RE: 28 Day Reading – New Rule Gr.5.1u Yield

Background

It was brought to the attention of the Rules Review Committee there needed to be a rule for pedestrian and golf carts crossing the road. There is no current rule regarding vehicles needing to yield for pedestrians and golf carts.

At the April 2024 meeting, the Rules Committee met to discuss this concern. They looked over the current rules and created a new rule to address the concern. The committee felt this was a safety concern for all.

Fiscal Impact

\$100

Recommendation

It is recommended that the Board of Directors approve the 28-day reading to add rule Gr.5.1u as attached.

Mary McFadden, Member Services Manager

Proposed Rule

GR.5.1u Yield

The driver of a motorized vehicle shall yield the right of way to any person(s) crossing the roadway within the marked crossings. No person(s) shall create a situation as to constitute an immediate hazard.

Fine amount: \$100, 2nd offense \$150, 3rd offense \$200

Date: 5/7/24

Board Action Item

To: Board of Directors

From: Planning and Compliance Department & ACC Committee

Re: Rule Revision Approval for PC.5.12 Solar Panels

Background

The ACC Committee is in the process of reviewing certain rules to ensure that they are updated to the new requirements.

PC.5.12 Solar Panels – The Committee and staff has revised this rule to eliminate the unnecessary task of painting electrical panels. The electrical panels are usually upgraded when a solar system is installed and have required information sticker applied. The property owner may paint to match the wall color of the home, but the stickers must not be painted to ensure aesthetics. For a tile roof, the tiles must be replaced around the panels.

Fiscal Impact

None

Recommendation

It is recommended that the Board of Directors approve the rule revision for twenty-eight (28) day reading for **PC.5.12 Solar Panels**, as submitted.

Cheryl Mitchell

Senior Planning and Compliance Manager

ACC Rule Revision

Current Rule:

PC.5.12 Solar Panels

The roof mounting brackets and visible portions of underlay, if applicable, must match the roof in color. The electrical panels and exposed conduit mounted on the exterior wall(s) must match the main structure in color. Plot plans must show the location of the panels. Solar panels are not allowed in the front yard and/ or the Community setback.

Proposed Change ~~Redlined:~~

PC.5.12 Solar Panels

The roof mounting brackets and visible portions of underlay, ~~if applicable,~~ must match the roof in color. The ~~electrical panels and~~ exposed conduit mounted on the exterior wall(s) must match the main structure in color. ~~If the stucco is damaged around the electrical panel(s), the stucco must be repaired to match the existing in design and color. Plot plans~~ The plot plan must show the location of the panels. ~~Tile roofs must have matching roof tiles around the panels.~~ Solar panels are not allowed in the front yard and/ or the Community setback.

Proposed Change:

PC.5.12 Solar Panels

The roof mounting brackets and visible portions of underlay must match the roof in color. The exposed conduit mounted on the exterior wall(s) must match the main structure in color. If the stucco is damaged around the electrical panel(s), the stucco must be repaired to match the existing in design and color. The plot plan must show the location of the panels. Tile roofs must have matching roof tiles around the panels. Solar panels are not allowed in the front yard and/or the Community setback.

Fine – No change. No fine for a definition.

Justification: The Committee has revised the rule to eliminate the painting of electrical panels. The electrical panels are usually upgraded when a solar system is installed and have information stickers applied. The property owner may paint to match the wall color but the stickers must not be painted. For a tile roof, the tiles must be replaced around the panels.

Date: 5/7/24

Board Action Item

To: Board of Directors

From: Planning and Compliance Department & ACC Committee

Re: Rule Revision Approval for PC.5.13 Swimming Pool, Spa and Water Feature/Pond

Background

The ACC Committee is in the process of reviewing certain rules to ensure that they are updated to the new requirements.

PC.5.13 Swimming Pool, Spa and Water Feature/Pond changes in red to update the wording only.

For consistency purposes the updated changes in red are in line with the verbiage used in the revised lake lease, and to establish the same verbiage used the Committee and staff feel the same verbiage is to be used for the PC rules.

PC.5.13 the changes in red include the necessary change due to the settlement agreement regarding the revised lake lease agreement.

Other changes in red through-out **PC.5.13** were made to clean up the verbiage, and to ensure legal titles are included.

Fiscal Impact

None

Recommendation

It is recommended that the Board of Directors approve the rule revision for twenty-eight (**28**) day reading for **PC.5.13 Pool, Spa and Water Feature/Pond**, as submitted.

Cheryl Mitchell

Senior Planning and Compliance Manager

ACC Rule Revision

Current Rule:

PC.5.13 Swimming Pool, Spa, and Water Feature/Pond

A swimming pool or spa or water feature eighteen (18) inches or deeper shall not be installed in the Community setback or front yard. A water feature less than eighteen (18) inches deep may be installed in the front yard setback. The water of a swimming pool, spa, or water feature shall be a minimum of five (5) feet away from any property line, except for a corner lot (see PC.3.1c). For a swimming pool, a plot plan prepared and signed by a licensed land surveyor or licensed civil engineer must be attached as an exhibit depicting the proposed improvements, their proposed location and distances. All swimming pools, spas, and water features shall be drained to the sanitary sewer and not the yard, street, or lake. A hose may be used but all new permit applications for an in-ground pool must be plumbed with a permanent in-ground line draining from the pool equipment to the sanitary sewer through a “p” trap with an air gap. Simulated rock, real rock formations and slides shall be subject to height restrictions set by the Architectural Control Committee. All equipment and propane tanks shall be screened from street, lake, and golf course view. Screening must be of a permanent nature: no plants, bushes or trees. If screened with lattice, the openings shall be one (1) inch or smaller. Stuccoed, decorative or split-faced block wall is recommended.

Proposed Change (Redlined):

PC.5.13 Swimming Pool, Spa, and Water Feature/Pond

A swimming pool ~~and/~~ or spa or water feature eighteen (18) inches or deeper shall not be installed in the Community ~~setback~~ or front ~~yard~~ setback. A water feature ~~or pond~~ less than eighteen (18) inches deep may be installed in the front setback. The water of a swimming pool, spa, or water feature shall be a minimum of five (5) feet away from any ~~structure (see PC. 2.9) and any~~ property line, except for a corner lot (see PC.3.1c). For a swimming pool, a plot plan prepared and ~~stamped/~~ signed by a licensed land surveyor or ~~licensed registered~~ civil engineer must be attached as an exhibit depicting the proposed improvements, their proposed location and distances. ~~Labels may be hand written but not straight or curved lines.~~ All swimming pools, spas, and water features shall be drained to the sanitary sewer and not the yard, street, or lake. A hose may be used but all new permit applications for an in-ground pool must be plumbed with a permanent in-ground line draining from the pool equipment to the sanitary sewer through a “p” trap with an air gap. Simulated rock, real rock formations and slides shall be subject to ~~a height restriction set by the Architectural Control Committee of six (6) feet.~~ All equipment and propane tanks shall be screened from street, lake, and golf course view. Screening must be of a permanent nature: no plants, bushes or trees. If screened with lattice, the openings shall be one

(1) inch or smaller. Stuccoed, decorative or split-faced block wall is recommended **and required for propane in the front setback. Pool equipment is not allowed in the front yard. See SECTION X if your property is Lakeside.**

Proposed Change:

PC.5.13 Swimming Pool, Spa, and Water Feature/Pond

A swimming pool and/or spa or water feature eighteen (18) inches or deeper shall not be installed in the Community or front setback. A water feature or pond less than eighteen (18) inches deep may be installed in the front setback. The water of a swimming pool, spa, or water feature shall be a minimum of five (5) feet away from any structure (see PC.2.9) and any property line, except for a corner lot (see PC.3.1c). For a swimming pool, a plot plan prepared and stamped/ signed by a licensed land surveyor or registered civil engineer must be attached as an exhibit depicting the proposed improvements, their proposed location and distances. Labels may be hand written but not straight or curved lines. All swimming pools, spas, and water features shall be drained to the sanitary sewer and not the yard, street, or lake. A hose may be used but all new permit applications for an in-ground pool must be plumbed with a permanent in-ground line draining from the pool equipment to the sanitary sewer through a “p” trap with an air gap. Simulated rock, real rock formations and slides shall be subject to a height restriction of six (6) feet. All equipment and propane tanks shall be screened from street, lake, and golf course view. Screening must be of a permanent nature: no plants, bushes or trees. If screened with lattice, the openings shall be one (1) inch or smaller. Stuccoed, decorative or split-faced block wall is recommended and required for propane in the front setback. Pool equipment is not allowed in the front yard. See SECTION X if your property is Lakeside.

Fine: No change. \$100, per month.

Justification: PC.10.1 and PC.10.2 needed to be updated to represent the current requirements now established by the new lake lease. Since it references PC.5.13, we needed to make certain changes and updates to PC.5.13.

Date: 5/7/24

Board Action Item

To: Board of Directors

From: Planning and Compliance Department & ACC Committee

Re: Rule Revision Approval for PC.10.1 Swimming Pools Located in the Shorezone

Background

The ACC Committee is in the process of reviewing certain rules to ensure that they are updated to the new requirements.

PC.10.1 for Swimming Pools Located in the Shorezone changes in red to update the wording only.

For consistency purposes the updated changes in red are in line with the verbiage used in the revised lake lease, and to establish the same verbiage used the Committee and staff feel the same verbiage is to be used for the PC rules.

PC.10.1 the changes in red include the necessary change due to the settlement agreement regarding the revised lake lease agreement.

The first change is in the title – the word **shorezone** has been stricken out, because pools are no long being approved in the shorezone area belonging to **EVMWD** water district. Its now called lakeside, referring to homes located with lakeside properties.

The first sentence was stricken for the same reason – pools are not being approved per **EVMWD** in their shorezone.

Other changes in red through-out **PC.10.1** were made to clean up the verbiage, ensure legal titles are referenced, and rule revision requirements being issued by the ACC Committee.

Fiscal Impact

None

Recommendation

It is recommended that the Board of Directors approve the rule revision for twenty-eight (28) day reading for **PC.10.1 Swimming Pools Located Near the Shorezone and, and if applicable, a Sewer Easement**, as submitted.

Cheryl Mitchell

Senior Planning and Compliance Manager

ACC Rule Revision

Current Rule:

SECTION X - SHOREZONE SWIMMING POOLS

PC.10.1 Swimming Pools Located in the Shorezone

Lakefront property owners may apply for approval to install a swimming pool and related improvements such as pumps, pool equipment, fences, and pool decks located in whole or in part on the Shorezone. The member must submit a permit application that meets all the requirements of PC.5.13 (use the checklist) and the request for encroachment. The request for encroachment to build is submitted by Planning and Compliance, not the member, to the water company. The approval for encroachment rests completely with the water company, the owner of the land. The member is responsible to maintain such improvements and is subject to any conditions imposed by the Committee and/or the water company. The member may be required to modify or remove the swimming pool and related improvements at some future date.

PC.10.2 Application Requirements

An application for Committee approval / encroachment permit for a swimming pool and related improvements upon the Shorezone are available at the Planning and Compliance Department.

The items required are:

PC.10.2a - A completed application form signed by all the owners of record of the lakefront lot.

PC.10.2b - Submission of an Agreement and Covenant (Running with the Land) (referred to as the "Covenant") that has all blanks filled in with the required information. A plot plan prepared by a licensed land surveyor or licensed civil engineer must be attached as an exhibit depicting the proposed improvements, their proposed location and distances from the proposed improvements to:

- o The boundary of the lakefront lot closest to the lake.
- o Existing improvements on the lakefront lot.
- o The nearest improvements on the lakefront lots directly adjacent to the applicant's lakefront lot.
- o Existing improvements on the EVMWD property within three-hundred (300) feet of the proposed improvements.
- o Must drain to the sanitary sewer through a "p" trap with an air gap.
- o The 1383 msl contour.

The Covenant must also have the original signatures of all owners of record of the lakefront lot accompanied by completed original notary acknowledgments for each signature sufficient to allow recordation of the document, as well as the original signatures of the EVMWD officials specified on the Covenant, again accompanied by original notary acknowledgements for those signatures sufficient for recording purposes

Proposed Change **Redlined:**

SECTION X – ~~SHOREZONE LAKESIDE~~ SWIMMING POOLS

PC.10.1 Swimming Pools Located ~~in the~~ near the Shorezone and, if applicable, a Sewer Easement

~~Lakefront property owners may apply for approval to install a swimming pool and related improvements such as pumps, pool equipment, fences, and pool decks located in whole or in part on the Shorezone.~~ The member must submit a permit application that meets all the requirements of PC.5.13 (use the checklist) and the request for encroachment if needed. The request for encroachment to build is submitted by Planning and Compliance, not the member, to the water company. The approval for encroachment ~~on~~ **near the shorezone** rests completely with the water company, the owner of the land. The member is responsible to maintain such improvements and is subject to any conditions imposed by the Committee and/or the water company. The member may be required to modify or remove the swimming pool and related improvements at some future date.

C.10.2 Application Requirements

An application for Committee approval / encroachment permit for a swimming pool and related improvements ~~upon~~ **near** the Shorezone are available at the Planning and Compliance Department. The items required are:

PC.10.2a - A completed application form signed by all the owners of record of the ~~lakefront lakeside~~ lot.

PC.10.2b - Submission of an Agreement and Covenant (Running with the Land) (referred to as the "Covenant") that has all blanks filled in with the required information. A plot plan prepared by a licensed land surveyor or ~~licensed-registered~~ civil engineer must be attached as an exhibit depicting the proposed improvements, their proposed location, and distances from the proposed improvements to:

- o ~~the boundary property lines~~ of the ~~lakefront lakeside~~ lot closest to the lake,
- o ~~the pool water and/or other structures that must be five (5) feet minimum from the rear and side property lines on the owner's property,~~
- o ~~the existing rear~~ improvements on the ~~lakefront lakeside~~ lot,
- o ~~The nearest improvements on the lakefront lots directly adjacent to the applicant's lakefront lot.~~
- o ~~and the existing improvements on the EMMWD water company property within three-hundred (300) feet of the proposed improvements such as a seawall and dock ramp.~~

ALSO:

- o The pool must drain to the sanitary sewer through an in-ground line with a “p” trap with an air gap. A line must be shown from the pool equipment to the sanitary sewer with “p’ trap and air gap” labeled by the sanitary sewer location.

~~o The 1383 msl contour.~~

- o Minimum height of water for a pool, trough, or a water feature is 1388’ msl. The actual water elevation must be shown on the plan.

2

The Covenant must also have the original signatures of all owners of record of the lakefront lakeside lot accompanied by completed original notary acknowledgments for each signature sufficient to allow recordation of the document, as well as the original signatures of the EVMWD officials specified on the Covenant, again accompanied by original notary acknowledgements for those signatures sufficient for recording purposes.

Proposed Change:

SECTION X – LAKESIDE SWIMMING POOLS

PC.10.1 Swimming Pools Located near the Shorezone and, if applicable, a Sewer Easement

The member must submit a permit application that meets all the requirements of PC.5.13 (use the checklist) and the request for encroachment if needed. The request for encroachment to build is submitted by Planning and Compliance, not the member, to the water company. The approval for encroachment on or near the shorezone rests completely with the water company, the owner of the land. The member is responsible to maintain such improvements and is subject to any conditions imposed by the Committee and/or the water company. The member may be required to modify or remove the swimming pool and related improvements at some future date.

C.10.2 Application Requirements

An application for Committee approval / encroachment permit for a swimming pool and related improvements near the Shorezone are available at the Planning and Compliance Department.

The items required are:

PC.10.2a - A completed application form signed by all the owners of record of the lakeside lot.

PC.10.2b - Submission of an Agreement and Covenant (Running with the Land) (referred to as the “Covenant”) that has all blanks filled in with the required information. A plot plan prepared by a licensed land surveyor or registered civil engineer must be attached as an exhibit depicting the proposed improvements, their proposed location, and distances from the proposed improvements to:

- o the property lines of the lakeside lot closest to the lake,
- o the pool water and/or other structures that must be five (5) feet minimum from the rear and side property lines on the owner’s property,

- o the existing rear improvements on the lakeside lots,
- o and the existing improvements on the water company property such as a seawall and dock ramp.

ALSO:

- o The pool must drain to the sanitary sewer through an in-ground line with a “p” trap with an air gap. A line must be shown from the pool equipment to the sanitary sewer with “a ‘p’ trap and air gap” labeled by the sanitary sewer location.
- o Minimum height of water for a pool, trough, or a water feature is 1388’ msl. The actual water elevation must be shown on the plan.

3

The Covenant must also have the original signatures of all owners of record of the lakeside lot accompanied by completed original notary acknowledgments for each signature sufficient to allow recordation of the document, as well as the original signatures of the EVMWD officials specified on the Covenant, again accompanied by original notary acknowledgements for those signatures sufficient for recording purposes.

Fine – No change. No fine. Information only.

Justification: PC.10.1 and PC.10.2 needed to be updated to represent the current requirements now established by the lake lease.

Date: 5/7/24

Board Action Item

To: Board of Directors

From: Planning and Compliance Department & ACC Committee

Re: Rule Revision Approval for PC.10.7 Lake Protection

Background

The ACC Committee are reviewing certain rules to ensure that they are updated to the new requirements.

PC. 10.7 for Lake Protection a few changes in red to update the wording only.

PC.10.7 required updating to represent the current requirements now established by the new lake lease.

For consistency purposes the updated changes in red are in line with the verbiage used in the revised lake lease, and to establish the same verbiage used the Committee and staff feel the same verbiage is to be used for the PC rules.

Fiscal Impact

None

Recommendation

It is recommended that the Board of Directors approve the rule revision for twenty-eight (28) day reading for PC.10.7 Lake Protection, as submitted.

Cheryl Mitchell

Senior Planning and Compliance Manager

ACC Rule Revision

Current Rule:

PC.10.7 Lake Protection

There shall be no contact between water/ chemicals from a swimming pool or related improvements located in whole or in part upon the Shorezone and the lake waters. The swimming pool and related improvements must be designed and built with this requirement in mind and include protections and falls back to keep water or chemicals from the swimming pool and related improvements from entering the lake. Minimum height of decking for a pool or trough or a water feature is 1388' msl.

Proposed Change Redlined:

PC.10.7 Lake Protection

There shall be no contact between water/ chemicals from a swimming pool or related improvements located in whole or in part upon the Shorezone and the lake waters. The swimming pool and related improvements must be designed and built with this requirement in mind and include protections ~~and~~ which falls back to keeping water or chemicals from the swimming pool and related improvements from entering the lake. Minimum height of ~~decking the water level~~ for a pool or trough or a water feature is 1388' msl.

Proposed Change:

PC.10.7 Lake Protection

There shall be no contact between water/ chemicals from a swimming pool or related improvements located in whole or in part upon the Shorezone and the lake waters. The swimming pool and related improvements must be designed and built with this requirement in mind and include protections which falls back to keeping water or chemicals from the swimming pool and related improvements from entering the lake. Minimum height of the water level for a pool or trough or a water feature is 1388' msl.

Fine – No change. \$1,500, per Occurrence.

Justification: PC.10.1 and PC.10.2 needed to be updated to represent the current requirements now established by the new lake lease.

ACTIVITIES DEPARTMENT

Senior Center Dept. 19

- The Senior Committee meets at the Senior Center for their regular scheduled meeting on 1st Tuesdays at 9 am.
- Potluck and LCR is the last Sunday of every month, except November or December. Bring a dish to share and stay for the game or leave as you need after the meal.

Activities Dept. 50

- Get ready for Fiesta: Booth applications go out March 15. Booths are sold out.
- Fiesta Parade applications were online April 15.
- Planning meetings for Fiesta have been going on since mid-January with clubs and staff.
- Park hours changed on May 1, 2024 – 8 am-10 pm.
- Community benches throughout community. Give Activities a call, send email or visit our website to order.
- Concerts At the Lodge 2024 Concerts
 - August 10 – **NEW! NEW! NEW! Craig Campbell**
 - November 2 – Colt Ford

Pool Dept. 54

- Hours: Monday- Sunday
 - Lap swim 7am-10am
 - Open swim 10am-8 pm
- Summer Schedule starts May 25th
 - Sunday-Thursday
 - Lap Swim 6-10am
 - Open swim 10am- 9pm
 - Friday & Saturday
 - Lap Swim 6-10am
 - Open swim 10am-10pm
- Aqua Fitness
 - Monday through Friday 8 am & 9 am
 - Price increase starting in May
 - Day Pass- \$3
 - 10 classes punch card- \$25
 - Monthly unlimited punch card- \$35
- Pool stats:
 - Month of April - total 4,004
 - Aqua fitness and lap swim – 397
 - Open swim – 3607
- Hosted CLEAR's Jr lifeguard try-out on April 20, 2024
- Summer Swim lessons and Water Polo registration will open Monday May 13th
- First Pool Movie night of the season will be May 24th.

Event & Activities Updates

Upcoming Events

- May 4th – Derby Day & Mother's Day Tea
- May 5th- Superhero Training Academy
- May 9th, 10th, & 11th- Community Theater Disney's Tarzan
- May 10th- Choraleers Broadway at the Lake

- May 15th & 17th- Board Election at the Lodge
- May 18th- Guild Concert at the Lodge
- May 24th- May 26th- Fiesta Hopper
2024

Classes

- Active Fitness – new name, same class
 - Tuesday & Thursday, 10-10:45 am @ the Lodge
- Dance Cardio – Get Fit with Sticks
 - Tuesday & Thursday, 9-9:45 am @ the Lodge
- Mindfulness & Mobility
 - Monday & Wednesday 10-10:45 am @ the Lodge
- Line Dancing
 - Tuesdays (Basic Introduction), 1-2 pm @ the Lodge
 - Tuesdays (Beginners), 2-4 pm @ the Lodge
 - Wednesdays (Improvers), 2-4 pm @ the Lodge
- Restorative Yoga
 - Thursdays, 7-8 pm @ the Lodge

Committees

Senior Committee – no open positions

Report presented by *Carrie Pratt, Sr. Activities Manager*

COMMUNICATION REPORT

Goals & Campaigns – April 2024

Goals & Objectives

The primary goals of the Communications team this fiscal year are:

- **Foster Community Engagement:** Promote community engagement through social media and digital platforms to connect with the Canyon Lake POA.
- **Build Greater Transparency:** Provide regular updates on projects, publicize key decisions, and make relevant resources easily accessible.
- **Promote Community Recreation & Events:** Highlight local events, club functions, and recreational opportunities to encourage community participation and support.
- **Improve Information Dissemination:** Utilize various communication channels to ensure accurate and timely information reaches community members.
- **Promote Revenue-Generating Amenities:** Support marketing efforts for golf course, restaurants, Happy Camp, propane sales, online store, and gift cards. Emphasize weddings and banquets at the Lodge.
- **Enhance Online Digital Services:** Improve the website's knowledge base, feature event pages, and provide online facility schedules.

Looking Forward

In consideration of our primary goals for this year, below are new campaigns we will be focusing on in the upcoming months:

- **Online Enhancements**
(in progress or coming soon)
 - Member Spotlight Page
 - Employee of the Quarter Page
- **Community Project Promotions**
 - Year 2 Pavement Project
 - Tennis Court Shade Area Project
- **Upcoming Event Promotions**
 - Concerts at the Lodge Series
Craig Campbell
Colt Ford
 - Movie Nights at the Pool
 - Movie Nights at the Park
 - Fiesta Hopper
 - Happy Camp 4th of July Lottery
 - Tacos & Family Fun Nights
 - 4th of July Fireworks
- **Member Services Notices**
 - Fiscal Year Updates
 - Guest ePass
 - Canyon Lake Virtual Tours (360)
 - Notify Us
- **Community Safety/Security**
 - Lake Warning Flags
 - Lake Emergency Markers
 - Canyon Lake Camera Program
 - Access & Traffic
 - Electric Bicycle Registration and Safety Awareness
- **Canyon Lake POA Merchandise Store Redesign**
- **Dining and Event Promotions at Restaurants**
- **Amenity Promotions**
 - Golf Course Video Hole Tour
 - Golf Annual Membership Campaign
 - Golf Daily Play Promotion
(Canyon Lake residents only)

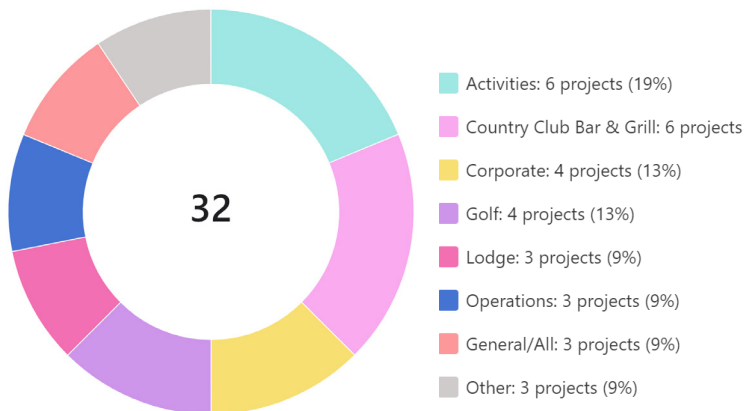
COMMUNICATION REPORT

KPI Dashboard – April 2024

ACTIVE CAMPAIGNS

April 2024

Below are the number of campaigns Communications managed during the month of April, broken down by the departments collaborated with for these campaigns.



HIGHLIGHTS

773

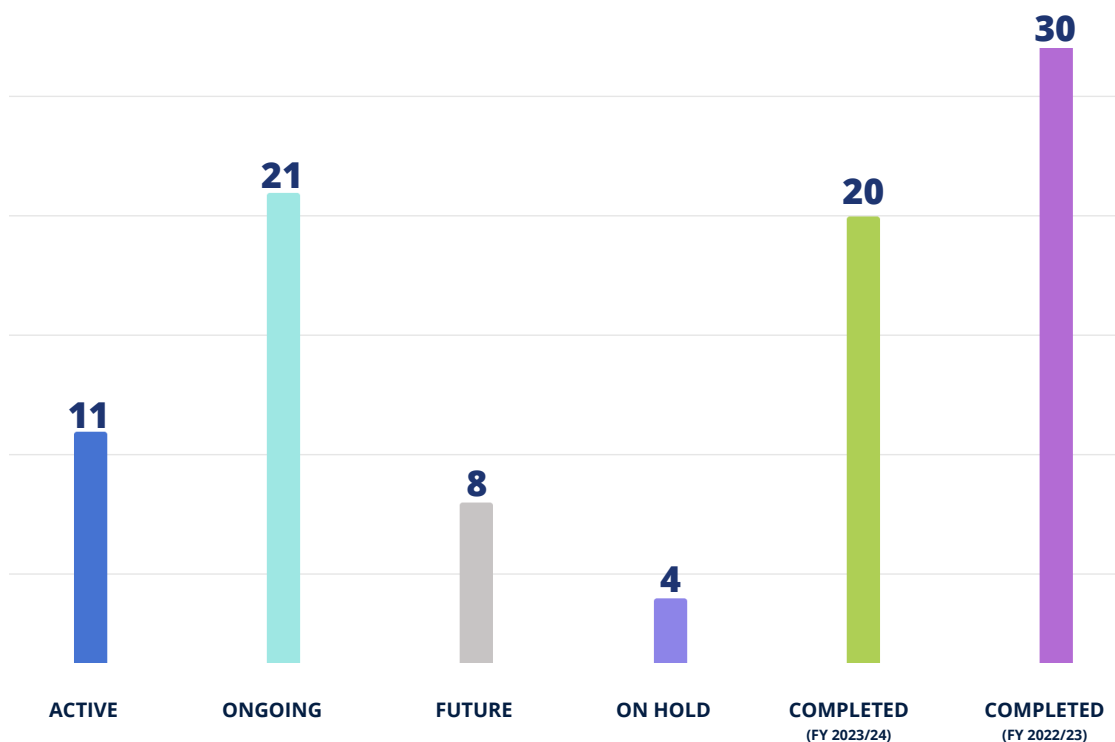
tasks completed
in April 2024

33

club events promoted
in fiscal year 2023/24

CAMPAIGN STATUS

Below is the status of the campaigns Communications manages. These numbers are tracked for the current fiscal year 2023/24 (May 1, 2023 through April 30, 2024).



FEATURE CAMPAIGNS – CANYON LAKE POA

April 2024

Community Promotions

Read Our Spring Issue

Get Ready For **SPRING FUN** IN CANYON LAKE

Get Rec SPRIN IN CANYON LAKE

HAPPY CAMP - MEMORIAL DAY RESERVATIONS -

Memorial Day reservations at Happy Camp will be available only in person beginning Friday, May 10, at 8 a.m. at the campground office.

CANYON LAKE PROPERTY OWNERS ASSOCIATION

@canyonlakepoa

2024 CONCERTS AT THE LODGE

Craig Campbell

SATURDAY, AUGUST 10, 2024

VIP \$69 | GENERAL ADMISSION \$49

TICKETS ON SALE NOW!

WWW.CLPOA.COM/CONCERTS

CONCERTS MAY BE CANCELLED OR POSTPONED. TICKET REFUNDS ARE AVAILABLE IF A CONCERT IS CANCELLED.

CANYON LAKE PROPERTY OWNERS ASSOCIATION

COMMUNITY-WIDE

SALE

GARAGE Sale

Apr 27 & Apr 28

View Community Map or Register Your Garage Sale at www.clpoa.com/communitysale

CANYON LAKE POA BOARD ELECTION

IT'S TIME TO VOTE!

VOTING OPTIONS

- By Mail by May 8
- Ballot Box at Blue Bird Hall by May 14
- Election Day at Lodge from 8 a.m. to 9 a.m. on May 15

VOTE

CANYON LAKE PROPERTY OWNERS ASSOCIATION

@canyonlakepoa

PAVEMENT IMPROVEMENT (YEAR 2)

Phase 9 Starts April 22

Longhorn Dr. (from Big Range Rd.'s south intersection to before Red Barn Pl.)

Bronc Ct. Buggywhip Ct.

CANYON LAKE PROPERTY OWNERS ASSOCIATION

@canyonlakepoa

Restaurant Promotions

SUNSET LOUNGE AND TERRACE

Cinco de Mayo

Sunday, May 5 | 4 p.m. to 8 p.m.

Live Music by Mariachi Promesa de Mexico

MEXICAN BUFFET \$20

Fajitas, chicken achiote, carne asada de rez, Spanish rice, refried beans, and corn tortillas

DRINK SPECIALS

Sunset Margarita and Laura's Cantaritos (Served in a cantarito clay cup)

RESERVATIONS ONLINE AT WWW.CANYONLAKELIGHTHOUSE.COM

CANYON LAKE COUNTRY CLUB BAR & GRILL

CINCO DE MAYO

FRI, MAY 3 & SUN, MAY 5

4 P.M. - 7 P.M.

\$15 MEXICAN BUFFET

• Combo plates with meat options • Salad • Rice & Beans • Salsa Bar • Flan or Churros • \$3 Mexican beers

Call 951.246.1773 for reservations

Open to the Public and Members

CANYON LAKE COUNTRY CLUB BAR & GRILL

@canyonlakecountryclub

CANYON LAKE LODGE

Mother's Day BRUNCH BUFFET

Sunday, May 12, 2024

First seating at 10 a.m. Last seating at 2 p.m. Holiday Bay Room and the Sunset Terrace

FEATURING

Prime rib carving station, Bacon-wrapped meatloaf, Orange glazed salmon, Shrimp cocktail, Oysters half shell, Smoked ham, Oven-roasted turkey, Eggs Benedict, Scrambled eggs, Double omelet station, Corned beef hash, Breakfast potatoes, Cabbage rolls, Bacon, Sausage, Fruit platter, French toast sticks, Waffles, Vegetable crudites platter, Cheese platter, Salad bar, Dessert station, Kid's station and more.

All brunch items are subject to availability.

ADULTS: \$48 | KIDS (6 - 12): \$18

Kids 5 and younger free with each paid adult. Add Grands! or Cantarito Hot Champagne for \$24 per bottle.

RESERVATIONS ONLINE AT WWW.CANYONLAKELIGHTHOUSE.COM

CANYON LAKE COUNTRY CLUB BAR & GRILL

Mother's Day BRUNCH BUFFET

SUNDAY, MAY 12

9 A.M. - 3 P.M. | LAST SEATING AT 2 P.M.

FEATURING

Omelette and Carving Stations, Pozole and Chicken Poblano soups, French Toast and Waffle-Sticks, Country and Hashbrown Potatoes, Biscuits and Gravy, Chicken Tenders and Hotdogs, Chicken Marsala and Chicken Primavera, Beef Kabobs, Chicken Kabobs, Shrimp Kabobs, Coconut Shrimp, Meatball Stroganoff, Fruit, Danishes, Muffins, Cakes, & More!

Buffet options are subject to change.

Adults \$50
Kids (3-12) \$16

(Bottles of Champagne available for \$13 each)

Call 951.246.1773 for reservations or book online at [www.canyonlakecountryclub.com/reservations](http://WWW.CANYONLAKECOUNTRYCLUB.COM/reservations)

CANYON LAKE COUNTRY CLUB BAR & GRILL

@canyonlakecountryclub

FEATURE CAMPAIGNS – CANYON LAKE POA

April 2024

Road Coverage | Phase 7



Road Coverage | Phase 8



Road Coverage | Phase 9

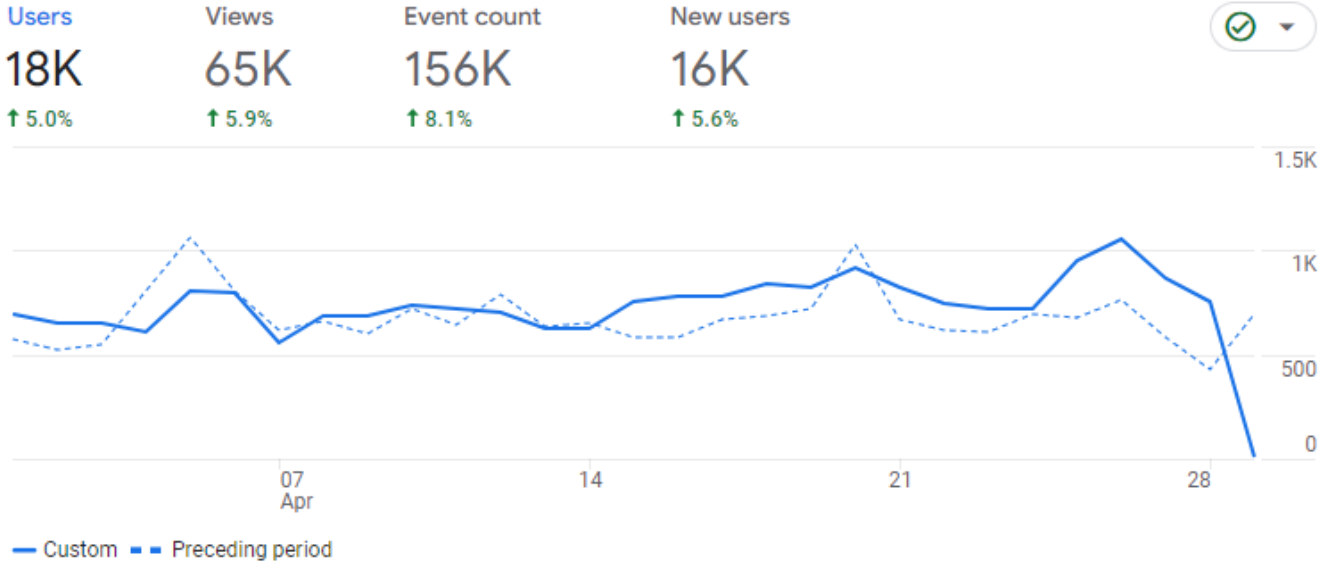


View all project pages at www.clpoa.com/projects

COMMUNICATION REPORT

Website Highlights – April 2024

Website Analytics Highlights



Top 15 Visited Website Pages

	Page title and screen class	↓ Views	Users	Views per user	Average engagement time	Event count
		65,063 100% of total	17,526 100% of total	3.71 Avg 0%	1m 27s Avg 0%	155,508 100% of total
1	Home - Canyon Lake POA	10,972	5,572	1.97	32s	31,052
2	Login - Canyon Lake POA	5,845	2,400	2.44	48s	13,424
3	Home - Lighthouse Restaurant	2,336	1,405	1.66	14s	6,707
4	Pickleball - Canyon Lake POA	2,163	327	6.61	1m 16s	4,520
5	My Info - Canyon Lake POA	2,143	984	2.18	55s	4,513
6	Community Garage Sale - Canyon Lake POA	2,085	1,047	1.99	24s	5,790
7	Camping - Canyon Lake POA	1,668	890	1.87	51s	4,349
8	Search - Canyon Lake POA	1,257	582	2.16	1m 04s	2,515
9	Make Payment - Canyon Lake POA	1,235	619	2.00	1m 48s	2,342
10	Reservations - Canyon Lake POA	1,161	877	1.32	3s	2,938
11	Restaurant - Canyon Lake POA	1,083	803	1.35	16s	2,624
12	Reservations - Lighthouse Restaurant	1,077	752	1.43	2s	2,598
13	Events - Canyon Lake POA	1,008	621	1.62	59s	2,242
14	Conditions - Canyon Lake POA	969	555	1.75	42s	2,545
15	Memberships - Canyon Lake POA	957	652	1.47	59s	2,233

COMMUNICATION REPORT

Social Media Highlights – April 2024

PERFORMANCE SUMMARY

21,293

Followers
Total

422

Published
Posts

441,112

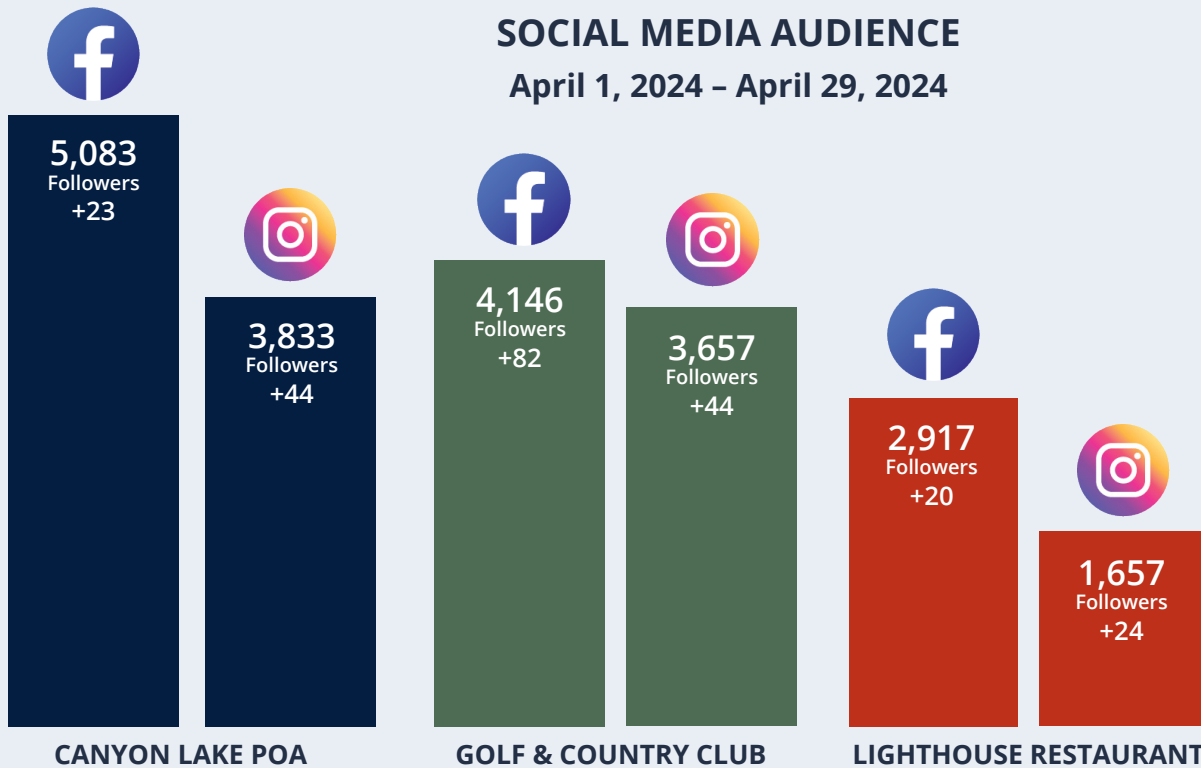
Page
Impressions

226,708







Post
Impressions

SOCIAL MEDIA AUDIENCE

April 1, 2024 – April 29, 2024



PROFILE SUMMARY

Profile	Followers	Growth	Clicks	Engagment	Reach	Impressions
 Canyon Lake POA Facebook	5,083	23	2,157	3,236	78,300	85,461
 Canyon Lake POA Instagram	3,833	44	20	1,106	61,391	60,543
 Golf & Country Club Facebook	4,146	82	1,969	8,550	33,641	112,838
 Golf & Country Club Instagram	3,657	44	30	280	14,758	11,505
 Lighthouse Facebook	2,917	20	1,273	4,457	21,543	71,116
 Lighthouse Instagram	1,657	24	101	334	14,096	7,895

COMMUNICATION REPORT

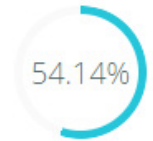
Email Highlights - April 2024

EMAIL DASHBOARD - APRIL 2024

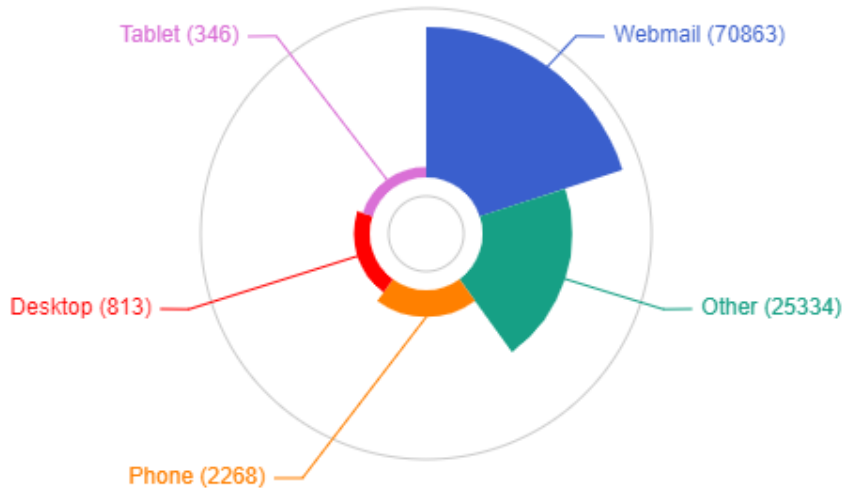
67925
DELIVERED



39913
UNIQUE OPENS



TOP DEVICE OPENS APRIL 2024



Webmail (70863) Other (25334) Phone (2268) Desktop (813) Tablet (346)

DELIVERY BY EMAIL CLIENT APRIL 2024

Gmail (29897)
Yahoo (20248)
Microsoft Outlook (6731)
Microsoft 365 (2667)
Apple iCloud (1951)
Google Apps (1369)
Remaining (5047)



COMMUNITY PATROL REPORT

March 2024

Community Patrol’s primary functions are to provide the community with services that include access control at the entry gates, Rules and Regulations compliance, and incident observation and reporting to the Association. Community Patrol’s services do not replace the services of outside public safety agencies such as law enforcement, fire services, medical services, city code enforcement, etc. In the table below, the “Calls for Service” column reflects the number of calls made by community members based on the violation type.

Citations Issued

Citations Issued	January		February		March		B/W Prior Year	
Violations	Calls for Service	Cites	Calls for Service	Cites	Calls for Service	Cites	Calls for Service	Cites
Speeding	3	6	2	0	1	4	0	2
Parking	53	167	56	280	59	465	13	265
Unauthorized Entry	66	15	55	7	19	7	34	2
E-Bikes	31	2	26	8	31	20		
Noise	17	3	9	1	7	0	13	0

Additional Information

	January	February	March
Total Calls for Service	247	175	120
Call for Service – Unable to Locate	33	32	25
Guest Citations	82	42	218
Service Provider Citations	1	4	0
Member Citations	92	98	217
Warning Citations	147	116	391
Speed Trailer citations	78	46	60
Vandalism	2	3	1
Property Damage	16	17	12
Misc. Violations	30	43	54

Gate Entry Statistics

	January	February	March
Total Guest Passes issued by Gate			
• Main Gate			
• East Gate			
• North Gate			
Total Guest Entries by Gate			
• Main Gate			
• East Gate			
• North Gate			
Total RFID Entries by Gate			
• Main Gate			
• East Gate			
• North Gate			
Confiscated Guest Passes	176	193	

Two Guest Lane Entry Protocol*

	January	February	March
Total time in minutes	140	68	65
• Main Gate	140	68	65
• East Gate	0	0	0

*If traffic volume in the guest lane backs up into the nearest intersection, staff in the middle lane will temporarily begin to issue guests passes to improve traffic flow.

Report presented by: *Zachary Wells (Community Patrol Captain)*

31512 Railroad Canyon Road, Canyon Lake, CA 92587
 951.244.6841
 www.canyonlakepoa.com

Marine Patrol Report

April 2024
(3/29-4/28)

Marine Patrol’s primary functions are to provide the community with services that include Quagga Mussel and boat safety inspections, Rules and Regulations compliance, and incident observation and reporting to the Association. In the table below, the “Calls for Service” column reflects the number of calls made by community members based on the violation type.

Citations Issued

CITATION		FEBRUARY	MARCH	APRIL
LM.2.5	Expired/No Reg (State)	137	8	4
LM.2.6	Expired/No Reg (CLPOA)	0	0	2
LM.2.7	Expired/No Reg at a dock or lift	2	2	2
LM.6.7	Excessive Wake in NO wake zone	0	1	0
LM.7.3	Reckless behavior while operating a motorized boat	1	0	0
LM.9.11	Plowing	0	0	0
GR.2.18a	Loud Noise	0	0	0
GR.4.4	Fishing License	0	1	1
GR.6.2c	Failure to present valid ID	0	1	0
	Other		1	3
TOTAL		140	14	12

Warnings Issued

WARNING		FEBRUARY		MARCH		APRIL	
		VERBAL	WRITTEN	VERBAL	WRITTEN	VERBAL	WRITTEN
LM.2.5	Expired/No Reg (State)		0	5	0	3	0
LM.2.6	Expired/No Reg (CLPOA)		0	2	0	1	1
LM.2.7	Expired/No Reg at a dock or lift		0	0	1	0	2
LM.6.7	Excessive Wake in NO wake zone		0	47	0	21	1
LM.7.3	Reckless behavior while operating a motorized boat		0	2	0	1	0
LM.9.11	Plowing		0	0	0	4	1
GR.2.18a	Loud Noise		1	0	0	0	0
GR.4.4	Fishing License		1	3	1	3	0
GR.6.2c	Failure to present valid ID		0	0	1	1	0
	Other			0	0	5	0
TOTAL			2	59	3	39	5

Additional Information

	FEBRUARY	MARCH	APRIL
Total Calls for Service	22	68	120
Boat Safety Inspections	4	19	49
Boat Tow (Out of Fuel/Mechanical)	0	3	5
Boat Tow (Adrift)	0	3	0
Battery Assist	0	0	1
P&C Inspector Escort Hours	9.5	9.75	10.25
Fish & Game/Other Escort Hours		2.75	4
Fishing License Checks	5	17	11
Quagga Inspection	6	15	28
White Tag Applied	12	14	26
Quarantine Tag Applied	0	0	0
Debris/Other Retrieval & Disposal		12	13
Days @ Yellow Flag		31	19

Boat Operating Hours

	Start Hrs	End Hrs	FEBRUARY	MARCH	APRIL
Boat 1	1746	1889.1	139.6	135.7	143.1
Boat 2	1284.2	1336.8	61.5	56.1	52.6
Boat 3	962.1	976.8	9.7	19.8	14.7
Boat 4	1358.2	1409.7	19.1	40.7	51.5
TOTAL			229.9	252.3	261.9

Boat Operating Hours & Percentage by Location

	FEBRUARY		MARCH		APRIL	
	Hours	%	Hours	%	Hours	%
Main Lake	132	57.4	127.8	50.6	137.2	52.4
East Bay	88.2	38.4	104.7	41.5	110	42
North Ski	9.7	4.2	19.8	7.9	14.7	5.6

Incident Report Summary

	FEBRUARY	MARCH	APRIL
Reports	1	1	1

Incident Report Details

Location	Incident Description
East Port Ramp	4/9 HAZ MAT - CAR IN LAKE -CONTAINED

Report presented by: *Dave Martilla (Marine Patrol Captain)*

Date: 5/7/24

To: Board of Directors

From: Planning and Compliance Department – Cheryl Mitchell
Department Report - ACC Committee Overview

Total current items monitored by the department **2264** which includes permit due dates, violations, extension, and escrow inspections, last month **2118**.

Permit Breakdown

1. **1190** Open permit – Up
 - a. **74** - new home/major additions – same
 - b. **3** – ADU/JADU
 - c. **128** - lakeside permits - up
 - d. **96** - solar panel permits - down
 - e. **42** - fence permits – up
 - f. **41** - pool permits – up
 - g. **16** - dumpster/pod permits - up
 - h. **445** – Same Day Permits - down
 - i. **790** - Improvements (multiple types) - up

Violation/Escrow Breakdown

1. **999** Open violations – Up
2. **33** Open escrows - up

ACC Committee Overview

1. Total of **307** items reviewed – up.
2. Total of **158** permits approved - up.

Items reviewed – Permit Breakdown

1. New Home Reviewed/Permit (**0**) - down
2. Grading Permit (**0**) – no change
3. Improvements (**31**) – down
4. Lakeside Improvement (**12**) -no change
5. Recorded Variance (**15**) – up
6. Rejected Applications (**40**) – up
7. Re-Submittal's (**16**) - down
8. Permit issued same day (Over the counter) (**81**) - same
9. Preliminary Applications (**14**) - up

Member Complaints

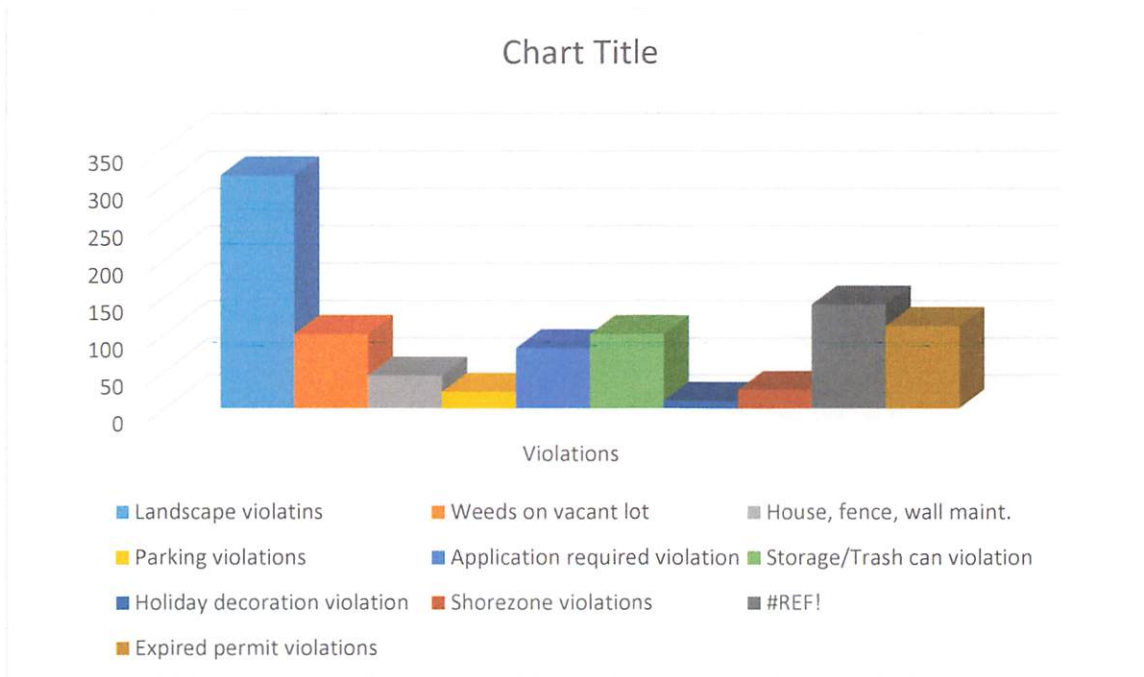
1. **36** Complaints investigated (**2** months) - up.
2. **4** already written. – no change

Letter - Compliance

1. **322** - compliances – down (weed abatement)
2. **179** Courtesy Notices – up (weed abatement)

Total vacant lots in violation are **100** out of **214** lots, however, the date to abate by is **May 15, 2024**. It appears that we will have quite a bit more to abate via our self-help process. The cost of abating the lots will be placed on the members account as an assessment related item.

Violation Breakdown Chart



Violations graph - most to least

1. Landscape violation
2. Weeds on vacant lot
3. Storage/trash cans
4. Application Required
5. Expired permits
6. Misc.
7. Property maintenance
8. Shorezone
9. Parking violations
10. Holiday decorations

Cheryl Mitchell

Planning and Compliance Manager

RESERVE ITEMS & CIP SUMMARY

Repair and replacement reserve items and CIP were scheduled and/or coordinated during the month of April. Refer to attached reports for additional information.

OPERATIONS DEPARTMENT

In April, Operations worked on Board Approved Projects, Reserve Items, CIP, and Committee recommendations and requests.

Completed Projects

- **Pickleball Court Card Readers** – Project has been completed.

Developing Projects

- **Golf Course Hole #2 Tee Box** – Survey was done – exploring different design concepts.
- **Indian Beach Swim-up Dock** – Dock is currently being fabricated.
- **Mailbox Slabs and Lighting** – Project is continuing; new locations to be scheduled soon.
- **Paving Project (Phase 10)** – Phase 10 has just begun. Year One Paving Project's seal coating has started as well and is expected to be completed by May 17th.
- **Storm Drain Repairs - Fairweather & San Joaquin** – Once water levels drop, repairs will be completed on San Joaquin as we wait for final design from the engineer regarding Fairweather.
- **Tennis Court Shade Structure** – Project is continuing; currently constructing retaining walls.

Functions with Staff Assistance

- Operations staff assisted with the set-up and break-down for multiple clubs and POA events at different locations around the community including the Choraleers Concert and the Women's Club Fashion Show.
- Operations worked closely with staff at the POA, Country Club & Lodge providing event assistance for many private member parties, weddings, and meetings.

General Maintenance Items

- **Resident Matters** – Responded to residential requests, questions, and/or concerns as they occur.
- **Vandalism** – Vandalism reports included are for the previous month (March); the vandalism report for the current month is in progress. Acts of vandalism are a serious problem throughout the community; if any residents are witness to these acts, please contact Community Patrol at (951) 244-6841 ext. 410.

Public Works / Grounds Maintenance

- **Public Works** – Streets, gutters and storm drains were monitored for debris and standing water.
- **Weed Abatement** – Operations is consistent in maintaining monthly weed abatement in easements, parks, and other common areas.
- **Tree Maintenance** – Schedule has been established with sourced vendor and is set by priority upon feedback from the arborist. Operations assists on an as needed basis.

Landscape Maintenance

Operations communicates with Landcare Logic on a routine basis to ensure landscape-related matters and any maintenance improvements are addressed as needed.

- No major issues to report this month.

Golf Course Maintenance

Operations has communicated any Golf Course related matters and maintenance improvements to the Golf Course Superintendent at Bright View as needed.

- No major issues to report this month.

Parks and Beaches

- No major issues to report this month.

Regulatory / Compliance

- **Fire Alarm Systems** – Annual Inspections completed by Johnson Controls for the Fire Alarm Systems at the Corporate Office Building and the Eastport Modular Building.

Safety / Training

- **Personal Conflict in the Workplace** – This month's safety meeting was conducted by Chuck Hippenstiel from the Safety Compliance Company on Personal Conflict in the workplace; explaining to staff how we can prevent conflicts and violence within the workplace.

EQUESTRIAN CENTER

- No major issues to report this month.

HAPPY CAMP CAMPGROUND

- No major issues to report this month.

COMMITTEES / WORK GROUPS

Refer to the recap below for Committee updates for the month of March.

Green Committee: The Green Committee met on April 11th, 2024, in the Magnolia Room at the Country Club. The following agenda items were addressed by the Green Committee:

- Bunker Discussion
- Tee Monuments
- Monarch Butterfly Habitat

The Green Committee meets on the 2nd Thursday of the month in the Magnolia Room at the Country Club. The next scheduled meeting is on May 9th, 2024, at 1:00pm.

Facilities Planning Committee (FPC): The Facilities Planning Committee Meeting for April 11th was cancelled. The following agenda items will be followed up on by the Facilities Planning Committee:

- Motorcycle Lot
- Rental Docks at Eastport
- Outrigger Park Walking Path
- Dock Signage
- Shoreline Monitoring & Schedule
- Nominations to Change FPC Meeting Schedule

The FPC Committee meets on the 2nd Thursday of the month in the Magnolia Room at the Country Club. The next scheduled meeting is on May 9th, 2024, at 3:30 pm.

Recreation Committee: The Recreation Committee met on April 10th, 2024, in the Conference Room at the POA. The following agenda items were addressed by the Recreation Committee:

- Ideas for Amenities at Existing Facilities & Playgrounds
- Interviewing Process for Vacancies on the Committee

The Committee meets on the 2nd Tuesday of the month in the Conference Room at the POA. The next scheduled meeting has been rescheduled to April 10th, 2024, at 4:00pm.

Tuesday Work Group (TWG): The TWG Committee met on April 30th, 2024, in the Magnolia Room at the Country Club. The following agenda items were addressed by the TWG Group:

- Replacement of Refrigerator the Stopped Working

The Committee meets on the last Tuesday of the month in the Magnolia Room at the Country Club. The next TWG meeting is scheduled for May 28th, 2024, at 1:00pm.

DIRECTOR'S MESSAGE

Summer is around the corner with the weather warming up and activities in full effect here in Canyon Lake! The pool beginning to get busy as usual around this wonderful time of year with a variety of aquatic classes each member can enjoy. Staff has begun this year's annual preparation for Fiesta Hopper happening later this month as Memorial Day will be here in no time. The Tennis Court picnic area refurbishment started in March and the retaining walls are currently being constructed. The Operations Department is succeeding in progressing on Year Two of the Paving Project as it is coming along smoothly; this month we started the seal coat of all streets completed in Year One of this Paving Project. As always, we look forward to what is ahead for us.



Presented By: *Steve Schneider, Director of Operations*

VANDALISM REPORT
March 2024

W.O. #	I.R. #	DATE	LOCATION	WORK REQUESTED	MATERIAL COST	HRS	TOTAL	MATERIAL USED
330610	N/A	2/15/2024	MAIN CAUSEWAY	REPLACE (13) DAMAGED UP LIGHTS	\$344.32	10	\$844.32	LIGHTS
330662	N/A	2/20/2024	TENNIS COURTS	REMOVE BROKEN BULLETIN BOARD	\$0.00	1	\$50.00	LABOR TIME ONLY
330681	N/A	2/21/2024	INDIAN BEACH	CLEAN TOILET SEAT COVER FROM FIRE RESIDUE	\$0.00	1	\$50.00	LABOR TIME ONLY
330707	N/A	2/23/2024	COMMON AREA	REPAIR PERIMETER FENCING	\$7.50	1.5	\$82.50	CHAIN LINK FENCE & HOG RINGS
330755	N/A	2/26/2024	COMMON AREA	CHECK PERIMETER FENCING	\$7.00	1	\$57.00	HOG RINGS
330796	N/A	3/4/2024	GOLF COURSE	REPAIR GATE AT GOLF MAINTENANCE YARD	\$0.00	10.5	\$525.00	LABOR TIME ONLY
330801	3193938	3/4/2024	EASTPORT PARK	REPLACE MENS RESTROOM SIGN	\$17.78	0.25	\$30.28	RESTROOM SIGN
330817	N/A	3/5/2024	COMMON AREA	CHECK PERIMETER FENCING	\$7.00	1	\$57.00	HOG RINGS
330830	N/A	3/6/2024	STEELHEAD PARK	REPLACE NO TRESPASSING SIGN	\$38.06	1	\$88.06	SIGN
330866	3209123	3/11/2024	INDIAN BEACH	CLEAN MARKINGS ON SEAT COVER DISPENSER IN MENS RESTROOM	\$0.00	0.25	\$12.50	LABOR TIME ONLY
330884	N/A	3/11/2024	COMMON AREA	CHECK PERIMETER FENCING	\$17.00	2	\$117.00	CHAIN LINK FENCE & HOG RINGS
330904	N/A	3/13/2024	NORTH SKI	REPAIR PERIMETER FENCING	\$21.50	2	\$121.50	CHAIN LINK FENCE & HOG RINGS
330907	3214353	3/13/2024	SIERRA PARK	CLEAN GRAFFITI FROM SIDE OF PLANTER	\$0.00	1	\$50.00	LABOR TIME ONLY
330920	N/A	3/15/2024	INDIAN BEACH	CLEAN GRAFFITI FROM ADA STALL IN MENS RESTROOM	\$0.00	0.5	\$25.00	LABOR TIME ONLY
330949	N/A	3/18/2024	LODGE	REPLACE FIRE PIT TIMER COVERS	\$18.00	1	\$68.00	OUTLET COVERS
330968	3224938	3/19/2024	GAULT FIELD	CLEAN CHALK FROM THE BOOTH AT FIELD 2	\$0.00	0.25	\$12.50	LABOR TIME ONLY
331039	3238581 & 3238807	3/26/2024	HOLIDAY HARBOR PARK	REPLACE TOILET SEAT COVER DISPENSER	\$40.00	0.5	\$65.00	TOILET SEAT COVER DISPENSER

\$518.16 \$ 34.75 \$2,255.66
\$ 1,737.50

Canyon Lake Property Owners Association

Repair & Replacement Fund Expenditures

	2021-2023 To Date Ending April 2023	2023-2024 To Date Ending March 2024	Project Totals 5/1/21 to 03/31/24
	-	-	-
	-	-	-
Admin Int	-	-	-
#2146 Interior Floor, Carpet	18,913	-	18,913
#1010 Int. - Carpeting	-	18,775	18,775
#1032 Admin - Thermostat	-	1,745	1,745
#1019 Admin - Defibrillator	-	2,240	2,240
Admin IT	-	23,932	23,932
#1036 Aadmin IT - Servers	-	48,697	48,697
#1047 Battery Back Up	2,047	-	2,047
HVAC Units	-	-	-
#1421 HVAC Country Club	12,800	-	12,800
#1055 HVAC POA	11,253	-	11,253
#1050 HVAC #21	-	11,500	11,500
#1052 HVAC #23	-	10,500	10,500
#1053 HVAC #24	-	10,500	10,500
#1056 HVAC #27	-	12,675	12,675
#1057 HVAC #28	-	11,150	11,150
#8063 HVAC Equestrian	-	9,500	9,500
Park Equipment & Furnishings	-	-	-
02-2209-00 Harrelson Park Dock Replacement \$59,700	28,429	30,429	58,858
#7021 East Port - Basketball Court - Light Fixtures	3,613	-	3,613
#0405 Park Equipment-Sunset Beach	31,625	-	31,625
#1005 Diamond Point Park - Playground Equipment	22,345	-	22,345
#20031 Restroom - Roadrunner Park	3,687	-	3,687
#6022 Dock - Indian Beach	32,350	2,418	34,768
#16018 Indian Beach Trash Receptacles	2,648	-	2,648
#15005 Holiday Harbor Trash Receptacles	1,787	-	1,787
2-1904-01 Small Dog Park \$33,363.75	7,995	-	7,995
2-2105-00 Large Dog Park Phase #2 \$105741.70	122,721	-	122,721
#20057 Lift Station Sierra Park	13,100	-	13,100
02-2209-01 Holiday Harbor Park Dock \$194,412.00	1,500	201,786	203,286
#16007 Indian Beach - Furniture	-	5,027	5,027
#18012 - Indian Beach Restrooms	4,985	-	4,985
#24009 - Tennis Court Restrooms	-	3,650	3,650
2-2303-00 Pickleball Courts Phase 2 (Resurfacing)	-	29,800	29,800
Gault Field	-	-	-
#1200 Gault Field - BBQ Station	1,583	-	1,583
#12011 Gault Field - BBQ Station	2,246	-	2,246
#12041 Gault Field - Lights (2)	6,000	-	6,000
#1309 Gault Field - Netting & Shade Cover	11,310	-	11,310
#1305 Gault Field - Field #2 Lights	10,000	-	10,000
#12033 Gault Field #1 - Lights	2,700	9,425	12,125
#12040 Gault Field #2 - lights	-	9,425	9,425
#12051 Gault Field #4 - Fence, Chain Link	2,350	-	2,350
#12003 Gault Field - Netting	-	6,800	6,800
#12013 Gault Field - Roof, Tile, Replace	-	2,775	2,775
#12052 Gault Field #4 - Shades	-	2,193	2,193
#12043 Gault Field #2 - Shade Structure	-	4,925	4,925
#12048 Gault Field #3 - Shades	-	3,243	3,243
Equestrian	-	-	-
#1174 Equestrian - Sand Replacement	80,190	-	80,190
#1179 Equestrian Repairs	19,113	-	19,113
#1181 Equestrian - Fence Vinyl	5,800	-	5,800
#8065 Equestrian - Residence, Replace	-	8,061	8,061
#8069 Equestrian - Viewing Stand (Lower) Refurbish	-	2,350	2,350
Restaurant Equipment	-	-	-
#18082 Ice Machine Lodge	14,500	-	14,500
#0901 Lodge Fire Suppression Cylinders	-	-	-
#0901 Misc. Restaurant Equip	11,294	-	11,294
#2117 Salad/Sandwich Prep Station	3,850	-	3,850
Furniture	-	-	-
#1793 Furniture - Lodge Pool View	11,854	-	11,854
#0903 Furniture Corporate Office	7,194	-	7,194
#1579 Furniture Senior Center	-	-	-
#22010 Senior Center - Tables	-	1,453	1,453
Event chairs	-	1,838	1,838
Lodge	-	-	-
#17018 Lodge - Fridge	2,980	-	2,980
#18109 Lodge - HVAC #2	27,750	-	27,750
#18110 Lodge - HVAC #3	27,750	-	27,750
#18016 Lodge - Ext, Patio (Resurface)	-	4,200	4,200
#18023 Lodge - Ext, Fencing/Rails	-	5,875	5,875
#18034 Lodge - Roof Plumbing	7,247	31,950	39,197
#1526 Lodge - Food Prep Station	8,357	-	8,357
#1168 Lodge - Tennis Courts, Resurface	34,950	-	34,950
#0910 Lodge - Remodel	14,955	-	14,955
#18039 Lodge - Restroom	-	8,590	8,590
#18066 Lodge - Kitchen, Charbroiler	3,366	-	3,366
#18087 Lodge -Kitchen, Oven	9,935	-	9,935
#18099 Lodge - Kitchen, Skillet	22,848	-	22,848
#18056 Lodge - Holiday Bay, Stage Lights	51,178	-	51,178
2-2006 Lodge Front Patio/Event Space Design \$28k	18,115	4,940	23,055
#18102 Lodge Climate Wizard	2,544	-	2,544
#18137 Restroom Repairs	1,754	-	1,754
#24090 Lodge - Tennis Courts, Restrooms	4,250	-	4,250
#24012 Lodge - Tennis Courts, Shades	-	16,066	16,066
#18118 Lodge - Cameras	3,279	-	3,279
#18019 Lodge - Ext. Concrete Furnishings	-	24,515	24,515
#18013 Lodge - Elevator (Service), Cab Refurb	1,651	-	1,651
#18117 Lodge - Ceiling Panels	-	1,982	1,982
#18036 Lodge - Sewer Assessment/Repairs	3,800	-	3,800
#18050 Lodge - Holiday Bay, Lighting	-	4,080	4,080
#18054 Lodge - Holiday Bay, Stage Audio System	-	16,679	16,679
#18061 Lodge - Fire Alarm System	-	2,335	2,335
#18062 Lodge - Int. Floor, Carpet	2,633	-	2,633
#18078 Lodge - Kitchen, Freezer, Walk-in	-	50,782	50,782
#18140 Lodge - Carpets	-	6,148	6,148
#2-2301-01 Lodge - Restaurant and Bar Renovation	889,845	1,485,814	2,375,659
#2-2311-00 Lodge Well Roof	-	33,760	33,760
Lodge Dining Room	-	12,100	12,100
Country Club	-	-	-
#1432 CC Undercounter Freezer	2,257	-	2,257
#1759 CC Replace Folding Grille	3,903	-	3,903
#4017 CC Fountain	-	3,697	3,697
#4053 CC Replace Range Burner - Unit#2	13,621	-	13,621
#4066 CC Magnolia Room - Furniture	-	9,922	9,922
#4068 Magnolia Room	3,550	-	3,550
#1633 Main Gate - HVAC	6,000	-	6,000
#1635 Main Gate - Gate Operator	5,784	-	5,784
#1660 North Gate - Gate Operator	3,383	-	3,383
#18070 CC Kitchen Oven	-	16,505	16,505
#8019 Main Gate - Decal lane booth	2,500	-	2,500
#4048 CC Walk In Freezer	16,853	-	16,853
#4070 CC - Television	4,186	-	4,186
#4030 CC - Carpeting	8,782	-	8,782
#2019 CC - Bar, Sink	3,648	-	3,648
#4079 CC - Patio Furniture	1,558	7,843	9,401
#4015 CC - Bar, Cooler	7,088	-	7,088

Canyon Lake Property Owners Association

Road Reserve Fund Expenditures

2021-2023 To Date Ending April 2023	2023-2024 To Date Ending March 2024	Project Totals 5/1/21 to 3/31/24
----------------------------------------	-------------------------------------------	-------------------------------------

		\$	-
3-2209-00 "Year Two" Engineering (\$284,710)	281,744	2,940	\$ 284,684
3-2306-00 "Year Two" Pavement Project (\$8,033,001)		4,005,235	\$ 4,005,235
3-2310-00 "Year Two" Concrete Work (\$301,790)		301,790	\$ 301,790
3-2104-01 Pavement Imp Plan Design	202,493	-	\$ 202,493
3-2102-00 Pavement Condition Index	94,514	-	\$ 94,514
3-2104-00 Campground - Misc Road Repairs	1,950	-	\$ 1,950
3-2201-02 Striping - (Holiday Harbor)	15,550	-	\$ 15,550
3-2201-01 Striping CLDS	6,450	-	\$ 6,450
#14017 - Traffic Signs	10,911	-	\$ 10,911
Misc Repairs	2,500	-	\$ 2,500
Traffic Study		2,900	\$ 2,900
Total Road Reserve Fund Acct 03-0670	616,112	4,312,865	4,928,978

Canyon Lake Property Owners Association

FUND 05 CAPITAL IMPROVEMENT PROJECTS

Ending March 31, 2024

	2020-2021 Ending April 2021	2021-2022 Ending April 2022	2020-2023 Ending April 30, 2023	2022-2023 Ending March 2024	Project Totals 5/1/20 to 3/31/24
5-2111-01 Flag Poles		11,368	-	-	11,368
5-2004-00 Sierra Park North Pump Track Design & Engineering \$88,690.00	110,603	1,283	127,344	-	239,230
5-2010-03 Roadrunner Restroom Design \$31,800	23,624	6,174	-	-	29,798
5-2102-01 Mailbox Lighting Project \$145,320	60,825	60,825	-	-	121,650
5-2102-02 Sierra Park Shade Structures \$ 126,195	16,892	78,602	24,733	-	120,227
5-2102-03 Indian Beach Shade Project \$131,056		129,265	15,217	-	144,482
5-2105-00 Surveillance System -- Happy Camp		12,299	-	-	12,299
5-2105-01 Speed Trailer (3rd)		13,483	-	-	13,483
5-2105-02 Large Dog Park Phase 2		16,586	-	-	16,586
5-2105-03 Road Runner Park Restroom \$184,000		163,027	52,542	-	215,569
5-2106-00 Office Remodel P & C		11,373	-	-	11,373
5-2106-01 Sierra Park North \$2,200,000*		1,777,659	400,904	-	2,178,563
5-2107-00 Equestrian Center Barn Fans		2,575	-	-	2,575
5-2107-01 Lighthouse Restaurant & Bar Remodel		270	-	-	270
5-2108-00 Shade Canopy Lodge/Bar Patio		30,436	-	-	30,436
5-2108-01 Rob Caveney Park - Fencing		10,940	-	-	10,940
5-2111-00 Pickleball Courts Phase 2 Design		25,652	17,523	-	43,175
5-2111-00 Happy Camp Propane Dispenser		10,775	-	-	10,775
5-2109-01 Sprinklers POA and Conference Room		3,071	-	-	3,071
5-2203-00 Community Solar Project				7,920.00	7,920
5-2206-00 Country Club Patio Shade Project			59,508	14,016.32	73,525
5-2302-00 Pickleball Phase 2			21,874	332,343.56	354,218
5-2302-01 Lodge Patio Event Space			29,774	291,893.24	321,667
5-2303-01 Community Garden Area				18,345.66	18,346
5-2308-01 Cameras				19,255.46	19,255
5-2307-01 Golf Shade				6,636.00	6,636
5-2309-01 Lodge Holiday Bay Room Speakers				73,915.92	73,916
5-2311-00 Community Signs				5,795.03	5,795
5-2311-01 Tennis Area Shade Project				55,587.46	55,587
	211,944	2,365,662.15	749,420.78	825,708.65	4,152,735.58

0

Date: 5/7/24

To: Board of Directors

From: Planning and Compliance Department

Board Action/Resolution: Member Daniel Rawlins Appeal ACC Denial Wire Fencing to Shield Golf Balls from Entering Property

T/L: 3716-523

Address: 23315 Continental Dr

Rule Violation/CCR

Member Since November 21, 2014

PC.1.1 Architectural Control Committee

Exhibits for Review

Exhibit 1 Proposed Plot Plan
Exhibit 1a Overview
Exhibit 2a Member Picture
Exhibit 2b Member Picture
Exhibit 3a – 3e Inspector Pictures

Background

February 12, 2024, on golf course inspection day a violation regarding a non-permitted wire attached to the fence, a wood diving board at the above listed address was noticed.

February 13, 2024, a courtesy notice was sent to the member for two separate violations; wood diving platform (separate violation), and the metal wire fence screening.

February 20, 2024, Mr. Rawlins submitted an application and plan for the screening to prevent golf balls from entering his property.

February 29, 2024, the ACC Committee determined that the type of screening is not aesthetically pleasing in this location and must be removed.

One of the more difficult responsibilities the ACC Committee has is the approval of items that may not be aesthetically pleasing. The Committee is appointed by the Board of Directors and given these broad powers to make decision such as this.

The Committee will approve a screening mesh that can be more of a shield than the current non-aesthetic wire fence (please refer to the pictures taken by the inspectors).

The 2-year time frame mentioned for the wire screening is not in question, it is the fact that an application was not submitted to the ACC Committee for review prior to the installation. Per **PC. 1.1** (below) all items are required to be approved by the ACC Committee prior to them being installed, built, etc. If an application had been submitted the Committee would have let the member know it would not be approved and made other suggestions to prevent golf balls from entering his property.

The Committee would collaborate with the member in the application process for a mesh screening that would better prevent the golf balls from entering into his property and hurting any visitor or family member.

Rules Description

PC.1.1 Architectural Control Committee

The CC&Rs recorded against the tracts in the development establish a three (3) person Architectural Control Committee (herein called the Committee), the members of which are appointed by the Board of Directors. The Committee is assigned broad powers and responsibilities to review the aesthetic character of proposed improvements, modifications, and alterations. Setbacks, location, elevation, design, landscaping materials and color are all within the purview of the Committee. The architectural design of each building should be in keeping with surrounding structures and consistent in style to maintain and enhance Canyon Lake as a desirable place to live. The Committee makes decisions based on the CC&Rs, Rules, and aesthetics for the purpose of enhancing and protecting the value, desirability and attractiveness of the property described in the Tract and of the Subdivision as a whole. As a general rule, a property owner has no natural right to air, light, or an unobstructed view and California law is reluctant to imply such a right.

The CC&Rs provide that no improvement may be installed, placed, or moved on a lot, or altered or modified, without the written approval of the Committee. A permit is required for any project on the property except softscape and remodeling of the internal approved habitable structure. Architectural approval application forms can be picked up at the Planning and Compliance Department or online at the CLPOA website. Completed application forms and application fees, if required, must be submitted to the Planning and Compliance Department. Upon submission, the application will be scheduled for review by the Committee. Applicants may attend the Committee's meeting. Following the Committee's review and decision, the applicant will be mailed a written decision.

Committee Results

The Committee met and the application was denied:

1st Meeting Denied February 29, 2024: wire screening viewed from the golf course is not aesthetically pleasing in this location.

Committee In-Conclusion: Due to the aesthetics, the Committee does not consider the wire addition to the fence is pleasing to the eye, nor is it in keeping with the surrounding aesthetic of the neighboring properties.

Members Appeal – Protective fencing. Safety. Balls hit from the sand trap are line drivers into my back yard. I disagree with the ACC denial (aesthetically pleasing). The screen has been up for 2 years, and nobody notices the screen. I am an avid golfer and I have to point out to people for them to notice.

Fiscal Impact

None

Staff Recommendation

Staff recommends that the Board of Directors uphold the ACC Committee decision and deny the members request for the wire screening as installed. The Committee recommends the member to make an appointment with the ACC to come to a more suitable/aesthetic resolve.

Cheryl Mitchell

Senior Planning and Compliance Manager

3'-0" MAX SETBACK

65'-0"

EXTENDED METAL FENCING (with construction grade wire and painted)

1'-0" WALL SET BACK FROM PROPERTY LINE

12'-0" APPROX.

LOWER WALL

UPPER WALL

35'-0" APPROX.

COUNTY OF RIVERSIDE TRACT 3716 LOT 513 APPROX 65' X 3' H @ LOWEST POINT

APPROX 75' X 2' H @ LOWEST POINT

NOTE: ALL STONE IS TO BE KEYSTONE LEGACY-TAN

FINISH FLOOR 1'-0" FINISH CEILING 8'-0"

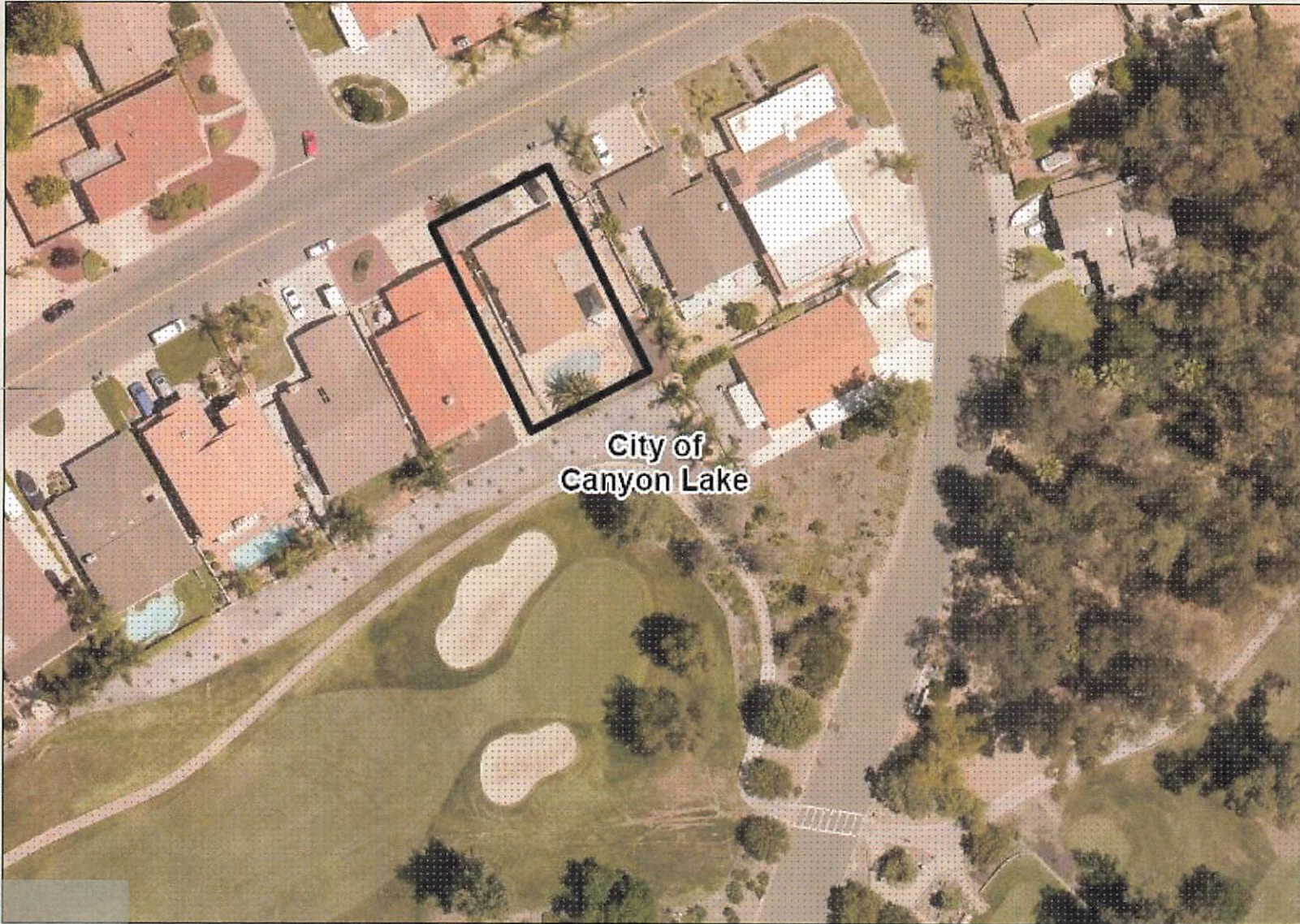


[REDACTED]



Map My County Map

3716-523 Rawlins



Legend

- County Boundary
- City Boundaries
- Blueline Streams
- City Areas



IMPORTANT Maps and data are to be used for reference purposes only. Map features are approximate, and are not necessarily accurate to surveying or engineering standards. The County of Riverside makes no warranty or guarantee as to the content (the source is often third party), accuracy, timeliness, or completeness of any of the data provided, and assumes no legal responsibility for the information contained on this map. Any use of this product with respect to accuracy and precision shall be the sole responsibility of the user.

Notes

Appeal A-09

94 188 Feet

REPORT PRINTED ON... 4/26/2024 11:39:12 AM

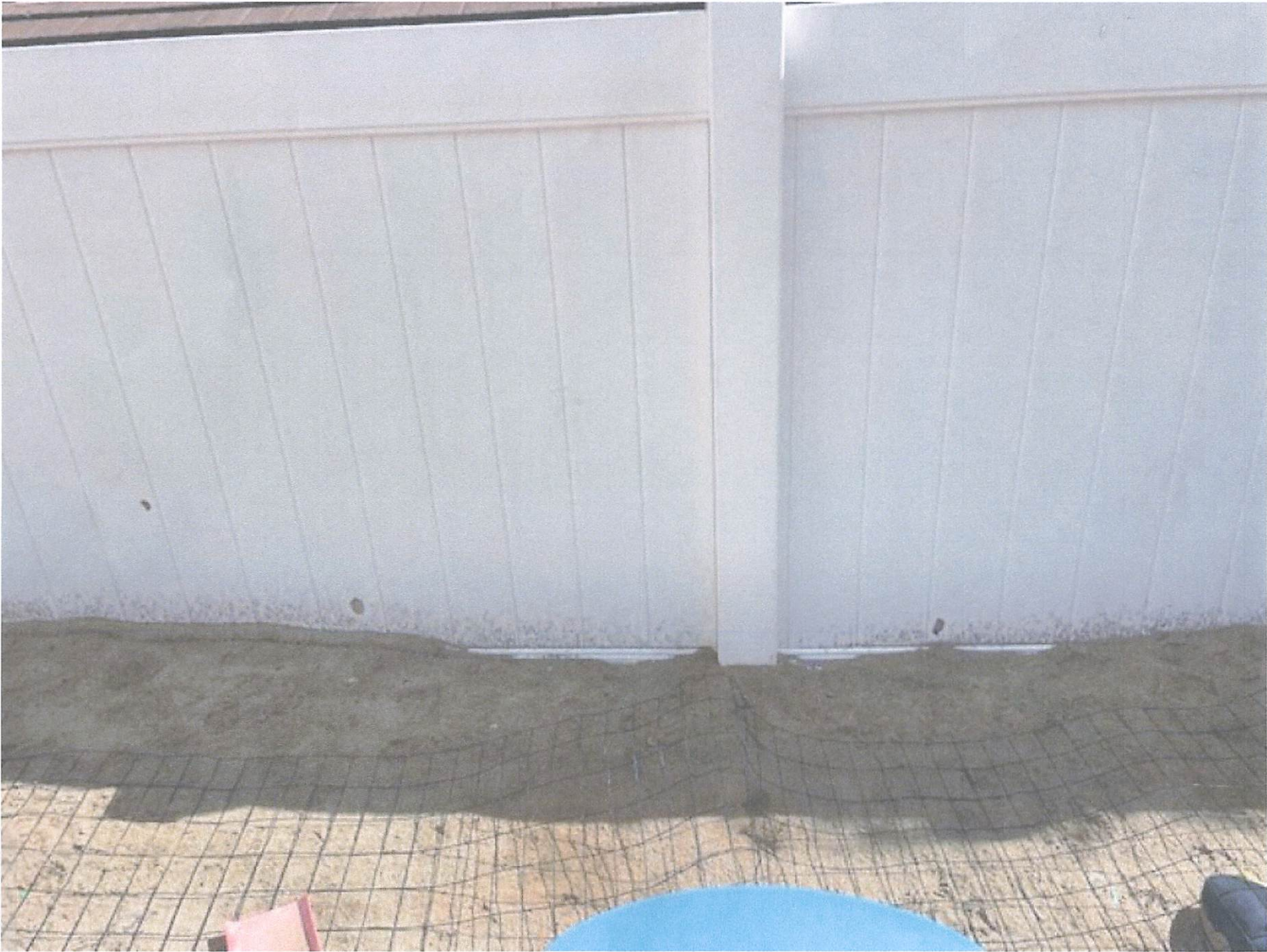
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Overview



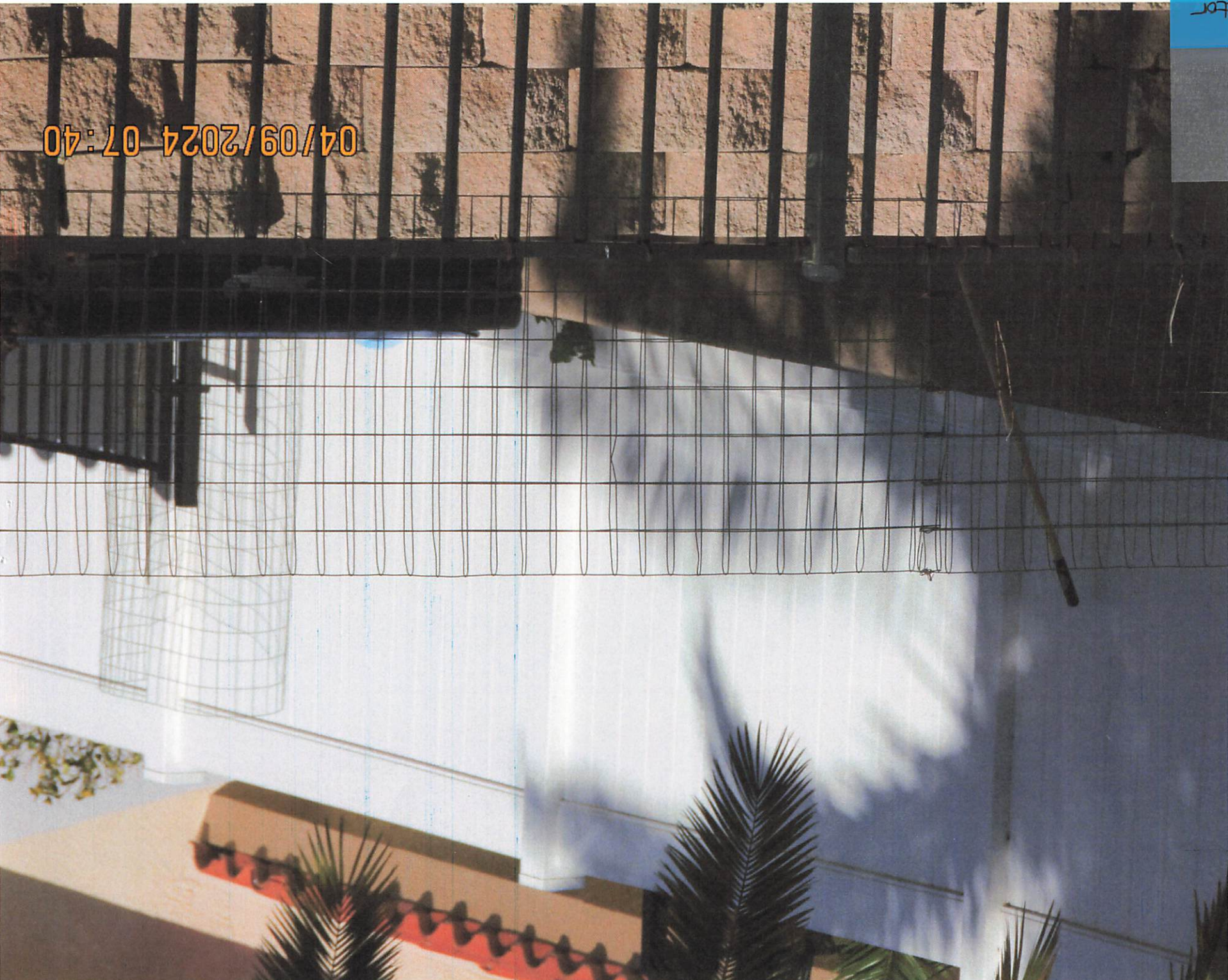
SAND TRAP





96
member
picture

04/09/2024 07:40





4



02/12/2024 08:41



02/12/2024 08:41



04/09/2024 07:40

Date: 5/7/24

To: Board of Directors

From: Planning and Compliance Department

Board Action/Resolution: Member Kirk Foliott Contractor for Warren Kelsey Appealing ACC Denial for Two HVAC Units Located in the Side Setback

T/L: 4001-067

Address: 22477 Boating Way

Rule Violation

Member Since April 18, 1988

PC.3.1 Application of Setbacks

PC.3.1c Side Setback

7. SIZES AND PLACEMENT OF RESIDENCES AND STRUCTURES (c)

Exhibits for Review

- | | |
|-----------|--------------------------------------------------|
| Exhibit 1 | New Plot plan (4/22/24) |
| Exhibit 2 | Picture of HVAC Units (4/13/24) |
| Exhibit 3 | Original Approved Plot Plan (G2) |
| Exhibit 4 | Original Approved Location of HVAC Units (A.2.0) |

Background

Final inspection conducted for the New Home (P810) permit, and upon the inspection two (2) HVAC units were found to be located in the side setback in violation of the CC&Rs and PC.3.1c (listed below).

Due to a CC&R requirement for side setbacks, the ACC Committee is unable to approve the HVAC units in the present location.

Rules Description

PC.3.1 Application of Setbacks

Setbacks should generally be kept free of structures. **NO IMPROVEMENT SHALL BE CONSTRUCTED, PLACED OR MAINTAINED WITHIN A SETBACK UNLESS SPECIFICALLY APPROVED BY THE COMMITTEE.** It is the Committee's expectation that only improvements such as landscaping, driveways, retaining walls and stairways will be approved for installation in a Front Setback and improvements such as landscaping, decks, gazebos, pools, and other typical back yard improvements will be approved for installation in the Rear Yard Setback. Each application seeking approval for installation of an improvement in a setback area will be considered by the Committee on an individual basis.

PC.3.1c Side Setback - Five (5') feet from each lot Side Property Line, except corner lots, which shall be ten (10') feet on the side adjacent to the side street only. The interior Side Property Line setback for a corner lot will be five (5') feet. No structures are allowed in the side setbacks. This area is also called the Side Yard.

CC&R Section 7. SIZES AND PLACEMENT OF RESIDENCES AND STRUCTURES (c)

Each lot has a specified and dimensioned area, which limits the extent of the portion thereof upon which any improvement can be constructed without the express approval of the Committee. In this event, the following minimum dimensions shall govern for floor elevations on lakefront lots and for front, side, and rear setbacks on all lots (except fences or walls where approved or required by the Committee):

(c) Five (5') feet from each lot side line, except corner lots which shall be ten (10') feet.

Committee Results

The Committee met and the application was denied:

1st Meeting Denied March 28, 2024: HVAC units located in the side setback a violation of the **CC&Rs Section 7c & PC.3.1c**.

Committee In-Conclusion: CC&Rs state no improvements to be located in the five (5') side setback.

Members Appeal – AC in the side setback. We believe that because the set back is **12'** feet below street level and no way to access, we feel it is the best place for them; we have permission from the city.

Fiscal Impact

None

Staff Recommendation

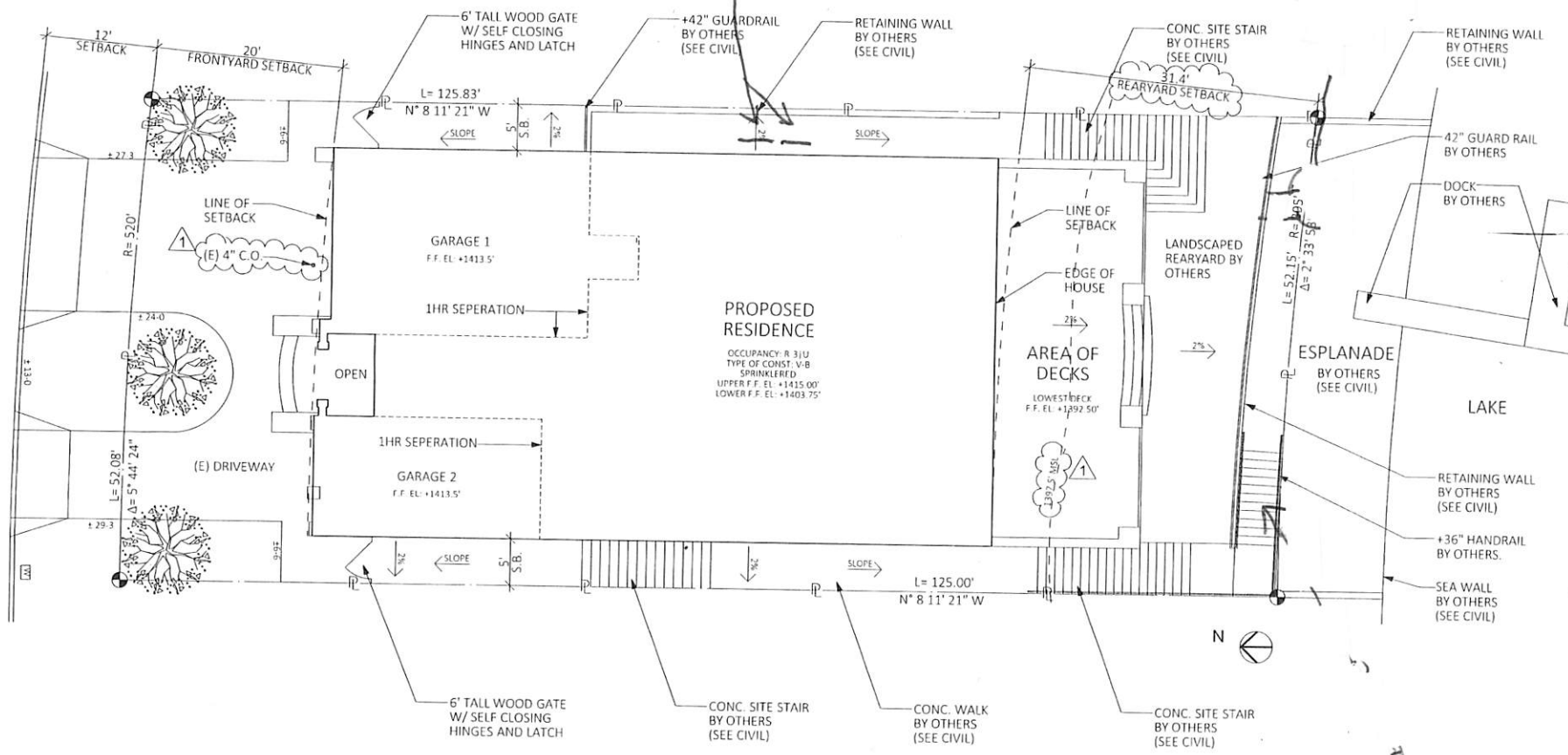
Staff recommends that the Board of Directors uphold the ACC Committee decision and deny the members request for the two (2) HVAC units located in the side setback, a **CC&R** violation. Member is to submit to the ACC Committee to relocate the **HVAC** units to the originally approved location.

Cheryl Mitchell

Senior Planning and Compliance Manager

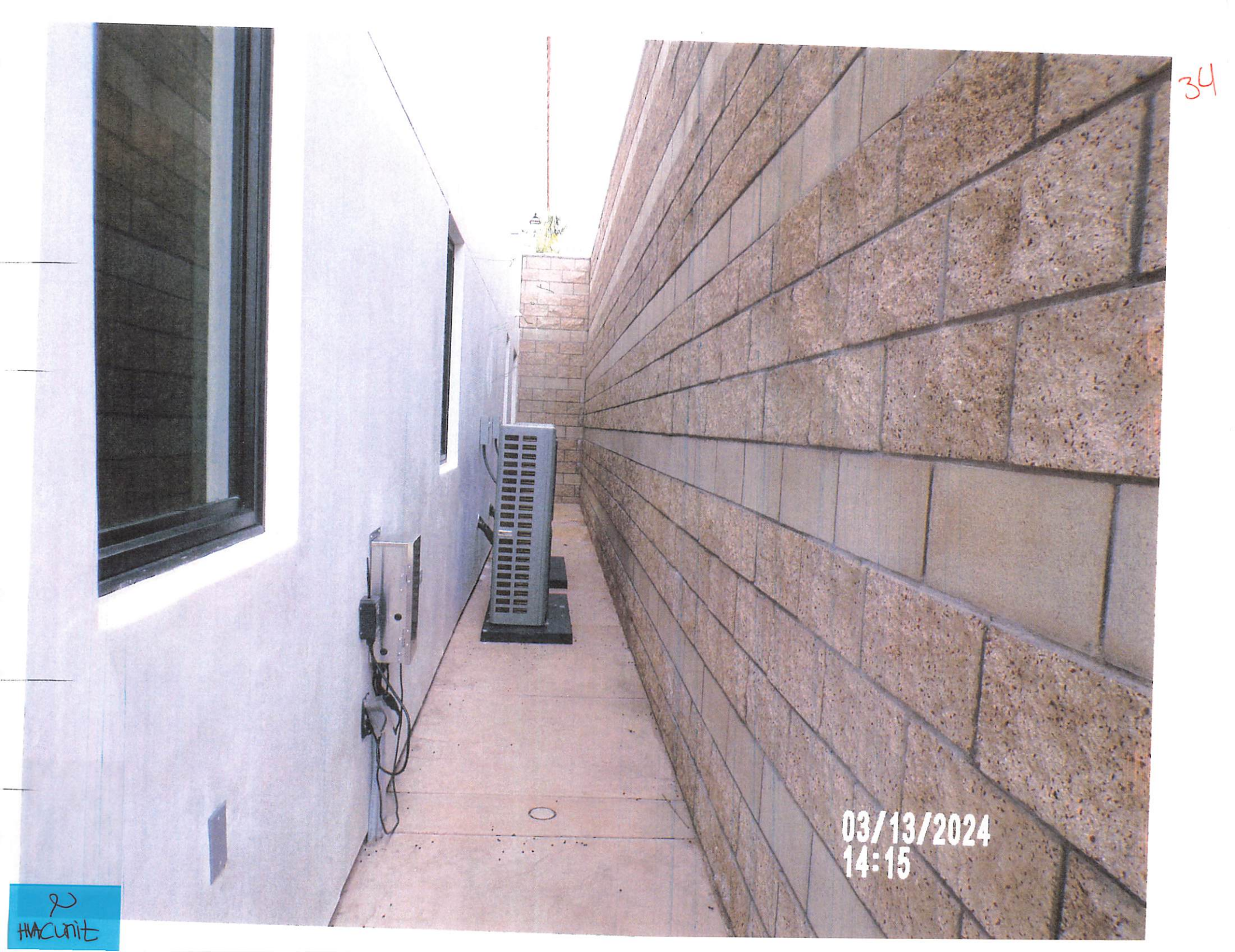
BOATING WAY

NEW LOCATION FOR A/C CONDENSERS



- NOTE:
1. REFER TO GRADING PLAN FOR SITE WORK. UNDER SEPERATE PERMIT.
 2. ALL CIVIL WORK UNDER SEPERATE PERMIT.

34

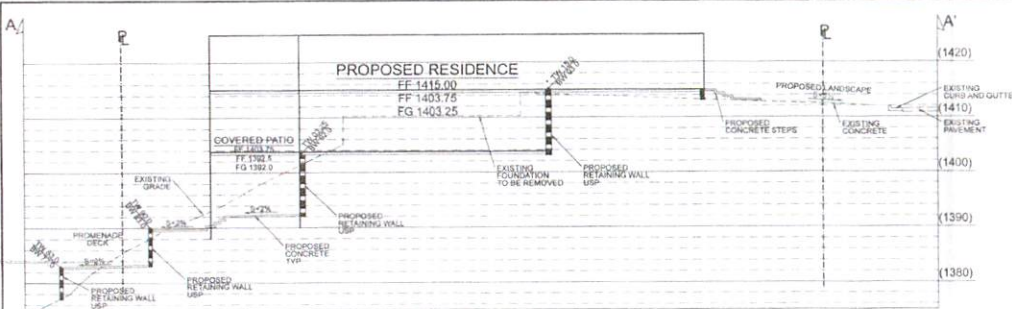


03/13/2024
14:15

2
HVACunit

PROPOSED GRADING PLAN

LOT 67 TRACT No. 4001
22477 BOATING WAY
CANYON LAKE

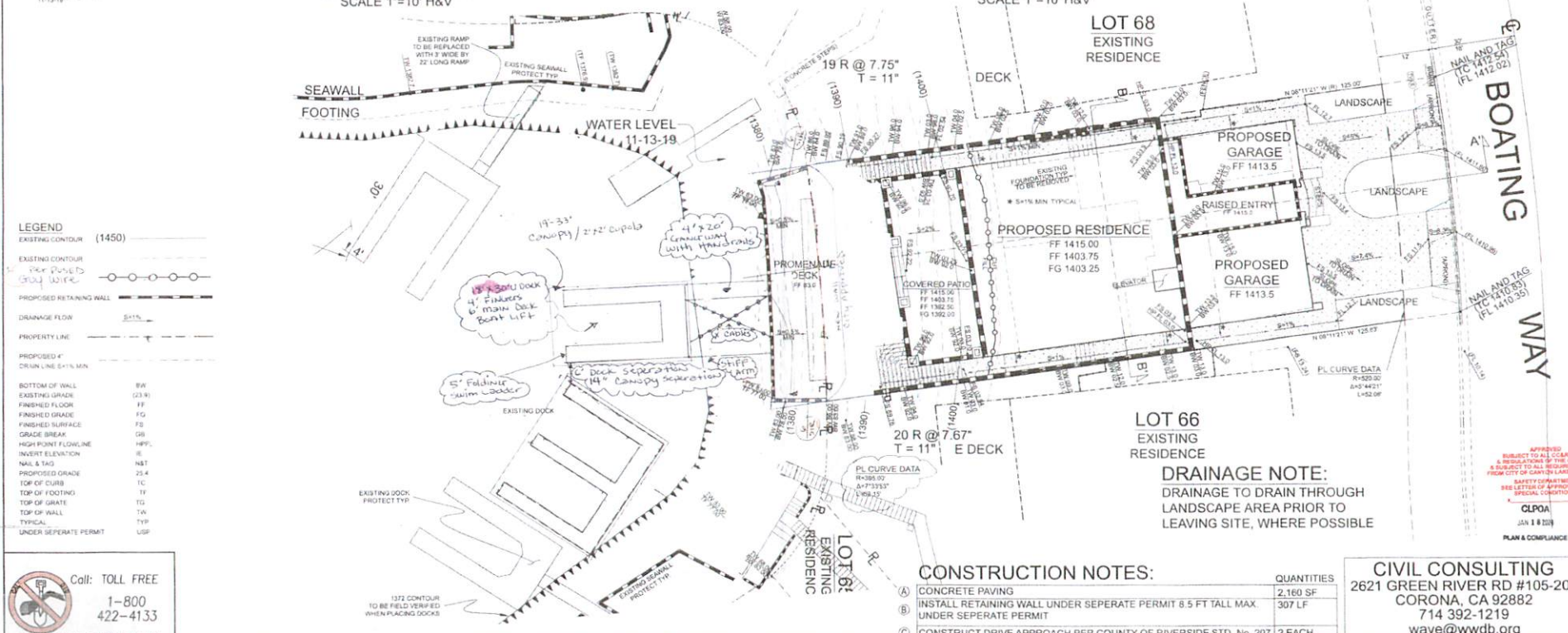


X-SECTION A-A'
SCALE 1"=10' H&V



X-SECTION B-B'
SCALE 1"=10' H&V

- WQMP LEGEND:**
- DEPRESS XERISCAPE
 - 4-INCHES TO ALLOW INFILTRATION
 - 5'x40'x2' GRAVEL INFILTRATION TRENCH BURRITO WRAPPED IN NON-WOVEN GEOTEXTILE UNDER XERISCAPE PLANTER



- LEGEND**
- EXISTING CONTOUR (1450)
 - EXISTING CONTOUR OVERPOSED GRAY WIRE
 - PROPOSED RETAINING WALL
 - DRAINAGE FLOW
 - PROPERTY LINE
 - PROPOSED 4" CURB LINE 8"x18" MIN
 - BOTTOM OF WALL
 - EXISTING GRADE
 - FINISHED FLOOR
 - FINISHED GRADE
 - FINISHED SURFACE
 - GRADE BREAK
 - HIGH POINT FLOWLINE
 - INVERT ELEVATION
 - NAIL & TAG
 - PROPOSED GRADE
 - TOP OF CURB
 - TOP OF FOOTING
 - TOP OF GRATE
 - TOP OF WALL
 - TYPICAL
 - UNDER SEPARATE PERMIT

DRAINAGE NOTE:
DRAINAGE TO DRAIN THROUGH LANDSCAPE AREA PRIOR TO LEAVING SITE, WHERE POSSIBLE

CONSTRUCTION NOTES:

- (A) CONCRETE PAVING
- (B) INSTALL RETAINING WALL UNDER SEPARATE PERMIT 6.5 FT TALL MAX.
- (C) UNDER SEPARATE PERMIT
- (D) CONSTRUCT DRIVE APPROACH PER COUNTY OF RIVERSIDE STD. No. 207

QUANTITIES

(A) CONCRETE PAVING	2,160 SF
(B) UNDER SEPARATE PERMIT	307 LF
(D) CONSTRUCT DRIVE APPROACH PER COUNTY OF RIVERSIDE STD. No. 207	2 EACH

CIVIL CONSULTING
2621 GREEN RIVER RD #105-209
CORONA, CA 92882
714 392-1219
wave@wvdb.org

Call: TOLL FREE
1-800-422-4133

CONSTRUCTION RECORD	DATE	BY	REVISIONS	ACCD	BENCH MARK	SCALE	SEAL	Designed By	Drawn By	Checked By	RECOMMENDED BY	DATE	CITY OF CANYON LAKE	Drawing No.
					SPIRE AND WASHER FLUSH STAMPED LB 5229 AT THE RADIIUS POINT IN THE CURB-DE-SAC OF NAUTICAL COURT FOR TRACT 4001 IMPROVEMENT PLANS DATED FEBRUARY 6, 1970 ELEVATION 1409.12	1"=10'	NO. 42285	William C. Hobbs	William C. Hobbs	William C. Hobbs	ACCEPTED BY	DATE	PROPOSED GRADING PLAN	G2
												LOT 67 TRACT No. 4001	Sheet 2 of 3	
												22477 BOATING WAY		

4001-067

w original

