

Board of Directors
Regular Session Board Meeting Agenda
Tuesday, February 6, 2024 - 6:00 P.M.
22200 Canyon Club Drive, Canyon Lake, CA 92587
This meeting may also be joined virtually at vm.clpoa.net
Dial into the Zoom meeting by phone: 1-669-900-6833
Meeting ID: 837 3700 4446

1. **Welcome and Call to Order**
 - Pledge of Allegiance
 - Verification of Quorum
2. **Approval of Minutes**
 - January 2, 2023
3. **Public Official Comments**
4. **Presentations**
 - Community Patrol Update (Allied Universal Security Services)
 - Member of the Month (President Van Vleet)
5. **Announcements**
6. **Member Comments on Non-Personnel Issues** (30 minutes total and limited to 3 minutes per person)
As a member of this association, you are welcome to address the Board of Directors at Regular Open Session Board Meetings. Please submit a written request to the clerk of the board. Please include your Name and Tract and Lot with your written member comment. All comments shall be limited to three (3) minutes and must be relevant to matters within the CLPOA jurisdiction. The comment section will be limited to 30 minutes total. The Board of Directors reserve the right to limit this section of the meeting to a time they believe is appropriate. Please note: Pursuant to Civil Code §4930, the Board of Directors is prohibited from discussing or taking action on items not on the agenda. Therefore, if a response is given, it will be limited to the following: the matter will be taken under advisement, the matter will be referred to appropriate personnel or a very limited factual response will be provided.
7. **Consent Agenda** (Items A - C)
 - A. **APPROVAL: Ratify Monthly Financial Statement Review** (Susan Dawood)
Proposed Resolution: That the Board of Directors review and approve the monthly Financial Statements, and all additional required information per Code Sec. 5500.
 - B. **Report of Executive Session Actions** (Lynn Jensen)
Proposed Resolution: That the Board of Directors review and approve the Executive Session Actions, as written.
 - C. **Authorization of Liens** (Susan Dawood)

Proposed Resolution: That the Board of Directors authorize the Controller or the appropriate personnel to record the liens against the attached Assessor Parcel Numbers in accordance with Civil Code §5673 in order to secure the debt owed to the Association.

8. Board Action Items

8.1 APPROVAL: Fire Station Proceeds (Susan Dawood)

Proposed Resolution: It is recommended that the Board of Directors approve that all proceeds from the sale of the Fire Station be allocated directly to the Road Reserve Fund.

8.2 APPROVAL: Estates Committee Charter Revision (Lynn Jensen)

Proposed Resolution: It is recommended that the Board of Directors approve the revised Estates Committee Charter, as attached.

8.3 APPROVAL: Appoint Rules and Regulations Review Committee Member (Mary McFadden)

Proposed Resolution: It is recommended that the Board of Directors approve the appointment of Julie White-Dahlgren to the Rules and Regulations Review Committee; contingent upon execution of the confidentiality agreement, effective immediately.

8.4 28-Day Reading: Revise Rule GR.3.8 Lessees (Mary McFadden)

Proposed Resolution: It is recommended that the Board of Directors approve the 28-day reading to revise rule GR.3.8, as attached.

8.5 APPROVAL: Revise Rules GC.2.1-GR.13.2 and CC.2.8 (Mary McFadden)

Proposed Resolution: It is recommended that the Board of Directors approve to revise rules GC.2.1-GR.13.2 and CC.2.8, as attached.

8.6 APPROVAL: Revise Rule PC.5.7 Accessory Structure (Cheryl Mitchell)

Proposed Resolution: It is recommended that the Board of Directors approve to revise rule PC.5.7, as attached.

8.7 APPROVAL: Revise Rules PG.4.21 Household and Storage Modules (Cheryl Mitchell)

Proposed Resolution: It is recommended that the Board of Directors approve to revise rules PC.4.21 Household and Storage Modules, as attached.

9. Association Reports

- General Manager Report (Eric Kazakoff)
- Staff Reports, as written

10. Board Comments

11. Architectural Appeals

A. Aaron Loft 30280 Longhorn Drive

Appealing ACC Denial of Enclosed Storage Below 1397.5 CC&R Violation

Proposed Resolution: That the Board of Directors uphold the ACC Committee decision and deny the member's request.

B. Barbara Gamble 23650 Continental Drive

Appealing ACC Denial for Dock, Ramp, Canopy, Platform & Existing Lift (Shared with Lot 101)

Proposed Resolution: That the Board of Directors uphold the ACC Committee decision and deny the member's request. Further requested that Mr. Gamble is required to apply for a dock replacement for lots 100 – 102.

12. **Next Meeting Date**

- Tuesday, March 5, 2024, at 12:30 p.m. – Executive Session
- Tuesday, March 5, 2024, at 6:00 p.m. – Regular Session

13. **Adjournment**

Please be courteous and respectful to other members, Board of Directors and representatives from Management at all times. We ask that you do not raise hands or interrupt the Board or anyone else who may be speaking. No alcohol shall be permitted and/or consumed at Board meetings and/or Membership meetings. **A member not adhering to these protocols and/or who becomes unruly may be asked to leave the meeting. Failure to comply will result in a special hearing with the Board where disciplinary action may be taken.**

The Canyon Lake Property Owners Association Board of Directors (Board) met in Regular Session on Tuesday, January 2, 2024. President Bill Van Vleet called the meeting to order at 6:00 p.m. Directors present were Jeff Bill, Alex Cook, Joe Kamashian and Greg Doherty. Five Board Members were present. Quorum was met. Also present were; Legal Counsel, Attorney Sean Kane; General Manager Eric Kazakoff; Assistant General Manager Lynn Jensen; Member Services Manager Mary Ziegler, Sr. Manager of Planning and Compliance Cheryl Mitchell; ACC Chair David Humphrey; ACC Member Jon Stelzner; and PIO / Clerk of the Board Harmony McNaughton.

1. **Welcome and Call to Order**

Pledge of Allegiance was led by Director Kamashian.

Quorum was verified by PIO / Clerk of the Board Harmony McNaughton.

2. **Approval of Minutes**

- December 5, 2023

MOTION/RESOLUTION: Director Kamashian moved that the Board of Directors approve the Regular Session Board Meeting Minutes, as attached. Director Doherty seconded. Five votes in favor. MOTION CARRIED

3. **Public Official Comments**

The Board heard public official comments.

4. **Presentations**

- Allied Universal Security Services Community Patrol Captain Zachary Wells provided a Community Patrol Update.

5. **Announcements**

- President Van Vleet recognized the Member of the Month – Ron Wilbur

6. **Member Comments on Non-Personnel Issues**

The Board heard member comments.

7. **Consent Agenda** (Items A - D)

MOTION/RESOLUTION: Upon motion properly made by Director Doherty, seconded by Director Cook and five votes in favor, items A, B, C and D were approved.

A. APPROVAL: Ratify Monthly Financial Statement Review

MOTION/RESOLUTION: That the Board of Directors review and approve the monthly Financial Statements, and all additional required information per Code Sec. 5500. APPROVED

B. Report of Executive Session Actions

MOTION/RESOLUTION: That the Board of Directors review and approve the Executive Session Actions, as written. APPROVED

C. APPROVAL: Exhibit Correction for the 2024 Annual Meeting of the Members and Election of Directors' Ballot and 2024 Election Schedule Approval

MOTION/RESOLUTION: That the Board of Directors approve the corrected ballot measure

Exhibit B and the 2024 Election Schedule, as attached. APPROVED

D. Authorization of Liens

MOTION/RESOLUTION: That the Board of Directors authorize the Controller or the appropriate personnel to record the liens against the attached Assessor Parcel Numbers in accordance with Civil Code §5673 in order to secure the debt owed to the Association. APPROVED

8. Board Action Items

8.1 APPROVAL: TWG Member Appointment ITEM PULLED

MOTION/RESOLUTION: Director Kamashian moved that the Board of Directors pull items 8.1 and 8.2 from the agenda. Director Cook seconded. Five votes in favor. MOTION CARRIED

8.2 APPROVAL: Green Committee Member Appointment ITEM PULLED

8.3 APPROVAL: Committee Member Removal Estates Committee

MOTION/RESOLUTION: Director Bill moved that the Board of Directors remove Frances Duman from the Estates Committee, to allow for a new committee member to be appointed. Director Cook seconded. Five votes in favor. MOTION CARRIED

8.4 28-Day Reading: Revise Rule PC.5.7 Accessory Structure

MOTION/RESOLUTION: Director Kamashian moved that the Board of Directors approve the 28-day reading to revise rule PC.5.7, as attached. Director Doherty seconded. Five votes in favor. MOTION CARRIED

8.5 28-Day Reading: Revise Rules PG.4.21 Household and Storage Modules (Cheryl Mitchell)

MOTION/RESOLUTION: Director Bill moved that the Board of Directors approve the 28-day reading to revise rules PG.4.21 Household and Storage Modules, as attached. Director Kamashian seconded. Five votes in favor. MOTION CARRIED

8.6 APPROVAL: New Rule GR.4.1a Special Event Area Access

MOTION/RESOLUTION: Director moved that the Board of Directors approve to add rule GR.4.1a, as attached. Director seconded. Five votes in favor. MOTION CARRIED

8.7 APPROVAL: Revise Rules GC.2.1-GR.13.2 and CC.2.8

MOTION/RESOLUTION: Director Cook moved that the Board of Directors approve to revise rules GC.2.1-GR.13.2 and CC.2.8, as attached. Director Kamashian seconded. MOTION FAILED

MOTION/RESOLUTION: President Van Vleet made a subsidiary motion that the Board of Directors approve to revise rules GC.2.1-GR.13.2 and CC.2.8, except for rule GC.9.2, keeping the rule as currently stated "GC.9.1 Annual Members Reservations for starting times may be made up to fourteen (14) days in advance beginning at 6:45 a.m. daily for resident members with an annual membership. All other members may make a reservation ten (10) days in advance. Non-resident annual members may make a reservation seven (7) days in advance." MOTION FAILED

MOTION/RESOLUTION: Director Bill made a subsidiary motion that the Board of Directors approve to table this item. Director Doherty seconded. Four votes in favor, Director Kamashian against. MOTION

CARRIED

9. Association Reports

- General Manager Eric Kazakoff provided an association report.
- Staff Reports, as written.

10. Board Comments

Directors provided board comments.

The Board recessed at 7:35 p.m. and resumed the meeting at 7:45 p.m.

11. Architectural Appeals

A. Tonia Wright 23016 Gray Fox Drive

Appealing ACC Denial of HVAC Replacement Located in the Left Side Setback

MOTION/RESOLUTION: President Van Vleet moved that the Board of Directors approve the existing and HVAC accompanying unit in the left side setback through the life of their use with a Notice of Consent to use Lane Variance. Director Cook seconded. Four votes in favor, Director Bill abstained. MOTION CARRIED

B. Ricky Snelgrooes 22951 Compass Drive

Appealing ACC Denial for Water Slide and Pool Equipment Located in the Side Setback

MOTION/RESOLUTION: Director Cook moved that the Board of Directors approve for the member to submit a variance application for the pool equipment. Director Kamashian seconded. MOTION FAILED

MOTION/RESOLUTION: President Van Vleet moved that the Board of Directors uphold the ACC Committee decision and deny the member's request, requiring the rockslide to be removed or replaced, and the member to submit a variance application for the pool equipment. Director Bill seconded. Five votes in favor. MOTION CARRIED

12. Next Meeting Date

- Tuesday, February 6, 2023, at 1:00 p.m. – Executive Session
- Tuesday, February 6, 2023, at 6:00 p.m. – Regular Session

13. Adjournment

MOTION/RESOLUTION: Director Cook moved to adjourn the meeting. Director Bill seconded. Meeting adjourned at 8:31 p.m.

Minutes approved: _____ Approved on: _____

TO: Board of Directors

FROM: Controller

RE: Monthly Financial Statement Review

Background

5500.

Per Davis Stirling Code 5500 the Board shall: do all of the following:

- (a) Review, on a monthly basis, a current reconciliation of the association's operating accounts.
- (b) Review, on a monthly basis, a current reconciliation of the association's reserve accounts.
- (c) Review, on a monthly basis, the current year's actual operating revenues and expenses compared to the current year's budget.
- (d) Review, on a monthly basis, the latest account statements prepared by the financial institutions where the association has its operating and reserve accounts.
- (e) Review, on a monthly basis, an income and expense statement for the association's operating and reserve accounts.
- (f) Review, on a monthly basis, the check register, monthly general ledger, and delinquent assessment receivable reports.

Fiscal Impact

None

Recommendation:

Staff recommends that the Board review all financial documents that have been uploaded to the CLPOA drop box per Davis Sterling Code Section 5500. In addition, Staff recommends that the Board of Directors review and approve the attached Financial Statement for the latest monthly close.

Susan C. Dawood, Controller

Date: February 6, 2024

From: Lynn Jensen

Board Report: CLPOA Report of Executive Session

On behalf of the CLPOA Board of Directors, please see the Report of Executive Session for the Board Meeting held on Tuesday, February 6, 2024. The meeting was called to order at approximately 1:00 p.m. Items discussed during this session included:

Legal Matters - The Board of Directors and management received an update from legal counsel regarding Association matters. In addition, the Board held discussion on three (3) legal item(s).

Member Related Discussion - The Board of Directors and management held discussion on two (2) member related matters during this meeting.

3rd Party Contract/Agreement - The Board of Directors and management held discussion on six (6) third party contract/agreements pending with the Association during this meeting.

Personnel Matters - The Board of Directors and management held discussion on pending personnel matters during this meeting.

The meeting concluded at or before 5:30 p.m.

Lynn Jensen

Lynn Jensen
Assistant General Manager

Date: February 6th, 2024

To: Board of Directors

From: Accounting Department

Board Action/Resolution: Authorization of Liens

Background

Civil Code §5673 requires the Board of Directors to authorize the approval of the recordation of liens against members when they become delinquent. In addition, if the debt continues to remain outstanding and additional charges occur in relationship to the initial debt, the lien may be periodically updated and refiled.

Fiscal Impact

There are fees and staff time required to file the claim. These fees are included in our claim and may be awarded by the judge if we are successful.

Recommendation

It is recommended the Board of Directors authorize the Controller or the appropriate personnel to record the liens against the attached Assessor Parcel Numbers in accordance with Civil Code §5673 in order to secure the debt owed to the Association.

Assessor Parcel Number

1. 354-062-018	16.355-031-019	31.351-171-008
2. 351-144-026	17.354-242-021	32.355-123-038
3. 351-152-010	18.354-212-011	33.353-144-003
4. 355-283-007	19.353-132-006	34.353-292-015
5. 355-182-008	20.355-404-010	35.353-074-016
6. 353-041-065	21.353-172-009	36.351-183-006
7. 353-201-018	22.355-212-021	37.355-123-012
8. 354-242-022	23.354-072-006	38.351-131-017
9. 354-092-008	24.351-155-011	39.353-192-017
10.355-233-007	25.355-402-005	40.353-151-008
11.353-162-013	26.355-411-015	41.356-143-004
12.355-132-032	27.355-411-024	42.353-253-050
13.355-033-001	28.353-182-011	43.355-031-014
14.354-142-020-3	29.355-144-001	44.353-073-006
15.355-044-007	30.355-131-019	45.351-162-005

TO: Board of Directors
FROM: Susan C Dawood
RE: Fire Station Proceeds

Background

The fire station located at 28730 Vacation Drive was sold to the City of Canyon Lake for \$1,390,000 on December 11, 2023.

Fiscal Impact

A cash payment for \$900,000 was deposited to the Canyon Lake on December 11, 2023 as partial payment for the property. In addition, a 5- year promissory note was issued by the City of Canyon Lake for \$490,000.00 at 5.5%.

Recommendation

It is recommended to the Board that all proceeds from the sale of the Fire Station be allocated directly to the Road Reserve Fund.

Susan C. Dawood, Controller

31512 Railroad Canyon Road, Canyon Lake, CA 92587

951.244.6841

www.canyonlakepoa.com

DATE: February 6, 2024 **ACTION:**

TO: Board of Directors

FROM: Member Services Manager

RE: Board Action Items – Estates Committee Charter Revision

Background

The Estates Committee met on January 18, 2024. During the meeting, the committee discussed the membership of the committee, as designated in the charter. The current charter designates seven (7) members shall be appointed to the committee. Due to a lack of quorum frequently, the committee voted on a recommendation to modify the membership of this committee. The committee is recommending the Board reduce the number of committee members to five (5). This modification will allow for a reduced quorum, allowing the committee to conduct meetings as scheduled.

Fiscal Impact

None

Recommendation

It is recommended that the Board of Directors approve to revise the Estates Committee charter, as attached.

Lynn Jensen

Lynn Jensen
Assistant General Manager

Estates Committee

WHEREAS, Article VI, section 1 of the Bylaws of the Canyon Lake Property Owners Association grants the Board of Directors the power to conduct, manage and control the affairs an business of the Association; and

WHEREAS, Article II, section 2 (i) of the Bylaws grants the Board of Directors the power to appoint such committees as may be necessary to, or convenient in, the discharge of any of its obligations or powers.

NOW, THEREFORE, BE IT RESOLVED that a standing Estates Committee be established, having the following terms of reference:

RESPONSIBILITY

The primary responsibility of the Estates Committee is to advise the Board of Directors, hereinafter referred to as the Board, on the current status and conditions existing in the Fairway Estates and Rancho Estates tracts and recommend action that should be addressed by the Board. In fulfilling its responsibility, the Estates Committee, shall perform functions which include the following:

- Review and make recommendations to the Board on the security in the Fairway and Rancho Estates tracts;
- Review and make recommendations pertaining to maintenance issues with the Fairway and Rancho Estates tracts;
- Submit an annual report of Fairway and Rancho Estates areas; and
- Perform such other related functions as directed by the Board of Directors.

MEMBERSHIP

The Estates Committee shall be composed of ~~seven (7)~~ five (5) members of CLPOA who shall be Fairway and Rancho Estate property owners. The Chairperson shall be appointed by the Board to serve a two 2) year term, with the additional to be appointed annually.

The General Manager or designee shall be the staff liaison will be non-voting, ex-officio member of the Estates Committee.

31512 Railroad Canyon Road, Canyon Lake, CA 92587
951.244.6841
www.canyonlakepoa.com

DATE: February 6, 2024 **ACTION:**
TO: Board of Directors
FROM: Member Services Manager
RE: APPROVAL – Appoint Rules Review Committee Member

Background

The Rules Review Committee charter outlines that the Committee is to be made up of 7 members plus 1 alternate. One vacancy has opened since the last meeting and the committee is recommending moving Julie White-Dahlgren to a regular position, reopening the alternate position.

Julie White-Dahlgren

Fiscal Impact

Recommendation

It is recommended that the Board of Directors approve to appoint the individual listed above to the Rules Review Committee.

Mary McFadden

Mary McFadden, Member Services Manager

31512 Railroad Canyon Road, Canyon Lake, CA 92587

951.244.6841

www.canyonlakepoa.com

DATE: February 6, 2024 **ACTION:**

TO: Board of Directors

FROM: Member Services Manager

RE: 28 Day Reading – Rule Revision Gr.3.8 Lessees

Background

It was brought to staff’s attention that rule Gr.3.8 does not reflect the lease term limits of 30 days minimum to 1 year maximum. To be in accordance with the most current Canyon Lake City Ordinances prohibiting short-term vacation rental and the CLPOA prohibition of residents’ commercial use of their dwelling, it is recommended that the lease rules also reflect the 30-day minimum requirement.

Fiscal Impact

None

Recommendation

It is recommended that the Board of Directors approve the 28-day reading to revise rule GR.3.8 as attached.

Mary McFadden, Member Services Manager

Current Rule

None

Proposed Revision (Redlined)

GR.3.8 Lessees To establish tenants, the Member / Owner must complete the CLPOA Lease Authorization Form. On the form, the Member / Owner will need to provide the name(s) address, term of tenancy and designate the number of CLPOA cards and decals to be issued. **The term of tenancy is a minimum of 30 days to a maximum of one year.** The Member / Owner also has the opportunity to relinquish recreational privileges to the lessee with one (1) year term of residency. Recreational privileges include: boat registration rights and the permanent guests list. Before any cards or decals are issued, the processing fee must be paid.

No recreational boating or other membership privileges stemming from a vacant lot may be assigned to a tenant. Only one (1) active Lease Authorization Form will be accepted per property. No Lease Authorization Form shall be processed for a vacant lot.

The Prime Member is responsible for the actions of his / her tenants, the tenants' family members and guests as well as any fines or other liabilities incurred by them. As such, the Prime Member and lessee must abide by the following conditions:

GR.3.8a - Lessee is informed of and agrees to follow all Rules and Regulations.

GR.3.8b - Lessee is notified that no more than six (6) individuals unless otherwise provided, may be permitted to use recreational facilities.

GR.3.8c - Lessee is informed that recreational privileges may be suspended and / or revoked for failure of member / owner to pay assessments.

GR.3.8d - Any and all access ID cards and / or non-expired vehicle decals, must be returned to the CLPOA office or a charge for each non-returned item must be paid prior to the removal of the existing lessees or the processing of any subsequent Lease Authorization Form.

GR.3.8e - Amendments to the Lease Authorization Form made thirty (30) days after the written start date will be subject to a Lease Amendment Fee.

If the Member / owner specifies the terms of tenancy as "Month-to-Month", a new Lease Authorization Form will need to be submitted on a monthly basis. All active items will expire until proper authorization has been submitted. A renewal fee will be due after one year.

Fine: none

Revised Rule

GR.3.8 Lessees To establish tenants, the Member / Owner must complete the CLPOA Lease Authorization Form. On the form, the Member / Owner will need to provide the name(s) address, term of tenancy and designate the number of CLPOA cards and decals to be issued. The term of tenancy is a

minimum of 30 days to a maximum of one year per lease authorization form. The Member / Owner also has the opportunity to relinquish recreational privileges to the lessee with one (1) year term of residency. Recreational privileges include: boat registration rights and the permanent guests list. Before any cards or decals are issued, the processing fee must be paid.

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GR.3.8e - Amendments to the Lease Authorization Form made thirty (30) days after the written start date will be subject to a Lease Amendment Fee.

If the Member / owner specifies the terms of tenancy as "Month-to-Month", a new Lease Authorization Form will need to be submitted on a monthly basis. All active items will expire until proper authorization has been submitted. A renewal fee will be due after one year.

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DATE: February 6, 2024

ACTION:

TO: Board of Directors

FROM: Mary McFadden

RE: Approval - Revise Rules GC.2.1-Gr.13.2 and CC.2.8

Background

The Rules Review Committee was tasked with reviewing and recommending updates to the golf rules. The Rules Review Committee met with Jon Keigwin from the Green Committee on October 17, 2023 to discuss rule revisions for golf rules. The committee is recommending the Green Committees revisions as attached. This item was tabled at the January 2, 2024 Board meeting for further discussion.

Fiscal Impact

None

Recommendation

It is recommended that the Board of Directors approve to revise rules GC.2.1-GR.13.2 and CC.2.8 as attached.

Mary McFadden, Member Services Manager

Current Rule

GR.6.13 Golf Course and Country Club Access

These are the requirements established by CLPOA for access control to the Golf Course and Country Club areas.

areas.

GR.6.13a - Golf cart paths are limited to golfers or guests of the Country Club only.

GR.6.13b - No pedestrian trespassing (on golf course).

GR.6.13c - No skateboard, bicycles, scooters or rollerblades allowed on the golf cart paths.

Proposed Revision (Redlined)

~~GR.6.13 Golf Course and Country Club Access~~

CC.2.8 Country Club Area Access

These are the requirements established by CLPOA for access control to the ~~Golf Course and Country Club~~ areas.

~~**GR.6.13a** - Golf cart paths are limited to golfers or guests of the Country Club only.~~

~~**GR.6.13b** - No pedestrian trespassing (on golf course).~~

~~**GR.6.13c** - No skateboard, bicycles, scooters or rollerblades allowed on the golf cart paths.~~

CC.2.8 Access to the Country Club area through the golf course paths must be with a registered golf cart only. All other pedestrians and vehicles must enter through the parking lot

\$100 Fine

Revised Rule

CC.2.8 Country Club Area Access

Access to the Country Club area through the golf course paths must be with a registered golf cart only. All other pedestrians and vehicles must enter through the parking lot

Fine: \$100

GOLF COURSE (GC)

Proposed Revision (Redlined)

GOLF COURSE (GC)

NOTICE TO ALL MEMBERS: Sections of this Property Owner's Manual include references to certain fees and / or costs that are required to be charged as approved by the Canyon Lake Property Owners Association (CLPOA). Failure to comply with any of these as set forth herein may result in applicable fine(s). For additional information, refer to the Schedule of Fees and Fines.

SECTION I - INTRODUCTION

The Canyon Lake Golf Shop opened in 1970. The 18-hole golf course and driving range are located off Railroad Canyon Road adjacent to the Canyon Lake Country Club facility. The course features ~~5,927~~ (6000) yards of golf from the longest tees for a par of 71. The course rating is ~~68.7~~ 69.2 and it has a slope rating of ~~123~~ 125 on Bermuda grass. The ~~course was~~ architecture and most recent renovations were designed by Ted Robinson, ASGCA, ~~with most recent renovations by Casey O'Callahan, ASGCA.~~ There is also an adjoining full-service Golf Shop that is open 7 days and has helpful staff to assist golfers with all of their needs. The driving range, Golf Shop and Country Club are open to the public; however, the golf course is private and use is available only to ~~Canyon Lake residents~~ ~~members~~ and their guests. ~~Proper golf etiquette should be standard practice at all times.~~

SECTION II - GOLF COURSE RULES FOR MEMBERS

Members as herein defined, include a long-term Lessee with lease of one (1) year or more who possesses recreational use rights as defined in Rules and Regulations of the Property Owners CLPOA under leases.

These rules are to be adhered to by all. Any violation of the rules may result in applicable fine(s). Further, any violation of the rules could also result in the loss of golfing privileges.

GC.2.1 Use Privileges – Defined

Members in Good Standing are allowed daily use of the golf course and related facilities in accordance with hours, procedures and restrictions, as stated in these rules.

GC.2.2 Outside Golf Memberships

Outside Golf Memberships are available to Non-Members of the Canyon Lake Property Owners Association pursuant to the Associations Revocable Membership Agreement. An outside Golf Member in compliance with these rules and all provisions of his / her Revocable Golf Membership Agreement shall also be considered a member in good standing for purposes of golf course and country club facilities use only. No other privileges are afforded to outside Golf Members.

GC.2.3 Limitations

The following are limitations for guests of members.

- Member must be a Member in Good Standing in order to extend golf course use privileges to guests.
- Maximum number of guests per member is four(4) at any one time. Exception: The Golf Professional may schedule Member-sponsored coordinated groups of twelve (12) or more.

GOLF COURSE (GC)

GC.2.4 Reciprocal Play (Non-Members)

Defined as persons who are Members of other private golf courses where reciprocal play privileges are extended.

Reservations are required. ~~Cash-Only~~ **Payment of Fees** - appropriate fees shall be satisfied ~~on~~ **by the individual at time of check in.** ~~cash basis only.~~ Individual must show proof of current membership of said golf entity, at time of play.

GC.2.5 Non-Members

The golf course is closed to outside play with the following exceptions:

- Guests of Members.
- Reciprocal play.
- Sanctioned tournament play.
- Member-sponsored / coordinated organized play.
- Non-Members with an approved CLPOA Annual Revocable Golf Membership
- Schools team members.

SECTION III - GOLF COURSE RULES FOR USE AND PLAY

Rules and regulations have been established by CLPOA for use and play. These rules are to be adhered to by all. Any violation of the rules may result in applicable fine(s). Further, any violation of the rules could also result in the loss of golfing privileges.

GC.3.1 Registration and / or Payment

All players must first register in the Golf Shop. The non-member fee rate will be charged to those unable to show evidence of membership (CLPOA membership card).

GC.3.2 Junior Players

Junior players, unaccompanied by an adult, may play the course provided they can show evidence of knowledge of all safe golfing practices. ~~NOTE: Pro Shop to have written record of evidence.~~

~~GC.3.3 Start~~

~~All players will start on the first tee unless otherwise permitted by the Starter.~~

GC.3.3 No Fivesomes

No fivesomes are permitted without specific permission from the Golf Shop

GOLF COURSE (GC)

GC.3.4 Practice

Practice is limited to Practice Facility. Only practice balls supplied by the golf shop are to be used on the driving range. Practice balls, baskets or bags are not to be removed from the Practice Facility.

GC.3.5 Stopping

Persons stopping between nines must check in with the Starter before resuming play.

GC.3.6 Falling Behind / Play Through

Groups falling more than one (1) hole behind must allow following group to play through.

GC.3.7 No Fighting or Misconduct

Fighting or misconduct of any kind is subject to applicable fine and suspension of golf privileges.

~~GC.3.8 No Loud Music (Moved to GC.3.14)~~

~~Radios, Stereos and other sound emitting devices shall not exceed an acceptable noise level~~

GC.3.8 Refillable Sand Bottles Required

It is mandatory for all golfers using the golf course to carry refillable sand bottles. ~~Divots on tees and fairways must be replaced, bunkers raked and ball marks on greens repaired.~~ This rule applies to all golfers walking or using golf carts. ~~(This should not be a rule)~~

GC.3.9 No Swimming, Fishing or Wading in Golf Course Lakes

No swimming, fishing or wading is permitted in golf course lakes. ~~Players' balls must be retrieved from shore.~~

GC.3.10 No Pets on Golf Course

Pets are not allowed on the golf course at any time (on leash or otherwise).

GC.3.11 Only Authorized Persons Allowed on Golf Course and / or Cart Paths

~~No persons except registered golfers, maintenance / supervisory personnel or authorized spectators are permitted on golf course or cart paths. Cart paths cannot be used to commute from one side of the community to the other.~~

~~Only authorized golf carts and persons allowed on the Golf Course and/or Cart Paths which include guests of the Country Club, registered golfers, maintenance/supervisory personnel or authorized spectators. Cart paths cannot be used to commute from one side of the Community to the other~~

GC. 3.12 Only Authorized Golf Carts Allowed on Golf Course

- No personal vehicles other than authorized golf carts allowed on golf course.
- No manually or electrically operated bicycles, skateboards, scooters, hoverboards, inline skates, rollerblade skates or other forms of transportation are allowed to be used on the golf course or cart paths
- A golf carts must be registered with the POA

GOLF COURSE (GC)

GC.3.13 No Pedestrians

No pedestrians allowed on the golf course or cart paths including walkers, joggers or runners

GC.3.14 No Loud Music

Radios, Stereos and other sound emitting devices shall not exceed an acceptable noise level

~~GC.3.13 No Bicycles~~

~~Bicycles are not permitted on golf course or cart paths.~~

~~GC.3.14 No Skateboards~~

~~No skateboard riding allowed on golf course or cart paths.~~

~~GC.3.15 No Scooters~~

~~No scooters are permitted on golf course or cart paths.~~

~~GC.3.16 No Inline Skates~~

~~Inline skates are not allowed on the golf course or cart paths.~~

SECTION IV - GOLF CART RULES

These rules have been established by CLPOA and are to be adhered to by all. Any violation of the rules may result in applicable fine(s). Further, any violation of the rules could also result in the loss of golfing privileges.

~~Golf carts pose a serious problem for the rough and fairway turf grass. They compact the soil, leave ruts in the turf in wet areas and damage new growth. As a result, the following rules have been established for golf carts:~~

GC.4.1 Drivers License Required

No person without a valid Driver License is permitted to operate any golf cart at any time on the golf course.

GC.4.2 Authorized Use Only

No one shall be permitted to ride in carts without permission from the Pro Shop unless playing golf. A fee may apply.

~~GC.4.3 Ninety Degree (90°) Rule in Effect~~

~~The ninety degree (90°) rule is in effect at all times. If this is unfamiliar, ask at the Golf Shop.~~

GC.4.4 Maximum Two (2) Persons Per Cart / Maximum Two (2) Carts Per Foursome

Two (2) persons per cart, maximum two (2) carts per foursome.

~~GC.4.5 No Fivesomes~~

~~No fivesomes are permitted without specific permission from the Golf Shop.~~

GOLF COURSE (GC)

~~GC.4.6 No Carts on Steep Hills~~

~~No carts on steep hills allowed.~~

~~GC.4.7 Stay on Paths~~

~~Golf carts must be kept on paths except to go to ball.~~

~~GC.4.8 Stay Off Tees~~

~~Golf carts must stay completely off tees.~~

GC.4.9 Stay and / or Park on Cart Path Around Tees and Greens

Stay and / or park on the cart path around tees and greens. Keep all four (4) tires on cart path at all times.

~~GC.4.10 No Parking in Front of Greens~~

~~Golf carts may not be parked in front of greens.~~

GC.4.11 Maintain Required Distance from Greens

Golf carts must be kept at least ~~fifteen~~ ~~twenty (20)~~ (15) yards away from greens.

GC.4.12 Maintain Required Distance from Greens for Carts with Authorized Medical Flags

Carts with authorized medical flags must go no closer than fifteen (15) yards to greens or tees.

GC.4.13 Carts without Turf-Friendly Tires Allowed on Cart Paths Only

Carts without turf friendly tires must remain on cart path at all times.

~~SECTION V – GOLF COURSE OPERATIONS POLICY FOR USAGE~~

~~PREAMBLE~~

~~CLPOA Golf Course Operations Policy is as follows:~~

~~GC.5.1~~

~~This policy has been adopted by the Board of Directors, upon the recommendation of the Green Committee, to provide for orderly operation of golfing activities and to ensure that all Canyon Lake property owners and their guests have first priority. This policy recognizes the fact that Member competition exists for preferred starting times and attempts to address the problem equitably.~~

~~GC.5.2~~

~~Major holidays and / or holiday weekends are determined annually and posted in the Golf Shop for advanced notification of exceptions to normal operating procedures.~~

~~GC.5.3~~

~~Any reference to the Golf Professional includes the Golf Professional and his designees.~~

GOLF COURSE (GC)

GC.5.4

For purposes of clarification of this Golf Course Operations Policy, golf course use privileges are extended to Members in Good Standing that are Prime Members and / or Associate Members.

SECTION VI - POLICY FOR HOURS OF OPERATION, OPEN PLAY & CLOSURE

Weather and conditions permitting, the operating hours of the golf course, pro shop and practice facility shall be set by the Golf Professional, with the concurrence of the General Manager. Any change in operating hours shall be effective immediately upon posting at the Golf Course unless a later effective date is specified in the notice. Hours of operation shall also be noticed to the local membership in the Association's official publication within seven (7) days after the effective date of any change. NOTE: ~~In the event of a frost delay, a modified shotgun format may be utilized to shorten the delay of tee times.~~ Rental carts must be returned fifteen (15) minutes prior to sunset.

GC.6.1 Open Play

Open Play pertains to the following:

- Sunday all day (except for tournaments approved by the Golf Professional).
- Monday all day (except for designated maintenance days).
- Tuesday after Women's Club organized play.**
- Wednesday after Men's Club organized play and after Family Club organized play.**
- Thursday **before and** after Niner's Club organized play.**
- Friday all day (**except for tournaments approved by the Golf Professional**).
- Saturday all day (except for tournaments approved by the Golf Professional).

****NOTE:** Upon completion and clearing of the #1 Tee, the Golf Professional will schedule open play.

GC.6.2 Closure of Golf Course

Course will be closed for a full maintenance day each month. Maintenance days will take place on the 2nd Monday of each month. In the event of a scheduling conflict, the General Manager has the authority to change the maintenance day. The course will be closed for ~~18~~ 21 days in the fall, usually in late September or early October.

SECTION VII - POLICY FOR GOLF TOURNAMENTS

Approved Tournaments are as follows:

GC.7.1 Annual **Tournaments**

Tournament requests will be submitted to the Club Professional for approval and scheduling.

~~GC.7.2 Weekly~~

- ~~Tuesday Morning – Women's Club.~~
- ~~Wednesday Morning – Men's Club Day.~~
- ~~Wednesday Afternoon – Family Club Day.~~
- ~~Thursday Morning – Niner's Club Day.~~

~~GC.7.3 Junior Golf~~

~~Tournaments to be coordinated with the Golf Professional.~~

GOLF COURSE (GC)

~~GC.7.4 Outside Tournaments~~

~~An outside tournament is defined as non-Member play, organized under the direction and with the approval of the Golf Professional for the purpose of generating revenue.~~

SECTION VIII - DRESS CODE POLICY

~~Proper dress~~ **Appropriate golf** attire is required. The Golf Professional shall refuse play or expel from the course and practice facility, during play, anyone who refuses to comply with the following:

Golf Attire - Proper golf attire is required for all players:

Men: Shirts with collars and sleeves, slacks or bermuda shorts of mid-thigh length are considered appropriate attire. Mock turtleneck shirts with at least 1.25-inch break are the only non-collar shirts.

Not permitted: tank tops, t-shirts, mesh shirts, sweatpants, warm-up suits, swimwear, gym shorts, or other athletic shorts.

Women: Dresses, skirts, slacks, mid-length shorts and blouses are considered appropriate golf attire along with sleeveless collared shirts.

Not permitted: halter tops, t-shirts, bare midriffs, cutoff shorts, sweatpants, swimwear, or other athletic shorts.

Denim is not considered proper golf attire for either the golf course or practice facility.

Golf shoes with metal spikes are not allowed, shoes with soft spikes or spikeless shoes must be worn.

~~GC.8.1 Shirt Style~~

~~Men's shirts must have a fold down collar or Mock Turtle T.~~

~~GC.8.2 Halter Tops, Tube Tops, Tank Tops or Bare Midriffs are Not Permitted~~

~~No halter tops, tube tops, tank tops or bare midriffs.~~

~~GC.8.3 Short Shorts are Not Allowed~~

~~No short shorts. Shorts more than 5" above the knee must be 18" from the waistband to the hemline. This applies to both male and female golfers.~~

~~GC.8.4 Shirts and Shoes Required~~

~~Shirts and shoes must be worn at all times.~~

~~GC.8.5 No Denim Jeans or Shorts are Allowed~~

~~No denim jeans or denim shorts.~~

~~GC.8.6 No Cutoffs, Athletic Shorts, Board Shorts and / or Bathing Suits Allowed~~

~~No cutoffs, no athletic shorts, no board shorts, no bathing suits.~~

GOLF COURSE (GC)

~~GC.8.7 Non-Metal Spikes Required~~

~~Canyon Lake Golf Course requires non-metal spikes.~~

~~GC.8.8 Dress Code in Effect at Golf Course and Practice Facility~~

~~The dress code is in effect in and around the practice facility and golf course at all times.~~

SECTION IX - RESERVATIONS PROCEDURE

These procedures are to be followed for making reservations. Methods are as follows:

GC.9.1 Annual Members

Reservations for starting times may be made **by phone, in person or online** up to fourteen (14) days in advance ~~beginning at 6:45 a.m. daily~~ for resident members with an annual membership. All other members may make a reservation ten (10) days in advance. Non-resident annual members may make a reservation ~~ten-seven (7)~~ **(10)** days in advance.

GC.9.2 Guests of Members

Reservations must be made by hosting Member only.

~~GC.9.3 Advanced Reservations~~

~~The Golf Professional should be notified promptly of any cancellations. Failure to adhere to this policy may result in loss of the privilege.~~

~~**GC.9.3a Multiple Starting Times**— Member's group play non-prime time (after 10:30 a.m.) starting times may be assigned a maximum of ten (10) days in advance. NOTE: This is excluding major holidays / holiday weekends at the discretion of the Golf Professional. Maximum one (1) hour of starting times per group approximately eight (8) starting times. Submit participants' names upon making reservations. Overbooking may result in loss of privileges.~~

~~**GC.9.3b Reciprocal Players'**— Starting times should be made by the reciprocal club's Golf Professional at least two (2) days in advance.~~

~~**GC.9.3c Outside Groups with Twelve (12) or More Players**— Member sponsored coordinated (non-prime time only).~~

- ~~• Must be made a minimum of ten (10) days in advance.~~
- ~~• Must be arranged by the Golf Professional.~~
- ~~• Must not conflict with the established course group priorities.~~
- ~~• A non-refundable deposit is required. Any potential refund will be made at the discretion of the Golf Professional.~~

SECTION X - CHECK IN PROCEDURE

~~The Golf Professional has the authority to substitute players on the tee for any tardy player or groups, and to assign additional players to complete foursomes.~~

GOLF COURSE (GC)

All players must register in the Pro Shop fifteen (15) minutes in advance of starting time and present proper identification upon request. All guests must be registered prior to check-in.

SECTION XI - GOLF CART RENTAL PROCEDURE

These are the procedures for golf cart rental.

- In order to rent a golf cart, a golf cart rental agreement must be properly executed.
- Driver must have a valid Driver License and must be eighteen (18) years of age or older.

SECTION XII - TEMPORARY MEDICAL FLAG PROCEDURE

These are the procedures for temporary medical flag. A temporary medical flag may be obtained from the Golf Professional by **providing one of the following:**

- Presenting a Department of Motor Vehicles (DMV) handicap placard validated by Drivers License.
- Presenting a DMV certification form completed and signed by an authorized physician for individuals not holding a valid Driver License.
- A letter confirming a medical problem signed by a doctor.

A daily temporary medical flag may be issued at the Golf Professional's discretion and must be returned to the golf shop at the end of the round.

~~GC.12.1~~

~~Presenting a Department of Motor Vehicles (DMV) handicap placard validated by Drivers License.~~

~~GC.12.2~~

~~Presenting a DMV certification form completed and signed by an authorized physician for individuals not holding a valid Driver License.~~

~~GC.12.3~~

~~A letter confirming a medical problem signed by a doctor.~~

~~GC.12.4~~

~~A daily temporary medical flag may be issued at the Golf Professional's discretion and must be returned to the golf shop at the end of the round.~~

SECTION XIII - GOLF COURSE MARSHAL'S PROCEDURE FOR ENFORCEMENT OF RULES & REGULATIONS

The Canyon Lake Golf Course is a private golf course for residents of Canyon Lake. Non-residents may play golf if they are sponsored by a resident of Canyon Lake. The sponsoring resident is responsible for their guests at all times, and is ultimately responsible for all actions and fines of their guests.

The duties of the Golf Course Marshals are to ensure that the rules and regulations of the CLPOA are upheld and that the approved golf course policy is met and to ensure proper speed of play.

GOLF COURSE (GC)

GC.13.1

It is proper for the Golf Course Marshals to issue citations; however, it should always be the intent to gain conformity with the rules and regulations.

GC.13.2

A copy of the CLPOA Rules and Regulations should be in the Marshals' possession at all times and should quote the rule to the violator. If the necessary result is not achieved, proceed with the appropriate action.

Revised Rule

GOLF COURSE (GC)

NOTICE TO ALL MEMBERS: Sections of this Property Owner's Manual include references to certain fees and / or costs that are required to be charged as approved by the Canyon Lake Property Owners Association (CLPOA). Failure to comply with any of these as set forth herein may result in applicable fine(s). For additional information, refer to the Schedule of Fees and Fines.

SECTION I - INTRODUCTION

The Canyon Lake Golf Shop opened in 1970. The 18-hole golf course and driving range are located off Railroad Canyon Road adjacent to the Canyon Lake Country Club facility. The course features 6000 yards of golf from the longest tees for a par of 71. The course rating is 69.2 and it has a slope rating of 125 on Bermuda grass. The course was designed by Ted Robinson, ASGCA, with most recent renovations by Casey O'Callahan, ASGCA. There is also an adjoining full-service Golf Shop that is open 7 days and has helpful staff to assist golfers with all of their needs. The driving range, Golf Shop and Country Club are open to the public; however, the golf course is private and use is available only to Canyon Lake residents and their guests. Proper golf etiquette should be standard practice at all times.

SECTION II - GOLF COURSE RULES FOR MEMBERS

Members as herein defined, include a long-term Lessee with lease of one (1) year or more who possesses recreational use rights as defined in Rules and Regulations of the Property Owners CLPOA under leases.

These rules are to be adhered to by all. Any violation of the rules may result in applicable fine(s). Further, any violation of the rules could also result in the loss of golfing privileges.

GC.2.1 Use Privileges – Defined

Members in Good Standing are allowed daily use of the golf course and related facilities in accordance with hours, procedures and restrictions, as stated in these rules.

GC.2.2 Outside Golf Memberships

Outside Golf Memberships are available to Non-Members of the Canyon Lake Property Owners Association pursuant to the Associations Revocable Membership Agreement. An outside Golf Member in compliance with these rules and all provisions of his / her Revocable Golf Membership Agreement shall also be considered a member in good standing for purposes of golf course and country club facilities use only. No other privileges are afforded to outside Golf Members.

GOLF COURSE (GC)

GC.2.3 Limitations

The following are limitations for guests of members.

- Member must be a Member in Good Standing in order to extend golf course use privileges to guests.
- Maximum number of guests per member is four(4) at any one time. Exception: The Golf Professional may schedule Member-sponsored coordinated groups of twelve (12) or more.

GC.2.4 Reciprocal Play (Non-Members)

Defined as persons who are Members of other private golf courses where reciprocal play privileges are extended.

Reservations are required. Payment of appropriate fees shall be satisfied by the individual at time of check in. Individual must show proof of current membership of said golf entity, at time of play.

GC.2.5 Non-Members

The golf course is closed to outside play with the following exceptions:

- Guests of Members.
- Reciprocal play.
- Sanctioned tournament play.
- Member-sponsored / coordinated organized play.
- Non-Members with an approved CLPOA Annual Revocable Golf Membership
- Schools team members.

SECTION III - GOLF COURSE RULES FOR USE AND PLAY

Rules and regulations have been established by CLPOA for use and play. These rules are to be adhered to by all. Any violation of the rules may result in applicable fine(s). Further, any violation of the rules could also result in the loss of golfing privileges.

GC.3.1 Registration and / or Payment

All players must first register in the Golf Shop. The non-member fee rate will be charged to those unable to show evidence of membership (CLPOA membership card).

GC.3.2 Junior Players

Junior players, unaccompanied by an adult, may play the course provided they can show evidence of knowledge of all safe golfing practices.

GOLF COURSE (GC)

GC.3.3 No Fivesomes

No fivesomes are permitted without specific permission from the Golf Shop

GC.3.4 Practice

Practice is limited to Practice Facility. Only practice balls supplied by the golf shop are to be used on the driving range. Practice balls, baskets or bags are not to be removed from the Practice Facility.

GC.3.5 Stopping

Persons stopping between nines must check in with the Starter before resuming play.

GC.3.6 Falling Behind / Play Through

Groups falling more than one (1) hole behind must allow following group to play through.

GC.3.7 No Fighting or Misconduct

Fighting or misconduct of any kind is subject to applicable fine and suspension of golf privileges.

GC.3.8 Refillable Sand Bottles Required

It is mandatory for all golfers using the golf course to carry refillable sand bottles. This rule applies to all golfers walking or using golf carts.

GC.3.9 No Swimming, Fishing or Wading in Golf Course Lakes

No swimming, fishing or wading is permitted in golf course lakes.

GC.3.10 No Pets on Golf Course

Pets are not allowed on the golf course at any time (on leash or otherwise).

GC.3.11 Only Authorized Persons Allowed on Golf Course and / or Cart Paths

Only authorized golf carts and persons allowed on the Golf Course and/or Cart Paths which include guests of the Country Club, registered golfers, maintenance/supervisory personnel or authorized spectators. Cart paths cannot be used to commute from one side of the Community to the other

GC. 3.12 Only Authorized Golf Carts Allowed on Golf Course

- No personal vehicles other than authorized golf carts allowed on golf course.
- No manually or electrically operated bicycles, skateboards, scooters, hoverboards, inline skates, rollerblade skates or other forms of transportation are allowed to be used on the golf course or cart paths
- A golf carts must be registered with the POA

GC.3.13 No Pedestrians

No pedestrians allowed on the golf course or cart paths including walkers, joggers or runners

GC.3.14 No Loud Music

Radios, Stereos and other sound emitting devices shall not exceed an acceptable noise level

GOLF COURSE (GC)

SECTION IV - GOLF CART RULES

These rules have been established by CLPOA and are to be adhered to by all. Any violation of the rules may result in applicable fine(s). Further, any violation of the rules could also result in the loss of golfing privileges.

GC.4.1 Drivers License Required

No person without a valid Driver License is permitted to operate any golf cart at any time on the golf course.

GC.4.2 Authorized Use Only

No one shall be permitted to ride in carts without permission from the Pro Shop unless playing golf. A fee may apply.

GC.4.4 Maximum Two (2) Persons Per Cart / Maximum Two (2) Carts Per Foursome

Two (2) persons per cart, maximum two (2) carts per foursome.

GC.4.9 Stay and / or Park on Cart Path Around Tees and Greens

Stay and / or park on the cart path around tees and greens. Keep all four (4) tires on cart path at all times.

GC.4.11 Maintain Required Distance from Greens

Golf carts must be kept at least fifteen (15) yards away from greens.

GC.4.12 Maintain Required Distance from Greens for Carts with Authorized Medical Flags

Carts with authorized medical flags must go no closer than fifteen (15) yards to greens or tees.

GC.4.13 Carts without Turf-Friendly Tires Allowed on Cart Paths Only

Carts without turf friendly tires must remain on cart path at all times.

GOLF COURSE (GC)

SECTION VI - POLICY FOR HOURS OF OPERATION, OPEN PLAY & CLOSURE

Weather and conditions permitting, the operating hours of the golf course, pro shop and practice facility shall be set by the Golf Professional, with the concurrence of the General Manager. Any change in operating hours shall be effective immediately upon posting at the Golf Course unless a later effective date is specified in the notice. Hours of operation shall also be noticed to the local membership in the Association's official publication within seven (7) days after the effective date of any change. Rental carts must be returned fifteen (15) minutes prior to sunset.

GC.6.1 Open Play

Open Play pertains to the following:

- Sunday all day (except for tournaments approved by the Golf Professional).
- Monday all day (except for designated maintenance days).
- Tuesday after Women's Club organized play.**
- Wednesday after Men's Club organized play and after Family Club organized play.**
- Thursday before and after Niner's Club organized play.**
- Friday all day (except for tournaments approved by the Golf Professional).
- Saturday all day (except for tournaments approved by the Golf Professional).

***NOTE: Upon completion and clearing of the #1 Tee, the Golf Professional will schedule open play.*

GC.6.2 Closure of Golf Course

Course will be closed for a full maintenance day each month. Maintenance days will take place on the 2nd Monday of each month. In the event of a scheduling conflict, the General Manager has the authority to change the maintenance day. The course will be closed for 21 days in the fall, usually in late September or early October.

SECTION VII - POLICY FOR GOLF TOURNAMENTS

Approved Tournaments are as follows:

GC.7.1 Tournaments

Tournament requests will be submitted to the Club Professional for approval and scheduling.

GOLF COURSE (GC)

SECTION VIII - DRESS CODE POLICY

Appropriate golf attire is required. The Golf Professional shall refuse play or expel from the course and practice facility, during play, anyone who refuses to comply with the following:

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Denim is not considered proper golf attire for either the golf course or practice facility.

Golf shoes with metal spikes are not allowed, shoes with soft spikes or spike less shoes must be worn.

SECTION IX - RESERVATIONS PROCEDURE

These procedures are to be followed for making reservations. Methods are as follows:

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Reservations for starting times may be made by phone, in person or online up to fourteen (14) days in advance for resident members with an annual membership. All other members may make a reservation ten (10) days in advance. Non-resident annual members may make a reservation ten (10) days in advance.

GC.9.2 Guests of Members

Reservations must be made by hosting Member only.

SECTION X - CHECK IN PROCEDURE

All players must register in the Pro Shop fifteen (15) minutes in advance of starting time and present proper identification upon request. All guests must be registered prior to check-in.

SECTION XI - GOLF CART RENTAL PROCEDURE

These are the procedures for golf cart rental.

- In order to rent a golf cart, a golf cart rental agreement must be properly executed.
- Driver must have a valid Driver License and must be eighteen (18) years of age or older.

GOLF COURSE (GC)

SECTION XII - TEMPORARY MEDICAL FLAG PROCEDURE

These are the procedures for temporary medical flag. A temporary medical flag may be obtained from the Golf Professional by providing one of the following:

- Presenting a Department of Motor Vehicles (DMV) handicap placard validated by Drivers License.
- Presenting a DMV certification form completed and signed by an authorized physician for individuals not holding a valid Driver License.

- A letter confirming a medical problem signed by a doctor.

A daily temporary medical flag may be issued at the Golf Professional's discretion and must be returned to the golf shop at the end of the round.

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The duties of the Golf Course Marshals are to ensure that the rules and regulations of the CLPOA are upheld and that the approved golf course policy is met and to ensure proper speed of play.

GC.13.1

It is proper for the Golf Course Marshals to issue citations; however, it should always be the intent to gain conformity with the rules and regulations.

GC.13.2

A copy of the CLPOA Rules and Regulations should be in the Marshals' possession at all times and should quote the rule to the violator. If the necessary result is not achieved, proceed with the appropriate action.

GOLF COURSE RULES		
Section No.	Abbreviated Violation	Fine Amount
GC.3.1	Registration and / or Payment	\$100.00
GC.3.3	No Fivesomes	\$100.00
GC.3.4	Practice	\$100.00
GC.3.5	Stopping	\$100.00
GC.3.6	Falling Behind	\$100.00
GC.3.7	Fighting or Misconduct	\$500.00
GC.3.9	Swimming, Fishing or Wading in Golf Course Lakes	\$100.00
GC.3.10	Pets on Golf Course	\$100.00
GC.3.11	Authorized Persons on Golf Course and / or Cart Paths	\$100.00
GC.3.12	Authorized Golf Carts Allowed on Golf Course	\$100.00
GC.3.13	No Pedestrians	\$100.00
GC.3.14	No Loud Music	\$100.00
GC.4.1	Drivers License Required	\$100.00
GC.4.2	Authorized Use	\$100.00
GC.4.3	Ninety Degree (90°) Rule	\$100.00
GC.4.4	Maximum Two (2) Persons Per Cart	\$100.00
GC.4.9	Stay and / or Park on Cart Path Around Tees and Greens	\$100.00
GC.4.11	Maintain Required Distance from Greens	\$100.00
GC.4.12	Maintain Required Distance from Greens for Carts with Authorized Medical Flags	\$100.00
GC.4.13	Carts without Turf-Friendly Tires	\$100.00

Date: 2/6/24

Board Action Item

To: Board of Directors

From: Planning and Compliance Department

Re: Rule Approval for Revised Rule – PC.5.7 Accessory Structure

Background

The ACC Committee and staff felt it is necessary to update **PC.5.7** accessory structure to include special conditions. Tract **3961** is exempt from this rule due to their **CC&Rs**.

Change due to conditions of approval include:

1. Tract 3961 exempt due to the tract **CC&R**
2. Thatching if used, to be sprayed with fire retardant.
3. Structures must be attached to cement in case of high winds.
4. Storage containers are considered portable and do not need to meet **PC.5.3** for matching roof material, and **PC.5.7** for matching colors. They may have plastic floors.

Fiscal Impact

Fine: none informational only

Recommendation

It is recommended that the Board of Directors approve the revised rule for **PC.5.7** Accessory Structures, as attached.

Cheryl Mitchell

Senior Planning and Compliance Manager

ACC Rule Revision

Current Rule:

PC.5.7 Accessory Structures

Upon application to and receipt of Committee approval, a separate storage building, or permanent shade structure may be installed on a lot, but it shall conform to all provisions of the restrictive declarations. A separate storage building *cannot be of a temporary nature* and shall have a cement or wood floor. The roof must match the roof of the main structure in color and materials and the walls must also match the main structure. Metal sided buildings will not be approved without skins covered in plywood or like material, then matched to the main structure. Maximum size is one-hundred twenty (120) sq. feet. Over that size requires structural plans and a city permit. Plastic storage containers may be approved on an individual basis. Temporary shade structures shall be removed within twenty-four (24) hours.

Proposed Change (Redlined):

PC.5.7 Accessory Structures

~~Upon application to and receipt of Committee approval,~~ a separate storage building, or permanent shade structure may be installed on a lot, but it shall conform to all provisions of the restrictive declarations. A separate storage building *cannot be of a temporary nature* and shall have a cement or wood floor. The roof must match the roof of the main structure in color and materials and the walls must also match the main structure. Metal sided buildings will not be approved without skins covered in plywood or like material, then matched to the main structure (N/A Tract 3961 Mobiles). Thatching, if used, must be sprayed with fire retardant. Structures must be attached to cement in case of high winds. Maximum size is one-hundred twenty (120) square feet. Over that size requires structural plans and a city permit. Plastic storage containers ~~may be approved on an individual basis.~~ are considered portable and do not need to meet PC.5.3 for matching roof material and PC.5.7 for matching colors. They may have a plastic floor. Temporary shade structures shall be removed within twenty-four (24) hours.

Proposed Change:

PC.5.7 Accessory Structures

A separate storage building, or permanent shade structure may be installed on a lot, but it shall conform to all provisions of the restrictive declarations. A separate storage building *cannot be of a temporary nature* and shall have a cement or wood floor. The roof must match the roof of the main structure in color and materials and the walls must also match the main structure. Metal sided buildings will not be approved without skins covered in plywood or like material, then matched to the main structure (N/A Tract 3961 Mobiles). Thatching, if used, must be sprayed with fire retardant. Structures must be attached to cement in case of high winds. Maximum size is one-hundred twenty (120) square feet. Over that size requires structural plans and a city permit. Plastic storage containers are considered portable and do not need to meet PC.5.3 for matching roof material and PC.5.7 for matching colors. They may have a plastic floor. Temporary shade structures shall be removed within twenty-four (24) hours.

Fine: None. Informational only.

Justification: The rule needed updating for what we are approving.

Date: 2/6/24

Board Action Item

To: Board of Directors

From: Planning and Compliance Department

Re: Approval for Revised Rule – PC.4.21 Household and Storage Modules

Background

Due to community complaint regarding pods on the street for certain number of days; the Committee and staff felt it necessary to revise **PC.4.21**.

The rule needed updating for what the Committee is approving for dumpster and pods. Modules/Pods are currently being used as storage for homes that experience leaks or remodeling of the interior of the property, housing furniture and other personal items.

If the pod/dumpster is parked on the street, they shall be placed parallel and adjacent to the curb, have reflectors so as to be visible from street at night, and not to block the driveway and to removed within fourteen (**14**) days from approval.

The module after being filled is required to be removed from the street, and when the modules are returned another permit is required.

The current changes to the rule in red is property vs street, requiring a permit, and the time allowed to remain.

Dumpster and Pod (modules) in the street or on the driveway will require an application for approval. Prior to this rule revision it was only the ones on the street that required approval. This is being done in for the department to monitor and send notifications for dumpsters/pods to be removed when necessary.

Fiscal Impact

Fine: \$250 per month (for no permit) (no change to fine amount)

Recommendation

It is recommended that the Board of Directors approve the revised ruled for **PC.4.21**, as attached.

Cheryl Mitchell

Senior Planning and Compliance Manager

ACC Rule Revision

Current Rule:

PC.4.21 Household and Storage Modules

Modules shall not be stored in the street without permission from the Committee. They shall also be placed parallel and adjacent to the curb, have reflectors so as to be visible from the street at night, and not block a driveway.

Proposed Change (Redlined):

PC.4.21 Household and Storage Modules (Pods)

Modules shall not be stored ~~in~~ on the ~~property or~~ street without ~~permission from the Committee.~~ approval. If parked in the street, they shall ~~also~~ be placed parallel and adjacent to the curb, have reflectors so as to be visible from the street at night, and not block a driveway. **Modules will only be allowed for fourteen (14) days and then must be removed.**

Proposed Change:

PC.4.21 Household and Storage Modules (Pods)

Modules shall not be stored on the property or street without approval. If parked in the street, they shall be placed parallel and adjacent to the curb, have reflectors so as to be visible from the street at night, and not block a driveway. Modules will only be allowed for fourteen (14) days and then must be removed.

Fine: No Change

Justification: The rule needed updating for what we are approving. Modules are currently be used as storage sheds and left on the street or property for months. The member should fill the module and then have it removed and put in storage or moved to their new residence. If or when they are returned, another permit is required.

ACTIVITIES DEPARTMENT

Senior Center Dept. 19

- The Senior Committee meets at the Senior Center for their regular scheduled meeting on 1st Tuesdays at 9 am.
- Senior Center New Year's Eve party was a success with 59 of 60 tickets sold. Catering done by the Wicken Spoon with music by Rob Roberson. Photos by Jim Lafferty. A great night was had by those attending!
- Potluck and LCR is the last Sunday of every month, except November or December. Bring a dish to share and stay for the game or leave as you need after the meal.

Activities Dept. 50

- Park hours change on October 1, 2023, to winter hours of 8 am – 8 pm until April 30, 2024.
- Community benches throughout community. Give Activities a call or send email to order a bench.
- Concerts At the Lodge 2024 Concerts
 - February 10 - Oingo Boingo – sold out!
 - April 20 - Thompson Square
 - August 10 – Marcy Playground
 - November 2 – Colt Ford
- CLUB RESERVATIONS FOR 2024 are past due, please get your reservations in the Activities department.

Pool Dept. 54

- Replacement Pool heaters and additional maintenance plumbing is ongoing.
- Pool will reopen Spring 2024!

Event & Activities Updates

Upcoming Events

- February 10 – Oingo Boingo Concert @The Lodge
- February 24 – Casino Night w/ The Mermaids Club
- February 25 – JWC Charity Pickleball Tournament
- March 2 – Frank Sinatra Tribute - Guild Concert
- March 10 – Lucky Duck Derby w/ Family Matters Club
- March 24 – Family Matters Easter Egg Hunt & Carnival

Classes

- Active Fitness – new name, same class
 - Tuesday & Thursday, 10-10:45 am @ the Lodge
- Dance Cardio – Get Fit with Sticks
 - Tuesday & Thursday, 9-9:45 am @ the Lodge
- Mindfulness & Mobility
 - Monday & Wednesday 10-10:45 am @ the Lodge
- Line Dancing
 - Tuesdays (Basic Introduction), 1-2 pm @ the Lodge
 - Tuesdays (Beginners), 2-4 pm @ the Lodge
 - Wednesdays (Improvers), 2-4 pm @ the Lodge
- Restorative Yoga
 - Thursdays, 7-8 pm @ the Lodge

Committees

Senior Committee – One open position

JANUARY 2024

SUN	MON	TUE	WE	THU	FRI	SAT	
	1	2	3	4	5	6	Jan 01 New Year's Day
							Jan 02 Board Meeting
7	8	9	10	11	12	13	Jan 08 Maintenance Day Golf Course Closed
							Jan 08 Blood Drive
14	15	16	17	18	19	20	Jan 21 Diamond Painting w/ Family Matters Club
21	22	23	24	25	26	27	
28	29	30	31				

FEBRUARY 2024

SUN	MO	TUE	WE	THU	FRI	SAT	
				1	2	3	Feb 04 Harvest Trade w/ The Graden Club
							Feb 06 Board Meeting
4	5	6	7	8	9	10	Feb 10 Concert @ The Lodge w/ Oingo Boingo Former Members
							Feb 10 CLMGC Sweetheart Tournament
11	12	13	14	15	16	17	Feb 12 Maintenance Day Golf Course Closed
							Feb 19 Presidents' Day
18	19	20	21	22	23	24	Feb 24 Succulent Wreath Workshop w/ the Garden Club
							Feb 25 JWC Charity Pickleball Tournament
25	26	27	28	29			

MARCH 2024

SUN	MO	TUE	WE	THU	FRI	SAT	
					1	2	Mar 02 Fine Arts Concert – Frank Sinatra Tribute
							Mar 05 Board Meeting
3	4	5	6	7	8	9	Mar 09 CL Family Golf Invitational
							Mar 10 Lucky Duck Derby w/ Family Matters Club
10	11	12	13	14	15	16	Mar 11 Maintenance Day Golf Course Closed
							Mar 11 Pool Opening Day
17	18	19	20	21	22	23	Mar 24 Easter Egg Hunt & Carnival w/ Family Matters
							Mar 31 Easter Sunday Brunch
24	25	26	27	28	29	30	
31							

APRIL 2024

SUN	MO	TUE	WE	THU	FRI	SAT	
	1	2	3	4	5	6	April 02 Board Meeting
							April 06 JWC Charity Golf Tournament
7	8	9	10	11	12	13	April 06 Fairy Garden Workshop
							April 06 Yacht Club Blessing of the Boats
14	15	16	17	18	19	20	April 08 Maintenance Day Golf Course Closed
							April 13-14 Wake Board Club Event
21	22	23	24	25	26	27	April 17 Women's Club Fashion Show
							April 20 Concert @ The Lodge w/ Thompson Square
28	29	30					April 21 Earth Day Celebration w/ Garden Club
							April 27 CLAPPS Beautification Tournament
							April 27-28 Community Garage Sale

MAY 2024

SUN	MO	TUE	WE	THU	FRI	SAT	
			1	2	3	4	May 4 Yacht Club Spring lake clean up
							May 4-5 Wakeboard Club Event
							May 05 Superhero Training Academy w/ Family Matters Club
5	6	7	8	9	10	11	May 7 Board Meeting
							May 10 Choraleers Concert
12	13	14	15	16	17	18	May 12 Mother's Day Brunch
							May 13 Maintenance Day Golf Course Closed
19	20	21	22	23	24	25	May 15-17 Board Elections
							May 18 Fine Arts Concert w/ Johnny Cash, Jerry Lee Lewis, Elvis
26	27	28	29	30	31		May 18-19 Ski Club Event
							May 24 Pool Movie Night
							May 24-26 Fiesta Hopper
							May 27 Memorial Day

JUNE 2024

SUN	MO	TUE	WE	THU	FRI	SAT	
						1	June 04 Board Meeting
							June 08 Harvest Trade w/ the Garden Club
2	3	4	5	6	7	8	June 10 Maintenance Day Golf Course Closed
							June 11 Taco Tuesdays
9	10	11	12	13	14	15	June 14 Park Movie Night
							June 16 Father's Day Brunch
16	17	18	19	20	21	22	June 18 Taco Tuesday
							June 25 Taco Tuesday
23	24	25	26	27	28	29	June 29 Mermaids Afternoon Tea
							June 29 Pool Movie Night
30							June Multiple Golf Clubs Tournaments

JULY 2024

SUN	MO	TUE	WE	THU	FRI	SAT	
	1	2	3	4	5	6	July 02 Board Meeting
							July 04 4 th of July Fire Works
7	8	9	10	11	12	13	July 08 Maintenance Day Golf Course Closed
							July 09 Taco Tuesdays
14	15	16	17	18	19	20	July 12 Park Movie Night
							July 13 Fine Arts Concert w/Carrie Underwood, Shania Twain
21	22	23	24	25	26	27	July 16 Taco Tuesdays
							July 23 Taco Tuesdays
28	29	30	31				July 27 Pool Movie Night
							July 30 Taco Tuesdays

AUGUST 2024

SUN	MO	TUE	WE	THU	FRI	SAT	
				1	2	3	August 06 Board Meeting
							August 10 Hot August Nights Tournament
4	5	6	7	8	9	10	August 10 Concert @ The Lodge w/ Marcy Playground
							August 12 Maintenance Day Golf Course Closed
11	12	13	14	15	16	17	August 16 Park Movie Night
							August 31 Pool Movie Night
18	19	20	21	22	23	24	
25	26	27	28	29	30	31	

SEPTEMBER 2024

SUN	MO	TUE	WE	THU	FRI	SAT	
							Sep 01 Maui Sunday
1	2	3	4	5	6	7	Sep 01 Harvest Trade w/ The Garden Club
							Sep 02 Labor Day
8	9	10	11	12	13	14	Sep 3 Board Meeting
							Sep 7-8 Wake Board Club Event
15	16	17	18	19	20	21	Sep 7-8 Community Garage Sale
							Sep 09 Maintenance Day Golf Course Closed
H	23	24	25	26	27	28	Sep 11 9/11 Event
							Sep 14 Kids Fishing Derby
29	30						Sep 14-15 Ski Club Event
							Sep 21 Fine Arts Harborfest w/Bon Jovi Tribute
							Sep 28 Country in the Park hosted by the CLAMS
							Sep 28 Yacht Club Fall clean up

OCTOBER 2024

SUN	MO	TUE	WE	THU	FRI	SAT	
		1	2	3	4	5	Oct 01 Board Meeting
							Oct 05 CL Car Show
6	7	8	9	10	11	12	Oct 05 Mermaids Halloween event
							Oct 5-6 Ski Club Event
13	14	15	16	17	18	19	Oct 12 Rocktoberfest -JWC
							Oct 12-13 Wakeboard Club Event
20	21	22	23	24	25	26	Oct 14 Blood Drive
							Oct 14-Nov 3 Course Closed for Overseeding
27	28	29	30	31			Oct 19 Fine Arts Concert w/ Super Hits of the 70's
							Oct 27 Family Matters Halloween Carnival
							Oct 31 Pool closes @5PM

NOVEMBER 2024

SUN	MO	TUE	WE	THU	FRI	SAT	
					1	2	Oct 14-Nov 3 Course Closed for Overseeding
							Nov 02 Concerts @ The Lodge w/ Colt Ford
3	4	5	6	7	8	9	Nov 2-3 Senior Center: Boutique
							Nov 05 Board Meeting
10	11	12	13	14	15	16	Nov 10 QuarterMania Hosted by Family Matters Club
							Nov 11 Veterans Day
17	18	19	20	21	22	23	Nov 16 JWC Sip & Shop Boutique
24	25	26	27	28	29	30	

DECEMBER 2024

SUN	MO	TUE	WE	THU	FRI	SAT	
1	2	3	4	5	6	7	Dec 01 Last Day Pool is open
							Dec 01 Family Matters Breakfast w/ Santa
8	9	10	11	12	13	14	Dec 01 Tree Lighting @The Lodge
							Dec 05 Board Meeting
15	16	17	18	19	20	21	Dec 07 Women's Club Home Tour @ The Lodge
							Dec 08 Toy Drive & Golf Cart Parade
22	23	24	25	26	27	28	Dec 9 Maintenance Day Golf Course Closed
							Dec 14 Yacht Club Boat Parade
29	30	31					Dec 15 Choraleers
							Dec 15 Senior Center Christmas Party
							Dec 22 Brunch w/ Santa
							Dec 25 Christmas

COMMUNICATION REPORT

Goals & Campaigns – January 2024

Goals & Objectives

The primary goals of the Communications team this fiscal year are:

- **Foster Community Engagement:** Promote community engagement through social media and digital platforms to connect with the Canyon Lake POA.
- **Build Greater Transparency:** Provide regular updates on projects, publicize key decisions, and make relevant resources easily accessible.
- **Promote Community Recreation & Events:** Highlight local events, club functions, and recreational opportunities to encourage community participation and support.
- **Improve Information Dissemination:** Utilize various communication channels to ensure accurate and timely information reaches community members.
- **Promote Revenue-Generating Amenities:** Support marketing efforts for golf course, restaurants, Happy Camp, propane sales, online store, and gift cards. Emphasize weddings and banquets at the Lodge.
- **Enhance Online Digital Services:** Improve the website's knowledge base, feature event pages, and provide online facility schedules.

Looking Forward

In consideration of our primary goals for this year, below are new campaigns we will be focusing on in the upcoming months:

- **Online Enhancements**
(in progress or coming soon)
 - Lodge Upcoming Events Page
 - Amenity/Facility Calendars
 - Manager Bio Pages
- **Community Project Promotions**
 - Lodge Renovation Project
 - Year 2 Pavement Project
 - Tennis Court Shade Area Project
- **Upcoming Event Promotions**
 - Concerts at the Lodge Series
Oingo Boingo Former Members
- **Member Services Notices**
 - Canyon Lake Virtual Tours (360)
- **Community Safety/Security**
 - Lake Warning Flags
 - Lake Emergency Markers
 - Canyon Lake Camera Program
 - Access & Traffic
 - Electric Bicycle Registration and Safety Awareness
- **Canyon Lake POA Merchandise Store Redesign**
- **SMS Text Marketing**
- **Dining and Event Promotions at Restaurants**
- **Amenity Promotions**
 - Golf Course Video Hole Tour
 - Golf Annual Membership Campaign
 - Golf Daily Play Promotion
(Canyon Lake residents only)

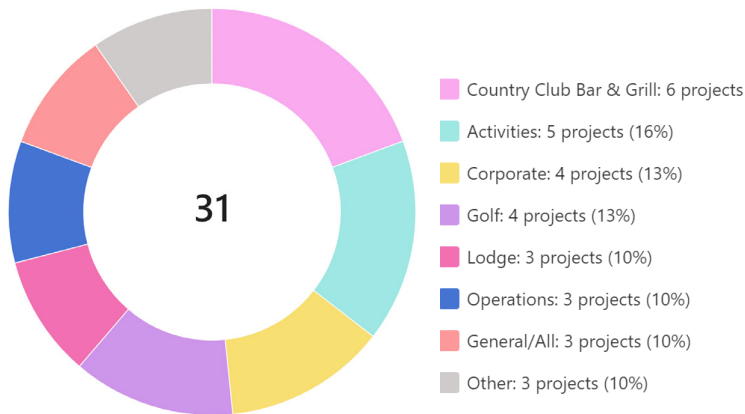
COMMUNICATION REPORT

KPI Dashboard – January 2024

ACTIVE CAMPAIGNS

January 2024

Below are the number of campaigns Communications managed during the month of January, broken down by the departments collaborated with for these campaigns.



HIGHLIGHTS

560

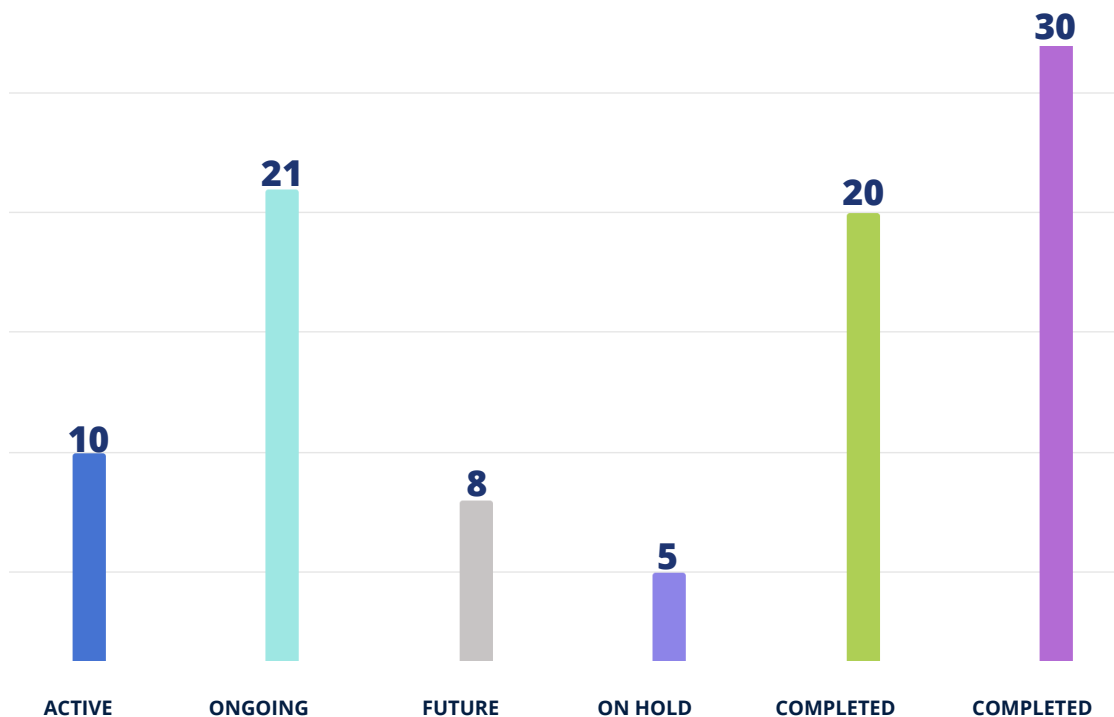
tasks completed
in January 2024

20

club events promoted
in fiscal year 2023/24

CAMPAIGN STATUS

Below is the status of the campaigns Communications manages. These numbers are tracked for the current fiscal year 2023/24 (May 1, 2023 through May 30, 2024).



FEATURE CAMPAIGNS – CANYON LAKE POA

January 2024

Community Promotions



Amanda Wagener
Fitness Instructor
808.489.2368

Try your first class **Free**

Mindfulness & Mobility

Relax, refocus, and rejuvenate with breathing and stretching exercises in a calm and soothing atmosphere.

Class Details

- Mondays and Wednesdays from 10 a.m. to 10:45 a.m.
- Canyon Lake Lodge

Class Cost

- 7 Classes for \$40
- Monthly Unlimited Classes for \$80 (Includes Fit Sticks, Active Fitness, and Mindfulness & Mobility)

Purchase at pool or Canyon Lake POA Office



ACTIVE FITNESS

LOW-IMPACT, HIGH-ENERGY

CLASS DETAILS

- TUESDAY & THURSDAY
- 10 A.M. - 10:45 A.M.
- CANYON LAKE LODGE
- PURCHASE AT POOL OR CANYON LAKE POA OFFICE

CLASS COST

- 7 CLASSES FOR \$40
- MONTHLY UNLIMITED CLASSES FOR \$80 (INCLUDES FIT STICKS, ACTIVE FITNESS, AND MINDFULNESS & MOBILITY)

Amanda Wagener
Fitness Instructor
808.489.2368



FIRST CLASS FREE

FIT STICKS

CARDIO + RHYTHM + FUN WITH DANCE STICKS

CLASS DAY & TIMES

- Tuesday & Thursday 9 a.m. - 9:45 a.m.

CLASS LOCATION

- Canyon Lake Lodge

CLASS COST

- 6 Classes for \$36
- 7 Classes for \$40

Purchase at the Pool or the Canyon Lake POA office

FEATURES

- Burn Tons of Calories
- Moderate Intensity Workout
- Upbeat & Fun Dance Music
- Dance, Sweat, & Groove with Dance Sticks

Amanda Wagener
Fitness Instructor
808.489.2368

CANYON LAKE POA BOARD

APPLY TO BE A CANDIDATE FOR BOARD DIRECTOR

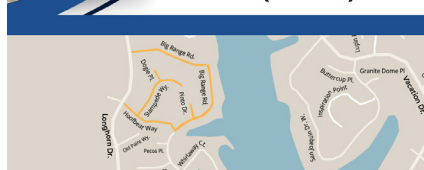


INTENT TO RUN APPLICATION

MAILED TO MEMBERS AND AVAILABLE FOR PICK-UP AT CANYON LAKE POA OFFICE. VISIT WWW.CLPOA.COM/ELECTION FOR MORE INFO.

APPLICATIONS ARE DUE BACK TO THE CANYON LAKE POA CORPORATE OFFICE BY 3 P.M. ON FEBRUARY 22.

PAVEMENT IMPROVEMENT (YEAR 2)



Phase 4 Starts Feb 12

Hoofbeat Wy.
Stampede Wy.
Dogie Pl.
Big Range Rd.
(after Hoofbeat Wy. intersection to Longhorn Dr. north)
Pinto Dr.

CANYON LAKE PROPERTY OWNERS ASSOCIATION

@canyonlakepoa

ELECTRIC BICYCLE REGISTRATION EVENT

SATURDAY, JANUARY 6
8:30 A.M. TO 2 P.M.
CANYON LAKE POA OFFICE

Electric bicycles DO NOT have to be present for registration.

- An authorized member responsible for registering electric bicycles and riders.
- All riders must pass an online safety exam at www.clpoa.com/ebike. Canyon Lake POA receives all results automatically.
- Tags are issued only to authorized member, must be placed in visible location on bicycle.

LEARN MORE AT WWW.CLPOA.COM/EBIKE

CANYON LAKE PROPERTY OWNERS ASSOCIATION

@canyonlakepoa

Restaurant Promotions

CANYON LAKE SUNSET LOUNGE & TERRACE

NEW SHIRTS AVAILABLE FOR BOTH MEN & WOMEN



AVAILABLE NOW AT THE LODGE & THE CANYON LAKE POA OFFICE

CANYON LAKE PROPERTY OWNERS ASSOCIATION

@canyonlakepoa

CANYON LAKE COUNTRY CLUB BAR & GRILL

\$35 A PERSON
2-HOUR ART SESSION

Paint and Sip

THURSDAY, JANUARY 18 | 5 P.M. TO 7 P.M.

Buy tickets now at www.createwithpaint.net
Open to Members and the Public

CANYON LAKE COUNTRY CLUB BAR & GRILL

@canyonlakecountryclub

32001 Railroad Canyon Road, Canyon Lake, CA 92587 | www.canyonlakecc.com

ACOUSTIC SUNDAY

LIVE ACOUSTIC MUSIC BY SERGIO

SUNDAY, JANUARY 14 | 4 P.M. TO 7 P.M.

HAPPY HOUR FROM 2 P.M. TO 6 P.M.

Call 951.246.1773 for reservations
Open to the Public and Members

CANYON LAKE COUNTRY CLUB BAR & GRILL

@canyonlakecountryclub

32001 Railroad Canyon Road, Canyon Lake, CA 92587 | www.canyonlakecc.com

LODGE SUNSET LOUNGE & TERRACE

RON JOHNSON

VOCALIST AND KEYBOARDIST

FRIDAY, JANUARY 26
5 P.M. - 9 P.M.

Lodge Grand re-opening coming February 2

Reservations available online at www.canyonlakelighthouse.com

22200 Canyon Club Drive, CA 92587, Canyon Lake CA

FEATURE CAMPAIGNS – CANYON LAKE POA

January 2024

Project Coverage

Lodge Project



Pavement Improvement Project

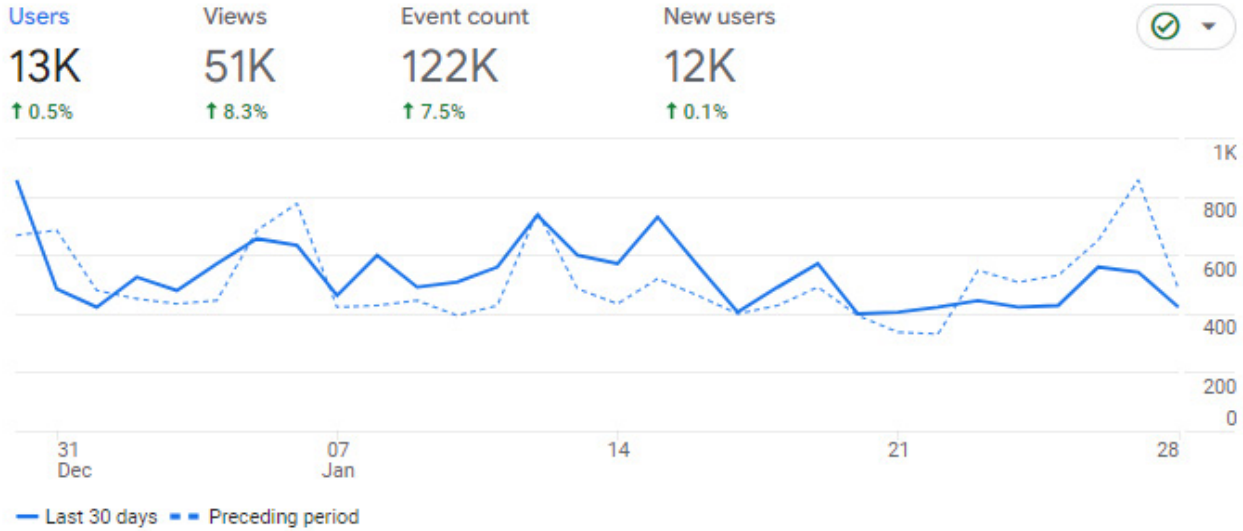


View all project pages at www.clpoa.com/projects

COMMUNICATION REPORT

Website Highlights – January 2024

Website Analytics Highlights



Top 15 Visited Website Pages

	Page title and screen class ▼ +	↓ Views	Users	Views per user	Average engagement time	Event count All events ▼
		47,688 100% of total	12,265 100% of total	3.89 Avg 0%	1m 42s Avg 0%	113,487 100% of total
1	Home - Canyon Lake POA	8,731	4,635	1.88	28s	25,131
2	Login - Canyon Lake POA	4,895	2,013	2.43	49s	11,074
3	Pickleball - Canyon Lake POA	2,466	418	5.90	1m 07s	5,121
4	My Info - Canyon Lake POA	1,848	895	2.06	49s	3,884
5	Home - Lighthouse Restaurant	1,300	860	1.51	25s	4,083
6	Member Contact Information - Canyon Lake POA	1,196	784	1.53	2m 06s	3,354
7	Search - Canyon Lake POA	1,178	513	2.30	51s	2,352
8	Make Payment - Canyon Lake POA	1,120	596	1.88	1m 46s	2,076
9	Camping - Canyon Lake POA	958	528	1.81	1m 02s	2,547
10	Restaurant - Canyon Lake POA	929	728	1.28	18s	2,246
11	Electric Bicycles - Canyon Lake POA	840	442	1.90	1m 20s	2,093
12	Memberships - Canyon Lake POA	781	589	1.33	50s	1,939
13	Pavement Improvement Project - Canyon Lake POA	696	304	2.29	1m 12s	1,692
14	Events - Canyon Lake POA	634	351	1.81	1m 07s	1,380
15	Book Golf Tee Time - Canyon Lake POA	585	126	4.64	3m 27s	1,135

COMMUNICATION REPORT

Social Media Highlights – January 2024

PERFORMANCE SUMMARY

18,943

Followers
Total

210

Published
Posts

233,959

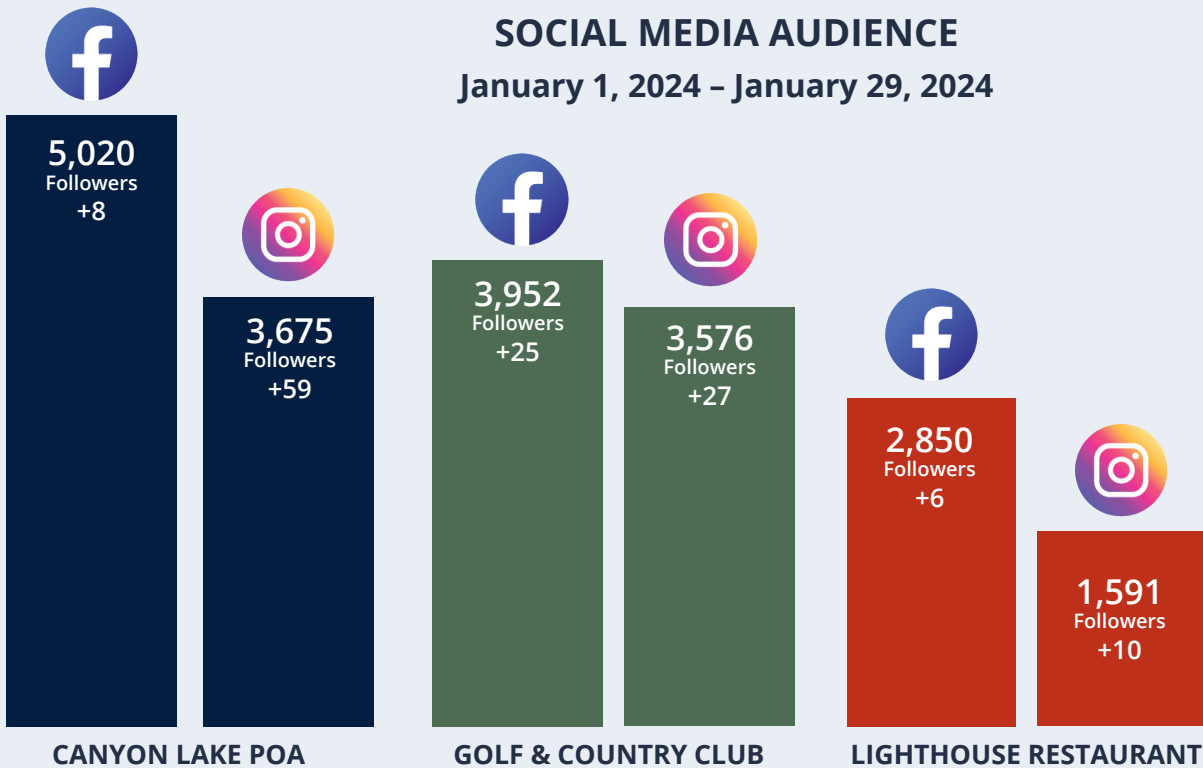
Page
Impressions

104,736

Post
Impressions

SOCIAL MEDIA AUDIENCE

January 1, 2024 – January 29, 2024



PROFILE SUMMARY

Profile	Followers	Growth	Clicks	Reach	Engagment
Canyon Lake POA Facebook	5,020	8	166	12,110	1.6k
Canyon Lake POA Instagram	3,675	59	44	8,290	1.6k
Golf & Country Club Facebook	3,952	25	383	27,766	273
Golf & Country Club Instagram	3,576	27	41	1,416	98
Lighthouse Facebook	2,850	6	710	18,832	281
Lighthouse Instagram	1,591	10	21	1,677	106

COMMUNICATION REPORT

Email Highlights - January 2024

EMAIL DASHBOARD - JANUARY 2024

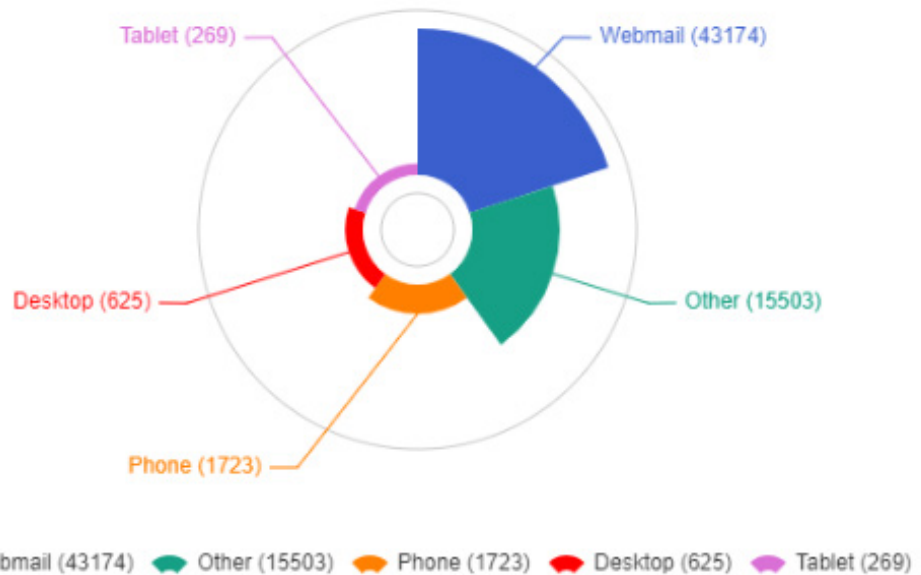
38709
DELIVERED



24220
UNIQUE OPENS



TOP DEVICE OPENS JANUARY 2024



DELIVERY BY EMAIL CLIENT JANUARY 2024

- Gmail (16040)
- Yahoo (11167)
- Microsoft Outlook (3870)
- Microsoft 365 (2886)
- Apple iCloud (1078)
- Google Apps (799)
- Remaining (2842)



COMMUNITY PATROL REPORT

December 2023

Community Patrol’s primary functions are to provide the community with services that include access control at the entry gates, Rules and Regulations compliance, and incident observation and reporting to the Association. Community Patrol’s services do not replace the services of outside public safety agencies such as law enforcement, fire services, medical services, city code enforcement, etc. In the table below, the “Calls for Service” column reflects the number of calls made by community members based on the violation type.

Citations Issued

Citations Issued Violations	October		November		December		B/W Prior Year	
	Calls for Service	Cites	Calls for Service	Cites	Calls for Service	Cites	Calls for Service	Cites
Speeding	9	0	6	2	7	5	5	5
Parking	45	282	37	262	52	145	42	331
Unauthorized Entry	47	13	31	8	113	3	56	2
Golf Cart	7	4	4	7	4	3	11	3
E-Bikes	29	0	8	1	25	3		
Vandalism	3	0	3	0	4	0	5	N/A
Property Damage	37	37	17	17	36	36	31	N/A
Noise	36	15	17	2	20	2	26	4

Additional Information

	October	November	December
Total Calls for Service	207	215	265
Call for Service – Unable to Locate	64	73	32
Guest Citations	163	119	57
Service Provider Citations	5	3	3
Member Citations	148	123	93
Warning Citations	259	208	118
Speed Trailer citations	53	42	94
Confiscated Guest Passes	96	115	186

Two Guest Lane Entry Protocol*

	October	November	December
Total time in minutes	67	72	218
• Main Gate	57	59	199
• East Gate	10	13	19

*If traffic volume in the guest lane backs up into the nearest intersection, staff in the middle lane will temporarily begin to issue guests passes to improve traffic flow.

Report presented by: *Zachary Wells (Community Patrol Captain)*

 31512 Railroad Canyon Road, Canyon Lake, CA 92587
 951.244.6841
 www.canyonlakepoa.com

Marine Patrol Report

January 2024

Marine Patrol’s primary functions are to provide the community with services that include Quagga Mussel and boat safety inspections, Rules and Regulations compliance, and incident observation and reporting to the Association. In the table below, the “Calls for Service” column reflects the number of calls made by community members based on the violation type.

Citations Issued

Citation	NOVEMBER	DECEMBER	JANUARY
LM.2.5 Expired/ No Registration (State)	2	0	0
LM.2.6 Expired/ No Registration (POA)	2	0	1
LM.2.7 Expired / No Registration at a dock or lift	5	1	1
LM.7.3 Reckless behavior while operating a motorized boat	0	0	0
GR.6.2c Failure to present valid ID	0	0	0
GR.4.4 Fishing License	0	0	0
LM.6.7 Excessive Wake	0	0	0
GR.2.18a Loud Noise	0	0	0

Warnings Issued

Warning	NOVEMBER	DECEMBER	JANUARY
LM.2.5 Expired/ No Registration (State)	0	0	0
LM.2.6 Expired/ No Registration (POA)	1	0	0
LM.2.7 Expired / No Registration at a dock or lift	0	0	0
LM.7.3 Reckless behavior while operating a motorized boat	0	0	1
GR.6.2c Failure to present valid ID	0	0	0
GR.4.4 Fishing License	0	0	3
LM.6.7 Excessive Wake	1	0	1
GR.2.18a Loud Noise	0	0	0
LM.9.11 Plowing	0	0	0

Additional Information

	NOVEMBER	DECEMBER	JANUARY
Total Calls for Service	37	27	49
Boat Safety Inspection	8	5	9
Boat Tow (Out of fuel/mechanical)	3	5	5
Boat Tow (Adrift)	1	1	3
Battery Assist	1	0	1
P&C Inspector Escort Hours	12.5	7.75	11.75
Fishing License Checks	4	0	6
Quagga Inspection	12	6	8
White Tag Applied	11	10	17
Quarantine Tag Applied	0	0	0

Boat Operating Hours

	NOVEMBER	DECEMBER	JANUARY
Boat 1 START 1329.7 / END 1470.7	154.6	81.9	141
Boat 2 START 1019.9 / END 1166.6	127.3	95.1	146.7
Boat 3 START 921.3 / END 932.6	37.0	1	11.3
Boat 4 START 1274.5 / END 1298.4	9.2	5.1	23.9
Total	328.1	183.1	322.9

Boat Operating Hours by Location

	NOVEMBER	DECEMBER	JANUARY
Main Lake	156.1	100.1	171.5
East Bay	135	82	140.3
North Ski	37	1	11.3

Incident Report Summary

	NOVEMBER	DECEMBER	JANUARY
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NO REPORTS	0	0	0
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Incident Report Detail

Incident Description	Location

Report presented by: *Dave Martilla (Marine Patrol Captain)*

Date: 2/6/24

To: Board of Directors

From: Planning and Compliance Department – Cheryl Mitchell

Board Executive Session: Department Report – Legal Agenda (legal properties) – Member Complaints Report

Legal Property Status

(50) properties – up
(3) property brought into compliance, with
(2) partial compliance. No change.
(3) Added
(72) Pre-mediation Letters Sent

PC.6.10 Appeal Process for Fines

An appeal must be in writing or placed on an appeal form which is available for pick up at the Planning and Compliance Department or located on the Association website. Members may email, mail, or drop off the written appeal to the Planning and Compliance Department. The appeal must include the member's property information, the reason for appeal, and be signed by the member.

PC.6.10a Fine Appeal Procedure - Upon receipt of an appeal, the P&C DHC shall have a maximum of ten (10) business days to respond to an appeal. The time period shall begin upon receipt of the written appeal. P&C DHC appeal meetings are held on an "as needed" basis.

PC.6.10b P&C DHC Denial- If P&C DHC denies, in whole, or in part, a member's appeal for fines levied on their account, that member shall have the right to appeal the decision to the ACC Committee. If the decision of the ACC Committee is not satisfactory to the member, then the member may appeal to the Board of Directors by submitting a written appeal on an Association's approved form.

Violation Breakdown

1. Expired permits (incomplete projects over 180 days)
2. Landscape violation (which includes, dead, dying foliage, dead fronds, trees, etc., and bare dirt)
3. Application required for various, house, driveway, fence maintenance items.
4. Miscellaneous items (stored items, trash can, parking on landscape, etc.)

Attached is the legal report per property.

Cheryl Mitchell

Senior Planning and Compliance Manager

RESERVE ITEMS & CIP SUMMARY

Repair and replacement reserve items and CIP were scheduled and/or coordinated during the month of January. Refer to attached reports for additional information.

OPERATIONS DEPARTMENT

In January, Operations worked on Board Approved Projects, Reserve Items, CIP, and Committee recommendations and requests.

Completed Projects

- **Gault Field Overseeding** – Fields are now open for play.

Developing Projects

- **Golf Course Hole #2 Tee Box** – Architect has been hired to redesign this tee box.
- **Indian Beach Swim-up Dock** – Project will begin soon with completion by Spring.
- **Lodge Bar/Restaurant Remodel** – This project is wrapping up.
- **Lodge Roof Repairs** – Repairs will continue thru the month.
- **Mailbox Slabs and Lighting** – Project is continuing.
- **Paving project (phase 2)** – Phase 2 has completed. Unfortunately, due to weather, Phase 3 has been delayed.
- **Storm Drain work on Fairweather & San Joaquin** – An engineer was hired to assist with the Fairweather storm drain. When water level goes down, repairs will be completed on San Joaquin.
- **Tennis Court Shade Structure** – This project should start in March.

Functions with Staff Assistance

- Operations staff assisted with the set-up and break-down for multiple clubs and POA events at different locations around the community including multiple New Years parties and events.
- Operations worked closely with staff at the POA, Country Club & Lodge providing event assistance for many private member parties.

General Maintenance Items

- **Resident Matters** – Responded to residential requests, questions, and/or concerns.
- **Vandalism** – Vandalism reports included are for the previous month (December); the vandalism report for the current month is in progress. Acts of vandalism are a serious problem throughout the community; if any residents are witness to these acts, please contact Community Patrol at (951) 244-6841 ext. 410.

Public Works / Grounds Maintenance

- **Public Works** – Streets, gutters and storm drains were monitored for debris and standing water.
- **Weed Abatement** – Operations has been concentrating on weed abatement in easements, parks, and other common areas.
- **Tree Maintenance** – Schedule has been established with sourced vendor according to priority. Operations assists on an as needed basis.

Landscape Maintenance

Operations communicates with Land Care Logic on a routine basis to ensure landscape-related matters and any maintenance improvements are addressed as needed.

- No major issues to report this month.

Golf Course Maintenance

Operations has communicated any Golf Course related matters and maintenance improvements to the Golf Course Superintendent at Bright View as needed.

- No major issues to report this month.

Parks and Beaches

- No major issues to report this month.

Regulatory / Compliance

- **South Coast AQMD** – Western Pump performed the annual Leak test on the gas tank at Happy Camp.

Safety / Training

- **Safety Awareness** – This month's safety meeting was on general safety awareness around the workplace.

EQUESTRIAN CENTER

- No major issues to report this month.

HAPPY CAMP CAMPGROUND

- No major issues to report this month.

COMMITTEES / WORK GROUPS

Refer to the recap below for Committee updates for the month of January.

Green Committee: The Green Committee met on January 10, 2024, in the Magnolia Room at the Country Club. The following agenda items were addressed by the Green Committee:

- Golf Course Inspection: November 6 @ 9:00 am

The Green Committee meets on the 2nd Thursday of the month in the Magnolia Room at the Country Club. The next scheduled meeting is on February 8, 2024, at 1:00pm.

Facilities Planning Committee (FPC): The Facilities Planning Committee met on January 11, 2024, in the Magnolia Room at the Country Club. The following agenda items were addressed by the Facilities Planning Committee:

- Motorcycle lot
- Rental dock at Eastport
- Outrigger Park walking path
- Main entrance artificial grass

The Committee meets on the 2nd Thursday of the month in the Magnolia Room at the Country Club. The next scheduled meeting is on February 8, 2024, at 3:30pm.

Recreation Committee: The Recreation Committee was dark for January.

The Committee meets on the 2nd Tuesday of the month in the Conference Room at the POA. The next scheduled meeting is on February 13, 2024, at 4:00pm.

Tuesday Work Group (TWG): The TWG Committee met on January 30, 2024, in the Magnolia Room at the Country Club. The following agenda items were addressed by the TWG Group:

- Clean Clock
- Shim Clock
- Divot Golf Course Sanding

The Committee meets on the last Tuesday of the month in the Magnolia Room at the Country Club. The next TWG meeting is scheduled for February 27, 2024, at 1:00pm.

DIRECTOR'S MESSAGE

So much is happening already, and we are just getting started with the year. The Lodge is finishing up and hopefully everyone has had a chance to check out the changes. The lounge area has a welcoming new fireplace and lighting while the dining area has updated furnishings throughout. New logos for the Lighthouse Restaurant were also created making the area feel new and fresh. The private dining area will be great for special events or meetings. The tennis courts should start their new shade structure area soon. The pavement project is underway for this year's phases. We do appreciate all the membership patience as we navigate through this process. We are very excited to finish some of these items up and look forward to adding some new projects to the list soon.



Presented By: *Steve Schneider, Director of Operations*

**VANDALISM REPORT
December 2023**

W.O. #	I.R. #	DATE	LOCATION	WORK REQUESTED	MATERIAL COST	HRS	TOTAL	MATERIAL USED
329898	N/A	11/29/2023	COMMON AREA / INDIAN BEACH	REPAIR / REPLACE BENT RAILING POST	\$42.30	5.5	\$317.30	METAL POST
329932	N/A	12/1/2023	COMMON AREA / NORTH SKI	CHECK PERIMETER FENCING	\$10.00	2	\$110.00	CHAIN LINK FENCE
329948	N/A	12/4/2023	TENNIS COURT	REPAIR WALL IN MEN'S RESTROOM	\$10.37	2	\$110.37	SANDER, ROLLER, LINER & PAINT
329950	N/A	12/4/2023	HAPPY CAMP	REPLACE SHOWER HEAD & HOSE IN WOMEN'S RESTROOM	\$46.72	1	\$96.72	SHOWER HEAD & HOSE REPLACEMENT
329978	N/A	12/7/2023	COMMON AREA / SORREL LANE	INSTALL BUTTONHEAD IN MAILBOX HOLE	\$0.00	1.25	\$62.50	BUTTONHEAD & NYLON NUT
330004	2994491	12/11/2023	COMMON AREA / INDIAN BEACH	CLEAN GRAFFITI IN MEN'S RESTROOM	\$5.00	0.25	\$17.50	GRAFFITI REMOVER
330031	N/A	12/14/2023	COMMON AREA / NORTH SKI	RE-SECURE SIGNAGE AT NORTH SKI	\$9.00	3	\$159.00	BAGS OF CONCRETE
330056	N/A	12/15/2023	COMMON AREA / STEELHEADH PARK	CHECK PERIMETER FENCING	\$0.00	2	\$100.00	LABOR TIME ONLY
330081	N/A	12/18/2023	HAPPY CAMP	REPAIR / REPLACE WOOD SLATS ON DUMPSTER ENCLOSURE	\$61.90	5	\$311.90	WOOD SLATS
330129	N/A	12/27/2023	COMMON AREA / NORTH SKI	ASSESS & REPAIR SINK IN MEN'S RESTROOM	\$3.00	1	\$53.00	CAULK
330144	N/A	12/27/2023	COMMON AREA / OUTRIGGER PARK	SWEEP SAND & RAKE SANDPIT FROM E-BIKES RIDING AROUND	\$0.00	2	\$100.00	LABOR TIME ONLY

\$188.29 \$ 25.00 **\$1,438.29**
\$ 1,250.00

Canyon Lake Property Owners Association
Repair & Replacement Fund Expenditures

	2021-2023 To Date Ending April 2023	2023-2024 To Date Ending December 2023	Project Totals 5/1/21 to 12/31/23
	-	-	-
Admin Int	-	-	-
#2146 Interior Floor, Carpet	18,913	-	18,913
#1010 Int. - Carpeting	-	18,775	18,775
#1032 Admin - Thermostat	-	1,745	1,745
#1019 Admin - Defibrillator	-	-	-
Admin IT	-	23,932	23,932
#1036 Aadmin IT - Servers	-	48,697	48,697
#1047 Battery Back Up	2,047	-	2,047
HVAC Units	-	-	-
#1421 HVAC Country Club	12,800	-	12,800
#1055 HVAC POA	11,253	-	11,253
#1050 HVAC #21	-	11,500	11,500
#1052 HVAC #23	-	10,500	10,500
#1053 HVAC #24	-	10,500	10,500
#1056 HVAC #27	-	12,675	12,675
#1057 HVAC #28	-	11,150	11,150
#8063 HVAC Equestrian	-	9,500	9,500
Park Equipment & Furnishings	-	-	-
02-2209-00 Harrelson Park Dock Replacement \$59,700	28,429	30,429	58,858
#7021 East Port - Basketball Court - Light Fixtures	3,613	-	3,613
#0405 Park Equipment-Sunset Beach	31,625	-	31,625
#1005 Diamond Point Park - Playgroud Equipment	22,345	-	22,345
#20031 Restroom - Roadrunner Park	3,687	-	3,687
#6022 Dock - Indian Beach	32,350	-	32,350
#16018 Indian Beach Trash Receptacles	2,648	-	2,648
#15005 Holiday Harbor Trash Receptacles	1,787	-	1,787
2-1904-01 Small Dog Park \$33,363.75	7,995	-	7,995
2-2105-00 Large Dog Park Phase #2 \$105741.70	122,721	-	122,721
#20057 Lift Station Sierra Park	13,100	-	13,100
02-2209-01 Holiday Harbor Park Dock \$194,412.00	1,500	201,786	203,286
#16007 Indian Beach - Furniture	-	5,027	5,027
#18012 - Indian Beach Restrooms	4,985	-	4,985
#24009 - Tennis Court Restrooms	-	3,650	3,650
2-2303-00 Pickleball Courts Phase 2 (Resurfacing)	-	29,800	29,800
Gault Field	-	-	-
#1200 Gault Field - BBQ Station	1,583	-	1,583
#12011 Gault Field - BBQ Station	2,246	-	2,246
#12041 Gault Field - Lights (2)	6,000	-	6,000
#1309 Gault Field - Netting & Shade Cover	11,310	-	11,310
#1305 Gault Field - Field #2 Lights	10,000	-	10,000
#12033 Gault Field #1 - Lights	2,700	9,425	12,125
#12040 Gault Field #2 - lights	-	9,425	9,425
#12051 Gault Field #4 - Fence, Chain Link	2,350	-	2,350
#12003 Gault Field - Netting	-	6,800	6,800
#12013 Gault Field - Roof, Tile, Replace	-	2,775	2,775
#12052 Gault Field #4 - Shades	-	2,193	2,193
#12043 Gault Field #2 - Shade Structure	-	4,925	4,925
#12048 Gault Field #3 - Shades	-	3,243	3,243
Equestrian	-	-	-
#1174 Equestrian - Sand Replacement	80,190	-	80,190
#1179 Equestrian Repairs	19,113	-	19,113
#1181 Equestrian - Fence Vinyl	5,800	-	5,800
Restaurant Equipment	-	-	-
#18082 Ice Machine Lodge	14,500	-	14,500
#0901 Lodge Fire Suppression Cylinders	-	-	-
#0901 Misc. Restaurant Equip	11,294	-	11,294
#2117 Salad/Sandwich Prep Station	3,850	-	3,850
Furniture	-	-	-
#1793 Furniture - Lodge Pool View	11,854	-	11,854
#0903 Furniture Corporate Office	7,194	-	7,194
#1579 Furniture Senior Center	-	-	-
#22010 Senior Center - Tables	-	1,453	1,453
Lodge	-	-	-
#17018 Lodge - Fridge	2,980	-	2,980
#18109 Lodge - HVAC #2	27,750	-	27,750
#18110 Lodge - HVAC #3	27,750	-	27,750
#18016 Lodge - Ext, Patio (Resurface)	-	4,200	4,200
#18023 Lodge - Ext, Fencing/Rails	-	5,875	5,875
#18034 Lodge - Roof Plumbing	7,247	6,390	13,637
#1526 Lodge - Food Prep Station	8,357	-	8,357
#1168 Lodge - Tennis Courts, Resurface	34,950	-	34,950
#0910 Lodge - Remodel	14,955	-	14,955
#18039 Lodge - Restroom	-	8,590	8,590
#18066 Lodge - Kitchen, Charbroiler	3,366	-	3,366
#18087 Lodge -Kitchen, Oven	9,935	-	9,935
#18099 Lodge - Kitchen, Skillet	22,848	-	22,848
#18056 Lodge - Holiday Bay, Stage Lights	51,178	-	51,178
2-2006 Lodge Front Patio/Event Space Design \$28k	18,115	4,940	23,055
#18102 Lodge Climate Wizard	2,544	-	2,544
#18137 Restroom Repairs	1,754	-	1,754
#24090 Lodge - Tennis Courts, Restrooms	4,250	-	4,250
#24012 Lodge - Tennis Courts, Shades	-	16,066	16,066
#18118 Lodge - Cameras	3,279	-	3,279
#18019 Lodge - Ext. Concrete Furnishings	-	24,515	24,515
#18013 Lodge - Elevator (Service), Cab Refurb	1,651	-	1,651
#18036 Lodge - Sewer Assessment/Repairs	3,800	-	3,800
#18054 Lodge - Holiday Bay, Stage Audio System	-	16,679	16,679
#18061 Lodge - Fire Alarm System	-	2,335	2,335
#18062 Lodge - Int. Floor, Carpet	2,633	-	2,633
#18078 Lodge - Kitchen, Freezer, Walk-in	-	50,782	50,782
#18140 Lodge - Carpets	-	6,148	6,148
#2-2301-01 Lodge - Restaurant and Bar Renovation	889,845	1,483,481	2,373,326
Country Club	-	-	-
#1432 CC Undercounter Freezer	2,257	-	2,257
#1759 CC Replace Folding Grille	3,903	-	3,903
#4053 CC Replace Range Burner - Unit#2	13,621	-	13,621
#4068 Magnolia Room	3,550	-	3,550
#1633 Main Gate - HVAC	6,000	-	6,000
#1635 Main Gate - Gate Operator	5,784	-	5,784
#1660 North Gate - Gate Operator	3,383	-	3,383
#8019 Main Gate - Decal lane booth	2,500	-	2,500
#4048 CC Walk In Freezer	16,853	-	16,853

Canyon Lake Property Owners Association
Repair & Replacement Fund Expenditures

	2021-2023 To Date Ending April 2023	2023-2024 To Date Ending December 2023	Project Totals 5/1/21 to 12/31/23
#4070 CC - Television	4,186	-	4,186
#4030 CC - Carpeting	8,782	-	8,782
#2019 CC - Bar, Sink	3,648	-	3,648
#4079 CC - Patio Furniture	1,558	7,843	9,401
#4015 CC - Bar, Cooler	7,088	-	7,088
#4011 CC - Ext, Door, Entry New	1,506	-	1,506
#4049 CC - Kitchen, Fryer	-	5,861	5,861
#4063 CC -Magnolia, Cabinets	4,895	-	4,895
#4091 CC - Restrooms	-	6,227	6,227
Corporate Office	-	-	-
#1025 Admin Int - Office Equipment	2,438	-	2,438
POA Office Remodel -- P&C	28,930	-	28,930
#1051 AC Unit - P&C	-	11,200	11,200
Computers	-	-	-
#1900 CP Computers	3,826	-	3,826
Operations	-	-	-
#1839 Operations - Ext, Walls, Repairs	20,500	-	20,500
Fairway Estates	-	-	-
#10001 Fairway Estates - Lane Spike	-	3,477	3,477
Pool	-	-	-
#1156 Pool Chemical Reader	1,886	-	1,886
#1153 Pool Heater	8,400	-	8,400
#1101 Pool Filters	-	-	-
#21031 Pool, Pump and Motor	6,566	3,344	9,911
#1158 Pool Pump	2,890	-	2,890
#1864 Lighting, Pool	2,550	-	2,550
#1869 Pool Office, HVAC	4,500	-	4,500
#21010 Pool - Lighting Pools	1,575	-	1,575
#21026 - Pool Deck Repair	2,950	-	2,950
#21030 Pool, Heaters	11,314	-	11,314
#21006 Pool Furniture	5,781	2,703	8,484
#21047 Pool Vacuum	4,305	-	4,305
#21023 Pool Reel Winder	-	16,718	16,718
Lake	-	-	-
#23009 Roofing Tiles for N. Ski Shelter	2,250	-	2,250
#1691 Docks - Pebble Cove, Replace	21,000	-	21,000
#2004 Dock - Indian Beach \$36,277.50 4/7/20	-	-	-
#17010 Lake - Buoy	7,859	4,902	12,761
#6018 Docks - Lodge, Slips, 2007	-	9,805	9,805
Campground	-	-	-
#3032 Campground Restroom Remodeling \$431,621	512,133	2,250	514,383
#1275 Campground - Railing, Stairs	1,550	-	1,550
Entry Gates	-	-	-
#8001 East Gate - Fence, Wrought Iron	9,175	-	9,175
#8003 East Gate - Gate Openers	15,689	-	15,689
#8005 East Gate - Lighting	17,160	-	17,160
#8008 East Gate - Restroom	7,850	-	7,850
#8018 Main Gate - Gate Operators	10,549	6,121	16,670
#1006 Fairway Estates - Operators	7,797	-	7,797
#8003 North Gate - Gate Camera	4,602	-	4,602
East Port	-	-	-
#7014 - East Port - Basketball Court Resurfacing	26,300	-	26,300
#7019 East Port - Fiber Optics	-	5,125	5,125
Ski Slalom	-	-	-
#1904 Ski Slalom - Railing, Pipe	1,990	-	1,990
#23008 Ski Slalom - Restrooms (Refurb)	4,015	-	4,015
Golf Course	-	-	-
#13057 Golf Netting	5,500	6,400	11,900
#13012 Golf Course Maintenance Yard	14,480	-	14,480
#13038 Irrigation Engineering and Design	22,183	-	22,183
#1208 GC Irrigation, Sys	66,786	-	66,786
2-2008-00 GC Irrigation Sys Additional \$12k	22,415	-	22,415
2-2102-00 GC Irrigation Sys \$2,030,400	1,448,541	-	1,448,541
#13007 Golf - Concrete, Repairs	26,950	-	26,950
#13009 Golf - Driving Range	-	30,010	30,010
#13046 Golf - Maintenance, Golf Carts (1)	11,552	-	11,552
#13056 Golf - Maintenance, Water Treatment	-	16,833	16,833
2-2302-00 Golf Course Mainline Repairs \$145,829.20	80,430	-	80,430
2-2307-00 Driving Range Restoration \$131,889.60	-	105,765	105,765
Grounds	-	-	-
#13051 Signs, POA	4,380	-	4,380
#8015 Main Gate Entrance Fountain Monument Repairs	19,616	-	19,616
#14003 East Port Landscaping Monument	128,404	46,223	174,628
#14006 Mailbox (Concrete Pads)	163,293	25,300	188,593
#14016 Signs, Street	8,353	-	8,353
#1853 Landscaping	11,102	-	11,102
#1848 Diamond Point Park Curbing	9,500	-	9,500
#1848 Mailbox Slabs	91,286	-	91,286
#1857 Signs, street	6,962	-	6,962
2-2010-01 CLDS So Median Landscape \$100k-\$150k	18,113	-	18,113
2-2212-00 CLDS Median Improvements \$680,400	514,741	81,460	596,201
#14012 Grounds - Signs, POA	8,711	-	8,711
#10005 Fairway Estates - Signs	1,110	-	1,110
#7008 Fire Hydrants	-	1,561	1,561
Vehicles	-	-	-
#25023 - Toyota, Tacomas	2,490	3,674	6,164
#25025 -Vehicle - Tractor, Kubota (1)	8,902	-	8,902
#25003 -Boat, Champion	12,360	-	12,360
#25004 - Boat	45,880	-	45,880
#25005 - Boat Trailer	11,739	-	11,739
#25006 - Boat (Patrol & Operations)	45,880	-	45,880
#25010 -Chevy's, 1998 (98-06) (4)	31,221	-	31,221
#1616 - Ford Escapes	55,515	-	55,515
#1618 Golf Cart - Enclosed	11,037	-	11,037
Unallocated	20,719	-	20,719
Total Repair & Replacement Fund Acct 02-0670	5,428,967	2,504,947.30	7,933,914.30

2,240

Canyon Lake Property Owners Association

Road Reserve Fund Expenditures

2021-2022 To Date Ending April 2022	2022-2023 To Date Ending December 2023	Project Totals 5/1/21 to 12/31/23
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		\$	-
3-2209-00 Pavement Engineering "Year Two"	129,229	231,154	360,383
3-2104-01 Pavement Imp Plan Design	202,493	-	202,493
3-2102-00 Pavement Condition Index	94,514	-	94,514
3-2104-00 Campground - Misc Road Repairs	1,950	-	1,950
3-2201-02 Striping - (Holiday Harbor)	15,550	-	15,550
3-2201-01 Striping CLDS	6,450	-	6,450
#14017 - Traffic Signs	10,911	-	10,911
Misc Repairs	2,500	-	2,500
Traffic Study		2,900	2,900
Total Road Reserve Fund Acct 03-0670	463,597	234,054	697,651

Canyon Lake Property Owners Association

FUND 05 CAPITAL IMPROVEMENT PROJECTS

Ending December 31, 2023

	2020-2021 Ending April 2021	2021-2022 Ending April 2022	2020-2023 Ending April 30, 2023	2022-2023 Ending December 2023	Project Totals 5/1/20 to 12/31/23
5-2111-01 Flag Poles		11,368	-	-	11,368
5-2004-00 Sierra Park North Pump Track Design & Engineering \$88,690.00	110,603	1,283	127,344	-	239,230
5-2010-03 Roadrunner Restroom Design \$31,800	23,624	6,174	-	-	29,798
5-2102-01 Mailbox Lighting Project \$145,320	60,825	60,825	-	-	121,650
5-2102-02 Sierra Park Shade Structures \$ 126,195	16,892	78,602	24,733	-	120,227
5-2102-03 Indian Beach Shade Project \$131,056		129,265	15,217	-	144,482
5-2105-00 Surveillance System -- Happy Camp		12,299	-	-	12,299
5-2105-01 Speed Trailer (3rd)		13,483	-	-	13,483
5-2105-02 Large Dog Park Phase 2		16,586	-	-	16,586
5-2105-03 Road Runner Park Restroom \$184,000		163,027	52,542	-	215,569
5-2106-00 Office Remodel P & C		11,373	-	-	11,373
5-2106-01 Sierra Park North \$2,200,000*		1,777,659	400,904	-	2,178,563
5-2107-00 Equestrian Center Barn Fans		2,575	-	-	2,575
5-2107-01 Lighthouse Restaurant & Bar Remodel		270	-	-	270
5-2108-00 Shade Canopy Lodge/Bar Patio		30,436	-	-	30,436
5-2108-01 Rob Caveney Park - Fencing		10,940	-	-	10,940
5-2111-00 Pickleball Courts Phase 2 Design		25,652	17,523	-	43,175
5-2111-00 Happy Camp Propane Dispenser		10,775	-	-	10,775
5-2109-01 Sprinklers POA and Conference Room		3,071	-	-	3,071
5-2203-00 Community Solar Project				7,920.00	7,920
5-2206-00 Country Club Patio Shade Project			59,508	14,016.32	73,525
5-2302-00 Pickleball Phase 2			21,874	332,343.56	354,218
5-2302-01 Lodge Patio Event Space			29,774	257,068.51	286,843
5-2303-01 Community Garden Area				18,345.66	18,346
5-2308-01 Cameras				16,674.46	16,674
5-2307-01 Golf Shade				6,636.00	6,636
5-2309-01 Lodge Holiday Bay Room Speakers				3,519.81	3,520
5-2311-00 Community Signs				5,795.03	5,795
5-2311-01 Tennis Area Shade Project					
	211,944	2,365,662.15	749,420.78	662,319.35	3,989,346.28

Date: 2/4/24

To: Board of Directors

From: Planning and Compliance Department

Board Action/Resolution: Member Aaron Loft Appealing ACC Denial for Enclosed Storage Area Below 1397.5 A CC&R Violation

T/L: 3868-053

Address: 30280 Longhorn Dr

Rule Violation

Member Since April 19, 2000

CC&R Section 7. SIZES AND PLACEMENT OF RESIDENCES AND STRUCTURES
PC.3.2 First Floor Elevation for Lakefront Lots

Exhibits for Review

Exhibit 1 Plot plan
Exhibit 2 Side Elevation
Exhibit 3 Picture of rear yard

Background

Member Aaron Loft submitted an application to enclose a storage area under the house. The Committee rejected the application **November 16, 2023**. This area is below **1397.5 msl** and cannot be made habitable., Windows are not allowed in a storage area, which is a **CC&R** violation. Rule description below.

It was requested by staff that Mr. loft meet with the Committee to explain the Committee does not have the authority to approve the storage enclosure the way that it was submitted, a CC&R violation. Windows are not allowed in a storage area below **1397.5 msl**, the Committee believes that it would be used as a habitable area in the future.

Mr. Loft claimed that this was not below the **1397.5 msl** and therefore could be approved. He had also explained to the Committee at the property that he already purchased the windows and slider.

The Committee met again on **December 21, 2023**, and denied Mr. Lofts appeal. Stamped signed survey is required to indicate **1397.5 msl**. Resubmit when completed.

Mr. Loft explained to staff on **December 21, 2023**, that he had a surveyed plan. To date we have not received the plan.

The Committee went to the property and took measurements from the back of the curb to the front of the house (establishes the distance of the community and front yard setback) then the length of the house and

the rear setback by using the original plot plan of the home in order to determine property lines. The enclosed area does not appear to be in the rear setback. The top of the surveyed curb is listed at 1399.20 msl. The floor elevation is listed at 1399.0. The CC&R's state that the lowest elevation for habitable floor is 1397.5 msl.

Rules Description

CC&R Section 7. SIZES AND PLACEMENT OF RESIDENCES AND STRUCTURES Every residence dwelling constructed on a lot shall contain the following minimum square feet of fully enclosed floor area devoted to living purposes (exclusive of roofed or unroofed porches, terraces, garages, carports, and other outbuildings).

Each lot has a specified and dimensioned area, which limits the extent of the portion thereof upon which any improvement can be constructed without the express approval of the Committee. In this event, the following minimum dimensions shall govern for floor elevations on lakefront lots and for front, side, and rear setbacks on all lots (except fences or walls where approved or required by the Committee):

- (a) First floor elevations of 1397.5 feet M. S. L. on all lakefront lots;

PC.3.2 First Floor Elevation for Lakefront Lots

The lowest habitable floor on a Lakefront Lot shall be at or above 1397.5 feet mean sea level (msl).

Committee Results

The Committee met and the application was denied:

1st Meeting Denied November 16, 2023: this area is below 1397.5 msl and cannot be made habitable. Windows are not allowed in a storage area.

2nd Meeting Denied December 21, 2023: stamped signed survey required to indicate 1397.5 msl. Resubmit when completed. 12/21/23 member stated he has surveyed plan.

Members Appeal – Please see members written appeal.

Fiscal Impact

None

Staff Recommendation

Staff recommends that the Board of Directors uphold the ACC Committee decision and deny the members request for the storage area below **1397.5 msl**.

Cheryl Mitchell _____

Senior Planning and Compliance Manager

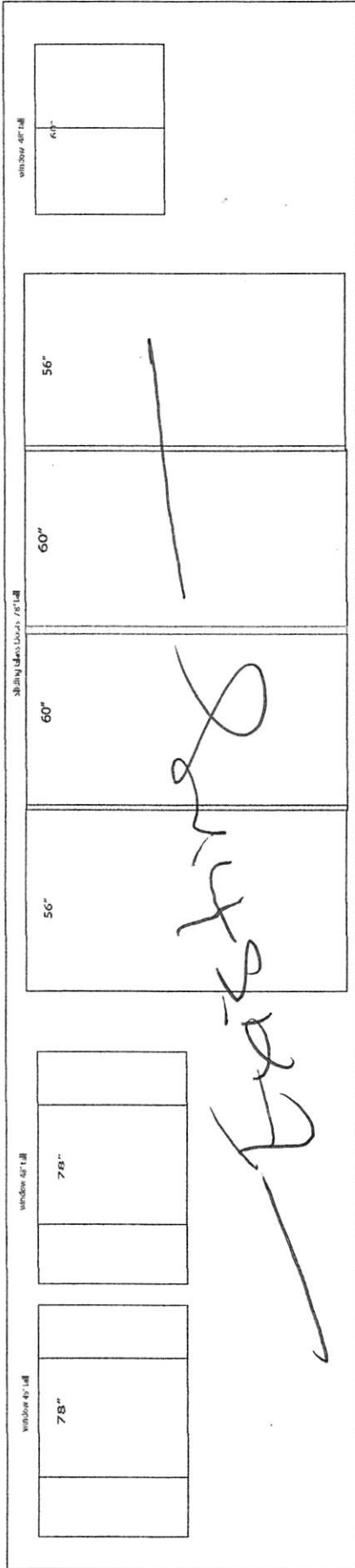


Proposed Plot Plan

Existing Top Level Facing plan

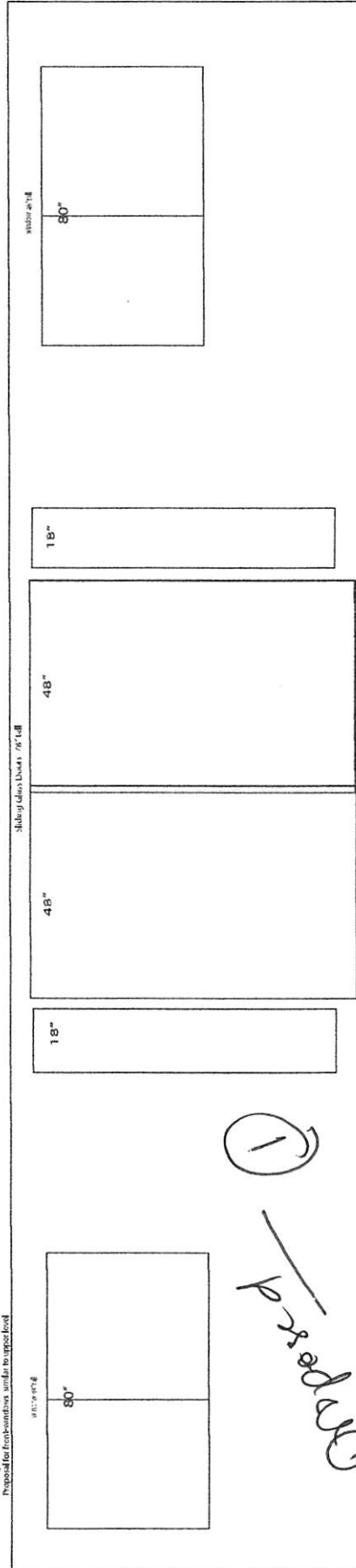
Aaron Loft
30280 Longhorn Drive
3008-003

Scale: Overall - 1/8" = 1'-0"



Existing Lower Level Facing plan
Proposed for front entrance, similar to upper level

Scale: 1/8" = 1'-0"



Propose
Side Elevation



07/01/2022 10:56

Picture of Rear

9

Date: 2/6/24

To: Board of Directors

From: Planning and Compliance Department

Board Action/Resolution: Member Barbara Gamble Appealing ACC Denial for Dock, Ramp, Canopy, Platform & Existing Lift (Shared with Lot 101)

T/L: 3716-102

Address: 23650 Continental Dr

Rule Violation

Member Since September 10, 1996

PC.9.4 General Design Data for New or Replacement Docks

Exhibits for Review

Exhibit 1 Proposed Dock Plan
Exhibit 2 Over view

Background

Barbara Gamble lot 102 submitted an application and plan for dock modification – to remove the shared dock and submit for a single dock, ramp, canopy, platform, and existing lift, with a notarized signature that she will no longer share with lot 101.

Lot 101 is the secondary lot that is shared with lot 102 and is allegedly willing to remove himself from the shared dock and no longer have access to the lake with the current dock design. Lot 101 is currently sharing the dock by side-tying to lot 102's dock.

Ms. Gamble submitted an agreement that was signed and notarized with signatures. It is the Committee's denied the application because it would eliminate the ability to have a "L" added or a single dock for lot 101.

The Committee is not against the single dock plan as long as a plan for lot 100 through 102 is submitted with showing enough space to allow for all three properties with shoreline access and ability to put in a dock.

Lot 101 does not want a dock at this time, however, it is the Committee's responsibility to ensure dock future placement for all properties with lakeside access as per PC.2.8 Lakefront Lot/Boundary Line.

The last meeting with Ms. Gamble was an appeal to the Committee's decision. Ms. Gambe stated that the dock extension for lot 101 is not going to be built at this time the owner of lot 101 will pay for the extension to be built at a later date and has no wish to build at this time. She wanted to know why this would hold her up with her dock plan.

After the meeting with Ms. Gamble the Committee felt that their decision was not going to change. In order to move forward they would need a plan for all 3 properties with dock placement/access.

Rules Description

PC.2.8 Lakefront Lot / Boundary Line

A Lakefront Lot is a lot that is immediately adjacent to the lake, as demonstrated by a lot boundary line shared with the lake property leased by the Association. Only lots which have a lakefront boundary line, as shown on the original tract map creating such lots, shall qualify as Lakefront Lots. Lakefront Lots may not be created by lot line adjustments, grants of easement or other alterations of the original property rights and boundaries.

SECTION I - INTRODUCTION

The Architectural Guidelines consist of Covenants, Conditions and Restrictions (CC&Rs), Rules, and Procedures. CC&Rs were established with the development of the Tracts. Rules were established by the Board of Directors with input from the Members and the Legal Team. Procedures were developed by the Architectural Control Committee (ACC) and staff to assist the Members in complying with the CC&Rs and Rules.

(Para 2)

The CC&Rs provide that no improvement may be installed, placed, or moved on a lot, or altered or modified, without the written approval of the Committee. A permit is required for any project on the property except softscape and remodeling of the internal approved habitable structure. Architectural approval application forms can be picked up at the Planning and Compliance Department or online at the CLPOA website. Completed application forms and application fees, if required, must be submitted to the Planning and Compliance Department. Upon submission, the application will be scheduled for review by the Committee. Applicants may attend the Committee's meeting. Following the Committee's review and decision, the applicant will be mailed a written decision.

Committee Results

The Committee met and the application was denied:

1st Meeting Denied Man 4, 2023: EVMWD has rejected your application (see attached email.) Plan missing 1372' msl labeled. Application must show both two (2) foot and three (3) foot fingers. Dock for lot 100 must show current location. Recommend 10' X 20' slip. Canopy is too large for the future "L" that would be added later.

2nd Meeting Denied June 29, 2023: cove meeting required. EVMWD encroachment has not been received.

3rd Meeting Denied August 10, 2023: need notarized agreement between lot 101 & lot 102.

4th Meeting Denied October 5, 2023: current plan is not sufficient and will not allow for a dock placement at lot 101 unless movement is agreed upon by lot 100, 101, and 102. Need new plan.

5th Meeting Denied November 9, 2023: No change to previous decision.

Members Appeal – Please see members written appeal.

Fiscal Impact

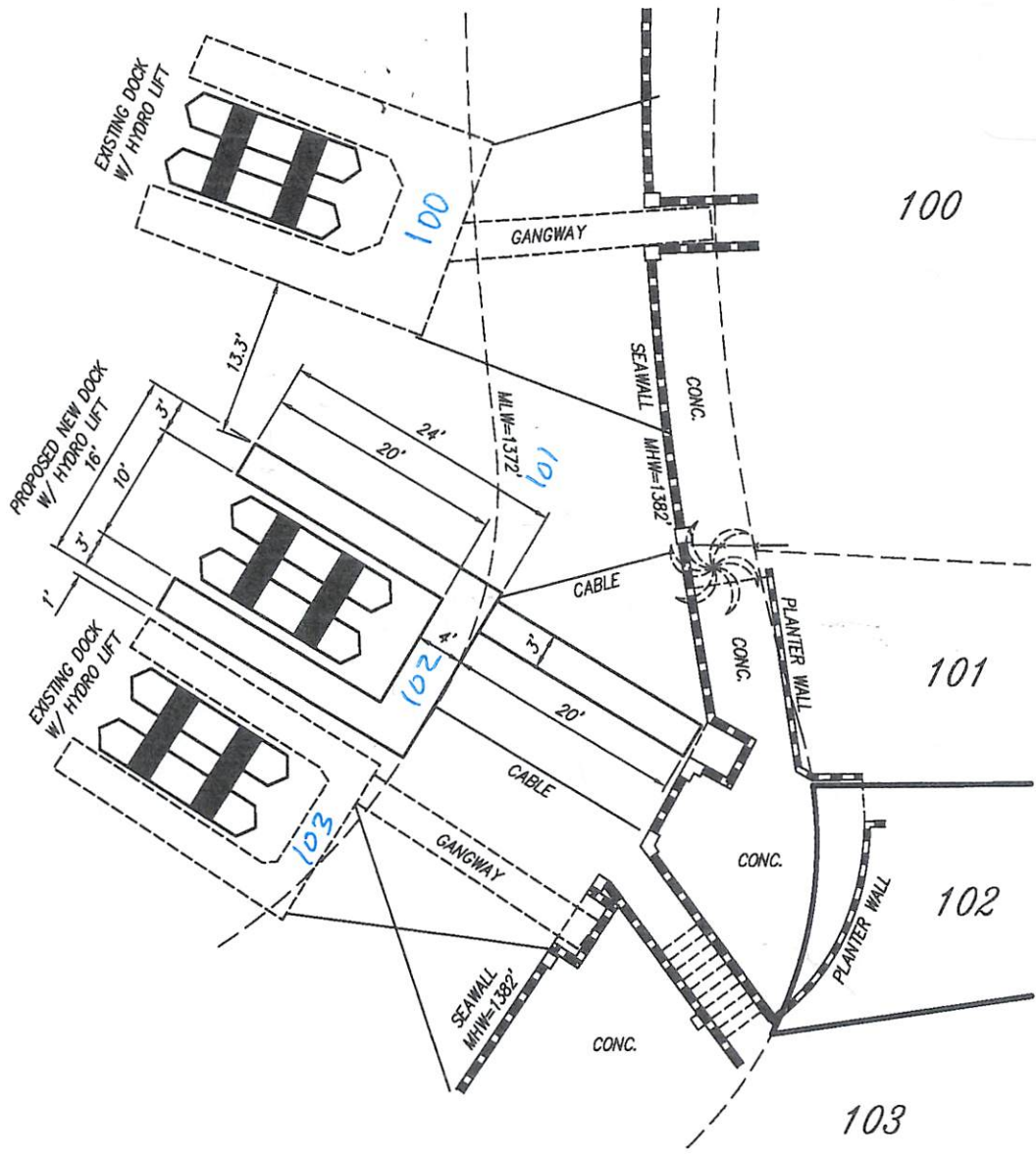
None

Staff Recommendation

Staff recommends that the Board of Directors uphold the ACC Committee decision and deny the member's request. It is also recommended that the board send Mr. Gamble back to the ACC for dock placement resolve for lots 100 through 102.

Cheryl Mitchell

Senior Planning and Compliance Manager

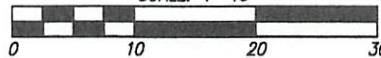


SURVEYOR'S NOTES AND LEGEND:

MLW = MEAN LOW WATER (1372' MSL)
 MHW = MEAN HIGH WATER (1382' MSL)
 ELEVATIONS DERIVED FROM NGVD29 DATUM



SCALE: 1"=10'



GNS SURVEY, INC.
 LAND SURVEYING/MAPPING
 28039 SCOTT RD., STE. D-293
 MURRIETA, CA 92563
 (951) 543-8462

DETAIL "A"
23650 Continental Drive SURVEY

APN(s): 355-171-015
 FOR: GAMBLE
 DATE OF SURVEY: 06/07/2023
 PDF Pg. No. 7608 NO.: 23-1010

SHEET

2

OF

2 SHEETS

Drone Over View

