

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, or any other legally protected status.

Position(s) Applied For (please print): _____

How Did You Hear About Us?

Advertisement Friend Employment Agency Inquiry Relative Other _____

CONTACT INFORMATION

First Name: _____ Last Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone Number(s): _____ Email: _____

AVAILABILITY

If you are under 18, can you provide required proof of eligibility to work? Yes No

Have you ever filled out an application with us before? If Yes, give date: _____ Yes No

Have you ever been employed with us? If Yes, give date: _____ Yes No

Do you have friends/relatives that work here? Yes No

If Yes, state name, relationship and location: _____

Are you currently employed? Yes No

Date Available To Start: _____

Full-Time Part-Time (please indicate mornings, afternoons, evenings): _____

Temporary (please indicate dates available): _____

EDUCATION

School	Name & Address of School	Course of Study	# Years Completed	Diploma/Degree
High School				
Undergraduate College				
Graduate/Professional				
Other/Specify				

State any additional information you feel may be helpful to us in considering your application, including any job related training in the U.S. Military.

EMPLOYMENT EXPERIENCE

Start with your present or last job. Include any job-related military serve assignments and volunteer activities. Exclude organizations which indicate race, color, religion, gender, national origin, disabilities or other protected status.

EMPLOYER	DATES EMPLOYED		WORK PERFORMED
ADDRESS	FROM	TO	
PHONE NUMBER			
STARTING/PRESENT JOB TITLE			
SUPERVISOR			
REASON FOR LEAVING			MAY WE CONTACT? <input type="checkbox"/> YES <input type="checkbox"/> NO

EMPLOYER	DATES EMPLOYED		WORK PERFORMED
ADDRESS	FROM	TO	
PHONE NUMBER			
STARTING/PRESENT JOB TITLE			
SUPERVISOR			
REASON FOR LEAVING			MAY WE CONTACT? <input type="checkbox"/> YES <input type="checkbox"/> NO

EMPLOYMENT EXPERIENCE - CONTINUED

EMPLOYER	DATES EMPLOYED		WORK PERFORMED
ADDRESS	FROM	TO	
PHONE NUMBER			
STARTING/PRESENT JOB TITLE			
SUPERVISOR			
REASON FOR LEAVING			MAY WE CONTACT? <input type="checkbox"/> YES <input type="checkbox"/> NO

EMPLOYER	DATES EMPLOYED		WORK PERFORMED
ADDRESS	FROM	TO	
PHONE NUMBER			
STARTING/PRESENT JOB TITLE			
SUPERVISOR			
REASON FOR LEAVING			MAY WE CONTACT? <input type="checkbox"/> YES <input type="checkbox"/> NO

REFERENCES (DO NOT INCLUDE FAMILY MEMBERS)

Name	Phone Number	Best Time to Call	Occupation

APPLICANT'S STATEMENT

Please read carefully, initial each paragraph and sign below.

_____ I hereby certify that the answers given by me in this application or interview(s) are true and correct. I understand that any omission or misstatement or material fact on this application or on any document used to secure employment or during any interview(s) shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

_____ This application or employment shall be considered active for a period of time not to exceed 45 days. If I wish to be considered for employment beyond this time period, I must inquire whether or not applications are being accepted at that time.

_____ I hereby authorize Canyon Lake Property Owners Association (the "Company") to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to Company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release Company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities, arising out of or in any way related to such investigation or disclosure.

_____ I understand that nothing contained in the application, or conveyed during any interview or during my employment, if hired, is intended to create an employment contract between me and Company. In addition, I understand and agree that if I am employed, my employment is of an "at-will" nature, which means that it is for no determinable period and may be terminated at any time, with or without cause or advance notice, at the option of either myself or Company, and that no promises or representations contrary to the foregoing are binding on Company unless made in writing and signed by me and Company's designated representative.

_____ I understand that any offer of employment will be conditioned upon me submitting to and passing testing procedures designed to detect the presence of illicit drugs and/or alcohol, pursuant to Company's Substance Abuse Policy.

Applicant's Signature: _____ Date: _____