



The Canyon Lake Property Owners Association Board of Directors (Board) met in Regular Session on Tuesday, May 2, 2023. President Renee Griffiths called the meeting to order at 6:01 p.m. Directors present were Alex Cook, Bill Van Vleet, Greg Doherty. Four Board Members were present, Director Tim Cook was absent. Quorum was met. Also present were; Legal Counsel, Sean Kane; General Manager Eric Kazakoff; Assistant General Manager Lynn Jensen; Sr. Manager of Member Services Amanda Moore; Director of Operations Steve Schneider; ACC Alternate David Humphrey and ACC Chair Jon Stelzner; Sr. Manager of Planning and Compliance Cheryl Mitchell; and PIO / Clerk of the Board Harmony McNaughton.

1. Welcome and Call to Order

Pledge of Allegiance was led by member Chuck Moreno.

Quorum was verified by PIO / Clerk of the Board Harmony McNaughton.

2. Approval of Minutes

- April 4, 2023

MOTION/RESOLUTION: Director Van Vleet moved that the Board of Directors approve the Regular Session Board Meeting Minutes, as attached. Director Alex Cook seconded. Four votes in favor, Director Tim Cook absent. MOTION CARRIED

3. Public Official Comments

Public agency officials provided comments.

4. Presentations

- Board of Director term retiree awards were presented to President Griffiths and Director Alex Cook; and announced in recognition of Director Tim Cook, in his absence. All were thanked for their service and dedication to the community.

5. Announcements

None.

6. Member Comments on Non-Personnel Issues

None.

7. Consent Agenda (Items A - D)

MOTION/RESOLUTION: Upon motion properly made by Director Alex Cook, seconded by Director Doherty and four votes in favor, items A, B, C and D were approved.

A. APPROVAL: Ratify Monthly Financial Statement Review

MOTION/RESOLUTION: That the Board of Directors review and approve the monthly Financial Statements, and all additional required information per Code Sec. 5500. APPROVED

B. Report of Executive Session Actions

MOTION/RESOLUTION: That the Board of Directors review and approve the Executive Session Actions, as written. APPROVED

C. Authorization of Liens

MOTION/RESOLUTION: That the Board of Directors authorize Corporate Counsel, the General

Manager, or the appropriate personnel to record the liens against the attached Assessor Parcel Numbers. APPROVED

- D. Receive and File: Revised Resolution and Policy for Purchasing and Contracting Authority and Accounts Payable Approval Grid
MOTION/RESOLUTION: That the Board of Directors receive and file the revised Resolution and Policy for Purchasing and Contracting Authority and Accounts Payable Approval Grid based on the 2023 General Manager's Contract updates. APPROVED

8. Board Action Items

8.1 APPROVAL: CIP Funding for Senior Center Backup Generator

MOTION/RESOLUTION: Director Van Vleet moved that the Board of Directors approve \$22,200 from the CIP fund, 05-670 for a backup generator at the Senior Center. Director Doherty seconded. Four votes in favor, Director Tim Cook absent. MOTION CARRIED

8.2. APPROVAL: Appeals Committee Member Appointment

MOTION/RESOLUTION: Director Van Vleet moved that the Board of Directors approve the appointment of Terry Jarvis as the alternate member; contingent upon execution of a Confidentiality Agreement, effective immediately. Director Alex Cook seconded. Four votes in favor, Director Tim Cook absent. MOTION CARRIED

8.3 APPROVAL: Revised Request for 2023 Water Sport Clubs' Calendar Requests & Lake Use Rules Variance Request

MOTION/RESOLUTION: Director Van Vleet moved that the Board of Directors approve the revised 2023 Water Sport Clubs' Calendar request and modification to the North Ski and Jump Lake Use Policy, as attached. Director Alex Cook seconded. The Board held discussion. MOTION FAILED

MOTION/RESOLUTION: Director Van Vleet made a subsidiary motion that the Board of Directors approve the revised 2023 Water Sport Clubs' Calendar request and amendment to the North Ski and Jump Lake Use Policy, with the modified hours of 7 a.m. - 4 p.m. Four votes in favor, Director Tim Cook absent. MOTION CARRIED

8.4 28-Day Reading: Revise Rule GR.5.6.d.1 Proof of Insurance Required for Golf Cart

MOTION/RESOLUTION: Director Doherty moved that the Board of Directors approve the 28-day reading to revise rule GR.5.6.d.1, as attached. President Griffiths seconded. Four votes in favor, Director Tim Cook absent. MOTION CARRIED

9. Association Reports

- General Manager Eric Kazakoff provided an association report.
- Staff Reports, as written
- Community Patrol, as written

10. Board Comments

Directors provided board comments.

The Board recessed at 7:09 p.m. and resumed the meeting at 7:20 p.m.

11. Architectural Appeals

A. Marvin Hall 22776 Water View Drive

Appealing ACC Denial for Oversized Dock

MOTION/RESOLUTION: Director Alex Cook moved that the Board of Directors table this item.

Director Van Vleet seconded. Four votes in favor, Director Tim Cook absent. MOTION CARRIED

B. Brian Ross 29000 Scout Court

Appealing ACC Denial for Front Entry Patio Cover into a Courtyard

MOTION/RESOLUTION: Director Alex Cook moved that the Board of Directors uphold the ACC Committee decision and deny the request to keep the front entryway patio cover post in the front yard setback. Director Doherty seconded. Four votes in favor, Director Tim Cook absent. MOTION CARRIED

12. Next Meeting Date

- Thursday, May 11, 2023, at 8:00 a.m. – Annual Meeting of the Members and Election of Directors
- Saturday, May 13, 2023, at 8:00 a.m. – Adjourned Annual Meeting of the Members and Election of Directors (Alt. if Quorum is Not Achieved)
- May 30 – June 2, 2023, at 9:00 a.m. – 4:30 p.m. – Executive Session
- Tuesday, June 6, 2023, at 1:00 p.m. – Executive Session
- Tuesday, June 6, 2023, at 6:00 p.m. – Regular Session

13. Adjournment

MOTION/RESOLUTION: Director Van Vleet moved to adjourn the meeting. Director Alex Cook seconded. Meeting adjourned at 7:44 p.m.

Minutes approved:  Approved on: June 5, 2023