

Rules & Regulations Committee - Meeting Minutes
July 18, 2023 @ 6:00pm – POA Conference room (via zoom)

I. Call to Order – 6:00pm

- a. Verification of Quorum:
 - i. Present: Eddie, Ken, Kevin C, Craig, Kellie, Kevin T, Margi, Julie
 - b. CLPOA Board Liaison: Alex Cook
 - c. CLPOA Staff Liaison: Amanda Moore
 - d. Guest(s): LeAnn Apodaca, Neil Schlesener, Kelly Lopez, John Kergwin, Bill VanVleet, Jeff Bill, and Greg Doughty
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II. Approval of Minutes:

- a. 6/20/23 Minutes were reviewed. Motion made by Kellie to approve the minutes. 2nd made by Ken. All in favor to approve the minutes.

III. Discussion Item(s):

- a. Input from board regarding any issues needing to be researched/addressed:
 - Ebikes (speed, seats, unsafe riding) and Crowds on Holidays – Both need to be reviewed at some point in the future.
- b. Continue to classify rules (fines) into their respective tiers
- c. Review Garden Club proposed rules for Evans Park build out
 - In the buildout, there will be approx. 20 (4' x 8') plots
 - The Garden club has submitted a proposed set of rules they would like to be adopted
 - Committed reviewed the 2 sets of rules and application process. It was determined that further review will be completed and a set of rules will be proposed in the future
 - Proposed rules to be completed by net meeting on July 18, 2023 so they can be presented to the board by the August 2023 meeting.

IV. Action Item(s):

- **GR.5.2a Personal Electric Devices**
 - Reviewed and revised current rule(s) as it relates to safety
 - Discussion was completed around options to make the riding of ebikes safer within the community. A few items discussed were: one rider per seat, a safety exam, use of helmets, lights, and age.
 - After discussion, the committee drafted a revision to the current rule. A motion was made by Craig and a second was made by Kellie to present the proposed rule change to the board for review/approval. All in favor.

GR.5.2a Personal Electric Devices

Electric bicycles and other personal electric devices such as electric stand-up scooters, skateboards, and wheeled boards are permitted to be used within the community so long as the following provisions are followed:

	Class 1	Class 2	Class 3
Definition	Low-speed or low-speed pedal assisted	Low-speed throttle assisted	Speed pedal assisted
Speed Limit	20 MPH	20 MPH	20 MPH
Power Rating	750 watts	750 watts	750 watts
Driver's License	No	No	No
Helmet Requirement	Under 18 (Must be securely fastened)	Under 18 (Must be securely fastened)	All riders / passengers (Must be securely fastened)
Additional Equipment	None	None	Must be equipped with a speedometer
Age Requirement	None	None	16 years old +
<i>*Class 4 electric motorcycles are prohibited in Canyon Lake</i>			

GR.5.2b Motorized Bicycle Registration

Requirements that must be met for motorized bicycles are as follows:

Member must be authorized and in good standing. Completion of the CLPOA E-Bike Safety Exam will be verified at the time of registration. CLPOA issued decals must be displayed on the front, left fork, for all motorized bicycles.

Fine Amount: \$100.00

GR.5.2c Light Requirements

All motorized bicycles ridden on Canyon Lake streets or common areas after sunset and / or before sunrise must be equipped with functioning headlights and taillights.

Fine Amount: \$100.00

GR.5.2d Scooters / Motorized Boards

All scooters and boards must have a floorboard to stand on when riding.

Fine Amount: \$100.00

GR.5.2e Passengers

Only one rider per seat or floorboard on all personal electric devices.

Fine Amount: \$100.00

GR.5.2f Reckless Behavior

No reckless or unsafe riding (weaving through traffic, running stop signs, double-riding, use of cellular devices, excessive speed, going against traffic, etc.) on any personal electric device.

Fine Amount: \$200.00

- **Garden Club Rules**

- Discussion and roundtable was completed regarding the Garden Club and if they should have their own set of rules or follow the rules established for the park(s). After discussion, the following set of rules were created to be presented as G.C.1 – G.C.8 to the board for further review before a motion would be made/approved for official presentation.

Garden Club (GC)

G.C.1 Members in Good Standing

Members must be in good standing to utilize an assigned plot.

G.C.2 No Loitering

Loitering is not permitted in the gardening area. Only Members with assigned plots are allowed.

G.C.3 No Smoking

No Smoking anywhere within the boundaries of the Gardens

G.C.4 No Profanity

No Foul language allowed.

G.C.5 No Pets

No Pets are allowed in the Gardens

G.C.6 Hours

Gardening hours are from 6 a.m. to 10 p.m.

G.C.7 Alcoholic Beverages

Alcoholic Beverages are not permitted in the gardens.

G.C.8 Prohibited Plants

No poisonous, toxic, or illegal plant growth (i.e. poison ivy, cannabis, etc.).

G.C.9 No Unkept Plot / Pests

No plot may become overrun, neglected, or unkept as to attract unwanted pests or rodents.

- **Committee Chair Position**

- The 2-year term for Craig has expired. A new chair is needed for the committee.
- After discussion, two proposed options were discussed and recommended:
 - Motion was made Margi to recommend that Craig remains in the position of Chair. Second was made by Ken. All in favor
 - If the board does not want to consider Option 1 – Motion was made by Craig for Kevin to be appointed Chair. Second was made by Kellie. All in favor.

- V. Next Meeting:
a. August 18, 2023 @ 6:00pm – POA Conference Room

- VI. Meeting Adjourned at: 8:05pm

Approval of Meeting Minutes:



Signature of Chairperson

8/15/23

Date