

Board of Directors
Regular Session Board Meeting Agenda
Monday, July 11, 2022 - 6:00 P.M.
22200 Canyon Club Drive, Canyon Lake, CA 92587
This meeting may also be joined virtually at vm.clpoa.net
Dial into the Zoom meeting by phone: 1-669-900-6833
Meeting ID: 837 3700 4446

1. **Welcome and Call to Order**
 - Pledge of Allegiance
 - Verification of Quorum
2. **Approval of Minutes**
 - May 3, 2022
 - June 7, 2022
3. **Public Official Comments**
4. **Presentations**
5. **Announcements**
6. **Member Comments on Non-Personnel Issues** (30 minutes total and limited to 3 minutes per person)
As a member of this association, you are welcome to address the Board of Directors at Regular Open Session Board Meetings. Please submit a written request to the clerk of the board. Please include your Name and Tract and Lot with your written member comment. All comments shall be limited to three (3) minutes and must be relevant to matters within the CLPOA jurisdiction. The comment section will be limited to 30 minutes total. The Board of Directors reserve the right to limit this section of the meeting to a time they believe is appropriate. Please note: Pursuant to Civil Code §4930, the Board of Directors is prohibited from discussing or taking action on items not on the agenda. Therefore, if a response is given, it will be limited to the following: the matter will be taken under advisement, the matter will be referred to appropriate personnel or a very limited factual response will be provided.
7. **Consent Agenda** (Items A - C)
 - A. **APPROVAL: Ratify Monthly Financial Statement Review** (Susan Dawood)
Proposed Resolution: That the Board of Directors review and approve the monthly Financial Statements, and all additional required information per Code Sec. 5500.
 - B. **Report of Executive Session Actions** (Lynn Jensen)
Proposed Resolution: That the Board of Directors review and approve the Executive Session Actions, as written.
 - C. **APPROVAL: Board Meeting Policy** (Harmony McNaughton)
Proposed Resolution: That the Board of Directors review and approve the revised Board Meeting Policy, as attached.

8. Board Action Items

8.1 **APPROVAL: Security Advisory Committee Charter** (Cory Gorham)

Proposed Resolution: That the Board of Directors approve the Security Advisory Committee Charter, as attached.

8.2 **APPROVAL: Appoint Security Advisory Committee Members** (Cory Gorham)

Proposed Resolution: That the Board of Directors approve to appoint the individuals listed above to the Security Advisory Committee; contingent upon execution of the confidentiality agreement, effective immediately.

8.3 **APPROVAL: Fee Schedule Change for Event Security Officer** (Cory Gorham)

Proposed Resolution: That the Board of Directors approve to amend the Event Security Officer Hourly rate to \$37.50 in the FY 2022-2023 Fee Schedule.

8.4 **APPROVAL: New Rule GR.2.0 Guest Use of Common Area / Amenities** (Cory Gorham)

Proposed Resolution: That the Board of Directors approve to add rule GR.2.0, as attached

8.5 **APPROVAL: Revise Fine EC.2.20 Riding Permitted in Designated Areas Only** (Cory Gorham)

Proposed Resolution: That the Board of Directors approve to revise the fine for rule EC.2.20, as attached.

8.6 **APPROVAL: New Rules for Pump Track** (Cory Gorham)

Proposed Resolution: That the Board of Directors approve to add rules PT.1.0 – 1.11, as attached

8.7 **APPROVAL: Revise Rule GC.3.8 Replace Divots, Rake Bunkers and Repair Ball Marks, As Needed** (Cory Gorham)

Proposed Resolution: That the Board of Directors approve to revise rule GC.3.8, as attached.

8.8 **28-Day Reading: New Rule GR.2.23 No Unauthorized Dumping** (Cory Gorham)

Proposed Resolution: That the Board of Directors approve the 28-day reading to add new rule GR.2.23, as attached.

8.9 **28-Day Reading: Revise Rule LM.7.1 No Jet Skis, Motorized Boards and / or Personal Motorized Watercraft Allowed** (Cory Gorham)

Proposed Resolution: That the Board of Directors approve the 28-day reading to revise rule LM.7.1, as attached.

9. Association Reports

- General Manager Report (Eric Kazakoff)
- Community Patrol Report, as written
- Staff Reports, as written

10. Board Comments

11. Architectural Appeals

A. Henry Massey 3778-042

Appealing ACC Denial to Replace Driveway (Left Side) & Add Parking Pad (Right Side)

Proposed Resolution: That the Board of Directors uphold the ACC Committee decision and deny the member's request for an additional parking pad as proposed on the right side of the property. Further recommended that the members are sent back to the ACC for resolve.

B. Scott Huffman 3716-438

Appealing ACC Denial to Sign Off on Shed Located in Five (5') Side Setback

Proposed Resolution: That the Board of Directors uphold the ACC Committee decision and deny the member's request for the shed to remain in the side setback as proposed on the left side of the property. Further recommended that the member relocates the shed out of the setback with a separate application in order to establish a timeline and inspection date.

C. Lorraine Hammonds 3719-296

Appealing ACC Denial for "W" Dock, Ramp, Canopy & Boat Lift Located in a Cove

Proposed Resolution: That the Board of Directors uphold the ACC Committee decision and deny the member's request for a "W" dock in the cove.

D. Beau & Stacy Brenton 3720-161

Appealing ACC Denial for Gate in Perimeter Fence

Proposed Resolution: That the Board of Directors uphold the ACC Committee decision and deny the member's request for a gate to remain in the perimeter fence. Further recommend that the member submit an ACC application to remove the gate and repair the fence in-kind.

12. **Next Meeting Date**

- Tuesday, August 2, 2022 at 1:00 p.m. – Executive Session
- Tuesday, August 2, 2022 at 6:00 p.m. – Regular Session

13. **Adjournment**

Please be courteous and respectful to other members, Board of Directors and representatives from Management at all times. We ask that you do not raise hands or interrupt the Board or anyone else who may be speaking. No alcohol shall be permitted and/or consumed at Board meetings and/or Membership meetings. **A member not adhering to these protocols and/or who becomes unruly may be asked to leave the meeting. Failure to comply will result in a special hearing with the Board where disciplinary action may be taken.**

The Board of Directors of the Canyon Lake Property Owners Association met in Regular Session on Tuesday, May 3, 2022. President Joe Kamashian called the meeting to order at 6:03 p.m. Directors present were Tim Cook, Renee Griffiths and Jim Barringham. Four Board Members were present, Director Brian Bock was absent; quorum was met. Also present were; Legal Counsel, Sean Kane; General Manager Eric Kazakoff; Assistant General Manager Lynn Jensen; Member Services Manager Amanda Moore; ACC Chair Jon Stelzner and PIO / Clerk of the Board Harmony McNaughton.

1. **Welcome and Call to Order**

Pledge of Allegiance was led by Director Griffiths.

Quorum was verified by PIO / Clerk of the Board Harmony McNaughton.

2. **Approval of Minutes**

- March 31, 2022
- April 5, 2022

MOTION/RESOLUTION: Director Cook moved that the Board of Directors approve the March 31, 2022 and April 5, 2022 Regular Session Meeting Minutes, as attached. Director Barringham seconded. Four votes in favor, Director Bock absent. MOTION CARRIED

3. **Public Official Comments**

None.

4. **Presentations**

General Manager Eric Kazakoff presented Retiree Awards to President Joe Kamashian and Director Jim Barringham.

5. **Announcements**

None.

6. **Consent Agenda (Items A - E)**

MOTION/RESOLUTION: Upon motion properly made by Director Barringham, seconded by Director Griffiths and four votes in favor, items A, B, C, D and E were approved.

A. **APPROVAL: Ratify Monthly Financial Statement Review**

MOTION/RESOLUTION: That the Board of Directors review and approve the monthly Financial Statements, and all additional required information per Code Sec. 5500 for the period through March 31, 2022. APPROVED

B. **Report of Executive Session Actions**

MOTION/RESOLUTION: That the Board of Directors review and approve the Executive Session Actions, as written. APPROVED

C. **APPROVAL: Appeals Committee Alt. Member Appointment**

MOTION/RESOLUTION: That the Board of Directors approve to appoint Ryan Clark as an Alternate Member to the Appeals Committee; contingent upon execution of the confidentiality agreement, effective immediately. APPROVED

D. APPROVAL: Facilities Planning Committee Member Appointment
MOTION/RESOLUTION: That the Board of Directors approve to appoint Doug Gorvetzian as an Alternate Member to the FPC Committee, effective immediately. APPROVED

E. APPROVAL: Club Sanctioning Request – Canyon Lake Community Gardening Club
MOTION/RESOLUTION: That the Board of Directors approve the Canyon Lake Community Gardeners Club as a sanctioned club, effective May 3, 2022. APPROVED

7. **Board Action Items**

7.1 **APPROVAL: Revise Rule GR.5.1j Helmet Requirements for Person(s) Under the Age of Eighteen (18)**

MOTION/RESOLUTION: Director Griffiths moved that the Board of Directors approve to revise rule GR.5.1j, as attached. Director Cook seconded. Four votes in favor, Director Bock absent. MOTION CARRIED

7.2 **28-Day Reading: Revise Rule GR.5.2a Electric Pedal Assist Bicycles**

MOTION/RESOLUTION: Director Cook moved that the Board of Directors approve the 28-day reading to revise rule GR.5.2a, as attached. Director Barringham seconded. Four votes in favor, Director Bock absent. MOTION CARRIED

7.3 **28-Day Reading: Revise Rule LM.9.11 Safe Distance Required for Towing**

MOTION/RESOLUTION: President Kamashian moved that the Board of Directors approve the 28-day reading to revise rule LM.9.11, as attached. Director Barringham seconded. Four votes in favor, Director Bock absent. MOTION CARRIED

7.4 **28-Day Reading: Revise Rule GR.5.4b No Unauthorized and / or Overnight Parking of Vehicles over ¾ Ton**

MOTION/RESOLUTION: Director Cook moved that the Board of Directors approve the 28-day reading to revise rule GR.5.4b, as attached. Director Barringham seconded. MOTION FAILED

MOTION/RESOLUTION: President Kamashian made a subsidiary motion that the Board of Directors approve the 28-day reading to revise rule GR.5.4b, as amended, to state 'sunset to sunrise'. Director Griffiths seconded. Four votes in favor, Director Bock absent. MOTION CARRIED

7.5 **28-Day Reading: New Rule GR.2.0 Guest Use of Common Area / Amenities**

MOTION/RESOLUTION: President Kamashian moved that the Board of Directors table this item. Four votes in favor, Director Bock absent. MOTION CARRIED

7.6 **28-Day Reading: Revise Rules CG.2.2, CG.2.3, CG.3.3, CG.3.5, CG.5.2, CG.5.2d and CG5.3**

MOTION/RESOLUTION: Director Griffiths moved that the Board of Directors approve the 28-day reading to revise rules CG.2.2, CG.2.3, CG.3.3, CG.3.5, CG.5.2, CG.5.2d and CG5.3, as attached. Director Barringham seconded. Four votes in favor, Director Bock absent. MOTION CARRIED

8. **Member Comments on Non-Personnel Issues**

The Board hear member comments.

9. **Association Reports**

- General Manager Report, Eric Kazakoff
Reported on: projects, Sierra Park North development, Fiesta Hopper event, and appreciation to outgoing Board Directors.
- Staff Reports, as written
- Community Patrol, as written

10. **Board Comments**

- Director Cook reported on appreciation to outgoing directors and upcoming Fiesta Hopper event.
- Director Griffiths reported on appreciation to outgoing directors and committee vacancies.
- Director Barringham reported on accomplishments during his service on the Board, projects, and appreciation to fellow directors and staff.
- President Joe Kamashian reported on; appreciation to fellow directors and staff; accomplishments throughout his term; appreciation to Legal Counsel, Berding Weil and Attorney Sean Kane.

The Board recessed at 7:05 p.m. and resumed the meeting at 7:24 p.m.

11. **Architectural Appeals**

A. Dean Johnson - 3716-156

Appealing ACC Denial of Fire Pit in the Setback.

MOTION/RESOLUTION: Director Cook moved that the Board of Directors uphold the ACC Committee decision to remove the corner of the fire pit in order to meet PC.2.7 side setback requirements, a CC&R violation. President Kamashian seconded. Four votes in favor, Director Bock absent. MOTION CARRIED

12. **Next Meeting Date**

- Tuesday, June 7, 2022 at 1:00 p.m. – Executive Session
- Tuesday, June 7, 2022 at 6:00 p.m. – Regular Session

13. **Adjournment**

With all in favor, the meeting adjourned at 7:39 p.m.

Minutes approved: _____ Approved on: _____

The Canyon Lake Property Owners Association Board of Directors (Board) met in Regular Session on Tuesday, June 7, 2022. President Renee Griffiths called the meeting to order at 6:01 p.m. Directors present were Greg Doherty, Bill Van Vleet, Brian Bock and Tim Cook. Five Board Members were present; quorum was met. Also present were; Legal Counsel, Sean Kane; General Manager Eric Kazakoff; Assistant General Manager Lynn Jensen; Sr. Manager of Member Services Cory Gorham; Director of Operations Steve Schneider; Controller Susan Dawood; Sr. Manager of Planning and Compliance; ACC Chair Jon Stelzner and Alternate David Humphrey; and PIO / Clerk of the Board Harmony McNaughton.

1. **Welcome and Call to Order**

Pledge of Allegiance was led by Director Cook.

Quorum was verified by PIO / Clerk of the Board Harmony McNaughton.

2. **Approval of Minutes**

- May 3, 2022

No action taken.

3. **Public Official Comments**

EVMWD President Darcy Burke reported on: EVMWD Open House community event, increased landscape rebates, mandatory water restrictions, water efficiencies, upcoming Conversation at the Country Club event, ongoing water treatment plant upgrades, PFAS regulations, and drinking water standards.

Canyon Lake City Councilmember Dale Welty reported on: public hearing for town center plans, budget surplus, MOU with EVMWD on dock encroachments, and the City and Chamber of Commerce's Covid Relief Program.

4. **Presentations**

General Manager Eric Kazakoff presented Retiree Awards to President Joe Kamashian and Director Jim Barringham.

5. **Announcements**

None.

6. **Consent Agenda (Items A - L)**

MOTION/RESOLUTION: Director Van Vleet pulled items E – J. ITEMS PULLED

E. APPROVAL: Revise Rule GR.5.2a Electric Pedal Assist Bicycles

MOTION/RESOLUTION: Director Bock moved that the Board of Directors approve to revise rule GR.5.2a, as attached. Director Van Vleet seconded. Five votes in favor. MOTION CARRIED

F. APPROVAL: Revise Rule LM.9.11 Safe Distance Required for Towing

MOTION/RESOLUTION: Director Van Vleet moved that the Board of Directors approve to revise rule LM.9.11, as attached. Director Bock seconded. Five votes in favor. MOTION CARRIED

G. 28-Day Reading: New Rule GR.2.0 Guest Use of Common Area / Amenities

MOTION/RESOLUTION: Director Cook moved that the Board of Directors approve the 28-day reading to

add rule GR.2.0, as revised to add 'holiday/holiday weekends' and to reduce the holiday fine to \$500. Director Bock seconded. Five votes in favor. MOTION CARRIED

H. 28-Day Reading: Revise Fine EC.2.20 Riding Permitted in Designated Areas Only
MOTION/RESOLUTION: Director Van Vleet moved that the Board of Directors approve the 28-day reading to revise the fine for rule EC.2.20, as attached. Director Cook seconded. Five votes in favor. MOTION CARRIED

I. 28-Day Reading: New Rule for Pump Track
MOTION/RESOLUTION: Director Van Vleet moved that the Board of Directors approve the 28-day reading to add rules PT.1.0 – 1.11, as attached. Director Bock seconded. MOTION DIED

MOTION/RESOLUTION: Director Bock moved that the Board of Directors approve the 28-day reading to add rules PT.1.0 – 1.11, as revised to state 'waivers provided through the association' and 'no alcohol, illegal drugs or controlled substances' in all applicable sections. Director Van Vleet seconded. Five votes in favor. MOTION CARRIED

MOTION/RESOLUTION: President Griffiths moved that the Board of Directors further amend the 28-day reading to add rules PT.1.0 – 1.11 to require 'helmets for all riders'. Director Van Vleet seconded. Five votes in favor. MOTION CARRIED

J. 28-Day Reading: Revise Rule GC.3.8 Replace Divots, Rake Bunkers and Repair Ball Marks, As Needed
MOTION/RESOLUTION: Director Van Vleet moved that the Board of Directors approve the 28-day reading to revise rule GC.3.8, as attached. Director Cook seconded. Five votes in favor. MOTION CARRIED

MOTION/RESOLUTION: Upon motion properly made by Director Cook, seconded by Director Van Vleet and five votes in favor, items A, B, C, D, K and L were approved.

- A. APPROVAL: Ratify Monthly Financial Statement Review
MOTION/RESOLUTION: That the Board of Directors review and approve the monthly Financial Statements, and all additional required information per Code Sec. 5500. APPROVED
- B. Report of Executive Session Actions
MOTION/RESOLUTION: That the Board of Directors review and approve the Executive Session Actions, as written. APPROVED
- C. Authorization of Liens
MOTION/RESOLUTION: That the Board of Directors authorize the Controller or the appropriate personnel to record the liens against the attached Assessor Parcel Numbers in accordance with Civil Code §5673 in order to secure the debt owed to the Association. APPROVED
- D. APPROVAL: Fund Transfer
MOTION/RESOLUTION: In compliance with Civil code 5515 and prudent fiscal management, it is recommended that the appropriate money is transferred between the Construction Defect Account into the Operating Cash account in order to repay the Operating Fund for monies owed as of April 30, 2022. APPROVED

- K. APPROVAL: Revise Rules CG.2.2, CG.2.3, CG.3.3, CG.3.5, CG.5.2, CG.5.2d and CG5.3
MOTION/RESOLUTION: That the Board of Directors approve the 28-day reading to revise rule GC.3.8, as attached. APPROVED
- L. APPROVAL: Recreation Committee Member Appointment
MOTION/RESOLUTION: That the Board of Directors approve to appoint Kathy Mulcahy to the Recreation Committee; contingent upon execution of the confidentiality agreement, effective immediately. APPROVED
7. **Board Action Items**
- 7.1 APPROVAL: Revise Finance Committee Charter
MOTION/RESOLUTION: Director Cook moved that the Board of Directors review and approve the changes noted in red print on the attached Revised Finance Committee Charter. It is requested that the changes are made effective immediately. Director Van Vleet seconded. Five votes in favor. MOTION CARRIED
- 7.2 APPROVAL: Finance Committee Member Appointments
MOTION/RESOLUTION: Director Van Vleet moved that the Board of Directors approve to appoint Bruce Busser as a committee member, Dale Welty as an alternate member and William Medved as a second alternate member to the Finance Committee; contingent upon execution of the confidentiality agreement, effective immediately. Director Cook seconded. Five votes in favor. MOTION CARRIED
- 7.3 APPROVAL: Reinstate Security Advisory Committee
MOTION/RESOLUTION: Director Van Vleet moved that the Board of Directors approve to create a standing Security Advisory Committee with a focused charter and formal tasking to serve our community and avoid past challenges. The purpose of the committee is to leverage professionals with experience and expertise to help the Board and POA address our security challenges. The committee shall be comprised of professionals with experience in law enforcement, facilities security and security technology. The committee will receive tasking and serve under the guidance of a Board Liaison and POA Staff Member Cory Gorham. If approved by the Board, the POA will form a Security Advisory Committee and solicit volunteers to serve on it. Director Bock seconded. Five votes in favor. MOTION CARRIED
- 7.4 APPROVAL: Revise Committee Policy
MOTION/RESOLUTION: Director Cook moved that the Board of Directors approve to revise the Committee Policy, as attached. Director Bock seconded. Five votes in favor. MOTION CARRIED
- 7.5 APPROVAL: Revise Sanctioned Club & Activity Groups Policy
MOTION/RESOLUTION: Director Cook moved that the Board of Directors approve the revised Sanctioned Clubs and Activity Groups Policy, as attached, effective June 7, 2022. Director Van Vleet seconded. Five votes in favor. MOTION CARRIED
- 7.6 APPROVAL: North Lake & Jump Lagoon Use Policy
MOTION/RESOLUTION: Director Cook moved that the Board of Directors approve the North Lake & Jump Lagoon Use Policy, as attached, effective June 7, 2022. Director Van Vleet seconded. Five

votes in favor. MOTION CARRIED

7.7 APPROVAL: Change in Golf Rates for Unaccompanied Guests

MOTION/RESOLUTION: Director Van Vleet moved that the Board of Directors approve the increase in golf rates for unaccompanied guests, as attached. Director Cook seconded. Five votes in favor. MOTION CARRIED

7.8 28-Day Reading: Revise GC 9.1 Annual Members Advance Tee Time Reservations

MOTION/RESOLUTION: Director Van Vleet moved that the Board of Directors approve the 28-day reading to revise GC.9.1, as attached. Director Bock seconded. Five votes in favor. MOTION CARRIED

7.9 APPROVAL: Revise App Based Call-Ins Policy

MOTION/RESOLUTION: Director Cook moved that the Board of Directors approve to eliminate the policy regarding access for app-based transportation and delivery services, as revised to add an effective date of June 20th. Director Bock seconded. Five votes in favor. MOTION CARRIED

7.10 APPROVAL: CIP Funding for Country Club Patio Shade Project

MOTION/RESOLUTION: Director Van Vleet moved that the Board of Directors approve the funding of \$44,537.50 plus a 5% contingency from the Capital Improvement Fund, 05-670. Director Cook seconded. Five votes in favor. MOTION CARRIED

8. **Member Comments on Non-Personnel Issues**

The Board hear member comments.

9. **Association Reports**

- General Manager Report, Eric Kazakoff
Reported on: road rehabilitation, Happy Camp Restroom completion, Roadrunner Park restroom, Sierra Park North development officially named as Vacation Park, park rules, access adjustments, and welcome to the new Board Directors.
- Staff Reports, as written
- Community Patrol, as written

10. **Board Comments**

- Director Doherty commented on appreciation for staff, apologies for virtual attendance due to illness, and looking forward to working with the 2022 Board of Directors.
- Director Van Vleet commented on a successful Fiesta Hopper Event with increased Community Patrol presence, appreciation to fellow board directors for their support in sanctioning the renewed Security Advisory Committee, and the cyber security training event at the Senior Center.
- Director Cook commented on the Fiesta Hopper Event, appreciation to staff, and committee vacancies.
- Director Bock commented on onboarding new Board Directors, appreciation to all who assisted in the Hit, Pitch and Run event.
- President Griffiths commented on appreciation to staff for a successful Fiesta Hopper Event and appreciation to the Family Matter Club for the Club Rush and community events.

The Board recessed at 8:44 p.m. and reconvened at 8:53 p.m.

11. **Architectural Appeals**

A. Alfred & Patricia Johnson 3846-165

Appealing ACC Denial for Alumawood Patio Cover Located in Side/Rear Setback.

MOTION/RESOLUTION: Director Cook moved that the Board of Directors uphold the ACC Committee decision and deny the member's request. The patio cover must be relocated or removed. Director Bock seconded. Five votes in favor. MOTION CARRIED

12. **Next Meeting Date**

- Monday, July 11, 2022 at 1:00 p.m. – Executive Session
- Monday, July 11, 2022 at 6:00 p.m. – Regular Session

13. **Adjournment**

Director Cook moved to adjourn the meeting. Director Van Vleet seconded. Meeting adjourned at 9:16 p.m.

Minutes approved: _____ Approved on: _____

Date: July 11, 2022

From: Lynn Jensen

Board Report: CLPOA Report of Executive Session

On behalf of the CLPOA Board of Directors, please see the Report of Executive Session for the Board Meeting held on July 11, 2022. The meeting was called to order at 1:00 p.m. Items discussed during this session included:

Legal Matters - The Board of Directors and management received an update from legal counsel regarding Association matters. In addition, the Board held discussion on five (5) legal item(s).

Member Related Discussion - The Board of Directors and management held discussion on two (2) member related matter during this meeting.

3rd Party Contract/Agreement - The Board of Directors and management held discussion on two (2) third party contract/agreements pending with the Association during this meeting.

Personnel Matters - The Board of Directors and management held discussion on pending personnel matters during this meeting.

The meeting concluded at 4:30 pm.

Lynn Jensen

Lynn Jensen
Assistant General Manager

📍 31512 Railroad Canyon Road, Canyon Lake, CA 92587

📞 951.244.6841

🌐 www.canyonlakepoa.com

DATE: July 11, 2022 **ACTION:**

TO: Board of Directors

FROM: PIO / Clerk of the Board

RE: **APPROVAL: Updated Board Meeting Policy**

Background

The following revisions are proposed as a result of the Board's annual review of Canyon Lake POA policies and procedures. The significant update recommended is to modify the member comment section to occur in the member comment section only to allow for a more effective meeting conduction.

Fiscal Impact

N/A

Recommendation

It is recommended that the Board of Directors approve the revised Board Meeting Policy, as attached.

Harmony McNaughton

Harmony McNaughton, CCAM, PIO / Clerk of the Board

Division: Corporate

Policy No:

Effective Date: July 11, 2022

This policy supersedes all previous Board Policies.

Board Policy

BOARD MEETING POLICY

REGULAR MEETINGS

The regular monthly meeting of the Board will be held on the first Tuesday of each month starting at 6:00 p.m. with the exception of holidays and special events as approved by the Board. This meeting will be televised and will be conducted at the Canyon Lake Lodge in the Holiday Bay Room, located at 22200 Canyon Club Drive, Canyon Lake, CA 92587, virtually as needed, or at such other location specified in the notice of the meeting.

Notice of all regular monthly meeting and the tentative agenda shall be published online at www.canyonlakepoa.com, the official notification method for CLPOA at least four (4) days preceding the meeting. The Board will not, however, be limited to consideration of only those items included on the tentative agenda but may transact any proper business brought before the body, provided it was duly noticed.

SPECIAL MEETINGS

A special meeting of the Board may be called by the Board President, or by any two (2) members of the Board other than the President to be held at such a time and location specified in the notice of the meeting. These meeting are not normally televised and the specific purpose of the meeting will be specified in the notice. These include but not limited to workshops, study sessions, and informal meetings.

Notice of such a special meeting shall be published by the official notification method four (4) days preceding the meeting, unless the meeting qualifies as an executive session (Civ. Code §4920(a)).

EMERGENCY MEETINGS

An emergency meeting of the Board may be called by the Board President, or by any two (2) members of the Board other than the President, when circumstances could not have been reasonably foreseen which require immediate attention and possible Board action and which, by necessity, make it impractical to provide notice to members at least four (4) days prior to meetings.

The lack of the ability to televise a meeting could be considered an emergency provided four (4) of the five (5) members of the Board must agree that an emergency condition exists.

The action taken and the justification for the emergency meeting shall be published by the official notification method after such meeting unless the meeting qualifies as an executive session.

EXECUTIVE SESSIONS

The Executive Session of the Board shall be held on the first Tuesday of each month with the exception of holidays and special events as approved by the Board. The Meeting start time shall be set according to the

amount of business to be discussed (approximately 2:00 PM) and continue until all business is completed or until the meeting has lasted five hours; whichever comes first.

Notice of such an Executive Session shall be published by the official notification method four (4) days preceding the meeting.

PARTICIPATION IN BOARD MEETINGS

Members of the Board may participate in a meeting through use of conference telephone, or similar communications equipment, so long as all members participating in such a meeting can hear one another. Such participation constitutes presence in person at such meeting.

Voting shall only take place at televised or virtual meetings with the exception of Emergency and Executive Session Meetings.

MEETINGS

The term Board "meeting" shall include any congregation of a majority of the Board, at the same time and place to hear, discuss or deliberate upon any item of business scheduled to be heard by the Board, except those matters that may be discussed in Executive Session. A Board "meeting" will include all gatherings of Board Members, including workshops and informal meetings; such meetings will be considered formal Board Meetings, and members are entitled to attend, except for Executive Session.

Meetings shall be limited to 5-hours in length. At the expiration of the 5-hours, the meeting may be adjourned. Any items not covered during the 5-hour period will be covered at the adjourned meeting or as soon as reasonably possible. This time-limit shall apply to all Regular, Special, and Emergency Executive Session meetings, unless special circumstances justify a meeting longer than 5-hours. No alcohol shall be permitted or consumed at Board Meetings and /or Membership Meetings.

AGENDA ITEMS

Any one (1) Director or the General Manager may request that an item be placed on the Agenda for either an Open Session or an Executive Session, and such item shall be placed on the Agenda, provided the inclusion of the item on the agenda is not in violation of the Association's Governing Documents or California law. Request for Agenda inclusion must be received 7 days in advanced and include a written explanation of the purpose of the discussion and expected outcome that will be included in the Board Book.

Any Director may move, at the beginning of a meeting or at any time before a motion is heard during a meeting, to remove an item from the agenda.

RESERVE EXPENDITURES

The Board shall adopt the attached Resolution (Attachment A), as approval for reserve expenditures, as adopted per the annual budget.

BOARD COMMITTEE LIAISONS

All committees, except the Architectural Control Committee shall have a member of the Board assigned as a liaison between the Board and the committee. The Board member so assigned shall serve as a communication link and shall not attempt to exert influence upon the committee nor participate in the decision making of the committee. The liaison may supply information to the committee that is not confidential, privileged or of

a sensitive nature, where such information will assist a committee in fulfilling its functions. Liaison officers are not authorized to assign projects without Board, or General Manager approval.

The Board shall adopt and participate as Board Liaisons as outlined in the attached Committee Policy.

BOARD PACKETS

All information available on agenda items for Regular and Special meetings will be made available to each member of the Board four (4) days prior to the meeting, but no later than forty-eight (48) hours prior to the meeting. In the event of the need for an Emergency meeting, every effort will be made to provide the members of the Board with all information available prior to the meeting.

MEMBER ATTENDANCE

Any member* may attend meetings of the Board, except when the Board adjourns to Executive Session to consider litigation, matters relating to the formation of contracts with third parties, member discipline, or personnel matters. Members must provide their Tract/Lot to verify membership status to enter the meeting and to speak. The Board shall meet in Executive Session, if requested by a member who may be subject to a fine, penalty, or other form of discipline and the member shall be entitled to attend the Executive Session.

*Members are residents with CLPOA Prime, Associate, or Property Manager identification.

MEMBER PARTICIPATION

Member comments on agenda and non-agenda items shall take place ~~after Board Action Items~~ at every regular Open Session meeting and shall not be recorded in the meeting minutes. During this public comment section of the meeting, members may speak to any item on or off the agenda within a three (3) minute time constraint on each speaker. The maximum time allowed for member comments is thirty (30) minutes, unless additional time is granted by the Board President.

Members are encouraged to participate and are provided an opportunity to address the Board of Directors during the member comment portion of the meeting. Members wishing to address the Board are required to sign in and fill out a speaker slip. A three (3) minute time limit will be allotted to each member who signs in to discuss both items listed on the agenda and/or items not listed on the agenda. The purpose of this portion of the meeting is to allow members to make comments or ask questions of the Board regarding agenda and non-agenda items. Pursuant to Civil Code section 4930, the Board of Directors is prohibited from discussing or taking action on items not on the agenda. The Board may ask clarifying questions of the presenter and will take items raised during the members' comments portion of the meeting under advisement; the members' comments portion of the meeting is not for discussion, debate or introduction of additional items of business to be taken up at the meeting. After the last member has addressed the Board, the Board may elect to address comments made by members.

All those attending Board meetings are to be courteous and respectful to other members, Board of Directors and representatives from Management at all times. No alcohol shall be permitted and/or consumed at Board meetings and/or Membership meetings. Anyone not adhering to these protocols and/or who becomes unruly may be asked to leave the meeting. Failure to comply will result in a special hearing with the Board where disciplinary action may be taken.

MINUTES

The minutes, the proposed minutes marked to indicate draft status, of any meeting of the Board, other than an Executive Session, shall be made available to members within thirty (30) days of the meeting. Any matter discussed in the Executive Session shall be generally noted in the minutes of the Board.

MANNER OF OPERATION

The business of the Board shall use a modified version of the Parliamentary Procedure from Community Association Institute, as a guideline, unless provided otherwise by resolution of the Board. The Board hereby adopts the Association's Social Media Policy, as attached.

Provided, however, that this policy shall not be applicable in emergency circumstances which demand immediate action to protect the health, safety or welfare of the community and CLPOA members.

CIVIL CODE

Nothing contained in this policy shall be deemed to confer a duty on the part of the Board to disclose any matter deemed protected by law, including THE CURRENT CALIFORNIA CIVIL CODE SECTION 4900.

📍 31512 Railroad Canyon Road, Canyon Lake, CA 92587

📞 951.244.6841

🌐 www.canyonlakepoa.com

DATE: July 11, 2022 **ACTION:**

TO: Board of Directors

FROM: Sr. Member Services Manager

RE: APPROVAL – Security Advisory Committee Charter

Background

The Security Advisory Committee will be responsible for advising and making recommendations to the Board of Directors based on the scope outlined in the attached charter.

Fiscal Impact

Recommendation

It is recommended that the Board of Directors approve the charter as attached.



Cory Gorham, Sr. Member Services Manager

Security Advisory Committee

WHEREAS, Article VI, Section 1 of the Bylaws of the Canyon Lake Property Owners Association (Association) grants the Board of Directors (Board) the power to conduct, manage and control the affairs and business of the Association; and

WHEREAS, Article II, (i) of the Articles of Incorporation grants the Board the power to appoint such committees as may be necessary to, or convenient in, the discharge of any of its obligations or powers; and

Whereas, article VI section I (e) of the Bylaws grants the Board the power to appoint committees of the Association:

NOW, THEREFORE, BE IT RESOLVED that a Security Advisory Committee be established, having the following terms of reference:

RESPONSIBILITY

The primary responsibility of the Security Advisory Committee is to advise and assist the Board on matters related to the security of the community and its facilities.

In fulfilling its responsibility, the Security Advisory Committee, in cooperation with the Canyon Lake Property Owners Association General Manager (or designee), shall:

- Review monthly Community Patrol statistics and data to provide feedback and recommendations to the Board for focal areas / priorities for enforcement.
- Evaluate the number, quality and placement of security cameras throughout the community.
- Assess the effectiveness of the software in our Security Operations Center and evaluate Security Orchestration, Automation and Response (SOAR) solutions using artificial intelligence (AI).
- Conduct a quarterly perimeter security audit and provide results with photos for issue resolution.
- Assess options for private-public partnerships with security technology companies to leverage the unique value of our gated community.
- Evaluate options to reconstitute a Neighborhood Watch program in the community.
- Engage the other gated cities in California and explore best practices to enhance community security.
- Perform such other related security-related functions as directed by the Board.

The Chairperson shall coordinate in advance with the Board Liaison, set the agenda and conduct the meetings. The Secretary records and submits the meeting minutes and fills in for the Chairperson, if needed.

COMMITTEE MEMBERSHIP

The Security Advisory Committee may be composed of seven (7) Members and one (1) Alternate Member of the Association. The Alternate Member will only vote in the absence of a regular Security Advisory Committee Member. The Chairperson shall be appointed by the Board to serve a two (2) year term, with the additional Members to be appointed annually. The Membership of the Committee should include, if possible, members with experience in facilities security, security technology or law enforcement.

The General Manager, or designee, and Board Liaison shall be non-voting ex-officio members of the Security Advisory Committee

31512 Railroad Canyon Road, Canyon Lake, CA 92587

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DATE: July 11, 2022 **ACTION:**

TO: Board of Directors

FROM: Sr. Member Services Manager

RE: APPROVAL – Appoint Security Advisory Committee Members

Background

The Security Advisory Committee charter outlines that the Committee is to be made up of 7 members plus 2 alternates. After holding interviews with 16 applicants, the following members are being recommended for appointment:

Ken Ross (Chairperson)
Art Femister
Darryl Jackson
Greg Castillo
Jeff Bill
Rich Fransik
Rick Escobar
Ben Cascario (Alternate)
JJ Witen (Alternate)

The following other members applied: Andy Spada, Chris Hickok, Chuck Moreno, Don Herweck, Rita Bendlin, Susan Wynsma, Tony Schwarzman.

Fiscal Impact

Recommendation

It is recommended that the Board of Directors approve to appoint the individuals listed above to the Security Advisory Committee.



Cory Gorham, Sr. Member Services Manager

31512 Railroad Canyon Road, Canyon Lake, CA 92587

951.244.6841

www.canyonlakepoa.com

DATE: July 11, 2022 **ACTION:**

TO: Board of Directors

FROM: Sr. Member Services Manager

RE: APPROVAL – FEE SCHEDULE CHANGE – EVENT SECURITY OFFICER

Background

The current “Event Security Officer” hourly rate in the FY 2022-2023 Fee Schedule is \$30.00 per hour. The special event rate that the Association pays to Allied Universal is \$37.50. It is recommended that Association hourly rate matches the bill rate.

Fiscal Impact

Recommendation

It is recommended that the Board of Directors approve to amend the Event Security Officer hourly rate to \$37.50 in the FY 2022-2023 Fee Schedule.



Cory Gorham, Sr. Member Services Manager

31512 Railroad Canyon Road, Canyon Lake, CA 92587

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www.canyonlakepoa.com

DATE: July 11, 2022 **ACTION:**

TO: Board of Directors

FROM: Sr. Member Services Manager

RE: APPROVAL – New Rule GR.2.0 Guest Usage of Common Areas / Amenities

Background

Several members of the community have raised concerns regarding guest use of common areas and amenities without an Association member being present. Specifically, concerns include guests driving boats, using the tennis courts, and picnicking at the parks and beaches. Currently, Association rules only require a member to be present with a guest when using the swimming pool or while fishing the lake.

At the March and May 2022 meetings, the Rules Committee met to discuss this issue and concluded that there are too many circumstances in which a resident may not be able to accompany their guest within the common areas. For example, a friend is dog sitting and wants to take the dog out to exercise, or a residents grandchildren want to go play at the park. The committee agreed that residents should be encouraged to be with their guests within the common areas, however, if they are unable to do so and the guest violates an existing major / serious rule, an additional fine is appropriate.

Fiscal Impact

Recommendation

It is recommended that the Board of Directors approve to add rule GR.2.0 as attached.



Cory Gorham, Sr. Member Services Manager

Proposed Rule

GR.2.0 Guest Usage of Common Areas / Amenities

Members are encouraged to accompany their guests throughout the community at all times. Should a guest violate any of the below mentioned existing CLPOA rules in the member's absence, an additional fine will be incurred. This fine will increase on major summer holidays / holiday weekends (Memorial Day, 4th of July, and Labor Day). Rules included in this additional assessment will be:

- GR.2.4 Zero-Tolerance for Physical Abuse
- GR.2.7 Fireworks Restrictions
- GR.2.9 No Malicious Mischief
- GR.2.17 No Fighting Permitted
- GR.2.18 No Noxious and / or Offensive Conduct Allowed
- GR.2.18a Unreasonably Loud Noise
- GR.2.18b Aggravated Nuisance
- GR.2.18b.1 Unreasonably Loud Noise with Aggravating Circumstances
- GR.2.18b2 Negative Impact on Others
- GR.2.18c - Noxious and / or offensive conduct by residents and / or their guests

Fine amount: \$300

Holiday amount: \$500

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DATE: July 11, 2022 **ACTION:**

TO: Board of Directors

FROM: Sr. Member Services Manager

RE: APPROVAL – Revise Fine EC.2.20 Riding Permitted in Designated Areas Only

Background

The Rules and Regulations Committee met in May to discuss the fine amount associated with riding horses in designated areas only. After discussion, the Committee is recommending that the fine amount be increased and made progressive for additional offenses.

Fiscal Impact

Recommendation

It is recommended that the Board of Directors approve to revise the fine for rule EC.2.20 as attached.



Cory Gorham, Sr. Member Services Manager

Current Rule

EC.2.20 Riding Permitted in Designated Areas Only

Horses may be ridden in Equestrian Center and on designated Equestrian trails only. Horses are not permitted on the streets or private property except in the tract known as the Rancho Estates.

Fine: \$50.00

Proposed Revision (Redlined)

EC.2.20 Riding Permitted in Designated Areas Only

Horses may be ridden in Equestrian Center and on designated Equestrian trails only. Horses are not permitted on the streets or private property except in the tract known as the Rancho Estates.

Fine: ~~\$50.00~~ \$100.00 1st offense, \$150.00 2nd offense, \$200.00 3rd offense, progressive

Revised Rule

EC.2.20 Riding Permitted in Designated Areas Only

Horses may be ridden in Equestrian Center and on designated Equestrian trails only. Horses are not permitted on the streets or private property except in the tract known as the Rancho Estates.

Fine: \$100.00 1st offense, \$150.00 2nd offense, \$200.00 3rd offense, progressive

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DATE: July 11, 2022 **ACTION:**

TO: Board of Directors

FROM: Sr. Member Services Manager

RE: APPROVAL – New Rules for Pump Track

Background

In anticipation of the Sierra Park North pump track opening towards the end of summer, the Rules and Regulations Committee began researching local pump tracks to develop a set of rules. The proposed rules were then reviewed by the Association's insurance carrier and slightly modified based on the feedback.

Once the pump track is opened, members will need to complete a waiver at the Association's office or Bluebird Hall prior to use. Once the waiver is complete, the member will be issued a decal(s) for his/her device(s), and their POA card will be activated which will be used to open the gate.

Fiscal Impact

Recommendation

It is recommended that the Board of Directors approve to add rules PT.1.0 – 1.11 as attached.



Cory Gorham, Sr. Member Services Manager

Proposed Rules

Pump Track (PT)

PT.1.0 All riders must complete a waiver prior to using the pump track. Waivers will be provided through the Association. Fine = \$50.00

PT.1.1 All pump track riders must wear a helmet with a fastened safety strap and closed toed shoes (no sandals allowed) at all times. Protective gear on the rider (e.g. elbow pads, knee pads and gloves) and the bike (e.g. crossbar, handle bar, and gooseneck pads) are strongly recommended. Fine = \$50.00

PT.1.2 Pegs are not allowed. Please remove from device prior to use of the pump track. Fine = \$50.00

PT.1.3 Children under 12 years of age must be accompanied by an adult (18 or older). Non-riders shall not enter the pump track except to accompany an underage child. Fine = \$50.00

PT.1.4 Pump track is for non-motorized personal devices only. Any other uses are not permitted. Ride-on vehicles with 3 or more wheels such as karts, wagons, tricycles, bikes with training-wheels, strollers, etc. are not permitted. No movable obstacles or outside materials (e.g. ramps/jumps) are allowed. Fine = \$50.00

PT.1.5 Please ride safely and responsibly. No participant may enter the pump track unless safe to do so. BE RESPECTFUL OF ALL RIDERS.

PT.1.6 Use of the pump track outside of posted hours is prohibited. Fine = \$50.00

PT.1.7 Use of profanity, abusive language, violence and/or weapons is strictly prohibited. Fine = \$50.00

PT.1.8 Riding is not permitted when surfaces are wet, icy or slippery.

PT.1.9 No alcohol, illegal drugs, controlled substances, smoking, glass containers, open fires, food or drinks are permitted. Use of the pump track is not permitted while being under the influence of alcohol, illegal drugs, or controlled substances. Fine = \$50.00

PT.1.10 No animals are allowed in the pump track area. Fine = \$50.00

PT.1.11 Use of the pump track is at your own risk.

31512 Railroad Canyon Road, Canyon Lake, CA 92587

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DATE: July 11, 2022 **ACTION:**

TO: Board of Directors

FROM: Sr. Member Services Manager

RE: APPROVAL – Revise Rule GC.3.8 Replace Divots, Rake Bunkers and Repair Ball Marks, As Needed

Background

The Greens Committee met on May 12 to discuss the issue of divots not being filled by golfers on the golf course. The committee is recommending the proposed rule change as many of the golf carts used on the golf course by homeowners do not have sand bottles. Consequently, they are not able to fill their divots with sand. The sand protects the exposed roots from the elements allowing the grass to regrow in a few days. A divot, if not repaired (filled with sand) creates an indentation causing uneven surfaces all over the fairway.

The Tuesday Work Group (TWG) has a sanding crew that fills as many divots on the tees and in the fairways as time will allow every Tuesday. About 70 golfers, organized by the TWG, have had two Sanding Parties on Maintenance Monday so far in 2022. They were able to complete all 18 holes and fill approximately 2,500+ divots.

Sand bottles would be available to purchase in the Pro Shop at cost.

Fiscal Impact

Recommendation

It is recommended that the Board of Directors approve to revise rule GC.3.8 as attached.



Cory Gorham, Sr. Member Services Manager

Current Rule

GC.3.8 Replace Divots, Rake Bunkers and Repair Ball Marks, As Needed

Divots on tees and fairways must be replaced, bunkers raked and ball marks on greens repaired. This rule applies to all golfers - walking or using golf carts.

Proposed Revision (Redlined)

GC.3.8 Replace Divots, Rake Bunkers and Repair Ball Marks, As Needed

It is mandatory for all golfers using the golf course to carry refillable sand bottles. Divots on tees and fairways must be replaced, bunkers raked and ball marks on greens repaired. This rule applies to all golfers - walking or using golf carts.

Revised Rule

GC.3.8 Replace Divots, Rake Bunkers and Repair Ball Marks, As Needed

It is mandatory for all golfers using the golf course to carry refillable sand bottles. Divots on tees and fairways must be replaced, bunkers raked and ball marks on greens repaired. This rule applies to all golfers - walking or using golf carts.

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DATE: July 11, 2022 **ACTION:**

TO: Board of Directors

FROM: Sr. Member Services Manager

RE: 28 Day Reading – New Rule GR.2.23 No Unauthorized Dumping

Background

Over the years, the Association has had issues with people dumping construction materials, palm fronds, trash, etc. into the dumpsters. In the last two months, there has been several incidents of non-campers bringing in truck loads and filling up the dumpsters late at night. This issue was discussed at the June 2022 Rules Committee and the following rule is being proposed.

Fiscal Impact

Recommendation

It is recommended that the Board of Directors approve the 28 day reading to add new rule GR2.23 as attached.



Cory Gorham, Sr. Member Services Manager

Proposed Rule

GR.2.23. No Unauthorized Dumping

No unauthorized dumping in any CLPOA dumpster / trash can. Additional disposal costs incurred by CLPOA will be billed.

Fine amount: \$250 per occurrence plus any additional disposal costs

31512 Railroad Canyon Road, Canyon Lake, CA 92587

951.244.6841

www.canyonlakepoa.com

DATE: July 11, 2022 **ACTION:**

TO: Board of Directors

FROM: Sr. Member Services Manager

RE: 28 Day Reading – Revise Rule LM.7.1 No Jet Skis, Motorized Boards and / or Personal Motorized Water Craft Allowed

Background

The Rules Committee met in June 2022 to discuss the rising popularity and potential use of motorized boards within Canyon Lake. During the discussion the Jump Lagoon was identified as an ideal location as it is separated from the Main Lake and often underutilized. The proposed rule change would allow for electric hydrofoils, e-foils, and surfboards to be used in the Jump Lagoon unless it is being used by a vessel towing a rider. Priority of this area will be given to vessels towing riders.

Fiscal Impact

Recommendation

It is recommended that the Board of Directors approve the 28 day reading to revise rule LM.7.1 as attached.



Cory Gorham, Sr. Member Services Manager

Current Rule

LM.7.1 No Jet Skis, Motorized Boards and / or Personal Motorized Water Craft Allowed

Jet skis, motorized boards and personal motorized water craft are prohibited on Canyon Lake waters.

Current Rule (Redlined)

LM.7.1 ~~No Jet Skis, Motorized Boards and / or~~ Personal Motorized Watercraft Allowed

Jet skis are prohibited on all Canyon Lake waters. ~~, motorized boards and personal motorized water craft are prohibited on Canyon Lake waters.~~ Electric motorized boards (hydrofoils, e-foils, surfboards) are only permitted in the Jump Lagoon. Vessels towing riders have priority in the Jump Lagoon.

Proposed Rule

LM.7.1 Personal Motorized Watercraft

Jet skis are prohibited on all Canyon Lake waters. Electric motorized boards (hydrofoils, e-foils, surfboards) are only permitted in the Jump Lagoon. Vessels towing riders have priority in the Jump Lagoon.

ACTIVITIES DEPARTMENT

Senior Center Dept. 19

- The Senior Committee meets at the Senior Center for their regular scheduled meeting on 1st Tuesdays at 9 am
- Potlucks are the last Sunday of the month at the Senior Center at 5 pm. Bring a dish and meet some new friends. There is a game of Left, Right, Center after the meal.

Activities Dept. 50

- **Don Dokken POSTPONED – 6/18 concert moved to 2/11/23**
- Working with Operations on Community benches throughout community – Three benches are in the works from clubs and families.
- Worked with clubs/City of Canyon Lake for community events: Club Rush hosted by the Family Matters Club, Yacht Club Lake Clean-up Day, Tennis Camp, Pickleball Junior Clinic
- Worked with members of the community to reserve facilities. 25 - total reservations
- Planned and executed first three Taco Tuesdays at the Lodge- three more left! 7/12, 7/19, and 7/26.
- Fourth of July planned, executed with help Riverside Sheriff, City Code enforcement, Marine Patrol, Operations, Campground, and Community Patrol

Pool Dept. 54

- Pool stats June 1 - June 28:
 - Lappers: 543
 - Open Swim: 6,823
 - Month totals up to June 28th: 7,366
 - Swim lessons: sold out for the summer
 - Water Polo lessons: sold out for the summer
- AM Water Aerobics will begin 7/5 8-8:45am and 9-9:45am Monday – Friday, classes are purchased at the pool
- PM Water Aerobics will resume in August
- Summer Hours started on May 27 – September 4:
 - Exercise and Lap Swim – Daily from 6 am to 10 am
 - Open Swim
 - Sunday through Thursday from 10 am to 8 pm
 - Friday and Saturday from 10 am to 10 pm

Event & Activities Updates

Upcoming Events

- Pool Movie Night – 7/9/22
- Pickleball Lessons – 7/9/22
- Blood Drive – Magnolia Room – 7/11
- Guild concert 4NR (Foreigner tribute) – 7/16/22
- Yacht Club Lake Clean-up Day – 7/16/22
- Junior Golf Camp – 7/26-7/29/22

Committees

Fiesta Committee – three open positions
Recreation Committee – one open position
Senior Committee – no open positions

COMMUNICATION REPORT

Goals & Campaigns - June 2022

Goals & Objectives

The primary goals of the Communication's team this fiscal year are:

- Enhance online digital services and experience
 - Online Calendar
 - Online Facility Schedules
 - Online Campground Reservations
 - Improved Amenity Pages
- Expand the Canyon Lake POA's communication efforts, with a focus on increasing social media reach and engagement.
- Promote and market the Canyon Lake POA's revenue generating amenities and services:
 - Golf Course
 - Happy Camp & Propane Sales
 - Gift Cards
 - Restaurants
 - Online Store
- Promote Recreation & Events
- Promote Weddings & Banquets

Looking Forward

In consideration of our primary goals for this year, below are new campaigns we will be focusing on during the month of June:

- Online Enhancements
 - Campground Module (coming very soon!)
 - Events & Activities Calendar
- Community Project Promotions
 - Vacation Park Development
 - Solar Project
- Upcoming Event Promotions
 - Tacos & Family Fun Nights
 - Red Cross Blood Drive
 - Movie Nights
 - Concerts at the Lodge
 - The Blasters - Aug. 27
 - Maui Sunday
 - Community Garage Sale
- Amenity Promotions
- Member Welcome Packet
- Wedding Promotional Packet
- Golf Course Video Hole Tour
- Golf Course Annual Membership Campaign
- Guest for a Day Promotion at Golf Course
- Daily Play Promotion at Golf Course (Canyon Lake residents only)
- Promoting Dining and Events at Restaurants

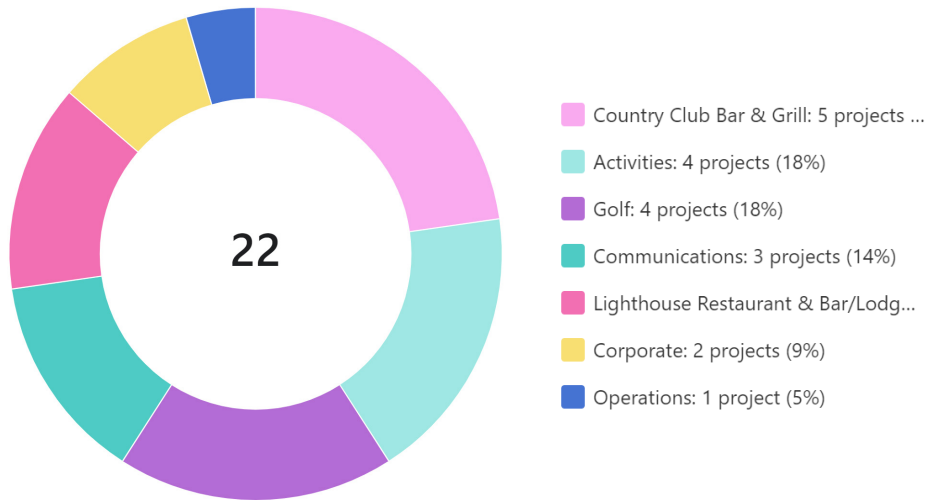
COMMUNICATION REPORT

KPI Dashboard - June 2022

ACTIVE CAMPAIGNS

June 2022

Below are the number of campaigns Communications managed during the month of April, broken down by the departments collaborated with for these campaigns.



HIGHLIGHTS

307

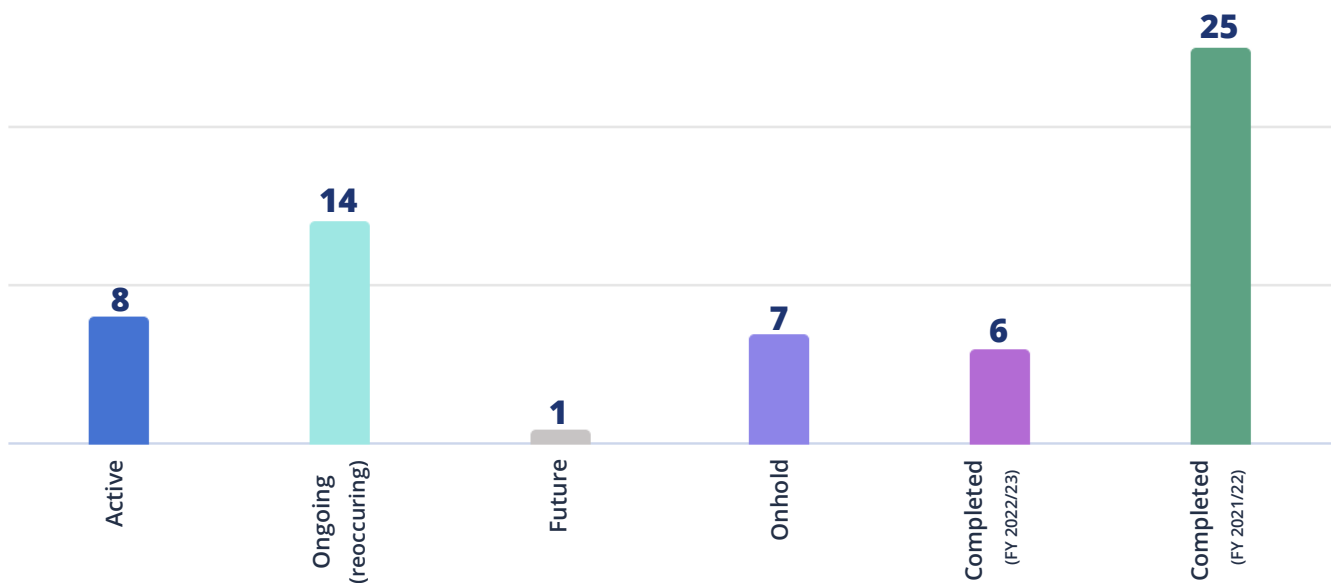
tasks completed
in June 2022

8

club events promoted
in fiscal year 2022/23

CAMPAIGN STATUS

Below is the status of the campaigns Communications manages. These numbers are tracked for the current fiscal year 2022/23 (May 1, 2022 through May 30, 2023).



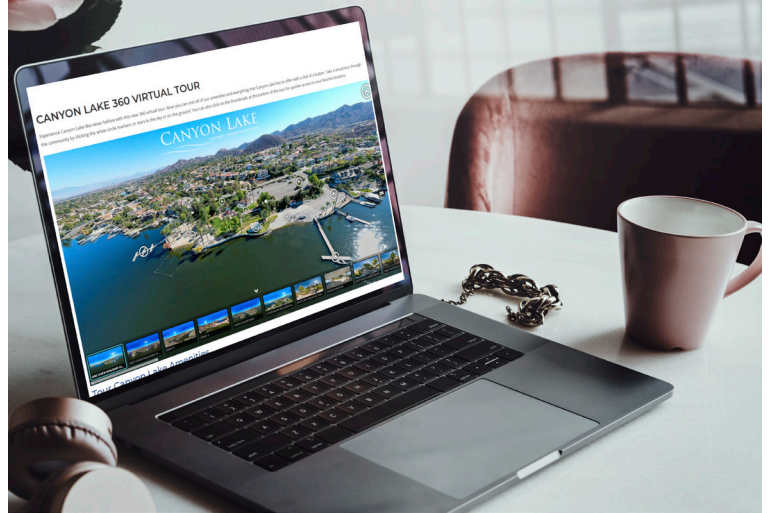
FEATURE CAMPAIGNS - CANYON LAKE POA

June 2022

360 Virtual Tours of Canyon Lake



WWW.CLPOA.COM/360
EXPERIENCE CANYON LAKE
IN A BRAND NEW WAY!



CANYON LAKE LIVING - SUMMER ISSUE

CANYON LAKE
LIVING Magazine
SUMMER 2022

Summertime at
HAPPY CAMP
Your Staycation awaits

INSIDE THIS ISSUE
Find Your Beach
Learn About TWG
Project Updates
Rule Reminders

The cover of Canyon Lake Living Magazine for the Summer 2022 issue. It features a large photograph of a campsite with many RVs parked along the shore of Canyon Lake. The title 'CANYON LAKE LIVING Magazine' is at the top, and 'SUMMER 2022' is below it. The main headline is 'Summertime at HAPPY CAMP Your Staycation awaits'. A sidebar on the right lists 'INSIDE THIS ISSUE' with items: 'Find Your Beach', 'Learn About TWG', 'Project Updates', and 'Rule Reminders'.

1 Sunset Beach
Located next to the Lodge, Sunset Beach is the largest beach in Canyon Lake (approximately 550 feet long) with volleyball net, a large swimming area, playground, benches, and picnic seating. Restrooms are close by and food can be purchased at the nearby Lighthouse Restaurant on the days it's open. Sunset Beach sits on the main lake right in front of the main boating area so there is always lots to see with high flying wake boarders and boats speeding by. It's also a great place to view the 4th of July Fireworks Show!

2 Sierra Park
Sierra Park offers a nice size beach with a roped swimming area overlooking Big Bass Cove. The park also boasts newly constructed pavilions that are available for private functions, a recently upgraded playground, permanent restrooms, and a large grassy and shaded area that makes it ideal for picnics. To reserve the shade structures at this park contact the Canyon Lake POA's Activities department at 951.244.6841 x610 or email activities@canyonlakepoa.com

3 Moonstone Beach
Tucked away off of Whirlaway Drive, this modest beach has picnic tables, barbecues, and a great dedicated swimming area out of the way of boat traffic. The beach extends out into the main lake next to Little Fish Cove and is one of the best places to watch boats speed by in the summertime.

CHOOSE YOUR OWN beach adventure

With several beaches with swimming access, you can easily find your own getaway to enjoy the waters here in Canyon Lake. Many of these beaches are also located near other attractions such as playgrounds, picnic areas, and parks. The following is some helpful information about the beaches and swimming to ensure everyone has a great time.

10 Canyon Lake Living Magazine - Summer 2022

The content of the 'CHOOSE YOUR OWN beach adventure' section. It features three numbered items: 1. Sunset Beach, 2. Sierra Park, and 3. Moonstone Beach. Each item includes a brief description of the beach and its amenities. A central paragraph explains that there are several beaches with swimming access and provides helpful information. The page number '10' and the magazine title 'Canyon Lake Living Magazine - Summer 2022' are at the bottom.

FEATURE CAMPAIGNS - CANYON LAKE POA

June 2022

Event & Activities Promotions

Canyon Lake POA
4TH OF JULY
INDEPENDENCE DAY

DJ Mike Shroyer will be playing music starting at 8 p.m. leading up to the show in the Lodge patio.
Fireworks start at 9 p.m. Tune into 99.9 FM to hear music synchronized to the fireworks show!

JULY 4TH REMINDERS

The Canyon Lake POA is proud to have the opportunity to celebrate America with our traditional spectacular fireworks show on July 4th. Residents and visitors are urged to maintain appropriate social distancing and be mindful of those around you.

TRAFFIC & ROAD CLOSURES BEFORE THE SHOW
Beginning at 12 p.m. on July 4, per the Fire Marshal, there is **No Parking** or viewing on any launch ramps or roads leading to a launch ramp.

Happy Camp

- At 2 p.m., Longhorn Drive will close at Strawberry Lane to Happy Camp. Only Longhorn Drive residents past Strawberry Lane, guests at Happy Camp, or emergency vehicles may pass. Guests should be prepared to show their guest passes with their host's address, or camping pass if they are staying at Happy Camp.
- All traffic (including pedestrian traffic) to Happy Camp is stopped at 8:30 p.m.

The following closures will occur at 8:30 p.m., 30 minutes before the show:

- Lighthouse Drive at Vacation Drive to the Lodge
- Canyon Club Drive at Canyon Lake Drive North
- Main Causeway from Village Way Drive to Vacation Drive
- Blue Teal Drive will close once causeway is closed
- No parking on Main, North, or Longhorn causeways

AFTER THE SHOW
Below are reminders to help make exiting

Holiday Harbor and Lodge areas easier. Community Patrol and Riverside County Sheriff's Department will be directing vehicles to the quickest community exit, please keep in mind this could be in an alternate direction of your desired exit.

- Pedestrian traffic will be given priority along Canyon Club Drive and the Main Causeway in the first 20 minutes after the show.
- Village Way Drive - Vehicles (including golf carts) exiting Village Way Drive after the fireworks show will only be able to turn right onto Canyon Lake Drive South.
- Exiting the Lodge - Vehicles (including golf carts) will be required to exit onto Lighthouse Drive. From Lighthouse Drive, vehicles may turn left or right onto Vacation Drive.
- Vacation Drive Stop Sign - At the stop sign corner of Vacation Drive and Canyon Lake Drive North, vehicles exiting the show will only be able to make a left turn onto Canyon Lake Drive towards the East Gate.

COMMUNITY ACCESS
Community Patrol will have extra staff on hand at all three gates to help move the flow of traffic through the gates as quickly as possible. All gates will have additional staff walking the line to assist guests with accessing the community.

- Main & East Gates:** RFD lanes will be open to residents with RFD transponder. The other two lanes at these gates will be open for guests or residents.

FIREWORKS SHOW
The fireworks show begins at approximately 9 p.m. and they are launched from Skipper's Island. Spectators can tune into 99.9 FM to hear music synchronized to the fireworks show.

Canyon Lake POA
4TH OF JULY
INDEPENDENCE DAY

RESTORATIVE/HATHA
YOGA
with Serena Estes

THURSDAYS | 7 P.M. - 8 P.M.

Canyon Lake Lodge
22200 Lighthouse Drive
Canyon Lake, CA 92587

6 Classes for \$36 or 7 Classes for \$40
Purchase Classes at Canyon Lake POA Office or the Pool Office at the Lodge

More Information Contact Instructor Serena Estes **949.395.2019**

1ST CLASS FREE

SUMMER TENNIS CAMP

Are you ready to have your kids take their tennis to the next level? From learning tennis fundamentals, coordination, footwork, and technique to playing fun games like dodgeball and capture the flag, our junior tennis players will have fun learning and improving their tennis game!

Sessions & Costs

JUN 20 - JUN 24
8:30 a.m. - 9 a.m. | Ages 4 to 6 | \$50
9 a.m. - 11 a.m. | Ages 7 to 17 | \$150
(includes drinks and snacks)

Registration
Call 951.760.0140 to register your junior!

TENNIS OVERNIGHT CAMP
Do you have a junior that would be interested in an overnight tennis camp? Email help@tennispro.com and let us know!

22210 Canyon Lake Drive N. Canyon Lake, CA 92587

American Red Cross

Join Camp Do Good
DONATE BLOOD. HELP SAVE LIVES.

Blood Drive Canyon Lake Golf & Country Club

Location: Magnolia Room
32001 Railroad Canyon Rd.
Canyon Lake, CA 92587

Monday, July 11, 2022
9:00 a.m. to 3:00 p.m.

To schedule your life-saving appointment, please go online to RedCrossBlood.org and enter sponsor code: CLGCC

Streamline your donation experience and save up to 15 minutes by visiting RedCrossBlood.org/SignUpFast to complete your pre-donation reading and health history questions on the day of your appointment.

Restaurant & Golf Promotions

CANYON LAKE COUNTRY CLUB BAR & GRILL

4TH OF JULY
Drink Specials
JULY 2 TO JULY 4

RED, WHITE & BUBBLY
THE FIRECRACKER
STAR SPANGLED SLUSHY

CANYON LAKE COUNTRY CLUB BAR & GRILL
@canyonlakecountryclub

CANYON LAKE GOLF & COUNTRY CLUB

FATHER'S DAY SALE

BOGO ON ALL APPAREL
BUY ONE GET ONE 50% OFF
SECOND ITEM OF EQUAL OR LESSER VALUE

ALL WEEKEND AT THE GOLF PRO SHOP
Saturday, June 18 to Sunday, June 19

CANYON LAKE GOLF & COUNTRY CLUB
32001 Railroad Canyon Road, Canyon Lake, CA 92587 | www.canyonlakecc.com

LIGHTHOUSE RESTAURANT & BAR

Father's Day Special
AVAILABLE SUNDAY, JUNE 19

Build Your Own BURGER & BEER For \$17

STEP 1 | BUILD YOUR BURGER
Choose your protein, greens, cheese, sauce, toppings, and side.

STEP 2 | PICK YOUR BEER
Choose from our selection of domestic beers.

Call 951.246.2720 for reservations

LIGHTHOUSE RESTAURANT & BAR
@canyonlakelighthouse
www.canyonlakelighthouse.com

LIGHTHOUSE RESTAURANT & BAR

4th of July
ALL AMERICAN DINNER BUFFET
MONDAY, JULY 4 | 6 P.M. - 9 P.M.

Adults | \$32
Kids (10 and younger) | \$12
dessert included

- BBQ Chicken • Pork Ribs • Potato Salad
- Corn on the Cob • Corn Muffins • Baked Beans
- Coleslaw • Green Salad • Apple Pie

Only the buffet will be available on July 4. The restaurant will close at 10 p.m.

LIGHTHOUSE RESTAURANT & BAR
@canyonlakelighthouse
www.canyonlakelighthouse.com

FEATURE CAMPAIGNS - CANYON LAKE POA

June 2022

Project Coverage

Vacation Park Development



Roadrunner Park Restroom - Complete!

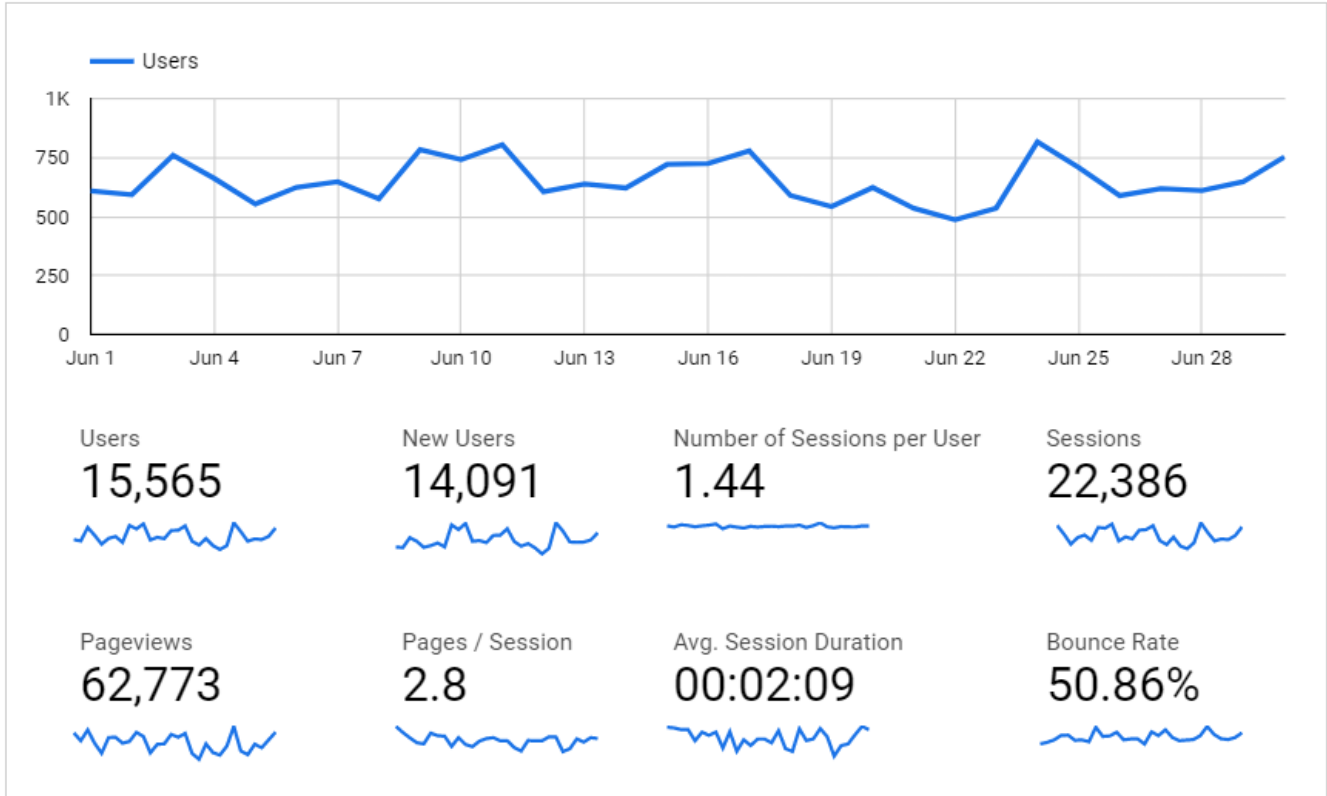


View all project pages at www.canyonlakepoa.com/projects

COMMUNICATION REPORT

Website Highlights - June 2022

WEBSITE ANALYTICS HIGHLIGHTS



TOP 10 VISITED WEBSITE PAGES

June 1, 2022 - June 30, 2022

	62,773 % of Total: 100.00% (62,773)	62,773 % of Total: 100.00% (62,773)
1. Home - Canyon Lake POA	12,693	20.22%
2. Login - Canyon Lake POA	6,351	10.12%
3. Camping - Canyon Lake POA	3,429	5.46%
4. My Info - Canyon Lake POA	2,401	3.82%
5. Search - Canyon Lake POA	2,008	3.20%
6. Lighthouse Home - Canyon Lake POA	1,738	2.77%
7. Make Payment - Canyon Lake POA	1,340	2.13%
8. Status - Canyon Lake POA	1,269	2.02%
9. News & Updates - Canyon Lake POA	1,181	1.88%
10. Boating - Canyon Lake POA	996	1.59%

COMMUNICATION REPORT

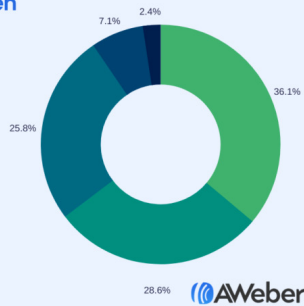
Email Highlights - June 2022

EMAIL DASHBOARD - JUNE 2022

What are average email open rates?

65% of businesses average open rates between 11% and 50%.

- 25.8% 0% to 10% open rates
- 36.1% 11% to 25% open rates
- 28.6% 26% to 50% open rates
- 7.1% 51% to 75% open rates
- 2.4% Greater than 76% open rates



7237

DELIVERED

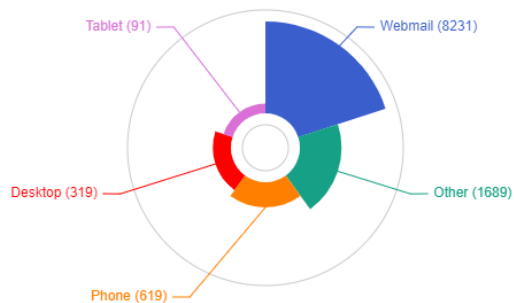
92.06%

4221

UNIQUE OPENS

53.7%

DELIVERY BY EMAIL CLIENT - JUNE 2022



Webmail (8231) Other (1689) Phone (619) Desktop (319) Tablet (91)

TOP 5 DEVICE OPENS - JUNE 2022

- Gmail (3144)
- Yahoo (2218)
- Microsoft Outlook Live (1042)
- Other (336)
- iCloud (197)
- Remaining (285)



COMMUNICATION REPORT

Social Media Highlights - June 2022

PERFORMANCE SUMMARY

15,752

Audience
Total

182

Published Posts
Total

339,786

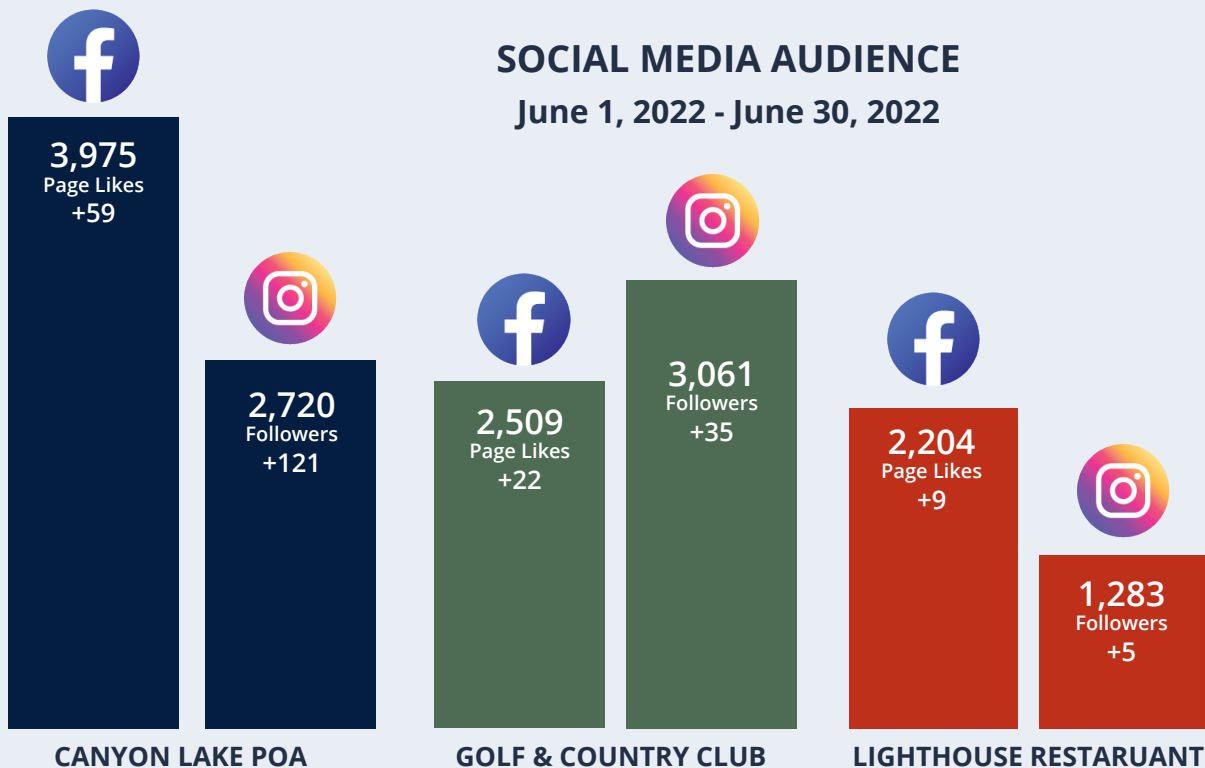
Impressions
Total

22,455

Engagement
Total

SOCIAL MEDIA AUDIENCE

June 1, 2022 - June 30, 2022



PROFILE SUMMARY

Profile	Audience	Growth	Posts	Impressions	Engagements
Canyon Lake POA Facebook	3,975	59	47	89,156	14,888
Canyon Lake POA Instagram	2,720	121	60	74,856	576
Golf & Country Club Facebook	2,509	22	17	68,927	5,145
Golf & Country Club Instagram	3,061	35	36	21,614	178
Lighthouse Facebook	2,204	9	11	50,741	1,602
Lighthouse Instagram	1,283	5	11	34,492	66

31512 Railroad Canyon Road, Canyon Lake, CA 92587

951.244.6841

www.canyonlakepoa.com

COMMUNITY PATROL REPORT

May 2022

Community Patrol’s primary functions are to provide the community with services that include access control at the entry gates, Rules and Regulations compliance, and incident observation and reporting to the Association. Community Patrol’s services do not replace the services of outside public safety agencies such as law enforcement, fire services, medical services, city code enforcement, etc. In the table below, the “Calls for Service” column reflects the number of calls made by community members based on the violation type.

Citations Issued

Violation	March		April		May	
	Calls for Service	Cites	Calls for Service	Cites	Calls for Service	Cites
Speed (Patrol)	18	12	13	11	9	52
Speed (Trailer)	NA	35	0	25	NA	10
Parking – 5.3d Unsightly / Inoperable Vehicles	2	5	1	3	1	4
Parking – 5.3e Long Term	23	3	13	3	15	8
Parking – 5.5a RVs	5	5	5	6	5	6
Parking 5.5c Trailers	10	10	3	17	5	12
Noise	16	2	20	3	32	1
Bus Stop	0	1	0	0	0	0
Gate Runner	44	11	34	6	30	13
Fishing Related	7	0	10	0	13	1
Golf Cart Related	3	3	1	11	8	13
Animal Related	32	1	40	5	31	8
Solicitation	0	0	1	0	1	1
Verbal Abuse to Staff	0	1	0	2	0	2

Continued on next page

Additional Information

	March	April	May
Total Calls for Service	177	170	232
Call for Service – Unable to Locate	50	57	88
Suspicious Person / Vehicle (Average Response Time)	15/5.26	29/7	13/8.38

Gate Entry Statistics

	March	April	May
Total Guest Passes issued by Gate	-	-	-
- Main Gate	16,499	17,274	17,894
- East Gate	10,911	11,781	12,238
- North Gate	7,883	8,365	8,247
Total Guest Entries by Gate	-	-	-
- Main Gate	38,329	38,816	41,070
- East Gate	25,640	26,431	27,451
- North Gate	16,888	16,947	17,363
Total RFID Entries by Gate	-	-	-
- Main Gate	128,072	123,693	129,633
- East Gate	64,946	62,713	64,276
- North Gate	44,499	42,124	43,448
Confiscated Guest Passes	137	183	150

Two Guest Lane Entry Protocol*

	March	April	May
Total time in minutes	-	-	-
- Main Gate	88	64	135
- East Gate	0	0	12

*If traffic volume in the guest lane backs up into the nearest intersection, staff in the middle lane will temporarily begin to issue guests passes to improve traffic flow.

	March	April	May
Motor Vehicle Accident	3	1	4
Vandalism	17	15	13

Incident Report Summary

Incident Report Detail

Incident Description	Location
<p>Motor Vehicle Accidents-</p> <ol style="list-style-type: none"> 5/13/22 - Officer reported that a White pick-up truck crashed into a property at 22840 Compass drive also hitting the Street sign at Vacation and Compass. Operations was contacted to clean up the damage from the street sign and RSO was also on scene. 5/13/22 - Officer reported that a silver Ford thunderbird crashed into the bushes at of AD 22556 Pin Tail Dr. 5/29/22 - Officer reported that a golf cart crashed into the back of a parked car on Blue Heron. All parties involved were present and exchanged information. RSO was contacted. 5/30/22 - Officer reported that she was approached by a resident regarding a hit and run on his vehicle. Officer was approached by resident who wanted to reported a hit and run on Swan Point. After further investigation they discovered a note on the car that claimed fault. All parties exchanged information. 	<ol style="list-style-type: none"> 22840 Compass 22556 Pin Tail Blue Haron Swan Point
<p>Vandalism-</p> <ol style="list-style-type: none"> 5/1/22-While conducting lock ups of Moonstone beach the officer found the beach tables to be vandalized. There was white graffiti on the tables that said "@aces_8330". The area was patrolled further and operations was notified. 5/2/22- While on patrol of the tennis courts the officer found the men's restroom to be vandalized. Officer reported that the mirror was hit and caved in, as well as a wall that looked like it has been burned by a mirror. Area was patrolled further and operations was notified. 5/2/22- While on patrol of Moonstone beach the officer found the beach table to be vandalized. Officer reported that there was red graffiti on the tables, letters and hearts. Operations was on site to clean it. 5/6/22- While conducting lock ups of the 6th tee the officer found the men's restroom to be vandalized. Officer reported that there was 	<ol style="list-style-type: none"> Moonstone Beach Tennis Courts Moonstone Beach 6th Tee Restrooms Gault Field East Port Park Holiday Harbor Restrooms Harrelson Park East Port Park Restrooms Holiday Harbor Woman's restroom Pool View Room Restrooms

black graffiti on all the walls. Area was patrolled further and operations was notified.

5. 5/7/22- While conducting patrol of Gault Field the officer found the men's restroom to be vandalized. Officer reported that on the handicap stall had a S carved into the paint as well as some lines on top of it. Area was patrolled further and operations was notified.
6. 5/13/22- While conducting lock ups of Eastport Park the officer found it to be vandalized. Officer reported that in the men's restroom there was spit wads as well as toilet paper wads on the walls and floor of the restroom. Area was patrolled further and operations was notified.
7. 5/16/22- While conducting unlocks at Holiday Harbor officer found that the men's restroom had been vandalized. Officer reported that all the paper towels had been removed from the dispenser and thrown over the floor. Restroom remained locked until operations cleaned the area.
8. 5/16/22-Officer was dispatched to the area across from Harrelson Park for reports of vandalism. Upon their arrival the officer found that there was a hole cut in the fence that allowed access to the community. The area was patrolled further and operations was notified.
9. 5/16/22- While conducting patrol of Eastport Park the officer found that both restrooms had been vandalized. Officer reported that in the men's restroom had markings on the soap dispenser and paper towel dispenser and on the urinal divider the markings read "POA are commie Scum" in the woman's restroom there was just light graffiti engraved into the sink faucet. Area was patrolled further and operations was notified.
10. 5/23/22- While conducting patrol at holiday harbor the officer found that the woman's restroom had been vandalized. Officer reported that the first stall in the men's restroom had been partially ripped off the hinges, the paper towel dispenser was depleted of all the paper and it was thrown on the floor, as well as the soap dispenser was broken and pieces of it was thrown in the urinal. Area was patrolled further and operations was contacted. Restroom was closed until cleaned
11. 5/23/22- While securing the Pool View Room at the lodge the Officer found the Woman's restrooms to be vandalized. Officer reported that all the sinks were turned on and actively overflowing onto the floor. No damage was reported as the water drained into the floor drains. Operations was notified.
12. 5/28/22- While conducting lock ups at Holiday Harbor the officer found that the men's restroom had been vandalized. Officer reported that the paper towel dispenser was torn off the wall and destroyed. The area was patrolled further and secured for the night. Operations was contacted.

12. Holiday Harbor mens restroom

13. Village Way

<p>13. While on patrol of Village way the officer found that Speed Trailer #4 was vandalized. Officer reported that the speed trailer was stationed on Village way had been toppled over and no longer reading speed. Trailer was returned to the upright position and brought back to base.</p>	
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Report presented by: *Ebony Debow (Community Patrol Captain)*

31512 Railroad Canyon Road, Canyon Lake, CA 92587

951.244.6841

www.canyonlakepoa.com

Marine Patrol Report

MAY 2022

Marine Patrol's primary functions are to provide the community with services that include Quagga Mussel and boat safety inspections, Rules and Regulations compliance, and incident observation and reporting to the Association. In the table below, the "Calls for Service" column reflects the number of calls made by community members based on the violation type.

Citations Issued

Citation	MARCH	APRIL	MAY
LM.2.5 Expired/ No Registration (State)	13	1	1
LM.2.6 Expired/ No Registration (POA)	2	0	0
LM.2.7 Expired / No Registration at a dock or lift	0	1	0
LM.7.3 Reckless behavior while operating a motorized boat	1	0	0
GR.6.2c Failure to present valid ID	1	0	0
GR.4.4 Fishing License	4	1	4
LM.6.7 Excessive Wake	3	9	1
GR.2.18a Loud Noise	0	1	2

Warnings Issued

Warning	MAR	APR	MAY
LM.2.5 Expired/ No Registration (State)	1	0	0
LM.2.6 Expired/ No Registration (POA)	1	10	0
LM.2.7 Expired / No Registration at a dock or lift	0	0	0
LM.7.3 Reckless behavior while operating a motorized boat	0	2	2
GR.6.2c Failure to present valid ID	2	1	0
GR.4.4 Fishing License	0	1	1
LM.6.7 Excessive Wake	3	4	5
GR.2.18a Loud Noise	1	0	0

Additional Information

	MARCH	APRIL	MAY
Total Calls for Service	108	278	477
Boat Safety Inspection	40	206	407
Boat Tow (Out of fuel/mechanical)	17	8	16
Boat Tow (Adrift)	2	1	2
Battery Assist	2	2	1
P&C Inspector Escort Hours	11.7	9.75	5.4
Fishing License Checks	18	20	24
Quagga Inspection	22	34	64
White Tag Applied	20	11	16
Quarantine Tag Applied	0	0	1

Boat Operating Hours

	MARCH	APRIL	MAY
Boat 1 START 10210.5/ END 10294.0	99.3	134.4	83.5
Boat 2 START 9806.8/ END 9901.5	0	73	94.7
Boat 3 START 499.6/ END 519.6	51	17.3	20
Boat 4 START 294.9/ END 394.4	167.4	113.4	99.5

Boat Operating Hours by Location

	MARCH	APRIL	MAY
Main Lake	193.7	185.8	150.6
East Bay	124	135	127.1
North Ski	0	17.3	20

Incident Report Summary

	MARCH	APRIL	MAY
NO REPORTS	0	0	0

Incident Report Detail

Incident Description	Location

Report presented by: *Don Motteler (Marine Patrol Captain)*

Date: 7/11/22

To: Board of Directors

From: Planning and Compliance Department – Cheryl Mitchell
Department Report - ACC Committee Overview

Total current items monitored by the department **2199** which includes permit due dates, violations, extension, and escrow inspections, last month **2203**.

Permit Breakdown

1. **1221** Open permit - Up
 - a. **65** new home/major additions
 - b. **147** lakeside permits
 - c. **131** solar panel permits
 - d. **75** fence permits
 - e. **9** dumpster/pod permits
 - f. **321** Same Day Permits
 - g. **788** Improvements (multiple types)

Violation/Escrow Breakdown

1. **1049** Open violations - up
2. **50** Open escrows

ACC Committee Overview

1. Total of **260** items reviewed
2. Total of **178** permits approved

Items reviewed – Permit Breakdown

1. New Home Reviewed/Permit (**1**)
2. Grading Permit (**0**)
3. Improvements (**37**)
4. Lakeside Improvement (**18**)
5. Recorded Variance (**10**)
6. Rejected Applications (**23**)
7. Re-Submittal's (**12**)
8. Permit issued same day (Over the counter) (**100**)
9. Preliminary Applications (**6**)

Member Complaints

1. **72** Complaints investigated (**2** months)
2. **11** already written

Letter - Compliance

1. **230** compliances
2. **148** Courtesy Notices

Department Focus

The inspectors are focusing on landscape violation in hopes to clear up all weeds, dead foliage, and tree violation. All violations that are observed will be sent a courtesy notice.

RESERVE ITEMS & CIP SUMMARY

Repair and replacement reserve items and CIP were scheduled and/or coordinated during the month of May. Refer to attached reports for additional information.

OPERATIONS DEPARTMENT

In June, Operations worked on Board Approved Projects, Reserve Items, CIP, and Committee recommendations and requests.

Completed Projects

- **Happy Camp Restrooms** – All details for the newly renovated restrooms at Happy Camp have been completed.
- **Indian Beach Dock** – Concrete walkway has been installed and dock is complete.
- **Roadrunner Park Horseshoe Pits** – Refurbishing and repairs have all been completed.
- **Roadrunner Park Restrooms** – New restrooms are now open.
- **Street Paving Project** – The first year of phases have been completed.

Developing Projects

- **CLDS Median at Main Gate** – RFP should be released in July.
- **Country Club Shade Structure** – Bobs Canvas was out to discuss details and the permit is in the process of being submitted.
- **Country Club Walkway** – Some drought tolerant changes have been made and bids for turf have been received.
- **Equestrian Center Arena** – The Recreation Committee will be discussing the arena and making final decisions on material.
- **Equestrian Center Stalls & Barn** – Gutters have begun repairs for aesthetics and functionality.
- **Lodge Bar/Restaurant Remodel** – Plans were approved, and RFP is being created.
- **Lodge Outdoor Venue** – Plans were approved, and RFP is being created.
- **Mailbox Slabs and Lighting** – this project will begin again soon.
- **North Gate Flagpole** – Position for new flagpole is under review.
- **Roadrunner Park Cornhole** – Concrete base for cornhole has been poured and the games should be arriving in July.
- **Vacation Park** – This newly named park is moving along with construction. The bathrooms are nearing completion. Irrigation is being installed for the landscaping. Shade structures are complete, and the concrete flatwork will be finished soon.

Functions with Staff Assistance

- Operations staff assisted with the set-up and break-down for multiple member-hosted and club events at different locations around the community.

- Operations worked closely with staff at the POA, Country Club & Lodge providing event assistance for concerts & private parties. Taco Tuesdays also started in July and the operations department continues to assist with these events. With summer also comes longer hours to be sure that the parks and other amenities are kept clean.

General Maintenance Items

- **Resident Matters** – Responded to residential requests, questions, and/or concerns.
- **Vandalism** – Vandalism reports included are for the previous month (May); the vandalism report for the current month is in progress. Acts of vandalism are a serious problem throughout the community; if any residents are witness to these acts, please contact Community Patrol at (951) 244-6841 ext. 410.

Public Works / Grounds Maintenance

- **Public Works** – Streets, gutters and storm drains were monitored for debris and standing water.
- **Weed Abatement** – Operations has been concentrating on weed abatement in easements and other common areas.
- **Tree Maintenance** – Schedule has been established with sourced vendor according to priority. Operations assists on an as needed basis.

Landscape Maintenance

Operations communicates with Land Care Logic on a routine basis to ensure landscape-related matters and any maintenance improvements are addressed as needed.

- No major issues to report this month.

Golf Course Maintenance

Operations has communicated any Golf Course related matters and maintenance improvements to the Golf Course Superintendent at Bright View as needed.

- No major issues to report this month.

Parks and Beaches

- No major issues to report this month.

Regulatory / Compliance

- **Annual Fire Door Inspection** – Fire doors at the equestrian center had their annual inspections completed.
- **AQMD Pressure Decay Test** – Above ground storage tank was tested and maintained as is required annually.

Safety / Training

- **Respiratory Training** – The first half of the Annual Respirator training was conducted to remind employees the proper way to use personal respirators. Fit testing will be conducted next month.

EQUESTRIAN CENTER

- Arena Footing – upcoming project
- Stall & Barn gutters – In process of repairs and upgrades.

HAPPY CAMP CAMPGROUND

- Restroom project is complete.

COMMITTEES / WORK GROUPS

Refer to the recap below for Committee updates for the month of June.

Green Committee: The Green Committee met in person on June 9th in the Magnolia Room at the Country Club. The following agenda items were addressed by the Green Committee:

- Approved list for replacement trees
- Palm tree trimming behind #11 tee
- Turf for #4 walkways to White Tee scheduled
- Next golf course inspection

The Green Committee meets on the 2nd Thursday of the month in the Magnolia Room at the Country Club. The next scheduled meeting is on July 14th at 1:00pm.

Facilities Planning Committee (FPC): The Facilities Planning Committee met on June 9th in the Magnolia Room at the Country Club. The following agenda items were addressed by the FPC Committee:

- Motorcycle parking design and phasing
- Striping Buffer Lanes on Arterials
- Additional Rental Docks
- 5 Year Master Plan
- Vacancy Recommendations

The Committee meets on the 2nd Thursday of the month in the Magnolia Room at the Country Club. The next scheduled meeting is on July 14th at 3:30pm.

Recreation Committee: The Recreation Committee was dark for the month of June.

The Committee meets on the 2nd Tuesday of the month in the Conference Room at the POA. The next scheduled meeting is on July 12th at 4:00pm.

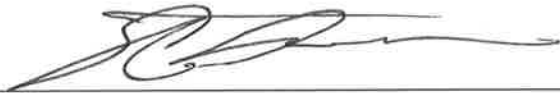
Tuesday Work Group (TWG): The TWG Committee met in person on June 28th in the Magnolia Room at the Country Club. The following agenda items were addressed by the Tuesday Work Group:

- New Chairperson – Eric Schrader
- TWG banquet review
- Board positions for 2022/2023

The Committee meets on the last Tuesday of the month in the Magnolia Room at the Country Club. Due to this Committee going dark thru the summer, the next TWG meeting is scheduled for October 25th at 1:00pm.

DIRECTOR'S MESSAGE

The weather is hot, but it is not slowing down the Operations department at all. June was a busy month getting two of our bigger projects, the Roadrunner Restrooms and the Happy Camp Restrooms completed and open to the membership. The ball is rolling on some upgrades to our Country Club including resurfacing walkways, installing some drought tolerant plants, and getting a new shade structure on the patio area. The first large phase of the street resurfacing has finished up right on schedule and plans are in the works for the next phasing when the weather cools down. Our newest park has finally been given its name, Vacation Park, and it is on schedule for completion this summer. The irrigation is going in and the restrooms are almost complete. Concrete flatwork is going in and it is really taking shape. Between Taco Tuesdays getting started, the concerts at the lodge and movies at the pool June has been full of fun but July promises not to disappoint.



Presented By: *Steve Schneider, Director of Operations*

VANDALISM REPORT
May 2022

W.O. #	I.R. #	DATE	LOCATION	WORK REQUESTED	MATERIAL COST	HRS	TOTAL	MATERIAL USED
323747	1270578	3/29/2022	COMMON AREA / HOLIDAY HARBOR	REMOVE GRAFFITI FROM WALL IN MENS RESTROOM	\$24.96	1	\$74.96	PAINT, PAINT ROLLER & GRAFFITI REMOVER
323781	N/A	3/29/2022	COMMON AREA / HOLIDAY HARBOR	REMOVE / PREP & PAINT OVER GRAFFITI IN MENS RESTROOM	\$14.96	0.5	\$39.96	PAINT & PAINT ROLLER
323998	N/A	4/25/2022	COMMON AREA / HOLIDAY HARBOR	ASSESS & REPAIR DAMAGED WALL	\$300.00	6	\$900.00	1 BAG OF STUCCO RAPID SET
324068	N/A	4/22/2022	HAPPY CAMP	CHECK PERIMETER FENCING	\$26.40	1	\$76.40	4 FT OF BARBED WIRE
324078	1309772	4/25/2022	COMMON AREA / SIERRA PARK	ASSESS & RE-LEVEL SAND	\$0.00	0.5	\$35.00	LABOR TIME ONLY
324080	N/A	4/25/2022	TENNIS COURT	ASSESS & REPAIR SINK IN MENS RESTROOM	\$85.00	6	\$385.00	DRYWALL, MUD & PAINT
324134	N/A	4/29/2022	COMMON AREA / HARRELSON PARK	CHECK PERIMETER FENCING	\$7.00	1	\$57.00	1/2 BAG OF HOG RINGS
324149	1317736	5/2/2022	COMMON AREA / MOONSTONE BEACH	REMOVE GRAFFITI OFF TABLE	\$10.00	0.5	\$35.00	KRUD KUTTER
324156	N/A	5/2/2022	GAULT FIELD	REMOVE GRAFFITI FROM MENS RESTROOM	\$10.00	0.25	\$22.50	KRUD KUTTER
324162	1319041	5/2/2022	TENNIS COURT	ASSESS VANDALISM CONCERNS IN RESTROOM	\$10.00	0.25	\$35.00	GENERAL CLEANING SUPPLIES
324188	N/A	5/9/2022	COMMON AREA / NEAR FIRE DEPT.	CHECK PERIMETER FENCING	\$7.00	1	\$57.00	1/2 BAG OF HOG RINGS
324210	1324092	5/9/2022	GOLF COURSE / 6TH TEE RR	ASSESS & CLEAN ALL VANDALISM IN RESTROOM	\$213.05	6.5	\$579.91	PRIMER, PAINT & (3) ROLLER SKINS
324211	1325418	5/9/2022	GAULT FIELD	REMOVE / PAINT OVER GRAFFITI IN RESTROOM	\$9.96	2	\$109.96	PAINT
324275	N/A	5/13/2022	COMMON AREA / HARRELSON & N SKI AREA	CHECK PERIMETER FENCING	\$7.00	2	\$107.00	1/2 BAG OF HOG RINGS
324281	1383449	5/16/2022	COMMON AREA / HOLIDAY HARBOR	CLEAN MENS RESTROOM ADA STALL	\$12.00	0.5	\$37.00	(1) PACK OF DOUBLE TUFF WIPES
N/A	1386218	5/16/2022	GOLF COURSE / 6TH TEE RR	REPLACE STOLEN LEVER STRIKE PLATE	\$9.95	0	\$84.95	NEW LEVER STRIKE PLATE - VENDOR REPLACED
324284	1385577	5/16/2022	COMMON AREA / EASTPORT	CLEAN GRAFFITI IN MENS RESTROOM	\$10.00	0.5	\$35.00	GRAFFITI REMOVER
324297	1386207	5/17/2022	COMMON AREA / HARRELSON PARK	ASSESS & REPAIR PERIMETER FENCING	\$7.00	1	\$57.00	1/2 BAG OF HOG RINGS
324349	1343507 & 1343516	5/23/2022	COMMON AREA / HOLIDAY HARBOR	ASSESS & CLEAN / REPLACE / REPAIR VANDALISM IN PARKING LOT & RESTROOM	\$41.20	0.5	\$66.20	NEW SEAT COVER & SOAP DISPENSER
324379	N/A	5/25/2022	GOLF COURSE	ASSESS & REPAIR PANELS TO GOLF COURSE YARD BUILDING	\$18.27	8	\$418.27	RIVETS & SCREWS
324414	1350287	5/21/2022	COMMON AREA / HOLIDAY HARBOR	REPLACE PAPER TOWEL DISPENSER IN MENS RESTROOM	\$34.00	0.5	\$59.00	NEW PAPER TOWEL DISPENSER
324418	1352392	5/21/2022	TENNIS COURT	CLEAN MENS RESTROOM	\$10.00	0.5	\$35.00	GENERAL CLEANING SUPPLIES

\$597.75 \$ 40.00 \$2,697.11
\$ 2,000.00

Canyon Lake Property Owners Association

Repair & Replacement Fund Expenditures

	FYE APRIL 2022	May-22	COMBINED FYE APRIL 2022 & MAY 2022
Admin Int			-
#2146 Interior Floor, Carpet	18,913		18,913
HVAC Units			-
#1421 HVAC Country Club	12,800		12,800
Park Equipment & Furnishings			-
#0404 Park Equipment	-		-
#0404 Park Equipment HH	-		-
#7021 East Port - Basketball Court - Light Fixtures	3,613		3,613
#0405 Park Equipment-Sunset Beach	31,625		31,625
#1005 Diamond Point Park - Playgroud Equipment	22,345		22,345
#2012 (6) Shade Structures \$12,969.48	-		-
#20031 Restroom - Roadrunner Park	2,016	2,016	4,033
#6022 Dock - Indian Beach	49,000	16,650	65,650
2-1904-01 Small Dog Park \$33,363.75	7,995		7,995
2-2105-00 Large Dog Park Phase #2 \$105741.70	119,008	1,307	120,315
Gault Field			-
#1309 Gault Field - Netting & Shade Cover	11,310		11,310
#1305 Gault Field - Field #2 Lights	10,000		10,000
Equestrian			-
#1174 Equestrian - Sand Replacement	26,040		26,040
#1179 Equestrian Repairs	19,113		19,113
#1181 Equestrian - Fence Vinyl	5,800		5,800
Restaurant Equipment			-
#0901 CC Refrigeration Equipment	-		-
#0901 Kitchen Fryer Ldg (\$11,126) 7-5-17	-		-
#0901 Lodge Refrigeration System	-		-
#0901 Misc. Restaurant Equip	-		-
#0901 Convection Oven	-		-
#0901 Ice Machine Lodge	-		-
#0901 Lodge Fire Suppression Cylinders	-		-
#0901 Misc. Restaurant Equip	11,294		11,294
#0901 CC Bar Equipment	-		-
#0901 Lodge Waste Collector	-		-
#0901 Misc. Restaurant Equip	-		-
#1426 Ice Machine - CC	-		-
#1522 Trough Table - Lodge	-		-
#2117 Salad/Sandwich Prep Station	3,850		3,850
Furniture			-
#1793 Furniture - Lodge Pool View	11,854		11,854
#0903 Furniture Corporate Office	7,194		7,194
#1579 Furniture Senior Center			-
Lodge			-
#1526 Lodge - Food Prep Station	8,357		8,357
#1168 Lodge - Tennis Courts, Resurface	34,950		34,950
#0910 Lodge Remodel	14,955		14,955
#18066 Lodge - Kitchen, Charbroiler	3,366		3,366
#18087 Lodge -Kitchen, Oven	9,935		9,935
#18099 Lodge - Kitchen, Skillet	22,848		22,848
#18056 Lodge - Holiday Bay, Stage Lights	51,802	3,865	55,667
2-2006 Lodge Front Patio/Event Space Design \$28k	18,115		18,115
#18102 Lodge Climate Wizard	2,544		2,544
Country Club			-
#1432 CC Undercounter Freezer	2,257		2,257
#1759 CC Replace Folding Grille	3,903		3,903
#4053 CC Replace Range Burner - Unit#2	13,621		13,621
#4068 Magnolia Room	3,550		3,550
#1633 Main Gate - HVAC	6,000		6,000
#1635 Main Gate - Gate Operator	2,300		2,300
#1660 North Gate - Gate Operator	3,383		3,383
#8019 Main Gate - Decal lane booth	2,500		2,500
			-

Canyon Lake Property Owners Association

Repair & Replacement Fund Expenditures

	FYE APRIL 2022	May-22	COMBINED FYE APRIL 2022 & MAY 2022
Corporate Office			-
#1025 Admin Int - Office Equipment	2,438		2,438
POA Office Remodel -- P&C	28,930		28,930
			-
Computers			-
#1900 CP Computers	3,826		3,826
			-
Operations			-
#1839 Operations - Ext, Walls, Repairs	20,500		20,500
			-
			-
Pool			-
#1153 Pool Heater	8,400		8,400
#1101 Pool Filters	-		-
#1158 Pool Pump	2,890		2,890
#1864 Lighting, Pool	2,550		2,550
#1869 Pool Office, HVAC	4,500		4,500
#21026 - Pool Deck Repair	2,950		2,950
			-
Lake			-
#23009 Roofing Tiles for N. Ski Shelter	2,250		2,250
#1691 Docks - Pebble Cove, Replace	15,700		15,700
#2004 Dock - Indian Beach \$36,277.50 4/7/20	-		-
			-
Campground			-
#3032 Campground Restroom Remodeling \$431,621	469,747	226,228	695,975
#1275 Campground - Railing, Stairs	1,550		1,550
			-
			-
Ski Slalom			-
#1904 Ski Slalom - Railing, Pipe	1,990		1,990
			-
Golf Course			-
#13038 Irrigation Engineering and Design	5,000		5,000
#1208 GC Irrigation, Sys	66,786		66,786
2-2008-00 GC Irrigation Sys Additional \$12k	17,390		17,390
2-2102-00 GC Irrigation Sys \$2,030,400	1,397,326		1,397,326
			-
			-
Grounds			-
#8015 Main Gate Entrance Fountain Monument Repairs	5,800		5,800
#14003 East Port Landscaping Monument	18,555		18,555
#1853 Landscaping	11,102		11,102
#1859 Tree Trimming/Removal	-		-
#1907 Surveillance System Cameras	-		-
#1848 Diamond Point Park Curbing	9,500		9,500
#1848 Mailbox Slabs	81,386		81,386
#1857 Signs, street	6,962		6,962
2-1802-01 Mailbox Proj \$418,589 2/6/8	-		-
2-2010-01 CLDS So Median Landscape \$100k-\$150k	15,850		15,850
			-
Vehicles			-
#25003 -Boat, Champion	12,360		12,360
#25010 -Chevy's, 1998 (98-06) (4)	36,827		36,827
#1616 - Ford Escapes	55,515		55,515
#1618 Golf Cart - Enclosed	11,037		11,037
Total Repair & Replacement Fund Acct 02-0670	2,897,774.77	250,066.91	3,147,841.68

\$ 250,066.91

Canyon Lake Property Owners Association

Road Reserve Fund Expenditures

	PRIOR YEARS	FYE 2021	May 2022	FYE 2022
3-1712-2 Road Repair		-	-	-
3-1907-01 Willdan CO \$28040.00 7/8/19		-	-	-
3-2104-01 Pavement Imp Plan Design				193,183.07
3-1908-01 Re-pvng CLD/Pkg Its \$3,698,909	2,378,701	1,244,977		-
3-2101-00 Parking/Traffic (Rev.) \$2,000	-	1,800	-	67,500.00
3-2001-02 J&J Ent Curb Repl \$2,850	-	-	-	-
3-2007-01 Striping (Longhorn & Continental) \$12k-\$15k	-	8,000	-	-
3-2009-01 Parking/Traffic Issues \$4,000	-	3,500	-	-
3-2101-01 Santana Court Pavement Rehabilitation \$75,434.10	-	65,842	-	-
3-2102-00 Pavement Condition Index	-	17,865	-	94,514.43
3-2102-01 Campground Road & Drainage	-	5,812	-	-
3-2104-00 Campground - Misc Road Repairs	-	23,124	-	1,950.00
3-9999-00 Minor Road Repairs	-	4,550	-	-
3-2201-02 Striping - (Holiday Harbor)			-	15,550.00
3-2201-01 Striping CLDS			-	6,450.00
3-2106-01 Sierra Park North Grading (s/b Sierra Park Fund 2)				
Total Road Reserve Fund Acct 03-0670	2,378,701	1,375,471	-	379,147.50

FUND 05 CAPITAL IMPROVEMENT PROJECTS

	FYE APRIL 2022	May-22	COMBINED FYE APRIL 2022 & MAY 2022
5-2111-01 Flag Poles	11,368.00	-	11,368
5-2004-00 Sierra Park North Pump Track \$88,690.00	1,282.60		111,885
5-2010-03 Roadrunner Restroom Design \$31,800	6,174.30	-	29,799
5-2102-01 Mailbox Lighting Project \$145,320	60,825.00	-	121,650
5-2102-02 Sierra Park Shade Structures \$ 126,195	78,601.87		95,493
5-2102-03 Indian Beach Shade Project \$131,056	135,418.04	6,153.48	135,418
5-2105-00 Surveillance System -- Happy Camp	12,298.89	-	12,299
5-2105-01 Speed Trailer (3rd)	13,483.20	-	13,483
5-2105-02 Large Dog Park Phase 2	16,586.22	-	16,586
5-2105-03 Road Runner Park Restroom \$184,000	183,502.89	20,476.17	183,503
5-2106-00 Office Remodel P & C	11,372.67	-	11,373
5-2106-01 Sierra Park North \$2,200,000	1,854,039.48	76,380.50	1,854,039
5-2107-00 Equestrian Center Barn Fans	2,575.00	-	2,575
5-2107-01 Lighthouse Restaurant & Bar Remodel	270.00	-	270
5-2108-00 Shade Canopy Lodge/Bar Patio	30,435.94	-	30,436
5-2108-01 Rob Caveney Park - Fencing	10,940.00	-	10,940
5-2111-00 Pickleball Courts Phase 2	29,031.75	3,380.00	29,032
5-2111-00 Happy Camp Propane Dispenser	10,775.00	-	10,775
5-2109-01 Sprinklers POA and Conference Room	3,071.45	-	3,071
5-2206-00 Country Club Patio Shade Project	20,768.75	20,768.75	
	2,492,821.05	127,158.90	2,683,996

Date: 7/11/22

To: Board of Directors

From: Planning and Compliance Department

Board Action/Resolution: Member Henry Massey Appealing ACC Denial to Replace Driveway (Left Side) & Add Parking Pad (Right Side)

T/L: 3778-042

Address: 23020 Canyon Lake Dr S

CC&R Violation

Member Since December 21, 2012

1. CC&R Section 6. ARCHITECTURAL CONTROL COMMITTEE
2. PC.5.10 Driveways, PC.8.10

Exhibits for Review

Rear Wall

- | | |
|-----------|----------------------------------|
| Exhibit 1 | RivCo Overview – Massey Property |
| Exhibit 2 | Proposed Plan |
| Exhibit 3 | Picture - 1 |
| Exhibit 4 | Picture - 2 |

Background

Mr. Massey has submitted to the ACC Committee 3 times to remove/replace circular driveway on the left side and add a concrete parking pad on the right side of the property. Additional work such as replace the walkway, extend curb cut, replace landscape. The boat pad to be thirty-eight (38') in length and ten (10') feet wide.

The Committee denied Mr. Massey's request due to PC.8.1 and PC.5.10, landscape requirements not met, and parking of RV/Boat would be in violation of PC.5.10 blocking the front view of the home.

In an effort to help Mr. Massy with his proposed plan the Committee met at his property to suggest a different plan for the parking pad on the right side. In short, the Committee has requested that the parking pad to be shortened to eight (8') feet instead of the proposed ten (10') feet, and to remove the bushes and push the concrete to the property line.

All three attempts of submittals were denied as stated below. The Committee works hard to uphold PC.5.10 and PC. 8.10. As proposed, both of the PC's would not be met, and the Committee works diligently to maintain consistency between all membership's proposal for additional driveway. The purpose behind PC.5.10 and the revision of the rule a few years ago came from the board at that time. The Board desired a change to PC.5.10 to not allow parking that blocks the front view of the homes, and to stop properties from appearing to be parking lots full of toys and vehicles.

Rules Description

Section 6. ARCHITECTURAL CONTROL COMMITTEE

Para 1) All plans and specifications for any structure or improvement whatsoever to be erected on or moved upon or to any lot, and the proposed location thereof on any lot or lots, the construction material, the roofs and exterior color schemes, any later changes or additions after initial approval thereof, and any remodeling, reconstruction, alterations, or additions thereto on any lot shall be subject to and shall require the approval in writing before any such work is commenced of the Architectural Control Committee (herein called "Committee"), as the same is from time to time composed.

Para 6) The Committee shall have the right to disapprove any plans, specifications or details submitted to it in the event the same are not in accordance with all of the provisions of this Declaration; if the design or color scheme of the proposed building or other structure is not in harmony with the general surroundings of such lot or with the adjacent buildings or structures; if the plans and specifications submitted are incomplete; or in the event the Committee deems the plans, specifications or details, or any part thereof, to be contrary to the interests, welfare or rights of all or any part of the real property subject hereto, or the owners thereof. The decisions of the Committee shall be final.

PC.5.10 Driveways and Additional Parking A concrete driveway shall be installed at all homes prior to occupancy. Only concrete or paver driveways are allowed for driveways or additional parking. In most cases, additional parking shall be perpendicular to the street and not transverse the front of the house. Additional perpendicular or parallel parking for a RV, trailer, boat, car, truck, etc. shall not block the front view of the home from the street and may be installed provided the one third landscaping requirement for the front yard is met per PC.8.1. Turn around (circular) driveways may be approved, providing they maintain a minimum of eighteen (18) feet between cutouts (i.e.; entrance and/ or exit). Circular driveways are for easy access to the street and are not for long term permanent parking of RVs, trailers, and boats. For corner lots with parking on the side parallel to the side street, the Committee will set the location for the parking area using the apex of the corner. Curb cuts cannot be made in the radius of the curb. Members must provide measurements and calculations for the 1/3 landscaping requirement. Decorative ribbons of landscaping material such as artificial grass or rocks may be installed in the concrete, but the ribbons will not be used for calculating the 1/3 landscaping requirement. Decorative ribbons of landscaping material such as artificial grass or rocks may be installed in the concrete but the ribbons or area between parking strips will not be used for calculating the one third landscaping requirement. A curb cut must be listed on the application if being accomplished. All driveways, additional parking, and curb cuts are at the discretion of the Committee based on the front width of the lot, neighbor's street parking requirements, aesthetics, and topography.

PC.8.1 Improved Lots Landscaping must be maintained in a neat, clean, manicured, and attractive condition on all improved lots. All yards and slopes must be improved with some form of landscaping in all areas. A minimum of two (2) fifteen-gallon trees or larger located in the twenty (20) foot front setback and/or Community setback (excluding the courtyard area, if applicable) are required. Trees must be planted a minimum of six (6) feet back from the curb. Planting additional trees throughout the property is encouraged but not required. See PC.8.4 for information on trees. All landscaping shall be maintained in a reasonably weed-free condition. Bare dirt is not an approved landscaping material. See PC.8.10 for information on artificial grass and decompose granite (DG). A minimum of one-third ratio of landscaping to concrete shall be maintained in the front yard.

Committee Results

The Committee met and the application was denied:

1st Meeting Rejected March 17, 2022: the front area is **2240 sq. ft.** requiring **748 sq. ft.** of landscaping. The amount shown is **382 sq. ft.** Current landscaping does not meet the one third (**1/3**) requirements per **PC.8.1**. Having parking on the right side is in violation of **PC.5.10** – Block the front view of the home.

2nd Meeting, Rejected March 31, 2022: the member stated they might remove the bushes on the right side and move the RV/Boat parking driveway to the property line. The width of the parking pad should be reduced.

3rd Meeting, Rejected. April 7, 2022: the parking area will violation **PC.5.10**. Blocking the front view of the home.

Committee In-Conclusion: The Committee met with the member at the property three times. The Committee suggested that they consider taking out the bushes (right side) and move the parking area to the right of the property line. It was also suggested to reduce the width to eight (**8'**) feet to meet **PC.5.10** and not block the front view of the home. It was also suggested that they enlarge the driveway five in a half (**5'.5"**) feet on the left side and increase the width on the right side to meet **PC.5.10** and **PC.8.1** for landscaping requirements.

Members Appeal – to extend parking area in front and improve landscape – please see member’s appeal as attached.

Fiscal Impact

None

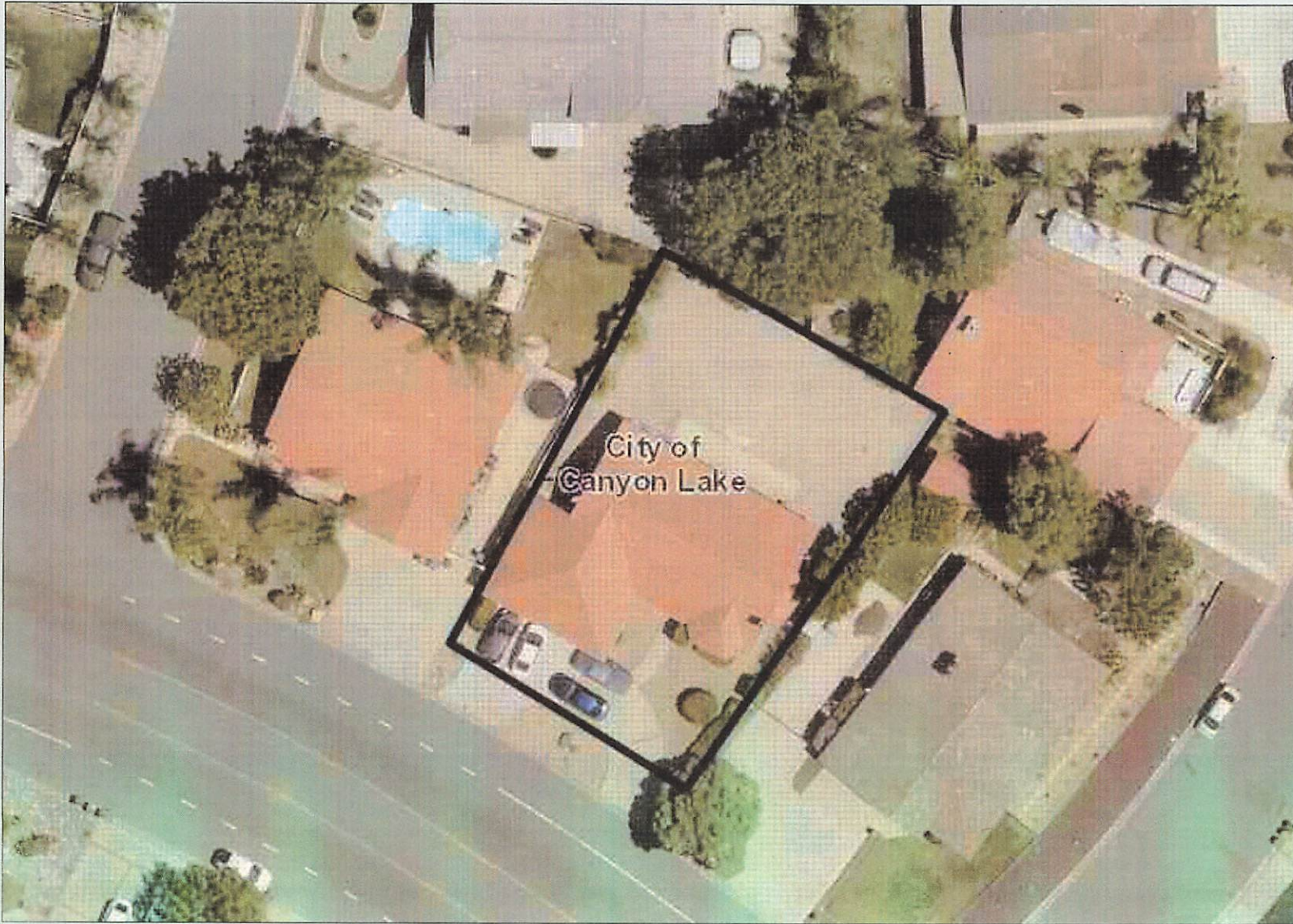
Staff Recommendation

Staff request that the Board of Directors uphold the ACC Committee’s decision and deny the member’s request for an additions parking as proposed on the right side of the property. Staff further request that the members is sent back the ACC Committee for a resolve.

Cheryl Mitchell
Senior Planning and Compliance Manager

Map My County Map

Massey Proposed Driveway



Legend

- Blueline Streams
- City Areas



IMPORTANT Maps and data are to be used for reference purposes only. Map features are approximate, and are not necessarily accurate to surveying or engineering standards. The County of Riverside makes no warranty or guarantee as to the content (the source is often third party), accuracy, timeliness, or completeness of any of the data provided, and assumes no legal responsibility for the information contained on this map. Any use of this product with respect to accuracy and precision shall be the sole responsibility of the user.

Notes



47

94 Feet

REPORT PRINTED ON...6/28/2022 1:02:35 PM

© Riverside County GIS

2240.3 = 747

1488 SF concrete

812 SF LANDSCAPE

1497.0 PATIO NOT COVERED

PAD 1497.0 HOUSE F.S. 1497.5

PAD 1496.5 3 CAR GARAGE F.S. 1497.0

Replace with gray to match

EXISTING concrete

STOOP
WALK
Deno concrete
EXISTING
(PORE new)

NEW LANDSCAPE

DRIVE

NEW 700 ST

EXISTING concrete

POB

New Boat Parking

WILCO ST

13'

112'-0"

221

EXISTING LANDSCAPE

9.5'

170'

New concrete
width
10' cut curb
10'-0"

EXISTING approach

EXISTING LANDSCAPE

12'

NEW







CANYON LAKE
PROPERTY OWNERS ASSOCIATION

ARCHITECTURAL CONTROL COMMITTEE
BOARD OF DIRECTORS APPEAL FORM

MEMBER/APPLICANT INFORMATION

Tract: 3778 Lot: 042
Member Name: Henry Massey
Mailing Address: 23020 Canyon Lk S. Dr. Phone: 951-956-6118
City: Canyon Lk State: CA Zip-code: 92587
Email: hmassey@pachydro.com Apn: 355-141-007

APPEAL INFORMATION

Date of Notice of ACC Denial: 5/12/22

Brief Description of Proposed Improvement(s) Denied by the ACC:
Extend parking area, improve outdated landscape.

Brief Description of Grounds for Appealing ACC Denial: We are wanting to extend the parking area in front of residence & improve landscape by removing all landscape to east property line. We have submitted a photo from a previous appeal. With the revised plan the parking area will move east 2 additional feet away from front of house. We will be in compliance of PC 8.1 landscape ratio. We have met at residence a couple of times with the committee and it was recommended to comply with PC 5.10 we remove green landscape to east property line which we have indicated on drawings. We have resubmitted after each meeting with committee recommendations yet denied again. We can not add additional parking to west because it will prevent us from using garage. This is our 4th submittal each one taking committee recommendations and changing plan.

INFORMATION ON APPEAL PROCESS
PURSUANT TO CIVIL CODE SECTION 4765, IF THE ACC DENIES, IN WHOLE OR IN PART, A MEMBER'S APPLICATION FOR ARCHITECTURAL APPROVAL, THE MEMBER MAY APPEAL THAT DENIAL TO THE BOARD OF DIRECTORS BY SUBMITTING THIS COMPLETED APPEAL FORM TO THE ASSOCIATION WITHIN 30 DAYS OF THE DATE OF NOTICE OF THE ACC DENIAL. (THE COMPLETED APPEAL FORM MUST BE RECEIVED BY THE ASSOCIATION DURING REGULAR BUSINESS HOURS WITHIN THAT 30 DAY PERIOD.) UPON RECEIPT OF A TIMELY AND COMPLETED APPEAL FORM, THE APPEAL SHALL BE SCHEDULED TO BE CONSIDERED BY THE BOARD OF DIRECTORS AT AN OPEN SESSION MEETING OF THE BOARD AS REQUIRED BY CIVIL CODE SECTION 4765. THE BOARD OF DIRECTORS SHALL HAVE 30 DAYS TO RESPOND TO AN APPEAL, WHICH TIME PERIOD WILL BEGIN RUNNING UPON RECEIPT OF A TIMELY AND COMPLETED APPEAL FORM, EXCEPT THAT THE BOARD OF DIRECTORS MAY EXTEND THAT INITIAL 30 DAY RESPONSE TIMEFRAME FOR AN ADDITIONAL 30 DAYS BY SENDING THE MEMBER/APPELLANT WRITTEN NOTICE TO THAT EFFECT. (DUE TO THE VOLUME OF APPEALS AND/OR PRESS OF OTHER BUSINESS BEFORE THE BOARD, IT MAY NOT ALWAYS BE POSSIBLE TO HEAR AN APPEAL WITHIN 30 DAYS OF RECEIPT OF A TIMELY AND COMPLETED APPEAL FORM.)

Member Signature: Henry Massey Date: 5/16/22

Please see attached photo, and feel free to contact me if you have any question @ 951-956-6118

THE UNIVERSITY OF CHICAGO
DIVISION OF THE PHYSICAL SCIENCES

PHYSICS DEPARTMENT
5720 S. UNIVERSITY AVENUE
CHICAGO, ILLINOIS 60637

OFFICE OF THE DEAN OF PHYSICS

18
2

1980-1981

The following information is being provided to you for your information. It is the responsibility of the recipient to ensure that the information is used for the intended purpose. The information is provided as a service to the community and is not intended to be a substitute for professional advice. The information is provided as a service to the community and is not intended to be a substitute for professional advice.

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1980-1981

The following information is being provided to you for your information. It is the responsibility of the recipient to ensure that the information is used for the intended purpose. The information is provided as a service to the community and is not intended to be a substitute for professional advice. The information is provided as a service to the community and is not intended to be a substitute for professional advice.

We are wanting to extend the parking area in front of the residence and improve the outdated landscape; by removing all landscape to the east property line. We have submitted a photo from a previous appeal. With the revised proposed plan the parking area will move east 2 additional feet. We will still be in compliance with PC.8.1 of the landscape area to property ratio.

We have met a couple of times with the review committee at my property and was informed that if I removed the green landscape east property line we would fulfill the mandates to PC.5.10.

We have recalculated and resubmitted new drawings with each denial to comply with the recommendations received by the committee member yet were still denied.

We can not add additional parking to the west because it would prevent us from using our garage.

This is our fourth submission and have revised each appeal as we received committee suggestions.

Please see attached photo and plans and feel free to contact me if you have any questions
951-956-6118

31512 Railroad Canyon Road, Canyon Lake, CA 92587
951.244.6841
www.canyonlakepoa.com

May 21, 2022

Henry Massey
25780 Waldon Rd
Menifee, CA 92584

3778-042
23020 Canyon Lake Dr S

Application Submitted For:

Replace Driveway & Add Parking Pad, Curb Cut

On **May 12, 2022**, the Architectural Control Committee met, and your property was on the agenda.

The Committee has determined that your plans submitted for the above-mentioned has been denied; parking area exceeds eight (**8'**) feet wide violating **PC.5.10**. Recommend widening the driveway on the left side and right side. Currenting you have a three-car garage with a two-car driveway.

You may re-submit your application and plans with changes or appeal the denial to the ACC Committee in writing. If an appointment to meet with the Committee is desired, please contact Planning and Compliance.

Enclosed herewith is an Appeal Form for your use if you want to appeal this denial to the Association's Board of Directors. To appeal; a completed Appeals Form must be received by the Association within thirty (**30**) days of the date of this notice. Therefore, you have until **June 21, 2022**, to respond. See the enclosed Appeal Form for further details on the appeals process.

Please contact me in the Planning and Compliance Department should you have any questions or concerns. I may be reached at (951) 244-6841, extension 320, or you may email cherylmitchell@canyonlakepoa.com.

Sincerely,

Cheryl Mitchell
Planning and Compliance Senior Manager
ACC Committee Staff Liaison

Date: 7/11/22

To: Board of Directors

From: Planning and Compliance Department

Board Action/Resolution: Member Scott Huffman Appealing ACC Denial to Sign Off on Shed Located in Five (5') foot Side Setback

T/L: 3716-438

Address: 30203 Buck Tail Dr

CC&R Violation

Member Since July 8, 2015

1. 7. SIZES AND PLACEMENT OF RESIDENCES AND STRUCTURES
2. PC.3.1, and PC.3.1c

Exhibits for Review

Rear Wall

- | | |
|-----------|--|
| Exhibit 1 | RivCo Overview – Huffman Property |
| Exhibit 2 | Plot Plan of Approved Location for Shed |
| Exhibit 3 | Picture of shed from street view |
| Exhibit 4 | Picture of the back of the shed |
| Exhibit 5 | Picture of the distance of the shed to property line |

Background

An application was submitted to the ACC Committee on **May 6, 2021**, for a shed, and was approved per **PC.5.7, PC.5.3**.

Upon inspection of the shed on **January 19, 2022**, it was found that it appeared that the shed was placed closer to the front of the property within the five (5') foot side setback a **CC&R** violation, however the inspector was unable to verify due to no access to the rear/side yard.

On **February 8, 2022**, member granted permission to access the property to inspect the shed. **February 9, 2022**, an appeal was submitted to the **ACC** and the Committee found that the shed was not installed according to the approved plan.

On **March 3, 2022**, a second appeal was submitted due to the shed placed in the side setback; not installed according to the approved plan. Again, a third appeal submitted **April 21, 2022**, again the appeal was denied.

In an appeal to the Committee Mr. Huffman stated that the plan was submitted and approved by the **CLPOA**. It was brought to his attention by the inspector that the shed was within the five feet of the property line. His understanding was from the property line from the curb in front of the house to the back. This is a tough shed with a tile roof and cannot be moved again.

Rules Description

7. SIZES AND PLACEMENT OF RESIDENCES AND STRUCTURES

(c) Five (5) feet from each lot side line, except corner lots which shall be ten (10) feet;

PC.3.1 Application of Setbacks - Setbacks should generally be kept free of structures. **NO IMPROVEMENT SHALL BE CONSTRUCTED, PLACED OR MAINTAINED WITHIN A SETBACK UNLESS SPECIFICALLY APPROVED BY THE COMMITTEE.** It is the Committee's expectation that only improvements such as landscaping, driveways, retaining walls and stairways will be approved for installation in a Front Setback and improvements such as landscaping, decks, gazebos, pools, and other typical back yard improvements will be approved for installation in the Rear Yard Setback. Each application seeking approval for installation of an improvement in a setback area will be considered by the Committee on an individual basis.

PC.3.1c Side Setback - Five (5) feet from each lot Side Property Line, except corner lots, which shall be ten (10) feet on the side adjacent to the side street only. The interior Side Property Line setback for a corner lot will be five (5) feet. No structures are allowed in the side setbacks. This area is also called the Side Yard.

Committee Results

The Committee met and the application was denied:

1st Meeting Approved May 6, 2021: wood shed must match the main structure in colors per **PC.5.7** and matching tile roof per **PC.5.3 CC&R's**. Shed must be a minimum of five feet from the property line.

2nd Meeting, Appeal Rejected March 3, 2022: The Committee reviewed the request, and the appeal was denied. Shed was not installed according to the plan. It was installed in the five (5') foot side setback, a **CC&R** violation.

3rd Meeting, Appeal Rejected. April 21, 2022: The Committee reviewed the request, and the appeal was denied. Shed must be a minimum of five (5') feet from the property line.

Committee In-Conclusion: member submitted a permit for a wood shed with a plot plan showing the shed would be set five (5') feet away from the property line. The **ACC** approval stipulated that it must not be placed in the five (5') foot side setback. When completed, the shed was about a foot away from the property line. The member thought it needed to be five (5') feet away from the front property line. Due to the pie-shape of the lot, the member just needs to move it farther back toward the rear property line to resolve the **CC&R** violation.

Members Appeal – Tough Shed – Plans were submitted, approved, and shed was built exactly as marked on the plans. It was to our understanding we were in compliance with the **CC&R** regulations. The rest would need to be explained in person with evidence.

Fiscal Impact

None

Staff Recommendation

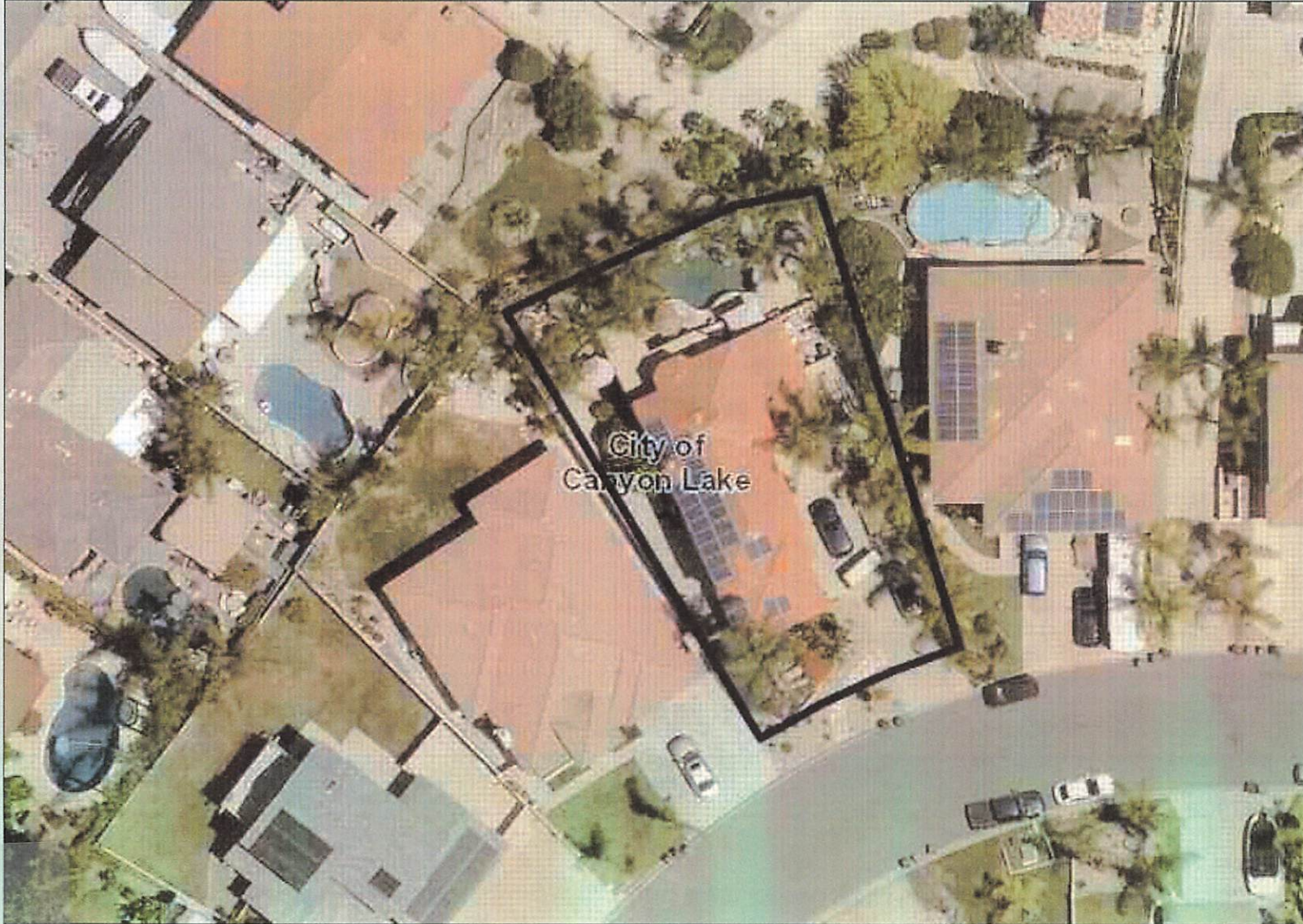
Staff request that the Board of Directors uphold the ACC Committee's decision and deny the member's request for the shed to remain in the side setback as proposed on the left side of the property. Staff further request that the member is to relocate the shed out of the setback with a separate application in order to establish a timeline and inspection date.

Cheryl Mitchell

Senior Planning and Compliance Manager

Map My County Map

Huffman - Shed Placement



Legend

- Blueline Streams
- City Areas



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Notes



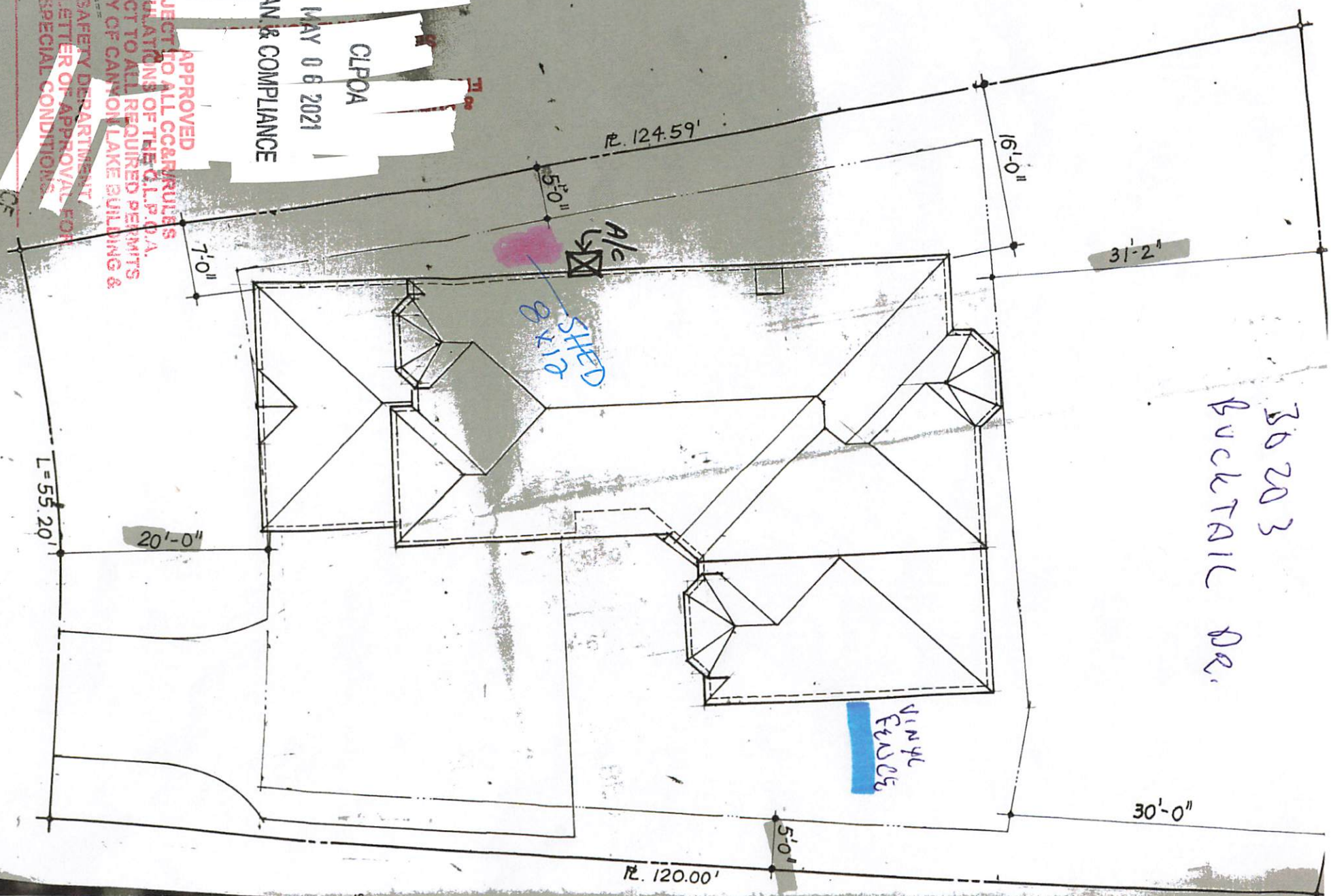
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36203
BUCKTAIL DR.



CLFOA
MAY 06 2021
PLAN & COMPLIANCE

APPROVED
SUBJECT TO ALL CC&R/RULES
& REGULATIONS OF THE C.L.P.O.A.
FROM CITY OF CANYON LAKE BUILDING &
SAFETY DEPARTMENT
SEE LETTER OF APPROVAL FOR
SPECIAL CONDITIONS



11/15/2021 09:06



01/19/2022 09:52

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11

02/09/2022 15:37



88

Date: 7/11/22

To: Board of Directors

From: Planning and Compliance Department

Board Action/Resolution: Member Lorraine Hammonds Appealing ACC Denial for "W" Dock, Ramp, Canopy & Boat Lift Located in a Cove

T/L: 3719-296

Address: 22909 Canyon Lake Dr N

CC&R Violation

Member Since March 14, 2006

1. Settlement Agreement
2. PC.9.1 Encroachment Permits
- 3.

Exhibits for Review

Rear Wall

- | | |
|-----------|------------------------------------|
| Exhibit 1 | RivCo Overview – Hammonds Property |
| Exhibit 2 | Plot Plan of Proposed "W" Dock |
| Exhibit 3 | Dimensions of Proposed Dock |
| Exhibit 4 | Tract Map of Cove |
| Exhibit 5 | Picture of the Dock from 2015 |

Background

An application and plan were submitted to the ACC Committee **June 2, 2022**, for a "W" dock, ramp, canopy, and boat lift, which was denied, due to this being a cove, and that the dock is oversized and is not a good fit for coves in general.

All cove's require cove meeting with all cove members present. This is to allow for the cove members to present their comments and concerns regarding proposed improvements. No cove meeting has been conducted for this cove for this proposed "W" Dock.

In this cove there are several issues with navigation on both corners of this cove (please see RivCo overview). Right side of the cove where there is a "T" dock which serves 2 lots, with navigation issues. The members are unable to bring a boat to their dock because of the dock on the right looking from the lake which has drifted over closing up the distance. On the left side where the five (5) position marina resides there is an issue with getting a boat in the last position (CLDN side).

There is also a vacant lot in this cove that does not have a dock as of yet, and any movement in this cove a future dock in that location shall be considered.

Staff investigated the members file and did not find an approved permit for the side tie lift for lot 296. Escrow inspections at the time the Hammonds took ownership the inspections were conducted much differently. Prior to **2012** inspections would note if a dock were present and inspected for aesthetics.

Now our escrow inspection is completed with measurements of dock, placement of them and aesthetics appearance of the docks, then an inspection of the file to see if they are to plan, then escrow is updated to any potential issues.

The Committee will be sending out cove meeting letters to the cove members to resolve the few issues within the cove. The Committee is reviewing a dock next to lot 296, which will require a cove meeting.

This "W" dock is not a good fit in this cove, and the Committee would not approve "W" docks for a single lot for this cove or any other cove. The Committee looks at what a member proposes, any potential issues that may arise from a proposed dock, and if there is movement required so all cove members can navigate in and out of their coves.

Rules Description

PC.9.1 Encroachment Permits - No lakefront property owner has the right to erect structures, install docks or otherwise improve the lake bed, either above or below the water line, except to the extent such use is permitted by the Association pursuant to an encroachment permit. An encroachment permit is required to construct, install and / or maintain any improvement (including, but not limited to a dock, ramp, sundeck, stairs, seawalls, steps, pools, spas, water features, slides, bulkheads, beaches, etc.) on the EVMWD strip (with the exception of improvements installed and maintained by the Association).

In addition to the encroachment permit, the property owner must submit an application to and receive written approval from the Committee prior to the start of any construction.

By issuance of an encroachment permit, the Association does not grant the property owner any exclusive rights in or over any part of the bed of the lake. All encroaching improvements are subject to removal, modification and / or relocation if and when the Association determines that prudent lake management, the accommodation of other property owners, or other circumstances make such action appropriate. In order to comply with the terms of the Railroad Canyon Reservoir Lease, encroachment permits will be issued only for use incidental to boating, swimming, fishing, and water sports. No other uses are authorized.

No approval by the Committee and / or the Association regarding the placement and use of any dock or other encroaching improvement shall be deemed, either specifically or by implication, a representation that said improvement is free from danger to any person or persons. All improvements placed or used on Canyon Lake are so placed and used at the sole risk of the owner thereof.

No approval by the Committee and / or the Association regarding the placement and use of any dock or any other encroaching structure shall be deemed final. The Committee and / or the Association and / or EVMWD expressly reserve the right to require relocation, replacement, or removal of such structures / improvements. Further, encroachment permits are subject to revocation.

After approval for installation / alteration of any encroaching structure (such as a dock or ramp) there can be no modifications, extensions, alterations, relocation, repairs, or replacement without submitting an application to the Committee and receiving written approval, except that the Committee may require

relocation, alteration, or removal of encroaching structures. Improvements that are not installed in accordance with the Committee's approval are subject to having their encroachment permit revoked, in which case the improvement shall be removed at the owner's expense.

PC.9.4 General Design Data for New or Replacement Docks

The Committee will rule on type and color of dock allowed. The Committee may, in its sole discretion, deviate from these guidelines.

- U dock: **28'** long including a **6'** header, **16'** wide, **3'** fingers, **10'** opening
- W dock: **27'** long including a **5'** header, **32'** wide, **3'** fingers, **10'** opening
- L dock: **25'** long including **4'** header, **11'** wide
- T dock: **25'** long including **4'** header, **16'** wide
- Finger dock: **24'** long, **6'** wide

Typical dock design is based on width of rear property line. These are guidelines only. The Committee has the authority to deviate from these guidelines (e.g., relocated docks).

- Lots with over **26'** at rear property line: **"U"** dock.
- Two adjacent lots with less than **26'** each and more than **20'** each at rear property line: **"W"** dock.
- More than two adjacent lots of **20'** each at rear property line: joint use L or Finger dock.
- More than two adjacent lots with less than **20'** each at rear property line; joint use **"T"**, **"L"**, or Finger dock.

Committee Results

The Committee met and the application was denied:

1st Meeting Denied June 2, 2022: the **"W"** dock is not approved in coves due to navigation and placement issued. Suggest a twenty (**20'**) foot ramp so that the ramp will not be so steep when the lake water level goes down. The header is too big at eight (**8'**) feet and the slip is too deep at twenty-four (**24'**) feet.

Committee In-Conclusion: The Committee advised the member that the oversized **"W"** dock was too big for the cove. There are problems in the cover on both ends of the cove with existing dock placements being too tight. When a new dock is submitted, the Committee will require a new design of the spacing in the cove. A **"W"** dock is unfair for the other existing members of the cove.

Members Appeal – dock dimension **"too long"** – vague and undefined.

Fiscal Impact

None

Staff Recommendation

Staff request that the Board of Directors uphold the ACC Committee's decision and deny the member's request for a "W" Dock in the Cove.

Cheryl Mitchell
Senior Planning and Compliance Manager

Map My County Map

Hammonds - "W" Dock



Legend

- Blueline Streams
- City Areas



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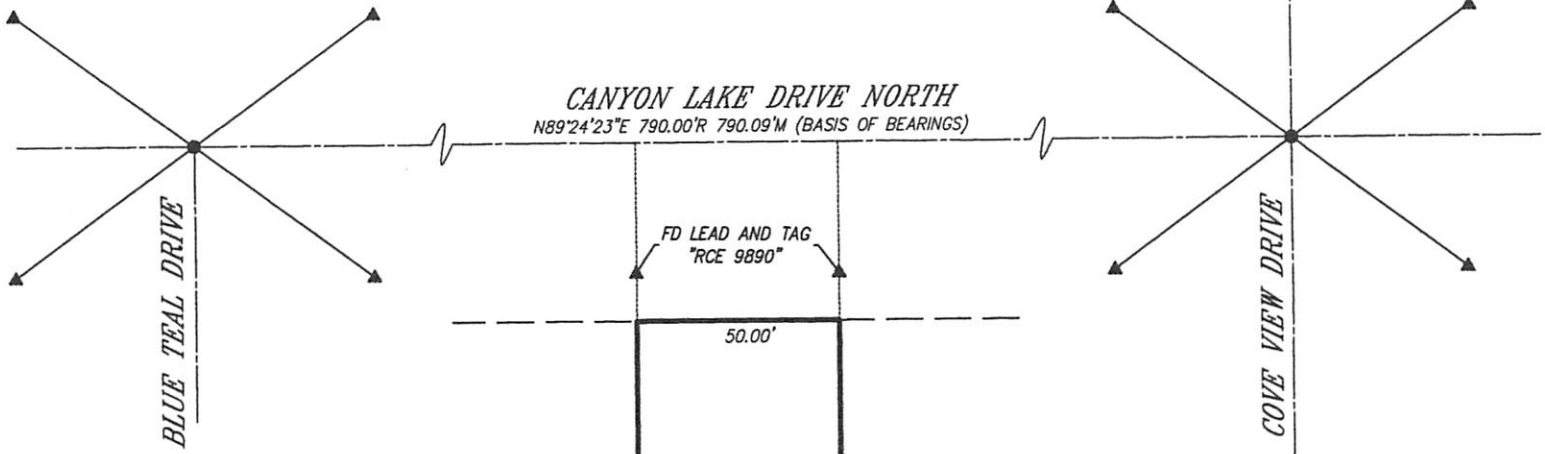
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BASIS OF BEARINGS

THE BASIS OF BEARINGS FOR THIS SURVEY IS THE CENTERLINE OF CANYON LAKE DRIVE PER TRACT NO. 3719 (MB 58/49-65) BEING N89°24'23"E AS SHOWN HEREON.

SURVEYOR'S NOTES AND LEGEND:

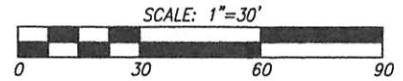
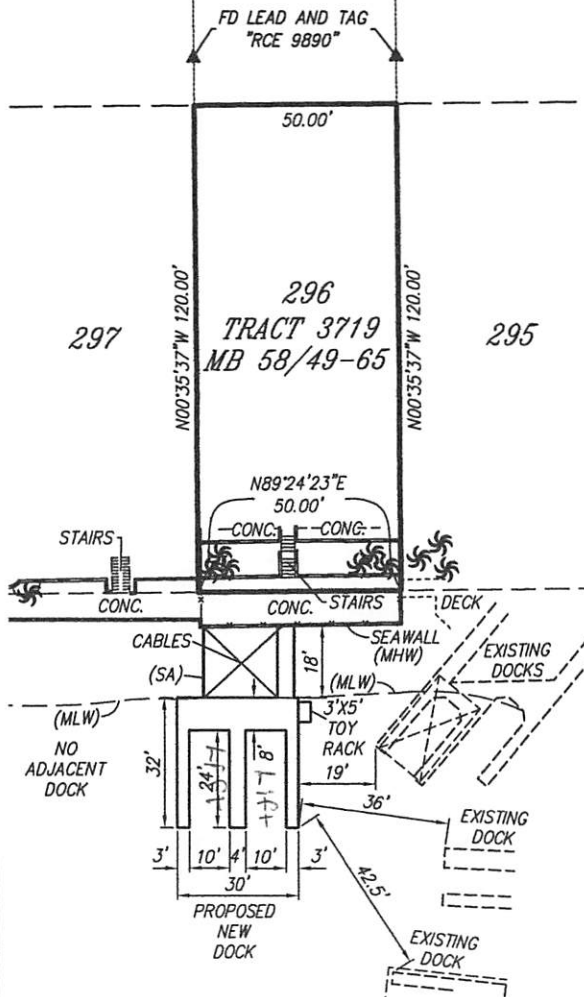
- INDICATES SEARCHED, FOUND NOTHING, ESTABLISHED PER TIES
- ▲ INDICATES FOUND RAMSET TIE, UNLESS OTHERWISE NOTED
- 🌴 PALM TREE
- (SA) = STRONG ARM

ALL BEARINGS AND DISTANCES SHOWN HEREON ARE FROM RECORD DATA PER (MB 58/49-65)

MLW = MEAN LOW WATER (1372' MSL)

MHW = MEAN HIGH WATER (1382' MSL)

ELEVATIONS DERIVED FROM NGVD29 DATUM

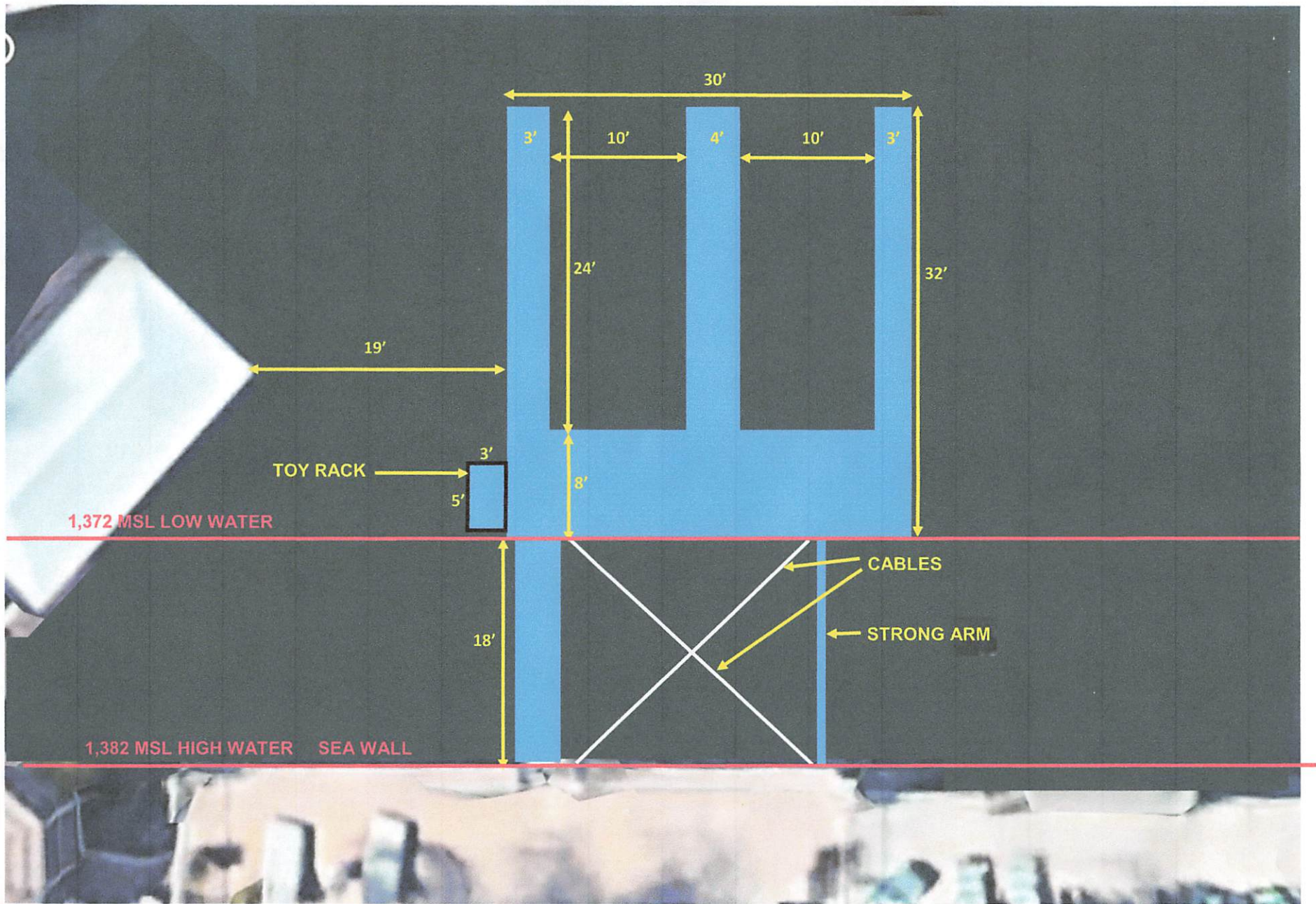


GNS SURVEY, INC.
 LAND SURVEYING/MAPPING
 28039 SCOTT RD., STE. D-293
 MURRIETA, CA 92563
 (951) 543-8462

22909 Canyon Lake Dr. N - DOCK SURVEY

APN: 354-061-031
 FOR: HAMMONDS
 DATE OF SURVEY: 05/09/2022
 JOB NO.: 22-1005-21

SHEET
1
 OF
1 SHEETS



1,372 MSL LOW WATER

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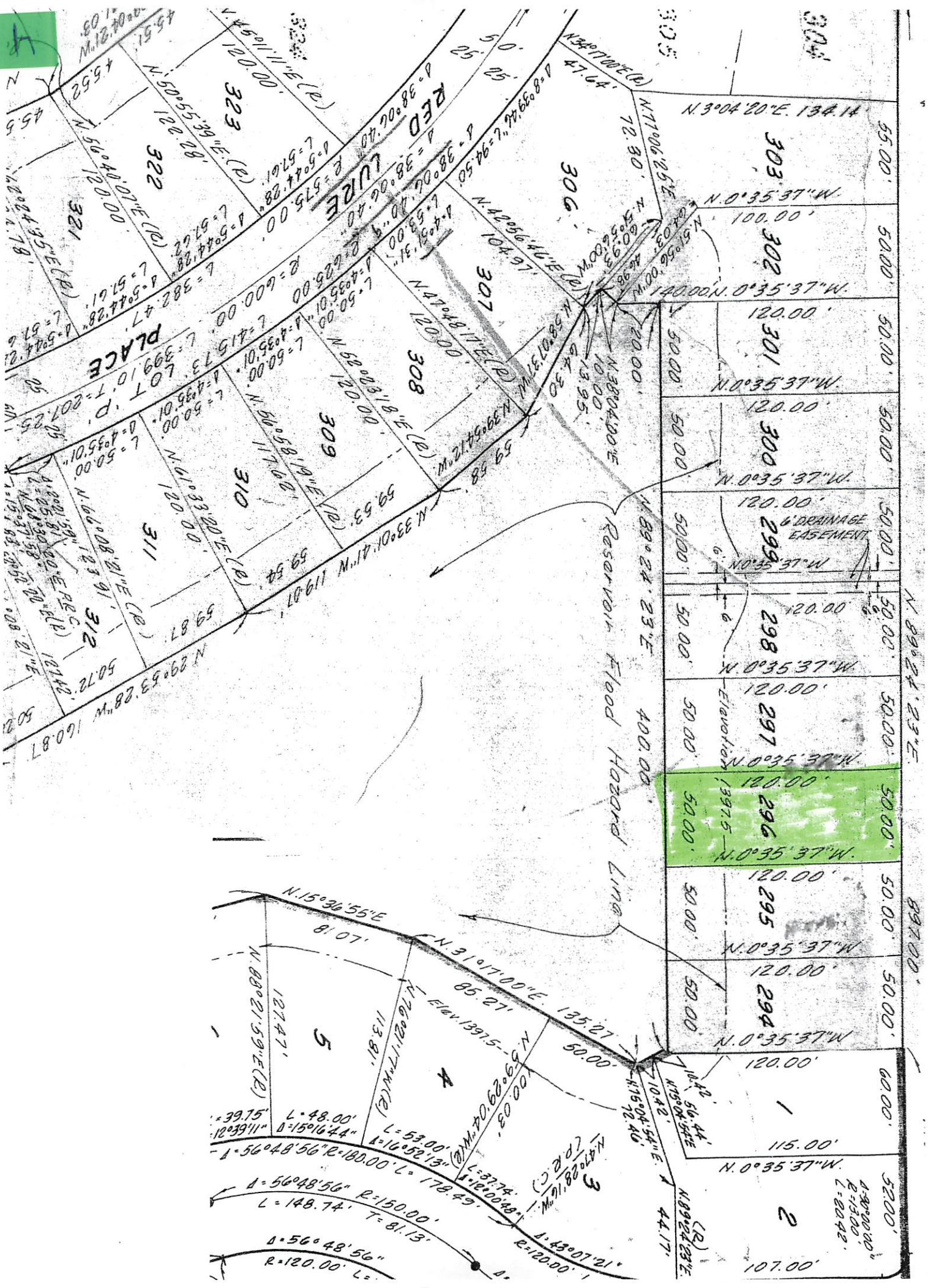
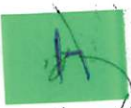
CABLES

STRONG ARM

1,382 MSL HIGH WATER SEA WALL

Hammonds

3



1 / 8 / 2015 10 : 37



Date: 7/11/22

To: Board of Directors

From: Planning and Compliance Department

Board Action/Resolution: Member Beau and Stacy Brenton Appealing ACC Denial for Gate in Perimeter Fence

T/L: 3720-161

Address: 22971 Lassen Dr

CC&R Violation

Member Since April 2, 2019

1. CC&R Section 6. ARCHITECTURAL CONTROL COMMITTEE
2. ARTICLE II (5/3/68)
3. ARTICLE II SECTION I - INTRODUCTION 2nd Para)

Exhibits for Review

Rear Wall

- | | |
|-----------|---|
| Exhibit 1 | RivCo Overview – Brenton’s Properties |
| Exhibit 2 | Proposed Plan for Gate |
| Exhibit 3 | Picture of Gate (taken from vacant lot) |
| Exhibit 4 | Locked Gate |
| Exhibit 5 | Previous Plot Plan (no approved gate) |

Background

April 12, 2022, Inspectors noticed an access gate put into the CLPOA perimeter fence. A notice was sent to the members for the non-permitted gate. The gate appears to be going out to the BLM land and is not allowed. No response from the owner a hearing notice was sent.

On May 12, 2022, the City of Canyon Lake reached out to me regarding an anonymous complaint about the gate being opened up for the members children to ride their dirt bikes on two adjacent lots that the member owns. (Email attached to board report).

On May 13, 2022, The Brenton’s submitted an application to be reviewed by the ACC Committee for an existing twelve (12’) gate that opens to Menifee properties (not BLM). Application to be reviewed on May 19, 2022.

Because the gate was put into the perimeter fence the ACC denied the application. The CLPOA owns, maintains common properties and facilities, such as streets, parks, greet belts, perimeter wall and fencing. It is the Association’s job to maintain and protect the special nature of Canyon Lake Property Owners community, one of the ways to govern and protect is the fence and wall that surrounds the community.

Having breaches in these fences may cause or create unnecessary hardship by allowing individuals access to the community without CLPOA control.

Regarding the members comment about the CLPOA granting permission for the gate, a search of the file showed the escrow inspection conducted prior to the Brenton's taking ownership, the inspector did not have access to the rear of the property, therefore, no inspection at that time was conducted in the rear yard. (Escrow inspection with board packet) Where the gate is located it is not visible from the street. The inspector had to inspect from the vacant lot.

Rules Description

ARTICLE II (5/3/68) The specific and primary purpose for which the Association is formed is to preserve, protect and police the commonly owned facilities and covenants, conditions and restrictions and agreements applicable to the Project.

SECTION I - INTRODUCTION 2nd Para) The CLPOA owns, maintains, and operates common property and facilities, such as streets, parks, greenbelts, recreational and service facilities. It adopts and administers rules and regulations to promote a quality living environment....

6. ARCHITECTURAL CONTROL COMMITTEE

Para 1) All plans and specifications for any structure or improvement whatsoever to be erected on or moved upon or to any lot, and the proposed location thereof on any lot or lots, the construction material, the roofs and exterior color schemes, any later changes or additions after initial approval thereof, and any remodeling, reconstruction, alterations, or additions thereto on any lot shall be subject to and shall require the approval in writing before any such work is commenced of the Architectural Control Committee (herein called "Committee"), as the same is from time to time composed.

Para 6) The Committee shall have the right to disapprove any plans, specifications or details submitted to it in the event the same are not in accordance with all of the provisions of this Declaration; if the design or color scheme of the proposed building or other structure is not in harmony with the general surroundings of such lot or with the adjacent buildings or structures; if the plans and specifications submitted are incomplete; or in the event the Committee deems the plans, specifications or details, or any part thereof, to be contrary to the interests, welfare or rights of all or any part of the real property subject hereto, or the owners thereof. The decisions of the Committee shall be final.

Committee Results

The Committee met and the application was denied:

1st Meeting Rejected May 19, 2022: this is a gated community. You cannot have your own access to the community. Restore the fence to Operations Department standards.

Committee In-Conclusion: The CLPOA does not allow additional gates in the security fencing to be used by individual members. The City of Canyon Lake does not have authority to allow gates in our private security fence.

Members Appeal – There is an existing gate on our Canyon Lake property that backs up to our Menifee property (that we own free and clear) this gate was here before we purchased our Canyon Lake home, 22971 Lassen Dr and before we purchased our two parcels behind our Canyon Lake property. The previous home owners said it was here before they purchased this property as well. It was installed by the Water district. Canyon Lake came and inspected it before we were able to close escrow and they signed it off on this existing gate. To harass us now is not fair nor right. There are several Canyon Lake home owners that live on Longhorn Dr that have gates from their Canyon Lake property that back up to BLM land and Canyon Lake is okay with that. I can provided pictures if need be. We should not be harassed nor discriminated against. If the harassment continues, I will have my attorney contact you.

Fiscal Impact

None

Staff Recommendation

Staff request that the Board of Directors uphold the ACC Committee’s decision and deny the members request for a gate to remain in the perimeter fence. Staff further request that the member to submit for the gate to be removed and the fence to be repaired in kind.

Cheryl Mitchell

Senior Planning and Compliance Manager

Map My County Map

Brenton - Lassen Drive



Legend

- Blueline Streams
- ▣ City Areas



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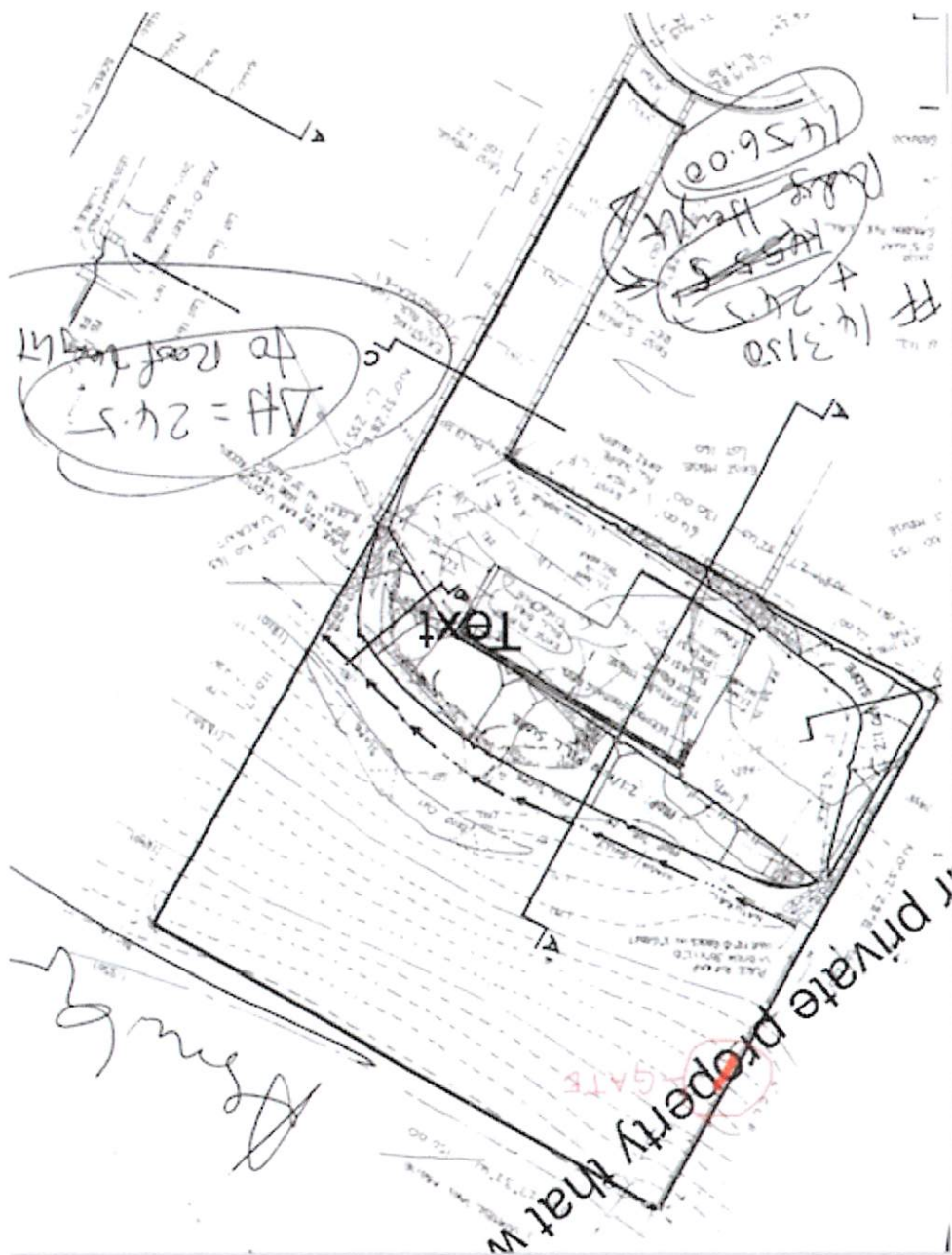
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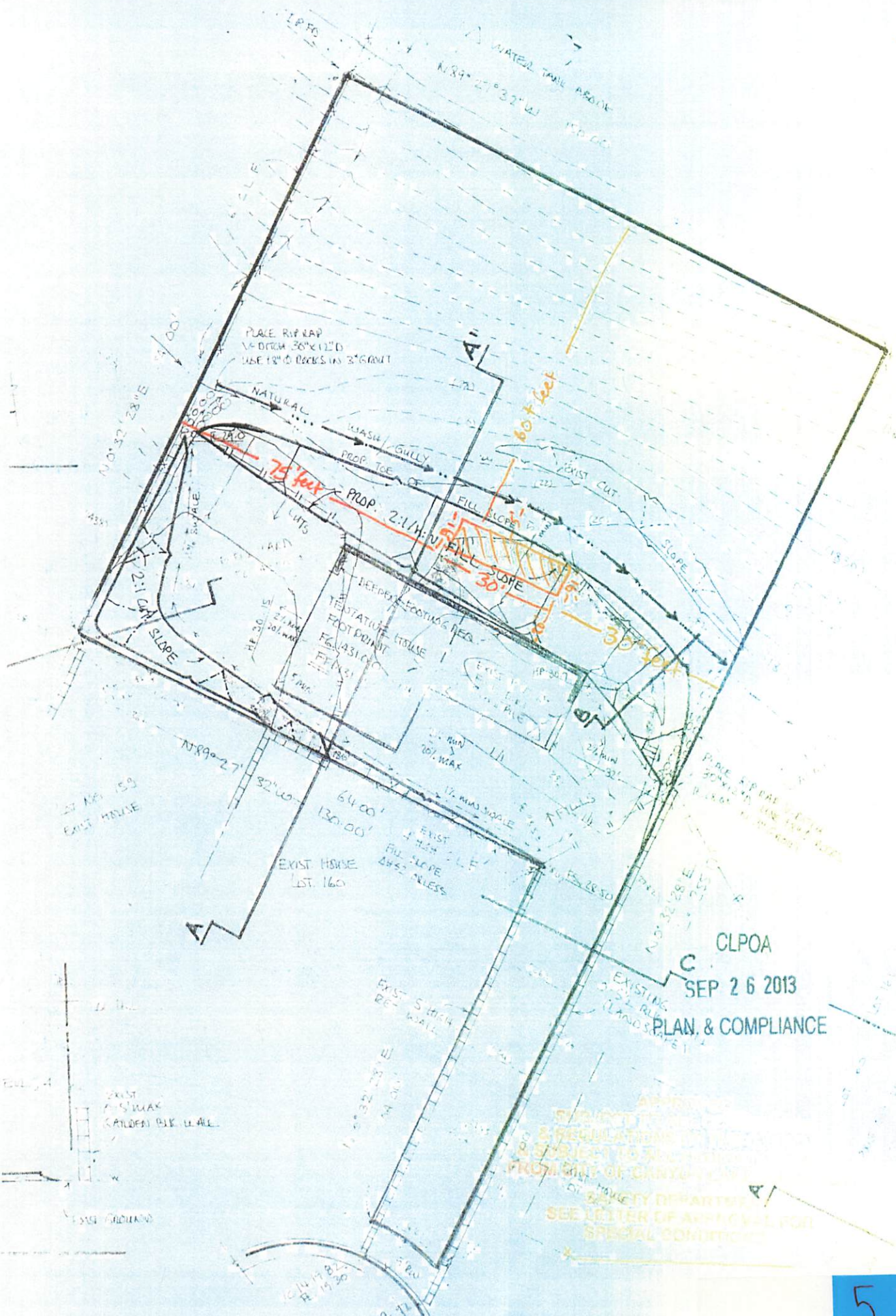
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 USE 18" D ROCKS IN 3" GROUT

NATURAL
 WASH GULLY
 PROP. TOE

PROP. 2:1 H:V
 FILL SLOPE

EXIST. HOUSE

TESTA TUBE HOUSE

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CLPOA

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 FROM CITY OF CANYON
 SAFETY DEPARTMENT
 SEE LETTER OF APPROVAL FOR
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