

Board of Directors
Regular Session Board Meeting Agenda
Tuesday, December 6, 2022 - 6:00 P.M.
22200 Canyon Club Drive, Canyon Lake, CA 92587
This meeting may also be joined virtually at vm.clpoa.net
Dial into the Zoom meeting by phone: 1-669-900-6833
Meeting ID: 837 3700 4446

1. **Welcome and Call to Order**
 - Pledge of Allegiance
 - Verification of Quorum
2. **Approval of Minutes**
 - November 1, 2022
3. **Public Official Comments**
4. **Presentations**
 - Recognition Award – Ryan Clark
5. **Announcements**
6. **Member Comments on Non-Personnel Issues** (30 minutes total and limited to 3 minutes per person)
As a member of this association, you are welcome to address the Board of Directors at Regular Open Session Board Meetings. Please submit a written request to the clerk of the board. Please include your Name and Tract and Lot with your written member comment. All comments shall be limited to three (3) minutes and must be relevant to matters within the CLPOA jurisdiction. The comment section will be limited to 30 minutes total. The Board of Directors reserve the right to limit this section of the meeting to a time they believe is appropriate. Please note: Pursuant to Civil Code §4930, the Board of Directors is prohibited from discussing or taking action on items not on the agenda. Therefore, if a response is given, it will be limited to the following: the matter will be taken under advisement, the matter will be referred to appropriate personnel or a very limited factual response will be provided.
7. **Consent Agenda** (Items A - C)
 - A. **APPROVAL: Ratify Monthly Financial Statement Review** (Susan Dawood)
Proposed Resolution: That the Board of Directors review and approve the monthly Financial Statements, and all additional required information per Code Sec. 5500.
 - B. **Report of Executive Session Actions** (Lynn Jensen)
Proposed Resolution: That the Board of Directors review and approve the Executive Session Actions, as written.
 - C. **Authorization of Liens** (Susan Dawood)

Proposed Resolution: That the Board of Directors authorize the Controller or the appropriate personnel to record the liens against the attached Assessor Parcel Numbers in accordance with Civil Code §5673 in order to secure the debt owed to the Association.

8. Board Action Items

8.1 APPROVAL: 2023 Annual Meeting of the Members and Election of Directors Ballot Measure – IRS Authorization to Rollover Excess Assessment Income (Harmony McNaughton)

Proposed Resolution: That it is recommended that the Board of Directors approve the attached ballot measure to be included on the 2023 Annual Meeting of the Members and Election of Directors' Ballot.

8.2 APPROVAL: New Committee Charter - Special Events Committee (Lynn Jensen)

Proposed Resolution: That it is recommended that the Board of Directors disband the Fiesta Day Committee and approve the proposed charter to create a Special Events Committee, as attached, effective immediately.

8.3 APPROVAL: Solar PPA Contract Signature Ratification and Easement Agreements (Eric Kazakoff)

Proposed Resolution: That the Board of Directors ratify the General Manager Eric Kazakoff's signature on the PPA contract with SCP 73 LLC on April 8, 2022 and also accept the finalized Easement Agreement, as attached.

8.4 APPROVAL: Finance Committee Member (Susan Dawood)

Proposed Resolution: That the Board of Directors approve the Finance Committee's recommendation to appoint Dale Welty as a member on the Finance Committee, effective immediately.

8.5 APPROVAL: Canyon Lake Drive South Median Improvements (Steve Schneider)

Proposed Resolution: That the Board of Directors approve the funding of \$630,000 plus an 8% contingency from the Reserve Fund, 02-670.

8.6 28-Day Reading: Revise Rule GC.9.1. Annual Members Advance Tee Time Reservations (Director Van Vleet)

Proposed Resolution: That the Board of Directors approve the 28-day reading to revise rule GC.9.1, as attached, to modify the advance booking time rule GC.9.1 for non-resident golf members to 10-days advance booking. Resident non-members will remain the same at 10-days advance booking and resident golf members will remain the same at 14-days advance booking.

8.7 APPROVAL: Estates Committee Chairperson Appointment (Amanda Moore)

Proposed Resolution: That the Board of Directors approve the appointment of member Dave Gulley to serve as the Chairperson on the Estates Committee.

8.8 28-Day Reading: Revise Rule LM.10.2b Boats Entering without Service Seal (Amanda Moore)

Proposed Resolution: That the Board of Directors approve the 28-day reading to revise rule LM.10.2b, as attached.

8.9 28-Day Reading: Revise Rule GR.5.1m Failure to Comply (Amanda Moore)

Proposed Resolution: That the Board of Directors approve the 28-day reading to revise rule GR.5.1m, as attached.

8.10 APPROVAL: Revise Rule EC.5.3 Indemnification Required for Bringing Horses into Facility (Amanda Moore)

Proposed Resolution: That the Board of Directors approve to revise rule EC.5.3, as attached.

8.11 APPROVAL: Revise Rule GR.3.8 Lessees (Amanda Moore)

Proposed Resolution: That the Board of Directors approve to revise rule GR.3.8, as attached.

8.12 APPROVAL: Revise Rule GR.4.2c Maximum Number of Permits (Amanda Moore)

Proposed Resolution: That the Board of Directors approve to revise rule GR.4.2c, as attached.

8.13 APPROVAL: Revise Rule PT.1.4 (Amanda Moore)

Proposed Resolution: That the Board of Directors approve to revise rule PT.1.4, as attached.

9. Association Reports

- General Manager Report (Eric Kazakoff)
- Community Patrol Report, as written
- Staff Reports, as written

10. Board Comments

11. Architectural Appeals

A. Paul Herber 3779-043

Appealing ACC Denial for Patio cover in Side Setback

Proposed Resolution: That the Board of Directors uphold the ACC Committee decision and deny the member's request due to a CC&R violation and require removal.

B. Richard Gonzales 3869-047

Appealing ACC Denial to Extend Courtyard Wall in Setbacks

Proposed Resolution: That the Board of Directors uphold the ACC Committee decision and deny the member's request due to a CC&R violation and require removal.

C. Jason Woodhouse 3716-445

Appealing ACC Denial for Fence and Gate in Front Yard Setback

Proposed Resolution: That the Board of Directors uphold the ACC Committee decision and deny both the fence and gate located in the front yard setback, a CC&R violation, and require removal.

D. Ivan Moran 3779-072

Appealing ACC Denial for Dock, Ramp, Canopy, Boat List, Toy Rack & Swim Bench (Oversized Dock)

Proposed Resolution: That the Board of Directors uphold the ACC Committee decision and deny the member's request.

12. Next Meeting Date

- Tuesday, January 3, 2022, at 1:00 p.m. – Executive Session
- Tuesday, January 3, 2022, at 6:00 p.m. – Regular Session

13. Adjournment

Please be courteous and respectful to other members, Board of Directors and representatives from Management at all times. We ask that you do not raise hands or interrupt the Board or anyone else who may be speaking. No alcohol shall be permitted and/or consumed at Board meetings and/or Membership meetings. **A member not adhering to these protocols and/or who becomes unruly may be asked to leave the meeting. Failure to comply will result in a special hearing with the Board where disciplinary action may be taken.**

The Canyon Lake Property Owners Association Board of Directors (Board) met in Regular Session on Tuesday, November 1, 2022. President Renee Griffiths called the meeting to order at 6:03 p.m. Directors present were Alex Cook, Bill Van Vleet, Greg Doherty, and Tim Cook. Five Board Members were present; quorum was met. Also present were; Legal Counsel, Sean Kane; General Manager Eric Kazakoff; Assistant General Manager Lynn Jensen; Sr. Manager of Member Services Amanda Moore; Director of Operations Steve Schneider; ACC Alternate David Humphrey and ACC Member Alexis Prince; and PIO / Clerk of the Board Harmony McNaughton.

1. **Welcome and Call to Order**

Pledge of Allegiance was led by member Travis Montgomery.

Quorum was verified by PIO / Clerk of the Board Harmony McNaughton.

2. **Approval of Minutes**

- October 4, 2022

MOTION/RESOLUTION: President Griffiths moved that the Board of Directors approve the October 4, 2022 Regular Session Board Meeting Minutes, as amended. Director Doherty seconded. Five votes in favor. MOTION CARRIED

3. **Public Official Comments**

City Councilmember Dale Welty reported on: appreciation to those who attended the State of the City event, appreciation to Mayor Smith for his leadership, Veteran's Day event, Turkey Drive donations, City Council Meeting schedule, and appointment of Councilmember Mark Terry.

EVMWD President Darcy Burke reported on: Metropolitan Water District's (MWD) Residential and Commercial Turf Replacement programs, new Septic to Sewer grant, water efficiencies, CA legislation discussions, water supply, and the next Coffee at the Country Club event on Wednesday, November 9th at 7:30 a.m.

4. **Presentations**

- President Griffiths presented a Recognition Award to the Canyon Lake Women's Club.
- Facilities Planning Committee Chair Steve Libring presented conceptual ideas for development of Outrigger Park South.

5. **Announcements**

6. **Member Comments on Non-Personnel Issues**

The Board heard member comments.

7. **Consent Agenda (Items A - B)**

MOTION/RESOLUTION: Upon motion properly made by Director Alex Cook, seconded by Director Doherty and five votes in favor, items A and B were approved.

A. APPROVAL: Ratify Monthly Financial Statement Review

MOTION/RESOLUTION: That the Board of Directors review and approve the monthly Financial Statements, and all additional required information per Code Sec. 5500. APPROVED

B. Report of Executive Session Actions

MOTION/RESOLUTION: That the Board of Directors review and approve the Executive Session Actions, as written. APPROVED

8. **Board Action Items**

8.1 APPROVAL: Proposed Revised Committee Charter - Special Events Committee

MOTION/RESOLUTION: Director Doherty moved that the Board of Directors table this item. Director Tim Cook seconded. Five votes in favor. MOTION CARRIED

8.2 APPROVAL: Committee Member Appointments & Committee Policy Update

MOTION/RESOLUTION: Director Doherty moved that the Board of Directors approve the revised Committee Policy, the re-appointment of standing committee members, and recommended chairpersons, as amended to also include Joe Grasso as the Chairperson for the Recreation Committee. Director Van Vleet seconded. Five votes in favor. MOTION CARRIED

8.3 APPROVAL: Rules Review Committee Member Appointment

MOTION/RESOLUTION: Director Alex Cook moved that the Board of Directors approve the appointment of Eddie Valdez to the Rules Review Committee. Director Tim Cook seconded. Five votes in favor. MOTION CARRIED

8.4 APPROVAL: Security Advisory Committee Member Appointments

MOTION/RESOLUTION: Director Van Vleet moved that the Board of Directors approve the appointment of Chris Hickok as a Committee Member and Tony Schwarzman as an Alternate to the Security Advisory Committee. Director Doherty seconded. Five votes in favor. MOTION CARRIED

8.5 APPROVAL: Facilities Planning Committee Members

MOTION/RESOLUTION: Director Alex Cook moved that the Board of Directors approve the appointment of Greg Kludjian to serve on the Facilities Planning Committee and the appointment of Chris Papavero and Jeff Bill as Alternates on the Facilities Planning Committee. All contingent upon execution of a confidentiality agreement, effective immediately. Director Doherty seconded. Five votes in favor. MOTION CARRIED

8.6 APPROVAL: Tuesday Work Group Committee Members

MOTION/RESOLUTION: Director Doherty moved that the Board of Directors approve the appointment of John DeYoung to serve on the Tuesday Work Group Committee and the appointment of Susan Fitzgerald as an Alternate on the Tuesday Work Group Committee. All contingent upon execution of a confidentiality agreement, effective immediately. Director Alex Cook seconded. Five votes in favor. MOTION CARRIED

8.7 APPROVAL: Tuesday Work Group Charter Revision

MOTION/RESOLUTION: Director Van Vleet moved that the Board of Directors approve the revised the Tuesday Work Group Committee Charter, as attached. Director Alex Cook seconded. Five votes in favor. MOTION CARRIED

8.8 APPROVAL: Revise Rule GC.9.1. Annual Members Advance Tee Time Reservations

MOTION/RESOLUTION: Director Tim Cook moved that the Board of Directors approve to revise rule GC.9.1, as attached. Director Van Vleet seconded. Three votes in favor, Directors Doherty and Alex Cook abstained. MOTION CARRIED

8.9 APPROVAL: New Rules PK.2.10 Player Rotation and PK.2.11 Guests Must Be Accompanied By A Member

MOTION/RESOLUTION: Director Doherty moved that the Board of Directors approve to add new rules PK.2.10 and PK.2.11, as amended to modify the first sentence of PK.2.11 to “all guests must be accompanied by the member who granted community access to the guest, by affording the guest permanent and/or temporary guest status”. Motion died for lack of second.

MOTION/RESOLUTION: Director Doherty moved that the Board of Directors approve to add new rule PK.2.10, as attached. Director Alex Cook seconded. Five votes in favor. MOTION CARRIED

MOTION/RESOLUTION: Director Doherty moved that the Board of Directors approve to add new rule PK.2.11, as amended to modify the first sentence of PK.2.11 to “all guests must be accompanied by the member who granted community access to the guest, by affording the guest permanent and/or temporary guest status”. Director Van Vleet seconded. The Board held discussion. MOTION FAILED

MOTION/RESOLUTION: Director Doherty moved that the Board of Directors table the rule PK.2.11. Director Van Vleet seconded. The Board held discussion. A roll call vote was held. One vote was in favor. MOTION FAILED

MOTION/RESOLUTION: Director Alex Cook moved that the Board of Directors approve to add new rule PK.2.11, as attached. Director Tim Cook seconded. Five votes in favor. MOTION CARRIED

8.10 APPROVAL: New Rule PT.1.12 Entry Gate

MOTION/RESOLUTION: Director Tim Cook moved that the Board of Directors approve to add new rules PT.1.12, as attached. Director Van Vleet seconded. Five votes in favor. MOTION CARRIED

8.11 APPROVAL: Revise Rule GR.6.14 Estates Access Control

MOTION/RESOLUTION: Director Van Vleet moved that the Board of Directors approve to revise rule GR.6.14, as attached. Director Doherty seconded. Five votes in favor. MOTION CARRIED

8.12 APPROVAL: Revise Rule EC.3.2 Horses are to be Under Saddle

MOTION/RESOLUTION: Director Tim Cook moved that the Board of Directors approve to revise rule EC.3.2, as attached. Director Alex Cook seconded. Five votes in favor. MOTION CARRIED

The Board recessed at 7:35 p.m. and resumed the meeting at 7:44 p.m.

8.13 28-Day Reading: Revise Rule EC.5.3 Indemnification Required for Bringing Horses into Facility

MOTION/RESOLUTION: Director Alex Cook moved that the Board of Directors approve the 28-day reading to revise rule EC.5.3, as attached. Director Tim Cook seconded. Five votes in favor. MOTION CARRIED

8.14 28-Day Reading: Revise Rule GR.3.8 Lessees

MOTION/RESOLUTION: Director Alex Cook moved that the Board of Directors approve the 28-day reading to revise rule GR.3.8, as attached. Director Tim Cook seconded. Five votes in favor. MOTION CARRIED

8.15 28-Day Reading: Revise Rule GR.4.2c Maximum Number of Permits

MOTION/RESOLUTION: Director Tim Cook moved that the Board of Directors approve the 28-day reading to revise rule GR.4.2c, as attached. Director Doherty seconded. Five votes in favor. MOTION CARRIED

8.16 28-Day Reading: Revise Rule PT.1.4

MOTION/RESOLUTION: Director Doherty moved that the Board of Directors approve the 28-day reading to revise rule PT.1.4, as attached. Director Van Vleet seconded. Five votes in favor. MOTION CARRIED

8.17 APPROVAL: 2023 Water Sport Clubs' Lake Use Rules Variance Request

MOTION/RESOLUTION: Director Doherty moved that the Board of Directors approve the 2023 Water Sport Clubs' Lake Use Rules Variance updated request: contingent upon club re-sanctioning approvals, effective November 1, 2022. Director Alex Cook seconded. Five votes in favor. MOTION CARRIED

9. Association Reports

- General Manager Report, Eric Kazakoff
Reported on: department reports, communications, overseeding closures, Country Club Restaurant Upgrades, new patio cover, median refurbishment bids, solar project status, Vacation Park completion status, and tentative Grand Opening of Vacation Park planned for December.
- Staff Reports, as written
- Community Patrol, as written

10. Board Comments

- Director Alex Cook commented on appreciation for community involvement in holiday festivities.
- Director Doherty commented on community participation for Halloween and the hard work and volunteerism of committees.
- Director Tim Cook commented on ACC processes, volunteerism, appreciation for their hard work, holiday events, appreciation to Shawna Bowen and the Family Matter Club for their holiday event, community participation, and the Veteran's Day Event.
- Director Van Vleet commented on community events, Club contributions, appreciation for the community and festivities, and election reminders.
- President Griffiths commented on appreciation to the Family Matters Club and the Canyon Lake Fire Department for their participation at the event and with the community, JWC's Rocktoberfest fundraising event, Chamber of Commerce event, appreciation for staff, and reminders for the community calendar at www.canyonlakepoa.com.

11. Architectural Appeals

None.

12. Next Meeting Date

- Tuesday, December 6, 2022 at 1:00 p.m. – Executive Session
- Tuesday, December 6, 2022 at 6:00 p.m. – Regular Session

13. Adjournment

Director Van Vleet moved to adjourn the meeting. Director Doherty seconded. Meeting adjourned at 8:06 p.m.

Minutes approved: _____ Approved on: _____

TO: Board of Directors

FROM: Controller

RE: Monthly Financial Statement Review

Background

5500.

Per Davis Stirling Code 5500 the Board shall: do all of the following:

- (a) Review, on a monthly basis, a current reconciliation of the association's operating accounts.
- (b) Review, on a monthly basis, a current reconciliation of the association's reserve accounts.
- (c) Review, on a monthly basis, the current year's actual operating revenues and expenses compared to the current year's budget.
- (d) Review, on a monthly basis, the latest account statements prepared by the financial institutions where the association has its operating and reserve accounts.
- (e) Review, on a monthly basis, an income and expense statement for the association's operating and reserve accounts.
- (f) Review, on a monthly basis, the check register, monthly general ledger, and delinquent assessment receivable reports.

Fiscal Impact

None

Recommendation:

Staff recommends that the Board review all financial documents that have been uploaded to the CLPOA drop box per Davis Sterling Code Section 5500. In addition, Staff recommends that the Board of Directors review and approve the attached Financial Statement for the latest monthly close.

Susan C. Dawood, Controller

Date: December 6, 2022

From: Lynn Jensen

Board Report: CLPOA Report of Executive Session

On behalf of the CLPOA Board of Directors, please see the Report of Executive Session for the Board Meeting held on December 6, 2022. The meeting was called to order at 1:00 p.m. Items discussed during this session included:

Legal Matters - The Board of Directors and management received an update from legal counsel regarding Association matters. In addition, the Board held discussion on four (4) legal item(s).

Member Related Discussion - The Board of Directors and management held discussion on three (3) member related matters during this meeting.

3rd Party Contract/Agreement - The Board of Directors and management held discussion on five (5) third party contract/agreements pending with the Association during this meeting.

Personnel Matters - The Board of Directors and management held discussion on pending personnel matters during this meeting.

The meeting concluded at 4:30 pm.

Lynn Jensen

Lynn Jensen
Assistant General Manager

Date: December 6th, 2022

To: Board of Directors

From: Accounting Department

Board Action/Resolution: Authorization of Liens

Background

Civil Code §5673 requires the Board of Directors to authorize the approval of the recordation of liens against members when they become delinquent. In addition, if the debt continues to remain outstanding and additional charges occur in relationship to the initial debt, the lien may be periodically updated and refiled.

Fiscal Impact

There are fees and staff time required to file the claim. These fees are included in our claim and may be awarded by the judge if we are successful.

Recommendation

It is recommended the Board of Directors authorize the Controller or the appropriate personnel to record the liens against the attached Assessor Parcel Numbers in accordance with Civil Code §5673 in order to secure the debt owed to the Association.

Assessor Parcel Number

- | | | |
|----------------|----------------|----------------|
| 1. 355-193-005 | 10.355-033-009 | 19.353-270-008 |
| 2. 355-263-005 | 11.355-061-004 | 20.355-283-003 |
| 3. 354-162-005 | 12.351-154-002 | 21.355-283-002 |
| 4. 353-244-012 | 13.355-032-002 | 22.354-192-030 |
| 5. 354-052-024 | 14.351-171-008 | 23.353-281-015 |
| 6. 353-192-017 | 15.351-172-016 | 24.353-252-003 |
| 7. 355-141-003 | 16.351-144-024 | |
| 8. 355-144-001 | 17.353-022-014 | |
| 9. 355-031-014 | 18.353-082-002 | |

31512 Railroad Canyon Road, Canyon Lake, CA 92587

951.244.6841

www.canyonlakepoa.com

DATE: December 6, 2022

TO: Board of Directors

FROM: Corporate Office

**RE: APPROVAL – 2023 Annual Meeting of the Members and Election of Directors
Ballot Measure – IRS Authorization to Rollover Excess Assessment Income**

Background

The Association is under contract with HOA Elections of California Inc. as the inspector of elections for the 2023 Annual Meeting of the Members and Election of Directors. In addition to the annual election of directors, there is one standing ballot measure to be approved that is included every year as follows:

I Measure: Authorization to Rollover Excess FY 2023 - 2024 Assessment Income and Apply to the FY 2024 - 2025 Assessment to Avoid Additional Taxes

IRS Ballot Measure

The IRS Revenue Tax Ruling 70-604 allows Associations to avoid a tax consequence on any inadvertent excess member income that is applied to the following Fiscal Year (FY) assessment when filing a tax return Federal Form 1120. The proposed IRS Ballot Measure is considered an annual industry standard to allow for clear tax filing authorization, should the Board decide to apply excess income to the following year's assessment. Though the Association recognizes three options for application of excess income, ((1) refund to the membership, (2) apply to following year's assessments/operational budget or (3) apply to the reserves) this ballot measure only pertains to the option of applying excess income to the following year's assessment.

Fiscal Impact

Failure to allow the measure on the ballot and failure of the membership to approve the measure may result in the Association being subject to additional federal income taxes.

Recommendation

It is recommended that the Board of Directors approve the attached ballot measure to be included on the 2023 Annual Meeting of the Members and Election of Directors' Ballot.

Harmony McNaughton

Harmony McNaughton, PIO / Clerk of the Board

 31512 Railroad Canyon Road, Canyon Lake, CA 92587

 951.244.6841

 www.canyonlakepoa.com

2023 Annual Meeting of the Members and Election of Directors Ballot Measure

I MEASURE: AUTHORIZATION TO ROLLOVER EXCESS 23-24 ASSESSMENT INCOME AND APPLY
TO THE 24-25 ASSESSMENT TO AVOID ADDITIONAL TAXES

O FOR

O AGAINST

Date: December 6, 2022

To: Board of Directors

From: Activities

RE: Approval: Proposed Revised Committee Charter- Special Events Committee

Background:

At the November Board meeting, staff proposed a revised committee charter for Board consideration to disband the Fiesta Day Committee and create a Special Events Committee. The Board requested staff provide a detail of what is considered a CLPOA special event, and a list of the annual events the committee would be assisting with.

The annual events that are considered special events for the CLPOA are those events that are sponsored, planned, and organized by the CLPOA. The Activities department is tasked with developing the budget, coordinating the annual calendar, organizing and planning the annual events, and assisting with tasks from the planning phase through the day of the event. The staff coordinates tasks and duties with other CLPOA departments, community patrol, police, fire and any additional outside agencies that may be assisting with an event.

The annual special events the committee would be assisting with are listed below. While there are many events that occur in the community annually, much of those events are hosted by a sanctioned club and the CLPOA, or may be hosted by the sanctioned club only.

- Fiesta Hopper (Fiesta Day)
- Taco Tuesdays
- Movie Nights
- Maui Sunday
- 9/11 Tribute
- Holiday Golf Cart Parade & Toy Drive

This committee would work with the Activities department to help plan and coordinate the annual special events sponsored and co-sponsored by the CLPOA, and assist with planning those events throughout the year. The current Fiesta Day Committee members are encouraged and invited to apply for the Special Events Committee along with all eligible members.

Fiscal Impact

The annual budget for special events is planned and prepared by the Activities department.

Recommendation

It is recommended that the Board of Directors approve to disband the Fiesta Day Committee and approve the proposed charter to create a Special Events Committee, as attached, effective December 6, 2022.

Carrie Pratt

Carrie Pratt, Sr. Activities Manager

~~Fiesta Day~~ Special Events Committee

WHEREAS, Article VI, Section 1. of the By-laws of the Canyon Lake Property Owners Association grants the Board of Directors the power to conduct, manage and control the affairs and business of the Association; and

WHEREAS, Article II, Section 2. (i) of the By-laws grants the Board of Directors the power to appoint such committees as may be necessary to, or convenient in, the discharge of any of its obligations or powers; and

WHEREAS, Article VI, Section 1. (e) of the By-Laws grants the Board of Directors the power to appoint committees of the Association;

NOW, THEREFORE, BE IT RESOLVED THAT a standing ~~Fiesta Day~~ Special Events Committee be established, having the following terms of reference:

RESPONSIBILITY

The primary responsibility of the ~~Fiesta Day~~ Special Events Committee is to advise and assist the Board of Directors, hereinafter referred to as the BOARD, in planning, coordination and staffing of the POA Sponsored & Co-sponsored special events ~~Fiesta Day event~~, which are held annually. ~~each year on the Saturday of Memorial Day weekend~~. The annual events the committee with assist with include:

- Fiesta Hopped (Fiesta Day)
- Taco Tuesdays
- Movie Nights
- Maui Sunday
- 9/11 Tribute
- Holiday Golf Cart Parade & Toy Drive

In fulfilling its responsibility, the members of the ~~Fiesta Day~~ Special Events Committee shall perform functions which include the following:

- Coordinate and Plan event set up and equipment needs
- Coordinates ~~event~~ participants for the various events into these possible categories, and any additional event assignment as needed:
 - a. Volunteers
 - b. Parade
 - c. Vendors
 - d. Sponsors
 - e. Dignitaries
 - f. Entertainment

~~APPROVED: 08-04-2020~~

- Coordinates traffic and security for the **special events**
- Coordinates communications for **special events** and social media
- Coordinates and plan committee funds from sponsors and vendors for **special event** related costs
- Perform such other related functions as directed by the BOARD including **any special event duties** and **parade rules** variances.

MEMBERSHIP

The **Fiesta Day Special Events** Committee shall be composed of seven (7) members of the CLPOA. The chairperson and six (6) additional members shall be appointed by the BOARD annually.

The Activities Manager and Activities department shall be a non-voting ex-officio members of the **Fiesta Day Special Events** Committee.

Date: December 5th, 2022

To: Board of Directors

From: Eric Kazakoff

Board Action/Resolution: Solar PPA contract signature ratification and Easement Agreements.

Background: Based on our spending and contracting authority, and specific Board Approval in Open Session on April 5, 2022, the General Manager executed the power purchase agreement with SCP 73 LLP* back on April 8th, 2022. *This is a legal entity established by Sustainable Capital Finance and Centrica Solar for this project.

The vendor has requested that the Board of Directors ratify my signature on that document in open session, and to provide open session minutes to them that define this approval.

Fiscal Impact: Signature ratification only, and approval of the finalized easement agreements. No additional fiscal impacts to these actions. The solar ppa was previously approved and will provide several million dollars in savings to the CLPOA in electricity costs over the next 25 years.

Recommendation: Staff recommends that the Board ratify the General Manager Eric Kazakoff's signature on the PPA contract with SCP 73 LLP, executed on April 8th, 2022, and also accept the finalized easement agreement as attached.

TO: Board of Directors
FROM: Controller
RE: Finance Committee Members

Background

The Finance Committee has an opening for a Committee Member. The Finance Committee has the following recommendations:

1. Dale Welty to move from First Alternate to the Finance Committee

Fiscal Impact

None

Recommendation:

The Board accept the above changes and elections of the Finance Committee, effective immediately.

Susan C. Dawood, Controller

Date: December 6th, 2022

To: Board of Directors

From: Operations Department

Board Action/Resolution: Canyon Lake Drive South Median Improvements

Background

The Canyon Lake Drive South Medians need repair and an updated look. The landscaping is bare, and large trees are uprooting the curbs and street. We enlisted a Landscape Architect having experience designing center Medians throughout California. After receiving the initial design, Member committees were allowed to review and comment on what was purposed.

This project to include Tree, damaged curb, and dirt removals. New plants, trees, up lighting, mulch, and rock. A new turn lane to allow left turns onto Bluebird Dr. and new curbing to eliminate the old mailbox turnout before Continental Dr.

The initial Engineers estimate was over \$850,000. We were able to value some items out to try and reduce cost. We issued an RFP in October. We received bids ranging from \$630,000 to \$1,007,000

Fiscal Impact

\$630,000 to replace the repair the medians on Canyon Lake Drive South plus an 8% contingency from the Repair and Replacement Reserve Fund.

Recommendation

Staff requests that the Board of Directors approve the funding of \$630,000 plus an 8% contingency from the Reserve Fund, 02-670.

Steve Schneider

Steve Schneider, Director of Operations

Date: November 28, 2022

To: Board of Directors

From: Bill Van Vleet, Treasurer

Board Action/Resolution: 28-Day Reading Rule Revision GC.9.1 - Revisit Decision on Advance Bookings for Non-Resident Golf Members

Background

In the October decision the Board passed a resolution to modify the times for advance bookings for the golf course. Resident members are now allowed 14-day advance booking. Resident non-members are allowed 10-day advance booking and Non-resident members are allowed 7-day advance booking. When I voted in favor of this recommendation, I was not aware of any potential impact to the golf course revenues. Subsequently, I contacted our golf pro and asked for his opinion on the ruling. He indicated that it may impact revenues from the non-resident golf members. These memberships were implemented a few years ago to help reduce the golf course subsidy. Currently these memberships add over \$150,000 in revenue each year, reducing the course subsidy. His recommendation is to change the non-resident member advance booking to be the same as resident non-members.

Fiscal Impact

Unknown, however the current ruling may result in reduced non-resident memberships which could reduce revenues accordingly.

Recommendation

Approve the 28-day reading to modify the advance booking time rule GC.9.1 for non-resident golf members to 10-days advance booking. Resident non-members will remain the same at 10-days advance booking and resident golf members will remain the same at 14-days advance booking.

Bill Van Vleet

Bill Van Vleet, Treasurer

Current Rule:

GC.9.1 Annual Members Reservations for starting times may be made up to fourteen (14) days in advance beginning at 6:45 a.m. daily for resident members with an annual membership. All other members may make a reservation ten (10) days in advance. Non-resident annual members may make a reservation seven (7) days in advance.

Proposed Revision (Redlined)

GC.9.1 Annual Members Reservations for starting times may be made up to fourteen (14) days in advance beginning at 6:45 a.m. daily for resident members with an annual membership. All other members may make a reservation ten (10) days in advance, including. ~~Non-resident annual members may make a reservation seven (7) days in advance.~~

Revised Rule

GC.9.1 Annual Members Reservations for starting times may be made up to fourteen (14) days in advance beginning at 6:45 a.m. daily for resident members with an annual membership. All other members may make a reservation ten (10) days in advance, including non-resident annual members.

31512 Railroad Canyon Road, Canyon Lake, CA 92587

951.244.6841

www.canyonlakepoa.com

DATE: December 6, 2022 **ACTION:**

TO: Board of Directors

FROM: Sr. Member Services Manager

RE: Estates Committee Chairperson Appointment

Background

At the October Open Session Board Meeting, the Board approved a revised Committee Policy, as attached. The major changes were to the Chairperson's term, removal of alternate member's probationary period, and to the resignation procedure. To follow the new policy, the board approved Tim Hieter as the new chairperson. Mr. Hieter declined, and the committee is recommending Dave Gulley remain as chairperson.

Fiscal Impact

None

Recommendation

It is recommended that the Board of Directors approve member Dave Gulley to serve as the Chairperson on the Estates Committee.

Amanda Moore

Amanda Moore, Sr. Member Services Manager

31512 Railroad Canyon Road, Canyon Lake, CA 92587

951.244.6841

www.canyonlakepoa.com

DATE: December 6, 2022 **ACTION:**

TO: Board of Directors

FROM: Sr. Member Services Manager

RE: 28 Day Reading – Revise Rule LM.10.2b Boats Entering without Service Seal

Background

Staff is recommending to simply add a fine to LM.10.2b.

Fiscal Impact

None

Recommendation

It is recommended that the Board of Directors approve the 28 day reading to revise rule LM.10.2b as attached.

Amanda Moore

Amanda Moore, Member Services Manager

Current Rule

LM.10.2b Boats Entering without Service Seal

All boats without a service seal must be inspected and complete a CLPOA Boat Inspection Form prior to launch. [For further information on requirements for boat inspection, refer to paragraph LM.10.4].

Proposed Revision (Redlined)

LM.10.2b Boats Entering without Service Seal

All boats without a service seal must be inspected and complete a CLPOA Boat Inspection Form prior to launch. [For further information on requirements for boat inspection, refer to paragraph LM.10.4].

Fine: \$150.00

Revised Rule

LM.10.2b Boats Entering without Service Seal

All boats without a service seal must be inspected and complete a CLPOA Boat Inspection Form prior to launch. [For further information on requirements for boat inspection, refer to paragraph LM.10.4].

Fine: \$150.00

31512 Railroad Canyon Road, Canyon Lake, CA 92587
951.244.6841
www.canyonlakepoa.com

DATE: December 6, 2022 **ACTION:**
TO: Board of Directors
FROM: Sr. Member Services Manager
RE: 28 Day Reading – Revise Rule GR.5.1m Failure to Comply

Background

Staff is recommending to increase the fine amount for members / guests failing to comply with Community / Marine Patrol instructions.

Fiscal Impact

None

Recommendation

It is recommended that the Board of Directors approve the 28 day reading to revise rule GR.5.1m as attached.

Amanda Moore

Amanda Moore, Member Services Manager

Current Rule

GR.5.1m Failure to comply with a Community Patrol Officer's instructions.

Fine: \$50.00

Proposed Revision (Redlined)

GR.5.1m Failure to comply with a Community Patrol Officer's instructions.

~~Fine: \$50.00~~ Fine: \$250.00

Revised Rule

GR.5.1m Failure to comply with a Community Patrol Officer's instructions.

Fine: \$250.00

31512 Railroad Canyon Road, Canyon Lake, CA 92587

951.244.6841

www.canyonlakepoa.com

DATE: December 6, 2022 **ACTION:**

TO: Board of Directors

FROM: Sr. Member Services Manager

RE: APPROVAL – Revise Rule EC.5.3 Indemnification Required for Bringing Horses into the Facility

Background

Staff wants to bring the Equestrian Center day use rule into consistency with internal policy requirements.

Fiscal Impact

None

Recommendation

It is recommended that the Board of Directors approve to revise rule EC.5.3 as attached.

Amanda Moore

Amanda Moore, Sr. Member Services Manager

Current Rule

EC.5.3 Indemnification Required for Bringing Horses into the Facility

Horses not boarding at the Equestrian Center can only be brought in by Prime, Associate and Sub-Associate members. These horse owners must fill out a separate indemnification for each horse brought into the facility.

Proposed Revision (Redlined)

EC.5.3 Indemnification Required for Bringing Horses into the Facility

~~Horses not boarding at the Equestrian Center can only be brought in by Prime, Associate and Sub-Associate members. These horse owners must fill out a separate indemnification for each horse brought into the facility.~~ Horses not currently boarded at the Equestrian Center may be brought in by members with Equestrian privileges provided the following requirements are met:

EC.5.3a Monday – Friday, 24-hour notice is required. Saturday – Sunday and holidays, 48-hour notice is required.

EC.5.3b A copy of bill of sale / evidence of ownership is provided.

EC.5.3c Vaccination records demonstrating the horse has the following current shots are provided: Eastern & Western Encephalomyelitis, Tetanus, Toxoid / West Nile, Influenza / Rhinopneumonitis and Strangles.

EC.5.3d A Certificate of Liability Insurance for the animal must be submitted demonstrating a minimum of \$300,000 liability per horse, CLPOA listed as additional insured, and both CLPOA addresses:

- Mailing Address: 31512 Railroad Canyon Rd., Canyon Lake, CA 92587
- Equestrian Center: 29221 Longhorn Dr., Canyon Lake, CA 92587

EC.5.3e Appropriate waiver form(s) must be completed and signed.

EC.5.3f Current documentation for each horse must be on file with CLPOA for day and facility use.

Revised Rule

EC.5.3 Indemnification Required for Bringing Horses into the Facility

Horses not currently boarded at the Equestrian Center may be brought in by members with Equestrian privileges provided the following requirements are met:

EC.5.3a Monday – Friday, 24-hour notice is required. Saturday – Sunday and holidays, 48-hour notice is required.

EC.5.3b A copy of bill of sale / evidence of ownership is provided.

EC.5.3c Vaccination records demonstrating the horse has the following current shots are provided: Eastern & Western Encephalomyelitis, Tetanus, Toxoid / West Nile, Influenza / Rhinopneumonitis and Strangles.

EC.5.3d A Certificate of Liability Insurance for the animal must be submitted demonstrating a minimum of \$300,000 liability per horse, CLPOA listed as additional insured, and both CLPOA addresses:

- Mailing Address: 31512 Railroad Canyon Rd., Canyon Lake, CA 92587
- Equestrian Center: 29221 Longhorn Dr., Canyon Lake, CA 92587

EC.5.3e Appropriate waiver form(s) must be completed and signed.

EC.5.3f Current documentation for each horse must be on file with CLPOA for day and facility use.

31512 Railroad Canyon Road, Canyon Lake, CA 92587

951.244.6841

www.canyonlakepoa.com

DATE: December 6, 2022 **ACTION:**

TO: Board of Directors

FROM: Sr. Member Services Manager

RE: APPROVAL – Revise Rule GR.3.8 Lessees

Background

Staff is recommending removing the requirement that CLPOA Member Services staff review personal lease documentation / receipt of payment for month-to-month leases. This requirement is inconsistent with the CLPOA tendency to refrain from personal tenant-landlord information be submitted for review.

Fiscal Impact

None

Recommendation

It is recommended that the Board of Directors approve to revise rule GR.4.2c as attached.

Amanda Moore

Amanda Moore, Member Services Manager

Current Rule

GR.3.8 Lessees

To establish tenants, the Member / Owner must complete the CLPOA Lease Authorization Form. On the form, the Member / Owner will need to provide the name(s) address, term of tenancy and designate the number of CLPOA cards and decals to be issued. The Member / Owner also has the opportunity to relinquish recreational privileges to the lessee with one (1) year term of residency. Recreational privileges. include: boat registration rights and the permanent guests list. Before any cards or decals are issued, the processing fee must be paid.

No recreational boating or other membership privileges stemming from a vacant lot may be assigned to a tenant. Only one (1) active Lease Authorization Form will be accepted per property. No Lease Authorization Form shall be processed for a vacant lot.

If the Member / owner specifies the terms of tenancy as “Month-to-Month”, the lessee(s) will have to provide a valid receipt of rent payment issued by the Member / owner. After receiving proof of payment, the lessee(s) will be issued a CLPOA card and a vehicle decal (in accordance with CLPOA Rules & Regulations) on a monthly basis.

Proposed Revision (Redlined)

GR.3.8 Lessees

To establish tenants, the Member / Owner must complete the CLPOA Lease Authorization Form. On the form, the Member / Owner will need to provide the name(s) address, term of tenancy and designate the number of CLPOA cards and decals to be issued. The Member / Owner also has the opportunity to relinquish recreational privileges to the lessee with one (1) year term of residency. Recreational privileges. include: boat registration rights and the permanent guests list. Before any cards or decals are issued, the processing fee must be paid.

No recreational boating or other membership privileges stemming from a vacant lot may be assigned to a tenant. Only one (1) active Lease Authorization Form will be accepted per property. No Lease Authorization Form shall be processed for a vacant lot.

If the Member / owner specifies the terms of tenancy as “Month-to-Month”, ~~the lessee(s) will have to provide a valid receipt of rent payment issued by the Member / owner. After receiving proof of payment, the lessee(s) will be issued a CLPOA card and a vehicle decal (in accordance with CLPOA Rules & Regulations) on a monthly basis~~ **a new Lease Authorization Form will need to be submitted on a monthly basis. All active items will expire until proper authorization has been submitted. A renewal fee will be due after one year.**

Revised Rule

GR.3.8 Lessees

To establish tenants, the Member / Owner must complete the CLPOA Lease Authorization Form. On the form, the Member / Owner will need to provide the name(s) address, term of tenancy and designate the number of CLPOA cards and decals to be issued. The Member / Owner also has the opportunity to relinquish recreational privileges to the lessee with one (1) year term of residency. Recreational privileges include: boat registration rights and the permanent guests list. Before any cards or decals are issued, the processing fee must be paid.

No recreational boating or other membership privileges stemming from a vacant lot may be assigned to a tenant. Only one (1) active Lease Authorization Form will be accepted per property. No Lease Authorization Form shall be processed for a vacant lot.

If the Member / owner specifies the terms of tenancy as "Month-to-Month", a new Lease Authorization Form will need to be submitted on a monthly basis. All active items will expire until proper authorization has been submitted. A renewal fee will be due after one year.

31512 Railroad Canyon Road, Canyon Lake, CA 92587

951.244.6841

www.canyonlakepoa.com

DATE: December 6, 2022 **ACTION:**

TO: Board of Directors

FROM: Sr. Member Services Manager

RE: APPROVAL – Revise Rule GR.4.2c Maximum Number of Permits

Background

Staff is recommending to simply change the allocation of garage sale permits to run per the fiscal year instead of the calendar year. Most other processes run per the fiscal year (assessments, boat registration, dock slip registration, etc.) and this change will provide consistency and easier tracking for the Member Services department and its staff.

Fiscal Impact

None

Recommendation

It is recommended that the Board of Directors approve to revise rule GR.4.2c as attached.

Amanda Moore

Amanda Moore, Member Services Manager

Current Rule

GR.4.2c Maximum Number of Permits

No more than three (3) permits per household in a calendar year.

Proposed Revision (Redlined)

GR.4.2c Maximum Number of Permits

No more than three (3) permits per household in a ~~calendar year~~ **fiscal year**.

Revised Rule

GR.4.2c Maximum Number of Permits

No more than three (3) permits per household in a fiscal year.

31512 Railroad Canyon Road, Canyon Lake, CA 92587

951.244.6841

www.canyonlakepoa.com

DATE: December 6, 2022

ACTION:

TO: Board of Directors

FROM: Sr. Member Services Manager

RE: APPROVAL – Revise Rule PT.1.4

Background

5mph at the Pump Track has been determined to be too slow. Staff recommends removing the speed limit.

Fiscal Impact

Recommendation

It is recommended that the Board of Directors approve to add new rule PT.1.4 as attached.

Amanda Moore

Amanda Moore, Sr. Member Services Manager

Current Rule

Pump Track (PT)

PT.1.4 Pump track is for non-motorized personal devices only. Any other uses are not permitted. Ride-on vehicles with 3 or more wheels such as karts, wagons, tricycles, bikes with training-wheels, strollers, etc. are not permitted. No movable obstacles or outside materials (e.g. ramps/jumps) are allowed. Maximum speed while riding on, or around, the pump track is 5mph. Fine = \$50.00

Proposed Revision (Redlined)

PT.1.4 Pump track is for non-motorized personal devices only. Any other uses are not permitted. Ride-on vehicles with 3 or more wheels such as karts, wagons, tricycles, bikes with training-wheels, strollers, etc. are not permitted. No movable obstacles or outside materials (e.g. ramps/jumps) are allowed. ~~Maximum speed while riding on, or around, the pump track is 5mph.~~ Fine = \$50.00

Revised Rule

PT.1.4 Pump track is for non-motorized personal devices only. Any other uses are not permitted. Ride-on vehicles with 3 or more wheels such as karts, wagons, tricycles, bikes with training-wheels, strollers, etc. are not permitted. No movable obstacles or outside materials (e.g. ramps/jumps) are allowed. Fine = \$50.00

ACTIVITIES DEPARTMENT

Senior Center Dept. 19

- The Senior Committee meets at the Senior Center for their regular scheduled meeting on 1st Tuesdays at 9 am
- No Potlucks in November or December. Next Potluck, last Sunday of January 2023.
- Signups for the Free Christmas dinner at the Senior Center is Sunday, December 11, 2022
- New Year's eve party. For tickets please contact Fran Tibbet.

Activities Dept. 50

- Community benches throughout community. Give Activities a call to order a bench.
- Worked with clubs/City of Canyon Lake/Chamber for community events: Car Show, Country in the Park, Rocktoberfest, Trunk or Treat, Witches Gathering, Parade of Frights, PlayDay at the EQ.
- Worked with members of the community to reserve facilities. 9 - total reservations for October
- Coordinating with Clubs/Concert Producer for concerts in 2023

Pool Dept. 54

- The last day the pool was open was November 27, 2022
- Pool stats March 25- Nov. 21:
 - Lappers & Water Aerobics: 5,265
 - Open Swim: 26,875
 - Season totals up to Nov: 32,140
- AM Water Aerobics – 8:30-9:30, Monday – Friday, classes are purchased at the pool
- PM Water Aerobics – over for the season
- Water polo & fall water polo-about 80-100 signups- between 10-15 participants per week in summer.
- Swim lessons-700-800 signups for the season- between 100-110 participants per week

Event & Activities Updates

Upcoming Events

- Holiday Home Tour hosted by the Women's Club – 12/3
- Winter Wonderland hosted by the City of Canyon Lake – 12/3 in the Town Center
- Toy Drive and Parade – 12/4 starting at Blue Bird Hall and ending at Eastport
- Parade of Lights hosted by the Yacht Club – 12/10
- Breakfast with Santa hosted by the Ski Club – 12/10 at North Ski Pavilion
- Free Christmas dinner hosted by the Senior Center Work Group – Sunday, 12/11
- Choraleers Concert - Sunday, 12/11 at the Lodge
- BunchHo-Ho-Ho hosted by the Women's Club – 12/19 at the Senior Center

Committees

Recreation Committee – no open position

Senior Committee – no open positions

Report presented by *Carrie Pratt, Sr. Activities Manager*

COMMUNICATION REPORT

Goals & Campaigns - November 2022

Goals & Objectives

The primary goals of the Communication's team this fiscal year are:

- Enhance online digital services and experience
 - Online Calendar
 - Online Facility Schedules
 - Online Campground Reservations
 - Improved Amenity Pages
- Expand the Canyon Lake POA's communication efforts, with a focus on increasing social media reach and engagement.
- Promote and market the Canyon Lake POA's revenue generating amenities and services:
 - Golf Course
 - Happy Camp & Propane Sales
 - Gift Cards
 - Restaurants
 - Online Store
- Promote Recreation & Events
- Promote Weddings & Banquets

Looking Forward

In consideration of our primary goals for this year, below are new campaigns we will be focusing on in the upcoming months:

- Online Enhancements (coming soon)
 - Online Campground Reservations
 - Amenity/Facility Calendars
- Community Project Promotions
 - Canyon Lake Drive South Median Project
 - Lodge Patio & Event Space Construction
 - Lighthouse Restaurant & Bar Renovation
- Upcoming Event Promotions
 - Toy Drive & Golf Cart Parade
 - Parade of Lights
 - New Year's Eve Celebrations
- Promoting Dining and Events at Restaurants
- Member Welcome Packet
- Wedding Promotional Packet
- Amenity Promotions
- Golf Course Video Hole Tour
- Golf Annual Membership Campaign
- Golf Guest for a Day Promotion
- Golf Daily Play Promotion (Canyon Lake residents only)
- Pool Hours/End of Season

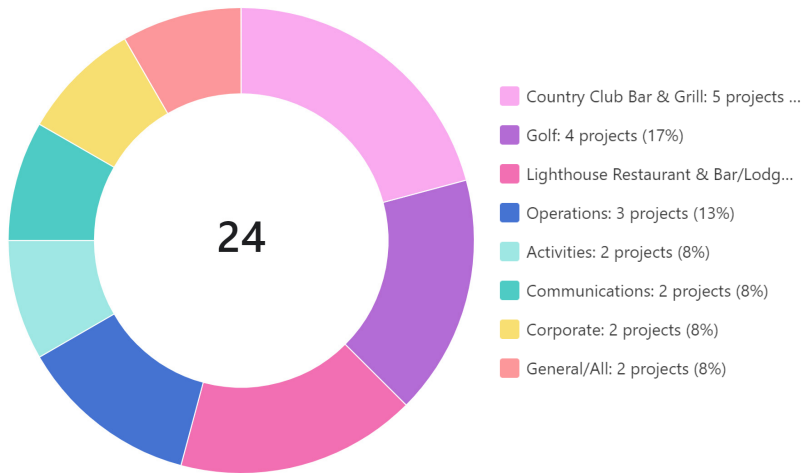
COMMUNICATION REPORT

KPI Dashboard - October 2022

ACTIVE CAMPAIGNS

November 2022

Below are the number of campaigns Communications managed during the month of November, broken down by the departments collaborated with for these campaigns.



HIGHLIGHTS

210

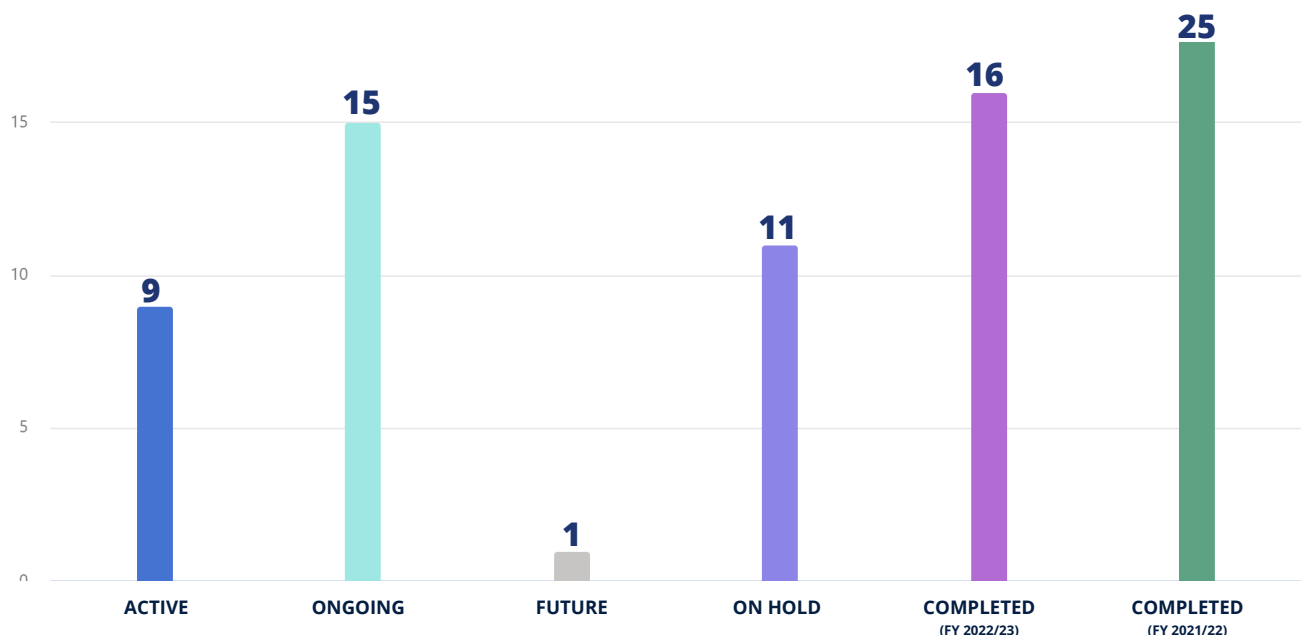
tasks completed
in November 2022

17

club events promoted
in fiscal year 2022/23

CAMPAIGN STATUS

Below is the status of the campaigns Communications manages. These numbers are tracked for the current fiscal year 2022/23 (May 1, 2022 through May 30, 2023).



FEATURE CAMPAIGNS - CANYON LAKE POA

November 2022

Community Promotions



Canyon Lake Senior Center's
22nd
HOLIDAY BOUTIQUE
2 Day Shopping Event!
5 & 6 NOVEMBER 9 A.M. - 4 P.M.
BOTH DAYS
Canyon Lake Senior Center
23307 Canyon Lake Drive
Canyon Lake, CA 92587
LOCALLY CRAFTED ART • UNIQUE ARTISIAN GIFTS
HOLIDAY DECOR • HOME DECOR • AND MORE!
WWW.CLPOA.COM/HOLIDAYBOUTIQUE




ANNUAL CANYON LAKE JR WOMEN'S CLUB
Sip & Shop
DATE
November 19, 2022
10 a.m. to 3 p.m.
LOCATION
Canyon Lake Lodge
& Holiday Bay Room
FEATURING
• Over 50 Retail Vendors
• Drinks & Appetizer Specials at the Lodge
Email us at: canyonlakejwc@gmail.com
Benefiting the Community via the Philanthropic Endeavors of the Canyon Lake Jr Women's Club
Media & Art Contribution by the Canyon Lake POA



40th Annual
Tree Lighting Festival
NOV 27, 2022 | 4 P.M. TO 7 P.M.
CANYON LAKE LODGE
Free Family Activities
Visit from Santa | Ferris Wheel Ride
Gingerbread Bounce House
Rockwall Climbing | 360 Photo Booth
Face Painting | Balloon Art
Petting Zoo | Food Trucks
Snow and More!
Take your own photos with Santa
Hosted by CANYON LAKE
Benefit Canyon Lake Association
Canyon Lake Jr Women's Club



40th Annual
Parade of Lights
DECEMBER 10
PARADE STARTS AT 5:30 P.M.



2023 CONCERTS AT THE LODGE PRESENTS
DON DOKKEN 2.11.23 | General \$34 | VIP \$54
THE ENGLISH BEAT 5.6.23 | General \$59 | VIP \$79
ATLANTA RHYTHM SECTION 6.17.23 | General \$49 | VIP \$69
DEANA CARTER 8.19.23 | General \$44 | VIP \$64
THE FABULOUS THUNDERBIRDS 11.04.23 | General \$59 | VIP \$79
TICKETS ON SALE NOW!
WWW.CANYONLAKEPOA.COM/CONCERTS
CONCERTS MAY BE CANCELED OR POSTPONED.
TICKET REFUNDS ARE AVAILABLE IF A CONCERT IS CANCELED.



CANYON LAKE
Holiday Season

Restaurant & Golf Promotions



LIGHTHOUSE RESTAURANT & BAR
Drinksgiving
Mix & Mingle
Wednesday, November 23
HAPPY HOUR DRINK SPECIALS ALL NIGHT
\$5 Martinis, \$5 Margaritas, \$5 Wine,
\$5 Well Drinks, \$3 Drafts
LIGHTHOUSE RESTAURANT & BAR
@canyonlakelighthouse
www.canyonlakelighthouse.com



LIGHTHOUSE RESTAURANT & BAR
BRUNCH with Santa
SUN, DEC 18, 2022 | 10 A.M. - 3 P.M.
Santa will arrive at 10 a.m. Free gifts for kids while supplies last. Reservations are recommended for 10 a.m., 11:30 a.m., & 1 p.m. seatings.
ADULTS: \$48 | KIDS (6-12): \$24
Kids 5 and younger free with each paid adult.
Add champagne for only \$10.
The buffet features an omelette station, pancakes, waffles, assorted pastries, carving stations, salads, kids station, and more.
Reservations recommended
Call 951.246.2720
Don't forget to bring a camera!



CANYON LAKE GOLF PRO SHOP
BLACK FRIDAY SALE
Men and Women Apparel 20% to 50% Off
Golf Bags 15% Off
Golf Clubs Up to 40% Off
Men and Women Golf Shoes 20% to 40% Off
SHOP EARLY FOR CHRISTMAS
November 24 to December 1

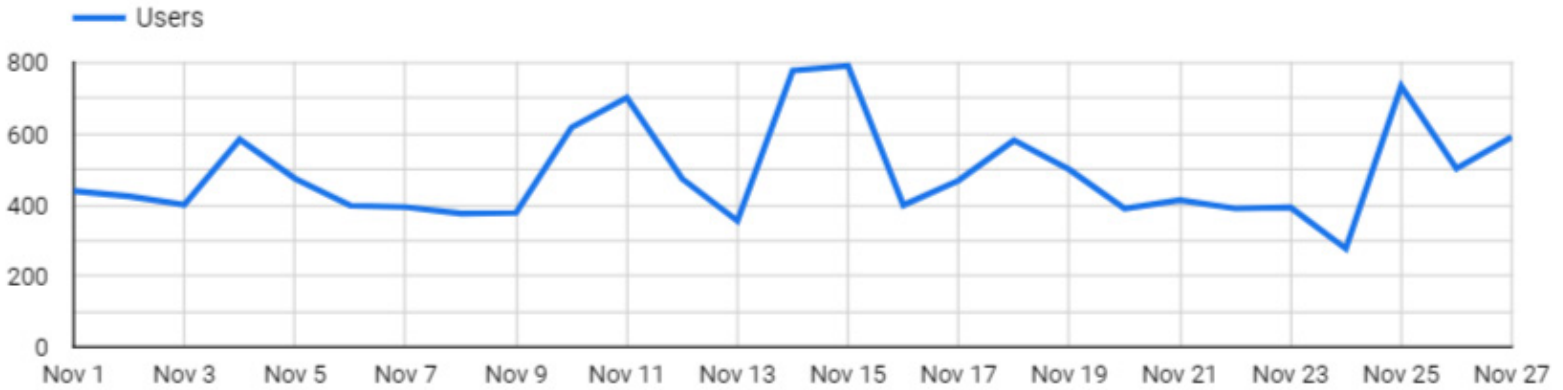


Mizuno
FITTING DAY
SATURDAY, DEC 3, 2022
11 A.M. - 3 P.M.
Mizuno Pro
FREE EVENT | OPEN TO THE PUBLIC
Contact the Golf Shop today! 951.246.1782
CANYON LAKE GOLF & COUNTRY CLUB
32001 Railroad Canyon Road, Canyon Lake, CA 92587 | www.canyonlakecc.com

COMMUNICATION REPORT

Website Highlights - November 2022

WEBSITE ANALYTICS HIGHLIGHTS



Users

10,930



New Users

9,883



Number of Sessions per User

1.37



Sessions

15,000



Pageviews

36,068



Pages / Session

2.4



Avg. Session Duration

00:01:49



Bounce Rate

57.31%



TOP 10 VISITED WEBSITE PAGES

November 1, 2022 - November 27, 2022

		36,068 % of Total: 100.00% (36,068)	36,068 % of Total: 100.00% (36,068)
1.	Home - Canyon Lake POA	7,279	20.18%
2.	Login - Canyon Lake POA	3,427	9.50%
3.	My Info - Canyon Lake POA	1,378	3.82%
4.	Camping - Canyon Lake POA	1,169	3.24%
5.	Lighthouse Home - Canyon Lake POA	1,166	3.23%
6.	Make Payment - Canyon Lake POA	858	2.38%
7.	Search - Canyon Lake POA	790	2.19%
8.	Events - Canyon Lake POA	763	2.12%
9.	Concerts At The Lodge - Canyon Lake POA	650	1.80%
10.	Memberships - Canyon Lake POA	602	1.67%

COMMUNICATION REPORT

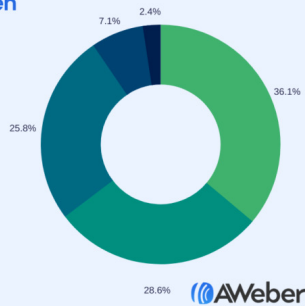
Email Highlights - November 2022

EMAIL DASHBOARD - NOVEMBER 2022

What are average email open rates?

65% of businesses average open rates between 11% and 50%.

- 25.8% 0% to 10% open rates
- 36.1% 11% to 25% open rates
- 28.6% 26% to 50% open rates
- 7.1% 51% to 75% open rates
- 2.4% Greater than 76% open rates



39204

DELIVERED

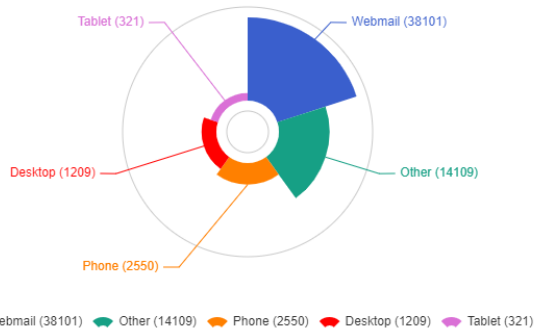
92.18%

23070

UNIQUE OPENS

54.25%

DELIVERY BY EMAIL CLIENT - NOVEMBER 2022



TOP DEVICE OPENS - NOVEMBER 2022

Delivery By Email Client

- Gmail (16926)
- Yahoo (12012)
- Microsoft Outlook (5072)
- Other Providers (1271)
- Remaining (3929)



COMMUNICATION REPORT

Social Media Highlights - November 2022

PERFORMANCE SUMMARY

16,706

Followers
Total

127

Published Posts
Total

194,754

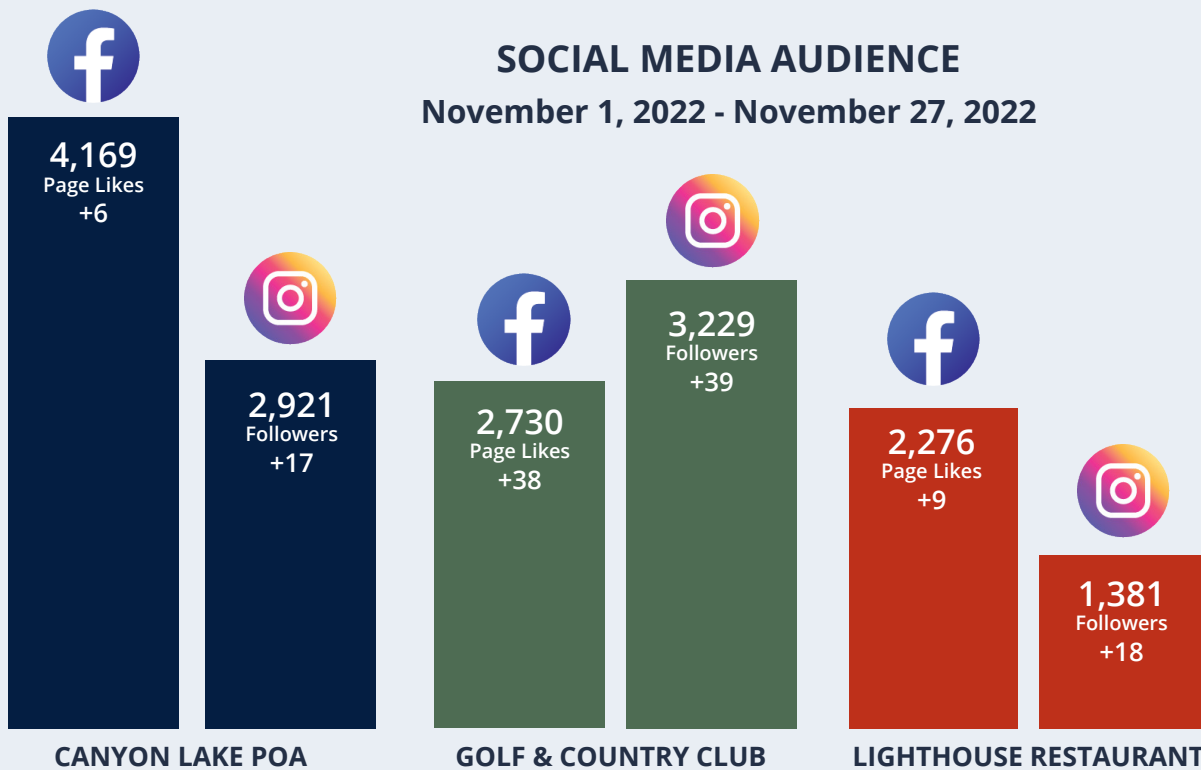
Impressions
Total

9,322

Engagement
Total


SOCIAL MEDIA AUDIENCE

November 1, 2022 - November 27, 2022



PROFILE SUMMARY

Profile	Followers	Growth	Posts	Impressions	Engagements
Canyon Lake POA Facebook	4,169	6	41	40,851	3,026
Canyon Lake POA Instagram	2,921	17	56	40,481	932
Golf & Country Club Facebook	2,730	38	17	51,662	3,103
Golf & Country Club Instagram	3,229	39	38	22,661	554
Lighthouse Facebook	2,276	9	18	26,045	1,361
Lighthouse Instagram	1,381	18	24	13,054	346

 31512 Railroad Canyon Road, Canyon Lake, CA 92587
 951.244.6841
 www.canyonlakepoa.com

COMMUNITY PATROL REPORT

October 2022

Community Patrol’s primary functions are to provide the community with services that include access control at the entry gates, Rules and Regulations compliance, and incident observation and reporting to the Association. Community Patrol’s services do not replace the services of outside public safety agencies such as law enforcement, fire services, medical services, city code enforcement, etc. In the table below, the “Calls for Service” column reflects the number of calls made by community members based on the violation type.

Citations Issued

Violation	August		September		October	
	Calls for service	Cites	Calls for service	Cites	Calls for service	Cites
Speed (Patrol)	0	0	12	0	6	0
Speed (Trailer)	N/A	22	N/A	42	N/A	68
Parking – 5.3d Unsightly / Inoperable Vehicles	1	4	1	3	2	2
Parking – 5.3e Long Term	9	3	15	3	4	2
Parking – 5.5a RVs	2	1	2	7	4	2
Parking 5.5c Trailers	2	11	8	4	5	2
Noise	18	1	23	7	47	0
Bus Stop	0	1	0	0	0	0
Gate Runner	40	3	46	5	61	2
Fishing Related	13	1	3	0	4	0
Golf Cart Related	7	14	3	8	9	6
Animal Related	13	2	13	2	37	4
Solicitation	3	0	6	2	11	1
Verbal Abuse to Staff	0	4	NA	2	0	0

Continued on next page

Additional Information

	August	September	October
Total Calls for Service	123	129	215
Call for Service – Unable to Locate	59	40	95
Suspicious Person / Vehicle <i>(Average Response Time)</i>	2	9/8.3	25/7

Gate Entry Statistics

	August	September	October
Total Guest Passes issued by Gate	-	-	-
- Main Gate	16,270	14,392	25,371
- East Gate	6,390	14,439	19,393
- North Gate	4,218	6,895	15,316
Total Guest Entries by Gate	-	-	-
- Main Gate	37,778	20,390	39,172
- East Gate	20,366	12,898	24,187
- North Gate	12,115	7,335	15,798
Total RFID Entries by Gate	-	-	-
- Main Gate	127,465	122,063	135,367
- East Gate	65,783	71,833	73,797
- North Gate	42,961	46,739	41,638
Confiscated Guest Passes	74	79	68

Two Guest Lane Entry Protocol*

	August	September	October
Total time in minutes	-	-	-
- Main Gate	95	65	53
- East Gate	5	23	27

*If traffic volume in the guest lane backs up into the nearest intersection, staff in the middle lane will temporarily begin to issue guests passes to improve traffic flow.

Incident Report Summary

	August	September	October
Motor Vehicle Accident	0	1	0
Vandalism	2	3	2

Incident Report Detail

Incident Description	Location
Motor Vehicle Accidents- No accidents were reported for the month of October.	1. N/A
Vandalism- <ol style="list-style-type: none"> 1. While locking the Eastport Men's restroom the officer found, someone had purposely spilt soda all over the stall in the bathroom and proceeded to clog the toilet with the cup. Officer conducted a further patrol and no other vandalism was found. Ops was contacted for cleaning. 2. While the officer was patrolling Holiday Harbor, the officer found graffiti on the pillars next to the volleyball courts. Officer conducted a further patrol and no other vandalism was found. Ops was contacted for cleaning. 3. While the officer was patrolling the tennis courts, they noticed that the flag pole at court# 3 had graffiti on the pole. Officer conducted a further patrol and no other vandalism was found. Ops was contacted for cleaning. 	<ol style="list-style-type: none"> 1. Eastport Park 2. Holiday Harbor 3. Tennis Courts

Report presented by: *Zachary Wells (Community Patrol Captain)*

31512 Railroad Canyon Road, Canyon Lake, CA 92587

951.244.6841

www.canyonlakepoa.com

Marine Patrol Report

OCTOBER 2022

Marine Patrol’s primary functions are to provide the community with services that include Quagga Mussel and boat safety inspections, Rules and Regulations compliance, and incident observation and reporting to the Association. In the table below, the “Calls for Service” column reflects the number of calls made by community members based on the violation type.

Citations Issued

Citation	AUGUST	SEPTEMBER	OCTOBER
LM.2.5 Expired/ No Registration (State)	1	1	0
LM.2.6 Expired/ No Registration (POA)	3	4	2
LM.2.7 Expired / No Registration at a dock or lift	0	0	0
LM.7.3 Reckless behavior while operating a motorized boat	1	0	0
GR.6.2c Failure to present valid ID	0	0	0
GR.4.4 Fishing License	1	5	0
LM.6.7 Excessive Wake	5	5	4
GR.2.18a Loud Noise	0	5	0

Warnings Issued

Warning	AUGUST	SEPTEMBER	OCTOBER
LM.2.5 Expired/ No Registration (State)	1	0	0
LM.2.6 Expired/ No Registration (POA)	1	0	0
LM.2.7 Expired / No Registration at a dock or lift	0	0	0
LM.7.3 Reckless behavior while operating a motorized boat	4	2	2
GR.6.2c Failure to present valid ID	1	0	0
GR.4.4 Fishing License	4	0	3
LM.6.7 Excessive Wake	5	4	1
GR.2.18a Loud Noise	1	0	3
LM.9.11 Plowing	6	4	2

Additional Information

	AUGUST	SEPTEMBER	OCTOBER
Total Calls for Service	145	78	70
Boat Safety Inspection	50	29	21
Boat Tow (Out of fuel/mechanical)	18	19	7
Boat Tow (Adrift)	1	0	1
Battery Assist	2	0	1
P&C Inspector Escort Hours	7.20	8.75	9.5
Fishing License Checks	18	20	10
Quagga Inspection	51	22	30
White Tag Applied	22	14	16
Quarantine Tag Applied	0	0	0

Boat Operating Hours

	AUGUST	SEPTEMBER	OCTOBER
Boat 1 START 10750.9/ END 10784.1	94.1	131.9	33.2
Boat 2 START 10539.3/ END 10661.0	180.2	156.3	121.7
Boat 3 START 608.8/ END 608.9	6.1	13.4	0.1
Boat 4 START 555.9/ END 618.0	19.2	10.4	62.1

Boat Operating Hours by Location

	AUGUST	SEPTEMBER	OCTOBER
Main Lake	155.0	184.6	115.8
East Bay	138.5	114.0	101.2
North Ski	16.1	13.4	0.1

Incident Report Summary

	AUGUST	SEPTEMBER	OCTOBER

NO REPORTS	0	0	0
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Incident Report Detail

Incident Description	Location

Report presented by: *Don Motteler (Marine Patrol Captain)*

Date: 12/6/22

To: Board of Directors

From: Planning and Compliance Department – Cheryl Mitchell
Department Report - ACC Committee Overview

Total current items monitored by the department **2059** which includes permit due dates, violations, extension, and escrow inspections, last month **2380**.

Permit Breakdown

1. **1265** Open permit – down
 - a. **74** new home/major additions
 - b. **122** lakeside permits
 - c. **208** solar panel permits
 - d. **54** fence permits
 - e. **8** dumpster/pod permits
 - f. **419** Same Day Permits
 - g. **796** Improvements (multiple types)

Violation/Escrow Breakdown

1. **857** Open violations – down
2. **51** Open escrows - down

ACC Committee Overview

1. Total of **294** items reviewed – Record items reviewed in a month
2. Total of **163** permits approved - The most permits issued this year in a month

Items reviewed – Permit Breakdown

1. New Home Reviewed/Permit (**2**)
2. Grading Permit (**0**)
3. Improvements (**53**)
4. Lakeside Improvement (**9**)
5. Recorded Variance (**3**)
6. Rejected Applications (**38**)
7. Re-Submittal's (**17**)
8. Permit issued same day (Over the counter) (**79**)
9. Preliminary Applications (**7**)

Member Complaints

1. **30** Complaints investigated (**2** months)
2. **4** already written

Letter - Compliance

1. **285** compliances
2. **110** Courtesy Notices

RESERVE ITEMS & CIP SUMMARY

Repair and replacement reserve items and CIP were scheduled and/or coordinated during the month of November. Refer to attached reports for additional information.

OPERATIONS DEPARTMENT

In November, Operations worked on Board Approved Projects, Reserve Items, CIP, and Committee recommendations and requests.

Developing Projects

- **Basketball Courts** – courts to be stripped and repainted.
- **CLDS Median at Main Gate** – Bids are being reviewed.
- **Equestrian Center Arena** – project to move forward.
- **Equestrian Center Stalls & Barn Rain gutters** – Ongoing project.
- **Harrelson Park Dock Replacement** – EVMWD approved the project, and the dock is being built.
- **Holiday Harbor Dock Repairs** – EVMWD has approved this project.
- **Lodge Bar/Restaurant Remodel** – Job walk was completed, and project is moving forward.
- **Lodge Outdoor Venue** – Job walk was completed, and project is moving forward.
- **Magnolia Room Improvements** – New flooring, paint, and countertops to be completed soon.
- **Mailbox Slabs and Lighting** – Project is continuing.
- **Pickleball Court Addition** – City has issued the permit. RFP to be released in upcoming weeks.
- **Solar Panels** – All City permits have been approved and installs will begin in January.
- **Vacation Park Playground & Exercise Equipment** – Waiting for delivery of playground and exercise equipment.

Functions with Staff Assistance

- Operations staff assisted with the set-up and break-down for multiple member-hosted and club events at different locations around the community. We also helped with the Annual Tree lighting festival to open up the Christmas season.
- Operations worked closely with staff at the POA, Country Club & Lodge providing event assistance for many concerts & private parties.

General Maintenance Items

- **Resident Matters** – Responded to residential requests, questions, and/or concerns.
- **Vandalism** – Vandalism reports included are for the previous month (October); the vandalism report for the current month is in progress. Acts of vandalism are a serious problem throughout the community; if any residents are witness to these acts, please contact Community Patrol at (951) 244-6841 ext. 410.

Public Works / Grounds Maintenance

- **Public Works** – Streets, gutters and storm drains were monitored for debris and standing water.
- **Weed Abatement** – Operations has been concentrating on weed abatement in easements and other common areas.
- **Tree Maintenance** – Schedule has been established with sourced vendor according to priority. Operations assists on an as needed basis.

Landscape Maintenance

Operations communicates with Land Care Logic on a routine basis to ensure landscape-related matters and any maintenance improvements are addressed as needed.

- No major issues to report this month.

Golf Course Maintenance

Operations has communicated any Golf Course related matters and maintenance improvements to the Golf Course Superintendent at Bright View as needed.

- No major issues to report this month.

Parks and Beaches

- No major issues to report this month.

Regulatory / Compliance

- **Annual Auto Lift Inspection** – The operations yard auto lift was inspected and re-certified.
- **Happy Camp Permit to Operate** – The Permit renewal was completed as required annually.

Safety / Training

- **Safety Data Sheet Training** – Training was conducted by Safety Compliance Company on the employees Right to Know. Included were instructions on how to read the Safety Data sheets that are kept available for all chemicals used on the properties.
-

EQUESTRIAN CENTER

- Arena Footing – upcoming project
- Stall & Barn gutters – In process of repairs and upgrades.

HAPPY CAMP CAMPGROUND

- No major issues to report this month.

COMMITTEES / WORK GROUPS

Refer to the recap below for Committee updates for the month of November.

Green Committee: The Green Committee met in person on November 10th in the Magnolia Room at the Country Club. The following agenda items were addressed by the Green Committee:

- Widen #1 & #14 cart path
- Walkers on the Golf Course
- Golf Course Tour

The Green Committee meets on the 2nd Thursday of the month in the Magnolia Room at the Country Club. The next scheduled meeting is on January 12th at 1:00pm.

Facilities Planning Committee (FPC): The Facilities Planning Committee was dark for the month of November.

The Committee meets on the 2nd Thursday of the month in the Magnolia Room at the Country Club. The next scheduled meeting is on December 8th at 3:30pm.

Recreation Committee: The Recreation Committee was dark for the month of November.

The Committee meets on the 2nd Tuesday of the month in the Conference Room at the POA. The next scheduled meeting is on December 13th at 4:00pm.

Tuesday Work Group (TWG): The TWG Committee met on November 29th in the Magnolia Room Magnolia Room at the Country Club. The following agenda items were addressed by the TWG Committee.

- New projects for the year
- TWG Charter Change
- Appointment of new members

The Committee meets on the last Tuesday of the month in the Magnolia Room at the Country Club. The next TWG meeting is scheduled for December 27th at 1:00pm.

DIRECTOR'S MESSAGE

The Christmas trees are up, and we are lighting the community with spirit. Somehow 2022 has just flown by and looking back, Operations has accomplished so much thru the year. Just one project was upgrading the Country Club inside and out. Now we are moving on to the Magnolia room. This club and event room is getting updated with flooring, countertops, and a fresh coat of paint. New docks at Harrelson Park and Holiday Harbor should be completed in time for the weather to warm up again. Pickleball courts and Basketball courts will be getting a bit of an upgrade shortly including more pickleball courts. The Lodge remodel will be getting started soon with the inside and outside getting updated and extra room outside for the community to enjoy. Of course, everyone is waiting patiently for the Vacation Park playground and exercise equipment to close out that project. Operations is continuing their work behind the scenes but know that they are always hard at work on projects and daily chores to be sure that when family comes to visit for the Holidays, Canyon Lake is in its best shape.



Presented By: *Steve Schneider, Director of Operations*

VANDALISM REPORT
October 2022

W.O. #	I.R. #	DATE	LOCATION	WORK REQUESTED	MATERIAL COST	HRS	TOTAL	MATERIAL USED
325507	N/A	9/23/2022	GOLF COURSE YARD	CHECK PERIMETER FENCING	\$20.00	1	\$70.00	CHAIN LINK FENCE
325550	N/A	9/29/2022	TENNIS COURT	ASSESS & REPAIR LOOSE SINK IN MEN'S RESTROOM	\$3.00	2	\$103.00	CONSTRUCTION ADHESIVE
325582	2133949	10/3/2022	COMMON AREA / HARRELSON PARK	ASSESS & REPAIR PERIMETER FENCING	\$7.00	1	\$57.00	HOG RINGS
325640	N/A	10/7/2022	COMMON AREA / NORTH SKI AREA	CHECK PERIMETER FENCING	\$20.00	1	\$70.00	CHAIN LINK FENCE
325709	N/A	10/14/2022	COMMON AREA / NORTH SKI AREA	CHECK PERIMETER FENCING	\$7.00	1	\$57.00	HOG RINGS
325722	N/A	10/17/2022	COMMON AREA / VACATION PARK	ASSESS & REPAIR WALL IN RESTROOM	\$9.00	2	\$100.00	DRYWALL, SANDPAPER & PAINT
325723	2152992	10/17/2022	COMMON AREA / HOLIDAY HARBOR	CLEAN GRAFFITI OFF PILLARS AT HOLIDAY HARBOR	\$5.00	0.25	\$17.50	GRAFFITI REMOVER
325741	2154984	10/18/2022	TENNIS COURT	CLEAN GRAFFITI OFF POLE AT TENNIS COURT	\$5.00	0.5	\$30.00	GRAFFITI REMOVER
325781	2158990	10/21/2022	COMMON AREA / ROADRUNNER	ASSESS & RE-SECURE SINK IN RESTROOM	\$10.00	1.5	\$85.00	TOGGLE BOLTS & CAULKING
325796	N/A	10/24/2022	HAPPY CAMP	CHECK PERIMETER FENCING	\$39.60	1	\$89.60	BARBED WIRE

Canyon Lake Property Owners Association

Repair & Replacement Fund Expenditures

	2021-2022 To Date Ending April 2022	2022-2023 To Date Ending October 2022	Project Totals 5/1/21 to 10/31/22
Admin Int		-	-
#2146 Interior Floor, Carpet	18,913	-	18,913
HVAC Units		-	-
#1421 HVAC Country Club	12,800	-	12,800
\$1055 HVAC POA		11,253	11,253
Park Equipment & Furnishings		-	-
#7021 East Port - Basketball Court - Light Fixtures	3,613	-	3,613
#0405 Park Equipment-Sunset Beach	31,625	-	31,625
#1005 Diamond Point Park - Playground Equipment	22,345	-	22,345
#20031 Restroom - Roadrunner Park	-	3,687	3,687
#6022 Dock - Indian Beach	15,700	16,650	32,350
2-1904-01 Small Dog Park \$33,363.75	7,995	-	7,995
2-2105-00 Large Dog Park Phase #2 \$105741.70	117,701	1,307	119,008
#20057 Lift Station Sierra Park		13,100	13,100
2-2209-01 Holiday Harbor Park Dock \$194,412.00		1,500	1,500
Gault Field		-	-
#12041 Gault Field - Lights (2)		6,000	6,000
#1309 Gault Field - Netting & Shade Cover	11,310	-	11,310
#1305 Gault Field - Field #2 Lights	10,000	-	10,000
Equestrian		-	-
#1174 Equestrian - Sand Replacement	26,040	-	26,040
#1179 Equestrian Repairs	19,113	-	19,113
#1181 Equestrian - Fence Vinyl	5,800	-	5,800
Restaurant Equipment		-	-
#18082 Ice Machine Lodge	-	14,500	14,500
#0901 Lodge Fire Suppression Cylinders	-	-	-
#0901 Misc. Restaurant Equip	11,294	-	11,294
#2117 Salad/Sandwich Prep Station	3,850	-	3,850
Furniture		-	-
#1793 Furniture - Lodge Pool View	11,854	-	11,854
#0903 Furniture Corporate Office	7,194	-	7,194
#1579 Furniture Senior Center		-	-
Lodge		-	-
#18034 Lodge - Roof Plumbing		7,247	7,247
#1526 Lodge - Food Prep Station	8,357	-	8,357
#1168 Lodge - Tennis Courts, Resurface	34,950	-	34,950
#0910 Lodge Remodel	14,955	-	14,955
#18066 Lodge - Kitchen, Charbroiler	3,366	-	3,366
#18087 Lodge -Kitchen, Oven	9,935	-	9,935
#18099 Lodge - Kitchen, Skillet	22,848	-	22,848
#18056 Lodge - Holiday Bay, Stage Lights	47,937	3,865	51,802
2-2006 Lodge Front Patio/Event Space Design \$28k	18,115	-	18,115
#18102 Lodge Climate Wizard	2,544	-	2,544
#18137 Restroom Repairs		1,754	1,754
#24090 Lodge - Tennis Courts, Restrooms		4,250	4,250
#18118 Lodge - Cameras		3,279	3,279
Country Club		-	-
#1432 CC Undercounter Freezer	2,257	-	2,257
#1759 CC Replace Folding Grille	3,903	-	3,903
#4053 CC Replace Range Burner - Unit#2	13,621	-	13,621
#4068 Magnolia Room	3,550	-	3,550
#1633 Main Gate - HVAC	6,000	-	6,000
#1635 Main Gate - Gate Operator	2,300	3,484	5,784
#1660 North Gate - Gate Operator	3,383	-	3,383
#8019 Main Gate - Decal lane booth	2,500	-	2,500
#4048 CC Walk In Freezer		15,500	15,500
#4070 CC - Television		4,186	4,186
#4030 CC - Carpeting		2,354	2,354
#2019 CC - Bar, Sink		3,648	3,648
#4015 CC - Bar, Cooler		3,046	3,046
Corporate Office		-	-
#1025 Admin Int - Office Equipment	2,438	-	2,438

Canyon Lake Property Owners Association

Repair & Replacement Fund Expenditures

	2021-2022 To Date Ending April 2022	2022-2023 To Date Ending October 2022	Project Totals 5/1/21 to 10/31/22
POA Office Remodel -- P&C	28,930	-	28,930
Computers			
#1900 CP Computers	3,826	-	3,826
Operations			
#1839 Operations - Ext, Walls, Repairs	20,500	-	20,500
Pool			
#1156 Pool Chemical Reader		1,886	1,886
#1153 Pool Heater	8,400	-	8,400
#1101 Pool Filters	-	-	-
#1158 Pool Pump	2,890	-	2,890
#1864 Lighting, Pool	2,550	-	2,550
#1869 Pool Office, HVAC	4,500	-	4,500
#21026 - Pool Deck Repair	2,950	-	2,950
Lake			
#23009 Roofing Tiles for N. Ski Shelter	2,250	-	2,250
#1691 Docks - Pebble Cove, Replace	15,700	5,300	21,000
#2004 Dock - Indian Beach \$36,277.50 4/7/20	-	-	-
#17010 Lake - Buoys		2,180	2,180
Campground			
#3032 Campground Restroom Remodeling \$431,621	246,019	248,523	494,542
#1275 Campground - Railing, Stairs	1,550	-	1,550
Entry Gates			
#8001 East Gate - Fence, Wrought Iron		9,175	9,175
#8003 East Gate - Gate Openers		2,224	2,224
#8008 East Gate - Restroom		7,850	7,850
#8018 Main Gate - Gate Operators		7,875	7,875
Ski Slalom			
#1904 Ski Slalom - Railing, Pipe	1,990	-	1,990
Golf Course			
#13057 Golf Netting		5,500	5,500
#13012 Golf Course Maintenance Yard		14,480	14,480
#13038 Irrigation Engineering and Design	5,000	2,556	7,556
#1208 GC Irrigation, Sys	66,786	-	66,786
2-2008-00 GC Irrigation Sys Additional \$12k	17,390	5,025	22,415
2-2102-00 GC Irrigation Sys \$2,030,400	1,397,326	-	1,397,326
#13007 Golf - Concrete, Repairs		26,950	26,950
Grounds			
#8015 Main Gate Entrance Fountain Monument Repairs	5,800	-	5,800
#14003 East Port Landscaping Monument	18,555	42,054	60,609
#14006 Mailbox (Concrete Pads)		45,800	45,800
#14016 Signs, Street		5,541	5,541
#1853 Landscaping	11,102	-	11,102
#1848 Diamond Point Park Curbing	9,500	-	9,500
#1848 Mailbox Slabs	81,386	9,900	91,286
#1857 Signs, street	6,962	-	6,962
2-2010-01 CLDS So Median Landscape \$100k-\$150k	15,850	2,263	18,113
#14012 Grounds - Signs, POA		3,465	3,465
#10005 Fairway Estates - Signs		1,110	1,110
Vehicles			
#25003 -Boat, Champion	12,360	-	12,360
#25010 -Chevy's, 1998 (98-06) (4)	31,221	-	31,221
#1616 - Ford Escapes	55,515	-	55,515
#1618 Golf Cart - Enclosed	11,037	-	11,037
Unallocated	20,719	-	20,719
Total Repair & Replacement Fund Acct 02-0670	2,648,671	570,268	3,218,939

Canyon Lake Property Owners Association

Road Reserve Fund Expenditures

2021-2022 To Date Ending April 2022	2022-2023 To Date Ending October 2022	Project Totals 5/1/21 to 10/31/22
----------------------------------------	---------------------------------------------	--------------------------------------

	2021-2022 To Date Ending April 2022	2022-2023 To Date Ending October 2022	Project Totals 5/1/21 to 10/31/22
			\$ -
3-2104-01 Pavement Imp Plan Design	193,183	4,310	\$ 197,493
3-2102-00 Pavement Condition Index	94,514	-	\$ 94,514
3-2104-00 Campground - Misc Road Repairs	1,950	-	\$ 1,950
3-2201-02 Striping - (Holiday Harbor)	15,550	-	\$ 15,550
3-2201-01 Striping CLDS	6,450	-	\$ 6,450
#14017 - Traffic Signs		10,911	\$ 10,911
Misc Repairs		2,500	\$ 2,500
Total Road Reserve Fund Acct 03-0670	311,648	17,721	329,369

-

Canyon Lake Property Owners Association

FUND 05 CAPITAL IMPROVEMENT PROJECTS

	2020-2021 Ending April 2021	2021-2022 Ending April 2022	2022-2023 Ending October 2022	Project Totals 5/1/20 to 10/31/22
			-	
5-2111-01 Flag Poles		11,368	-	11,368
5-2004-00 Sierra Park North Pump Track Design & Engineering \$88,690.00	110,603	1,283	127,344.21	239,230
5-2101-03 Roadrunner Restroom Design \$31,800	23,624	6,174	-	29,798
5-2102-01 Mailbox Lighting Project \$145,320	60,825	60,825	-	121,650
5-2102-02 Sierra Park Shade Structures \$ 126,195	16,892	78,602	24,733.00	120,227
5-2102-03 Indian Beach Shade Project \$131,056		129,265	12,443.84	141,708
5-2105-00 Surveillance System -- Happy Camp		12,299	-	12,299
5-2105-01 Speed Trailer (3rd)		13,483	-	13,483
5-2105-02 Large Dog Park Phase 2		16,586	-	16,586
5-2105-03 Road Runner Park Restroom \$184,000		163,027	52,542.17	215,569
5-2106-00 Office Remodel P & C		11,373	-	11,373
5-2106-01 Sierra Park North \$2,200,000*		1,777,659	355,813.71	2,133,473
5-2107-00 Equestrian Center Barn Fans		2,575	-	2,575
5-2107-01 Lighthouse Restaurant & Bar Remodel		270	-	270
5-2108-00 Shade Canopy Lodge/Bar Patio		30,436	-	30,436
5-2108-01 Rob Caveney Park - Fencing		10,940	-	10,940
5-2111-00 Pickleball Courts Phase 2		25,652	7,820.70	33,472
5-2111-00 Happy Camp Propane Dispenser		10,775	-	10,775
5-2109-01 Sprinklers POA and Conference Room		3,071	-	3,071
5-2206-00 Country Club Patio Shade Project			59,508.35	59,508
			-	-
	211,944	2,365,662.15	640,205.98	3,217,812.13
			-	

(0) Control

Date: 12/6/22

To: Board of Directors

From: Planning and Compliance Department

Board Action/Resolution: Member Paul & Danielle Herber Appealing ACC Denial for Patio Cover in Side Setback

T/L: 3779-043

Address: 30150 Cove View

CC&R Violation

Member Since June 11, 2021

Section 7 Sizes and Placement of Residences and Structures

PC.3.1c Side Setback

PC.5.4 Roof / Eaves Setback

Exhibits for Review

Exhibit 1	First Picture of Violation
Exhibit 2	Second Picture of Violation
Exhibit 3	Plot Plan

Background

July 26, 2022, the Inspectors noticed a patio cover installed in the side setback without a permit and sent a notice to submit an application and plans. (See exhibit 1 & 2).

September 29, 2022, the Committee reviewed the submitted application and plan (See exhibit 3). Due to the location of the patio cover the Committee denied the application, a CC&R violation.

The support post is only one (1') foot from the property line and requires five (5') feet, per PC.5.4. The Committee states the eaves currently drain onto the neighbor's property. Eaves are required to be two and half (2.5) feet from the property line to avoid drainage on neighboring properties.

Rules Description

CC&R Section 7. SIZES AND PLACEMENT OF RESIDENCES AND STRUCTURES Every residence dwelling constructed on a lot shall contain the following minimum square feet of fully enclosed floor area devoted to living purposes (exclusive of roofed or unroofed porches, terraces, garages, carports, and other outbuildings).

(c) Five (5') feet from each lot side line, except corner lots which shall be ten (10') feet;

PC.3.1c Side Setback - Five (5') feet from each lot Side Property Line, except corner lots, which shall be ten (10') feet on the side adjacent to the side street only. The interior Side Property Line setback for a corner lot will be five (5') feet. No structures are allowed in the side setbacks. This area is also called the Side Yard.

PC.5.4 Roof / Eaves Setback - Encroachment Eaves can extend into all setbacks a maximum of thirty (30') inches.

Committee Results

The Committee met and the application was denied:

1st Meeting Denied September 29, 022: support posts must be five (5') feet from the property line, they are only one (1') foot away. The roof must be 2.5 feet from the property line and must be cut back.

Committee In-Conclusion: Member installed a patio cover on the side of the home. The support post is only one foot from the property line, but the CC&Rs require five (5') feet. Eaves currently drain on the neighbor's property, and they are required to be 2.5 feet from the property line. Members plot plan is inaccurate.

Members Appeal – We got the patio cover done with our solar project and were under the impression that it was approved with the solar. There are several others just like it around the community and the neighbors approve of it since it creates privacy from our house to theirs as their master bedroom is right there.

Fiscal Impact

None

Staff Recommendation

Staff recommends that the Board of Directors uphold the ACC Committee decision and deny the members appeal due to a CC&R violation. Patio Cover to be removed.

Cheryl Mitchell
Senior Planning and Compliance Manager

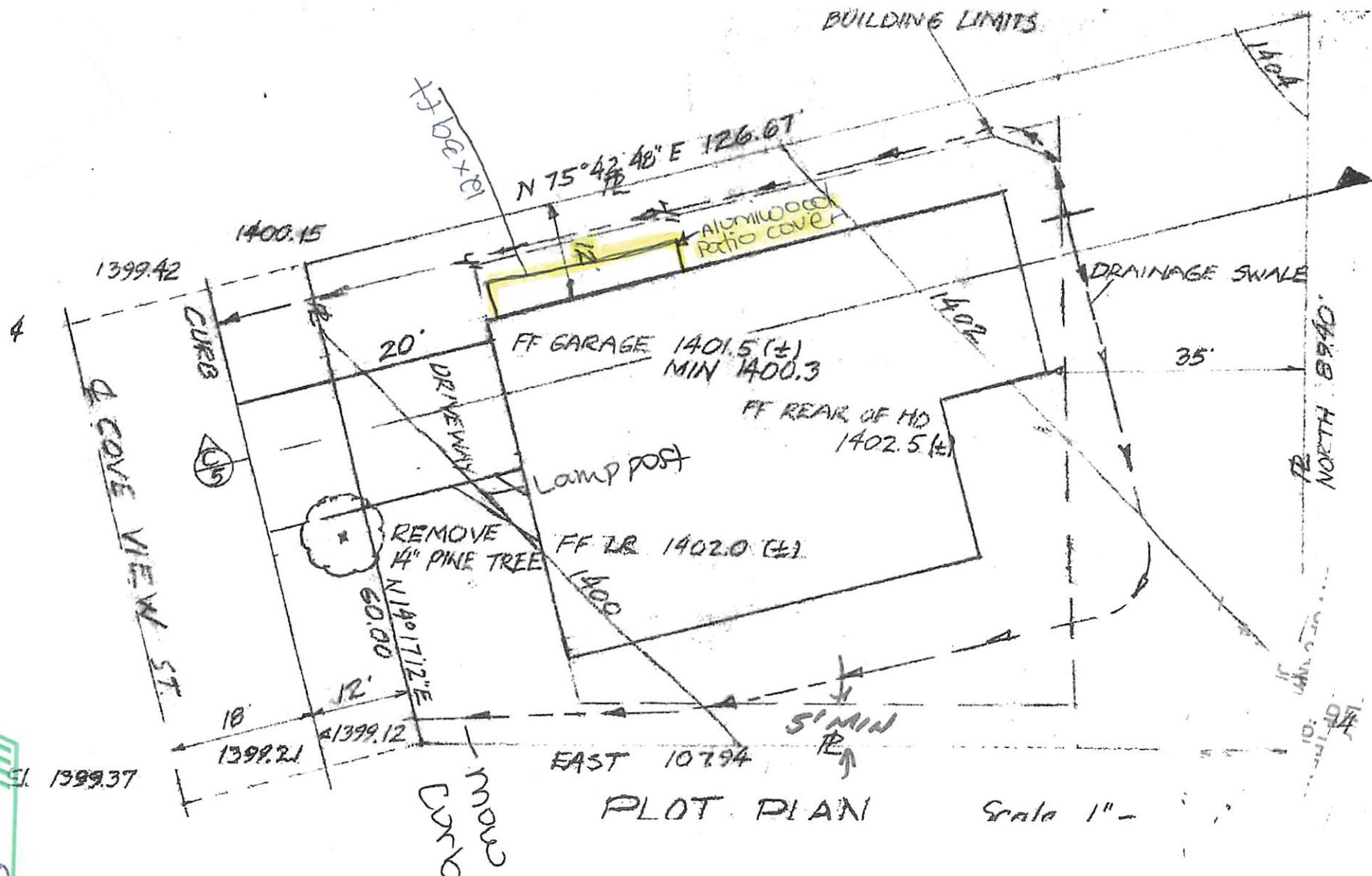


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07/25/2022 09:06

↑ Pin





3

Date: 12/6/22

To: Board of Directors

From: Planning and Compliance Department

Board Action/Resolution: Member Richard Gonzales Appealing ACC Denial to Extend Courtyard Wall

T/L: 3869-047

Address: 22506 Canyon Club Dr

CC&R Violation

Member Since June 18, 2021

CC&R Section 7 Size and Placement of Residences and Structures (a)

PC.2.1 Front Yard Setback

PC.2.7 Side Yard Setback

PC.3.1 Application of Setbacks/CC&R Violation

PC.3.1b Front Setback/CC&R Violation

PC.3.1c Side Setback/CC&R Violation

Exhibits for Review

- | | |
|-----------|---------------------------------|
| Exhibit 1 | Original Front Elevation (1986) |
| Exhibit 2 | Plot Plat |
| Exhibit 3 | Close Up Diagram |
| Exhibit 4 | Overhead of Property |
| Exhibit 5 | House – Canyon Club View |
| Exhibit 6 | House – Corner View |
| Exhibit 7 | Sample Diagram of Setbacks. |

Background

The proposed project is to extend the current courtyard, by removing the existing three (3') foot wall, then adding a seven (7') foot wall extending the current patio for privacy. See Exhibit 3 & 4.

The house was approved December of 1986 with no plans approved for a courtyard wall, only a concreted area. The current wall would not have been permitted due to the location in the front and side setbacks. Please see exhibit 1 & 2. The setback on Canyon Club and Light House (corner lot) is twelve (12') feet from the curb, and the current wall is considered a CC&R violation traversing the front of the property on Canyon Club side.

The Committee measure and found the wall facing Canyon Club is in the front yard setback, a CC&R violation. Since the wall is being removed, the Committee requires the wall parallel to Canyon Club to be thirty-two (32') feet back from the curb. The wall off of Lighthouse on this corner lot must be twenty-two (22') feet back from the curb or ten (10') feet from the property line per PC.3.1c, a CC&R violation. The courtyard walls cannot extend outside those parameters.

Rules Description

CC&R Section 7. SIZES AND PLACEMENT OF RESIDENCES AND STRUCTURES

Each lot has a specified and dimensioned area, which limits the extent of the portion thereof upon which any improvement can be constructed without the express approval of the Committee. In this event, the following minimum dimensions shall govern for floor elevations on lakefront lots and for front, side, and rear setbacks on all lots (except fences or walls where approved or required by the Committee):

(b) Twenty (20') feet from the front line of each lot abutting the street;

PC.2.1 Community Setback The area between the curb line and the Front Property Line. The depth of this setback varies between four (4') and seventeen (17') feet depending on the width of street in front of the lot. For most lots, the community setback distance is measured from the back of the curb. The property owner is responsible for maintaining the community setback in front of their property.

PC.3.1 Application of Setbacks - Setbacks should generally be kept free of structures.

PC.3.1b Front Setback - Twenty (20') feet from the Front Property Line. This area is also called the Front Yard.

PC.3.1c Side Setback - Five (5') feet from each lot Side Property Line, except corner lots, which shall be ten (10') feet on the side adjacent to the side street only. The interior Side Property Line setback for a corner lot will be five (5') feet. No structures are allowed in the side setbacks. This area is also called the Side Yard.

Committee Results

The Committee met and the application was denied:

1st Meeting Denied September 15, 2022: Rejected: existing courtyard wall violates the CC&R's. Since you are removing this existing wall, the new wall must be thirty-two (32') feet back from the curb on Canyon Club and twenty-two (22') feet back from the curb on Lighthouse. Is part of the wall facing Lighthouse retaining?

2nd Meeting Denied September 29, 2022: Rejected: courtyard walls cannot extend into the front and side setbacks. You have over thirty (30') feet deep in your backyard. Courtyard walls are not a problem, but courtyard walls cannot extend outside the courtyard.

Committee In-Conclusion: The Committee measure and found the wall facing Canyon Club is in the front yard setback, a CC&R violation. Since he is removing the wall, the Committee requires the wall parallel to Canyon Club to be 32 feet back from the curb. The wall off of Lighthouse on this corner lot must be 22 feet back from the curb. Per the CC&R's, the courtyard walls cannot extend outside the courtyard.

Members Appeal – Wanting privacy in yard and pet access for exercising. There is no back yard and noise are a factor.

Fiscal Impact

None

Staff Recommendation

Staff recommends that the Board of Directors uphold the ACC Committee's decision and deny the members request due to a CC&R violation to extend a courtyard wall into the front and side yard setbacks.

Cheryl Mitchell

Senior Planning and Compliance Manager

LOT AND TOPOGRAPHIC SURVEY

LOT 47 TR. 3869 - CANYON LAKE, CA.

BENCH MARK

THE ELEVATION OF 1440.76 ON THE TOP OF CURB AT THE PROJECTION ON THE EASTERLY LINE OF LOT 47

SURVEYORS NOTES

- ▲ LEAD & TACK TAGGED (R.C.E. 9810)
- △ LEAD & TACK ONLY

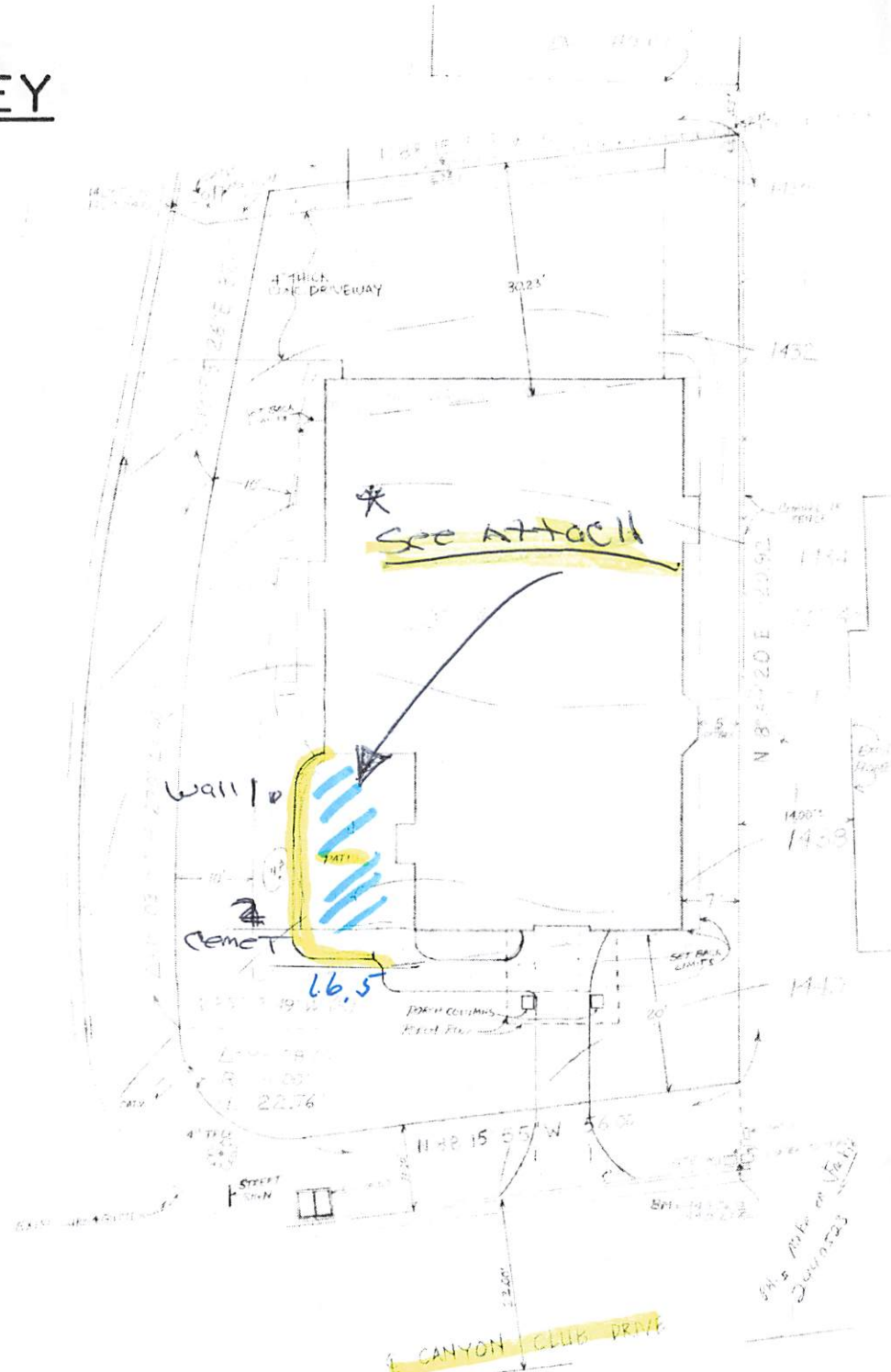
SURVEYORS CERTIFICATE

I CERTIFY THAT THIS SURVEY OF LOT 47 TRACT 3869 IN CANYON LAKE, CA IS COMPLETE AND ACCURATE AND WAS CONDUCTED UNDER MY SUPERVISION ON APRIL 21, 1984 AT THE REQUEST OF CHRIS SHEEHY, GEN CONTRACTOR.

Patrick J. Mead 4-20-86

PATRICK J. MEAD R.C.E. 24403 EXP 12/31/91
30200 SERAPE DR
YUJALPA, CA 92319
(714) 745-1510

Plot Plan



Landscape Plan

22500 Canyon Club Dr

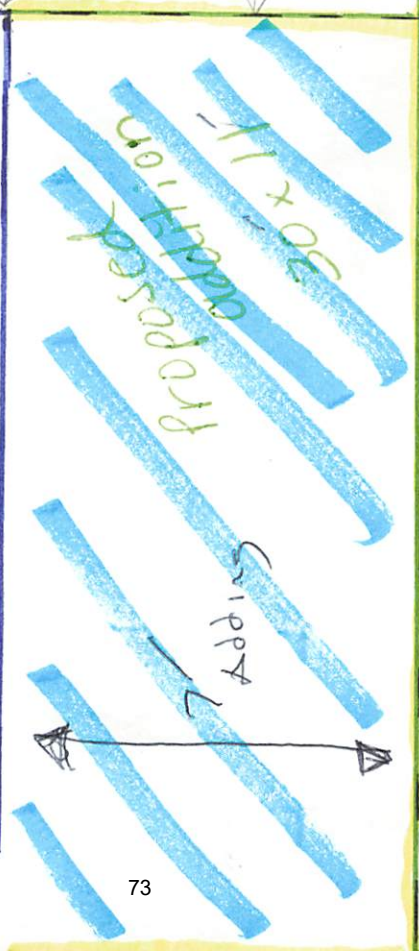
30'

Add locked wood door

HOUSE

Current patio 28' x 12'

Remove 3' wall



Add Terrace wall

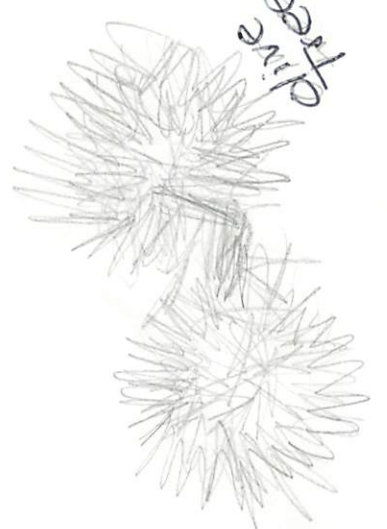


Add Terrace wall

Incline



Steps

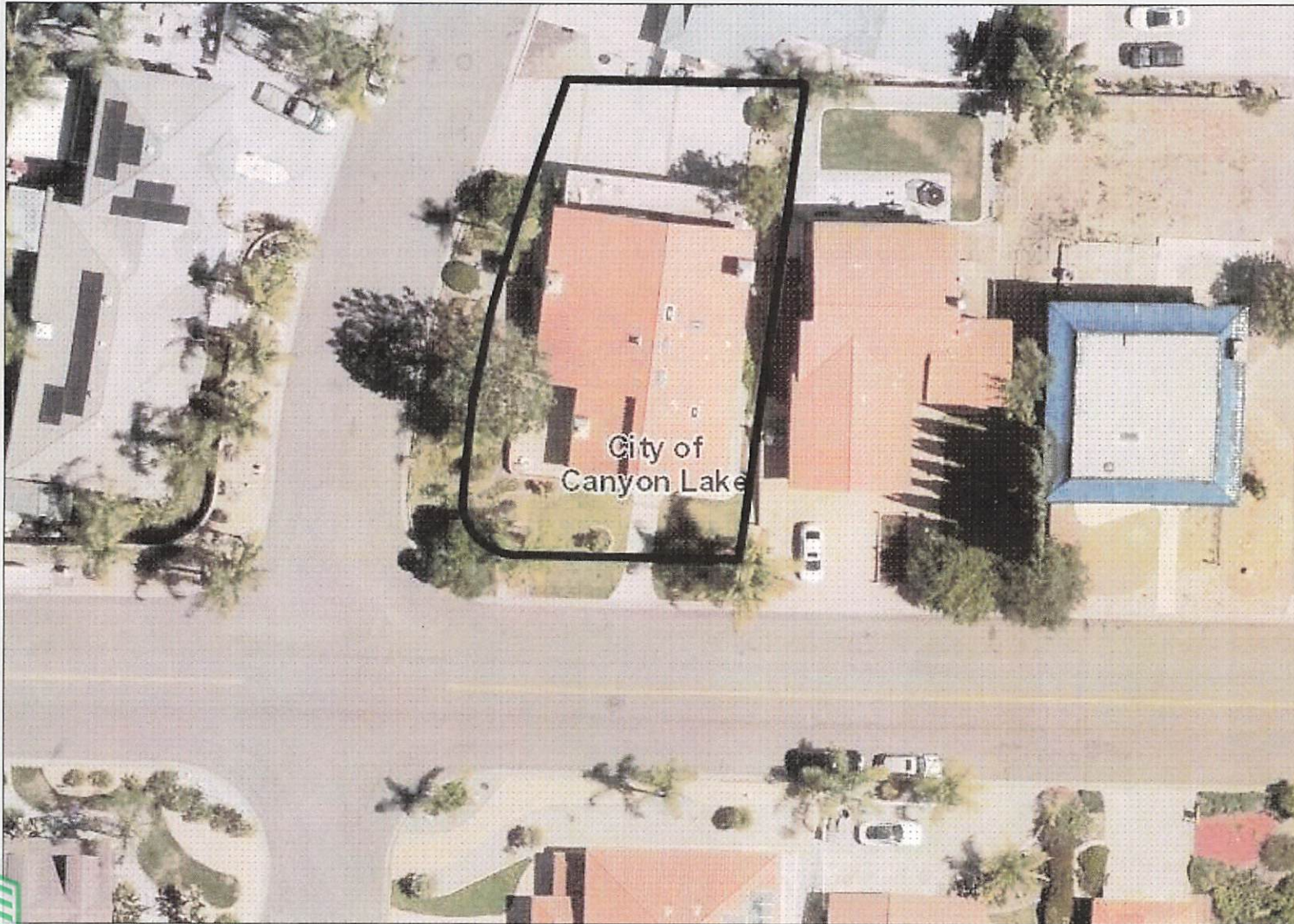


Lighthouse

Add locked wood door

Map My County Map

22506 Canyon Club Dr



Legend

- Blueline Streams
- City Areas

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Notes



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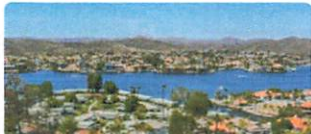
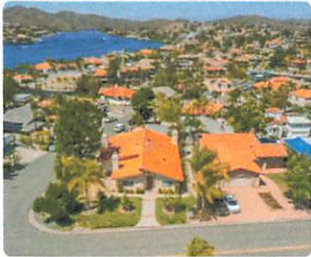
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Photos

Street View

Favorite

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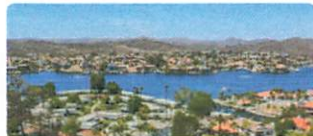
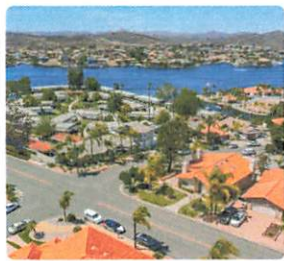
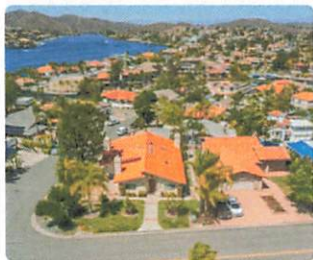


Photos

Street View

Favorite

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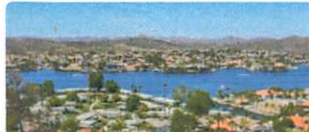
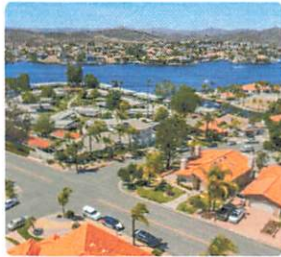


Photos

Street View

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1 of 49

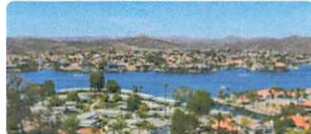
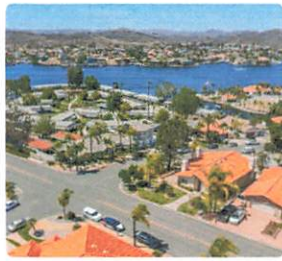


Photos

Street View

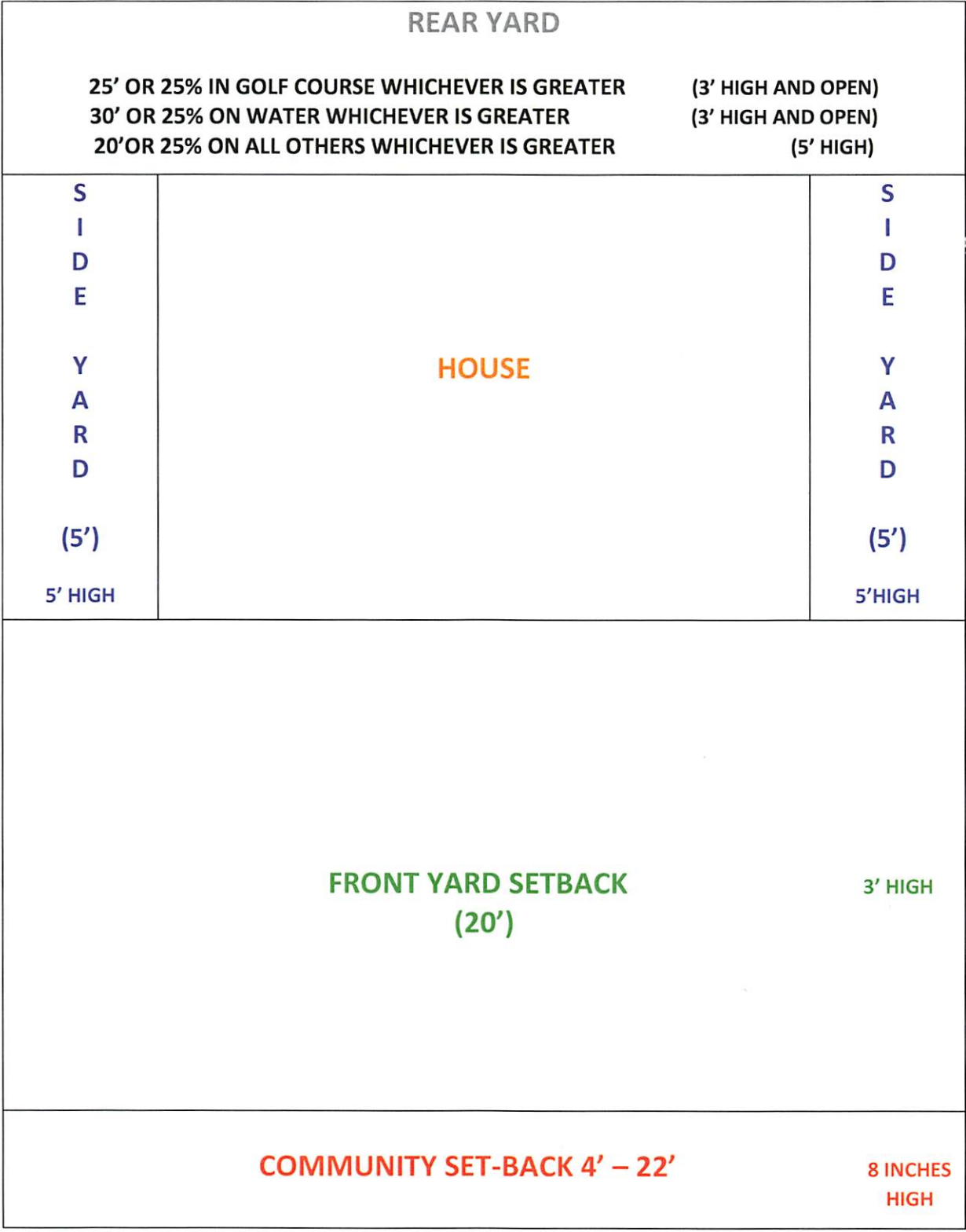
Favorite

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1 of 49





STREET



Date: 12/6/22

To: Board of Directors

From: Planning and Compliance Department

Board Action/Resolution: Member Jason Woodhouse Appealing ACC Committee Denial for Fence and Gate in Front Yard Setback.

T/L: 3716-445

Address: 30113 Buck Tail Dr

CC&R Violation

Member Since: March 2, 2020

CC&R Section 7 Sizes and Placements of Residences and Structures

PC.3.1b Front Yard Setback

PC.4.3 Fence, Walls, and Retaining Walls

PC.4.3b Height Limitations

PC.4.3d Front of Property Restrictions

PC.6.2e Additional Requirements for Fences, Walls, or Other Improvements on or Adjacent to Neighboring Property Line

Exhibits for Review

Exhibit 1	Setback Diagram
Exhibit 2	Overview of Property
Exhibit 3	Gate Plot Plan
Exhibit 4	Fence Plot Plan
Exhibit 5	Tract Map
Exhibit 6	Picture of Fence
Exhibit 7	Picture of Gate Location

Background

There are specific rules for fence/gate locations and can become confusing to member. It is imperative that application and plans are submitted to the ACC Committee prior to the commencement of the work. Most of the placement violation are a **CC&R** violation. When members build without a permit it causes undue hardship that could have been avoided. Please see exhibit 6 for setback explanation.

June 16, 2022, Inspectors noticed a not permitted fence and gate located in the front yard setback. Please see exhibit 4 & 5.

On **April 21, 2022**, and then again **October 6, 2022**, the Committee reviewed the applications and plans for both the gate and fence located in the front yard setback. (Please see exhibit 2 & 4 plot plans)

Due to the location of the fence and gate the Committee denied the applications. Please see **PC. 4.3d & PC.6.2e**.

Both the fence and gate are located within the front yard setback. The fence is placed on the side property line, and in the front just on the inside of the property line. The gate which traverses the front of the property is in violation of **PC.4.3d**.

This is a flag lot and flag lots do not have a community setback, however, they are still required to adhere to the rules and **CC&Rs** for front yard setbacks.

Rules Description

PC.3.1b Front Setback - Twenty (20') feet from the Front Property Line. This area is also called the Front Yard.

PC.4.3 Fences, Walls and Retaining Walls As a general matter, the Association does not consider retaining walls as walls subject to height and location limitations of this section. Generally speaking, a retaining wall shall be no higher than what it is designed to retain. On lots where existing front yard slopes are "two-to-one" or steeper, retaining walls may be used to terrace the slope for landscaping, provided no individual retaining wall exceeds four (4') feet in height. Retaining walls shall not be closer than six (6') feet from the curb.

PC.4.3b Height Limitations - Block walls or wrought iron fences on side property lines within Front Setbacks are permissible to a maximum height of three (3') feet and within the community setback to a maximum height of eight (8") inches. Maximum height of safety fencing / railing is forty-two (42") inches. Maximum height of walls and fences (not already subject to a height limit) shall not exceed five (5") feet. Maximum height of a gate shall not exceed one (1') foot above the approved fence height. Fences, walls, and gates in the courtyard area are not subject to height limitations but must be aesthetically pleasing in height and appearance. Height is measured from the highest point of the fence, wall, or gate to the grade on the high side.

PC.4.3d Front of Property Restriction - Fences and walls including gates are not allowed to transverse the Front Yard and / or Community Setback.

PC.6.2e Additional Requirements for Fences, Walls, or Other Improvements on or Adjacent to Neighboring Property Line – The Member submitting the application shall submit a survey of the property line(s) prepared by a California licensed professional land surveyor or a California licensed civil engineer or obtain a signed notarized agreement form the adjoining property owner approving the replacement of the improvement. The agreement will be recorded with the Riverside County Recorder's Office. A new block property line wall or fence requires an application from both property owners and a survey. A survey may be required with some applications at the discretion of the Committee. (See **PC.4.3** for fence and wall requirements)

Committee Results

The Committee met and the application was denied:

1st Meeting Denied April 21, 2022: (Fence Denial) No fence is allowed in the front setback. Request a meeting at the property. (Gate Denial)

2nd Meeting Denied September 15, 2022: (Gate Denial) cannot have a gate in the front setback, a **CC&R** violation. Previous rejected **April 12, 2022**. Please see **PC.4.3/CC&R**. The Committee request an appointment, please contact Planning and Compliance.

3rd Meeting Denied October 6, 2022: (Fence Denial) No change from previous decision.
(Gate Denial) No change. Gate traversing in the front setback cannot be allowed, a **CC&R** violation.

Committee In-Conclusion: Member installed a rolling gate and fencing in the front yard setback which is a **CC&R** violation. This fencing and gate must be removed. Member wants to have the kids play in the front yard. Committee recommends gates to be installed on the side of the home and the kids play in the back yard. Member states that this is an elevation change. The Committee did not see that but if there is an elevation change of usually three (**3'**) feet or more, an open safety fence of forty-two (**42"**) in height may be installed with a permit. The neighbor actually has open fencing in place.

Members Appeal – fencing at front setback between my property and neighbors' property in front of mine. (I have a flag lot). My property is a flag lot, so I have neighbors in front of me, Also, there is an elevation difference, so my fencing is also needed as a safety precaution, so my kids don't fall into neighbor's yards.

Fiscal Impact

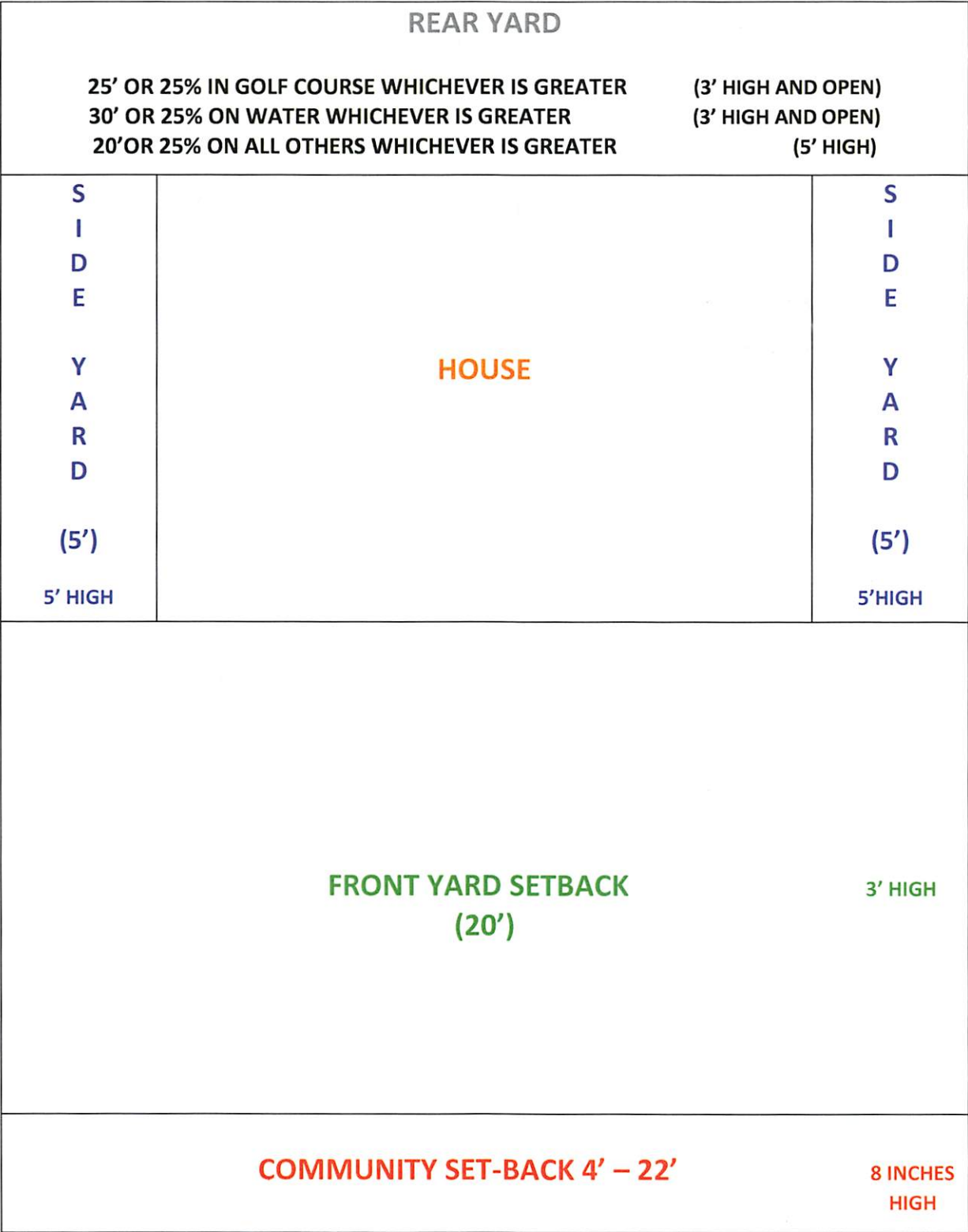
None

Staff Recommendation

Staff recommends that the Board of Directors uphold the ACC Committee Decision and deny both the fence and gate located in the front yard setback, a **CC&R** violation.

Cheryl Mitchell

Senior Planning and Compliance Manager



STREET



Map My County Map

30113 Buck Tail Dr



Legend

- Blueline Streams
- ▣ City Areas

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Notes



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FENCING EXHIBIT
WOODHOUSE RESIDENCE
TR. 3716 / LOT 445
(30113 BUCK TAIL DR, CANYON LAKE)

LOT 446 - COMBO WROUGHT IRON
ONTOP OF MASONRY WALL (EXISTING)

PROPOSED 6' HIGH WHITE VINYL FENCE
(ALONG SOUTH, EAST, & WEST P/L'S
ONLY). EXISTING NEIGHBORS' FENCING &
WALLS WILL NOT BE DISTURBED.

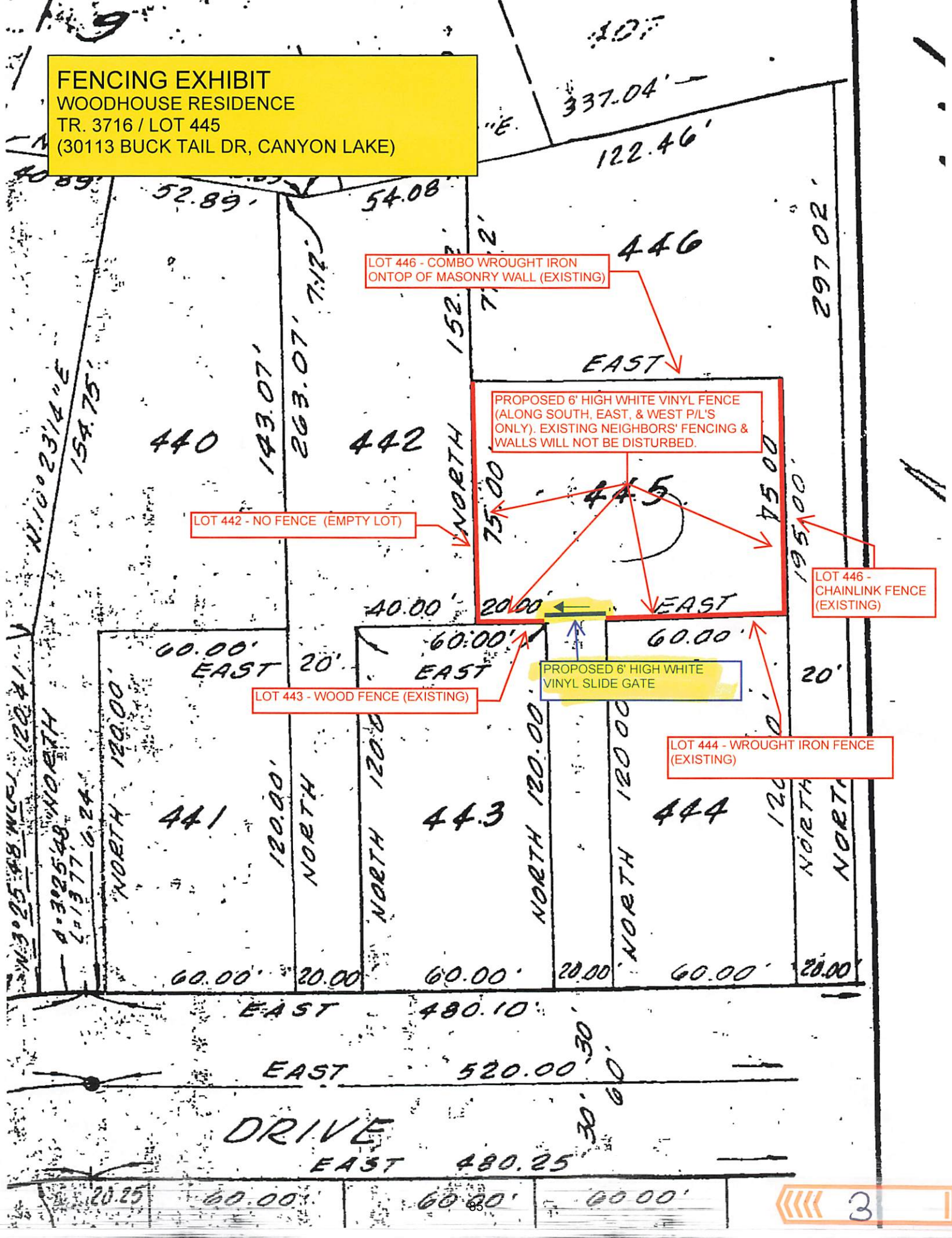
LOT 442 - NO FENCE (EMPTY LOT)

LOT 446 -
CHAINLINK FENCE
(EXISTING)

LOT 443 - WOOD FENCE (EXISTING)

PROPOSED 6' HIGH WHITE
VINYL SLIDE GATE

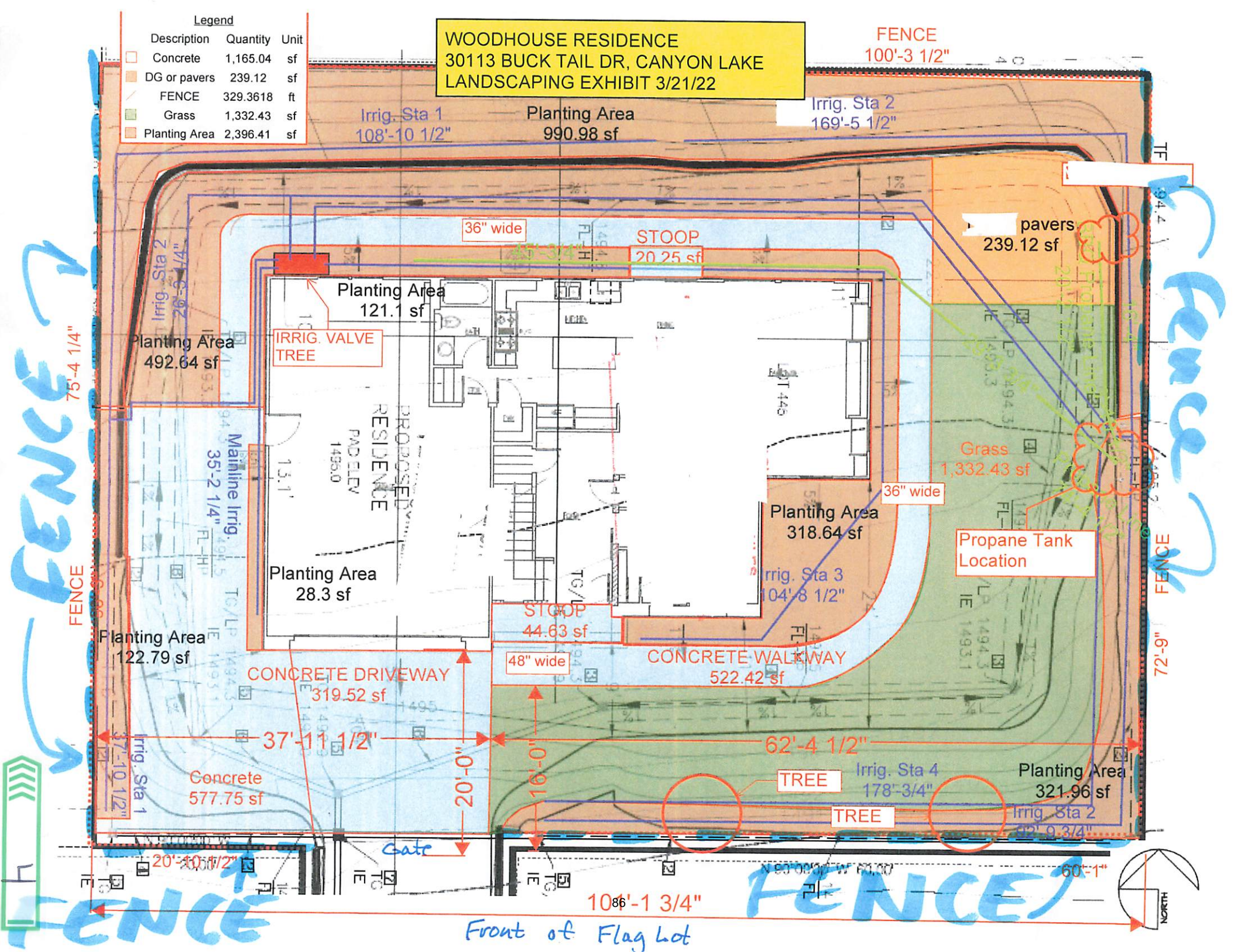
LOT 444 - WROUGHT IRON FENCE
(EXISTING)



Legend		
Description	Quantity	Unit
Concrete	1,165.04	sf
DG or pavers	239.12	sf
FENCE	329.3618	ft
Grass	1,332.43	sf
Planting Area	2,396.41	sf

WOODHOUSE RESIDENCE
 30113 BUCK TAIL DR, CANYON LAKE
 LANDSCAPING EXHIBIT 3/21/22

FENCE
 100'-3 1/2"

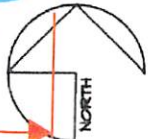


FENCE

FENCE

FENCE

Front of Flag Lot



OCTOBER, 1968

SHEET



1401150

5

4



6

5



06/16/2022 09:23



Date: 12/6/22

To: Board of Directors

From: Planning and Compliance Department

Board Action/Resolution: Member Ivan Moran Appealing ACC Denial for Dock, Ramp, Canopy, Boat Lift, Toy Rack & Swim Bench (Oversized Dock)

T/L: 3779-071

Address: 30207 Lands End Pl

CC&R Violation

Member Since April 28, 1988

PC.P.4 General Design Data for New or Replacement Dock

Exhibits for Review

Exhibit 1	Surveyed Plan
Exhibit 2	Overview 1
Exhibit 3	Overview 2

Background

The proposed plan shows the dock length is thirty-five (35') feet from the tip of the fingers to the back of the header. The opening of the dock is measured at eleven (11') foot opening, and an eight (8') foot and six (6') foot fingers, totaling twenty-five (25') foot wide, and thirty-five (35') foot long, with a twenty-three (23') foot ramp, which is considered too large.

Below are the PC rules for a general design description for docks, however depending on the location some docks can be approved with smaller/larger designs. In Cove's, the Committee will not approve an oversized dock due to navigation, size of the docks within the cove, and neighboring properties.

This application and plan have been reviewed twice, **September 15, 2022**, and then again **October 6, 2022**. The final decision stated that the ramp is fixed to the platform, not adjustable (as indicated), and the maximum length of the slip to be twenty-two (22') feet. The header is too large, and the existing dock and new dock plan is out in the navigational area of the cove. The plan shows steps, but it currently has a concrete pier.

Boat lifts are not to go out any farther than the end of the dock. The Committee stated that the lift should be set with the hinge toward the front of the slip to avoid the navigation problems.

No cove meeting has been conducted and is required prior to the Committee approval.

Rules Description

PC.9.4 General Design Data for New or Replacement Docks - The Committee will rule on type and color of dock allowed. The Committee may, in its sole discretion, deviate from these guidelines.

- U dock: **28'** long including a **6'** header, **16'** wide, **3'** fingers, **10'** opening
- W dock: **27'** long including a **5'** header, **32'** wide, **3'** fingers, **10'** opening
- L dock: **25'** long including **4'** header, **11'** wide
- T dock: **25'** long including **4'** header, **16'** wide
- Finger dock: **24'** long, **6'** wide Typical dock design is based on width of rear property line.

These are guidelines only. The Committee has the authority to deviate from these guidelines (e.g., relocated docks).

- Lots with over **26'** at rear property line: U dock.
- Two adjacent lots with less than **26'** each and more than **20'** each at rear property line: W dock.
- More than two adjacent lots of **20'** each at rear property line: joint use L or Finger dock.
- More than two adjacent lots with less than **20'** each at rear property line; joint use T, L, or Finger dock.

This is general design information and subject to specific review by the Committee for approval. Where the Committee deems it would be appropriate, a master plan may be created for placement of docks in coves.

Committee Results

The Committee met and the application was denied:

1st Meeting Denied September 15, 2022: Rejected: we are assuming that the ramp will attach to the platform. Is that correct? Will the platform be removed? If the platform stays, the ramp should be twenty (**20'**) feet long, four (**4'**) foot header and twenty (**20'**) foot slip. Cove meeting required once approvable plan is submitted.

2nd Meeting Denied October 6, 2022: Rejected: ramp is fixed to the platform, not adjustable. Need to change application maximum length of slip is twenty-two (**22'**) foot. Header is too large also, your existing dock and your new dock plan is out in the navigational area of the cove. This shows steps but you currently have a concrete pier. Cove meeting required once approval plan is submitted.

3rd Meeting Denied February 25, 2021:

Committee In-Conclusion: The oversize dock plan is unacceptable as it is too big for its location in the neck of the cove. Ramp is listed by the builder as adjustable when it is actually fixed/bolted on the steps. Ramp should be twenty (**20'**) feet, the header should be six (**6'**) feet. The slip opening is twenty-five (**25'**) feet and should be twenty-two (**22'**). They are asking for ten (**10'**) feet more into the cove. The lift should be set with the hinge toward the front of the slip.

Members Appeal – The boat sticks out past the dock. A twenty-two (**22'**) slip is only a guideline, but the length of the boat has to be taken into consideration. Per POA guidelines the lift cannot stick out past the dock legs, with a twenty-two (**22'**) slip the boat will stick out past the dock legs.

Fiscal Impact

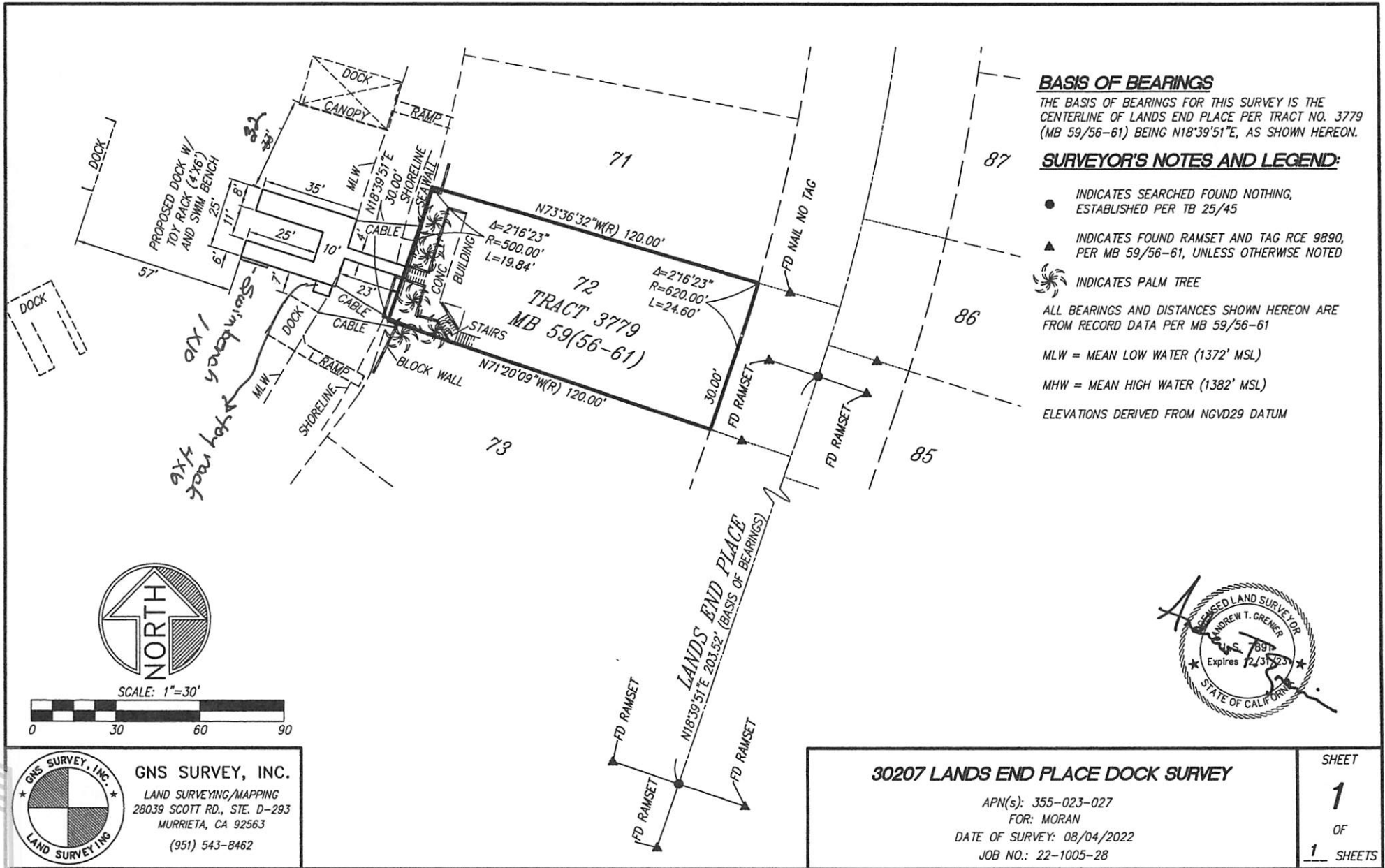
None

Staff Recommendation

Staff recommends that the Board of Directors uphold the ACC Committee Decision and deny the member's request. Dock would be considered a navigational hazard; Cove meeting is required prior to approval.

Cheryl Mitchell _____

Senior Planning and Compliance Manager



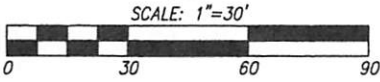
BASIS OF BEARINGS
 THE BASIS OF BEARINGS FOR THIS SURVEY IS THE CENTERLINE OF LANDS END PLACE PER TRACT NO. 3779 (MB 59/56-61) BEING N18°39'51\"E, AS SHOWN HEREON.

SURVEYOR'S NOTES AND LEGEND:

- INDICATES SEARCHED FOUND NOTHING, ESTABLISHED PER TB 25/45
- ▲ INDICATES FOUND RAMSET AND TAG RCE 9890, PER MB 59/56-61, UNLESS OTHERWISE NOTED
- ☼ INDICATES PALM TREE

ALL BEARINGS AND DISTANCES SHOWN HEREON ARE FROM RECORD DATA PER MB 59/56-61

MLW = MEAN LOW WATER (1372' MSL)
 MHW = MEAN HIGH WATER (1382' MSL)
 ELEVATIONS DERIVED FROM NGVD29 DATUM



GNS SURVEY, INC.
 LAND SURVEYING/MAPPING
 28039 SCOTT RD., STE. D-293
 MURRIETA, CA 92563
 (951) 543-8462



30207 LANDS END PLACE DOCK SURVEY

APN(s): 355-023-027
 FOR: MORAN
 DATE OF SURVEY: 08/04/2022
 JOB NO.: 22-1005-28

SHEET
1
 OF
 1 SHEETS

Map My County Map

30207 Lands End PI



Legend

- Blueline Streams
- ▣ City Areas



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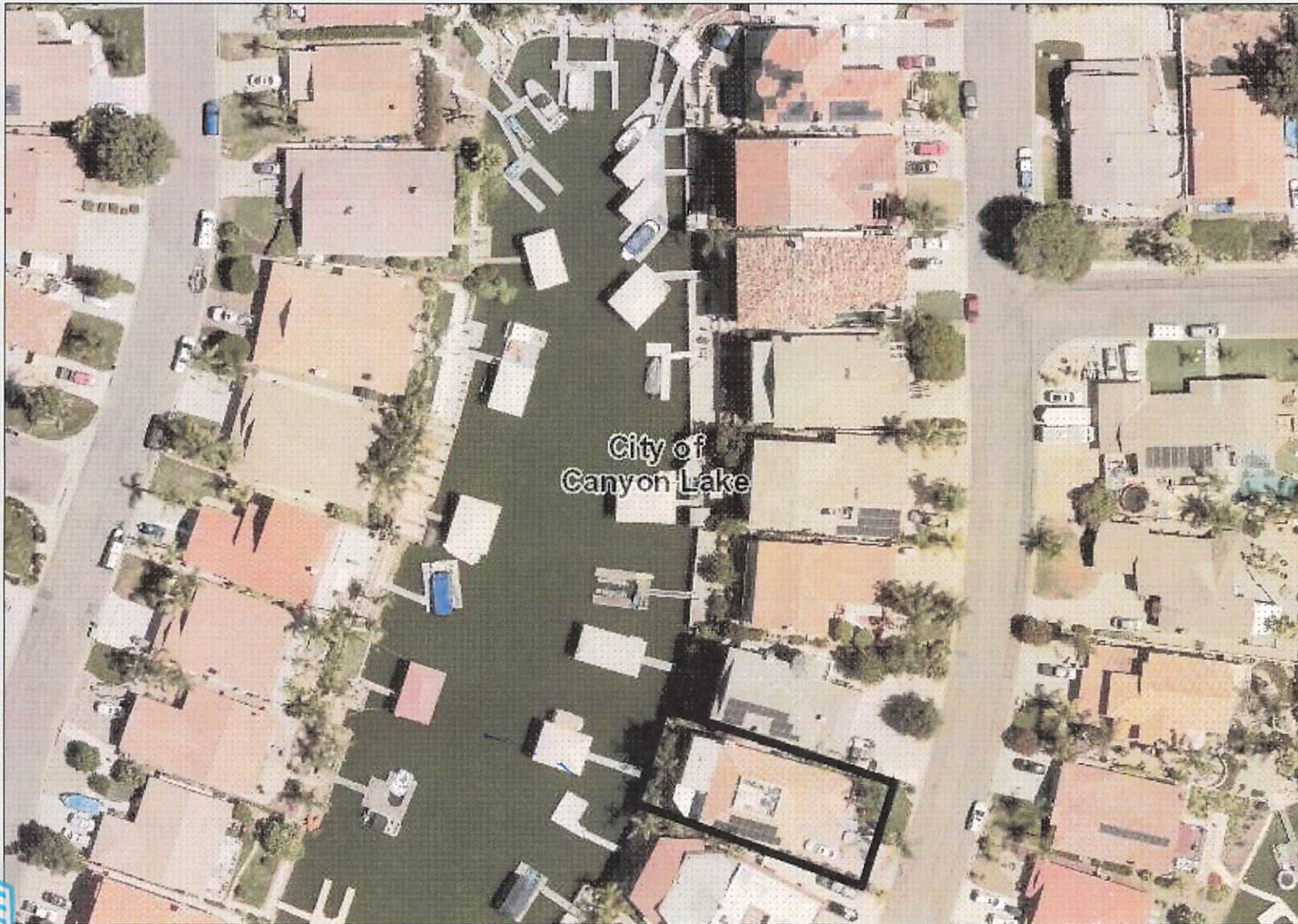
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Map My County Map

30207 Lands End PI



Legend

- Blueline Streams
- City Areas



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Notes

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2023 BOARD MEETING CALENDAR

Jan						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

- 01** New Year's Day
- 02** New Year's Day Observed
- 03** Exec 1pm PCR/Reg 6pm HBR
- 04** IDR 2pm PCR
- 16** M L King Day

Jul						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

- 04** Independence Day
- 05** Exec 1pm PCR/Reg 6pm HBR
- 06** IDR 2pm PCR

Feb						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

- 07** Exec 1pm PCR/Reg 6pm HBR
- 08** IDR 2pm PCR
- 14** Valentine's Day
- 20** Presidents' Day

Aug						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

- 01** Exec 1pm PCR/Reg 6pm HBR
- 02** IDR 2pm PCR

Mar						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

- 07** Exec 1pm PCR/Reg 6pm HBR
- 08** IDR 2pm PCR

Sep						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

- 04** Labor Day
- 05** Exec 1pm PCR/Reg 6pm HBR
- 06** IDR 2pm PCR

Apr						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

- 04** Exec 1pm PCR/Reg 6pm HBR
- 05** IDR 2pm PCR
- 07** Good Friday
- 09** Easter Sunday

Oct						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

- 03** Exec 1pm PCR/Reg 6pm HBR
- 04** IDR 2pm PCR
- 09** Columbus Day
- 31** Halloween

May						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

- 02** Exec 1pm PCR/Reg 6pm HBR
- 03** IDR 2pm PCR
- 11** Election 8am HBR
- 13** Alt. Election 8am HBR
- 14** Mother's Day
- 16** 15 – 18 Orientation PCR
- 29** Memorial Day

Nov						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

- 07** Exec 1pm PCR/Reg 6pm HBR
- 08** IDR 2pm PCR
- 11** Veterans Day
- 23** Thanksgiving Day

Jun						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

- 06** Exec 1pm PCR/Reg 6pm HBR
- 07** IDR 2pm PCR
- 18** Father's Day

Dec						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

- 05** Exec 1pm PCR/Reg 6pm HBR
- 06** IDR 2pm PCR
- 25** Christmas