

Board of Directors
Regular Session Board Meeting Agenda
Tuesday, September 13, 2022 - 6:00 P.M.
22200 Canyon Club Drive, Canyon Lake, CA 92587
This meeting may also be joined virtually at vm.clpoa.net
Dial into the Zoom meeting by phone: 1-669-900-6833
Meeting ID: 837 3700 4446

1. **Welcome and Call to Order**
 - Pledge of Allegiance
 - Verification of Quorum
2. **Approval of Minutes**
 - August 2, 2022
 - August 22, 2022
3. **Public Official Comments**
4. **Presentations**
 - Retiree Award Presentation – Brian Bock
5. **Announcements**
6. **Member Comments on Non-Personnel Issues** (30 minutes total and limited to 3 minutes per person)
As a member of this association, you are welcome to address the Board of Directors at Regular Open Session Board Meetings. Please submit a written request to the clerk of the board. Please include your Name and Tract and Lot with your written member comment. All comments shall be limited to three (3) minutes and must be relevant to matters within the CLPOA jurisdiction. The comment section will be limited to 30 minutes total. The Board of Directors reserve the right to limit this section of the meeting to a time they believe is appropriate. Please note: Pursuant to Civil Code §4930, the Board of Directors is prohibited from discussing or taking action on items not on the agenda. Therefore, if a response is given, it will be limited to the following: the matter will be taken under advisement, the matter will be referred to appropriate personnel or a very limited factual response will be provided.
7. **Consent Agenda** (Items A - C)
 - A. **APPROVAL: Ratify Monthly Financial Statement Review** (Susan Dawood)
Proposed Resolution: That the Board of Directors review and approve the monthly Financial Statements, and all additional required information per Code Sec. 5500.
 - B. **Report of Executive Session Actions** (Lynn Jensen)
Proposed Resolution: That the Board of Directors review and approve the Executive Session Actions, as written.
 - C. **Authorization of Liens** (Susan Dawood)
Proposed Resolution: That the Board of Directors authorize Corporate Counsel, the General

Manager, or the appropriate personnel to record the liens against the attached Assessor Parcel Numbers.

8. Board Action Items

8.1 **APPROVAL: Security Advisory Committee Alternate Review** (Lynn Jensen)

Proposed Resolution: That the Board of Directors approve removal of J.J. Witten as a member of the Security Advisory Committee, effective immediately.

8.2 **APPROVAL: Green Committee Member Appointment** (Eric Kazakoff)

Proposed Resolution: That the Board of Directors approve to appoint Jon DeYoung to the Green Committee, contingent upon execution of the confidentiality agreement, effective immediately.

8.3 **APPROVAL: Finance Committee Member Appointments** (Susan Dawood)

Proposed Resolution: That the Board of Directors approve to appoint Joe Washle as first alternate and Dale Welty as Chair, effective immediately.

8.4 **APPROVAL: Excess Funds for FYE 2022** (Susan Dawood)

Proposed Resolution: That the Board of Directors approve that any surplus funds remaining in the Association's budget at the end of the fiscal year shall be applied to the operating fund and to the following year's assessment.

8.5 **APPROVAL: GMU Pavement Engineering Proposal for "Year Two" Pavement Engineering Services** (Eric Kazakoff)

Proposed Resolution: That the Board of Directors approve entering into a contract with GMU for the "Year Two" pavement engineering services as described, in the amount of \$284,710.00, to come from the Road Reserve Fund.

8.6 **APPROVAL: Reserve Funding Holiday Harbor Courtesy Park Dock Replacement Project** (Eric Kazakoff)

Proposed Resolution: That the Board of Directors the funding of \$194,412.00 plus a 5% contingency from the Repair and Replacement Fund, 02-670 for replace the Holiday Harbor Courtesy dock.

8.7 **APPROVAL: Reserve Funding Harrelson Park Dock Replacement Project** (Eric Kazakoff)

Proposed Resolution: That the Board of Directors ratify and approve the funding of \$56,858.00 plus a 5% contingency from the Repair and Replacement Fund, 02-670 for new dock at Harrelson Park.

8.8 **28-Day Reading: Revise Rule GR.6.14 Estates Access Control** (Lynn Jensen)

Proposed Resolution: That the Board of Directors approve the 28-day reading to revise rule GR.6.14, as attached.

8.9 **28-Day Reading: Revise Rule SP.2.4 Pool Use Limited to Six (6) Guests Per Tract / Lot** (Lynn Jensen)

Proposed Resolution: That the Board of Directors approve the 28-day reading to add new rule SP.2.4, as attached.

8.10 28-Day Reading: Revise Rule LM.7.1 No Jet Skis, Motorized Boards and / or Personal Motorized Watercraft Allowed, LM.2.9, LM.2.9b, LM.2.5 (Lynn Jensen)

Proposed Resolution: That the Board of Directors approve the 28-day reading to revise rules LM.7.1 LM.2.9, LM.2.9b, and LM.2.5, as attached.

8.11 28-Day Reading: Revise Rule PT.1.3 & PT.1.4 (Lynn Jensen)

Proposed Resolution: That the Board of Directors approve the 28-day reading to revise rules PT.1.3 and PT.1.4, as attached.

8.12 APPROVAL: Revise Rule GR.4.5 Signs in the Community Setback (Lynn Jensen)

Proposed Resolution: That the Board of Directors approve to revise rule GR.4.5, as attached.

8.13 APPROVAL: Revise Rule LM.7.2 No Boats Permitted Over Twenty-One Feet Six Inches (21'6") or Six Thousand (6,000) Pounds (Lynn Jensen)

Proposed Resolution: That the Board of Directors approve to revise rule LM.7.2, as attached.

8.14 APPROVAL: New Rule GR.2.23 No Unauthorized Dumping (Lynn Jensen)

Proposed Resolution: That the Board of Directors approve to add new rule GR.2.23, as attached

9. Association Reports

- General Manager Report (Eric Kazakoff)
- Community Patrol Report, as written
- Staff Reports, as written

10. Board Comments

11. Architectural Appeals

A. Steve Nersasian 3903-016

Appealing ACC Denial for Enclosed Storage Are (Rear Yard)

Proposed Resolution: That the Board of Directors uphold the ACC Committee decision and deny the member's request and require the member to remove the screen wall.

12. Next Meeting Date

- Tuesday, October 4, 2022 at 1:00 p.m. – Executive Session
- Tuesday, October 4, 2022 at 6:00 p.m. – Regular Session

13. Adjournment

Please be courteous and respectful to other members, Board of Directors and representatives from Management at all times. We ask that you do not raise hands or interrupt the Board or anyone else who may be speaking. No alcohol shall be permitted and/or consumed at Board meetings and/or Membership meetings. **A member not adhering to these protocols and/or who becomes unruly may be asked to leave the meeting. Failure to comply will result in a special hearing with the Board where disciplinary action may be taken.**

The Canyon Lake Property Owners Association Board of Directors (Board) met in Regular Session on Tuesday, August 2, 2022. President Renee Griffiths called the meeting to order at 6:00 p.m. Directors present were Greg Doherty, Brian Bock, Bill Van Vleet and Tim Cook. Five Board Members were present; quorum was met. Also present were; Legal Counsel, Sean Kane; General Manager Eric Kazakoff; Assistant General Manager Lynn Jensen; Controller Susan Dawood, Director of Operations Steve Schneider; Sr. Manager of Planning and Compliance Chery Mitchell; ACC Chair Jon Stelzner, Alternate Members Alexis Prince and David Humphrey; and PIO / Clerk of the Board Harmony McNaughton.

1. **Welcome and Call to Order**

Pledge of Allegiance was led by Director Doherty.

Quorum was verified by PIO / Clerk of the Board Harmony McNaughton.

2. **Approval of Minutes**

- July 11, 2022

MOTION/RESOLUTION: Director Cook moved that the Board of Directors approve the July 11, 2022 Regular Session Board Meeting Minutes, as amended. Director Van Vleet seconded. Five votes in favor. MOTION CARRIED

3. **Public Official Comments**

EVMWD President Darcy Burke reported on: EVMWD Water Consumption reduced by 17%, Division 1 increases in excessive water use, reminders for residents to check their bills for water efficiencies, reduced yard watering, Coffee at the Country Club event, water rebates available, survey assistance in rebate evaluation, and drought statistics.

4. **Presentations**

None.

5. **Announcements**

None.

6. **Member Comments on Non-Personnel Issues**

The Board hear member comments.

7. **Consent Agenda (Items A - D)**

MOTION/RESOLUTION: Upon motion properly made by Director Doherty, seconded by Director Van Vleet and five votes in favor, items A, B, C and D were approved.

A. **APPROVAL: Ratify Monthly Financial Statement Review**

MOTION/RESOLUTION: That the Board of Directors review and approve the monthly Financial Statements, and all additional required information per Code Sec. 5500. APPROVED

B. **Report of Executive Session Actions**

MOTION/RESOLUTION: That the Board of Directors review and approve the Executive Session Actions, as written. APPROVED

C. **Authorization of Liens**

MOTION/RESOLUTION: That the Board of Directors authorize Corporate Counsel, the General Manager, or the appropriate personnel to record the liens against the attached Assessor Parcel Numbers. APPROVED

D. APPROVAL: ACC Member Appointment

MOTION/RESOLUTION: That the Board of Directors approve to appoint Alexis Prince to member position on the ACC Committee to fill the open position. APPROVED

8. Board Action Items

8.1 APPROVAL: Annual Audit for Fiscal Year End (FYE) 2022

MOTION/RESOLUTION: Director Van Vleet moved that the Board of Directors receive and file the annual audit report for the FYE April 30, 2022. Director seconded. Director Doherty seconded. Five votes in favor. MOTION CARRIED

8.2 APPROVAL: Ratification of CIP Funding for Pickleball Courts Phase 2 Design

MOTION/RESOLUTION: Director Cook moved that the Board of Directors ratify and approve funding in the amount of \$38,600 from the CIP Fund, 05-6700 for the design / construction documents for the addition of Pickleball Courts (design contract was previously approved in Executive Session). Director Bock seconded. Five votes in favor. MOTION CARRIED

8.3 28-Day Reading: Revise Rule GR.2.9 No Malicious Mischief

MOTION/RESOLUTION: Director Van Vleet moved that the Board of Directors approve the 28-day reading to revise rule GR.2.9, as modified, to keep the last sentence "The Prime Member...". Director Doherty seconded. MOTION FAILS

MOTION/RESOLUTION: Director Cook moved that the Board of Directors table this item. Director Doherty seconded. Five votes in favor. MOTION CARRIED

8.4 28-Day Reading: Revise Rule GR.4.5 Signs in the Community Setback

MOTION/RESOLUTION: Director Cook moved that the Board of Directors approve the 28-day reading to revise rule GR.4.5, as amended, to increase the maximum number of election signs allowed from two to four for rule GR.5.a Election Sign Requirements. President Griffiths seconded. Four votes in favor, Director Van Vleet against. MOTION CARRIED

9. Association Reports

- General Manager Report, Eric Kazakoff
Reported on: concerts at the lodge, shade structure on the Country Club patio, CLDS median designs, watering restrictions, artificial turf, interior and exterior remodels at the lodge and the lighthouse restaurant, shade and landscaping projects, Vacation Park construction delays, and the park opening planned for the end of the month.
- Staff Reports, as written
- Community Patrol, as written

10. Board Comments

- Director Cook reported on the upcoming Canyon Lake Veterans and First Responder Group's 9/11 Event and invitation for volunteers.
- Director Doherty commended on vandalism, committee projects, and board and staff efforts

towards improving security.

- Director Van Vleet commented on branding, appreciation for living in such a robust community, appreciation to staff, successful Golf Camp event hosted at the Pro Shop, Ski Club tournament accomplishments, call for support of the local Community Theater Club's events.
- President Griffiths commented on appreciation to committee volunteers, Ski Club accomplishments, appreciation to committee and club volunteers, appreciation to staff, 9/11 Event, and Senior Center potlucks.
- Director Bock reported his formal resignation from the Board of Directors effective upon close of the August 2, 2022, Open Session Board Meeting, as follows: Although, on the whole, I have ably balanced my life/work and Board duties and responsibilities over the last year and a half, I have felt these last few months to be too much and I need to focus on work and family commitments first and foremost. Moreover, I believe we, the Board (both original Directors and newly-elected) have placed our Property Owners Association and its members, in a better and more stable position than its been in for years, and for the future as well. We each, by being elected, serving, and working together this past year and a half, have reestablished a sense of control and calm that many would say had not been seen prior. Thus, it is not with regret or misgivings that I now step away – but rather with positivity and assurances that what I, and others, desired to see happen here – did. Nevertheless, it is in the Canyon Lake Families; (including my own) best interest that someone who can dedicate more time and new energy to this role takes my place moving forward and into the next election cycle of 2023. I will remain available of the community as a homeowner and never lose my interest in Canyon Lake. There is no need to hastate if my services are required at any time. It was a pleasure to be a part of helping to run the greatest and arguably the largest/most-complex Association in California, and likely the Nation. Thank you to all the residents of canyon Lake for putting your faith in me, and let's always remember to Be The Change, and keep Canyon Lake as great as it is – our "Little Bit of Paradise." Be well, Brian. Further commented on family commitments, appreciation to the Board and staff for their accomplishments during his tenure, appreciation to President Griffiths for her leadership, and appreciation to the community for their support.

President Griffiths announced the opening of applications for the director vacancy beginning Wednesday, August 3, 2022 with submissions due to board@canyonlakepoa.com through 5:00 p.m. on Tuesday, August 9, 2022; for Board consideration.

The Board recessed at 6:59 p.m. and reconvened the meeting at 7:11 p.m.

11. Architectural Appeals

- A. Richard Baer 3718-230
Appealing ACC Denial for Fence Post Placement

MOTION/RESOLUTION: Director Cook moved that the Board of Directors uphold the ACC Committee decision and deny the member's request. Further moved that the member relocate the post, as the Committee suggested, in order to meet the nine (9') foot setback. Director Doherty seconded. Four votes in favor, Director Bock abstained. MOTION CARRIED

12. Next Meeting Date

- Tuesday, September 6, 2022 at 1:00 p.m. – Executive Session
- Tuesday, September 6, 2022 at 6:00 p.m. – Regular Session

13. Adjournment

Director Van Vleet moved to adjourn the meeting. Director Doherty seconded. Meeting adjourned at 7:24 p.m.

Minutes approved: _____ Approved on: _____

The Canyon Lake Property Owners Association Board of Directors (Board) met in a Special Regular Session on Monday, August 22, 2022. President Renee Griffiths called the meeting to order at 6:01 p.m. Directors present were Greg Doherty, Bill Van Vleet and Tim Cook. Four Board Members were present; quorum was met. Also present were; Legal Counsel, Sean Kane; General Manager Eric Kazakoff; Assistant General Manager Lynn Jensen; Sr. Manager of Member Services Amanda Moore; and PIO / Clerk of the Board Harmony McNaughton.

1. Welcome and Call to Order

Pledge of Allegiance was led by member Sam Theodora.

Quorum was verified by PIO / Clerk of the Board Harmony McNaughton.

2. Member Comments on Non-Personnel Issues

The Board heard member comments.

3. Board Action Items

3.1 28-Day Reading: Revise Rule GR.2.9 No Malicious Mischief

MOTION/RESOLUTION: Director Van Vleet moved that the Board of Directors approve the 28-day reading to revise rule GR.2.9, as amended. Director Doherty seconded. Four votes in favor. MOTION CARRIED

3.2 APPROVAL: Board Director Appointment

MOTION/RESOLUTION: Director Van Vleet moved that the Board of Directors appoint Joe Kamashian to fill the vacancy for the remainder of the 2021/2023 term, effective immediately. Director Doherty seconded. Two votes in favor, two votes against. MOTION FAILED

MOTION/RESOLUTION: Director Tim Cook moved that the Board of Directors appoint Alex Cook to fill the vacancy for the remainder of the 2021/2023 term, effective immediately. President Griffiths seconded. Three votes in favor, Director Doherty abstained. MOTION CARRIED

Director Alex Cook joined the meeting at 6:43 p.m.

3.3 APPROVAL: Board Secretary Appointment

MOTION/RESOLUTION: Director Van Vleet moved that the Board of Directors appoint Greg Doherty as Secretary, effective immediately. Director Tim Cook seconded. Five votes in favor. MOTION CARRIED

4. Next Meeting Date

- Tuesday, September 13, 2022 at 1:00 p.m. – Executive Session
- Tuesday, September 13, 2022 at 6:00 p.m. – Regular Session

5. Adjournment

Director Van Vleet moved to adjourn the meeting. Director Tim Cook seconded. Meeting adjourned at 6:46 p.m.

Minutes approved: _____ Approved on: _____

TO: Board of Directors

FROM: Controller

RE: Monthly Financial Statement Review

Background

5500.

Per Davis Stirling Code 5500 the Board shall: do all of the following:

- (a) Review, on a monthly basis, a current reconciliation of the association's operating accounts.
- (b) Review, on a monthly basis, a current reconciliation of the association's reserve accounts.
- (c) Review, on a monthly basis, the current year's actual operating revenues and expenses compared to the current year's budget.
- (d) Review, on a monthly basis, the latest account statements prepared by the financial institutions where the association has its operating and reserve accounts.
- (e) Review, on a monthly basis, an income and expense statement for the association's operating and reserve accounts.
- (f) Review, on a monthly basis, the check register, monthly general ledger, and delinquent assessment receivable reports.

Fiscal Impact

None

Recommendation:

Staff recommends that the Board of Directors review and approve the attached Financial Statement.

Susan C. Dawood, Controller

Date: September 13, 2022

From: Lynn Jensen

Board Report: CLPOA Report of Executive Session

On behalf of the CLPOA Board of Directors, please see the Report of Executive Session for the Board Meeting held on September 13, 2022. The meeting was called to order at 11:30 a.m. Items discussed during this session included:

Legal Matters - The Board of Directors and management received an update from legal counsel regarding Association matters. In addition, the Board held discussion on six (6) legal item(s).

Member Related Discussion - The Board of Directors and management held discussion on three (3) member related matters during this meeting.

3rd Party Contract/Agreement - The Board of Directors and management held discussion on three (3) third party contract/agreements pending with the Association during this meeting.

Personnel Matters - The Board of Directors and management held discussion on pending personnel matters during this meeting.

The meeting concluded at 4:30 pm.

Lynn Jensen

Lynn Jensen
Assistant General Manager

Date: September 13th, 2022

To: Board of Directors

From: Accounting Department

Board Action/Resolution: Authorization of Liens

Background

Civil Code §5673 requires the Board of Directors to authorize the approval of the recordation of liens against members when they become delinquent. In addition, if the debt continues to remain outstanding and additional charges occur in relationship to the initial debt, the lien may be periodically updated and refiled.

Fiscal Impact

There are fees and staff time required to file the claim. These fees are included in our claim and may be awarded by the judge if we are successful.

Recommendation

It is recommended the Board of Directors authorize the Controller or the appropriate personnel to record the liens against the attached Assessor Parcel Numbers in accordance with Civil Code §5673 in order to secure the debt owed to the Association.

Assessor Parcel Number

1. 353-252-003	17.354-151-015	33.354-180-027
2. 355-123-040	18.353-171-002	34.353-245-010
3. 353-162-018	19.351-181-009	35.355-221-003
4. 353-111-005	20.354-220-024	36.355-392-017
5. 355-132-033	21.353-041-042	37.353-142-006
6. 355-341-001	22.353-132-035	38.353-171-013
7. 355-123-038	23.355-341-015	39.355-411-015
8. 353-244-012	24.354-061-041	40.354-042-012
9. 353-060-007	25.355-350-015	41.353-261-026
10.355-341-011	26.354-163-001	42.353-082-008
11.353-041-003	27.354-152-042	43.355-404-008
12.355-391-012	28.351-184-010	44.355-281-011
13.355-391-001	29.351-141-008	45.353-075-016
14.353-041-065	30.354-232-012	
15.355-141-003	31.353-082-013	
16.355-381-014	32.354-180-026	

31512 Railroad Canyon Road, Canyon Lake, CA 92587

951.244.6841

www.canyonlakepoa.com

DATE: September 12, 2022 **ACTION:**

TO: Board of Directors

FROM: Sr. Member Services Manager

RE: Security Advisory Committee Alternate Removal

Background

After the last Security Advisory Committee meeting it was discussed to remove JJ Witten as an alternate member due to lack of participation since the creation of the committee.

Fiscal Impact

None

Recommendation

It is recommended that the Board of Directors approve removal of JJ Witten as a member of the Security Advisory Committee.

Amanda Moore

Amanda Moore, Sr. Member Services Manager

Date: September 13th, 2022

To: Board of Directors

From: Steve Schneider, Operations Department - CLPOA Staff Liaison

RE: Committee Appointment - Green Committee

Background

The current TWG representative on the Green Committee is stepping down. Jon DeYoung was selected by TWG to be their new representative on the Green Committee. After discussion, the Green Committee accepted TWG's selection of Jon DeYoung as their representative.

Fiscal Impact

None

Recommendation

It is recommended that the Board of Directors approve the appointment of Jon DeYoung to the Green Committee, contingent upon execution of a confidentiality agreement, effective immediately.

Steve Schneider

Steve Schneider, Director of Operations

TO: Board of Directors
FROM: Controller
RE: Finance Committee Members

Background

The Finance Committee has met and has the following recommendations:

1. Joe Washle to resign the Chairmanship of the Finance Committee, to become the First Alternate.
2. Dale Welty to move from First Alternate to the Finance Committee
3. Approve Dale Welty as the new Chairman of the Finance Committee.

Fiscal Impact

None

Recommendation:

The Board accept the above changes and elections of the Finance Committee, effective immediately.

Susan C. Dawood, Controller

TO: Board of Directors

FROM: Controller

RE: Excess Funds for FYE 2022

Canyon Lake Property Owners Association, Inc. is classified as a non-exempt membership organization for both federal and state income tax purposes. Based on Internal Revenue Code Section 118, Revenue Ruling 70-604, and Revenue Ruling 75-371, any excess income at the end of the fiscal year (budget surplus), can be treated as follows per the approval of the Board of Directors:

1. Transfer excess operating funds to the reserve funds
2. Issue excess operating funds as a refund to each member
3. Apply operating funds to the following year's assessments

Fiscal Impact

The association is responsible to treat any budget surplus as per decided by the Board of Directors and as per the options listed above. The Surplus for FY 2021-2022 is **\$760,135**.

Whereas, the Canyon Lake Property Owners Association is a nonprofit mutual benefit corporation; and

Whereas, the corporation seeks to act in accordance with applicable IRS Revenue Rulings:

Resolved, that any surplus funds remaining in the Association's budget at the end of the fiscal year shall be applied to the operating fund and to the following year's assessment.

Susan Dawood, Controller

31512 Railroad Canyon Road, Canyon Lake, CA 92587
951.244.6841
www.canyonlakepoa.com

DATE: September 13, 2022

TO: Board of Directors

FROM: Eric Kazakoff

RE: Approve GMU Pavement Engineering Proposal for “Year Two” Pavement engineering services.

Background In 2021-22, the CLPOA performed Full Depth Reclamation/Reconstruction on 1.3 million square feet of our privately owned roads. GMU Pavement Engineering was the pavement engineering firm for that project – known as “the Year One” Project. That project was extremely successful and GMU performed above and beyond our expectations.

Fiscal Impact At my request, GMU has now submitted their proposal to provide pavement engineering services for the next “Year Two” project. They will perform deflection testing, subsurface exploration, core samples, ground penetrating radar, lab testing, and develop plans, specifications and a bid package and RFP for the next phase of our multi-year Road Rehabilitation project. This year’s scope of work will include seal coating the 1.3 million square feet of roads completed this year, and full depth reclamation on another 1.4 million square feet. The seal coat is essentially “sunblock” for the roads that were done this year, and that work is part of a prudent pavement management program to keep them in good shape for many years. We estimate that the cost of the “Year Two” project will range from 6 to 7 million dollars. The fiscal impact for GMU to perform the services just described is \$284,710.00

Recommendation

It is recommended that the Board of Directors approve entering into a contract with GMU for the “Year Two” pavement engineering services as described, in the amount of \$284,710.00, to come from the Road Reserve Fund.



Eric Kazakoff, CAMEX, CCAM, CMCA
General Manager

Date: September 13th, 2022

To: Board of Directors

From: Operations Department

Board Action/Resolution: Reserve Funding Holiday Harbor Courtesy Park Dock Replacement Project

Background

There are multiple aging docks in the POA showing need of replacement. The Holiday Harbor courtesy dock has been requested to be replaced by Clubs and Committees. The request was also to reconfigure for addition space to accommodate more boats for the many activities held at the park. There is currently space for 12 boats, we are proposing a space configuration for 20 boats on the new dock. The current dock was installed in the late 90's when the Holiday Harbor Park was constructed. The dock itself is showing signs failure with the aluminum frame cracking, joint separation, and the decking deteriorating.

We will be reusing the ramp frame since it is still in good condition and new ramp decking will be installed to reduce cost.

Fiscal Impact

\$192,412.00 plus \$2,000 for survey and a 5% contingency from 02-670.

Recommendation

Staff requests that the Board of Directors approve the funding of \$194,412.00 plus a 5% contingency from the Repair and Replacement Fund, 02-670 for replace the Holiday Harbor Courtesy dock.

Steve Schneider

Steve Schneider, Director of Operations

Date: September 13th, 2022

To: Board of Directors

From: Operations Department

Board Action/Resolution: Reserve Funding Harrelson Park Dock Replacement Project

Background

There are multiple aging docks in the POA showing need of replacement. This dock is made of wood and is 20 years old. The ramp is starting to crack as well as the dock frame and deck. The floats are becoming unstable and almost unusable.

Fiscal Impact

\$56,858.00 plus a 5% contingency from 02-670.

Recommendation

Staff requests that the Board of Directors approve the funding of \$56,858.00 plus a 5% contingency from the Repair and Replacement Fund, 02-670 for new dock at Harrelson Park.

Steve Schneider

Steve Schneider, Director of Operations

31512 Railroad Canyon Road, Canyon Lake, CA 92587

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DATE: September 13, 2022 **ACTION:**

TO: Board of Directors

FROM: Sr. Member Services Manager

RE: 28 Day Reading – Revise Rule GR.6.14 Estates Access Control

Background

Due to the absence of gates, residents living on Blackhorse and Sorrel Lane often experience issues with non-members parking on these streets loitering, littering, and displaying inappropriate behavior. Not only is this behavior unwelcomed and disruptive to members living on these streets, but there is also an extreme fire threat when cigarette butts are thrown onto these larger lots. The logistics for new gate designs are being coordinated for future installation; however, a solution is needed in the interim. In an effort to reduce the volume of unauthorized vehicles parking on these streets, the Association has painted red, resident-only parking areas and is proposing the following rule revisions.

Fiscal Impact

Recommendation

It is recommended that the Board of Directors approve the 28 day reading to add new rule GR.6.14 as attached.

Amanda Moore

Amanda Moore, Sr. Member Services Manager

Current Rule

GR.6.14 Fairway Estates Access Control

These are the requirements established by CLPOA for access control for the Fairway Estates.

GR.6.14a - Gate entrances are on Big Tee, Skylink and the Town Center Golf Cart gates. Residential pedestrians must enter the community through an authorized access gate.

GR.6.14b - Should power failure occur, Community Patrol shall be notified. The gates will be placed in an open position and manually operated by personnel until power is restored.

GR.6.14c - For access to Fairway Estates, entry shall be the following means only:

- Membership card(s)
- RFID Transponder(s)
- Call-In(s)
- Community Patrol
- Permanent Guest List

GR.6.14d - Only Fairway Estates residents / members or authorized guest(s) may park on the streets in the Fairway Estates. Vehicles parked on the street must display a valid decal, guest pass, or Fairway Estates temporary parking permit. Fairway Estates residents/members may obtain up to a maximum of six (6) temporary parking permits per property from the Member Services department. Failure to display a valid decal, guest pass, or Fairway Estates temporary parking permit may result in applicable fine.

GR.6.14e - Any resident expecting more than ten (10) guests on a given day must submit a list of their names, first and last in alphabetical order to the CLPOA no later than twenty-four (24) hours prior to the guests' arrival. Lists are to be submitted Monday through Saturday during business hours. Failure to submit guest party list within stated time frame will result in a charge of applicable expedite fee.

GR.6.14f - No vehicle may be parked on the street in excess of any consecutive aggregate of seventy-two (72) hours during any one-week period. A member may request from Member Services a CLPOA Moving Pass / Temporary Parking Permit, so that they may park for a maximum of seventy-two (72) hours. [For further information, refer to Section IV, paragraph GR.4.3.]

Proposed Revision (Redlined)

GR.6.14 ~~Fairway~~ Canyon Lake Estates and Fairway Estates Access Control

~~These are the requirements established by CLPOA for access control for the Fairway Estates.~~

GR.6.14a - Gate entrances ~~to the Fairway Estates~~ are located on Big Tee, Skylink and the Town Center Golf Cart gates. ~~Entrances to the Canyon Lake Estates are located on Black Horse and Sorrel Lane.~~ Residential pedestrians must enter the community through an authorized access gate ~~or entrance~~.

GR.6.14b - Should power failure occur, Community Patrol shall be notified. The gates will be placed in an open position and manually operated by personnel until power is restored.

GR.6.14c - For access to Fairway Estates, entry shall be the following means only:

- Membership card(s)
- RFID Transponder(s)
- Call-In(s)

- Community Patrol
- Permanent Guest List

GR.6.14d – Only residents / members of the Fairway Estates and Canyon Lake Estates residents / members or authorized guest(s) may park on the these streets in the Fairway Estates. Vehicles parked on the street without must display a valid decal, guest pass, or Fairway Estates / Canyon Lake Estates temporary parking permit displayed will be subject to the applicable fine. Fairway Estates and Canyon Lake Estates residents/members may obtain up to a maximum of six (6) temporary parking permits per property from the Member Services department. Failure to display a valid decal, guest pass, or Fairway Estates temporary parking permit may result in applicable fine.

~~**GR.6.14e** – Any resident expecting more than ten (10) guests on a given day must submit a list of their names, first and last in alphabetical order to the CLPOA no later than twenty four (24) hours prior to the guests' arrival. Lists are to be submitted Monday through Saturday during business hours. Failure to submit guest party list within stated time frame will result in a charge of applicable expedite fee.~~

~~**GR.6.14f** – No vehicle may be parked on the street in excess of any consecutive aggregate of seventy-two (72) hours during any one week period. A member may request from Member Services a CLPOA Moving Pass / Temporary Parking Permit, so that they may park for a maximum of seventy-two (72) hours. [For further information, refer to Section IV, paragraph GR.4.3.]~~

Revised Rule

GR.6.14 Canyon Lake Estates and Fairway Estates Access Control

GR.6.14a - Gate entrances to the Fairway Estates are located on Big Tee, Skylink and the Town Center Golf Cart gates. Entrances to the Canyon Lake Estates are located on Black Horse and Sorrel Lane. Residential pedestrians must enter the community through an authorized access gate or entrance.

GR.6.14b - Should power failure occur, Community Patrol shall be notified. The gates will be placed in an open position and manually operated by personnel until power is restored.

GR.6.14c - For access to Fairway Estates, entry shall be the following means only:

- Membership card(s)
- RFID Transponder(s)
- Call-In(s)
- Community Patrol
- Permanent Guest List

GR.6.14d – Only residents / members of the Fairway Estates and Canyon Lake Estates or authorized guest(s) may park on these streets. Vehicles parked on the street without a valid decal, guest pass, or Fairway Estates / Canyon Lake Estates temporary parking permit displayed will be subject to the applicable fine. Fairway Estates and Canyon Lake Estates residents / members may obtain up to six (6) temporary parking permits per property from the Member Services department.

Fine Amount - \$250.00 per occurrence

31512 Railroad Canyon Road, Canyon Lake, CA 92587

951.244.6841

www.canyonlakepoa.com

DATE: September 13, 2022 **ACTION:**

TO: Board of Directors

FROM: Sr. Member Services Manager

RE: 28 Day Reading – Revise Rule SP.2.4 Pool Use Limited to Six (6) Guests Per Tract / Lot

Background

Since the implementation of the NorthStar CLPOA card scanner / check-in process in September 2021, Pool staff have experienced higher-than-normal volume of confusion and questioning surrounding how many guests are allowed into the Pool. Pool staff does not have complete access to member account information like other departments; therefore, staff is unable to validate membership without a CLPOA card present. Should an individual forget their card, or not have one, that individual would be counted as a guest. Also, the Association's Identification Policy requires members to have their valid CLPOA card in their possession while utilizing any common area(s). To help alleviate further confusion, the following rule revision is being proposed.

Fiscal Impact

Recommendation

It is recommended that the Board of Directors approve the 28 day reading to add new rule SP.2.4 as attached.

Amanda Moore

Amanda Moore, Sr. Member Services Manager

Current Rule

SP.2.4 Pool Use Limited to Six (6) Guests Per Tract / Lot

No more than six (6) guests per tract / lot are allowed to use the pool at any one time. NOTE: Guests are defined as any individual(s) who are not listed on the CLPOA account as a resident.

Proposed Revision (Redlined)

SP.2.4 Pool Use Limited to Six (6) Guests Per Tract / Lot

No more than six (6) guests per tract / lot are allowed to use the pool at any one time. NOTE: Guests are defined as any individual(s) who ~~are not listed on the CLPOA account as a resident~~ **does not have a CLPOA card.**

Revised Rule

SP.2.4 Pool Use Limited to Six (6) Guests Per Tract / Lot

No more than six (6) guests per tract / lot are allowed to use the pool at any one time. NOTE: Guests are defined as any individual(s) who does not have a CLPOA card.

31512 Railroad Canyon Road, Canyon Lake, CA 92587

951.244.6841

www.canyonlakepoa.com

DATE: September 13, 2022 **ACTION:**

TO: Board of Directors

FROM: Sr. Member Services Manager

RE: 28 Day Reading – Revise Rule LM.7.1 No Jet Skis, Motorized Boards and / or Personal Motorized Watercraft Allowed, LM.2.9, LM.2.9b, LM.2.5

Background

The Rules Committee met in June 2022 to discuss the rising popularity and potential use of motorized boards within Canyon Lake. During the discussion, the Jump Lagoon was identified as an ideal location as it is separated from the Main Lake and often underutilized. The proposed rule change would allow for electric hydrofoils, e-foils, and surfboards to be used in the Jump Lagoon unless it is being used by a vessel towing a rider. Priority of this area will be given to vessels towing riders. The board tabled the proposed rule in the July meeting with direction given to the Rules Committee to re-evaluate safety and registration concerns. The Rules Committee met in August 2022 to discuss the proposed changes. Instead of creating a new, lengthy rule, verbiage was slightly modified in five existing rules.

Fiscal Impact

Recommendation

It is recommended that the Board of Directors approve the 28 day reading to revise rule LM.7.1, LM.2.9, LM.2.9b, and LM.2.5 as attached.

Amanda Moore

Amanda Moore, Sr. Member Services Manager

Current Rule

LM.7.1 No Jet Skis, Motorized Boards and / or Personal Motorized Water Craft Allowed

Jet skis, motorized boards and personal motorized watercraft are prohibited on Canyon Lake waters.

LM.2.5 Registration is Required with State for Power Boats and Boats Larger than Eight (8) Feet in Length Propelled Solely by Sail

All power boats and boats larger than eight (8) feet in length propelled solely by sail must be state registered and must display current stickers on both sides of the bow. The Member must appear as a registered owner on current State registration.

LM.2.9 Proof of Insurance Required by CLPOA for Motorized Boats

A Certificate of Liability Insurance for motorized boats must be submitted. The Certificate of Liability Insurance must reflect specific information as required by CLPOA. These are the requirements that must be met:

LM.2.9b Certificate of Liability Coverage Requirements / CLPOA Named as Additional Insured

- It is required that the certificate of insurance identifies the following: effective dates of policy, policy number, a description of the vessel, minimum \$300,00 liability coverage and the CLPOA named as additional insured with the CLPOA address.

Current Rule (Redlined)

~~LM.7.1 No Jet Skis, Motorized Boards and / or Personal Motorized Water Craft Allowed~~ Personal Motorized Watercraft

~~Jet skis, motorized boards and personal motorized watercraft are prohibited on Canyon Lake waters.~~ Electric motorized boards (hydrofoils, e-foils, surfboards) are permitted only in the Jump Lagoon. If vessels and motorized boards are both present, they must run in rotation. Rotations will consist of 15-minute sessions and each session will be devised of one skier or up to (5) motorized boards. Riders must wear a lifejacket at all times. Registration stickers will be issued on a permanent basis by the Member Services office. Jet skis are prohibited on all Canyon Lake waters.

Fine amount: ~~\$500.00~~ \$100.00

LM.2.5 Registration is Required with State for Power Boats and Boats Larger than Eight (8) Feet in Length Propelled Solely by Sail, and Electric Motorized Boards

All power boats, **electric motorized boards**, and boats larger than eight (8) feet in length propelled solely by sail must be state registered and must display current stickers on both sides of the bow / **front of board**. The Member must appear as a registered owner on current State registration.

LM.2.9 Proof of Insurance Required by CLPOA for Motorized Boats and Electric Motorized Boards

A Certificate of Liability Insurance for motorized boats **and electric motorized boards** must be submitted. The Certificate of Liability Insurance must reflect specific information as required by CLPOA. These are the requirements that must be met:

LM.2.9b Certificate of Liability Coverage Requirements / CLPOA Named as Additional Insured

- It is required that the certificate of insurance identifies the following: effective dates of policy, policy number, a description of the vessel **or watercraft**, minimum \$300,00 liability coverage and the CLPOA named as additional insured with the CLPOA address.

Proposed Rule

LM.7.1 Personal Motorized Watercraft

Electric motorized boards (hydrofoils, e-foils, surfboards) are permitted only in the Jump Lagoon. If vessels and motorized boards are both present, they must run in rotation. Rotations will consist of 15-minute sessions and each session will be devised of one skier or up to (5) motorized boards. Riders must wear a lifejacket at all times. Registration stickers will be issued on a permanent basis by the Member Services office. Jet skis are prohibited on all Canyon Lake waters.

Fine amount: \$100.00

LM.2.5 Registration is Required with State for Power Boats and Boats Larger than Eight (8) Feet in Length Propelled Solely by Sail, and Electric Motorized Boards

All power boats, electric motorized boards, and boats larger than eight (8) feet in length propelled solely by sail must be state registered and must display current stickers on both sides of the bow / front of board. The Member must appear as a registered owner on current State registration.

LM.2.9 Proof of Insurance Required by CLPOA for Motorized Boats and Electric Motorized Boards

A Certificate of Liability Insurance for motorized boats and electric motorized boards must be submitted. The Certificate of Liability Insurance must reflect specific information as required by CLPOA. These are the requirements that must be met:

LM.2.9b Certificate of Liability Coverage Requirements / CLPOA Named as Additional Insured

- It is required that the certificate of insurance identifies the following: effective dates of policy, policy number, a description of the vessel or watercraft, minimum \$300,00 liability coverage and the CLPOA named as additional insured with the CLPOA address.

31512 Railroad Canyon Road, Canyon Lake, CA 92587

951.244.6841

www.canyonlakepoa.com

DATE: September 13, 2022 **ACTION:**

TO: Board of Directors

FROM: Sr. Member Services Manager

RE: 28 Day Reading – Revise Rule PT.1.3 PT.1.4

Background

To make the Pump Track Rules consistent with signage and the Association's insurance requirements, the following rule modifications are being proposed.

Fiscal Impact

Recommendation

It is recommended that the Board of Directors approve the 28 day reading to revise rule PT.1.3 and PT.1.4 as attached.

Amanda Moore

Amanda Moore, Sr. Member Services Manager

Current Rule

Pump Track (PT)

PT.1.3 Children under 12 years of age must be accompanied by an adult (18 or older). Non-riders shall not enter the pump track except to accompany an underage child. Fine = \$50.00

PT.1.4 Pump track is for non-motorized personal devices only. Any other uses are not permitted. Ride-on vehicles with 3 or more wheels such as karts, wagons, tricycles, bikes with training-wheels, strollers, etc. are not permitted. No movable obstacles or outside materials (e.g. ramps/jumps) are allowed. Fine = \$50.00

Proposed Revision (Redlined)

PT.1.3 Children under 12 years of age **and under 12** must be accompanied by an adult (18 or older). Non-riders shall not enter the pump track except to accompany an underage child. Fine = \$50.00

PT.1.4 Pump track is for non-motorized personal devices only. Any other uses are not permitted. Ride-on vehicles with 3 or more wheels such as karts, wagons, tricycles, bikes with training-wheels, strollers, etc. are not permitted. No movable obstacles or outside materials (e.g. ramps/jumps) are allowed. **Maximum speed while riding on, or around, the pump track is 5mph.** Fine = \$50.00

Revised Rule

PT.1.3 Children under 12 years of age and under 12 must be accompanied by an adult (18 or older). Non-riders shall not enter the pump track except to accompany an underage child. Fine = \$50.00

PT.1.4 Pump track is for non-motorized personal devices only. Any other uses are not permitted. Ride-on vehicles with 3 or more wheels such as karts, wagons, tricycles, bikes with training-wheels, strollers, etc. are not permitted. No movable obstacles or outside materials (e.g. ramps/jumps) are allowed. Maximum speed while riding on, or around, the pump track is 5mph. Fine = \$50.00

31512 Railroad Canyon Road, Canyon Lake, CA 92587

951.244.6841

www.canyonlakepoa.com

DATE: September 13, 2022 **ACTION:**

TO: Board of Directors

FROM: Member Services Manager

RE: APPROVAL – Revise Rule GR.4.5 Signs in the Community Setback

Background

On July 6, 2022, The City of Canyon Lake adopted ordinance no. 221, replacing chapter 9.25 of the Canyon Lake Municipal Code regarding signs. The following revision is being proposed to maintain compliance with the City's ordinance, which supersedes Association rules.

Fiscal Impact

Recommendation

It is recommended that the Board of Directors approve to revise rule GR.4.5 as attached.

Amanda Moore

Amanda Moore, Member Services Manager

Current Rule

GR.4.5 Signs in the Community Setback

This is the criteria for signs, flags, posters, and banners (referred to hereafter as signs) in the **community setback and common areas**. Signs and posters may be no more than nine (9) square feet, flags and banners no more than fifteen (15) square feet.

GR.4.5a Election Sign Requirements - A resident may temporarily place a maximum of two (2) election signs used to support or oppose any candidate or measure for a specific Federal, State, County or local election in that portion of the Community Setback that lies between their front lot line and the adjacent street, subject to compliance with the following provisions: Election signs can only be placed in the Community Setback in the ninety (90) day period prior to an election in accordance with the following requirements:

GR.4.5a.1 - The top of the election sign may not extend more than three (3) feet above grade, with the exception of flags, which may be flown at a standard height on an approved flag pole.

GR.4.5a.2 - The election sign may not extend beyond the back of curb toward the street.

GR.4.5a.3 - No election sign shall obscure the view of a fire hydrant and all signs shall have a professional appearance.

GR.4.5a.4 - The election sign must have its own stake and shall not be affixed to any improvement.

GR.4.5a.5 - Balloons, streamers and similar material may not be added to the election sign.

GR.4.5a.6 - Non-conforming election signs may be removed from the Community Setback by the Association.

GR.4.5a.7 - Election signs shall be removed within ten (10) days following the election.

GR.4.5a.8 - Election signs may not be placed on CLPOA common areas.

GR.4.5b CLPOA Election Sign Requirements - A resident may temporarily place a maximum of three (3) CLPOA signs in that portion of the Community Setback that lies between their front lot line and the adjacent street, subject to compliance with the following provisions: CLPOA signs can only be placed in the Community Setback in the sixty (60) day period prior to an election in accordance with the following requirements:

GR.4.5b.1 - The top of the CLPOA election sign may not extend more than three (3) feet above grade.

GR.4.5b.2 - The CLPOA sign may not extend beyond the back of curb toward the street.

GR.4.5b.3 - No CLPOA sign shall obscure the view of a fire hydrant and all signs shall have a professional appearance.

GR.4.5b.4 - The CLPOA sign must have its own stake and shall not be affixed to any improvement.

GR.4.5b.5 - Balloons, streamers and similar material may not be added to the CLPOA sign.

GR.4.5b.6 - Non-conforming CLPOA signs may be removed from the Community Setback by the Association.

GR.4.5b.7 - CLPOA signs shall be removed within seven (7) days following the election.

GR.4.5b.8 - CLPOA election signs may not be placed in CLPOA common areas.

Proposed Revision (Redlined)

GR.4.5 Signs in the Community Setback

This is the criteria for signs, flags, posters, and banners (referred to hereafter as signs) in the **community setback and common areas**. Signs and posters may be no more than ~~nine (9)~~ **six (6)** square feet, flags and banners no more than fifteen (15) square feet.

GR.4.5a Election Sign Requirements - A resident may temporarily place a maximum of ~~two (2)~~ **four (4)** election signs used to support or oppose any candidate or measure for a specific Federal, State, County or local election in that portion of the Community Setback that lies between their front lot line and the adjacent street, subject to compliance with the following provisions: Election signs can only be placed in the Community Setback in the ~~ninety (90)~~ **forty-five (45)** day period prior to an election in accordance with the following requirements:

GR.4.5a.1 - The top of the election sign may not extend more than three (3) feet above grade, with the exception of flags, which may be flown at a standard height on an approved flagpole.

GR.4.5a.2 - The election sign may not extend beyond the back of curb toward the street.

GR.4.5a.3 - No election sign shall obscure the view of a fire hydrant and all signs shall have a professional appearance.

GR.4.5a.4 - The election sign must have its own stake and shall not be affixed to any improvement.

GR.4.5a.5 - Balloons, streamers and similar material may not be added to the election sign.

GR.4.5a.6 - Non-conforming election signs may be removed from the Community Setback by the Association.

GR.4.5a.7 - Election signs shall be removed within ~~ten (10)~~ **seven (7)** days following the election.

GR.4.5a.8 - Election signs may not be placed on CLPOA common areas.

GR.4.5b CLPOA Election Sign Requirements - A resident may temporarily place a maximum of three (3) CLPOA signs in that portion of the Community Setback that lies between their front lot line and the adjacent street, subject to compliance with the following provisions: CLPOA signs can only be placed in the Community Setback in the ~~sixty (60)~~ **forty-five (45)** day period prior to an election in accordance with the following requirements:

GR.4.5b.1 - The top of the CLPOA election sign may not extend more than three (3) feet above grade.

GR.4.5b.2 - The CLPOA sign may not extend beyond the back of curb toward the street.

GR.4.5b.3 - No CLPOA sign shall obscure the view of a fire hydrant and all signs shall have a professional appearance.

GR.4.5b.4 - The CLPOA sign must have its own stake and shall not be affixed to any improvement.

GR.4.5b.5 - Balloons, streamers and similar material may not be added to the CLPOA sign.

GR.4.5b.6 - Non-conforming CLPOA signs may be removed from the Community Setback by the Association.

GR.4.5b.7 - CLPOA signs shall be removed within seven (7) days following the election.

GR.4.5b.8 - CLPOA election signs may not be placed in CLPOA common areas.

Revised Rule

GR.4.5 Signs in the Community Setback

This is the criteria for signs, flags, posters, and banners (referred to hereafter as signs) in the **community setback and common areas**. Signs and posters may be no more than six (6) square feet, flags and banners no more than fifteen (15) square feet.

GR.4.5a Election Sign Requirements - A resident may temporarily place a maximum of four (4) election signs used to support or oppose any candidate or measure for a specific Federal, State, County or local election in that portion of the Community Setback that lies between their front lot line and the adjacent street, subject to compliance with the following provisions: Election signs can only be placed in the Community Setback in the forty-five (45) day period prior to an election in accordance with the following requirements:

GR.4.5a.1 - The top of the election sign may not extend more than three (3) feet above grade, with the exception of flags, which may be flown at a standard height on an approved flagpole.

GR.4.5a.2 - The election sign may not extend beyond the back of curb toward the street.

GR.4.5a.3 - No election sign shall obscure the view of a fire hydrant and all signs shall have a professional appearance.

GR.4.5a.4 - The election sign must have its own stake and shall not be affixed to any improvement.

GR.4.5a.5 - Balloons, streamers and similar material may not be added to the election sign.

GR.4.5a.6 - Non-conforming election signs may be removed from the Community Setback by the Association.

GR.4.5a.7 - Election signs shall be removed within seven (7) days following the election.

GR.4.5a.8 - Election signs may not be placed on CLPOA common areas.

GR.4.5b CLPOA Election Sign Requirements - A resident may temporarily place a maximum of three (3) CLPOA signs in that portion of the Community Setback that lies between their front lot line and the adjacent street, subject to compliance with the following provisions: CLPOA signs can only be placed in the Community Setback in the forty-five (45) day period prior to an election in accordance with the following requirements:

GR.4.5b.1 - The top of the CLPOA election sign may not extend more than three (3) feet above grade.

GR.4.5b.2 - The CLPOA sign may not extend beyond the back of curb toward the street.

GR.4.5b.3 - No CLPOA sign shall obscure the view of a fire hydrant and all signs shall have a professional appearance.

GR.4.5b.4 - The CLPOA sign must have its own stake and shall not be affixed to any improvement.

GR.4.5b.5 - Balloons, streamers and similar material may not be added to the CLPOA sign.

GR.4.5b.6 - Non-conforming CLPOA signs may be removed from the Community Setback by the Association.

GR.4.5b.7 - CLPOA signs shall be removed within seven (7) days following the election.

GR.4.5b.8 - CLPOA election signs may not be placed in CLPOA common areas.

31512 Railroad Canyon Road, Canyon Lake, CA 92587

951.244.6841

www.canyonlakepoa.com

DATE: September 13, 2022 **ACTION:**

TO: Board of Directors

FROM: Sr. Member Services Manager

RE: APPROVAL – Revise Rule LM.7.2 No Boats Permitted Over Twenty-One Feet Six Inches (21’6”) or Six Thousand (6000) Pounds

Background

As the popularity of wake sports has increased, boat manufacturers have developed sophisticated ballast systems, wake plates, tabs, etc. to increase and control the size and shape of wakes. In addition, manufacturers are building boats that are progressively getting heavier as a heavier boat will displace more water and create a larger wake. To address growing concerns about excessive wakes being generated from boats, the proposed rule change would have the following impact:

1. Establish a 6000 lbs. maximum boat weight
2. Grandfather all currently registered boats until the vessel is sold, removed, or transferred to another owner

If approved, this change would have minimal to no impact on pontoon, deck, ski, and fishing boats as the weight of these boats are generally around a range of 2000 lbs. to 3500 lbs.

Fiscal Impact

Recommendation

It is recommended that the Board of Directors approve to revise rule LM.7.2 as attached.

Amanda Moore

Amanda Moore, Sr. Member Services Manager

Current Rule

LM.7.2 No Boats Permitted Over Twenty-One (21'6")

No Boats Permitted Over Twenty-one feet six inches (21'6"). Boats over twenty-one feet six inches (21'6") in length are prohibited for use on Canyon Lake. All boats (existing and new) may be required to be physically measured by the Canyon Lake Property Owners Association to make certain they comply with the Associations boat length limitation and Manufacturers specification documentation before the registration certificate can be issued. Verification will be based on the Manufacturers specification documentation. Marine Patrol has the authority to inspect and measure any boat that does not appear to match the measurements on the Manufacturers specification documentation and or Department of Motor Vehicle Registration. All boats shall be measured by these established guidelines.

GRANDFATHER CLAUSE FOR BOAT LENGTH Any boat currently registered with the CLPOA as of October 7, 2014 that exceeds the 21'6" requirement, will be allowed to continue to be registered for use in the CLPOA until sold or removed, providing the boat ownership is not transferred to another person in the community.

LM.7.2a Guidelines for Measuring Non- Pontoon Boats (including Sail Boats, Pickle Forks, etc)

- o Boats are to be measured from extreme tip of bow to stern.
- o All attached swim steps shall be excluded from the measurement.
- o All motors and out drives shall be excluded from the measurement.

LM.7.2b Guidelines for Measuring Pontoon Boats

- o Pontoon Boats shall be measured by the surface deck from front to back.
- o All pontoon flotation devices shall be excluded from the measurement.
- o All motors and out drives shall be excluded from the measurement.

Proposed Revision (Redlined)

LM.7.2 No Boats Permitted Over Twenty-One Feet Six Inches (21'6") or Six Thousand (6000) Pounds

~~No Boats Permitted Over Twenty-one feet six inches (21'6"). Boats over twenty-one feet six inches (21'6") in length or exceeding six thousand (6000) pounds in dry weight are prohibited for use on Canyon Lake. All boats (existing and new) may be required to be physically measured by the Canyon Lake Property Owners Association to make certain they comply with the Associations boat length limitation and Manufacturers specification documentation before the registration certificate can be issued. Verification will be based on the Manufacturers specification documentation. Marine Patrol has the authority to inspect and measure any boat that does not appear to match the measurements on the Manufacturers specification documentation and or Department of Motor Vehicle Registration. All boats shall be measured by these established guidelines.~~

GRANDFATHER CLAUSE FOR BOAT LENGTH Any boat currently registered with the CLPOA as of ~~October 7, 2014~~ January 4, 2021 that exceeds the ~~21'6"~~ length or weight requirement, will be allowed to continue to be registered for use in the CLPOA until sold, ~~or~~ removed, ~~providing the boat ownership is not~~ or transferred to another person in the community.

LM.7.2a ~~Guidelines~~ Rules for Measuring Non- Pontoon Boats (including Sail Boats, Pickle Forks, etc)

- o Boats are to be measured from extreme tip of bow to stern.
- o All attached swim steps shall be excluded from the measurement.
- o All motors and out drives shall be excluded from the measurement.

LM.7.2b ~~Guidelines~~ Rules for Measuring Pontoon Boats

- o Pontoon Boats shall be measured by the surface deck from front to back.
- o All pontoon flotation devices shall be excluded from the measurement.
- o All motors and out drives shall be excluded from the measurement.

Revised Rule

LM.7.2 No Boats Permitted Over Twenty-One Feet Six Inches (21'6") or Six Thousand (6000) Pounds

Boats over twenty-one feet six inches (21'6") in length or exceeding six thousand (6000) pounds in dry weight are prohibited for use on Canyon Lake. All boats (existing and new) may be required to be physically measured by CLPOA to make certain they comply with the Association's boat length limitation and Manufacturer's specification documentation before the registration certificate can be issued.

GRANDFATHER CLAUSE FOR BOAT LENGTH

Any boat currently registered with the CLPOA as of January 4, 2021 that exceeds the length or weight limitation will continue to be allowed to be registered for use in the CLPOA until sold, removed, or transferred to another owner.

LM.7.2a Rules for Measuring Non- Pontoon Boats (including Sail Boats, Pickle Forks, etc)

- o Boats are to be measured from front most point of bow to stern.
- o All swim steps shall be excluded from the measurement.
- o All motors and out drives shall be excluded from the measurement.

LM.7.2b Rules for Measuring Pontoon Boats

- o Pontoon Boats shall be measured by the surface deck from front to back.
- o All pontoon flotation devices shall be excluded from the measurement.
- o All motors and out drives shall be excluded from the measurement.

31512 Railroad Canyon Road, Canyon Lake, CA 92587

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www.canyonlakepoa.com

DATE: September 13, 2022 **ACTION:**

TO: Board of Directors

FROM: Sr. Member Services Manager

RE: APPROVAL – New Rule GR.2.23 No Unauthorized Dumping

Background

Over the years, the Association has had issues with people dumping construction materials, palm fronds, trash, etc. into the dumpsters. In the last two months, there has been several incidents of non-campers bringing in truck loads and filling up the dumpsters late at night. This issue was discussed at the June 2022 Rules Committee and the following rule is being proposed.

Fiscal Impact

Recommendation

It is recommended that the Board of Directors approve to add new rule GR2.23 as attached.

Amanda Moore

Amanda Moore, Sr. Member Services Manager

Proposed Rule

GR.2.23. No Unauthorized Dumping

No unauthorized dumping in any CLPOA dumpster / trash can. Additional disposal costs incurred by CLPOA will be billed.

Fine amount: \$250 per occurrence plus any additional disposal costs

ACTIVITIES DEPARTMENT

Senior Center Dept. 19

- The Senior Committee meets at the Senior Center for their regular scheduled meeting on 1st Tuesdays at 9 am
- Potlucks are the last Sunday of the month at the Senior Center at 5 pm. Bring a dish and meet some new friends. There is a game of Left, Right, Center after the meal.
- Senior Boutique Vendor Spots is full – event to take place 11/5-11/6

Activities Dept. 50

- Don Dokken POSTPONED – 6/18 concert moved to 2/11/23
- Community benches throughout community. Give Activities a call to order a bench.
- Worked with clubs/City of Canyon Lake for community events: Pickleball Lessons, Movie Night in the Park, The Blasters Concert & Car Show, Movie Night at the Pool, Treats in the Park, and Paddle and Pedal Regatta hosted by the Triathlon & Fitness Club
- Worked with members of the community to reserve facilities. 11 - total reservations for August

Pool Dept. 54

- Pool stats Aug 1 - Aug 25:
 - Lappers: 732
 - Open Swim: 4671
 - Month totals up to Aug :5403
- AM Water Aerobics - 8-8:50 am and 9-9:50 am, Monday – Friday, classes are purchased at the pool
- PM Water Aerobics resumes in August-Monday, Wednesday, Thursday 7 pm, classes are purchased at the pool
- New Fall Class: Water polo Mondays and Wednesdays 6pm-7pm, had 10 sign-ups week 1
- Fall Hours start on Labor Day Monday, September 5:
 - Exercise and Lap Swim – Daily from 7 am to 10 am
 - Open Swim – Sunday through Saturday from 10 am to 8 pm

Event & Activities Updates

Upcoming Events

- Pancake Breakfast Hosted by the Lions Club – 9/11
- 9/11 Patriot Day Tribute Event Hosted by the Veterans and First Responders Club – 9/11
- Movie in the Park/Indian Beach – 9/13
- Kids Fishing Derby hosted by the Bassmasters Club – 9/17
- Community Garage Sale Days! – 9/24-9/25
- 40th Annual Car Show hosted by the Car Club – 10/1
- Country in the Park hosted by the CLAMS – 10/8

Committees

Fiesta Committee – three open positions
Recreation Committee – one open position
Senior Committee – no open positions

Report presented by *Carrie Pratt, Sr. Activities Manager*

Date: 9/13/22

To: Board of Directors

From: Planning and Compliance Department – Cheryl Mitchell
Department Report - ACC Committee Overview

Total current items monitored by the department **2560** which includes permit due dates, violations, extension, and escrow inspections, last month **2353**.

Permit Breakdown

1. **1360** Open permit – up
 - a. **75** new home/major additions
 - b. **148** lakeside permits
 - c. **173** solar panel permits
 - d. **71** fence permits
 - e. **14** dumpster/pod permits
 - f. **419** Same Day Permits
 - g. **872** Improvements (multiple types)

Violation/Escrow Breakdown

1. **1068** Open violations - up
2. **60** Open escrows - up

ACC Committee Overview

1. Total of **331** items reviewed
2. Total of **219** permits approved

Items reviewed – Permit Breakdown

1. New Home Reviewed/Permit (**3**)
2. Grading Permit (**0**)
3. Improvements (**69**)
4. Lakeside Improvement (**16**)
5. Recorded Variance (**5**)
6. Rejected Applications (**43**)
7. Re-Submittal's (**7**)
8. Permit issued same day (Over the counter) (**117**)
9. Preliminary Applications (**1**)

Member Complaints

1. **62** Complaints investigated (**2** months)
2. **4** already written

Letter - Compliance

1. **290** compliances
2. **187** Courtesy Notices

COMMUNICATION REPORT

Goals & Campaigns - August 2022

Goals & Objectives

The primary goals of the Communication's team this fiscal year are:

- Enhance online digital services and experience
 - Online Calendar
 - Online Facility Schedules
 - Online Campground Reservations
 - Improved Amenity Pages
- Expand the Canyon Lake POA's communication efforts, with a focus on increasing social media reach and engagement.
- Promote and market the Canyon Lake POA's revenue generating amenities and services:
 - Golf Course
 - Happy Camp & Propane Sales
 - Gift Cards
 - Restaurants
 - Online Store
- Promote Recreation & Events
- Promote Weddings & Banquets

Looking Forward

In consideration of our primary goals for this year, below are new campaigns we will be focusing on in the upcoming months:

- Online Enhancements
 - Campground Module (coming very soon!)
 - Events & Activities Calendar
- Community Project Promotions
 - Vacation Park Development
 - Solar Project
- Upcoming Event Promotions
 - Movie Nights
 - 9/11 Patriot Event
 - Community Garage Sale
 - Canyon Lake Car Show
 - Red Cross Blood Drive
 - Senior Holiday Boutique
- Tree Lighting Festival
- Toy Drive & Golf Cart Parade
- Parade of Lights
- Amenity Promotions
- Member Welcome Packet
- Wedding Promotional Packet
- Golf Course Video Hole Tour
- Golf Course Annual Membership Campaign
- Guest for a Day Promotion at Golf Course
- Daily Play Promotion at Golf Course (Canyon Lake residents only)
- Promoting Dining and Events at Restaurants

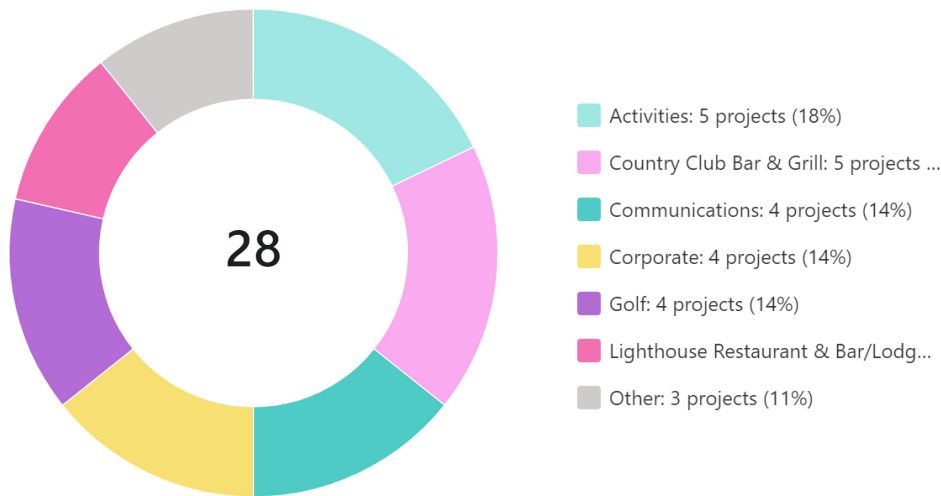
COMMUNICATION REPORT

KPI Dashboard - August 2022

ACTIVE CAMPAIGNS

August 2022

Below are the number of campaigns Communications managed during the month of August, broken down by the departments collaborated with for these campaigns.



HIGHLIGHTS

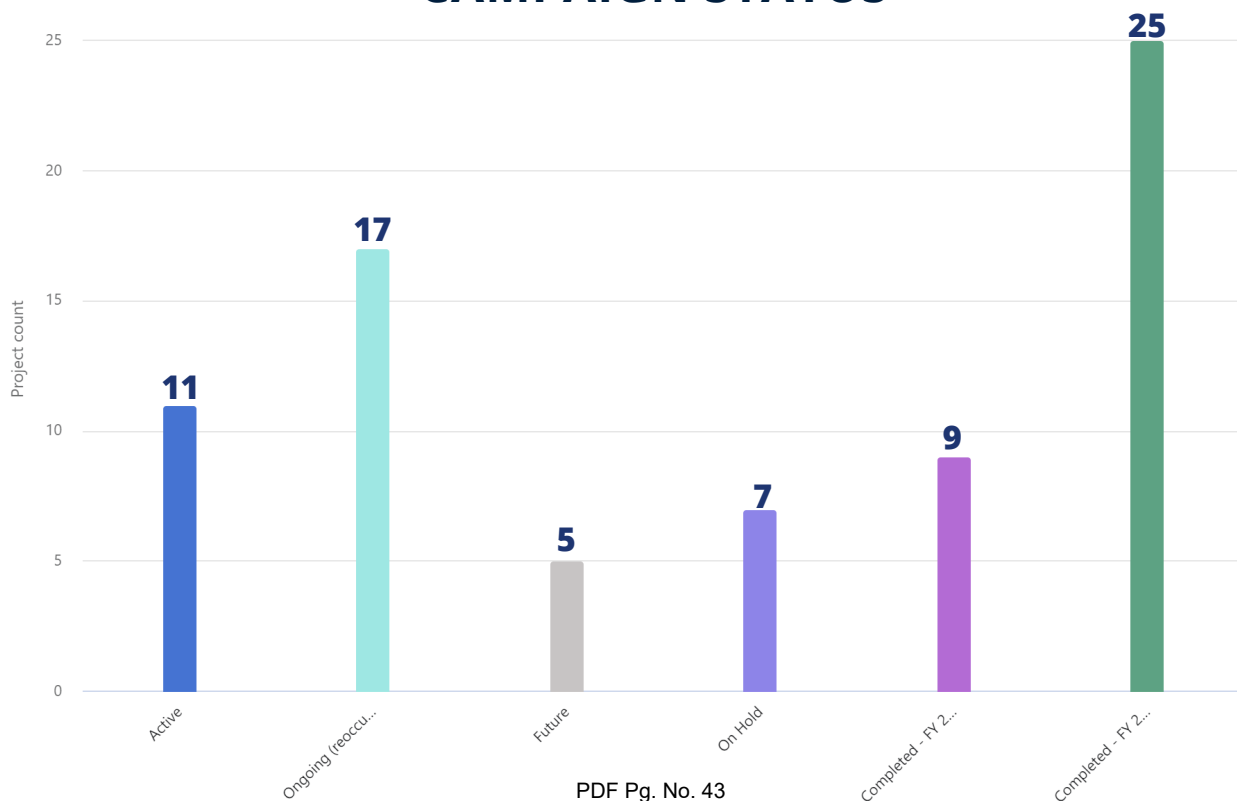
142

tasks completed
in August 2022

12

club events promoted
in fiscal year 2022/23

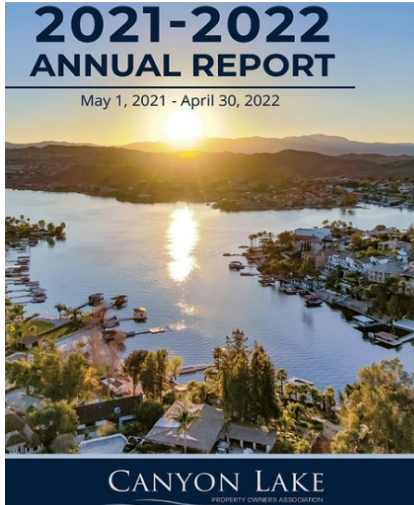
CAMPAIGN STATUS



FEATURE CAMPAIGNS - CANYON LAKE POA

August 2022

Annual Report



2021-2022 Annual Report Available
View Online at
WWW.CLPOA.COM/ANNUALREPORT

Vacation Park Pump Track

VACATION PARK
Soft Opening August 31

Pump Track Hours
Aug 31 - Sep 5 | 4 p.m. to 8 p.m.

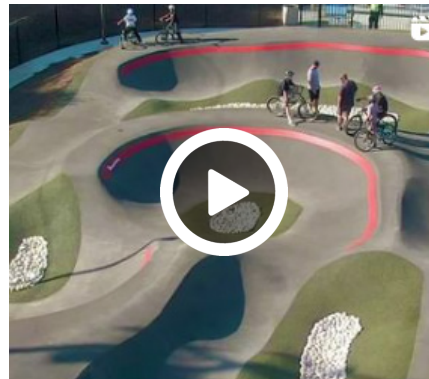
MUST HAVE DECAL TO USE PUMP TRACK
Ways To Get Decal

- ✓ At Pump Track Aug 31 - Sep 3 From 4 p.m. To 8 p.m.
- ✓ At Community Patrol Blue Bird Hall Open 7 Days
- ✓ At Canyon Lake POA Office During Business Hours

PARENT/GUARDIAN MUST COMPLETE WAIVER AND REQUEST DECAL(S) IF UNDER 18

CANYON LAKE PROPERTY OWNERS ASSOCIATION
f @canyonlakepoa

Pump Track Video



FEATURE CAMPAIGNS - CANYON LAKE POA

August 2022

Event & Activities Promotions



MAUI SUNDAY
CANYON LAKE, CA

- Hawaiian Style Food • Polynesian Dancers
- Live Entertainment • Water Slides

Sunday, September 4, 2022
4 p.m. to 7 p.m. on the lodge lawn
Dancers 7 p.m. to 8 p.m. on Sunset Beach

CANYON LAKE PROPERTY OWNERS ASSOCIATION
@canyonlakepoa

Hosted by the
Canyon Lake Veterans & First Responders Group

9-11 TRIBUTE PATRIOT DAY

SUNDAY, SEP 11, 2022

DEDICATIONS • SPEECHES • PARADE • VENDOR BOOTHS
• LIVE BANDS • BLUE LIGHT TRIBUTE

MORNING TRIBUTE (At the Veteran's Memorial in the Towne Center)
8:30 a.m. - Welcome
8:35 a.m. - Pledge of Allegiance
8:40 a.m. - Invocation
8:45 a.m. - 1st bell for Flight 11 into North Tower
8:47 a.m. - Declaration and explanation of bell ringing
9:03 a.m. - 2nd bell for Flight 175 into South Tower
9:04 a.m. - Speech by Mayor
9:20 a.m. - Speech by Fire Chief
9:37 a.m. - 3rd bell for Flight 77 into Pentagon
9:38 a.m. - National Anthem, bagpipes, and moment of silence.
10:03 a.m. - 4th bell for Flight 93 into field

AFTERNOON TRIBUTE (At the Lodge)
2:00 p.m. - Golf carts line up for parade at Eastport
3:00 p.m. - Golf cart parade starts from Eastport
3:00 p.m. - Vendor booths at the Lodge
4:00 p.m. - Live Band at the Lodge
7:00 p.m. - Blue light tribute

CANYON LAKE PROPERTY OWNERS ASSOCIATION

COMMUNITY-WIDE SALE



GARAGE Sale

Sept 24 & Sept 25

View Community Map or Register Your Garage Sale at www.clpoa.com/communitysale

CANYON LAKE PROPERTY OWNERS ASSOCIATION

TRACT 3961 VOTE & WIN \$100!



YOUR VOTE MATTERS

ABOUT THE BALLOT
THIS BALLOT MEASURE IS TO DETERMINE IF THE TRAILER PARKING REQUIREMENT IN TRACT 3961 OF 20' SETBACK FROM THE CURB SHOULD BE CHANGED TO 5' FROM THE CURB.
TWO \$100 CANYON LAKE POA GIFT CARDS WILL BE RAFFLED TO TRACT 3961 VOTERS. THOSE WHO ALREADY VOTED ARE INCLUDED IN THE RAFFLE.
NEED A REPLACEMENT BALLOT? VISIT WWW.HOAELECTIONS.NET
CALL HOA ELECTIONS AT 951.667.7191

CANYON LAKE PROPERTY OWNERS ASSOCIATION
@canyonlakepoa

CANYON LAKE PROPERTY OWNERS ASSOCIATION PRESENTS

MOVIE at the PARK

AUGUST 26 @ HOLIDAY HARBOR MOVIE BEGINS AT DUSK



POP CORN

Canyon Lake POA

Treats AT THE Park



Tiki Treats

Saturday, August 13 & Sunday, August 14
Beginning at 10 a.m. at the Lodge
Tiki Treat prices start at \$4

CANYON LAKE PROPERTY OWNERS ASSOCIATION
@canyonlakepoa

Golf Promotions

SRIXON | Cleveland GOLF

CLUB FITTING & DEMO DAY

GET FIT FOR THE LATEST GEAR

FREE EVENT



SATURDAY, SEPTEMBER 10, 2022
12 P.M. - 4 P.M.

Contact the Golf Shop today! 951.246.1782

CANYON LAKE GOLF & COUNTRY CLUB

32001 Railroad Canyon Road, Canyon Lake, CA 92557 | www.canyonlakecc.com

8TH ANNUAL CANYON LAKE CITY GOLF CHAMPIONSHIP

SEP 24 & 25, 2022
7:00 A.M. TO 9:30 A.M. Tee Times

INCLUDES
2 days of golf with cart
Saturday lunch & beverage
Prize money

Deadline Sep 16, 2022.
Annual Member Discounts Apply.

\$175 Non-Annual Member Price \$80 Annual Member Price

Championship Flight for Men and Women.
Additional Flights will be Played Gross and Flighted by Handicap.

SPONSORED BY
The Canyon Lake Property Owners Association and the City of Canyon Lake

CONTACT INFORMATION
Golf Shop 951.246.1782, clgchampionship@gmail.com, www.canyonlakecc.com

REGISTER TODAY
Call the Golf Shop at 951.246.1782, or visit www.canyonlakecc.com.
Payment and entry info can be made using Venmo by scanning the QR code below.

CANYON LAKE GOLF & COUNTRY CLUB

32001 Railroad Canyon Road, Canyon Lake, CA 92557 | 951.246.1782 | www.canyonlakecc.com

City Golf Tournament Video



CANYON LAKE City Golf Championship

SEPTEMBER 24 & 25, 2022

CANYON LAKE GOLF & COUNTRY CLUB

FEATURE CAMPAIGNS - CANYON LAKE POA

August 2022

Project Coverage

Vacation Park Development

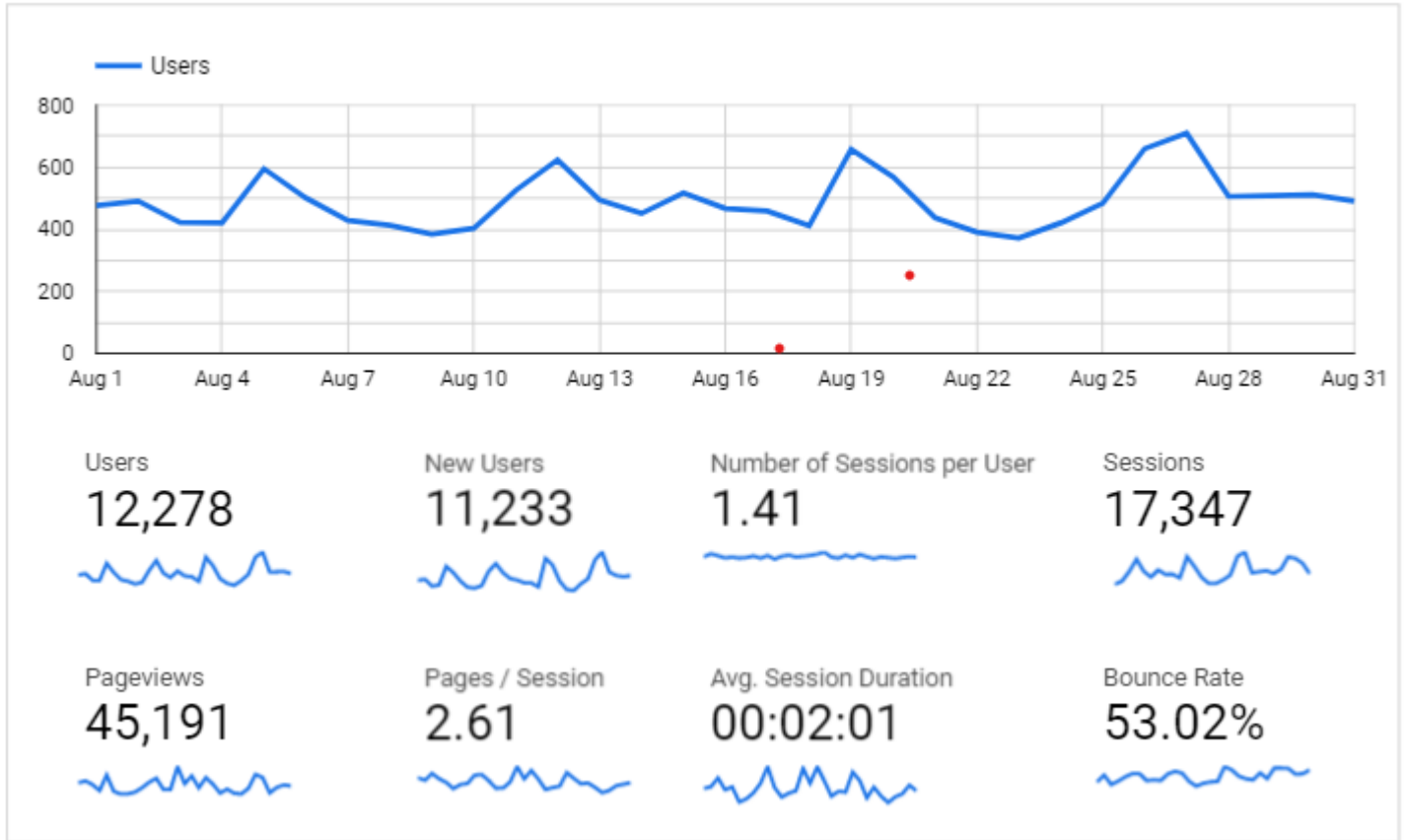


View all project pages at www.clpoa.com/projects

COMMUNICATION REPORT

Website Highlights - August 2022

WEBSITE ANALYTICS HIGHLIGHTS



TOP 10 VISITED WEBSITE PAGES

August 1, 2022 - August 31, 2022

		45,191 % of Total: 100.00% (45,191)	45,191 % of Total: 100.00% (45,191)
1.	Home - Canyon Lake POA	8,662	19.17%
2.	Login - Canyon Lake POA	4,432	9.81%
3.	Camping - Canyon Lake POA	2,220	4.91%
4.	My Info - Canyon Lake POA	1,737	3.84%
5.	Lighthouse Home - Canyon Lake POA	1,634	3.62%
6.	Search - Canyon Lake POA	1,265	2.80%
7.	Make Payment - Canyon Lake POA	1,201	2.66%
8.	Restaurant - Canyon Lake POA	697	1.54%
9.	Memberships - Canyon Lake POA	692	1.53%
10.	Status - Canyon Lake POA	664	1.47%

COMMUNICATION REPORT

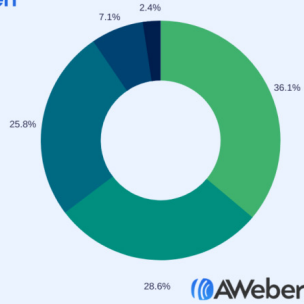
Email Highlights - August 2022

EMAIL DASHBOARD - AUGUST 2022

What are average email open rates?

65% of businesses average open rates between 11% and 50%.

- 25.8% 0% to 10% open rates
- 36.1% 11% to 25% open rates
- 28.6% 26% to 50% open rates
- 7.1% 51% to 75% open rates
- 2.4% Greater than 76% open rates



7431

DELIVERED

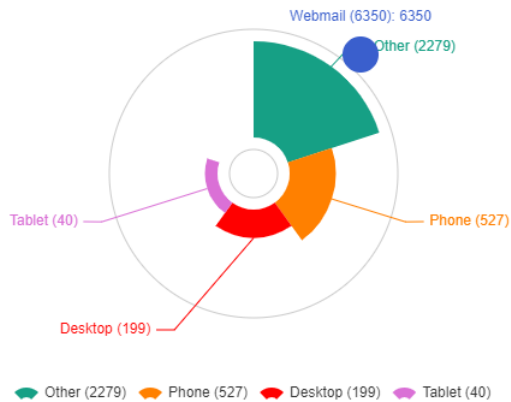
92.15%

4030

UNIQUE OPENS

49.98%

DELIVERY BY EMAIL CLIENT - AUGUST 2022



TOP DEVICE OPENS - AUGUST 2022

- Gmail (3230)
- Yahoo (2280)
- Microsoft Outlook Live (1069)
- Other (342)
- iCloud (211)
- Remaining (282)



COMMUNICATION REPORT

Social Media Highlights - August 2022

PERFORMANCE SUMMARY

16,265

Followers
Total

183

Published Posts
Total

330,049

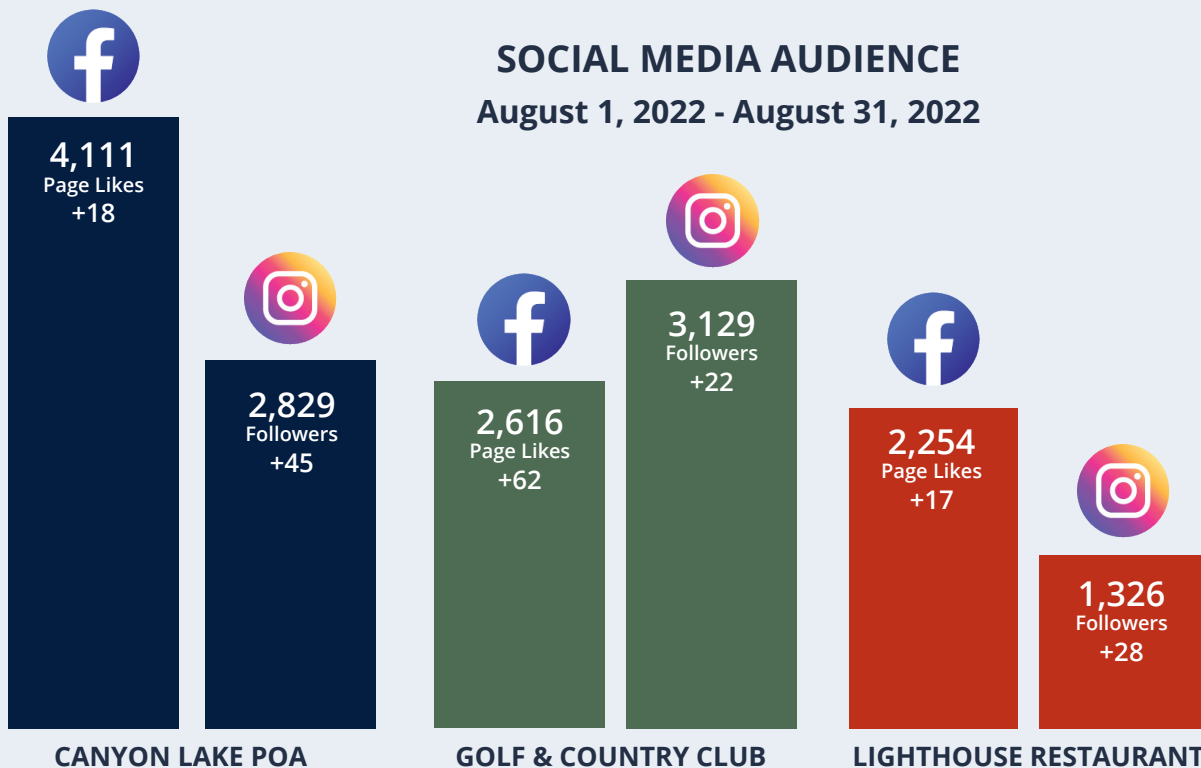
Impressions
Total

14,092

Engagement
Total

SOCIAL MEDIA AUDIENCE

August 1, 2022 - August 31, 2022



PROFILE SUMMARY

Profile	Followers	Growth	Posts	Impressions	Engagements
Canyon Lake POA Facebook	4,111	18	45	69,526	5,245
Canyon Lake POA Instagram	2,829	45	71	62,550	1,171
Golf & Country Club Facebook	2,616	62	10	85,862	5,892
Golf & Country Club Instagram	3,129	22	29	27,240	478
Lighthouse Facebook	2,254	17	11	48,726	1,155
Lighthouse Instagram	1,326	9	17	36,145	151

 31512 Railroad Canyon Road, Canyon Lake, CA 92587
 951.244.6841
 www.canyonlakepoa.com

COMMUNITY PATROL REPORT

July 2022

Community Patrol’s primary functions are to provide the community with services that include access control at the entry gates, Rules and Regulations compliance, and incident observation and reporting to the Association. Community Patrol’s services do not replace the services of outside public safety agencies such as law enforcement, fire services, medical services, city code enforcement, etc. In the table below, the “Calls for Service” column reflects the number of calls made by community members based on the violation type.

Citations Issued

Violation	May		June		July	
	Calls for Service	Cites	Calls for Service	Cites	Calls for Service	Cites
Speed (Patrol)	9	52	24	59	5	8
Speed (Trailer)	NA	10	NA	71	NA	120
Parking – 5.3d Unsightly / Inoperable Vehicles	1	4	3	5	0	0
Parking – 5.3e Long Term	15	8	24	5	30	11
Parking – 5.5a RVs	5	6	6	5	6	8
Parking 5.5c Trailers	5	12	6	14	3	11
Noise	32	1	40	7	53	6
Bus Stop	0	0	0	0	0	0
Gate Runner	30	13	63	18	82	12
Fishing Related	13	1	6	4	6	2
Golf Cart Related	8	13	13	49	9	47
Animal Related	31	8	24	8	14	7
Solicitation	1	1	1	0	0	0
Verbal Abuse to Staff	0	2	0	2	0	4

Continued on next page

Additional Information

	May	June	July
Total Calls for Service	232	210	298
Call for Service – Unable to Locate	88	90	71
Suspicious Person / Vehicle (Average Response Time)	13/8.38	15/8	20/7.3

Gate Entry Statistics

	May	June	July
Total Guest Passes issued by Gate	-	-	-
- Main Gate	17,894	17,995	18,525
- East Gate	12,238	12,144	12,900
- North Gate	8,247	7,964	8,389
Total Guest Entries by Gate	-	-	-
- Main Gate	41,070	40,591	40,841
- East Gate	27,451	25,853	27,325
- North Gate	17,363	16,704	16,292
Total RFID Entries by Gate	-	-	-
- Main Gate	129,633	116,555	116,245
- East Gate	64,276	59,583	60,176
- North Gate	43,448	39,881	37,907
Confiscated Guest Passes	150	171	136

Two Guest Lane Entry Protocol*

	May	June	July
Total time in minutes	-	-	-
- Main Gate	135	111	136
- East Gate	12	8	35

*If traffic volume in the guest lane backs up into the nearest intersection, staff in the middle lane will temporarily begin to issue guests passes to improve traffic flow.

Incident Report Summary

	May	June	July
Motor Vehicle Accident	4	2	2
Vandalism	13	13	10

Incident Report Detail

Incident Description	Location
<p>Motor Vehicle Accidents-</p> <ol style="list-style-type: none"> On 07-21-2022 A pick-up truck backed into a vehicle behind them at East Gate. Drivers exchanged information. On 07-24-2022 A golf cart struck a RV at Happy Camp. RSO was contacted. 	<ol style="list-style-type: none"> East Gate Happy Camp
<p>Vandalism-</p> <ol style="list-style-type: none"> 07/04/2022 While conducting lockups of Holiday Harbor, the women's restroom was found with trash all over the floor, and the bathroom toilets clogged with trash as well. Officer conducted a further patrol and operations was contacted. 07/05/2022 While an officer was conducting their patrol of Moonstone Beach graffiti was found on the park tables. Officer conducted a further patrol and operations was contacted. 07/06/2022 While conducting lockups of Road Runner Park, the bathroom facing the volleyball area was found with toilet paper wads all over the bathroom, with food and garbage thrown all over the bathroom and shoved into the toilet. With food and paper towel wads clogging the sink, with the bathroom door covered in toilet paper wads. Along with the picnic benches having toilet paper wads all over them and the water fountain damaged with trash scattered all over. Officer conducted a further patrol and operations was contacted. 07/08/2022 While conducting patrol of Road Runner Park, officer found the bathroom toilets purposely clogged. Ops was notified. 07/10/2022 While conducting patrol of Moonstone Beach officer found vandalism on the picnic tables of the park. Officer conducted a further patrol and operations was contacted. 07/11/2022 the feminine waste basket at Gault field. Officer conducted a further patrol and operations was contacted. 	<ol style="list-style-type: none"> Holiday Harbor Moon Stone Road Runner Park Road Runner Park Moonstone Beach Gault field East Port Park Moonstone Beach Sierra Park East Port Park

<ol style="list-style-type: none">7. 07/22/2022 While conducting the lockup for Eastport Park, found graffiti on the paper towel dispenser. Officer conducted a further patrol and operations was contacted.8. 07/24/2022 while conducting patrol of Moonstone beach, vandalism was found on the back of the picnic tables. Officer conducted a further patrol and operations was contacted.9. 07/27/2022 while conducting lock-ups of the men's restroom at Sierra Park a wad of paper towel and toilet paper wads on the stall doors and far wall of the stall. Officer conducted a further patrol and operations was contacted.10. 07/28/2022 While conducting patrol of Eastport Park officer found the men's restroom vandalized, and had a trash can on the top of the stalls with paper towel stuffed into the urinals. Officer conducted a further patrol and operations was contacted.	
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Report presented by: *Zachary Wells (Community Patrol Captain)*

31512 Railroad Canyon Road, Canyon Lake, CA 92587

951.244.6841

www.canyonlakepoa.com

Marine Patrol Report

JULY 2022

Marine Patrol’s primary functions are to provide the community with services that include Quagga Mussel and boat safety inspections, Rules and Regulations compliance, and incident observation and reporting to the Association. In the table below, the “Calls for Service” column reflects the number of calls made by community members based on the violation type.

Citations Issued

Citation	MAY	JUNE	JULY
LM.2.5 Expired/ No Registration (State)	1	10	0
LM.2.6 Expired/ No Registration (POA)	0	22	7
LM.2.7 Expired / No Registration at a dock or lift	0	102	3
LM.7.3 Reckless behavior while operating a motorized boat	0	2	0
GR.6.2c Failure to present valid ID	0	0	0
GR.4.4 Fishing License	4	6	3
LM.6.7 Excessive Wake	1	10	4
GR.2.18a Loud Noise	2	1	1

Warnings Issued

Warning	MAY	JUNE	JULY
LM.2.5 Expired/ No Registration (State)	0	0	0
LM.2.6 Expired/ No Registration (POA)	0	0	0
LM.2.7 Expired / No Registration at a dock or lift	0	0	0
LM.7.3 Reckless behavior while operating a motorized boat	2	2	3
GR.6.2c Failure to present valid ID	0	0	0
GR.4.4 Fishing License	1	1	1
LM.6.7 Excessive Wake	5	5	7
GR.2.18a Loud Noise	0	0	1
LM.9.11 Plowing	0	5	8

Additional Information

	MAY	JUNE	JULY
Total Calls for Service	477	310	203
Boat Safety Inspection	407	213	112
Boat Tow (Out of fuel/mechanical)	16	18	14
Boat Tow (Adrift)	2	1	2
Battery Assist	1	3	1
P&C Inspector Escort Hours	5.4	12.25	6.25
Fishing License Checks	24	21	28
Quagga Inspection	64	71	61
White Tag Applied	16	19	29
Quarantine Tag Applied	1	1	0

Boat Operating Hours

	MAY	JUNE	JULY
Boat 1 START 10376.3/ END 10524.9	83.5	82.3	148.6
Boat 2 START 10008.0/ END 10202.8	94.7	106.5	194.8
Boat 3 START 546.5/ END 589.3	20	26.9	42.8
Boat 4 START 496.5/ END 526.3	99.5	102.1	29.8

Boat Operating Hours by Location

	MAY	JUNE	JULY
Main Lake	150.6	164.9	201.5
East Bay	127.1	126	171.7
North Ski	20	26.9	42.8

Incident Report Summary

	MAY	JUNE	JULY
--	-----	------	------

NO REPORTS	0	0	0
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Incident Report Detail

Incident Description	Location

Report presented by: *Don Motteler (Marine Patrol Captain)*

RESERVE ITEMS & CIP SUMMARY

Repair and replacement reserve items and CIP were scheduled and/or coordinated during the month of August. Refer to attached reports for additional information.

OPERATIONS DEPARTMENT

In August, Operations worked on Board Approved Projects, Reserve Items, CIP, and Committee recommendations and requests.

Completed Projects

- **Country Club Artificial Lawn** – Artificial lawn was installed.

Developing Projects

- **Card Readers at Gates** – all lanes have had card readers installed and are being tested.
- **CLDS Median at Main Gate** – RFP was completed, and it is going to bid.
- **Country Club Shade Structure** – drawings submitted for a permit.
- **Country Club Walkway** – concrete is in the process of being re-sealed.
- **Equestrian Center Arena** – Facilities Planning Committee will be looking into this project.
- **Equestrian Center Stalls & Barn Rain gutters** – Project will be completed before rainy season begins.
- **Lodge Bar/Restaurant Remodel** – RFP is in progress.
- **Lodge Outdoor Venue** – RFP is in progress.
- **Mailbox Slabs and Lighting** – This project is continuing with mailboxes being completed on Vacation drive.
- **Pickleball Court Addition** – Plans returned from building department with comments.
- **Solar Panels** – Country Club, Lodge and Equestrian all to receive new solar panels.
- **Tennis Court Shade Structure** – Plans are being created to go out to bid.
- **Vacation Park Playground & Exercise Equipment** – Playground equipment has been delayed and will be delivered and installed in November.

Functions with Staff Assistance

- Operations staff assisted with the set-up and break-down for multiple member-hosted and club events at different locations around the community.
- Operations worked closely with staff at the POA, Country Club & Lodge providing event assistance for concerts & private parties. We also helped facilitate the Movie at the Pool and other end of summer events.

General Maintenance Items

- **Resident Matters** – Responded to residential requests, questions, and/or concerns.
- **Vandalism** – Vandalism reports included are for the previous month (July); the vandalism report for the current month is in progress. Acts of vandalism are a serious problem throughout the community; if any residents are witness to these acts, please contact Community Patrol at (951) 244-6841 ext. 410.

Public Works / Grounds Maintenance

- **Public Works** – Streets, gutters and storm drains were monitored for debris and standing water.
- **Weed Abatement** – Operations has been concentrating on weed abatement in easements and other common areas.
- **Tree Maintenance** – Schedule has been established with sourced vendor according to priority. Operations assists on an as needed basis.

Landscape Maintenance

Operations communicates with Land Care Logic on a routine basis to ensure landscape-related matters and any maintenance improvements are addressed as needed.

- No major issues to report this month.

Golf Course Maintenance

Operations has communicated any Golf Course related matters and maintenance improvements to the Golf Course Superintendent at Bright View as needed.

- No major issues to report this month.

Parks and Beaches

- No major issues to report this month.

Regulatory / Compliance

- **Hazardous Material Management Permit** – Yearly renewal of the permit for handling hazardous material was completed.
- **Fire extinguisher Recertification** – All fire extinguishers around the community have been checked and re-certified.

Safety / Training

- **Fire Extinguisher Safety & Training** – Training was conducted by Safety Compliance Company on proper use and safety of the fire extinguishers.

EQUESTRIAN CENTER

- **Arena Footing** – upcoming project
- **Stall & Barn gutters** – In process of repairs and upgrades.

HAPPY CAMP CAMPGROUND

- No major issues to report this month.

COMMITTEES / WORK GROUPS

Refer to the recap below for Committee updates for the month of August.

Green Committee: The Green Committee met in person on August 11th in the Magnolia Room at the Country Club. The following agenda items were addressed by the Green Committee:

- Confirming turf for #4 walkways to White Tee
- New POA Sand Bottle rule
- Golf Course Tour scheduled

The Green Committee meets on the 2nd Thursday of the month in the Magnolia Room at the Country Club. The next scheduled meeting is on September 8th at 1:00pm.

Facilities Planning Committee (FPC): The Facilities Planning Committee met on August 11th in the Magnolia Room at the Country Club. The following agenda items were addressed by the FPC Committee:

- Fiscal years suggested projects
- Bike crossing at Vacation Park
- Lodge Patio Project
- Eastport Rental Docks
- Open positions on Committee

The Committee meets on the 2nd Thursday of the month in the Magnolia Room at the Country Club. The next scheduled meeting is on September 11th at 3:30pm.

Recreation Committee: The Recreation Committee met on August 16th in the Conference Room at the POA. The following agenda items were addressed by the FPC Committee:

- Equestrian Center Footings
- Indian Beach Project
- Vacation Park updates

The Committee meets on the 2nd Tuesday of the month in the Conference Room at the POA. The next scheduled meeting is on September 20th at 4:00pm.

Tuesday Work Group (TWG): The TWG members have completed their season and will be “dark” through the summer months of July – September.

The Committee meets on the last Tuesday of the month in the Magnolia Room at the Country Club. The next TWG meeting is scheduled for October 25th at 1:00pm.

DIRECTOR'S MESSAGE

Summer is coming to an end and kids are back in school. While families are creating their new routines, Operations continues with the routine we are used too. Making sure the community stays clean and looking good and continuing to beautify with new projects. The Country club is getting some attention with the new artificial lawn and re sealing of the concrete. The shade structure on the patio will finish off the look for a more comfortable experience. Other amenities also have projects getting started like the shade structure at the tennis courts, additional pickleball and the continued upgrades to the parks. Our newest Vacation Park had its soft opening and despite the heat, fun was had by all. The official Grand Opening for this park will happen after the playground equipment and workout equipment is installed. The year is flying by, and the Holidays are around the corner, but the Operations staff is not showing any signs of slowing. We are ready for the next challenge.



Presented By: *Steve Schneider, Director of Operations*

**VANDALISM REPORT
July 2022**

W.O. #	I.R. #	DATE	LOCATION	WORK REQUESTED	MATERIAL COST	HRS	TOTAL	MATERIAL USED
324203	1323311	5/6/2022	COMMON AREA / DIAMOND POINT PARK	REPAIR DIAMOND POINT PARK ENTRANCE GATE	\$166.21	9.67	\$649.71	LINE POSTS, POST CAPS & HINGES, & EPOXY STICK
324607	1985150	6/17/2022	LODGE	ASSESS & REPAIR DOOR AT LODGE	\$323.75	1.5	\$398.75	VENDOR MADE REPAIRS
324637	N/A	6/21/2022	COMMON AREA / MAIN CAUSEWAY	ASSESS & REPAIR / REPLACE UP LIGHTS	\$152.25	5.5	\$427.25	(5) REPLACEMENT UP LIGHTS
324656	N/A	6/23/2022	COMMON AREA / ROADRUNNER	CLEAN GRAFFITI OFF BRICK AT ROADRUNNER	\$10.00	0.25	\$22.50	KRUD KUTTER
324764	N/A	7/6/2022	COMMON AREA / MOONSTONE BEACH	CLEAN GRAFFITI OFF TABLE AT MOONSTONE	\$10.00	1	\$60.00	KRUD KUTTER
324769	2010732 & 2010734	7/7/2022	COMMON AREA / ROADRUNNER	CLEAN ROADRUNNER RESTROOM & SURROUNDING AREA	\$10.00	2	\$110.00	GENERAL CLEANING SUPPLIES
324771	N/A	7/8/2022	COMMON AREA / ROADRUNNER	ASSESS & REPAIR VANDALISM AT ROADRUNNER	\$5.00	2	\$105.00	TUBE OF CAULKING
324776	N/A	7/8/2022	COMMON AREA / SUNSET BEACH	ASSESS & REPAIR / REPLACE LOCK ON GATE AT PLAYGROUND	\$30.98	1	\$80.98	REPLACEMENT LOCK LATCH
324800	N/A	7/8/2022	COMMON AREA / FENCE BY WATER TOWER	CHECK PERIMETER FENCING	\$14.00	1	\$64.00	BAG OF HOG RINGS
324805	2014876	7/11/2022	COMMON AREA / MOONSTONE BEACH	CLEAN GRAFFITI OFF TABLES AT MOONSTONE	\$10.00	0.5	\$35.00	KRUD KUTTER
324807	2013326	7/11/2022	COMMON AREA / ROADRUNNER	UNCLOG TOILETS IN RESTROOM	\$3.36	0.25	\$15.86	TOILET PAPER ROLL
324863	N/A	7/15/2022	COMMON AREA / NEAR FIRE DEPT.	CHECK PERIMETER FENCING	\$14.00	1	\$64.00	BAG OF HOG RINGS
324907	N/A	7/21/2022	COMMON AREA / EASTPORT PARK	CLEAN GRAFFITI OFF ELECTRICAL METER	\$3.50	0.5	\$28.50	MAGIC ERASER & GENERAL CLEANER
324952	2033916	7/25/2022	COMMON AREA / MOONSTONE BEACH	ASSESS / CLEAN & PAINT VANDALIZED BENCHES	\$10.00	0.5	\$35.00	KRUD KUTTER
324964	2038100	7/27/2022	COMMON AREA / SIERRA PARK	ASSESS & CLEAN SIERRA PARK MEN'S RESTROOM	\$0.00	0.25	\$12.50	LABOR TIME ONLY
324966	N/A	7/27/2022	COMMON AREA / SUNSET BEACH	REPLACE DAMAGED LOCK LATCH TO GATE AT PLAYGROUND	\$30.98	0.5	\$55.98	REPLACEMENT LOCK LATCH

\$794.03 \$ 27.42 \$2,165.03
\$ 1,371.00

Canyon Lake Property Owners Association

Repair & Replacement Fund Expenditures

	2021-2022 To Date Ending April 2022	2022-2023 To Date Ending July 2022	Project Totals
		-	-
Admin Int		-	-
#2146 Interior Floor, Carpet	18,913	-	18,913
HVAC Units		-	-
#1421 HVAC Country Club	12,800	-	12,800
\$1055 HVAC POA		11,253	11,253
		-	-
Park Equipment & Furnishings		-	-
#7021 East Port - Basketball Court - Light Fixtures	3,613	-	3,613
#0405 Park Equipment-Sunset Beach	31,625	-	31,625
#1005 Diamond Point Park - Playgroud Equipment	22,345	-	22,345
#20031 Restroom - Roadrunner Park	-	3,687	3,687
#6022 Dock - Indian Beach	15,700	16,650	32,350
2-1904-01 Small Dog Park \$33,363.75	7,995	-	7,995
2-2105-00 Large Dog Park Phase #2 \$105741.70	117,701	1,307	119,008
		-	-
Gault Field		-	-
#12041 Gault Field - Lights (2)		6,000	6,000
#1309 Gault Field - Netting & Shade Cover	11,310	-	11,310
#1305 Gault Field - Field #2 Lights	10,000	-	10,000
		-	-
Equestrian		-	-
#1174 Equestrian - Sand Replacement	26,040	-	26,040
#1179 Equestrian Repairs	19,113	-	19,113
#1181 Equestrian - Fence Vinyl	5,800	-	5,800
		-	-
Restaurant Equipment		-	-
#18082 Ice Machine Lodge	-	14,500	14,500
#0901 Lodge Fire Suppression Cylinders	-	-	-
#0901 Misc. Restaurant Equip	11,294	-	11,294
#2117 Salad/Sandwich Prep Station	3,850	-	3,850
		-	-
Furniture		-	-
#1793 Furniture - Lodge Pool View	11,854	-	11,854
#0903 Furniture Corporate Office	7,194	-	7,194
#1579 Furniture Senior Center		-	-
Lodge		-	-
#18034 Lodge - Roof Plumbing		7,247	7,247
#1526 Lodge - Food Prep Station	8,357	-	8,357
#1168 Lodge - Tennis Courts, Resurface	34,950	-	34,950
#0910 Lodge Remodel	14,955	-	14,955
#18066 Lodge - Kitchen, Charbroiler	3,366	-	3,366
#18087 Lodge -Kitchen, Oven	9,935	-	9,935
#18099 Lodge - Kitchen, Skillet	22,848	-	22,848
#18056 Lodge - Holiday Bay, Stage Lights	47,937	3,865	51,802
2-2006 Lodge Front Patio/Event Space Design \$28k	18,115	-	18,115
#18102 Lodge Climate Wizard	2,544	-	2,544
Country Club		-	-
#1432 CC Undercounter Freezer	2,257	-	2,257
#1759 CC Replace Folding Grille	3,903	-	3,903
#4053 CC Replace Range Burner - Unit#2	13,621	-	13,621
#4068 Magnolia Room	3,550	-	3,550
#1633 Main Gate - HVAC	6,000	-	6,000
#1635 Main Gate - Gate Operator	2,300	-	2,300
#1660 North Gate - Gate Operator	3,383	-	3,383
#8019 Main Gate - Decal lane booth	2,500	-	2,500
#4048 CC Walk In Freezer		15,500	15,500
Corporate Office		-	-
#1025 Admin Int - Office Equipment	2,438	-	2,438
POA Office Remodel -- P&C	28,930	-	28,930
Computers		-	-

Canyon Lake Property Owners Association

Repair & Replacement Fund Expenditures

	2021-2022 To Date Ending April 2022	2022-2023 To Date Ending July 2022	Project Totals
#1900 CP Computers	3,826	-	3,826
Operations			
#1839 Operations - Ext, Walls, Repairs	20,500	-	20,500
Pool			
#1156 Pool Chemical Reader		1,886	1,886
#1153 Pool Heater	8,400	-	8,400
#1101 Pool Filters	-	-	-
#1158 Pool Pump	2,890	-	2,890
#1864 Lighting, Pool	2,550	-	2,550
#1869 Pool Office, HVAC	4,500	-	4,500
#21026 - Pool Deck Repair	2,950	-	2,950
Lake			
#23009 Roofing Tiles for N. Ski Shelter	2,250	-	2,250
#1691 Docks - Pebble Cove, Replace	15,700	5,300	21,000
#2004 Dock - Indian Beach \$36,277.50 4/7/20	-	-	-
Campground			
#3032 Campground Restroom Remodeling \$431,621	246,019	231,706	477,725
#1275 Campground - Railing, Stairs	1,550	-	1,550
Entry Gates			
#8001 East Gate - Fence, Wrought Iron		9,175	9,175
#8003 East Gate - Gate Openers		2,224	2,224
#8008 East Gate - Restroom		7,850	7,850
#8018 Main Gate - Gate Operators		2,224	2,224
Ski Slalom			
#1904 Ski Slalom - Railing, Pipe	1,990	-	1,990
Golf Course			
#13057 Golf Netting		5,500	5,500
#13012 Golf Course Maintenance Yard		14,480	14,480
#13038 Irrigation Engineering and Design	5,000	2,556	7,556
#1208 GC Irrigation, Sys	66,786	-	66,786
2-2008-00 GC Irrigation Sys Additional \$12k	17,390	-	17,390
2-2102-00 GC Irrigation Sys \$2,030,400	1,397,326	-	1,397,326
Grounds			
#8015 Main Gate Entrance Fountain Monument Repairs	5,800	-	5,800
#14003 East Port Landscaping Monument	18,555	38,345	56,900
#14006 Mailbox (Concrete Pads)		12,750	12,750
#14016 Signs, Street		2,935	2,935
#1853 Landscaping	11,102	-	11,102
#1848 Diamond Point Park Curbing	9,500	-	9,500
#1848 Mailbox Slabs	81,386	-	81,386
#1857 Signs, street	6,962	-	6,962
2-2010-01 CLDS So Median Landscape \$100k-\$150k	15,850	2,263	18,113
Vehicles			
#25003 -Boat, Champion	12,360	-	12,360
#25010 -Chevy's, 1998 (98-06) (4)	31,221	-	31,221
#1616 - Ford Escapes	55,515	-	55,515
#1618 Golf Cart - Enclosed	11,037	-	11,037
Unallocated	20,719	-	20,719
Total Repair & Replacement Fund Acct 02-0670	2,648,671	419,202.60	3,067,873.76

Canyon Lake Property Owners Association

Road Reserve Fund Expenditures

	2021-2022 To Date Ending April 2022	2022-2023 To Date Ending July 2022	Project Totals
			\$ -
3-2104-01 Pavement Imp Plan Design	193,183	-	\$ 193,183
3-2102-00 Pavement Condition Index	94,514	-	\$ 94,514
3-2104-00 Campground - Misc Road Repairs	1,950	-	\$ 1,950
3-2201-02 Striping - (Holiday Harbor)	15,550	-	\$ 15,550
3-2201-01 Striping CLDS	6,450	-	\$ 6,450
#14017 - Traffic Signs		10,911	\$ 10,911
Total Road Reserve Fund Acct 03-0670	311,648	10,911	322,559

Canyon Lake Property Owners Association

FUND 05 CAPITAL IMPROVEMENT PROJECTS

	2020-2021 Ending April 2021	2021-2022 Ending April 2022	2022-2023 To Date Ending July 2022	Project Totals
5-2111-01 Flag Poles		11,368	-	11,368
5-2004-00 Sierra Park North Pump Track Design & Engineering \$88,690.00	110,603	1,283	60,615.30	172,501
5-2010-03 Roadrunner Restroom Design \$31,800	23,624	6,174	-	29,798
5-2102-01 Mailbox Lighting Project \$145,320	60,825	60,825	-	121,650
5-2102-02 Sierra Park Shade Structures \$ 126,195	16,892	78,602	24,733.00	120,227
5-2102-03 Indian Beach Shade Project \$131,056		129,265	12,443.84	141,708
5-2105-00 Surveillance System -- Happy Camp		12,299	-	12,299
5-2105-01 Speed Trailer (3rd)		13,483	-	13,483
5-2105-02 Large Dog Park Phase 2		16,586	-	16,586
5-2105-03 Road Runner Park Restroom \$184,000		163,027	50,412.17	213,439
5-2106-00 Office Remodel P & C		11,373	-	11,373
5-2106-01 Sierra Park North \$2,200,000*		1,777,659	254,723.38	2,032,382
5-2107-00 Equestrian Center Barn Fans		2,575	-	2,575
5-2107-01 Lighthouse Restaurant & Bar Remodel		270	-	270
5-2108-00 Shade Canopy Lodge/Bar Patio		30,436	-	30,436
5-2108-01 Rob Caveney Park - Fencing		10,940	-	10,940
5-2111-00 Pickleball Courts Phase 2		25,652	7,820.70	33,472
5-2111-00 Happy Camp Propane Dispenser		10,775	-	10,775
5-2109-01 Sprinklers POA and Conference Room		3,071	-	3,071
5-2206-00 Country Club Patio Shade Project			20,768.75	20,769
			-	-
	211,944	2,365,662.15	431,517.14	3,009,123.29
			-	- Control

**These costs are accumulated through July 31, 2022

Date: 9/13/22

To: Board of Directors

From: Planning and Compliance Department

Board Action/Resolution: Member Steve Nersasian Appealing ACC Denial for Enclose Storage Area (Rear Yard)

T/L: 3903-016

Address: 30449 Sea Horse Circle

CC&R Violation

Member Since March 5, 2020

PC.3.2 First Floor Elevation for Lakefront Lots

CC&R Section 7. SIZES AND PLACEMENT OF RESIDENCES AND STRUCTURES

(a) First floor elevations of **1397.5 feet M. S. L.** on all lakefront lots;

Exhibits for Review

Exhibit 1	Picture of enclosed area
Exhibit 2	Inside the enclosed area
Exhibit 3	Picture of enclosed area
Exhibit 4	Inside of the enclosed area
Exhibit 5 & 6	Plot plan of enclosed area

Background

- **July 15, 2022**, the Inspector noticed a partial wall placed on the rear of the house creating an enclosed area and sent a courtesy notice for an application and plan to be submitted.
- **July 20, 2022**, Application, and plan submitted for a screen wall under existing deck for storage.
- **July 28, 2022**, Application, and plan rejected.

Rules Description

CC&R Section 7. SIZES AND PLACEMENT OF RESIDENCES AND STRUCTURES

Every residence dwelling constructed on a lot shall contain the following minimum square feet of fully enclosed floor area devoted to living purposes (exclusive of roofed or unroofed porches, terraces, garages, carports, and other outbuildings).

PC.1.1 Architectural Control Committee

The **CC&Rs** provide that no improvement may be installed, placed, or moved on a lot, or altered or modified, without the written approval of the Committee. A permit is required for any project on the property except softscape and remodeling of the internal approved habitable structure. Architectural approval application forms can be picked up at the Planning and Compliance Department or online at the CLPOA website.

Completed application forms and application fees, if required, must be submitted to the Planning and Compliance Department. Upon submission, the application will be scheduled for review by the Committee. Applicants may attend the Committee's meeting. Following the Committee's review and decision, the applicant will be mailed a written decision.

PC.3.2 First Floor Elevation for Lakefront Lots - The lowest habitable floor on a Lakefront Lot shall be at or above 1397.5 feet mean sea level (msl)

PC.3.1d - Rear Setback - Twenty (20') feet, or twenty-five percent (25%) of the depth of the lot, whichever is greater, from the Rear Line of each lot, unless such Rear Line shall be either contiguous to a boundary line of the golf course in which case the depth of the rear yard shall be twenty-five (25') feet or twenty-five (25%) percent of the depth of the lot, whichever is greater; or contiguous to a lake shoreline, in which event the depth of the rear yard shall be thirty (30') feet or twenty-five (25%) percent of the depth of the lot, whichever is greater. No structures are allowed in the rear five (5') foot setback measured from the rear property line(s).

Committee Results

The Committee met and the application was denied:

1st Meeting Denied July 28, 2022: the area in question is within the thirty (30') foot rear setback and cannot be enclosed, it is a **CC&R** violation. Enclosure appears to be below 1397.5 feet msl, a **CC&R** violation **PC.3.2**.

Committee In-Conclusion: Enclosed area is in the rear setback. **PC.4.3** states no part of any dwelling can encroach into the rear setback. The photos submitted may be for enclosures not in the rear setback or may be unpermitted enclosures.

Members Appeal – Please see written appeal enclosed with report.

Fiscal Impact

None

Staff Recommendation

Staff recommends that the Board of Directors uphold the ACC Decision and deny the members request for a storage area below the 1397.5 a **CC&R** violation. Screen wall to be removed.

Cheryl Mitchell
Senior Planning and Compliance Manager



NEWLY INSTALLED SCREEN WALL ON RIGHT ONLY, LEFT NOT COMPLETED YET.



LEFT SIDE AND END BEFORE SCREEN WALL COMPLETED.

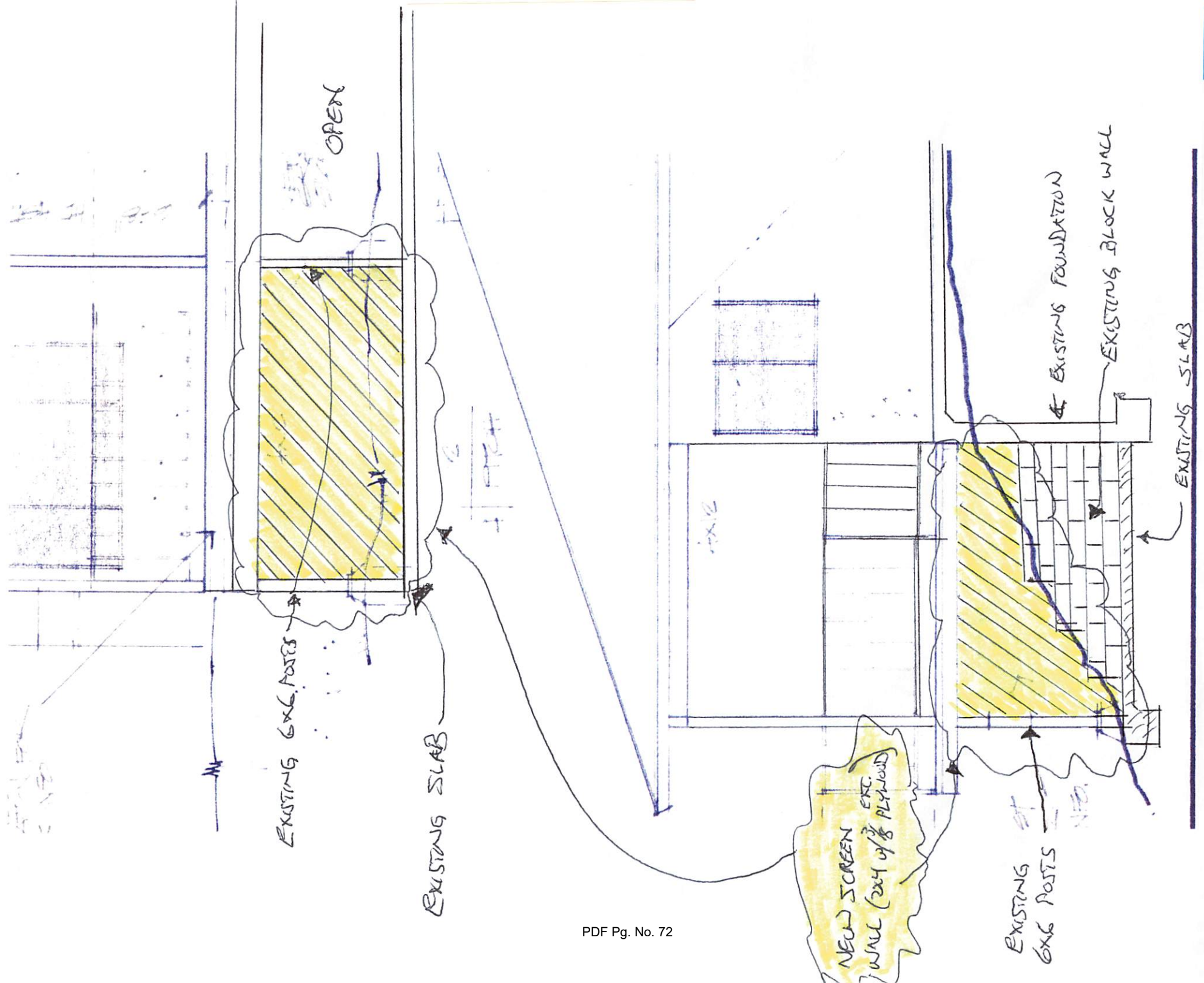
30449 SEA HORSE CIR.



NEWLY INSTALLED SCREEN WALL AND PAINTED TO MATCH HOUSE
(ON RIGHT SIDE)



WATER TOYS AND SHED BEHIND NEW SCREEN WALL (THIS IS WHAT WE ARE HIDING FROM VIEW)



OPEN

EXISTING GRC POSTS

EXISTING SLAB

1/2\"/>

NEW SCREEN EXC WALL (2x4 of 1/2\"/>

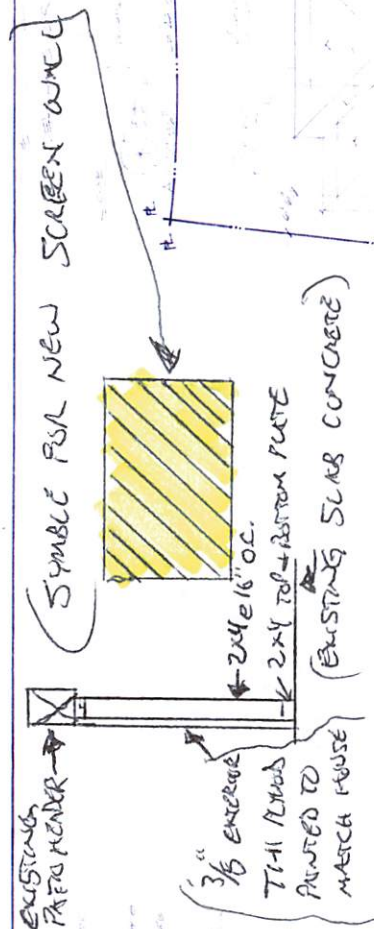
EXISTING GRC POSTS

EXISTING FOUNDATION

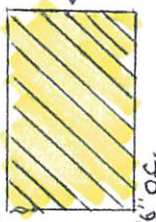
EXISTING BLOCK WALL

EXISTING SLAB

(SECTION OF NEW SCREEN WALL)



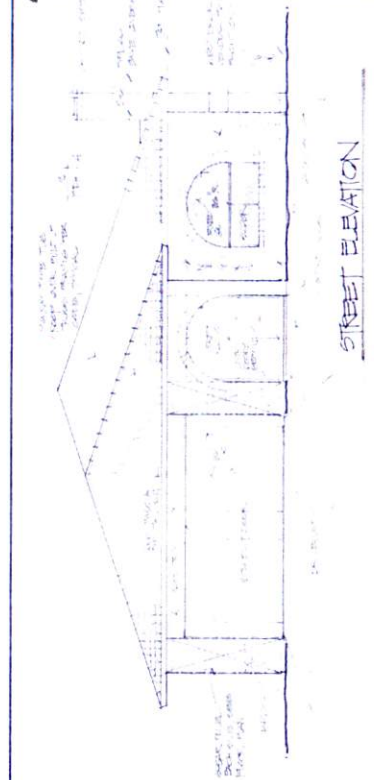
SYMBOL FOR NEW SCREEN WALL



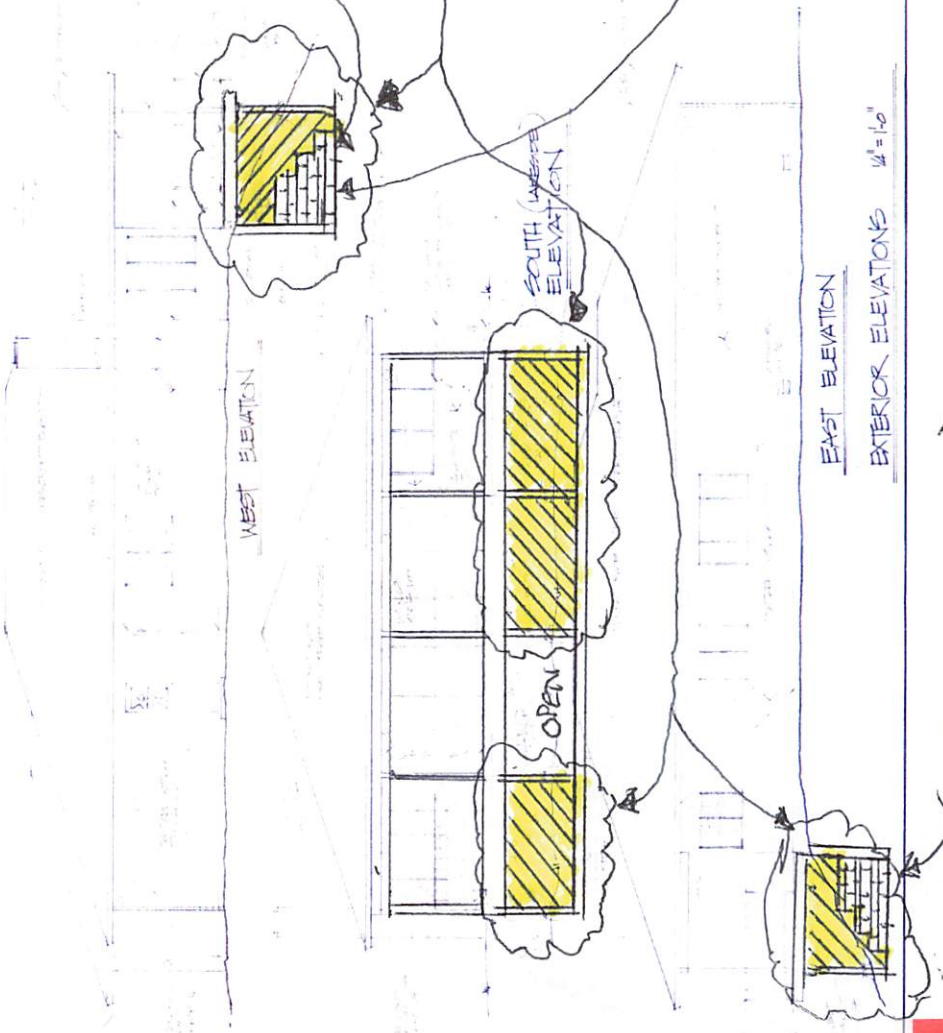
2x4 @ 16" O.C.
 2x4 TOP + BOTTOM RAFTER
 (EXISTING SLAB CONCRETE)

EXISTING PIPED MEMBER

3/8" EXPOSED
 T-111 RAFTERS
 PAINTED TO
 MATCH HOUSE



STREET ELEVATION



WEST ELEVATION

SOUTH (SCREEN) ELEVATION

EAST ELEVATION

EXTERIOR ELEVATIONS 1/4" = 1'-0"

(EXISTING BLOCK WALL)

(EXISTING BLOCK WALL)

NEW SCREEN
 WALL (2x4 w/ 3/8" RAFTERS)
 5 SECTIONS
 NON STRUCTURAL
 DETAIL PLAN

ALL DECK STRUCTURE + SLABS
 ARE EXISTING, + BLOCK WALLS



APPROVED
 2/11/10
 H. ANDERSON