

**Board of Directors**  
**Regular Session Board Meeting Agenda**  
**Tuesday, June 6, 2023 - 6:00 P.M.**  
**22200 Canyon Club Drive, Canyon Lake, CA 92587**  
**This meeting may also be joined virtually at [vm.clpoa.net](https://vm.clpoa.net)**  
**Dial into the Zoom meeting by phone: 1-669-900-6833**  
**Meeting ID: 837 3700 4446**

1. **Welcome and Call to Order**
  - Pledge of Allegiance
  - Verification of Quorum
2. **Approval of Minutes**
  - May 2, 2023 [Pg. 2](#)
3. **Public Official Comments**
4. **Presentations**
5. **Announcements**
6. **Member Comments on Non-Personnel Issues** (30 minutes total and limited to 3 minutes per person)  
As a member of this association, you are welcome to address the Board of Directors at Regular Open Session Board Meetings. Please submit a written request to the clerk of the board. Please include your Name and Tract and Lot with your written member comment. All comments shall be limited to three (3) minutes and must be relevant to matters within the CLPOA jurisdiction. The comment section will be limited to 30 minutes total. The Board of Directors reserve the right to limit this section of the meeting to a time they believe is appropriate. Please note: Pursuant to Civil Code §4930, the Board of Directors is prohibited from discussing or taking action on items not on the agenda. Therefore, if a response is given, it will be limited to the following: the matter will be taken under advisement, the matter will be referred to appropriate personnel or a very limited factual response will be provided.
7. **Consent Agenda** (Items A - C)
  - A. **APPROVAL: Ratify Monthly Financial Statement Review** (Susan Dawood) [Pg. 6](#)  
Proposed Resolution: That the Board of Directors review and approve the monthly Financial Statements, and all additional required information per Code Sec. 5500.
  - B. **Report of Executive Session Actions** (Lynn Jensen) [Pg. 10](#)  
Proposed Resolution: That the Board of Directors review and approve the Executive Session Actions, as written.
  - C. **Authorization of Liens** (Susan Dawood) [Pg. 11](#)  
Proposed Resolution: That the Board of Directors authorize the Controller or the appropriate personnel to record the liens against the attached Assessor Parcel Numbers in accordance with Civil Code §5673 in order to secure the debt owed to the Association.

## 8. Board Action Items

**8.1 APPROVAL: Revise Rule GR.5.6.d.1 Proof of Insurance Required for Golf Cart** (Amanda Moore)  
Proposed Resolution: It is recommended that the Board of Directors approve to revise rule **Pg. 13** GR.5.6.d.1, as attached.

**8.2 APPROVAL: Potential Contract Award for “Year Two” Pavement Project** (Eric Kazakoff) **Pg. 15**  
Proposed Resolution: It is recommended that the Board of Directors approve funding and award of a contract for the year-two pavement project. More specific staff recommendations will be made at the 6-6-2023 Board Meeting, pending the status of contract negotiations at that time. It may be necessary to form a Board Executive Committee to finalize contract negotiations later this month, so that the contract award for this project is not delayed until the July 11 meeting.

## 9. Association Reports

- General Manager Report (Eric Kazakoff) **Pg. 18**
- Community Patrol Report, as written
- Staff Reports, as written

## 10. Board Comments

## 11. Architectural Appeals

- A. Greg Sullivan / Leessa Westwood 23071 Skylink Drive **Pg. 45**  
Appealing ACC Conditions Regarding PC.4.3a  
Proposed Resolution: That the Board of Directors uphold the ACC Committee decision and deny the request to keep the wall as built, a violation of PC.4.3a.

## 12. Next Meeting Date

- Tuesday, July 11, 2023, at 1:00 p.m. – Executive Session
- Tuesday, July 11, 2023, at 6:00 p.m. – Regular Session

## 13. Adjournment

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Please be courteous and respectful to other members, Board of Directors and representatives from Management at all times. We ask that you do not raise hands or interrupt the Board or anyone else who may be speaking. No alcohol shall be permitted and/or consumed at Board meetings and/or Membership meetings. **A member not adhering to these protocols and/or who becomes unruly may be asked to leave the meeting. Failure to comply will result in a special hearing with the Board where disciplinary action may be taken.**

The Canyon Lake Property Owners Association Board of Directors (Board) met in Regular Session on Tuesday, May 2, 2023. President Renee Griffiths called the meeting to order at 6:01 p.m. Directors present were Alex Cook, Bill Van Vleet, Greg Doherty. Four Board Members were present, Director Tim Cook was absent. Quorum was met. Also present were; Legal Counsel, Sean Kane; General Manager Eric Kazakoff; Assistant General Manager Lynn Jensen; Sr. Manager of Member Services Amanda Moore; Director of Operations Steve Schneider; ACC Alternate David Humphrey and ACC Chair Jon Stelzner; Sr. Manager of Planning and Compliance Cheryl Mitchell; and PIO / Clerk of the Board Harmony McNaughton.

1. **Welcome and Call to Order**

Pledge of Allegiance was led by member Chuck Moreno.

Quorum was verified by PIO / Clerk of the Board Harmony McNaughton.

2. **Approval of Minutes**

- April 4, 2023

MOTION/RESOLUTION: Director Van Vleet moved that the Board of Directors approve the Regular Session Board Meeting Minutes, as attached. Director Alex Cook seconded. Four votes in favor, Director Tim Cook absent. MOTION CARRIED

3. **Public Official Comments**

Public agency officials provided comments.

4. **Presentations**

- Board of Director term retiree awards were presented to President Griffiths and Director Alex Cook; and announced in recognition of Director Tim Cook, in his absence. All were thanked for their service and dedication to the community.

5. **Announcements**

None.

6. **Member Comments on Non-Personnel Issues**

None.

7. **Consent Agenda** (Items A - D)

MOTION/RESOLUTION: Upon motion properly made by Director Alex Cook, seconded by Director Doherty and four votes in favor, items A, B, C and D were approved.

A. APPROVAL: Ratify Monthly Financial Statement Review

MOTION/RESOLUTION: That the Board of Directors review and approve the monthly Financial Statements, and all additional required information per Code Sec. 5500. APPROVED

B. Report of Executive Session Actions

MOTION/RESOLUTION: That the Board of Directors review and approve the Executive Session Actions, as written. APPROVED

C. Authorization of Liens

MOTION/RESOLUTION: That the Board of Directors authorize Corporate Counsel, the General

Manager, or the appropriate personnel to record the liens against the attached Assessor Parcel Numbers. APPROVED

- D. Receive and File: Revised Resolution and Policy for Purchasing and Contracting Authority and Accounts Payable Approval Grid  
MOTION/RESOLUTION: That the Board of Directors receive and file the revised Resolution and Policy for Purchasing and Contracting Authority and Accounts Payable Approval Grid based on the 2023 General Manager's Contract updates. APPROVED

## 8. Board Action Items

8.1 APPROVAL: CIP Funding for Senior Center Backup Generator

MOTION/RESOLUTION: Director Van Vleet moved that the Board of Directors approve \$22,200 from the CIP fund, 05-670 for a backup generator at the Senior Center. Director Doherty seconded. Four votes in favor, Director Tim Cook absent. MOTION CARRIED

8.2. APPROVAL: Appeals Committee Member Appointment

MOTION/RESOLUTION: Director Van Vleet moved that the Board of Directors approve the appointment of Terry Jarvis as the alternate member; contingent upon execution of a Confidentiality Agreement, effective immediately. Director Alex Cook seconded. Four votes in favor, Director Tim Cook absent. MOTION CARRIED

8.3 APPROVAL: Revised Request for 2023 Water Sport Clubs' Calendar Requests & Lake Use Rules Variance Request

MOTION/RESOLUTION: Director Van Vleet moved that the Board of Directors approve the revised 2023 Water Sport Clubs' Calendar request and modification to the North Ski and Jump Lake Use Policy, as attached. Director Alex Cook seconded. The Board held discussion. MOTION FAILED

MOTION/RESOLUTION: Director Van Vleet made a subsidiary motion that the Board of Directors approve the revised 2023 Water Sport Clubs' Calendar request and amendment to the North Ski and Jump Lake Use Policy, with the modified hours of 7 a.m. - 4 p.m. Four votes in favor, Director Tim Cook absent. MOTION CARRIED

8.4 28-Day Reading: Revise Rule GR.5.6.d.1 Proof of Insurance Required for Golf Cart

MOTION/RESOLUTION: Director Doherty moved that the Board of Directors approve the 28-day reading to revise rule GR.5.6.d.1, as attached. President Griffiths seconded. Four votes in favor, Director Tim Cook absent. MOTION CARRIED

## 9. Association Reports

- General Manager Eric Kazakoff provided an association report.
- Staff Reports, as written
- Community Patrol, as written

## 10. Board Comments

Directors provided board comments.



The Board recessed at 7:09 p.m. and resumed the meeting at 7:20 p.m.

**11. Architectural Appeals**

A. Marvin Hall 22776 Water View Drive

Appealing ACC Denial for Oversized Dock

MOTION/RESOLUTION: Director Alex Cook moved that the Board of Directors table this item.

Director Van Vleet seconded. Four votes in favor, Director Tim Cook absent. MOTION CARRIED

B. Brian Ross 29000 Scout Court

Appealing ACC Denial for Front Entry Patio Cover into a Courtyard

MOTION/RESOLUTION: Director Alex Cook moved that the Board of Directors uphold the ACC Committee decision and deny the request to keep the front entryway patio cover post in the front yard setback. Director Doherty seconded. Four votes in favor, Director Tim Cook absent. MOTION CARRIED

**12. Next Meeting Date**

- Thursday, May 11, 2023, at 8:00 a.m. – Annual Meeting of the Members and Election of Directors
- Saturday, May 13, 2023, at 8:00 a.m. – Adjourned Annual Meeting of the Members and Election of Directors (Alt. if Quorum is Not Achieved)
- May 30 – June 2, 2023, at 9:00 a.m. – 4:30 p.m. – Executive Session
- Tuesday, June 6, 2023, at 1:00 p.m. – Executive Session
- Tuesday, June 6, 2023, at 6:00 p.m. – Regular Session

**13. Adjournment**

MOTION/RESOLUTION: Director Van Vleet moved to adjourn the meeting. Director Alex Cook seconded. Meeting adjourned at 7:44 p.m.

Minutes approved: \_\_\_\_\_ Approved on: \_\_\_\_\_

**TO:** Board of Directors

**FROM:** Controller

**RE:** Monthly Financial Statement Review

**Background**

**5500.**

Per Davis Stirling Code 5500 the Board shall: do all of the following:

- (a) Review, on a monthly basis, a current reconciliation of the association’s operating accounts.
- (b) Review, on a monthly basis, a current reconciliation of the association’s reserve accounts.
- (c) Review, on a monthly basis, the current year’s actual operating revenues and expenses compared to the current year’s budget.
- (d) Review, on a monthly basis, the latest account statements prepared by the financial institutions where the association has its operating and reserve accounts.
- (e) Review, on a monthly basis, an income and expense statement for the association’s operating and reserve accounts.
- (f) Review, on a monthly basis, the check register, monthly general ledger, and delinquent assessment receivable reports.

**Fiscal Impact**

None

**Recommendation:**

Staff recommends that the Board of Directors review and approve the attached Financial Statement information for the last month.

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Susan C. Dawood, Controller.

**Date: June 6, 2023**

**From: Lynn Jensen**

**Board Report: CLPOA Report of Executive Session**

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On behalf of the CLPOA Board of Directors, please see the Report of Executive Session for the Board Meeting held on June 6, 2023. The meeting was called to order at approximately 1:00 p.m. Items discussed during this session included:

Legal Matters - The Board of Directors and management received an update from legal counsel regarding Association matters. In addition, the Board held discussion on three (3) legal item(s).

Member Related Discussion - The Board of Directors and management held discussion on two (2) member related matters during this meeting.

3<sup>rd</sup> Party Contract/Agreement - The Board of Directors and management held discussion on one (1) third party contract/agreements pending with the Association during this meeting.

Personnel Matters - The Board of Directors and management held discussion on pending personnel matters during this meeting.

The meeting concluded at or before 5:00 p.m.

*Lynn Jensen*

Lynn Jensen  
Assistant General Manager

**Date:** June 6<sup>th</sup>, 2023

**To:** Board of Directors

**From:** Accounting Department

**Board Action/Resolution:** Authorization of Liens

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## **Background**

Civil Code §5673 requires the Board of Directors to authorize the approval of the recordation of liens against members when they become delinquent. In addition, if the debt continues to remain outstanding and additional charges occur in relationship to the initial debt, the lien may be periodically updated and refiled.

## **Fiscal Impact**

There are fees and staff time required to file the claim. These fees are included in our claim and may be awarded by the judge if we are successful.

## **Recommendation**

It is recommended the Board of Directors authorize the Controller or the appropriate personnel to record the liens against the attached Assessor Parcel Numbers in accordance with Civil Code §5673 in order to secure the debt owed to the Association.

Assessor Parcel Number

1. 353-060-007
2. 355-233-004
3. 355-251-016
4. 353-111-005
5. 355-072-026
6. 353-075-010
7. 353-082-002
8. 353-281-015
9. 354-041-022
- 10.355-272-028
- 11.353-171-016
- 12.355-132-020
- 13.355-281-007
- 14.355-141-003

31512 Railroad Canyon Road, Canyon Lake, CA 92587

951.244.6841

www.canyonlakepoa.com

**DATE:** June 6, 2023 **ACTION:**

**TO:** Board of Directors

**FROM:** Sr. Member Services Manager

**RE:** APPROVAL – Revise Rule GR.5.6.d.1 Proof of Insurance Required for Golf Cart

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### **Background**

In fiscal year 22/23 the Association moved to permanent golf cart decals. Prior to permanent registration, members were required to visit our Member Services office annually to provide up-to-date documentation and receive a new decal. Members should still provide current proof of insurance to register their cart(s) and to maintain registration. Staff wants to match the insurance requirement currently in place for boat registration, which results in a fine added to a member's account if a policy is allowed to lapse or is cancelled. Additionally, the RFID transponder would also be deactivated. Members would be notified prior to these actions taking place. Finally, at the March 2023 board meeting, it was proposed that staff research liability coverage and additional insured requirements for golf cart insurance policies. After reviewing prior Association history and researching best practices for HOAs, staff agreed and determined that the additional requirements will help better protect the POA and its members.

### **Fiscal Impact**

### **Recommendation**

It is recommended that the Board of Directors approve to revise rule GR.5.6.d.1 as attached.

*Amanda Moore*

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Amanda Moore, Sr. Member Services Manager

## Current Rule

### **GR.5.6.d.1 Proof of Insurance Required for Golf Cart**

A valid Certificate of Liability coverage must be submitted at the time of registration which identifies the registering member as the policy holder.

## Proposed Revision (Redlined)

### **GR.5.6.d.1 Proof of Insurance Required for Golf Cart**

A valid Certificate of Liability coverage must be submitted at the time of registration which identifies ~~the following: the certificate must name the CLPOA member as policyholder, effective dates of policy, policy number, a description of the vehicle, minimum \$300,000 liability coverage, and the CLPOA named as additional insured with the CLPOA address. the registering member as the policy holder.~~ If the policy becomes canceled or expired the member shall provide the CLPOA proof of valid insurance prior to a lapse in coverage. Failure to comply may result in a fine and / or revocation of privileges.

Fine: \$100.00

## Revised Rule

### **GR.5.6.d.1 Proof of Insurance Required for Golf Cart**

A valid Certificate of Liability coverage must be submitted at the time of registration which identifies the following: the certificate must name the CLPOA member as policyholder, effective dates of policy, policy number, a description of the vehicle, minimum \$300,000 liability coverage, and the CLPOA named as additional insured with the CLPOA address. If the policy becomes canceled or expired the member shall provide the CLPOA proof of valid insurance prior to a lapse in coverage. Failure to comply may result in a fine and / or revocation of privileges.

Fine: \$100.00

31512 Railroad Canyon Road, Canyon Lake, CA 92587

951.244.6841

www.canyonlakepoa.com

**DATE: 6-02-23**

**TO: Board of Directors**

**FROM: Eric Kazakoff**

**RE: Discussion/Update and potential contract award for “Year Two” Pavement Project**

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### **Background**

In 2021-22, the CLPOA performed Full Depth Reclamation/Reconstruction on 1.3 million square feet of our privately owned roads. GMU Pavement Engineering was the pavement engineering firm for that project – known as “the Year One” Project. The CLPOA contracted with Premier Paving to do the work. That project was extremely successful and both GMU and Premier Paving performed above and beyond our expectations.

### **Fiscal Impact**

This year, GMU and the CLPOA released another RFP for our “Year Two” project - for the next phase of our multi-year Road Rehabilitation project. This year’s scope of work will include seal coating the 1.3 million square feet of roads completed last year, and full depth reclamation on another 1.4 million square feet. The seal coat is essentially “sunblock” for the roads that were done last year, and that work is part of a prudent pavement management program to keep them in good shape for many years. This year Longhorn Drive and the adjacent streets is the primary focus area. A project map is attached.

This year seven contractors were invited to bid on the project, and three of them submitted their bids. We received bids ranging from **\$8,033,001 to \$10,405,134** for **strategy A** which would be full depth Asphalt REMOVAL AND REPLACEMENT within the project limits.

Prices for **strategy B**, which includes full depth RECLAMATION ranged from **\$7,860.655 to \$9,690,725**. **Strategy B** is the same methodology as last years project. This method is grinding existing asphalt and removing it, then pulverizing and cement treating the remaining existing base material onsite, then installing a new asphalt layer. This method was successful last year, uses less new asphalt and improves the base surface. Pricing for both strategies include seal coating the 1.3 million square feet of new asphalt that was installed last year.



# CANYON LAKE

PROPERTY OWNERS ASSOCIATION

As of 6-2-23 Discussions were ongoing with GMU, the CLPOA and the contractors. This BAI will serve as an update to the community and if contractor negotiations and clarifications are complete as of the Board Meeting on 6-6-2023, that information will be added and presented during the meeting. The current balance in our Road reserve and Litigation funds is \$8,764,000. When we move the funds budgeted for 22-23 (\$2,019,008) to this fund from the operating fund, we will have \$10,783,008 to use for this year's project. This project is part of a multi-year road replacement project with the goal of improving our overall pavement condition index to acceptable levels. We anticipate doing around 2 million dollars' worth of work each year for the next several years.

## **Recommendation**

More specific staff recommendations will be made at the 6-6-2023, Board Meeting, pending the status of contract negotiations at that time. It may be necessary to form a board executive committee to finalize contract negotiations later this month, so that the contract award for this project is not delayed until the July 11 meeting.



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Eric Kazakoff, CAMEx, CCAM, CMCA  
General Manager



## ACTIVITIES DEPARTMENT

### Senior Center Dept. 19

- The Senior Committee meets at the Senior Center for their regular scheduled meeting on 1<sup>st</sup> Tuesdays at 9 am.
- Next Potluck, last Sunday of June 2023.

### Activities Dept. 50

- Community benches throughout community. Give Activities a call to order a bench.
- Coordinating with the City of Canyon Lake, Building and Safety Inspector & Canyon Lake Fire Department with updates to their fee schedule, and to identify safe and code compliant facility layouts.
- Calendared 13 reservations for community members at parks.
- Fiesta Hopper Event
- Concerts at the Lodge in 2023
  - Atlanta Rhythm Section – June 17 - \$49 & \$69
  - Deana Carter – August 19 - \$44 & \$64
  - The Fabulous Thunderbirds – November 4 - \$59 & \$79

### Pool Dept. 54

- Training is continuing for select pool staff for Aqua Fitness instructors.
- Pool Movie Night 4/22- 143 total.
- Hosted CLEAR Stroke Clinic 4/8
- Hosted CLEAR Junior Lifeguard tryouts 4/29
- Swim lessons and water polo online registrations open Monday 5/1/2023.
- Pool stats:
  - Since opening on March 13<sup>th</sup> thru March 28<sup>th</sup>- total 2955
  - Aqua fitness and lap swim - 327
  - Open swim - 2628

### Event & Activities Updates

#### Upcoming Events

- Pool Movie night – June 10<sup>th</sup>
- Taco Tuesday events return this month!
  - June 13, 20, 27 & July 11, 18, 25
- Concert at the Lodge- Atlanta Rhythm Section- June 17<sup>th</sup>
- Movie in the Park – June 23<sup>rd</sup>
- Fourth of July Fireworks!

#### Classes

- Senior Fitness
  - Tuesday & Thursday, 10-10:45 am @ the Lodge
- Dance Cardio – Get Fit with Sticks
  - - Tuesday & Thursday, 9-9:45 am @ the Lodge
- Restorative Yoga
  - Thursdays, 7-8 pm @ the Lodge



- Line Dancing
  - Tuesdays (Basic Introduction), 1-2 pm @ the Lodge
  - Tuesdays (Beginners), 2-4 pm @ the Lodge
  - Wednesdays (Improvers), 2-4 pm @ the Lodge

## **Committees**

Recreation Committee – no open positions

Senior Committee – no open positions

Report presented by *Carrie Pratt, Sr. Activities Manager*

# COMMUNICATION REPORT

## Goals & Campaigns - May 2023

### Goals & Objectives

The primary goals of the Communication's team this fiscal year are:

- Foster Community Engagement: Promote community engagement through social media and digital platforms to connect with Canyon Lake POA.
- Build Greater Transparency: Provide regular updates on projects, publicize key decisions, and making relevant resources easily accessible.
- Promote Community Recreation & Events: Highlight local events, club functions, and recreational opportunities to encourage community participation and support.
- Improve Information Dissemination: Utilize various communication channels to ensure accurate and timely information reaches community members.
- Promote Revenue-Generating Amenities: Support marketing efforts for golf course, restaurants, Happy Camp, propane sales, online store, and gift cards. Emphasize weddings and banquets at the Lodge.
- Enhance Online Digital Services: Improving the website's knowledge base, featuring event pages, and providing online facility schedules.

### Looking Forward

In consideration of our primary goals for this year, below are new campaigns we will be focusing on in the upcoming months:

- Online Enhancements  
(in progress or coming soon)
  - Amenity/Facility Calendars
  - Annual Upcoming Events Page
  - Annual Meeting Schedule Page
  - Manager Bio Pages
- Community Project Promotions
  - Solar Project
  - Canyon Lake Drive South Median Project
  - Lodge Patio & Event Space Construction
  - Lighthouse Restaurant & Bar Renovation
- Upcoming Event Promotions
  - Atlanta Rythm Section Concert
  - Tacos & Family Fun Nights
  - Movie Nights at the Park
  - Movie Nights at the Pool
  - 4th of July Fireworks
- Member Services Promotions
  - Pool Use Reminders (SP.2.1)
  - Canyon Lake Virtual Tours (360)
  - ePasses
  - Lake Warning Flags
  - Canyon Lake Camera Program
- Canyon Lake POA Merchandise Store Redesign
- SMS Text Marketing
- Promoting Dining and Events at Restaurants
- Member Welcome Packet
- Amenity Promotions
  - Golf Course Video Hole Tour
  - Golf Annual Membership Campaign
  - Golf Guest for a Day Promotion
  - Golf Daily Play Promotion (Canyon Lake residents only)
  - Junior Golf Camp
  - Junior Tennis Clinic

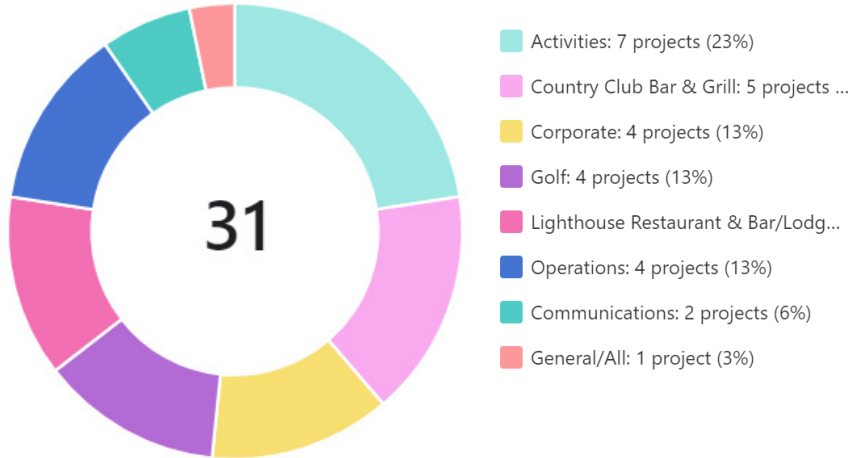
# COMMUNICATION REPORT

KPI Dashboard - May 2023

## ACTIVE CAMPAIGNS

May 2023

Below are the number of campaigns Communications managed during the month of November, broken down by the departments collaborated with for these campaigns.



## HIGHLIGHTS

**106**

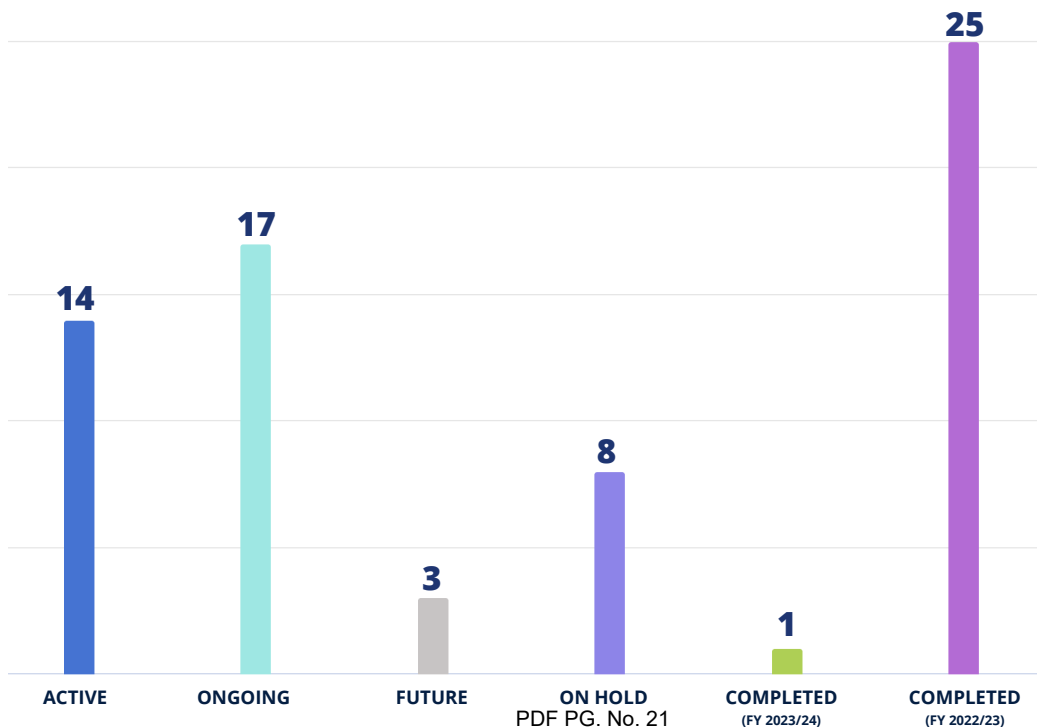
tasks completed  
in May 2023

**2**

club events promoted  
in fiscal year 2023/24

## CAMPAIGN STATUS

Below is the status of the campaigns Communications manages. These numbers are tracked for the current fiscal year 2023/24 (May 1, 2023 through May 30, 2024).





# FEATURE CAMPAIGNS - CANYON LAKE POA

May 2023

## Community Promotions



**3 Days of Fiesta Fun!**  
 Friday, May 26 - Sunday, May 28  
 Holiday Harbor | Sierra Park | Indian Beach  
 Lodge & Sunset Beach | Eastport Park  
[WWW.CLPOA.COM/FIESTA](http://WWW.CLPOA.COM/FIESTA)

2023 **CONCERTS AT THE LODGE**



**THE ENGLISH BEAT**  
 MAY 6, 2023  
 VIP: \$79 | GENERAL ADMISSION: \$59  
**TICKETS ON SALE NOW**  
[WWW.CLPOA.COM/ENGLISHBEAT](http://WWW.CLPOA.COM/ENGLISHBEAT)

2023 **CONCERTS AT THE LODGE**  
 PRESENTS



**ARS**  
**ATLANTA RHYTHM SECTION**  
 JUNE 17, 2023  
 VIP: \$69 | GENERAL ADMISSION: \$49  
**TICKETS ON SALE NOW**  
[WWW.CLPOA.COM/ATLANTARHYTHMSECTION](http://WWW.CLPOA.COM/ATLANTARHYTHMSECTION)  
CONCERTS MAY BE CANCELED OR POSTPONED.  
 TICKET REFUNDS ARE AVAILABLE IF A CONCERT IS CANCELED.



**4th of July**  
**HAPPY CAMP SITE LOTTERY**  
**LOTTERY SIGN UPS**  
 MAY 12 - MAY 26  
**REGISTER ONLINE**  
[WWW.CLPOA.COM/LOTTERY](http://WWW.CLPOA.COM/LOTTERY)  
**VIRTUAL LOTTERY**  
 June 2 at 11 a.m.  
 Lottery may be viewed  
[vm.clpoa.net](http://vm.clpoa.net) or on Facebook  
[@canyonlakepoa](https://www.facebook.com/canyonlakepoa).

**LAKE TESTING UPDATE**  
 Effective May 25 - All recreational activity in water may resume at Happy Camp & Sunset Beach.



**CANYON LAKE**  
PROPERTY OWNERS ASSOCIATION  
 @canyonlakepoa



**CANYON LAKE**  
PROPERTY OWNERS ASSOCIATION  
**CLOSED MAY 29 FOR MEMORIAL DAY**  
*- Remember and Honor -*

## Restaurant Promotions

**CANYON LAKE COUNTRY CLUB BAR & GRILL**

**CINCO DE MAYO**  
 - FRIDAY MAY 5 -

**FOOD AND DRINK SPECIALS**  
 LIVE MUSIC BY THE SPELL FROM 6 P.M. TO 9 P.M.  
 Call 951.246.1773 for reservations  
 Open to the Public and Members  
**CANYON LAKE**  
 COUNTRY CLUB BAR & GRILL  
 @canyonlakecountryclub  
 32001 Railroad Canyon Road, Canyon Lake, CA 92587 | www.canyonlakecc.com

**CANYON LAKE**  
 COUNTRY CLUB BAR & GRILL

**Mothers Day**  
**BRUNCH BUFFET**  
 SUNDAY, MAY 14  
 10 A.M., 12 P.M. & 2 P.M. SEATINGS  
**FEATURING**  
 Omelete and Waffle Stations, Prime Rib and Ham Carving Stations, Salmon, Tilapia, Chicken Marsala, Pancakes, Bacon, Sausage, Scrambled Eggs, Chorizo, Country Potatoes, Soup, Salad Bar, Beef Fajitas, Shrimp, Hamburger Station, Chicken Tenders, Fruit Platter, Dessert Table & More!  
Buffet options are subject to change. Limited restaurant menu available until 10 a.m.  
 Adults \$42  
 Kids (12 and under) \$16 (3 and under) \$4  
\$20 extra charge for children 13-19 years old  
 Call 951.246.1773 for reservations  
**CANYON LAKE**  
 COUNTRY CLUB BAR & GRILL  
 @canyonlakecountryclub  
 32001 Railroad Canyon Road, Canyon Lake, CA 92587 | www.canyonlakecc.com

**LIGHTHOUSE RESTAURANT & BAR**

**Mothers Day**  
**BRUNCH BUFFET**  
 Sunday, May 14, 2023  
 First seating at 10 a.m. Close at 3 p.m.  
**FEATURING**  
 Bacon, Sausage, Eggs Benedict, Scrambled Eggs, Mini Burritos, Breakfast Potatoes, French Toast & Waffles, Mashed Potatoes, Seasonal Vegetables, Mac-N-Cheese, Penne Primavera, Tilapia, Lemon Cream, Chicken Marsala, Cabbage Rolls, Baked Ham, Carved Prime Rib, Salad Bar, Dessert Station featuring: Cheesecake, Chocolate Cake, Lemon Cake, Mini Creme Brulee, Chocolate Dipped Strawberries, Apple Crisp and more!  
Additional items are subject to availability.  
 ADULTS: \$59 | KIDS (6-12): \$18  
Kids and younger free with each paid adult. Add champagne for \$10 extra.  
 Call 951.246.2720 for reservations  
**LIGHTHOUSE**  
 RESTAURANT & BAR  
 @canyonlakelighthouse  
 www.canyonlakelighthouse.com

**LINE DANCING**  
 - COUNTRY DANCING - LESSONS - BEGINNER FRIENDLY  
**MONDAY, MAY 1 | 5:30 P.M. TO 7:30 P.M.**  
**HAPPY HOUR ALL DAY MONDAY**  
 Call 951.246.1773 for reservations  
 Open to the Public and Members  
**CANYON LAKE**  
 COUNTRY CLUB BAR & GRILL  
 @canyonlakecountryclub  
 32001 Railroad Canyon Road, Canyon Lake, CA 92587 | www.canyonlakecc.com



# FEATURE CAMPAIGNS - CANYON LAKE POA

May 2023

## Project Coverage

### Solar Project



### Canyon Lake Drive South



### Canyon Lake Drive South - Renderings



View all project pages at [www.clpoa.com/projects](http://www.clpoa.com/projects)



# FEATURE CAMPAIGNS - CANYON LAKE POA

May 2023

## Lodge Renovation | Phase 1



View Lodge Renovation Project page at [www.clpoa.com/lodgereno](http://www.clpoa.com/lodgereno)



# COMMUNICATION REPORT

## Website Highlights - May 2023

### WEBSITE ANALYTICS HIGHLIGHTS



Users

**18,488**



New Users

**16,668**



Number of Sessions per User

**1.5**



Sessions

**27,822**



Pageviews

**73,277**



Pages / Session

**2.63**



Avg. Session Duration

**00:02:20**



Bounce Rate

**53.61%**



### TOP 10 VISITED WEBSITE PAGES

May 1, 2023 - May 30, 2023

<input type="checkbox"/>	Page Title <sup>?</sup>	Pageviews <sup>?</sup> ↓	Unique Pageviews <sup>?</sup>	Avg. Time on Page <sup>?</sup>	Entrances <sup>?</sup>	Bounce Rate <sup>?</sup>	% Exit <sup>?</sup>	Page Value <sup>?</sup>
		<b>74,624</b> % of Total: 100.00% (74,624)	<b>59,291</b> % of Total: 100.00% (59,291)	<b>00:01:26</b> Avg for View: 00:01:26 (0.00%)	<b>28,325</b> % of Total: 100.00% (28,325)	<b>53.59%</b> Avg for View: 53.59% (0.00%)	<b>37.96%</b> Avg for View: 37.96% (0.00%)	<b>\$0.00</b> % of Total: 0.00% (\$0.00)
<input type="checkbox"/>	1. Home - Canyon Lake POA	<b>13,338</b> (17.87%)	<b>10,878</b> (18.35%)	00:00:52	<b>8,547</b> (30.17%)	30.67%	30.67%	\$0.00 (0.00%)
<input type="checkbox"/>	2. Login - Canyon Lake POA	<b>8,568</b> (11.48%)	<b>5,928</b> (10.00%)	00:00:45	<b>1,600</b> (5.65%)	42.69%	17.79%	\$0.00 (0.00%)
<input type="checkbox"/>	3. Fiesta Hopper - Canyon Lake POA	<b>4,056</b> (5.44%)	<b>3,442</b> (5.81%)	00:03:20	<b>2,884</b> (10.18%)	79.13%	71.72%	\$0.00 (0.00%)
<input type="checkbox"/>	4. Camping - Canyon Lake POA	<b>3,700</b> (4.96%)	<b>2,415</b> (4.07%)	00:01:34	<b>1,918</b> (6.77%)	50.18%	43.32%	\$0.00 (0.00%)
<input type="checkbox"/>	5. My Info - Canyon Lake POA	<b>2,621</b> (3.51%)	<b>2,014</b> (3.40%)	00:00:39	<b>359</b> (1.27%)	16.99%	6.91%	\$0.00 (0.00%)
<input type="checkbox"/>	6. Search - Canyon Lake POA	<b>2,066</b> (2.77%)	<b>1,765</b> (2.98%)	00:00:48	<b>96</b> (0.34%)	48.96%	13.84%	\$0.00 (0.00%)
<input type="checkbox"/>	7. Events - Canyon Lake POA	<b>1,833</b> (2.46%)	<b>1,501</b> (2.53%)	00:01:17	<b>624</b> (2.20%)	49.04%	32.02%	\$0.00 (0.00%)
<input type="checkbox"/>	8. Make Payment - Canyon Lake POA	<b>1,679</b> (2.25%)	<b>1,336</b> (2.25%)	00:02:31	<b>215</b> (0.76%)	70.70%	38.30%	\$0.00 (0.00%)
<input type="checkbox"/>	9. Fiesta Schedule - Canyon Lake POA	<b>1,189</b> (1.59%)	<b>957</b> (1.61%)	00:03:38	<b>616</b> (2.17%)	76.62%	64.76%	\$0.00 (0.00%)
<input type="checkbox"/>	10. Boating - Canyon Lake POA	<b>1,178</b> (1.58%)	<b>941</b> (1.59%)	00:03:47	<b>405</b> (1.43%)	67.65%	53.74%	\$0.00 (0.00%)

# COMMUNICATION REPORT

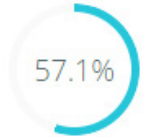
## Email Highlights - May 2023

### EMAIL DASHBOARD - MAY 2023

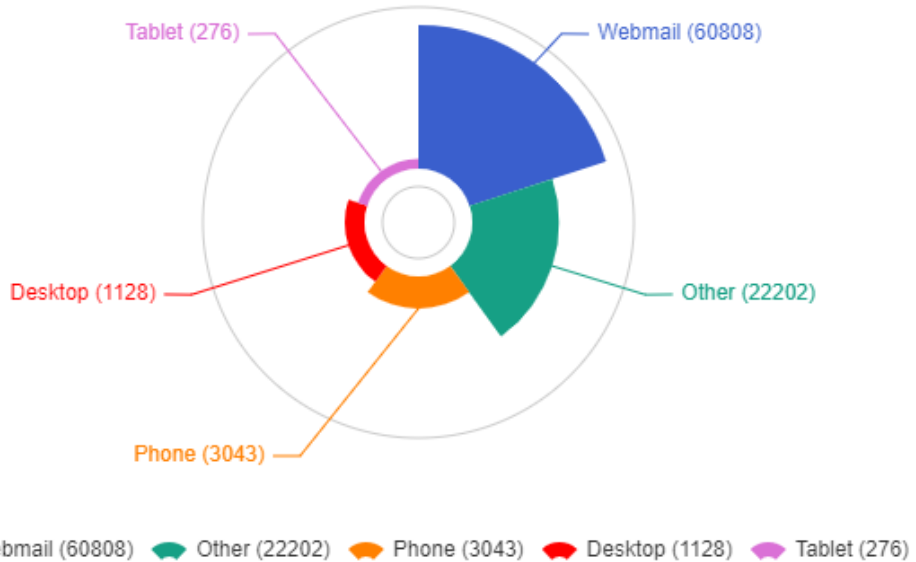
**55794**  
DELIVERED



**34541**  
UNIQUE OPENS



### TOP DEVICE OPENS MAY 2023



### DELIVERY BY EMAIL CLIENT MAY 2023

#### Delivery By Email Client

- Gmail (23800)
- Yahoo (16614)
- Microsoft Outlook (5751)
- Microsoft 365 (2644)
- Apple iCloud (1562)
- Remaining (5409)



# COMMUNICATION REPORT

Social Media Highlights - May 2023

## PERFORMANCE SUMMARY

**17,797**

Followers  
Total

**254**

Published Posts  
Total

**340,250**

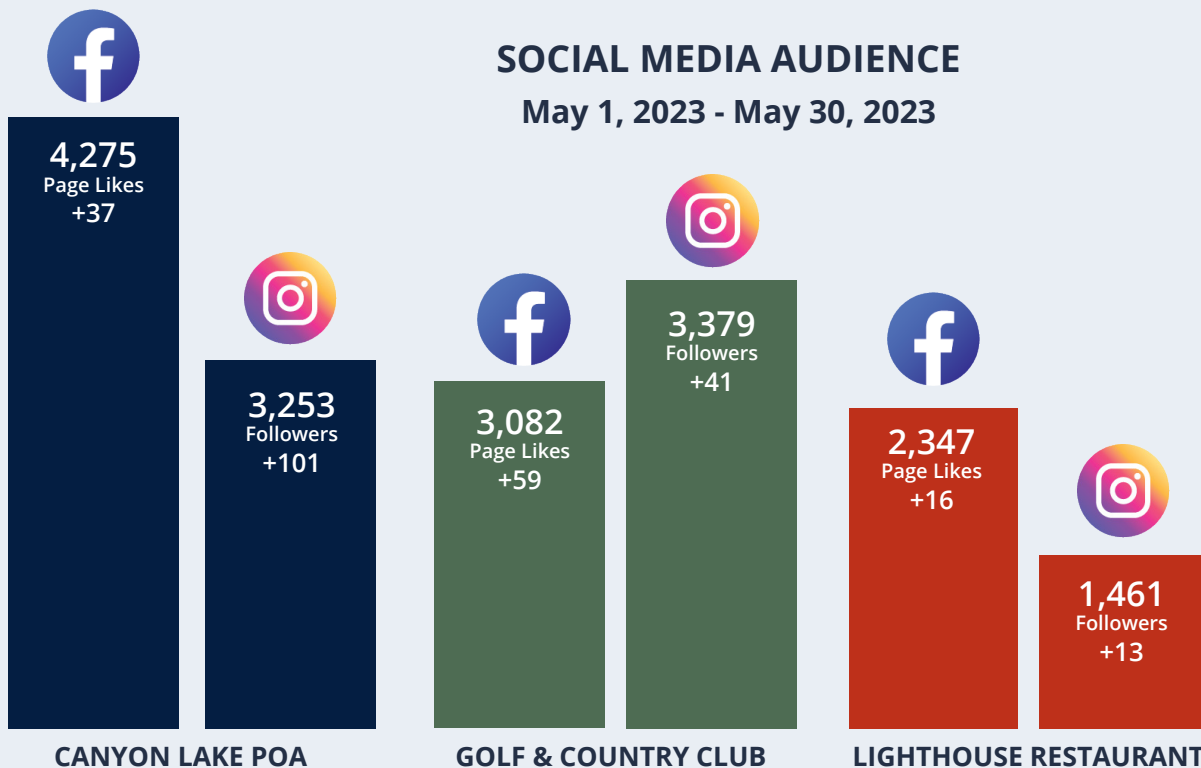
Impressions  
Total

**22,281**

Engagement  
Total

## SOCIAL MEDIA AUDIENCE

May 1, 2023 - May 30, 2023



## PROFILE SUMMARY

Profile	Followers	Growth	Posts	Impressions	Engagements
Canyon Lake POA   Facebook	4,275	37	55	120,810	13,432
Canyon Lake POA   Instagram	3,253	101	144	112,765	2,327
Golf & Country Club   Facebook	3,082	59	13	71,169	4,708
Golf & Country Club   Instagram	3,379	41	22	10,531	170
Lighthouse   Facebook	2,347	16	8	20,351	1,541
Lighthouse   Instagram	1,461	13	12	4,624	103

 31512 Railroad Canyon Road, Canyon Lake, CA 92587  
 951.244.6841  
 www.canyonlakepoa.com

## Marine Patrol Report

APRIL 2023

Marine Patrol’s primary functions are to provide the community with services that include Quagga Mussel and boat safety inspections, Rules and Regulations compliance, and incident observation and reporting to the Association. In the table below, the “Calls for Service” column reflects the number of calls made by community members based on the violation type.

### Citations Issued

Citation	FEBRUARY	MARCH	APRIL
LM.2.5 Expired/ No Registration ( State )	4	0	0
LM.2.6 Expired/ No Registration ( POA )	1	0	1
LM.2.7 Expired / No Registration at a dock or lift	7	3	0
LM.7.3 Reckless behavior while operating a motorized boat	0	0	0
GR.6.2c Failure to present valid ID	0	0	0
GR.4.4 Fishing License	7	3	5
LM.6.7 Excessive Wake	1	1	0
GR.2.18a Loud Noise	0	1	5

### Warnings Issued

Warning	FEBRUARY	MARCH	APRIL
LM.2.5 Expired/ No Registration ( State )	0	0	0
LM.2.6 Expired/ No Registration ( POA )	0	0	0
LM.2.7 Expired / No Registration at a dock or lift	0	0	0
LM.7.3 Reckless behavior while operating a motorized boat	3	3	2
GR.6.2c Failure to present valid ID	0	0	0
GR.4.4 Fishing License	0	0	0
LM.6.7 Excessive Wake	2	12	4
GR.2.18a Loud Noise	0	0	2
LM.9.11 Plowing	2	2	1

**Additional Information**

	<b>FEBRUARY</b>	<b>MARCH</b>	<b>APRIL</b>
Total Calls for Service	51	53	201
Boat Safety Inspection	12	21	139
Boat Tow (Out of fuel/mechanical)	6	2	10
Boat Tow (Adrift)	0	0	1
Battery Assist	1	1	2
P&C Inspector Escort Hours	9.5	6.0	8.5
Fishing License Checks	46	21	38
Quagga Inspection	14	12	37
White Tag Applied	15	20	23
Quarantine Tag Applied	0	1	0

**Boat Operating Hours**

	<b>FEBRUARY</b>	<b>MARCH</b>	<b>APRIL</b>
Boat 1 START 143/ END 303.8	30.8	112.2	160.8
Boat START 0.0/ END 56.2	142	0.0	56.2
Boat 3 START 630.2/ END 673.5	0.5	2.9	43.3
Boat 4 START 1048.7/ END 1157.0	94.3	48.7	108.3

**Boat Operating Hours by Location**

	<b>FEBRUARY</b>	<b>MARCH</b>	<b>APRIL</b>
Main Lake	168.5	86.3	169.3
East Bay	98.5	77.5	156
North Ski	0.0	0.0	43.3

**Incident Report Summary**

	<b>FEBRUARY</b>	<b>MARCH</b>	<b>APRIL</b>

NO REPORTS	0	0	0
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**Incident Report Detail**

<b>Incident Description</b>	<b>Location</b>

Report presented by: *Don Motteler (Marine Patrol Captain)*

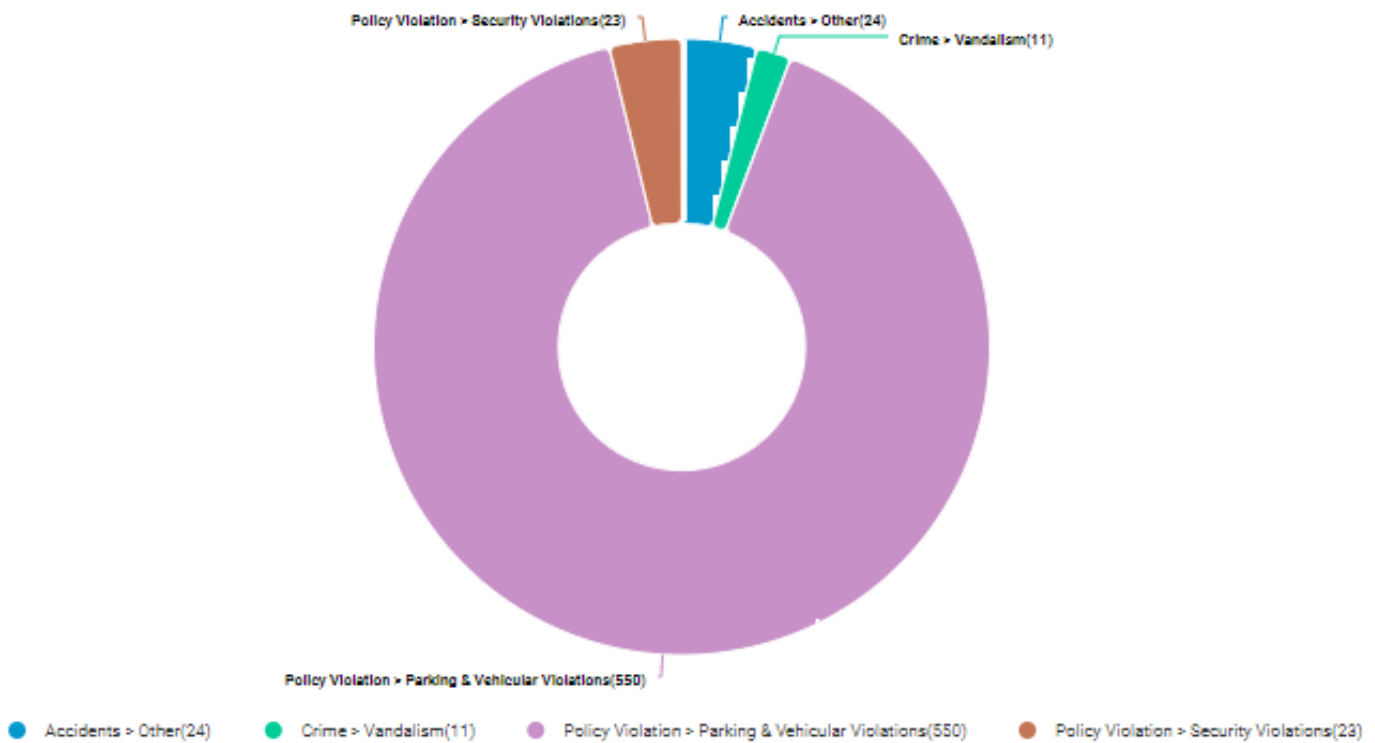
31512 Railroad Canyon Road, Canyon Lake, CA 92587  
951.244.6841  
www.canyonlakepoa.com

## COMMUNITY PATROL REPORT

### April 2023

Community Patrol’s primary functions are to provide the community with services that include access control at the entry gates, Rules and Regulations compliance, and incident observation and reporting to the Association. Community Patrol’s services do not replace the services of outside public safety agencies such as law enforcement, fire services, medical services, city code enforcement, etc. In the table below, the “Calls for Service” column reflects the number of calls made by community members based on the violation type.

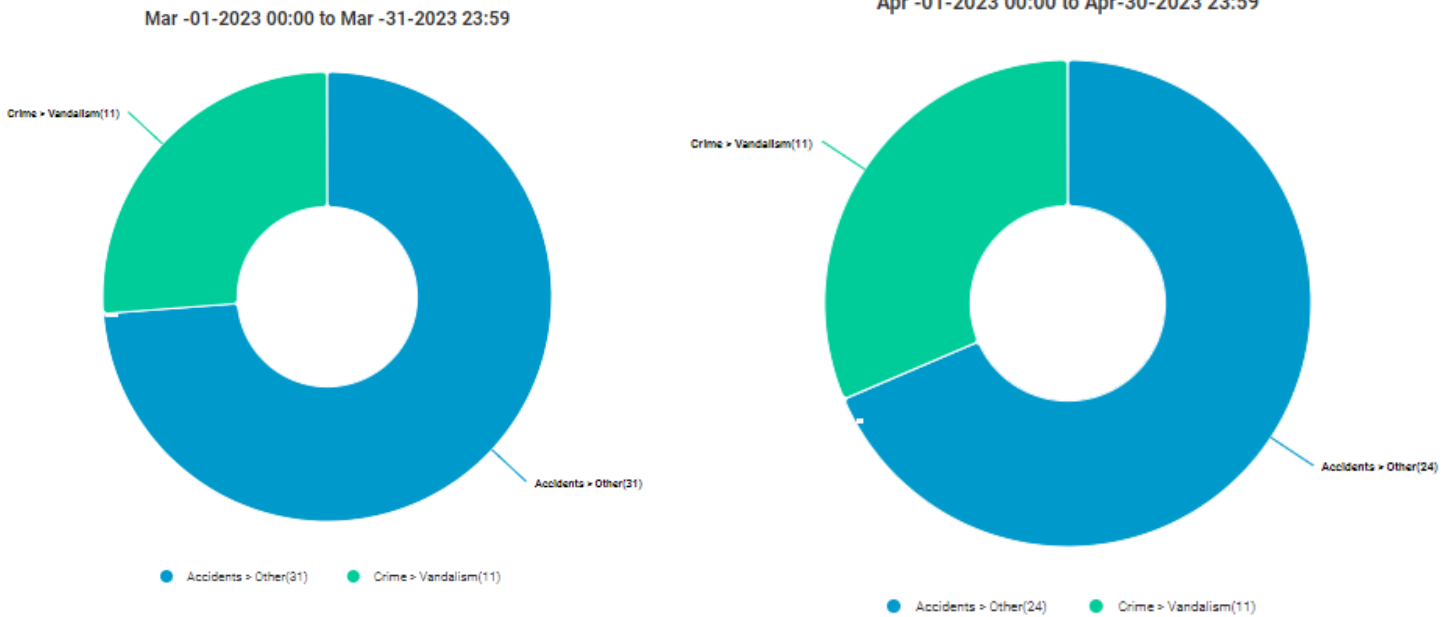
Apr-01-2023 00:00 to Apr-30-2023 23:59



Category	# of Activities
Accidents	24
Vandalism	11
Parking & Vehicular Violations	550
Security Violations	23
<b>Total</b>	<b>608</b>



## Vandalism Event Comparison



Category	March 2023	April 2023	Change (#)	Change (%)
Accidents	31	24	-7	-22.6%
Vandalism	11	11	0	0%
<b>Total</b>	<b>42</b>	<b>35</b>	<b>-7</b>	<b>-16.7 %</b>

## Additional Information

	February	March	April
Total Calls for Service	61	56	65
Call for Service – Unable to Locate	34	28	31
Total Number of Citations Issued	318	284	500

## Gate Entry Statistics

	February	March	April
Total Guest Passes issued by Gate	-	-	-
- Main Gate	12,295	14,613	15,822
- East Gate	8,458	9,713	10,276
- North Gate	5,392	6,238	6,757
Total Guest Entries by Gate	-	-	-
- Main Gate	27,585	35,080	35,943
- East Gate	19,185	22,502	23,447
- North Gate	12,624	13,895	14,502
Total RFID Entries by Gate	-	-	-
- Main Gate	128,627	146,892	138,982
- East Gate	65,124	75,000	71,111
- North Gate	36,147	40,607	44,790
Confiscated Guest Passes	91	66	118

## Two Guest Lane Entry Protocol\*

	February	March	April
Total time in minutes	-	-	-
- Main Gate	37	42	34
- East Gate	5	0	0

\*If traffic volume in the guest lane backs up into the nearest intersection, staff in the middle lane will temporarily begin to issue guests passes to improve traffic flow.

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Report presented by: *Zach Wells (Community Patrol Captain)*

Date: 6/6/23

To: Board of Directors

From: Planning and Compliance Department – Cheryl Mitchell  
Department Report - ACC Committee Overview

Total current items monitored by the department **2368** which includes permit due dates, violations, extension, and escrow inspections, last month **2321**.

Permit Breakdown

1. **1380** Open permit – up
  - a. **81**- new home/major additions -down
  - b. **137** lakeside permits - up
  - c. **259** solar panel permits - up
  - d. **51** fence permits – down
  - e. **46** pool permits - up
  - f. **18** dumpster/pod permits - up
  - g. **509** Same Day Permits - up
  - h. **346** Improvements (multiple types) - down

Violation/Escrow Breakdown

1. **862** Open violations – down
2. **27** Open escrows - down

**ACC Committee Overview**

1. Total of **396** items reviewed – up
2. Total of **214** permits approved - up

**Items reviewed – Permit Breakdown**

1. New Home Reviewed/Permit (**0**)
2. Grading Permit (**0**) – no change
3. Improvements (**76**) – up
4. Lakeside Improvement (**16**)-down
5. Recorded Variance (**16**) – up
6. Rejected Applications (**44**) - down
7. Re-Submittal's (**12**) - down
8. Permit issued same day (Over the counter) (**136**) - up
9. Preliminary Applications (**10**) - down

**Member Complaints**

1. **22** Complaints investigated (2 months) - up
2. **5** already written. – up

Letter - Compliance

1. **302** compliances - down
2. **372** Courtesy Notices -up

Department focuses

The next few months the department will be focusing on weed abatement. Currently there are 212 vacant lots. All vacant lots received a letter of explanation about the weed abatement process and expectations on how the lot is to be abated and become compliant by May 15, 2023. Date has since past, abatement will be complete by June 12, 2023.

**PC.8.2 Vacant Lots** - Landscaping is not required on vacant lots. However, the property owner is responsible for maintaining the lot is a reasonably weed-free condition and in such a manner so that the lot is not rendered unsightly by reason of unattractive growth. In order to be considered compliant, the weeds on a lot must be cut or mowed down to no taller than four (4) inches high above the grade and removed from the property.

For those lots that fail compliance standards, an outside company will be hired to abate the lots. Those lots that have been abated by the CLPOA will be charged an abatement fee along with an administration fee. The amount charged will depend on the size of the lot which will be determined by the company conducting the work, and prior to the abatement of the lot.

Members will not be offered any additional time to abate their lot – it is the members responsibility to ensure that their lot is cleared all year long. The abatement period is to ensure that all lots are clear of weeds and the potential of fires hazard.

## RESERVE ITEMS & CIP SUMMARY

Repair and replacement reserve items and CIP were scheduled and/or coordinated during the month of May. Refer to attached reports for additional information.

## OPERATIONS DEPARTMENT

In May, Operations worked on Board Approved Projects, Reserve Items, CIP, and Committee recommendations and requests.

### Completed Projects

- **Equestrian DG project** – stalls received new DG and ground covering for their yearly maintenance.
- **Magnolia Room Cabinets** – Cabinets were installed for the printer and the TV.
- **Gault Field Lights** – some lights and ballasts were replaced.

### Developing Projects

- **CLDS Median at Main Gate** – project is wrapping up with lighting and final mulch being placed.
- **Harrelson Park Dock Replacement** – This dock is being built and should be installed soon.
- **Holiday Harbor Dock Replacement** – This dock will begin being built after Harrelson Park is complete.
- **Lodge Bar/Restaurant Remodel** – Electrical is being installed and new appliances will go in soon.
- **Lodge Outdoor Venue** – Stage concrete has been poured and the stage area is finishing up.
- **Mailbox Slabs and Lighting** – Project is continuing.
- **Pickleball Court Addition** – Work will begin this month.
- **Solar Panels** – Work at the Lodge is almost complete, and the driving range has begun.
- **Storm Drain work on Fairweather & San Joaquin** – Storm drains have been located and will be assessed for damage when the lake level goes down.

### Functions with Staff Assistance

- Operations staff assisted with the set-up and break-down for multiple clubs and POA events at different locations around the community. Fiesta Days was our main concern of May, prepping ahead to be sure all areas were ready for the event and staffed throughout the event.
- Operations worked closely with staff at the POA, Country Club & Lodge providing event assistance for many private member parties.

### General Maintenance Items

- **Resident Matters** – Responded to residential requests, questions, and/or concerns.
- **Vandalism** – Vandalism reports included are for the previous month (April); the vandalism report for the current month is in progress. Acts of vandalism are a serious problem throughout the community; if any residents are witness to these acts, please contact Community Patrol at (951) 244-6841 ext. 410.

## Public Works / Grounds Maintenance

- **Public Works** – Streets, gutters and storm drains were monitored for debris and standing water.
- **Weed Abatement** – Operations has been concentrating on weed abatement in easements and other common areas.
- **Tree Maintenance** – Schedule has been established with sourced vendor according to priority. Operations assists on an as needed basis.

## Landscape Maintenance

Operations communicates with Land Care Logic on a routine basis to ensure landscape-related matters and any maintenance improvements are addressed as needed.

- No major issues to report this month.

## Golf Course Maintenance

Operations has communicated any Golf Course related matters and maintenance improvements to the Golf Course Superintendent at Bright View as needed.

- No major issues to report this month.

## Parks and Beaches

- No major issues to report this month.

## Regulatory / Compliance

- **HAB Monitoring** – testing was completed at the 5 main beaches for harmful algal bloom. After a second test was completed, the lake came back below the caution level.

## Safety / Training

- **Heat Illness Training** – Monthly safety meeting with the Safety Compliance Company gave instruction on how to avoid any kind of heat illness. With the coming hot months this is very important for all of our Operations staff.

## **EQUESTRIAN CENTER**

- No major issues to report this month.

## **HAPPY CAMP CAMPGROUND**

- No major issues to report this month.

## COMMITTEES / WORK GROUPS

Refer to the recap below for Committee updates for the month of March.

**Green Committee:** The Green Committee met on May 11, 2023, in the Magnolia Room at the Country Club. The following agenda items were addressed by the Green Committee:

- TWG to install split rail fence behind #12 green and #13 tee
- Positioning of OB stakes on #16
- Widen #1 and #14 cart paths

The Green Committee meets on the 2<sup>nd</sup> Thursday of the month in the Magnolia Room at the Country Club. The next scheduled meeting is on June 8, 2023, at 1:00pm.

**Facilities Planning Committee (FPC):** The Facilities Planning Committee was dark for May.

The Committee meets on the 2<sup>nd</sup> Thursday of the month in the Magnolia Room at the Country Club. The next scheduled meeting is on June 8, 2023, at 3:30pm.

**Recreation Committee:** The Recreation Committee met on May 9, 2023, in the Conference Room at the POA. The following agenda items were addressed by the Recreation Committee:

- Gault Field playground equipment
- Volleyball court updates
- Trees at sunset beach
- Beach/lake access at Happy Camp

The Committee meets on the 2<sup>nd</sup> Tuesday of the month in the Conference Room at the POA. The next scheduled meeting is on June 13, 2023, at 4:00pm.

**Tuesday Work Group (TWG):** The TWG Committee met on May 30, 2023, in the Magnolia Room Magnolia Room at the Country Club. The following agenda items were addressed by the TWG Committee.

- TWG 50-year plaque unveiling
- Divot party for May 8
- Split rail wooden fence behind #12 green and #13 tee

The Committee meets on the last Tuesday of the month in the Magnolia Room at the Country Club. The next TWG meeting is scheduled for June 27, 2023, at 1:00pm.

## DIRECTOR'S MESSAGE

As always in California, weather is making a quick change to get summer started. Fiesta days just finished up and Operations was a crucial part of that event making sure the set up was done correctly, the events were all staffed with janitors, grounds and techs so anything that was needed was available, and then of course the cleanup. Operations really stepped up and got things done. In addition to this major event, all the projects are also moving along. The main gate median is nearing completion and is looking great. Lighting and some fresh bark will finish off that area nicely. The Lodge project is moving along smoothly with the outdoor stage poured and almost ready for activities. The bar area is taking shape with electrical and plumbing almost complete and ready for the new appliances. Looking ahead, the new pickleball courts are scheduled to get started this month which hopes to give more room for this growing activity. We are hoping to have a safe summer while keeping the community beautiful for the members and their guests to enjoy.



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Presented By: *Steve Schneider, Director of Operations*



**VANDALISM REPORT**  
**April 2023**

W.O. #	I.R. #	DATE	LOCATION	WORK REQUESTED	MATERIAL COST	HRS	TOTAL	MATERIAL USED
327165	2523106	3/6/2023	COMMON AREA / STEELHEAD PARK	CLEAN GRAFFITI AT PARK	\$0.00	1	\$50.00	LABOR TIME ONLY
327251	2533205	3/10/2023	COMMON AREA / ROADRUNNER	ASSESS & REMOVE GRAFFITI IN RESTROOM	\$0.00	0.25	\$12.50	LABOR TIME ONLY
327328	N/A	3/17/2023	COMMON AREA / EVANS PARK	CHECK PERIMETER FENCING	\$39.60	2	\$139.60	BARBED WIRE
327398	N/A	3/24/2023	COMMON AREA / N. SKI AREA	INSTALL "NO TRESPASSING" SIGNAGE	\$77.76	1	\$127.76	TWO SIGNS
327419	N/A	3/28/2023	TENNIS COURT	ASSESS & REPAIR UMPIRE CHAIR	\$34.20	4	\$234.20	WOOD & HARDWARE
327469	N/A	3/31/2023	COMMON AREA / VACATION PARK	CHECK PERIMETER FENCING	\$39.60	1	\$89.60	BARBED WIRE
327482	2570575	4/3/2023	LODGE	ASSESS & REPAIR BOLLARD LIGHT	\$0.00	0.5	\$25.00	LABOR TIME ONLY
327484	2569868	4/3/2023	BLUE BIRD HALL	CLEAN EGG RESIDUE OFF THE WALL OF CP BUILDING	\$0.00	1	\$50.00	LABOR TIME ONLY
327492	N/A	4/4/2023	HAPPY CAMP	ASSESS & REPAIR WALL DAMAGE IN MEN'S RESTROOM	\$10.00	2	\$110.00	COMPOUND & PAINT
327501	2574266	4/5/2023	COMMON AREA / HOLIDAY HARBOR	EXCESS CLEAN UP OF MEN'S RESTROOM	\$10.00	0.5	\$35.00	GENERAL CLEANING SUPPLIES
327510	2574208	4/5/2023	COMMON AREA / EASTPORT	REPLACE FEMININE WASTE BASKET IN RESTROOM	\$30.00	0.25	\$42.50	FEMININE WASTE BASKET
327550	N/A	4/10/2023	COMMON AREA / TRIGGER GATE	CHECK PERIMETER FENCING	\$59.40	1	\$109.40	BARBED WIRE
327560	N/A	4/10/2023	COMMON AREA / SIERRA PARK	CLEAN GRAFFITI OFF WALL IN MEN'S RESTROOM	\$5.00	1	\$55.00	GENERAL CLEANING SUPPLIES
327585	2586592	4/13/2023	COMMON AREA / HOLIDAY HARBOR	CLEAN GRAFFITI & VANDALISM AT PARK	\$25.00	2	\$125.00	RE-FILL OF FIRE EXTINGUISHER
327615	2588645	4/17/2023	COMMON AREA / EVANS PARK	CLEAN UP GLASS BY MAILBOX	\$0.00	0.5	\$25.00	LABOR TIME ONLY
327657	2596005	4/19/2023	COMMON AREA / N. SKI AREA	REPAIR PERIMETER BREACH	\$26.40	2	\$126.40	BARBED WIRE
327702	N/A	4/21/2023	COMMON AREA / N. SKI AREA	CHECK PERIMETER FENCING	\$7.00	1	\$57.00	HOG RINGS
327719	N/A	4/24/2023	COMMON AREA / N. SKI AREA	REPAIR PERIMETER FENCING	\$7.00	1.75	\$94.50	HOG RINGS
327725	2604957	4/25/2023	POOL	EXCESS CLEAN UP OF MEN'S RESTROOM	\$5.00	1	\$55.00	GENERAL CLEANING SUPPLIES
327728	N/A	4/25/2023	COMMON AREA	CLEAN WOMEN'S CLUB BENCH BY POOL	\$0.00	0.5	\$25.00	LABOR TIME ONLY
327744	N/A	4/26/2023	GULF STREAM / MAYFLOWER	REPAIR / REPLACE GULF STREAM SIGN	\$0.00	3.25	\$162.50	LABOR TIME ONLY

\$375.96 \$ 27.50 \$1,750.96  
\$ 1,375.00

**Canyon Lake Property Owners Association**  
**Repair & Replacement Fund Expenditures**

	2021-2022 To Date Ending April 2022	2022-2023 To Date Ending April 2023	Project Totals 5/1/21 to 02/28/23
Admin Int		-	-
#2146 Interior Floor, Carpet	18,913	-	18,913
Admin IT		-	-
#1047 Battery Back Up		2,047	2,047
HVAC Units		-	-
#1421 HVAC Country Club	12,800	-	12,800
\$1055 HVAC POA		11,253	11,253
Park Equipment & Furnishings		-	-
2-2209-00 Harrelson Park Dock Replacement \$59,700		28,429	28,429
#7021 East Port - Basketball Court - Light Fixtures	3,613	-	3,613
#0405 Park Equipment-Sunset Beach	31,625	-	31,625
#1005 Diamond Point Park - Playgroud Equipment	22,345	-	22,345
#20031 Restroom - Roadrunner Park	-	3,687	3,687
#6022 Dock - Indian Beach	15,700	16,650	32,350
#16018 Indian Beach Trash Receptacles		2,648	2,648
#15005 Holiday Harbor Trash Receptacles		1,787	1,787
2-1904-01 Small Dog Park \$33,363.75	7,995	-	7,995
2-2105-00 Large Dog Park Phase #2 \$105741.70	117,701	5,020	122,721
#20057 Lift Station Sierra Park		13,100	13,100
2-2209-01 Holiday Harbor Park Dock \$194,412.00		1,500	1,500
#18012 - Indian Beach Restrooms		4,985	4,985
Gault Field		-	-
#1200 Gault Field - BBQ Station		1,583	1,583
#12011 Gault Field - BBQ Station		2,246	2,246
#12041 Gault Field - Lights (2)		6,000	6,000
#1309 Gault Field - Netting & Shade Cover	11,310	-	11,310
#1305 Gault Field - Field #2 Lights	10,000	-	10,000
#12033 Gault Field #1 - Lights		2,700	2,700
#12051 Gault Field #4 - Fence, Chain Link		2,350	2,350
Equestrian		-	-
#1174 Equestrian - Sand Replacement	26,040	54,150	80,190
#1179 Equestrian Repairs	19,113	-	19,113
#1181 Equestrian - Fence Vinyl	5,800	-	5,800
Restaurant Equipment		-	-
#18082 Ice Machine Lodge	-	14,500	14,500
#0901 Lodge Fire Suppression Cylinders	-	-	-
#0901 Misc. Restaurant Equip	11,294	-	11,294
#2117 Salad/Sandwich Prep Station	3,850	-	3,850
Furniture		-	-
#1793 Furniture - Lodge Pool View	11,854	-	11,854
#0903 Furniture Corporate Office	7,194	-	7,194
#1579 Furniture Senior Center		-	-
Lodge		-	-
#17018 Lodge - Fridge		2,980	2,980
#18109 Lodge - HVAC #2		27,750	27,750
#18110 Lodge - HVAC #3		27,750	27,750
#18034 Lodge - Roof Plumbing		7,247	7,247
#1526 Lodge - Food Prep Station	8,357	-	8,357
#1168 Lodge - Tennis Courts, Resurface	34,950	-	34,950
#0910 Lodge Remodel	14,955	-	14,955
#18066 Lodge - Kitchen, Charbroiler	3,366	-	3,366
#18087 Lodge -Kitchen, Oven	9,935	-	9,935
#18099 Lodge - Kitchen, Skillet	22,848	-	22,848
#18056 Lodge - Holiday Bay, Stage Lights	47,937	3,241	51,178
2-2006 Lodge Front Patio/Event Space Design \$28k	18,115	-	18,115
#18102 Lodge Climate Wizard	2,544	-	2,544
#18137 Restroom Repairs		1,754	1,754
#24090 Lodge - Tennis Courts, Restrooms		4,250	4,250
#18118 Lodge - Cameras		3,279	3,279
#18013 Lodge - Elevator (Service), Cab Refurb		1,651	1,651
#18036 Lodge - Sewer Assessment/Repairs		3,800	3,800
#18062 Lodge - Int. Floor, Carpet		2,633	2,633
#2-2301-01 Lodge - Restaurant and Bar Renovation		889,845	889,845
Country Club		-	-
#1432 CC Undercounter Freezer	2,257	-	2,257
#1759 CC Replace Folding Grille	3,903	-	3,903
#4053 CC Replace Range Burner - Unit#2	13,621	-	13,621
#4068 Magnolia Room	3,550	-	3,550
#1633 Main Gate - HVAC	6,000	-	6,000
#1635 Main Gate - Gate Operator	2,300	3,484	5,784
#1660 North Gate - Gate Operator	3,383	-	3,383
#8019 Main Gate - Decal lane booth	2,500	-	2,500
#4048 CC Walk In Freezer		16,853	16,853
#4070 CC - Television		4,186	4,186
#4030 CC - Carpeting		8,782	8,782
#2019 CC - Bar, Sink		3,648	3,648
#4079 CC - Patio Furniture		1,558	1,558
#4015 CC - Bar, Cooler		7,088	7,088
#4011 CC - Ext, Door, Entry New		1,506	1,506
#4063 CC -Magnolia, Cabinets		4,895	4,895
Corporate Office		-	-
#1025 Admin Int - Office Equipment	2,438	-	2,438
POA Office Remodel -- P&C	28,930	-	28,930
		-	-

**Canyon Lake Property Owners Association**  
**Repair & Replacement Fund Expenditures**

	2021-2022 To Date Ending April 2022	2022-2023 To Date Ending April 2023	Project Totals 5/1/21 to 02/28/23
Computers		-	-
#1900 CP Computers	3,826	-	3,826
Operations		-	-
#1839 Operations - Ext, Walls, Repairs	20,500	-	20,500
Pool		-	-
#1156 Pool Chemical Reader		1,886	1,886
#1153 Pool Heater	8,400	-	8,400
#1101 Pool Filters	-	-	-
#21031 Pool, Pump and Motor		6,566	6,566
#1158 Pool Pump	2,890	-	2,890
#1864 Lighting, Pool	2,550	-	2,550
#1869 Pool Office, HVAC	4,500	-	4,500
#21010 Pool - Lighting Pools		1,575	1,575
#21026 - Pool Deck Repair	2,950	-	2,950
#21030 Pool, Heaters		11,314	11,314
#21006 Pool Furniture		5,781	5,781
#21047 Pool Vacuum		4,305	4,305
Lake		-	-
#23009 Roofing Tiles for N. Ski Shelter	2,250	-	2,250
#1691 Docks - Pebble Cove, Replace	15,700	5,300	21,000
#2004 Dock - Indian Beach \$36,277.50 4/7/20	-	-	-
#17010 Lake - Buoys		7,859	7,859
Campground		-	-
#3032 Campground Restroom Remodeling \$431,621	246,019	266,114	512,133
#1275 Campground - Railing, Stairs	1,550	-	1,550
Entry Gates		-	-
#8001 East Gate - Fence, Wrought Iron		9,175	9,175
#8003 East Gate - Gate Openers		15,689	15,689
#8005 East Gate - Lighting		17,160	17,160
#8008 East Gate - Restroom		7,850	7,850
#8018 Main Gate - Gate Operators		10,549	10,549
#1006 Fairway Estates - Operators		7,797	7,797
#8003 North Gate - Gate Camera		4,602	4,602
East Port		-	-
#7014 - East Port - Basketball Court Resurfacing		26,300	26,300
Ski Slalom		-	-
#1904 Ski Slalom - Railing, Pipe	1,990	-	1,990
#23008 Ski Slalom - Restrooms (Refurb)		4,015	4,015
Golf Course		-	-
#13057 Golf Netting		5,500	5,500
#13012 Golf Course Maintenance Yard		14,480	14,480
#13038 Irrigation Engineering and Design	5,000	17,183	22,183
#1208 GC Irrigation, Sys	66,786	-	66,786
2-2008-00 GC Irrigation Sys Additional \$12k	17,390	5,025	22,415
2-2102-00 GC Irrigation Sys \$2,030,400	1,397,326	51,215	1,448,541
#13007 Golf - Concrete, Repairs		26,950	26,950
#13046 Golf - Maintenance, Golf Carts (1)		11,552	11,552
2-2302-00 Golf Course Mainline Repairs \$145,829.20		80,430	80,430
Grounds		-	-
#13051 Signs, POA		4,380	4,380
#8015 Main Gate Entrance Fountain Monument Repairs	5,800	13,816	19,616
#14003 East Port Landscaping Monument	18,555	109,850	128,404
#14006 Mailbox (Concrete Pads)		163,293	163,293
#14016 Signs, Street		8,353	8,353
#1853 Landscaping	11,102	-	11,102
#1848 Diamond Point Park Curbing	9,500	-	9,500
#1848 Mailbox Slabs	81,386	9,900	91,286
#1857 Signs, street	6,962	-	6,962
2-2010-01 CLDS So Median Landscape \$100k-\$150k	15,850	2,263	18,113
2-2212-00 CLDS Median Improvements \$680,400		514,741	514,741
#14012 Grounds - Signs, POA		8,711	8,711
#10005 Fairway Estates - Signs		1,110	1,110
Vehicles		-	-
#25023 - Toyota, Tacomas		2,490	2,490
#25025 -Vehicle - Tractor, Kubota (1)		8,902	8,902
#25003 -Boat, Champion	12,360	-	12,360
#25004 - Boat		45,880	45,880
#25005 - Boat Trailer		11,739	11,739
#25006 - Boat (Patrol & Operations)		45,880	45,880
#25010 -Chevy's, 1998 (98-06) (4)	31,221	-	31,221
#1616 - Ford Escapes	55,515	-	55,515
#1618 Golf Cart - Enclosed	11,037	-	11,037
Unallocated	20,719	-	20,719
<b>Total Repair &amp; Replacement Fund Acct 02-0670</b>	<b>2,648,671</b>	<b>2,780,295</b>	<b>5,428,967</b>

# Canyon Lake Property Owners Association

## Road Reserve Fund Expenditures

2021-2022 To Date Ending April 2022	2022-2023 To Date Ending April 2023	Project Totals 5/1/21 to 02/28/23
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		\$	-
3-2209-00 Pavement Engineering "Year Two"	129,229	\$	129,229
3-2104-01 Pavement Imp Plan Design	193,183	4,310	\$ 197,493
3-2102-00 Pavement Condition Index	94,514	-	\$ 94,514
3-2104-00 Campground - Misc Road Repairs	1,950	-	\$ 1,950
3-2201-02 Striping - (Holiday Harbor)	15,550	-	\$ 15,550
3-2201-01 Striping CLDS	6,450	-	\$ 6,450
#14017 - Traffic Signs		10,911	\$ 10,911
Misc Repairs		2,500	\$ 2,500
<b>Total Road Reserve Fund Acct 03-0670</b>	<b>311,648</b>	<b>146,950</b>	<b>458,597</b>

# Canyon Lake Property Owners Association

## FUND 05 CAPITAL IMPROVEMENT PROJECTS

Ending March 31, 2023

	2020-2021 Ending April 2021	2021-2022 Ending April 2022	2022-2023 Ending April 2023	Project Totals 5/1/20 to 02/28/23
			-	-
5-2111-01 Flag Poles		11,368	-	11,368
5-2004-00 Sierra Park North Pump Track Design & Engineering \$88,690.00	110,603	1,283	127,344.21	239,230
5-2101-03 Roadrunner Restroom Design \$31,800	23,624	6,174	-	29,798
5-2102-01 Mailbox Lighting Project \$145,320	60,825	60,825	-	121,650
5-2102-02 Sierra Park Shade Structures \$ 126,195	16,892	78,602	24,733.00	120,227
5-2102-03 Indian Beach Shade Project \$131,056		129,265	15,217.37	144,482
5-2105-00 Surveillance System -- Happy Camp		12,299	-	12,299
5-2105-01 Speed Trailer (3rd)		13,483	-	13,483
5-2105-02 Large Dog Park Phase 2		16,586	-	16,586
5-2105-03 Road Runner Park Restroom \$184,000		163,027	52,542.17	215,569
5-2106-00 Office Remodel P & C		11,373	-	11,373
5-2106-01 Sierra Park North \$2,200,000*		1,777,659	400,904.10	2,178,563
5-2107-00 Equestrian Center Barn Fans		2,575	-	2,575
5-2107-01 Lighthouse Restaurant & Bar Remodel		270	-	270
5-2108-00 Shade Canopy Lodge/Bar Patio		30,436	-	30,436
5-2108-01 Rob Caveney Park - Fencing		10,940	-	10,940
5-2111-00 Pickleball Courts Phase 2		25,652	17,523.25	43,175
5-2111-00 Happy Camp Propane Dispenser		10,775	-	10,775
5-2109-01 Sprinklers POA and Conference Room		3,071	-	3,071
5-2206-00 Country Club Patio Shade Project			59,508.35	59,508
5-2208-01 Pickleball Phase 2 Design			21,874.33	21,874
5-2302-01 Lodge Patio Event Space			29,774.00	29,774
	211,944	2,365,662.15	749,420.78	3,327,026.93



Date: 6/6/23

To: Board of Directors

From: Planning and Compliance Department

Board Action/Resolution: Member Greg Sullivan & Leessa Westwood Appealing ACC Conditions Regarding PC.4.3a

T/L: 3961-065

Address: 23071 Skylink Dr

CC&R's & Rule Violation

Member Since December 29, 2016

Exhibits for Review

Exhibit 1 Plot Plan  
Exhibit 2-7 Picture

Background

**September 1, 2022**, an application for block wall, replace driveway and fence was approved with the condition that the block wall must be split-faced, decorative block, or stuccoed on all exposed surfaces. Driveway shape and size not to be changed.

**March 9, 2023**, member called for a final inspection, and on **March 10, 2023**, the inspection was conducted and found the wall not stuccoed and therefore not signed off due to **PC. 4.3a** wall conditions.

An interim letter was sent explaining that the project could not be signed off that it was not according to the approved plan, wall requires stucco.

**March 27, 2023**, member submitted an appeal to the **ACC** Committee regarding **PC. 4.3a**. The Committee reviewed the appeal on **April 6, 2023**, and denied the appeal; retaining wall must be split-faced, stuccoed or decorative block per **PC.4.3a**. This was a condition of approval. All exposed surfaces on both sides must be stuccoed.

**April 7, 2023**, member request more time to obtain an estimate to stucco the walls. The Committee granted a final **90-day** extension.

**May 10, 2023**, member appealing to the Board of Directors.

In the members appeal he states that retaining walls are not included in **PC.4.3a**. The rule **PC.4.3a** mentions walls/fences to be all inclusive; example, pony wall, garden wall, retaining wall, property line wall, etc It does not specifically mention retaining walls, however it does state that unfinished natural gray concrete cement blocks will not be approved.

The **CC&Rs** provided below points out the ACC Committee job description explaining their scope of authority, and broad powers.

General descriptions are given, however, not all descriptions have been provided. The **CC&R's** points out a few of the improvement description, but not limited to, buildings, wall and fence, or other structures.

The duty of both Planning and Compliance and the **ACC** Committee is to enforce the governing documents. The rules and regulations function as an expansion or an explanation of the **CC&R's**. The Committee will reference the rules, regulations and governing documents and use them in all decision making.

It is referenced in the members appeal regarding a neighbor property. The address has been noted, however, most violations are found upon inspections of open projects ready for inspection, escrow inspection or visible from the street, lake, or golf course. It is not known if this wall has been reviewed by the **ACC**, or even approved by a previous board.

#### CC&R & Rules Description

#### **CC&R Section 6. ARCHITECTURAL CONTROL COMMITTEE**

All plans and specifications for any structure or improvement whatsoever to be erected on or moved upon or to any lot, and the proposed location thereof on any lot or lots, the construction material, the roofs and exterior color schemes, any later changes or additions after initial approval thereof, and any remodeling, reconstruction, alterations, or additions thereto on any lot shall be subject to and shall require the approval in writing before any such work is commenced of the Architectural Control Committee (herein called "Committee"), as the same is from time to time composed.

The Committee shall be composed of three **(3)** members to be appointed by Declarant. Committee members shall be subject to removal by Declarant and any vacancies from time to time existing shall be filled by appointment of Declarant, or in the event of Declarant's failure to so appoint within two **(2)** months after any such vacancy, then by the Board of Directors of the Association. When ninety percent **(90%)** of the lots in the Subdivision shall have been sold by Declarant, the Board of Directors of the Association shall have complete control of the appointments and removal of Committee members. Either a lapse of eighteen **(18)** months between filings of unit maps of the Subdivision, provided that ninety percent (90%) of the then aggregate number of lots in all recorded units of the Subdivision have been sold by Declarant, or a lapse of three (3) years from the date of the Final Subdivision Public Report of the California Division of Real Estate applicable to the next preceding unit of the Subdivision, regardless of whether or not ninety percent **(90%)** of the aggregate number of lots in all recorded units of the Subdivision have been sold, shall be sufficient to place control for such appointments and removals in the Association's Board of Directors.

There shall be submitted to the Committee two **(2)** complete sets of plans and specifications for any and all proposed improvements, the erection or alteration of which is desired, and no structures or improvements of any kind shall be erected, altered, placed or maintained upon any lot unless and until the final plans, elevations, and specifications therefore have received such written approval as herein provided. Such plans shall include plot plans showing the location on the lot of the building, wall, fence, or other structure proposed to be constructed, altered, placed, or maintained, together with the proposed construction material, color schemes for roofs and exteriors thereof and proposed landscape planting. In addition,



topography maps prepared by a registered civil engineer, or a licensed land surveyor shall be included as part of all plans relating to lake front lots.

As a means of defraying its expenses, the Committee may institute and require a reasonable filing fee to accompany the submission of plans to it. No additional fee shall be required for re-submission of plans revised in accordance with Committee recommendations.

The Committee shall approve or disapprove plans, specification, and details within thirty (30) days from the receipt thereof or shall notify the person submitting them that an additional period of time, not to exceed thirty (30) days, is required for such approval or disapproval. Plans, specifications, and details not approved or disapproved within the time limits provided herein shall be deemed approved as submitted. One (1) set of said plans and specifications and details with the approval or disapproval, endorsed thereon, shall be returned to the person submitting them and the other copy thereof shall be retained by the Committee for its permanent files.

The Committee shall have the right to disapprove any plans, specifications or details submitted to it in the event the same are not in accordance with all of the provisions of this Declaration; if the design or color scheme of the proposed building or other structure is not in harmony with the general surroundings of such lot or with the adjacent buildings or structures; if the plans and specifications submitted are incomplete; or in the event the Committee deems the plans, specifications or details, or any part thereof, to be contrary to the interests, welfare or rights of all or any part of the real property subject hereto, or the owners thereof. The decisions of the Committee shall be final.

Neither the Committee nor any architect or agent thereof or of Declarant shall be responsible in any way for any defects in any plans or specifications submitted, revised, or approved in accordance with the foregoing provisions, nor for any structural or other defects in any work done according to such plans and specifications.

Whenever the Committee shall approve plans and specifications for a boat shelter, pier, float, or similar structure, on or extending into any lake, such approval shall not constitute a permit to build or place such proposed structure without the consent of the owner or operator of the lake.

**PC.4.3 Fences, Walls and Retaining** - Walls As a general matter, the Association does not consider retaining walls as walls subject to height and location limitations of this section. Generally speaking, a retaining wall shall be no higher than what it is designed to retain. On lots where existing front yard slopes are "two-to-one" or steeper, retaining walls may be used to terrace the slope for landscaping, provided no individual retaining wall exceeds four (4') feet in height. Retaining walls shall not be closer than six (6') feet from the curb.

**PC.4.3a Appearance** - Walls must be constructed of split-face block, colored concrete block, slump stone, or covered with stucco in a color harmonious to the house color or other material acceptable to the Committee. Fences and walls shall be finished on both sides and be substantially similar in appearance. Unfinished natural gray concrete cement blocks will not be approved. Wood and vinyl fencing shall be "good neighbored."

**PC.4.3b Height Limitations** - Block walls or wrought iron fences on side property lines within Front Setbacks are permissible to a maximum height of three (3') feet and within the community setback to a maximum height of eight (8") inches. Maximum height of safety fencing / railing is forty-two (42") inches. Maximum

height of walls and fences (not already subject to a height limit) shall not exceed five (5') feet. Maximum height of a gate shall not exceed one (1') foot above the approved fence height. Fences, walls, and gates in the courtyard area are not subject to height limitations but must be aesthetically pleasing in height and appearance. Height is measured from the highest point of the fence, wall, or gate to the grade on the high side.

**PC.4.3c Property Abutting Lake or Golf Course** - In order to preserve the natural quality and esthetic appearance of the existing geographic areas within the sub-division, property lines abutting to the lake or golf course shall be kept free and open and no fences shall be permitted on such property lines except where, in the opinion of the Committee, a fence or other enclosure, as a structure or esthetic feature of design concept, will contribute to and be in harmony with the character of the area. In such situations, the preference is for wrought iron open fencing thirty-six (36) inches in height.

**PC.4.3d Front of Property Restriction** - Fences and walls including gates are not allowed to transverse the Front Yard and / or Community Setback.

**PC.4.3e Fences and Walls in Close Proximity to Neighboring Property Lines** - For application requirements, see paragraph PC.6.2e.

#### Committee Results

The Committee met and the application was denied:

**1<sup>st</sup> Meeting Approved September 1, 2022:** block wall must be split-faced, decorative, or stuccoed on all exposed surfaces. Driveway shape and size not to be changed.

**2<sup>nd</sup> Meeting Denied April 6, 2023:** Retaining wall must be split-faced, stuccoed or decorative block per PC.4.3a. This was a condition of approval. All exposed surfaces on both sides must be stuccoed.

**Committee In-Conclusion:**

**Members Appeal** – <sup>see</sup> Please members written appeal.

#### Fiscal Impact

None

#### Staff Recommendation

Staff recommends that the Board of Directors uphold the ACC Committee decision and deny the members appeal to keep the wall as built, a violation of **PC.4.3a**.

Cheryl Mitchell \_\_\_\_\_

Senior Planning and Compliance Manager

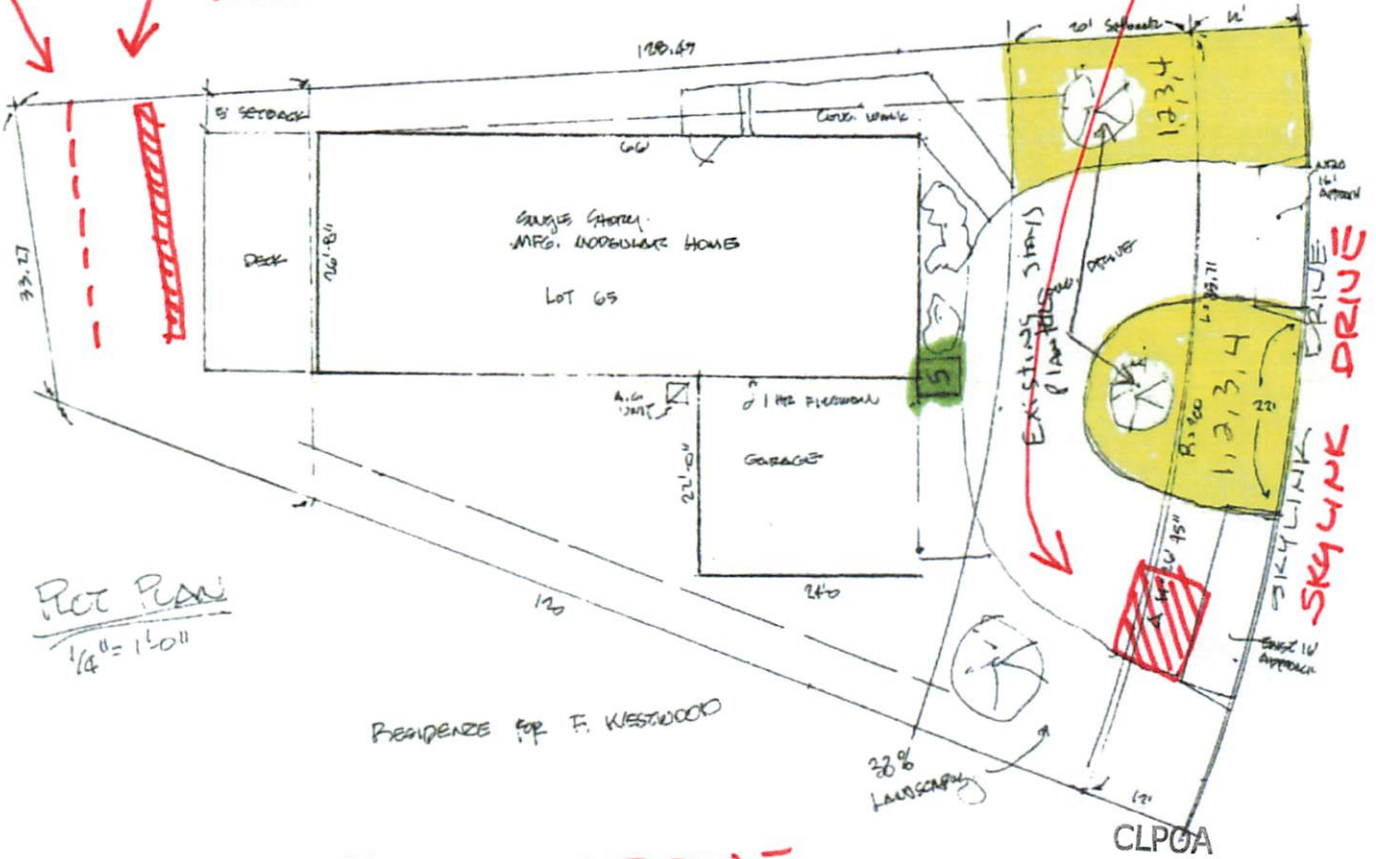


# NEW PROJECT IN EXISTING AREAS

REMOVE UPPER PART OF FENCING

INSTALL 2 FOOT BLOCK WALL ABOUT 40 FEET. 8X8 INCH BLOCKS WITH CONCRETE FOOTING. ALL CELLS WILL BE FILLED WITH CONCRETED REBAR

REPLACE CRUMBLED CONCRETE IN DRIVEWAY WITH NEW CONCRETE



Plot Plan  
1/4" = 1'-0"

RESIDENCE FOR F. WESTWOOD

23071 SKYLINK DRIVE

SEP 01 2022

PLAN & COMPLIANCE

APPROVED  
SUBJECT TO ALL CC&R/RULES  
& REGULATIONS OF THE C.L.P.O.A.  
& SUBJECT TO ALL REQUIRED PERMITS  
FROM CITY OF CANYON LAKE BUILDING &

SAFETY DEPARTMENT.  
SEE LETTER OF APPROVAL FOR  
SPECIAL CONDITIONS.

X







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03/10/2023 10:47





03/10/2023 10:47









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