

Board of Directors

Regular Session Board Meeting Agenda

Tuesday, October 3, 2023 - 6:00 P.M.

22200 Canyon Club Drive, Canyon Lake, CA 92587

This meeting may also be joined virtually at vm.clpoa.net

Dial into the Zoom meeting by phone: 1-669-900-6833

Meeting ID: 837 3700 4446

1. **Welcome and Call to Order**

- Pledge of Allegiance
- Verification of Quorum

2. **Approval of Minutes**

- September 5, 2023

3. **Public Official Comments**

4. **Presentations**

- Community Security Update (President Van Vleet)
- Committee Chair Service Recognitions (President Van Vleet)

5. **Announcements**

6. **Member Comments on Non-Personnel Issues** (30 minutes total and limited to 3 minutes per person)

As a member of this association, you are welcome to address the Board of Directors at Regular Open Session Board Meetings. Please submit a written request to the clerk of the board. Please include your Name and Tract and Lot with your written member comment. All comments shall be limited to three (3) minutes and must be relevant to matters within the CLPOA jurisdiction. The comment section will be limited to 30 minutes total. The Board of Directors reserve the right to limit this section of the meeting to a time they believe is appropriate. Please note: Pursuant to Civil Code §4930, the Board of Directors is prohibited from discussing or taking action on items not on the agenda. Therefore, if a response is given, it will be limited to the following: the matter will be taken under advisement, the matter will be referred to appropriate personnel or a very limited factual response will be provided.

7. **Consent Agenda** (Items A - D)

A. **APPROVAL: Ratify Monthly Financial Statement Review** (Susan Dawood)

Proposed Resolution: That the Board of Directors review and approve the monthly Financial Statements, and all additional required information per Code Sec. 5500.

B. **Report of Executive Session Actions** (Lynn Jensen)

Proposed Resolution: That the Board of Directors review and approve the Executive Session Actions, as written.

C. **Authorization of Liens** (Susan Dawood)

Proposed Resolution: That the Board of Directors authorize the Controller or the appropriate personnel to record the liens against the attached Assessor Parcel Numbers in accordance with Civil Code §5673 in order to secure the debt owed to the Association.

D. APPROVAL: Receive and File Happy Camp and Community Garden Rule Title Changes
(Amanda Moore)

Proposed Resolution: That the Board of Directors receive and file these technical changes to the Campground and Community Garden rule titles, as attached.

8. Board Action Items

8.1 APPROVAL: Canyon Lake Property Owners Association, Board of Directors Resolution Regarding Sale of Common Area (President Van Vleet)

Proposed Resolution: It is recommended that the Board of Directors approve the attached resolution. Notwithstanding the prospective sale of the Fire Station by CLPOA to the City, which the Board fully intends to effectuate pursuant to the terms of the PSA, CLPOA's current Board will not sell any common area. Furthermore, CLPOA's current Board will submit to the membership for prospective approval, a proposed Bylaw amendment that would require membership approval for any Board in the future to sell common area.

8.2 APPROVAL: 2024 Annual Meeting of the Members and Election of Directors' Ballot Measures (Harmony McNaughton)

Proposed Resolution: It is recommended that the Board of Directors approve the attached ballot measure to be included on the 2024 Annual Meeting of the Members and Election of Directors' Ballot.

8.3 APPROVAL: Annual Committee Member Appointments (Harmony McNaughton)

Proposed Resolution: It is recommended that the Board of Directors approve the appointment of the following committee members and necessary chairperson changes to align with the Canyon Lake POA Committee Policy.

8.4 APPROVAL: Appoint Finance Committee Member (Susan Dawood)

Proposed Resolution: It is recommended that the Board of Directors approve the appointment of Terri Washle as a member; contingent upon execution of a confidentiality agreement, effective immediately.

8.5 APPROVAL: Road Reserve Funding for Year Two Road Project Concrete Work (Eric Kazakoff)

Proposed Resolution: It is recommended that the Board of Directors approve the funding of \$301,790 plus a 5% contingency from the Road Reserve Fund, 03-670 for year two road project concrete work.

8.6 APPROVAL: Revise Rule GR.5.2 Prohibited Vehicles (Amanda Moore)

Proposed Resolution: It is recommended that the Board of Directors approve to revise rule GR.5.2, as attached.

8.7 APPROVAL: New Rules for Community Garden (Amanda Moore)

Proposed Resolution: It is recommended that the Board of Directors approve to add rules GC.1.1 through GC.1.10, as attached.

8.8 28-Day Reading: Revise Rule LR.2.7 No Skateboards, Scooters, or Bicycles Allowed (Amanda Moore)

Proposed Resolution: It is recommended that the Board of Directors approve the 28-day reading to revise rule LR.2.7, as attached.

8.9 28-Day Reading: Revise Rule GR.5.3r Illegal Parking (Amanda Moore)

Proposed Resolution: It is recommended that the Board of Directors approve the 28-day reading to revise rule GR.5.3r, as attached.

8.10 28-Day Reading: Revise Rule GR.6.4 Permanent Guest List (Amanda Moore)

Proposed Resolution: It is recommended that the Board of Directors approve the 28-day reading to revise rule GR.6.4, as attached.

9. Association Reports

- General Manager Report (Eric Kazakoff)
- Community Patrol Report, as written
- Staff Reports, as written

10. Board Comments

11. Architectural Appeals

None.

12. Next Meeting Date

- Tuesday, November 7, 2023, at 1:00 p.m. – Executive Session
- Tuesday, November 7, 2023, at 6:00 p.m. – Regular Session

13. Adjournment

Please be courteous and respectful to other members, Board of Directors and representatives from Management at all times. We ask that you do not raise hands or interrupt the Board or anyone else who may be speaking. No alcohol shall be permitted and/or consumed at Board meetings and/or Membership meetings. **A member not adhering to these protocols and/or who becomes unruly may be asked to leave the meeting. Failure to comply will result in a special hearing with the Board where disciplinary action may be taken.**

The Canyon Lake Property Owners Association Board of Directors (Board) met in Regular Session on Tuesday, September 5, 2023. President Bill Van Vleet called the meeting to order at 6:03 p.m. Directors present were Jeff Bill, Alex Cook, Joe Kamashian and Greg Doherty. Five Board Members were present. Quorum was met. Also present were; Legal Counsel, Sean Kane; General Manager Eric Kazakoff; Assistant General Manager Lynn Jensen; Sr. Member Services Manager Amanda Moore; and PIO / Clerk of the Board Harmony McNaughton.

1. **Welcome and Call to Order**

Pledge of Allegiance was led by member Steve Libring.

Quorum was verified by PIO / Clerk of the Board Harmony McNaughton.

2. **Approval of Minutes**

- August 8, 2023

MOTION/RESOLUTION: Director Kamashian moved that the Board of Directors approve the Regular Session Board Meeting Minutes, as attached. Director Doherty seconded. Five votes in favor. MOTION CARRIED

3. **Public Official Comments**

The Board heard public official comments.

4. **Presentations**

The Board heard a presentation from the Canyon Lake Emergency Preparedness Committee (CLEPC).

5. **Announcements**

None.

6. **Member Comments on Non-Personnel Issues**

None.

7. **Consent Agenda** (Items A - B)

MOTION/RESOLUTION: Upon motion properly made by Director Doherty, seconded by Director Cook and five votes in favor, items A and B were approved.

A. APPROVAL: Ratify Monthly Financial Statement Review

MOTION/RESOLUTION: That the Board of Directors review and approve the monthly Financial Statements, and all additional required information per Code Sec. 5500. APPROVED

B. Report of Executive Session Actions

MOTION/RESOLUTION: That the Board of Directors review and approve the Executive Session Actions, as written. APPROVED

8. **Board Action Items**

8.1 APPROVAL: Appoint Security Advisory Committee Members

MOTION/RESOLUTION: Director Bill moved that the Board of Directors approve the appointment of Terry Jarvis and Mike Bowers as alternate members; contingent upon execution of a confidentiality agreement, effective immediately. President Van Vleet seconded. Five votes in favor. MOTION CARRIED

8.2 APPROVAL: Green Committee Charter Change

MOTION/RESOLUTION: Director Cook moved that the Board of Directors approve to modify the Green Committee Charter, as amended to add 'with the intent to have equal representation from the golf clubs'. Director Bill seconded. Five votes in favor. MOTION CARRIED

8.3 APPROVAL: Canyon Lake Club Re-Sanctioning Request – Canyon Lake Pickleball Club

MOTION/RESOLUTION: Director Doherty moved that the Board of Directors approve the Canyon Lake Pickleball Club as a sanctioned club, effective September 5, 2023. President Van Vleet seconded. Five votes in favor. MOTION CARRIED

8.4 APPROVAL: New Reserve Study

MOTION/RESOLUTION: Director Cook moved that the Board of Directors approve engaging Smart Property for a Living Reserve Study with onsite inspection, and financial updates the following two years, for a total of \$53,000 to come from the repair and replacement reserve fund. Director Kamashian seconded. A roll call vote was held with all directors in favor. MOTION CARRIED

8.5 28-Day Reading: Revise Rule GR.5.2 Prohibited Vehicles

MOTION/RESOLUTION: Director Bill moved that the Board of Directors approve the 28-day reading to revise rule GR.5.2, as attached. Director Kamashian seconded. MOTION FAILED

8.6 28-Day Reading: New Rules for Community Garden

MOTION/RESOLUTION: Director Cook made a subsidiary motion that the Board of Directors approve the 28-day reading to add rules GC.1.1 through GC.1.10, as attached. President Van Vleet seconded. MOTION FAILED

MOTION/RESOLUTION: Director Kamashian made a subsidiary motion that the Board of Directors approve the 28-day reading to add rules GC.1.1 through GC.1.10, as amended to add a 'restriction for loud noise'. MOTION DIED

MOTION/RESOLUTION: President Van Vleet made a subsidiary motion that the Board of Directors approve the 28-day reading to add rules GC.1.1 through GC.1.10, as amended to change the hours of operation to 'sunrise to sunset'. Director Bill seconded. Director Bill in favor, four votes against. MOTION FAILED

MOTION/RESOLUTION: Director Cook made a subsidiary motion that the Board of Directors approve the 28-day reading to add rules GC.1.1 through GC.1.10, as amended to change the hours of operation to 'sunrise to 8:00 p.m.' Director Doherty seconded. Five votes in favor. MOTION CARRIED

9. Association Reports

- General Manager Eric Kazakoff provided an association report.
- Staff Reports, as written.
- Community Patrol, as written.

10. Board Comments

Directors provided board comments.

11. Architectural Appeals

None.

12. Next Meeting Date

- Tuesday, October 3, 2023, at 1:00 p.m. – Executive Session
- Tuesday, October 3, 2023, at 6:00 p.m. – Regular Session

13. Adjournment

MOTION/RESOLUTION: Director Kamashian moved to adjourn the meeting. Director Doherty seconded.
Meeting adjourned at 7:12 p.m.

Minutes approved: _____ Approved on: _____

TO: Board of Directors
FROM: Controller
RE: Monthly Financial Statement Review

Background

5500.

Per Davis Stirling Code 5500 the Board shall: do all of the following:

- (a) Review, on a monthly basis, a current reconciliation of the association's operating accounts.
- (b) Review, on a monthly basis, a current reconciliation of the association's reserve accounts.
- (c) Review, on a monthly basis, the current year's actual operating revenues and expenses compared to the current year's budget.
- (d) Review, on a monthly basis, the latest account statements prepared by the financial institutions where the association has its operating and reserve accounts.
- (e) Review, on a monthly basis, an income and expense statement for the association's operating and reserve accounts.
- (f) Review, on a monthly basis, the check register, monthly general ledger, and delinquent assessment receivable reports.

Fiscal Impact

None

Recommendation:

Staff recommends that the Board of Directors review and approve the attached Financial Statement information for the most recent month of the operating year.

Susan C. Dawood, Controller.

Date: October 3, 2023

From: Lynn Jensen

Board Report: CLPOA Report of Executive Session

On behalf of the CLPOA Board of Directors, please see the Report of Executive Session for the Board Meeting held on October 3, 2023. The meeting was called to order at approximately 1:00 p.m. Items discussed during this session included:

Legal Matters - The Board of Directors and management received an update from legal counsel regarding Association matters. In addition, the Board held discussion on one (1) legal item(s).

Member Related Discussion - The Board of Directors and management held discussion on three (3) member related matters during this meeting.

3rd Party Contract/Agreement - The Board of Directors and management held discussion on six (6) third party contract/agreements pending with the Association during this meeting.

Personnel Matters - The Board of Directors and management held discussion on pending personnel matters during this meeting.

The meeting concluded at or before 5:30 p.m.

Lynn Jensen

Lynn Jensen
Assistant General Manager

Date: October 3rd, 2023

To: Board of Directors

From: Accounting Department

Board Action/Resolution: Authorization of Liens

Background

Civil Code §5673 requires the Board of Directors to authorize the approval of the recordation of liens against members when they become delinquent. In addition, if the debt continues to remain outstanding and additional charges occur in relationship to the initial debt, the lien may be periodically updated and refiled.

Fiscal Impact

There are fees and staff time required to file the claim. These fees are included in our claim and may be awarded by the judge if we are successful.

Recommendation

It is recommended the Board of Directors authorize the Controller or the appropriate personnel to record the liens against the attached Assessor Parcel Numbers in accordance with Civil Code §5673 in order to secure the debt owed to the Association.

Assessor Parcel Number

1. 355-194-002

2. 355-132-033

3. 355-403-008

4. 354-220-024

5. 355-233-007

6. 355-031-014

7. 354-090-001

8. 354-073-003

9. 353-022-005

10.351-155-012

11.353-021-003

12.354-241-008

Current Title

“Campground”

CG.2.1 through CG.6.3

“Community Garden”

GC.1.1 through GC.1.10

Proposed Title Revision

“Campground” “Happy Camp”

CG.2.1 through CG.6.3 HC.2.1 through HC.6.3

“Community Garden”

GC.1.1 through GC.1.10 CG.1.1 through CG.1.10

**Canyon Lake Property Owners Association, Board of Directors
Resolution Regarding Sale of Common Area**

Background

Canyon Lake Property Owners Association (“CLPOA”) owns the real property located at 28730 Vacation Drive, Canyon Lake, California, also known as Parcel No. 353-101-002. The subject property currently houses the City of Canyon Lake’s Fire Station No. 1, which is subject to a month to month hold over lease between the City of Canyon Lake and CLPOA.

On or about January 20, 2023, the City issued CLPOA a pre-condemnation offer to purchase the Fire Station. The Board evaluated the Association’s options in response to the City’s offer, and after conferring with the Association’s legal counsel, accepted the City’s offer by way of resolution on January 30, 2023, as is within the Board’s authority pursuant to the Bylaws Art. II, Section 2 / Art. VI, Section 1(d).

On or about July 31, 2023, after months of negotiations, CLPOA and the City entered into a purchase and sale agreement (“PSA”) for the prospective sale of the Fire Station by CLPOA to the City. The City is currently in its “due diligence” period under the PSA.

While the community appears to largely support the prospective sale of the Fire Station to the City, concern has been raised about the possible future sale of CLPOA real property to 3rd parties. To address this concern, the Board hereby resolves as follows:

Resolution

Notwithstanding the prospective sale of the Fire Station by CLPOA to the City, which the Board fully intends to effectuate pursuant to the terms of the PSA, CLPOA’s current Board will not sell any common area. Furthermore, CLPOA’s current Board will submit to the membership for prospective approval, a proposed Bylaw amendment that would require membership approval for any Board in the future to sell common area.

Bill Van Vleet
President, Canyon Lake Property Owners Association

October 3, 2023

Joe Kamashian
Secretary, Canyon Lake Property Owners Association

October 3, 2023

For: _____

Against: _____

31512 Railroad Canyon Road, Canyon Lake, CA 92587
951.244.6841
www.canyonlakepoa.com

DATE: October 3, 2023 **ACTION:**

TO: Board of Directors

FROM: Corporate

RE: **APPROVAL: 2024 Annual Meeting of the Members and Election of Directors' Ballot Measures**

Background

Canyon Lake Property Owner's Association's Board of Directors have worked closely with legal counsel and staff to develop the proposed 2024 Annual Meeting of the Members and Election of Directors' Ballot Measures, as attached. The proposed amendments are:

Measure I: IRS Revenue Ruling 70-604

Measure II: Bylaw Amendment Art. VI., Section 1., to add a new subsection (h) (Exhibit A)

Measure III: Bylaw Amendment Art. VI., Section 3., to Extend Future Board Director Terms to One (1) Four-Year (4) Term With a Two Year Waiting Period (Exhibit B)

Measure Background

Measure I: IRS Revenue Ruling 70-604

This measure, when approved, allows Associations to avoid a tax consequence on any inadvertent excess member income that is applied to the following Fiscal Year (FY) assessment when filing a tax return Federal Form 1120. The proposed IRS Ballot Measure is considered an annual industry standard to allow for clear tax filing authorization, should the Board decide to apply excess income to the following year's assessment. Though the Association recognizes three options for application of excess income, ((1) refund to the membership, (2) apply to following year's assessments/operational budget or (3) apply to the reserves); this ballot measure only pertains to the option of applying excess income to the following year's assessment.

Measure II: Bylaw Amendment Art. VI., Section 1., to add a new subsection (h) (Exhibit A)

This measure is proposed to help quell any concern over future sale of common area by restricting any sale of common area without the approval of the owners. If approved to add to the ballot, the Association would launch an information campaign to detail the reasoning behind the proposed measure in an effort to inform members of the Association.

Measure III: Bylaw Amendment Art. VI., Section 3., to Extend Future Board Director Terms to One (1) Four-Year (4) Term With a Two Year Waiting Period (Exhibit B)

This measure is proposed to help modernize the Association's Governing Documents by adapting to the needs of the community and industry standards, and to better stabilize the corporation and governing board; in addition to saving the cost of an every year election by having it bi-yearly. If approved to add to the ballot, the Association would launch an information campaign to detail the reasoning behind the proposed measure in an effort to inform members of the Association.

Fiscal Impact

Failure to allow the Measure I on the ballot, and failure of the membership to approve the measure, may result in the Association being subject to additional federal income taxes.

If Measures II and III are approved, additional copy, print, distribution and administrative costs, per page, in the election packet may apply to the overall election cost. Canyon Lake POA Elections for Board Directors average \$30,000 - \$40,000 per election.

If Measure III is passed, election and administrative related costs are expected to be reduced by 50% over a two-year period, by having a bi-yearly election. Other related savings may result from budget continuity with longer terms.

Recommendation

It is recommended that the Board of Directors approve the attached ballot measures to be included on the 2024 Annual Meeting of the Members and Election of Directors' Ballot.

Harmony McNaughton, CCAM-LS

Harmony McNaughton, CCAM-LS, PIO / Clerk of the Board

Canyon Lake Property Owners Association

EXHIBIT "A"

PROPOSED AMENDMENTS TO THE BYLAWS

MEASURE II: Bylaw Amendment Art. VI., Section 1., to add a new subsection (h)

The Canyon Lake Property Owners Association amends the provisions contained in the Association's Bylaws as follows:

Amended Bylaws Article VI, Section 1.

(h) The Board of Directors shall not sell any common area, without the approval of the owners, constituting a quorum, casting a majority of votes in the affirmative at a meeting or election of the Association conducted in accordance with California law and CLPOA governing documents. This limitation on the Board's ability to sell common area does not apply to any real property acquired by CLPOA through foreclosure or satisfaction of any debt."

Key

~~AAA~~ Proposed Deletion

AAA Proposed Addition

Canyon Lake Property Owners Association

EXHIBIT "B"

PROPOSED AMENDMENTS TO THE BYLAWS

MEASURE III: Bylaw Amendment Art. VI., Section 3., to Extend Future Board Director Terms to One (1) Four-Year (4) Term With a Two Year Waiting Period

The Canyon Lake Property Owners Association amends the provisions contained in the Association's Bylaws as follows:

Amended Bylaws Article VI, Section 3.

Directors shall serve for ~~two (2)~~ **four (4)** year terms. If the Board is composed of five (5) directors, two (2) will be elected in one (1) given year and three (3) in the next year; provided, however, the first election of Directors subsequent to the adoption of this amended Section shall be as follows: The candidates who receive the ~~two (2)~~ highest vote totals shall be elected to ~~two (2)~~ **three (3)** year terms, and the remaining ~~three (3)~~ directors shall be elected to ~~one (1)~~ **four (4)** year terms **thereafter**.

The term served by an elected Director shall be limited to ~~two (2)~~ **one (1)** terms (or four years). Upon a Director's completion of four (4) consecutive years of service, there will be a ~~four (4)~~ **two (2)** year waiting period before that Director can again be a candidate for the office of Director. If a current Director has served more than two (2) consecutive terms prior, that Director shall finish the current two (2) year term, and then term limits shall apply. No Director can serve for more than a total of ~~six (6)~~ **eight (8)** years.

If a Director resigns, dies or is removed, that position cannot be filled by a person who is, at that time, in a ~~four (4)~~ **two (2)** year waiting period. A person appointed by the Board to replace a Director will complete the term requirement and term limits will apply, retroactive to the original date of the elected position unless the time left to serve is less than one (1) year. If the replacement time served by an appointed Director is less than one (1) year, that Director may run for ~~two (2) consecutive~~ **one (1)** terms following that interim replacement service.

Key

~~AAA~~ Proposed Deletion

AAA Proposed Addition

31512 Railroad Canyon Road, Canyon Lake, CA 92587
951.244.6841
www.canyonlakepoa.com

DATE: October 3, 2023 **ACTION:**
TO: Board of Directors
FROM: Corporate
RE: **APPROVAL: Annual Committee Member Appointments**

Background

The following appointments are proposed as a result of the Board's annual review of Canyon Lake POA policies, committees' recommendations, and the terms of each committee member and chair. The CLPOA Committee Guidelines specifies term limits for committee members as a one-year term, with optional reappointment by the Board, and a two-year term for chairpersons to serve in that capacity.

The master roster of committee members recommended for (re)appointment has been included in this report. To comply with the Board's Committee Policy, there are several chairpersons' whose term has met or exceeded the 48-month limit. If approved as written, any current committee members who have termed out of the role as chair will remain on the committee.

As always, staff and the Board of Directors are ever grateful for committee members' dedication and generous service given to the community.

Fiscal Impact

N/A

Recommendation

It is recommended that the Board of Directors approve the appointment of the following committee members and chairperson changes, to align with the Canyon Lake POA Committee Policy.

Harmony McNaughton, CCAM-LS

Harmony McNaughton, CCAM-LS, PIO / Clerk of the Board

Division: Corporate
Policy No:
Effective Date: October 4, 2022
This policy supersedes all previous Committee Policies.

Committee Policy

COMMITTEE POLICY

WHEREAS, Article VI, Section 1 of the Bylaws of the Canyon Lake Property Owners Association grants the Board of Directors the power to conduct, manage and control the affairs and business of the Association; and

WHEREAS, Article II, Section 2 (i) of the Bylaws grants the Board of Directors the power to appoint such committees as may be necessary to, or convenient in, the discharge of any of its obligations or powers; and

WHEREAS, Article VI, Section 1 (e) of the Bylaws grants the Board of Directors the power to appoint committees of the Association;

NOW, THEREFORE, BE IT RESOLVED THAT the following policy and procedures for committees be adopted:

COMMITTEE STRUCTURE:

STANDING COMMITTEES

The Canyon Lake Property Owners Association (CLPOA) Board of Directors (BOARD) shall have the authority to establish standing committees of Prime, Associate, or Sub-Associate Members in good standing (Member), as necessary to assist with the duties and affairs of the CLPOA. A standing committee is defined as a permanent committee which is an advisory group of members appointed by the BOARD on an annual basis. The committee shall perform specific duties as directed by the BOARD. Direction shall be provided by the Board through the BOARD liaison, in consultation with the General Manager, or ex-officio liaison assigned to the Committee.

The following are Standing Committees:

- Appeals Committee
- Architectural Control Committee
- Estates Committee
- Facilities Planning Committee
- Finance Committee
- Green Committee
- Recreation Committee
- Rules and Regulations Committee
- Security Advisory Committee

AD-HOC COMMITTEES

The BOARD may create or dissolve such other special or ad-hoc committees to serve specified purposes and duties, as deemed necessary, by resolution of the BOARD. Ad-hoc committees are created to serve in a

temporary capacity. Those committee's charters and schedules shall outline their specific functions and tasks as designated by the BOARD. Direction shall be provided through the BOARD liaison, in consultation with the General Manager, or ex-officio liaison assigned to the Committee.

The following are current Ad-hoc Committee(s):

WORK GROUPS

The BOARD may establish work groups to assist with specific projects or help maintain POA common areas as designated in the work group's charter. Work groups shall be given direction from the BOARD, in consultation with the General Manager or ex-officio liaison assigned to the group. Requests for projects, funding, or additional duties shall be filtered through the appropriate committees, Board Liaison and BOARD for review and decision. Any member in good standing with the CLPOA may be appointed by the BOARD to a work group for the CLPOA.

The following are Work Groups:

- Senior Work Group
- Tuesday Work Group

COMMITTEE MEMBER APPOINTMENTS:

MEMBERS

The members of each committee shall: be Prime, Associate or Sub-Associate members in good standing of the CLPOA, execute the confidentiality agreement, and abide by the CLPOA Social Media Policy. The members of all committees shall be appointed by the BOARD, and any vacancies from time to time existing shall be filled by appointment of the BOARD. Any committee member may be removed from their position with or without cause by the BOARD.

LIAISON

All committees, shall have a member of the BOARD assigned as a liaison between the BOARD and the committee. The BOARD member so assigned shall serve as a communication link and shall not attempt to exert influence upon the committee nor participate in the decision making of the committee. The liaison shall provide direction and other information to the committee that is not confidential, privileged or of a sensitive nature, where such information will assist a committee in fulfilling its functions. Liaison officers shall report on the monthly activities of their committees during the Open Session Meeting, and are not authorized to assign projects without BOARD, and General Manager approval.

EX-OFFICIO MEMBERS (STAFF LIAISONS)

The President and the General Manager of the CLPOA shall be non-voting ex-officio members of all committees and sub-committees. Other individuals may be designated as non-voting ex-officio members of a specific committee. All ex-officio members of the committee shall be given all meeting notices and other information provided to members of the committee.

EMPLOYEES OF CLPOA

The chairperson of each committee shall be authorized to consult with the management staff members involved in the activities of the committee but shall not give orders to any subordinate of the General Manager. Employees shall serve in an ex-officio capacity to provide current status information. Staff is not expected to provide administrative support without prior approval of the General Manager.

DESIGNATED COMMITTEE POSITIONS:

CHAIRPERSON

The chairperson of each committee shall be a member of the committee and shall be appointed by the BOARD. The chairperson of each committee shall supervise the activity of the committee and its sub-committees, giving assistance whenever necessary, ensure proper documentation of Agendas and Minutes, and that the activities of the committee and its sub-committees are coordinated (acting within the boundaries of the resolution parameters). The chairperson should draw upon the full output of the committee members to arrive at alternatives and options to present to the BOARD. The Chairperson of any one committee shall be limited to two years of service in that capacity. Upon completion of their term as chairperson, the committee may recommend the appointment of the new Chairperson to the BOARD. The BOARD shall appoint the committee chairperson as each position becomes available.

SECRETARY

The chairperson of each committee and/or sub-committee shall appoint a secretary to keep minutes of the committee. Minutes shall be taken at all committee meetings by the secretary or a member serving as acting secretary. A copy of such minutes shall be filed in a timely manner with the CLPOA. Such records remain the property of the CLPOA. The same person shall not serve as chairperson and secretary of the same committee.

SUB-COMMITTEES

The chairperson of each committee shall have the power to appoint sub-committees for specified purposes and duties, not inconsistent with the specified purposes and duties of the committee, to serve for the term required but not to exceed the term of such chairperson. Members of the sub-committee shall be members in good standing of that committee or, at the discretion of the Chairperson, non-voting advisors with specific and needed expertise. Non-voting members must agree to sign the confidentiality agreement. Such sub-committees shall report their recommendations to the committee and may not act independently of the committee as a whole.

ALTERNATE COMMITTEE MEMBERS

The CLPOA and BOARD may determine that a committee have an alternate member(s) as part of the membership of the Committee. The alternate member shall be a voting member that will be allowed to deliberate and participate with full voting power, when any committee member is absent.

COMMITTEE QUALIFICATIONS:

ELIGIBILITY

All Prime, Associate or Sub-Associate Members shall be appointed to committees of the Association on an annual basis. The appointment date shall be determined by the BOARD each fiscal year. Only "Members in Good Standing" are eligible to serve on committees of the Association and shall be reviewed by the BOARD and appointed accordingly.

COMMITTEE MEMBER TERM LIMITS

All committee members and alternate committee members are eligible to serve unlimited one (1) year terms and shall be subject to approval and appointment annually in October by the BOARD. Committee members are eligible to have concurrent committee membership appointments.

TERMINATION OF SERVICE

All committees and the individual members thereof serve at the pleasure of the BOARD and may be removed with or without cause during their term. This policy shall be retroactive and members currently serving shall be subject to this policy.

RESIGNATIONS

Any committee member may resign at any time by giving written notice to the BOARD. Such resignation shall take effect on the day of the receipt of such notice or any later time specified therein. The acceptance by the BOARD of such resignation shall not be necessary to make it effective. If a member chooses to resign or step-down from a position on the committee, there will be a four (4) month waiting period before they can re-apply to be on the committee in any capacity.

COMMITTEE ROLES & RESPONSIBILITIES:

COMMITTEE CHARTER RESPONSIBILITIES

The responsibility of all committees shall be as outlined in the specific charter and/or resolution of the BOARD creating that committee. All committees are at all times under the direct supervision and control of the BOARD. No committee shall have the right to obligate the CLPOA in any way or in any sum. Members of a committee should not contact governmental officials, contractors, vendors, or agencies or others without the specific authorization of the BOARD, the General Manager of the CLPOA, or as may be provided in the resolution creating that committee.

The BOARD cannot delegate its responsibilities or the decision making required to carry out its responsibilities. Committees of the CLPOA, except the Architectural Control Committee and the Appeals Committee, can only operate in an advisory capacity. Committees may make recommendations but must understand that in fulfilling its fiduciary responsibilities, the BOARD is NOT bound to accept or agree with such recommendations.

MANNER OF OPERATION

The business of all committees shall be conducted in accordance with a modified version of Parliamentary Procedure from Community Association Institute, as a guideline, unless provided otherwise by resolution of the BOARD, and document through meeting agendas and minutes. Each committee shall conduct its business in accordance with the procedures set forth in the Bylaws for the CLPOA, the published rules and regulations of the CLPOA, and the resolution(s) of the BOARD creating that committee. The committees are charged with maintaining a constant awareness of legal obligations, risks and responsibilities of the CLPOA and with the rights of owners and residents of Canyon Lake.

MEETINGS

All open session committee meetings shall be open to any Member of the CLPOA. Each committee shall have a regular meeting schedule that is approved by the BOARD and be announced in advance. Meetings of all committees shall be held as necessary to carry out assignments and responsibilities.

Any committee which has within the scope of its duties any matters which would properly be the subject of an executive session shall hold committee meeting(s) and/or discussion(s) within closed, executive session when any of the following topics are under consideration:

- * Member discipline & personnel

* Litigation, potential litigation, or confidential legal advice

Similarly, any minutes taken of executive session meetings shall be written separately and shall not be distributed to anyone not entitled to attend such executive sessions. When determined by the chairperson of the committee and consistent with the requirements of an executive session, the committee may meet in closed session to consider member discipline, personnel and litigation matters.

QUORUM

The majority of the members appointed to a committee shall constitute a quorum for the transaction of business. Every act or decision done or made by a majority of the members present at a duly held meeting at which a quorum is present shall be regarded as an action of the committee. When there is a tie vote, the motion shall be deferred to the BOARD with the exception of the Appeals Committee.

REPORTING

All committees shall report their activities to the BOARD monthly through their Board Liaison. The committee chair shall submit written reports, including minutes and attendance records of their meetings on a timely basis to the General Manager, at least fourteen (14) days prior to the next regular meeting. In the event a quorum was not present, any report from the committee to the General Manager and BOARD should reflect the members participating in such report.

BOARD REQUESTS

Committees may make recommendations to the BOARD by submitting a completed Recommendation Form to the General Manager. These requests shall be submitted when a committee is requesting funding for specific projects, or for modifications to a rule or policy, as requested by the BOARD. The General Manager shall process the Recommendation Form through the necessary steps, as identified on the attached flow chart.

CONFLICT OF INTEREST

Any member of a CLPOA Committee who could reasonably be expected to benefit in a direct and substantial way from the possible outcome of a committee action under discussion must disclose each time it is discussed that he/she has such an interest and abstain from voting and discussion on any motion affecting that interest.

DISSOLUTION OF A COMMITTEE

As the community, CLPOA, and BOARD evolve, changes may be made from time to time in the structure of any, or all committees serving the BOARD. As provided in the By-Laws, the BOARD may modify the structure of committees to fit the needs of the Association.

Social Media Policy

Purpose

This policy regulates Canyon Lake Property Owners Association's (CLPOA) use of social media as it pertains to establishing expectations, guidelines, and behavioral standards in order to protect the CLPOA.

Goal

To inform and foster positive relationships with community members and the general public by participating in various social media platforms in a helpful, respectful, and relevant manner that protects the CLPOA's branding and follows the letter and spirit of the law.

Responsibility

The Corporate Department will be responsible for managing and monitoring all social media content.

Good communication is essential to the CLPOA and the CLPOA's continued success. The quality of professional relationships among associates, members, Board members, contractors and the general public is vital to the CLPOA's success. Members' impression of the CLPOA is strongly influenced by the people who assist them. In a sense, regardless of position, all employees are CLPOA ambassadors. The more goodwill the CLPOA promotes, the more its members and others will respect and appreciate the CLPOA and its services.

In safeguarding the information received, the CLPOA earns the respect and further trust of business associates. This may help reduce risk of litigation. Any violation of confidentiality can seriously injure the CLPOA's image and effectiveness. Maintaining confidentiality is important to the CLPOA's position and ultimately, to its ability to achieve financial success and provide fiscal stability. The CLPOA strives to use social media in a manner that maintains member's and employee's confidentiality and privacy.

Criteria and Guidelines: Canyon Lake Property Owners CLPOA (Main Page)

CLPOA policies and governing documents lead and direct the regulations in social media policies.

Approved Content:

In general, the CLPOA and its sanctioned affiliates will respond to comments to provide further information, clarification, acknowledge feedback and to market or promote the CLPOA in a positive light. The following are CLPOA guidelines for employees and sanctioned affiliates:

1. Refer all crisis communication activity to Corporate and/or Legal. Crisis communication postings that include public safety, health or welfare tips are not intended to replace professional advice from appropriate sources such as the police or medical professionals.
2. Be thoughtful about protecting CLPOA, its privacy, and its confidential information.
3. Avoid content that is illegal, obscene, defamatory, threatening, infringing of intellectual property rights, invasive of privacy or otherwise injurious or objectionable.
4. Content posted by the CLPOA warrants and represents that the CLPOA either owns or otherwise controls all of the rights to that content, including, without limitation, all the rights necessary to provide, post, upload, input or submit the content, or that CLPOA use of the content is a protected

fair use. Associates must agree that they will not knowingly and with intent provide material that is misleading or false information.

Unapproved Content:

Any matter in which the CLPOA is in litigation, requires Board discretion, or is confidential in nature will not receive a response without legal guidance. If a response is given it will be limited, factual, and informative until further legal direction can be provided.

Company practices that gauge the direction of communication include the following:

1. The CLPOA reserves the right to discontinue relationships with friends or followers who post inappropriately on social media platforms and to control all content on its platforms. Inappropriate content includes, at minimum, the following:
 - Vulgar language
 - Inappropriate images
 - Personal attacks of any kind against any person
 - Comments or content that promotes or perpetuates discrimination
 - Harassment (cyber or otherwise) in any form (verbal, physical or visual) is strictly against CLPOA policy and will result in corrective action. Harassment including but not limited to: slurs, threats, derogatory comments, unwelcome jokes, exposure to sexually-oriented literature or pictures, teasing, sexual advances, and other similar verbal or physical conduct will not be tolerated.
2. Associates may not use the CLPOA name to endorse or promote any product, opinion, cause or political candidate.
3. The CLPOA must not share confidential or proprietary information CLPOA and must maintain employee, vendor and member privacy.
4. Employee harassment on CLPOA regulated social media must be reported If an employee believes they have been the victim of harassment or know of one who has.
5. Managers/supervisors are encouraged to only accept 'friend requests' if initiated by the employee, and if the manager/supervisor does not believe it will negatively impact the work relationship.
6. The CLPOA does not endorse people, products, services or organizations without Corporate approval for use on official CLPOA accounts. For personal social media accounts where CLPOA connection to CLPOA is apparent, employees, Board Members and Committee Members must avoid implying that an endorsement of a person or product is on behalf of CLPOA, rather than a personal endorsement.
7. Unless approved by the Corporate Office, CLPOA social media name, handle and URL should not include CLPOA's name or logo.

Employee, Committee & Board Guidelines

CLPOA employees, committee members, and Board Members who participate in social media agree to follow CLPOA guidelines. Social media includes: blogs, website postings, Facebook, LinkedIn, Instagram, Twitter, YouTube etc. on behalf of CLPOA. These guidelines apply when affiliates are posting on the behalf of the CLPOA, the Board, or on CLPOA sites and similar community forums:

- Compliance with applicable CLPOA policies. For example, no sharing of confidential or proprietary information about the CLPOA and maintaining member privacy.

- Write in the third person when speaking on behalf of the CLPOA.
- When writing personally, and when connection to CLPOA is apparent, make it clear that you are speaking for yourself and not on behalf of CLPOA. In those circumstances, you should include this disclaimer: "The views expressed on this [blog; website] are my own and do not reflect the views of my employer/CLPOA/the Board." Consider adding this language in an "About me" section of your blog or social media profile.
- Ensure content is professional, accurate and honest in CLPOA communications.
- Be respectful and professional to fellow employees, business partners, vendors and members.
- Act competently and deal with everyone in a courteous and respectful manner.
- Communicate pleasantly and respectfully with members and associates at all times.
- Follow-up on services and questions promptly; provide friendly, businesslike replies to inquiries and requests and perform all duties in an orderly manner (if applicable).
- When posting content that does not originate with the CLPOA, cite the source.
- Encourage member comments on social media platforms. Expect comments to be written in a respectful manner. Respond to comments promptly, when appropriate (if applicable)
- Posts dealing with individual or personnel matters will be deleted. Members who wish to address such issues should send CLPOA a private message in which we may respond to such issues privately.
- Comments that are off-topic, including those that include profanity or inappropriate language, will be promptly removed on CLPOA sites and will not be encouraged third party sites.
- Comments that solicit business or advertise a product or service not endorsed by the CLPOA will be removed.
- Posts that include copyrighted material or impersonate an individual or entity is not allowed.
- The CLPOA may friend/fan/follow people, clubs or organizations for professional or community related purposes.

For questions about what is appropriate to include in CLPOA social media profile(s), please contact the Corporate Office at (951) 244-6841 Ext. 210.

CANYON LAKE PROPERTY OWNERS ASSOCIATION

CONFIDENTIALITY AGREEMENT

I, _____, AS A CANYON LAKE PROPERTY OWNERS ASSOCIATION (CLPOA) COMMITTEE MEMBER UNDERSTAND THAT SITUATIONS MAY ARISE WHERE I MIGHT BE PROVIDED ACCESS TO CERTAIN CONFIDENTIAL ASSOCIATION DOCUMENTS AND INFORMATION, INCLUDING ATTORNEY-CLIENT PRIVILEGED COMMUNICATIONS, PERSONNEL AND PRIVATE PROPERTY OWNER INFORMATION. I UNDERSTAND HOW IMPORTANT IT IS TO THE ASSOCIATION, ITS MEMBERS, AND ITS EMPLOYEES THAT PRIVILEGED OR PRIVACY PROTECTED INFORMATION REMAIN PRIVATE AND CONFIDENTIAL. I AGREE THAT ANY CONFIDENTIAL ASSOCIATION INFORMATION PROVIDED TO ME WILL BE USED FOR NO PURPOSE OTHER THAN MY PERFORMANCE OF MY DUTIES AS A CLPOA COMMITTEE MEMBER. I FURTHER AGREE THAT I WILL NOT DISCLOSE ANY ASSOCIATION INFORMATION THAT IS SPECIFICALLY IDENTIFIED AS CONFIDENTIAL AND PRIVILEGED BY THE STAFF LIASION TO ANY OTHER PERSON FOR ANY REASON.

IT IS SO PROMISED AND AGREED AT CANYON LAKE, CALIFORNIA.

COMMITTEE MEMBER SIGNATURE

DATE: _____

MASTER COMMITTEE ROSTER

COMMITTEE	COMM. MEMBERSHIP	VACANCIES	POSITION	FIRST NAME	LAST NAME
ACC	3 members/4 alternate	0	Chairperson	David	Humphrey
ACC			Co-Chairperson	Mike	Harris
ACC				Alexis	Prince
ACC			Alternate	Gilbert	Mascorro
ACC			Alternate	John	Stelzner
ACC			Alternate	Douglas	Arquette
ACC			Alternate	Anissa	Brackett
APPEALS	5 members/1 alternate	0	Chairperson	Gary	Bradford
APPEALS				Ilyssa	DeCasperis
APPEALS				Charles	Bryant
APPEALS				Bruce	Yarbrough
APPEALS				Brian	Wood
APPEALS			Alternate	Terry	Jarvis
ESTATES	5 members	0	Chairperson	Timothy	Heiter
ESTATES				Frances	Duman
ESTATES				Roe	Lundgren
ESTATES				Charles	Hawley
ESTATES				David	Gulley
FACILITIES PLANNING	7 members/ 2 Alt	0	Chairperson	Dan	Lekawa
FACILITIES PLANNING				Edward	Dudziak
FACILITIES PLANNING				Darryl	Ballou
FACILITIES PLANNING				Gregg	Kludjian
FACILITIES PLANNING				Dale	Welty
FACILITIES PLANNING				Doug	Gorvetzian
FACILITIES PLANNING				Steve	Libring
FACILITIES PLANNING			Alternate	Ray	Stribling
FACILITIES PLANNING			Alternate	Chris	Papavero
FINANCE	7 members/ 2 Alt	1 Alt.	Chairperson	Claude	Beauchamp
FINANCE				Joe	Washle
FINANCE				Dudley	Thompson
FINANCE				Edward	Dudziak
FINANCE				Barry	Talbot
FINANCE				Gregg	Kludjian

MASTER COMMITTEE ROSTER

FINANCE				Bill	Medved
FINANCE			Alternate	Dale	Welty
FINANCE			Alternate		
GREEN	7 members / 1 Alt	0	Chairperson	Jon	Keigwin
GREEN				Jon	Evans
GREEN				Dudley	Thompson
GREEN				Kathy	Voss
GREEN				Valerie	Montgomery
GREEN				Eric	Shrader
GREEN				David	Nickel
GREEN			Alternate	Joe	Washle
RECREATION	10 members	0	Chairperson	Joe	Grasso
RECREATION				Regina	Hipsak
RECREATION				Kathy	Mulcahy
RECREATION				Janine	Schrufer
RECREATION				Jonda	Morton
RECREATION				Jude	Donahue
RECREATION				Bob	Whiteside
RECREATION				Kevin	Thayer
RECREATION				Amanda	Yates
RECREATION				Cherie	Fitzpatrick
RULES & REGULATIONS REVIEW	7 members / 1 Alt	0	Chairperson	Kevin	Cole
RULES & REGULATIONS REVIEW				Kevin	Thayer
RULES & REGULATIONS REVIEW				Kellie	Welty
RULES & REGULATIONS REVIEW				Ken	Ross
RULES & REGULATIONS REVIEW				Craig	Brown
RULES & REGULATIONS REVIEW				Margi	Austin
RULES & REGULATIONS REVIEW				Eddie	Valdez
RULES & REGULATIONS REVIEW			Alternate	Julie	White-Dahlgren
SECURITY ADVISORY	7 members / 2 Alt	2 Alt.	Chairperson	Rich	Fransik
SECURITY ADVISORY				Cathy	Lekawa
SECURITY ADVISORY				Greg	Castillo
SECURITY ADVISORY				Tony	Schwarzman
SECURITY ADVISORY				Darryl	Jackson

MASTER COMMITTEE ROSTER

SECURITY ADVISORY				Rick	Escobar
SECURITY ADVISORY				Chris	Hickok
SECURITY ADVISORY			Alternate	Vacant	
SECURITY ADVISORY			Alternate	Vacant	
SENIOR WORK GROUP	10 work group member	1	Chairperson	Kathy	Barbay
SENIOR WORK GROUP				Janine	Schrufer
SENIOR WORK GROUP				Edward	Doidge Jr.
SENIOR WORK GROUP				Ron	Kelly
SENIOR WORK GROUP				Louie	Lancia
SENIOR WORK GROUP				Grace	Ward
SENIOR WORK GROUP				Kathy	Santangelo
SENIOR WORK GROUP				Nancy	Green
SENIOR WORK GROUP				Karen	Doherty
SENIOR WORK GROUP					
TUESDAY WORK GROUP	7 work group members	2	Chairperson	Eric	Schrader
TUESDAY WORK GROUP				Edward	Doidge Jr.
TUESDAY WORK GROUP				Susan	Fitzgerald
TUESDAY WORK GROUP				David	Nickel
TUESDAY WORK GROUP				Hugh	Wagoner
TUESDAY WORK GROUP				Sam	Theodora
TUESDAY WORK GROUP					
TUESDAY WORK GROUP			Alternate		

TO: Board of Directors
FROM: Controller
RE: Finance Committee Members

Background

The Finance Committee has met and approved a new committee member per the current Committee Charter guidelines. The Finance Committee recommends that the Board approves Therese Washle to the position of Finance Committee Second Alternate.

Fiscal Impact

None

Recommendation:

Staff recommends that the Board accept the appointment of Terri Washle as a Committee Member for the CLPOA Finance Committee, effective immediately.

Susan C. Dawood, Controller

31512 Railroad Canyon Road, Canyon Lake, CA 92587
951.244.6841
www.canyonlakepoa.com

DATE: 10-4-23

TO: Board of Directors

FROM: Eric Kazakoff

RE: Road Reserve Funding for Year Two Road Project Concrete Work

Background

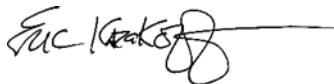
In 2021-22, the CLPOA performed Full Depth Reclamation/Reconstruction on 1.3 million square feet of our privately owned roads. Before work commenced, our Engineer, Contractor and POA staff identified additional concrete replacements on multiple curb & gutters, cross gutters and spandrels. This year with the help of our Engineer, we have identified additional work for the upcoming "Year Two" road work. We will treat this concrete work as a second road repair project that we will be doing this year. **1.** The previously approved "year two" project, and **2.** This additional "year two" concrete work. The scope of the damaged concrete work makes sense to be done now prior to the new asphalt work. A sampling of photos are attached.

Fiscal Impact

\$301,790 plus a 5% contingency from Road Reserve Fund.

Recommendation

Staff requests that the Board of Directors approve the funding of \$301,790 plus a 5% contingency from the Road Reserve Fund, 03-670 for year two road project concrete work.



Eric Kazakoff, CAMEX, CCAM, CMCA
General Manager

Current Rule

GR.5.2 Prohibited Vehicles

Use, operation, riding upon or in, or transportation on or by, any motorcycle, two (2) or three (3) wheeled motorized vehicle, off-road vehicle, four (4) wheeled motorcycle or similar vehicle on any lot, street, common area or CLPOA property within the Sub-division is prohibited. Golf carts may be used and operated within the Sub-division subject to the Board of Directors reasonable regulation thereof.

Operation or use of any motorcycle, two (2) or three (3) wheeled motorized vehicle, off-road vehicle, four (4) wheeled motorcycle or similar vehicle on any lot street, common area or Association property within the Subdivision is prohibited (See amendment to the CLPOA tract declarations recorded February 15, 1996, pursuant to Superior Court order of December 19, 1995).

Fine \$100.00 - \$300.00

Members, their guests or invitees may park motorcycles at their own risk at designated portions of CLPOA property at or near entrances to Canyon Lake.

GR.5.2a Personal Electric Devices - Electric bicycles and other personal electric devices such as electric stand-up scooters, skateboards, and wheeled boards are permitted to be used within the community so long as the following provisions are followed:

- bicycle is equipped with pedals and pedal assist functionality
- all scooters and boards must have a floorboard to stand on when riding
- cannot exceed 20 MPH
- an electric motor 750 watts or less

Proposed Revision (Redlined)

GR.5.2 Prohibited Vehicles

Use, operation, riding upon or in, or transportation on or by, any motorcycle, two (2) or three (3) wheeled motorized vehicle, off-road vehicle, four (4) wheeled motorcycle or similar vehicle on any lot, street, common area or CLPOA property within the Sub-division is prohibited. Golf carts may be used and operated within the Sub-division subject to the Board of Directors reasonable regulation thereof.

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GR.5.2a Personal Electric Devices - Electric bicycles and other personal electric devices such as electric stand-up scooters, skateboards, and wheeled boards are permitted to be used within the community so long as the following provisions are followed:

- ~~-bicycle is equipped with pedals and pedal assist functionality~~
- ~~-all scooters and boards must have a floorboard to stand on when riding~~
- ~~-cannot exceed 20 MPH~~
- ~~-an electric motor 750 watts or less~~

	Class 1	Class 2	Class 3
Definition	Low-speed or low-speed pedal assisted	Low-speed throttle assisted	Speed pedal assisted
Speed Limit	20 MPH	20 MPH	20 MPH
Power Rating	750 watts	750 watts	750 watts
Driver's License	No	No	No
Helmet Requirement	Under 18 (Must be securely fastened)	Under 18 (Must be securely fastened)	All riders / passengers (Must be securely fastened)
Additional Equipment	None	None	Must be equipped with a speedometer
Age Requirement	None	None	16 years old +
<i>*Class 4 electric motorcycles are prohibited in Canyon Lake</i>			

GR.5.2b Electric Bicycle Registration

All electric bicycles must be registered with the CLPOA. Requirements that must be met for electric bicycles are as follows:

Member must be authorized and in good standing. Completion of the CLPOA E-Bike Safety Exam will be verified at the time of registration. CLPOA issued tags must be displayed and clearly visible from the rear of the bicycle.

Fine Amount: \$100.00

GR.5.2c Light Requirements

All electric bicycles ridden on Canyon Lake streets or common areas after sunset and / or before sunrise must be equipped with headlights and taillights and have them turned on.

Fine Amount: \$100.00

GR.5.2d Scooters / Motorized Boards

All scooters and boards must have a floorboard to stand on when riding.

Fine Amount: \$100.00

GR.5.2e Passengers

Only one rider per seat or floorboard on all personal electric devices.

Fine Amount: \$100.00

GR.5.2f Reckless Behavior

No reckless or unsafe riding (weaving through traffic, running stop signs, double-riding, use of cellular devices, excessive speed, wheelies, going against traffic, etc.) on any personal electric device.

Fine Amount: \$200.00

GR.5.2g Pedals

Electric bicycles must be equipped with functional pedals and pedal assist functionality.

Fine Amount: \$100.00

GR.5.2h Failure to Yield

All riders must yield to Community Patrol when requested. This includes any personal electric device and regular bicycles, scooters, skateboards, etc.

Fine Amount: \$200.00

Revised Rule

GR.5.2 Prohibited Vehicles

Use, operation, riding upon or in, or transportation on or by, any motorcycle, two (2) or three (3) wheeled motorized vehicle, off-road vehicle, four (4) wheeled motorcycle or similar vehicle on any lot, street, common area or CLPOA property within the Sub-division is prohibited. Golf carts may be used and operated within the Sub-division subject to the Board of Directors reasonable regulation thereof.

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Fine \$100.00 - \$300.00

Members, their guests or invitees may park motorcycles at their own risk at designated portions of CLPOA property at or near entrances to Canyon Lake.

GR.5.2a Personal Electric Devices - Electric bicycles and other personal electric devices such as electric stand-up scooters, skateboards, and wheeled boards are permitted to be used within the community so long as the following provisions are followed:

	Class 1	Class 2	Class 3
Definition	Low-speed or low-speed pedal assisted	Low-speed throttle assisted	Speed pedal assisted
Speed Limit	20 MPH	20 MPH	20 MPH
Power Rating	750 watts	750 watts	750 watts
Driver's License	No	No	No
Helmet Requirement	Under 18 (Must be securely fastened)	Under 18 (Must be securely fastened)	All riders / passengers (Must be securely fastened)
Additional Equipment	None	None	Must be equipped with a speedometer
Age Requirement	None	None	16 years old +
<i>*Class 4 electric motorcycles are prohibited in Canyon Lake</i>			

GR.5.2b Electric Bicycle Registration

All electric bicycles must be registered with the CLPOA. Requirements that must be met for electric bicycles are as follows:

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Fine Amount: \$100.00

GR.5.2c Light Requirements

All electric bicycles ridden on Canyon Lake streets or common areas after sunset and / or before sunrise must be equipped with headlights and taillights and have them turned on.

Fine Amount: \$100.00

GR.5.2d Scooters / Motorized Boards

All scooters and boards must have a floorboard to stand on when riding.

Fine Amount: \$100.00

GR.5.2e Passengers

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Fine Amount: \$100.00

GR.5.2f Reckless Behavior

No reckless or unsafe riding (weaving through traffic, running stop signs, double-riding, use of cellular devices, excessive speed, wheelies, going against traffic, etc.) on any personal electric device.

Fine Amount: \$200.00

GR.5.2g Pedals

Electric bicycles must be equipped with functional pedals and pedal assist functionality.

Fine Amount: \$100.00

GR.5.2h Failure to Yield

All riders must yield to Community Patrol when requested. This includes any personal electric device and regular bicycles, scooters, skateboards, etc.

Fine Amount: \$200.00

New Rules

GC.1.1 Members in Good Standing

Members must be in good standing to utilize an assigned plot.

GC.1.2 No Loitering

Loitering is not permitted in the gardening area. Only Members with assigned plots are allowed.

GC.1.3 No Smoking

No Smoking anywhere within the boundaries of the Gardens

GC.1.4 No Profanity

No Foul language allowed.

GC.1.5 No Pets

No Pets are allowed in the Gardens.

GC.1.6 Hours

Gardening hours are from sunrise to 8 p.m.

GC.1.7 Alcoholic Beverages

Alcoholic Beverages are not permitted in the gardens.

GC.1.8 Prohibited Plants

No poisonous, toxic, or illegal plant growth (i.e. poison ivy, cannabis, etc.).

GC.1.9 No Unkept Plot / Pests

No plot may become overrun, neglected, or unkept as to attract unwanted pests or rodents. Plant growth may not invade or interfere with any pathways.

GC.1.10 Compost Disposal

Designated compost receptacles are to be used by members with garden plot holders only. Only organic waste, weeds, and plant residue may be placed in the compost receptacles.

Fine Amounts for all: \$100.00

31512 Railroad Canyon Road, Canyon Lake, CA 92587

951.244.6841

www.canyonlakepoa.com

DATE: October 3, 2023 **ACTION:**

TO: Board of Directors

FROM: Sr. Member Services Manager

RE: 28 Day Reading – Revise Rule LR.2.7 No Skateboards, Scooters, or Bicycles Allowed

Background

With the increase in popularity of personal electric devices, staff felt it was appropriate to update the restrictions on operating such devices at or around the Lodge facility. Multiple complaints and feedback from the membership have been received regarding the increase in electric bicycles, scooters, skateboards, etc. being left unattended all around the Lodge facility and being ridden dangerously in crowded areas or walkways. Also, the facility recently underwent an overdue renovation and in the attempt to maintain the area's aesthetics and atmosphere, staff feels this rule and fine revision is necessary.

Fiscal Impact

Recommendation

It is recommended that the Board of Directors approve the 28 day reading to revise rule LR.2.7 as attached.

Amanda Moore

Amanda Moore, Sr. Member Services Manager

Current Rule

LR.2.7 No Skateboards, Scooters or Bicycles Allowed

Skateboards, scooters and bicycles are prohibited in or around the Lodge facility and pool including all walkways and entryways.

Fine: \$50.00

Proposed Revision (Redlined)

LR.2.7 No Skateboards, Scooters, ~~or Bicycles~~, or Personal Electric Devices Allowed

Skateboards, scooters, ~~and~~ bicycles, and any personal electric device such as electric bicycles, scooters, and wheeled boards are prohibited in or around the Lodge facility and pool including all walkways, ~~and~~ entryways, patios, restrooms, and outdoor dining areas. Such devices and equipment must be left in designated racks at all times and shall not be left unattended or propped against any CLPOA property.

Fine: ~~\$50.00~~-\$100.00

Revised Rule

LR.2.7 No Skateboards, Scooters, Bicycles, or Personal Electric Devices Allowed

Skateboards, scooters, bicycles, and any personal electric device such as electric bicycles, scooters, and wheeled boards are prohibited in or around the Lodge facility and pool including all walkways, entryways, patios, restrooms, and outdoor dining areas. Such devices and equipment must be left in designated racks at all times and shall not be left unattended or propped against any CLPOA property.

Fine: \$100.00

31512 Railroad Canyon Road, Canyon Lake, CA 92587
951.244.6841
www.canyonlakepoa.com

DATE: October 3, 2023 **ACTION:**
TO: Board of Directors
FROM: Sr. Member Services Manager
RE: 28 Day Reading – Revise Rule GR.5.3r Illegal Parking

Background

It was brought to staff's attention that there is not a rule addressing vehicles parked in a fashion that prevents speed trailer operation and enforcement. Staff is recommending this amendment to allow CLPOA to cite these vehicles when appropriate. Staff is also recommending a small increase in the fine amount, due to the safety concerns in lack of speed enforcement.

Fiscal Impact

Recommendation

It is recommended that the Board of Directors approve the 28 day reading to revise rule GR.5.3r as attached.

Amanda Moore

Amanda Moore, Sr. Member Services Manager

Current Rule

GR.5.3r - No other illegal parking found to be blocking other vehicles from moving from a parking area, parking within a loading zone or vehicles parked within a designated golf cart parking spot.

Fine: \$50.00

Proposed Revision (Redlined)

GR.5.3r - No other illegal parking found to be blocking other vehicles from moving from a parking area, ~~blocking speed enforcement trailers, and preventing operation~~, parking within a loading zone or vehicles parked within a designated golf cart parking spot.

Fine: ~~\$50.00~~ \$100.00

Revised Rule

GR.5.3r - No other illegal parking found to be blocking other vehicles from moving from a parking area, blocking speed enforcement trailers, and preventing operation, parking within a loading zone or vehicles parked within a designated golf cart parking spot.

Fine: \$100.00

31512 Railroad Canyon Road, Canyon Lake, CA 92587
951.244.6841
www.canyonlakepoa.com

DATE: October 3, 2023 **ACTION:**
TO: Board of Directors
FROM: Sr. Member Services Manager
RE: 28 Day Reading – Revise Rule GR.6.4 Permanent Guest List

Background

In an effort to prevent unauthorized access to the community, the board approved the following amendments to the permanent guest list policy: permanent guest lists will be purged on an annual basis. It is important to note that adequate notification will be provided to the membership prior to the annual purge. The following is being recommended to make the rule consistent with the policy being practiced.

Fiscal Impact

Recommendation

It is recommended that the Board of Directors approve the 28 day reading to revise rule GR.6.4 as attached.

Amanda Moore

Amanda Moore, Sr. Member Services Manager

Current Rule

GR.6.4 Permanent Guest List

A Permanent Guest List is available for Members to list additional guests on a permanent basis. Each Member may list a maximum six (6) guests per tract and lot. This list that will allow access to the Community on a regular basis. A guest pass will be printed at the gate upon presentation of a valid Driver's License, which shall be valid for ten (10) days. It is the responsibility of the guests to obtain a new pass after the pass has expired.

Proposed Revision (Redlined)

GR.6.4 Permanent Guest List

A Permanent Guest List is available for Members to list up to six (6) guests per tract and lot. These guests will remain on the property until removed or purged. ~~additional guests on a permanent basis. These lists will be purged on an annual basis. This list that will allow access to the Community on a regular basis.~~ A guest pass will be printed at the gate upon presentation of a valid Driver's License, which shall be valid for ten (10) days. It is the responsibility of the guests to obtain a new pass after the pass has expired.

Revised Rule

GR.6.4 Permanent Guest List

A Permanent Guest List is available for Members to list up to six (6) guests per tract and lot. These guests will remain on the property until removed or purged. These lists will be purged on an annual basis. A guest pass will be printed at the gate upon presentation of a valid Driver's License, which shall be valid for ten (10) days. It is the responsibility of the guests to obtain a new pass after the pass has expired.

ACTIVITIES DEPARTMENT

Senior Center Dept. 19

- The Senior Committee meets at the Senior Center for their regular scheduled meeting on 1st Tuesdays at 9 am.
- Next Potluck, last Sunday of October 2023.

Activities Dept. 50

- Park hours change on October 1, 2023 to winter hours of 8 am – 8 pm until April 30, 2024.
- Community benches throughout community. Give Activities a call to order a bench.
- Coordinating with the JWC, Fine Arts Guild and other clubs to host events including Harbor Fest.
- Maui Sunday – worked the event from 2-8:30 pm, coordinated with Yacht Club on Maui Fire donations.
- Car show planning meetings have started weekly.
- 9/11 planning with staff and the Veteran's and First Responders
- Concerts at the Lodge in 2023
 - The Fabulous Thunderbirds – November 4 - \$59 & \$79
- CLUB RESERVATIONS FOR 2024
 - We held the 2024 lottery and are starting to plan out the next years events
 - After the lottery, all reservations will be based on availability and be first come, first served.

Pool Dept. 54

- Aqua Fitness
 - Monday through Friday 8:30 & 9:20
- Pool stats:
 - Month of September - total 2,539
 - Aqua fitness and lap swim – 676
 - Open swim – 1863

Event & Activities Updates

Upcoming Events

- Car Show -The Lodge 10/07 @ 9am
- Country in the Park by the CLAMS 10/07 @ 5pm
- Rocktoberfest by JWC- 10/14 @ 12pm
- Tim McGraw Tribute Concert by The Guild 10/21 @ 6pm
- Witches Gathering by The Women's Club 10/28 @ 10 am
- Halloween Carnival & Costume contest By Family Matters 10/29 @ 3pm
- The Fabulous Thunderbirds at the Lodge 11/4 doors open @ 6:30 pm

Classes

- Active Fitness – new name, same class
 - Tuesday & Thursday, 10-10:45 am @ the Lodge
 - NEW: Monday 6:30 pm
- Dance Cardio – Get Fit with Sticks
 - Tuesday & Thursday, 9-9:45 am @ the Lodge
 - Wednesdays @ 6:30 pm

- Line Dancing
 - Tuesdays (Basic Introduction), 1-2 pm @ the Lodge
 - Tuesdays (Beginners), 2-4 pm @ the Lodge
 - Wednesdays (Improvers), 2-4 pm @ the Lodge
- Restorative Yoga
 - Thursdays, 7-8 pm @ the Lodge

Committees

Senior Committee – no open positions

Report presented by *Carrie Pratt, Sr. Activities Manager*

COMMUNICATION REPORT

Goals & Campaigns – September 2023

Goals & Objectives

The primary goals of the Communications team this fiscal year are:

- **Foster Community Engagement:** Promote community engagement through social media and digital platforms to connect with the Canyon Lake POA.
- **Build Greater Transparency:** Provide regular updates on projects, publicize key decisions, and make relevant resources easily accessible.
- **Promote Community Recreation & Events:** Highlight local events, club functions, and recreational opportunities to encourage community participation and support.
- **Improve Information Dissemination:** Utilize various communication channels to ensure accurate and timely information reaches community members.
- **Promote Revenue-Generating Amenities:** Support marketing efforts for golf course, restaurants, Happy Camp, propane sales, online store, and gift cards. Emphasize weddings and banquets at the Lodge.
- **Enhance Online Digital Services:** Improve the website's knowledge base, feature event pages, and provide online facility schedules.

Looking Forward

In consideration of our primary goals for this year, below are new campaigns we will be focusing on in the upcoming months:

- **Online Enhancements**
(in progress or coming soon)
 - Country Club Facility Calendar & Upcoming Events Page
 - Amenity/Facility Calendars
 - Manager Bio Pages
- **Community Project Promotions**
 - Solar Project
 - Lodge Renovation Project
 - Pickleball Courts Expansion (Phase 2)
- **Upcoming Event Promotions**
 - Maui Sunday
 - 9/11 Tribute
 - Movie Nights at the Park
 - Canyon Lake Car Show
- **Member Services Notices**
 - Canyon Lake Virtual Tours (360)
 - ePasses
- Access Updates for Permanent Guests & Service Providers
- **Community Safety/Security**
 - GR.5.3g: Curb Parking Near Stop Sign
 - School Bus Safety Reminder
 - Lake Warning Flags
 - Lake Emergency Markers
 - Canyon Lake Camera Program
 - E-bike Safety
 - Boater's Guide
- **Canyon Lake POA Merchandise Store Redesign**
- **SMS Text Marketing**
- **Promoting Dining and Events at Restaurants**
- **Amenity Promotions**
 - Golf Course Video Hole Tour
 - Golf Annual Membership Campaign
 - Golf Guest for a Day Promotion
 - Golf Daily Play Promotion (Canyon Lake residents only)
 - Lighthouse Restaurant Promotions

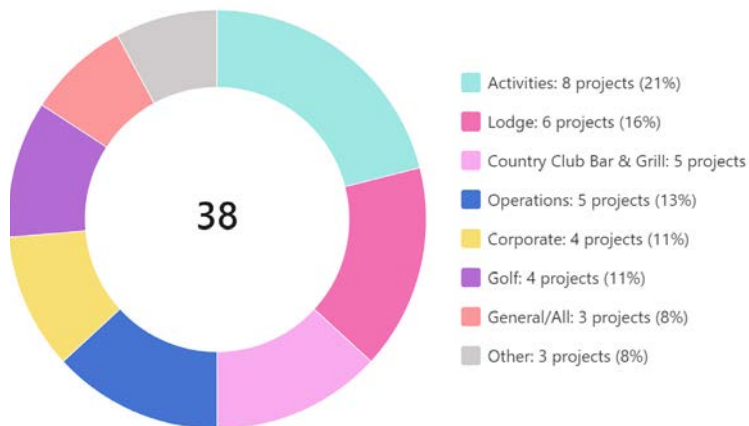
COMMUNICATION REPORT

KPI Dashboard – September 2023

ACTIVE CAMPAIGNS

September 2023

Below are the number of campaigns Communications managed during the month of September, broken down by the departments collaborated with for these campaigns.



HIGHLIGHTS

559

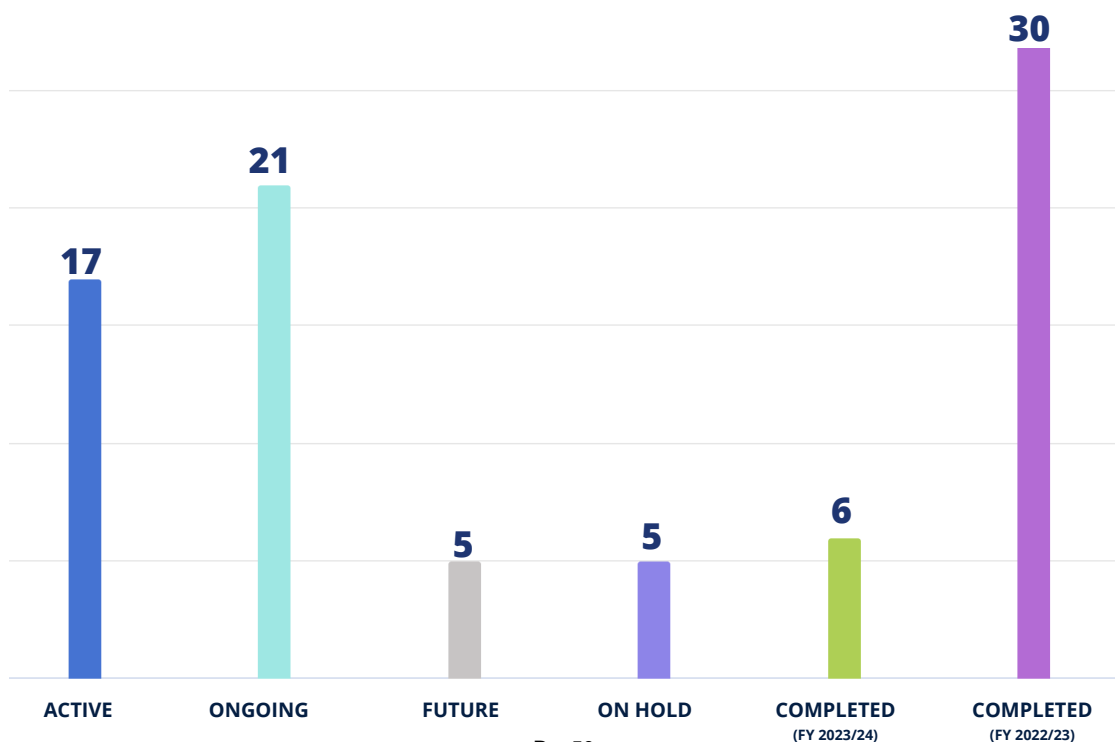
tasks completed
in September 2023

16

club events promoted
in fiscal year 2023/24

CAMPAIGN STATUS

Below is the status of the campaigns Communications manages. These numbers are tracked for the current fiscal year 2023/24 (May 1, 2023 through May 30, 2024).



FEATURE CAMPAIGNS – CANYON LAKE POA

September 2023

Community Promotions

Hosted by the Canyon Lake Veterans & First Responders Group and Canyon Lake POA

9/11 TRIBUTE PATRIOT DAY

MONDAY, SEP 11, 2023
6:30 P.M. - 8 P.M.
CANYON LAKE LODGE

DEDICATIONS | SPEECHES | LIVE DJ
BLUE LIGHT TRIBUTE

TRIBUTE (At the Lodge)

6:30 p.m. - DJ patriot music, Veterans & First Responders selling 9/11 t-shirts, Patriotic Quilters taking entries from veterans to win a quilt

7:00 p.m. - Blue light tribute, pledge of allegiance, opening prayer, national anthem by Joseph Luna Jr., and guest speakers

7:45 p.m. - UC Riverside, Great Highland Bagpipes and Drums

The Lodge will be open from 4 p.m. to 9 p.m. for this event.

CANYON LAKE PROPERTY OWNERS ASSOCIATION PRESENTS

MOVIE at the PARK

SEPTEMBER 15 @ INDIAN BEACH
MOVIE BEGINS AT DUSK

2023 Canyon Lake Car Show

SATURDAY, OCTOBER 7, 2023
9 A.M. - 3 P.M. AT CANYON LAKE LODGE

HUNDREDS OF CLASSIC CARS • VENDORS • RAFFLES • ENTERTAINMENT

OWN A PRE-1985 OR SPECIALTY VEHICLE? DOWNLOAD REGISTRATION FORM AT WWW.CLPOA.COM/CARSHOW TO PARTICIPATE. \$40 ENTRY FEE, INCLUDED T-SHIRT, LOTS OF GOODIES & AWARDS!

VISIT WWW.CLPOA.COM/CARSHOW FOR EVENT DETAILS!

2023 CONCERTS AT THE LODGE PRESENTS

THE FABULOUS THUNDERBIRDS

NOVEMBER 4, 2023

VIP: \$79 | GENERAL ADMISSION: \$59

TICKETS ON SALE NOW

WWW.CLPOA.COM/THEFABULOUSTHUNDERBIRDS

Senior Center Potluck Dinner

PLUS LCR!

FULL OF FOOD, FRIENDS, & FUN

LAST SUNDAY OF EVERY MONTH AT 5 P.M. AT SENIOR CENTER

HALLOWEEN

Happy Camp RV Decoration Contest

STAY AT HAPPY CAMP & DECORATE YOUR RV FOR A CHANCE TO WIN!

Make Your Reservation at www.clpoa.com/camping

Restaurant & Golf Promotions

CANYON LAKE COUNTRY CLUB BAR & GRILL

BUCKLE UP

FRIDAY, SEPTEMBER 15 | 6 P.M. TO 9 P.M.

HAPPY HOUR FROM 2 P.M. TO 6 P.M.

Call 951.246.1773 for reservations

CANYON LAKE COUNTRY CLUB BAR & GRILL

@canyonlakecountryclub

32001 Railroad Canyon Road, Canyon Lake, CA 92587 | www.canyonlakecc.com

LODGE SUNSET LOUNGE & TERRACE

- FRIDAY NIGHT -

BOOTS & BEER

LIVE COUNTRY MUSIC BY Julia Lyons

FRI, SEP 22 | 6 PM - 9 PM

Reservations available online at www.canyonlakerestaurant.com

The dining and bar appetizer menus will be served in the lounge, bar and outside terrace. The dining room is currently closed for renovation and the Sunset Terrace construction is nearing completion. All new indoor and outdoor furniture is expected to arrive next month. Please pardon our dust while we improve our community.

22200 Canyon Club Drive, CA 92587, Canyon Lake CA

CANYON LAKE GOLF & COUNTRY CLUB

PING FITTING DAY

G430 FITTING DAY

FREE EVENT

GET FIT FOR THE NEW G430 SERIES

GO FARTHER. FASTER.

FRIDAY, SEPTEMBER 15, 2023
10 A.M. - 2 P.M.

Contact the Golf Shop today! 951.246.1782
Sign up at www.canyonlakecountryclub.com

CANYON LAKE GOLF & COUNTRY CLUB

GOLF GROUP BEGINNER LESSONS

STARTING SEPTEMBER 7
Every Thursday at 10 a.m. through September 28

12 LESSONS
ONE HOUR EACH LESSON

SIGN UP TODAY!

\$80 PER PERSON
CANYON LAKE RESIDENTS

SIGN UP NOW AT THE GOLF PRO SHOP. CALL 951.246.1782 OR ONLINE AT WWW.CANYONLAKECOUNTRYCLUB.COM

FEATURE CAMPAIGNS – CANYON LAKE POA

September 2023

Project Coverage

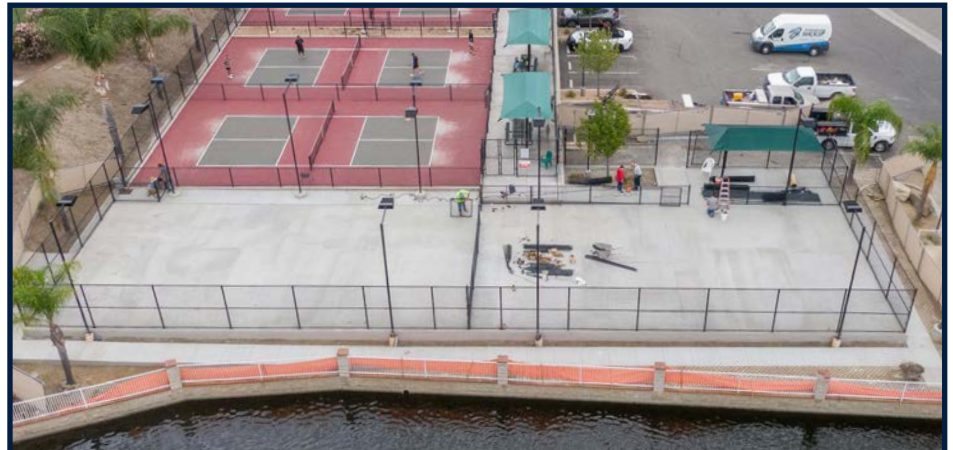
Lodge Project | Phase 1



Golf Course Driving Range



Pickleball Courts | Phase 2



View all project pages at www.clpoa.com/projects

COMMUNICATION REPORT

Website Highlights – September 2023

Website Analytics Highlights



Top 15 Visited Website Pages

Page title and screen name	Views	Users	Views per user	Average engagement time	Event count
	↓				All events
	40,120 100% of total	12,039 100% of total	3.33 Avg 0%	1m 15s Avg 0%	98,360 100% of total
1 Home - Canyon Lake POA	7,441	4,178	1.78	0m 27s	21,808
2 Login - Canyon Lake POA	3,853	1,660	2.32	0m 40s	8,743
3 Events - Canyon Lake POA	1,575	893	1.76	0m 50s	3,593
4 My Info - Canyon Lake POA	1,418	679	2.09	0m 40s	2,968
5 Camping - Canyon Lake POA	1,364	775	1.76	1m 02s	3,862
6 Home - Lighthouse Restaurant	1,310	887	1.48	0m 25s	4,092
7 Restaurant - Canyon Lake POA	882	662	1.33	0m 12s	2,187
8 Search - Canyon Lake POA	870	390	2.23	0m 50s	1,755
9 Make Payment - Canyon Lake POA	847	537	1.58	1m 28s	1,640
10 Events Reservation - Canyon Lake POA	780	433	1.80	0m 26s	1,652
11 City Golf Tournament - Canyon Lake POA	729	597	1.22	0m 08s	1,987
12 Memberships - Canyon Lake POA	571	428	1.33	0m 53s	1,374
13 Dinner Menu Canyon Lake Lighthouse - Lighthouse Restaurant	567	403	1.41	0m 46s	1,131
14 Book Golf Tee Time - Canyon Lake POA	543	109	4.98	3m 33s	1,045
15 Calendar - Canyon Lake POA	418	233	1.79	0m 49s	876

COMMUNICATION REPORT

Social Media Highlights – September 2023

PERFORMANCE SUMMARY

20,253

Followers
Total

276

Published Posts
Total

367,747

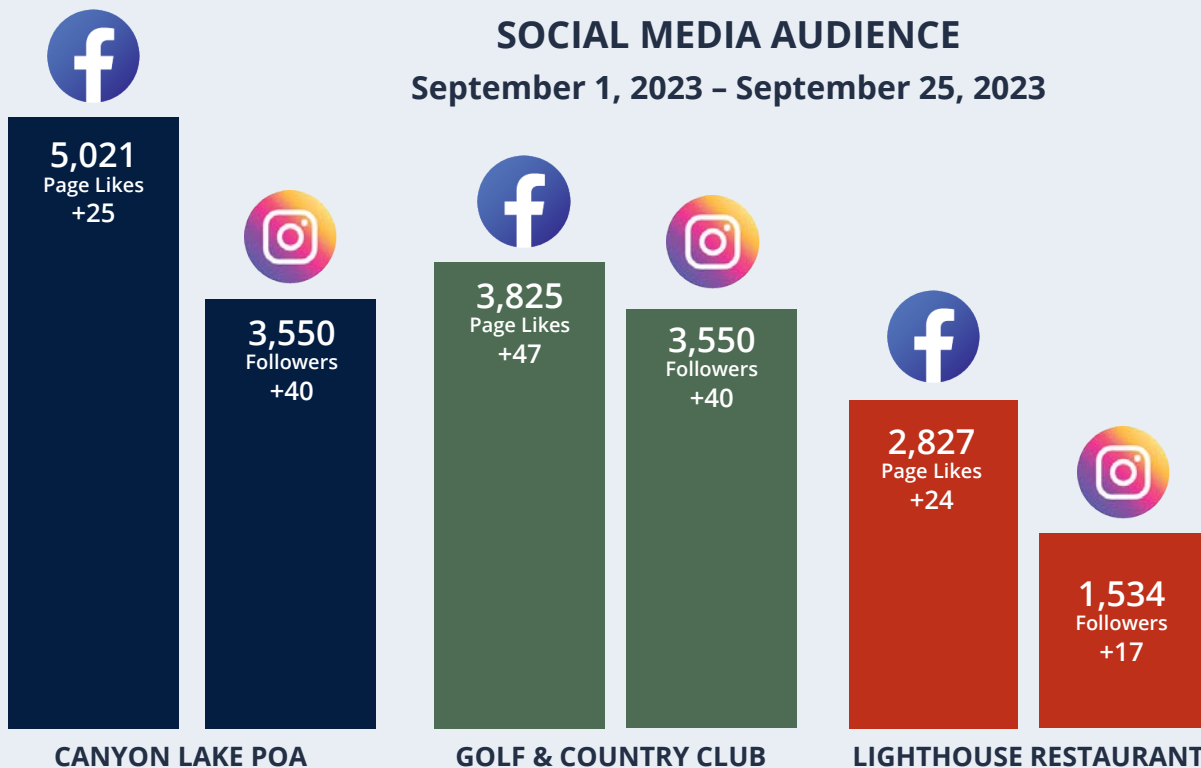
Impressions
Total

20,923

Engagement
Total

SOCIAL MEDIA AUDIENCE

September 1, 2023 – September 25, 2023



PROFILE SUMMARY

Profile	Followers	Growth	Posts	Impressions	Engagements
Canyon Lake POA Facebook	5,021	25	72	85,256	8,010
Canyon Lake POA Instagram	3,550	40	105	98,055	2,429
Golf & Country Club Facebook	3,825	47	23	124,085	7,726
Golf & Country Club Instagram	3,496	25	31	18,942	396
Lighthouse Facebook	2,827	24	13	22,713	1,929
Lighthouse Instagram	1,534	17	32	14,696	433

 31512 Railroad Canyon Road, Canyon Lake, CA 92587
 951.244.6841
 www.canyonlakepoa.com

COMMUNITY PATROL REPORT

August 2023

Community Patrol’s primary functions are to provide the community with services that include access control at the entry gates, Rules and Regulations compliance, and incident observation and reporting to the Association. Community Patrol’s services do not replace the services of outside public safety agencies such as law enforcement, fire services, medical services, city code enforcement, etc. In the table below, the “Calls for Service” column reflects the number of calls made by community members based on the violation type.

Category	# of Activities (July)	# of Activities (August)
Property Damage	27	23
Vandalism	10	6
Parking & Vehicular Violations	543	572
Unauthorized Entries	6	6
Golf Cart Violations	14	13
Total	600	620

Vandalism

Category	July 2023	August 2023	Change (#)	Change (%)
Accidents	44	23	-25	-52.1%
Vandalism	9	6	-4	-36.4%
Total	53	29	-29	-42.9%

Additional Information

	June	July	August
Total Calls for Service	156	254	167
Call for Service – Unable to Locate	49	93	48
Total Number of Guest Cites	N/A	N/A	369
Total Number of Service Provider Cites	N/A	N/A	75
Total number of Member Cites	N/A	N/A	125
Total number of Warnings	N/A	N/A	475

E-Bikes

	June	July	August
Total Calls for Service	N/A	N/A	8
Call for Service -Unable to locate	N/A	N/A	5
Routine Patrol by CP	N/A	N/A	8
Total Number of Citations	N/A	N/A	3

Gate Entry Statistics

	June	July	August
Total Guest Passes issued by Gate	-	-	-
- Main Gate	17,458	18,766	16,040
- East Gate	10,925	12,436	10,184
- North Gate	7,647	8,302	6,779
Total Guest Entries by Gate	-	-	-
- Main Gate	38,955	40,513	36,241
- East Gate	24,653	26,864	23,131
- North Gate	16,149	16,273	14,491
Total RFID Entries by Gate	-	-	-
- Main Gate	133,969	139,089	222,241
- East Gate	24,653	71,662	305,300
- North Gate	16,149	37,046	55,693
Confiscated Guest Passes	111	116	110

Two Guest Lane Entry Protocol*

	June	July	August
Total time in minutes	-	-	-
- Main Gate	105	113	40
- East Gate	0	0	0

*If traffic volume in the guest lane backs up into the nearest intersection, staff in the middle lane will temporarily begin to issue guests passes to improve traffic flow.

Report presented by: *Zach Wells (Community Patrol Captain)*

31512 Railroad Canyon Road, Canyon Lake, CA 92587
951.244.6841
www.canyonlakepoa.com

Marine Patrol Report

August 2023

Marine Patrol’s primary functions are to provide the community with services that include Quagga Mussel and boat safety inspections, Rules and Regulations compliance, and incident observation and reporting to the Association. In the table below, the “Calls for Service” column reflects the number of calls made by community members based on the violation type.

Citations Issued

Citation	JUNE	JULY	AUGUST
LM.2.5 Expired/ No Registration (State)	1	3	1
LM.2.6 Expired/ No Registration (POA)	10	7	1
LM.2.7 Expired / No Registration at a dock or lift	14	11	3
LM.7.3 Reckless behavior while operating a motorized boat	0	0	0
GR.6.2c Failure to present valid ID	1	0	0
GR.4.4 Fishing License	6	2	3
LM.6.7 Excessive Wake	0	0	0
GR.2.18a Loud Noise	9	0	0

Warnings Issued

Warning	JUNE	JULY	AUGUST
LM.2.5 Expired/ No Registration (State)	0	0	0
LM.2.6 Expired/ No Registration (POA)	0	0	0
LM.2.7 Expired / No Registration at a dock or lift	1	0	0
LM.7.3 Reckless behavior while operating a motorized boat	1	2	2
GR.6.2c Failure to present valid ID	0	0	0
GR.4.4 Fishing License	0	0	0
LM.6.7 Excessive Wake	10	3	8
GR.2.18a Loud Noise	2	1	0
LM.9.11 Plowing	4	2	3

Additional Information

	JUNE	JULY	AUGUST
Total Calls for Service	292	208	121
Boat Safety Inspection	211	104	74
Boat Tow (Out of fuel/mechanical)	9	24	6
Boat Tow (Adrift)	0	1	1
Battery Assist	2	3	1
P&C Inspector Escort Hours	11.5	5.8	8.3
Fishing License Checks	26	15	8
Quagga Inspection	49	61	47
White Tag Applied	31	23	15
Quarantine Tag Applied	0	2	0

Boat Operating Hours

	JUNE	JULY	AUGUST
Boat 1 START 562.9/ END 727.2	131.6	127.5	164.3
Boat 2 START 489.9/ END 586.6	255.6	178.1	96.7
Boat 3 START 809.0/ END 833.6	55.8	79.7	24.6
Boat 4 START 1245.7/ END 1254..0	134.2	5.1	8.3

Boat Operating Hours by Location

	JUNE	JULY	AUGUST
Main Lake	311.4	205.4	154.7
East Bay	210	105.3	114.6
North Ski	55.8	79.7	24.6

Incident Report Summary

	JUNE	JULY	AUGUST

NO REPORTS	0	0	0
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Incident Report Detail

Incident Description	Location

Report presented by: *Don Motteler (Marine Patrol Captain)*

RESERVE ITEMS & CIP SUMMARY

Repair and replacement reserve items and CIP were scheduled and/or coordinated during the month of September. Refer to attached reports for additional information.

OPERATIONS DEPARTMENT

In September, Operations worked on Board Approved Projects, Reserve Items, CIP, and Committee recommendations and requests.

Completed Projects

- **Main Gate Guard Shacks** – All were painted to match POA standards.
- **Carpet at POA building** – Downstairs was completed with new carpet in accounting, HR, breakroom, and hall.

Developing Projects

- **Driving Range Restoration** – Solar panels and restoration project is to be completed by end of September.
- **Holiday Harbor Dock Replacement** – The dock will begin construction in late summer/early fall and is scheduled for install in late October/ early November.
- **Indian Beach Swim-up Dock** – project will begin next year with completion by Spring.
- **Lodge Bar/Restaurant Remodel** – Bar had its soft opening with just a few final finishings to complete. Restaurant has begun its demo.
- **Lodge Outdoor Venue** – Project should be finished soon along with patio furniture.
- **Mailbox Slabs and Lighting** – Project is continuing.
- **Paving project (phase 2)** – Phase 2 will be beginning in October.
- **Pickleball Court Addition** – Project is scheduled for completion in October.
- **Storm Drain work on Fairweather & San Joaquin** –An engineer was hired to assist with the Fairweather storm drain. When water level goes down, repairs will be completed.
- **Tennis Court Shade Structure** – project is in plan check with the city.

Functions with Staff Assistance

- Operations staff assisted with the set-up and break-down for multiple clubs and POA events at different locations around the community including the 9/11 Tribute event.
- Operations worked closely with staff at the POA, Country Club & Lodge providing event assistance for many private member parties and weddings.

General Maintenance Items

- **Resident Matters** – Responded to residential requests, questions, and/or concerns.
- **Vandalism** – Vandalism reports included are for the previous month (August); the vandalism report for the current month is in progress. Acts of vandalism are a serious problem throughout the community; if any residents are witness to these acts, please contact Community Patrol at (951) 244-6841 ext. 410.

Public Works / Grounds Maintenance

- **Public Works** – Streets, gutters and storm drains were monitored for debris and standing water.
- **Weed Abatement** – Operations has been concentrating on weed abatement in easements and other common areas.
- **Tree Maintenance** – Schedule has been established with sourced vendor according to priority. Operations assists on an as needed basis.

Landscape Maintenance

Operations communicates with Land Care Logic on a routine basis to ensure landscape-related matters and any maintenance improvements are addressed as needed.

- No major issues to report this month.

Golf Course Maintenance

Operations has communicated any Golf Course related matters and maintenance improvements to the Golf Course Superintendent at Bright View as needed.

- No major issues to report this month.

Parks and Beaches

Dog Parks at the East Gate are now closed every Thursday from 6:00 am-10:00 am for regular maintenance and cleaning.

- No major issues to report this month.

Regulatory / Compliance

- **Johnson Control Fire Alarm Inspections** – Our Fire Alarms around the community were tested to be sure there are no issues. This is done annually by our alarm company, Johnson Control.

Safety / Training

- **Personal Conflict in the workplace** – This month's safety meeting was on how to react to personal conflict in the workplace. Chuck Hippenstiel with Safety Compliance Company talked about different situations that an employee may be confronted with including fellow employees and also membership.

EQUESTRIAN CENTER

- No major issues to report this month.

HAPPY CAMP CAMPGROUND

- No major issues to report this month.

COMMITTEES / WORK GROUPS

Refer to the recap below for Committee updates for the month of September.

Green Committee: The Green Committee met on September 14, 2023, in the Magnolia Room at the Country Club. The following agenda items were addressed by the Green Committee:

- Spring planting in drought tolerant
- Entrance fountain plants

The Green Committee meets on the 2nd Thursday of the month in the Magnolia Room at the Country Club. The next scheduled meeting is on October 12, 2023, at 1:00pm.

Facilities Planning Committee (FPC): The Facilities Planning Committee met on September 14, 2023, in the Magnolia Room at the Country Club. The following agenda items were addressed by the FPC Committee:

- Shoreline monitoring
- Cost estimate for 5-year projects
- Community Survey

The Committee meets on the 2nd Thursday of the month in the Magnolia Room at the Country Club. The next scheduled meeting is on October 12, 2023, at 3:30pm.

Recreation Committee: The Recreation Committee was dark for September.

The Committee meets on the 2nd Tuesday of the month in the Conference Room at the POA. The next scheduled meeting is on October 10, 2023, at 4:00pm.

Tuesday Work Group (TWG): The TWG members have completed their season and will be “dark” through the summer months of July – September.

The Committee meets on the last Tuesday of the month in the Magnolia Room at the Country Club. The next TWG meeting is scheduled for October 31, 2023, at 1:00pm.

DIRECTOR'S MESSAGE

Fall is here which means the Holiday Season is upon us. We have been very busy at Operations finishing some projects up so that the amenities can be shared and enjoyed thru this time of year. The Lodge Bar has opened up and seems to be a big hit with more seating and better functioning bar overall. The outdoor area will be finishing up a few final details like more furniture and the completion of the planters and fire pits. With the completion of these we have moved along to the restaurant area so that the vibe there can match that in the bar giving the lodge an updated look and more room for guests. Pickleball courts should be completed next month and existing courts resurfaced. We are looking forward to these next few months, the decorations, the spirit of the season and the joy on memberships faces knowing the operations is working hard to keep the community moving in a positive direction.



Presented By: *Steve Schneider, Director of Operations*

**VANDALISM REPORT
August 2023**

W.O. #	I.R. #	DATE	LOCATION	WORK REQUESTED	MATERIAL COST	HRS	TOTAL	MATERIAL USED
N/A	N/A	6/20/2023	TOWN CENTER	REPLACE STOLEN CATALYTIC CONVERTER ON P&C VEHICLE # 20-03	\$2,703.72	0	\$2,703.72	TOYOTA DEALERSHIP REPLACED CATALYTIC CONVERTER
328607	N/A	7/18/2023	NORTH GATE	CLEAN UP SPILL IN FRONT OF NORTH GATE	\$2.25	0.5	\$27.25	ABSORBANT
N/A	2747541	7/19/2023	COMMON AREA / GRAY FOX	REPAIRS TO MAILBOX	\$60.00	0	\$60.00	VENDOR MADE REPAIRS
328691	328691	7/26/2023	COMMON AREA / RIM ROCK & GULF STREAM	REPLACE DAMAGED STREET SIGNS	\$271.88	5	\$521.88	NEW STREET SIGNS
328750	2767947	8/1/2023	COMMON AREA / VACATION PARK	CLEAN HAIR FROM RESTROOM	\$0.00	0.5	\$25.00	LABOR TIME ONLY
328751	N/A	8/1/2023	COMMON AREA / EASTPORT PARK	EXCESS CLEAN OF MEN'S RESTROOM	\$5.00	1	\$55.00	GENERAL CLEANING SUPPLIES
328753	N/A	8/1/2023	COMMON AREA / INDIAN BEACH	RE-SECURE / REPLACE SOAP DISPENSER IN MEN'S RESTROOM	\$0.00	0.5	\$25.00	LABOR TIME ONLY
328786	2772231	8/3/2023	COMMON AREA / EASTPORT PARK	EXCESS CLEAN OF RESTROOMS	\$5.00	0.5	\$30.00	GENERAL CLEANING SUPPLIES
328792	2770629	8/3/2023	COMMON AREA / EASTPORT PARK	REPLACE RESTROOM SIGNAGE AT EASTPORT	\$35.55	0.25	\$48.08	NEW SIGNS
328816	N/A	8/4/2023	HAPPY CAMP	CHECK PERIMETER FENCING	\$7.00	1	\$57.00	HOG RINGS
328822	N/A	8/4/2023	COMMON AREA / EVANS PARK	REPAIR PERIMETER FENCING	\$7.00	1	\$57.00	HOG RINGS
328876	2785282	8/10/2023	COMMON AREA / HOLIDAY HAROR	CLEAN UP BROKEN GLASS AT FISH STATION	\$0.00	0.5	\$25.00	LABOR TIME ONLY
328896	N/A	8/14/2023	COMMON AREA / HARRELSON PARK	CHECK PERIMETER FENCING	\$7.00	1	\$57.00	HOG RINGS
328956	N/A	8/18/2023	COMMON AREA / EASTPORT PARK	CHECK PERIMETER FENCING	\$7.00	1	\$57.00	HOG RINGS

\$ 3,111.40 \$ 12.75 \$ 3,748.93
 \$ 637.50

Canyon Lake Property Owners Association

Repair & Replacement Fund Expenditures

	2021-2023 To Date Ending April 2023	2023-2024 To Date Ending August 2023	Project Totals 5/1/21 to 08/31/23
	-	-	-
Admin Int	-	-	-
#2146 Interior Floor, Carpet	18,913	-	18,913
#1010 Int. - Carpeting	-	18,775	18,775
Admin IT	-	-	-
#1036 Aadmin IT - Computers	-	23,932	23,932
#1047 Battery Back Up	2,047	-	2,047
HVAC Units	-	-	-
#1421 HVAC Country Club	12,800	-	12,800
#1055 HVAC POA	11,253	-	11,253
#1056 HVAC #27	-	12,675	12,675
#1057 HVAC #28	-	11,150	11,150
Park Equipment & Furnishings	-	-	-
2-2209-00 Harrelson Park Dock Replacement \$59,700	28,429	30,429	58,858
#7021 East Port - Basketball Court - Light Fixtures	3,613	-	3,613
#0405 Park Equipment-Sunset Beach	31,625	-	31,625
#1005 Diamond Point Park - Playground Equipment	22,345	-	22,345
#20031 Restroom - Roadrunner Park	3,687	-	3,687
#6022 Dock - Indian Beach	32,350	-	32,350
#16018 Indian Beach Trash Receptacles	2,648	-	2,648
#15005 Holiday Harbor Trash Receptacles	1,787	-	1,787
2-1904-01 Small Dog Park \$33,363.75	7,995	-	7,995
2-2105-00 Large Dog Park Phase #2 \$105741.70	122,721	-	122,721
#20057 Lift Station Sierra Park	13,100	-	13,100
2-2209-01 Holiday Harbor Park Dock \$194,412.00	1,500	99,493	100,993
#16007 Indian Beach - Furniture	-	2,511	2,511
#18012 - Indian Beach Restrooms	4,985	-	4,985
Gault Field	-	-	-
#1200 Gault Field - BBQ Station	1,583	-	1,583
#12011 Gault Field - BBQ Station	2,246	-	2,246
#12041 Gault Field - Lights (2)	6,000	-	6,000
#1309 Gault Field - Netting & Shade Cover	11,310	-	11,310
#1305 Gault Field - Field #2 Lights	10,000	-	10,000
#12033 Gault Field #1 - Lights	2,700	9,425	12,125
#12040 Gault Field #2 - lights	-	9,425	9,425
#12051 Gault Field #4 - Fence, Chain Link	2,350	-	2,350
Equestrian	-	-	-
#1174 Equestrian - Sand Replacement	80,190	-	80,190
#1179 Equestrian Repairs	19,113	-	19,113
#1181 Equestrian - Fence Vinyl	5,800	-	5,800
Restaurant Equipment	-	-	-
#18082 Ice Machine Lodge	14,500	-	14,500
#0901 Lodge Fire Suppression Cylinders	-	-	-
#0901 Misc. Restaurant Equip	11,294	-	11,294
#2117 Salad/Sandwich Prep Station	3,850	-	3,850
Furniture	-	-	-
#1793 Furniture - Lodge Pool View	11,854	-	11,854
#0903 Furniture Corporate Office	7,194	-	7,194
#1579 Furniture Senior Center	-	-	-
Lodge	-	-	-
#17018 Lodge - Fridge	2,980	-	2,980
#18109 Lodge - HVAC #2	27,750	-	27,750
#18110 Lodge - HVAC #3	27,750	-	27,750
#18016 Lodge - Ext, Patio (Resurface)	-	4,200	4,200
#18023 Lodge - Ext, Fencing/Rails	-	5,875	5,875
#18034 Lodge - Roof Plumbing	7,247	-	7,247
#1526 Lodge - Food Prep Station	8,357	-	8,357
#1168 Lodge - Tennis Courts, Resurface	34,950	-	34,950
#0910 Lodge - Remodel	14,955	-	14,955
#18039 Lodge - Restroom	-	8,590	8,590
#18066 Lodge - Kitchen, Charbroiler	3,366	-	3,366
#18087 Lodge -Kitchen, Oven	9,935	-	9,935
#18099 Lodge - Kitchen, Skillet	22,848	-	22,848
#18056 Lodge - Holiday Bay, Stage Lights	51,178	-	51,178
2-2006 Lodge Front Patio/Event Space Design \$28k	18,115	4,940	23,055
#18102 Lodge Climate Wizard	2,544	-	2,544
#18137 Restroom Repairs	1,754	-	1,754
#24090 Lodge - Tennis Courts, Restrooms	4,250	-	4,250
#24012 Lodge - Tennis Courts, Shades	-	7,121	7,121
#18118 Lodge - Cameras	3,279	-	3,279
#18019 Lodge - Ext. Concrete Furnishings	-	24,515	24,515
#18013 Lodge - Elevator (Service), Cab Refurb	1,651	-	1,651
#18036 Lodge - Sewer Assessment/Repairs	3,800	-	3,800
#18054 Lodge - Holiday Bay, Stage Audio System	-	3,774	3,774
#18061 Lodge - Fire Alarm System	-	2,335	2,335
#18062 Lodge - Int. Floor, Carpet	2,633	-	2,633
#18078 Lodge - Kitchen, Freezer, Walk-in	-	3,526	3,526
#18140 Lodge - Carpets	-	6,148	6,148
#2-2301-01 Lodge - Restaurant and Bar Renovation	889,845	941,508	1,831,353
Country Club	-	-	-
#1432 CC Undercounter Freezer	2,257	-	2,257
#1759 CC Replace Folding Grille	3,903	-	3,903
#4053 CC Replace Range Burner - Unit#2	13,621	-	13,621
#4068 Magnolia Room	3,550	-	3,550
#1633 Main Gate - HVAC	6,000	-	6,000
#1635 Main Gate - Gate Operator	5,784	-	5,784
#1660 North Gate - Gate Operator	3,383	-	3,383
#8019 Main Gate - Decal lane booth	2,500	-	2,500
#4048 CC Walk In Freezer	16,853	-	16,853
#4070 CC - Television	4,186	-	4,186
#4030 CC - Carpeting	8,782	-	8,782
#2019 CC - Bar, Sink	3,648	-	3,648
#4079 CC - Patio Furniture	1,558	7,843	9,401
#4015 CC - Bar, Cooler	7,088	-	7,088
#4011 CC - Ext, Door, Entry New	1,506	-	1,506

Canyon Lake Property Owners Association

Repair & Replacement Fund Expenditures

	2021-2023 To Date Ending April 2023	2023-2024 To Date Ending August 2023	Project Totals 5/1/21 to 08/31/23
#4063 CC -Magnolia, Cabinets	4,895	-	4,895
#4091 CC - Restrooms	-	6,227	6,227
Corporate Office	-	-	-
#1025 Admin Int - Office Equipment	2,438	-	2,438
POA Office Remodel -- P&C	28,930	-	28,930
#1051 AC Unit - P&C	-	11,200	11,200
Computers	-	-	-
#1900 CP Computers	3,826	-	3,826
Operations	-	-	-
#1839 Operations - Ext, Walls, Repairs	20,500	-	20,500
Pool	-	-	-
#1156 Pool Chemical Reader	1,886	-	1,886
#1153 Pool Heater	8,400	-	8,400
#1101 Pool Filters	-	-	-
#21031 Pool, Pump and Motor	6,566	-	6,566
#1158 Pool Pump	2,890	-	2,890
#1864 Lighting, Pool	2,550	-	2,550
#1869 Pool Office, HVAC	4,500	-	4,500
#21010 Pool - Lighting Pools	1,575	-	1,575
#21026 - Pool Deck Repair	2,950	-	2,950
#21030 Pool, Heaters	11,314	-	11,314
#21006 Pool Furniture	5,781	-	5,781
#21047 Pool Vacuum	4,305	-	4,305
#21023 Pool Reel Winder	-	16,718	16,718
Lake	-	-	-
#23009 Roofing Tiles for N. Ski Shelter	2,250	-	2,250
#1691 Docks - Pebble Cove, Replace	21,000	-	21,000
#2004 Dock - Indian Beach \$36,277.50 4/7/20	-	-	-
#17010 Lake - Buoys	7,859	2,262	10,121
#6018 Docks - Lodge, Slips, 2007	-	7,805	7,805
Campground	-	-	-
#3032 Campground Restroom Remodeling \$431,621	512,133	2,250	514,383
#1275 Campground - Railing, Stairs	1,550	-	1,550
Entry Gates	-	-	-
#8001 East Gate - Fence, Wrought Iron	9,175	-	9,175
#8003 East Gate - Gate Openers	15,689	-	15,689
#8005 East Gate - Lighting	17,160	-	17,160
#8008 East Gate - Restroom	7,850	-	7,850
#8018 Main Gate - Gate Operators	10,549	-	10,549
#1006 Fairway Estates - Operators	7,797	-	7,797
#8003 North Gate - Gate Camera	4,602	-	4,602
East Port	-	-	-
#7014 - East Port - Basketball Court Resurfacing	26,300	-	26,300
Ski Slalom	-	-	-
#1904 Ski Slalom - Railing, Pipe	1,990	-	1,990
#23008 Ski Slalom - Restrooms (Refurb)	4,015	-	4,015
Golf Course	-	-	-
#13057 Golf Netting	5,500	6,400	11,900
#13012 Golf Course Maintenance Yard	14,480	-	14,480
#13038 Irrigation Engineering and Design	22,183	-	22,183
#1208 GC Irrigation, Sys	66,786	-	66,786
2-2008-00 GC Irrigation Sys Additional \$12k	22,415	-	22,415
2-2102-00 GC Irrigation Sys \$2,030,400	1,448,541	-	1,448,541
#13007 Golf - Concrete, Repairs	26,950	-	26,950
#13009 Golf - Driving Range	-	23,045	23,045
#13046 Golf - Maintenance, Golf Carts (1)	11,552	-	11,552
2-2302-00 Golf Course Mainline Repairs \$145,829.20	80,430	-	80,430
Grounds	-	-	-
#13051 Signs, POA	4,380	-	4,380
#8015 Main Gate Entrance Fountain Monument Repairs	19,616	-	19,616
#14003 East Port Landscaping Monument	128,404	29,400	157,804
#14006 Mailbox (Concrete Pads)	163,293	-	163,293
#14016 Signs, Street	8,353	-	8,353
#1853 Landscaping	11,102	-	11,102
#1848 Diamond Point Park Curbing	9,500	-	9,500
#1848 Mailbox Slabs	91,286	-	91,286
#1857 Signs, street	6,962	-	6,962
2-2010-01 CLDS So Median Landscape \$100k-\$150k	18,113	-	18,113
2-2212-00 CLDS Median Improvements \$680,400	514,741	81,460	596,201
#14012 Grounds - Signs, POA	8,711	-	8,711
#10005 Fairway Estates - Signs	1,110	-	1,110
Vehicles	-	-	-
#25023 - Toyota, Tacomas	2,490	3,674	6,164
#25025 -Vehicle - Tractor, Kubota (1)	8,902	-	8,902
#25003 -Boat, Champion	12,360	-	12,360
#25004 - Boat	45,880	-	45,880
#25005 - Boat Trailer	11,739	-	11,739
#25006 - Boat (Patrol & Operations)	45,880	-	45,880
#25010 -Chevy's, 1998 (98-06) (4)	31,221	-	31,221
#1616 - Ford Escapes	55,515	-	55,515
#1618 Golf Cart - Enclosed	11,037	-	11,037
Unallocated	20,719	-	20,719
Total Repair & Replacement Fund Acct 02-0670	5,428,967	1,428,630.11	6,857,597

Canyon Lake Property Owners Association

Road Reserve Fund Expenditures

2021-2022 To Date Ending April 2022	2022-2023 To Date Ending August 2023	Project Totals 5/1/21 to 08/31/23
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		\$	-
3-2209-00 Pavement Engineering "Year Two"	129,229	2,940	\$ 132,169
3-2104-01 Pavement Imp Plan Design	202,493	-	\$ 202,493
3-2102-00 Pavement Condition Index	94,514	-	\$ 94,514
3-2104-00 Campground - Misc Road Repairs	1,950	-	\$ 1,950
3-2201-02 Striping - (Holiday Harbor)	15,550	-	\$ 15,550
3-2201-01 Striping CLDS	6,450	-	\$ 6,450
#14017 - Traffic Signs	10,911	-	\$ 10,911
Misc Repairs	2,500	-	\$ 2,500
Traffic Study		2,900	\$ 2,900
Total Road Reserve Fund Acct 03-0670	463,597	5,840	469,437

Canyon Lake Property Owners Association

FUND 05 CAPITAL IMPROVEMENT PROJECTS

Ending August 31, 2023

	2020-2021 Ending April 2021	2021-2022 Ending April 2022	2020-2023 Ending April 30, 2023	2022-2023 Ending August 2023	Project Totals 5/1/20 to 08/31/23
			-	-	-
5-2111-01 Flag Poles		11,368	-	-	11,368
5-2004-00 Sierra Park North Pump Track Design & Engineering \$88,690.00	110,603	1,283	127,344	-	239,230
5-2010-03 Roadrunner Restroom Design \$31,800	23,624	6,174	-	-	29,798
5-2102-01 Mailbox Lighting Project \$145,320	60,825	60,825	-	-	121,650
5-2102-02 Sierra Park Shade Structures \$ 126,195	16,892	78,602	24,733	-	120,227
5-2102-03 Indian Beach Shade Project \$131,056		129,265	15,217	-	144,482
5-2105-00 Surveillance System -- Happy Camp		12,299	-	-	12,299
5-2105-01 Speed Trailer (3rd)		13,483	-	-	13,483
5-2105-02 Large Dog Park Phase 2		16,586	-	-	16,586
5-2105-03 Road Runner Park Restroom \$184,000		163,027	52,542	-	215,569
5-2106-00 Office Remodel P & C		11,373	-	-	11,373
5-2106-01 Sierra Park North \$2,200,000*		1,777,659	400,904	-	2,178,563
5-2107-00 Equestrian Center Barn Fans		2,575	-	-	2,575
5-2107-01 Lighthouse Restaurant & Bar Remodel		270	-	-	270
5-2108-00 Shade Canopy Lodge/Bar Patio		30,436	-	-	30,436
5-2108-01 Rob Caveney Park - Fencing		10,940	-	-	10,940
5-2111-00 Pickleball Courts Phase 2 Design		25,652	17,523	-	43,175
5-2111-00 Happy Camp Propane Dispenser		10,775	-	-	10,775
5-2109-01 Sprinklers POA and Conference Room		3,071	-	-	3,071
5-2203-00 Community Solar Project				7,920.00	7,920
5-2206-00 Country Club Patio Shade Project			59,508	2,500.00	62,008
5-2302-00 Pickleball Phase 2			21,874	193,542.91	215,417
5-2302-01 Lodge Patio Event Space			29,774	-	29,774
5-2303-01 Community Garden Area				18,345.66	18,346
5-2308-01 Cameras				5,784.70	5,785
5-2307-01 Golf Shade				6,636.00	6,636
	211,944	2,365,662.15	749,420.78	234,729.27	3,561,756.20