

Board of Directors

Regular Session Board Meeting Agenda

Tuesday, September 5, 2023 - 6:00 P.M.

22200 Canyon Club Drive, Canyon Lake, CA 92587

This meeting may also be joined virtually at vm.clpoa.net

Dial into the Zoom meeting by phone: 1-669-900-6833

Meeting ID: 837 3700 4446

1. Welcome and Call to Order

- Pledge of Allegiance
- Verification of Quorum

2. Approval of Minutes

- August 8, 2023

3. Public Official Comments

4. Presentations

- Emergency Preparedness Committee Update (Charlie Magnan)

5. Announcements

6. Member Comments on Non-Personnel Issues (30 minutes total and limited to 3 minutes per person)

As a member of this association, you are welcome to address the Board of Directors at Regular Open Session Board Meetings. Please submit a written request to the clerk of the board. Please include your Name and Tract and Lot with your written member comment. All comments shall be limited to three (3) minutes and must be relevant to matters within the CLPOA jurisdiction. The comment section will be limited to 30 minutes total. The Board of Directors reserve the right to limit this section of the meeting to a time they believe is appropriate. Please note: Pursuant to Civil Code §4930, the Board of Directors is prohibited from discussing or taking action on items not on the agenda. Therefore, if a response is given, it will be limited to the following: the matter will be taken under advisement, the matter will be referred to appropriate personnel or a very limited factual response will be provided.

7. Consent Agenda (Items A - B)

A. APPROVAL: Ratify Monthly Financial Statement Review (Susan Dawood)

Proposed Resolution: That the Board of Directors review and approve the monthly Financial Statements, and all additional required information per Code Sec. 5500.

B. Report of Executive Session Actions (Lynn Jensen)

Proposed Resolution: That the Board of Directors review and approve the Executive Session Actions, as written.

8. Board Action Items

8.1 APPROVAL: Appoint Security Advisory Committee Members (Amanda Moore)

Proposed Resolution: It is recommended that the Board of Directors approve the appointment of Terry Jarvis and Mike Bowers as alternate members; contingent upon execution of a confidentiality agreement, effective immediately.

8.2 APPROVAL: Green Committee Charter Change (Director Kamashian)

Proposed Resolution: It is recommended that the Board of Directors approve to modify the Green Committee Charter, as attached.

8.3 APPROVAL: Canyon Lake Club Re-Sanctioning Request – Canyon Lake Pickleball Club (Carrie Pratt)

Proposed Resolution: It is recommended that the Board of Directors approve the Canyon Lake Pickleball Club as a sanctioned club, effective September 5, 2023.

8.4 APPROVAL: New Reserve Study (Eric Kazakoff)

Proposed Resolution: It is recommended that the Board of Directors approve engaging Smart Property for a Living Reserve Study with onsite inspection, and financial updates the following two years, for a total of \$53,000 to come from the repair and replacement reserve fund.

8.5 28-Day Reading: Revise Rule GR.5.2 Prohibited Vehicles (Amanda Moore)

Proposed Resolution: It is recommended that the Board of Directors approve the 28-day reading to revise rule GR.5.2, as attached.

8.6 28-Day Reading: New Rules for Community Garden (Amanda Moore)

Proposed Resolution: It is recommended that the Board of Directors approve the 28-day reading to add rules GC.1.1 through GC.1.10, as attached.

9. Association Reports

- General Manager Report (Eric Kazakoff)
- Community Patrol Report, as written
- Staff Reports, as written

10. Board Comments

11. Architectural Appeals

None.

12. Next Meeting Date

- Tuesday, October 3, 2023, at 1:00 p.m. – Executive Session
- Tuesday, October 3, 2023, at 6:00 p.m. – Regular Session

13. Adjournment

Please be courteous and respectful to other members, Board of Directors and representatives from Management at all times. We ask that you do not raise hands or interrupt the Board or anyone else who may be speaking. No alcohol shall be permitted and/or consumed at Board meetings and/or Membership meetings. **A member not adhering to these protocols and/or who becomes unruly may be asked to leave the meeting. Failure to comply will result in a special hearing with the Board where disciplinary action may be taken.**

The Canyon Lake Property Owners Association Board of Directors (Board) met in Regular Session on Tuesday, August 8, 2023. President Bill Van Vleet called the meeting to order at 6:02 p.m. Directors present were Jeff Bill, Alex Cook, Joe Kamashian and Greg Doherty. Four Board Members were present, Director Alex Cook was absent. Quorum was met. Also present were; Legal Counsel, Sean Kane; General Manager Eric Kazakoff; Assistant General Manager Lynn Jensen; ACC Members Alexis Prince and Dave Humphrey; Sr. Manager of Planning and Compliance Cheryl Mitchell; Controller Susan Dawood; Sr. Member Services Manager Amanda Moore; and PIO / Clerk of the Board Harmony McNaughton.

1. **Welcome and Call to Order**

Pledge of Allegiance was led by Jeff Bill.

Quorum was verified by PIO / Clerk of the Board Harmony McNaughton.

2. **Approval of Minutes**

- July 10, 2023
- July 17, 2023
- July 31, 2023

MOTION/RESOLUTION: Director Kamashian moved that the Board of Directors approve the Regular Session Board Meeting Minutes, as amended. Director Doherty seconded. Four votes in favor, Director Cook absent. MOTION CARRIED

3. **Public Official Comments**

None.

4. **Presentations**

None.

5. **Announcements**

None.

6. **Member Comments on Non-Personnel Issues**

The Board heard member comments.

7. **Consent Agenda** (Items A - C)

MOTION/RESOLUTION: Upon motion properly made by Director Kamashian, seconded by Director Doherty and four votes in favor, items A, B, and C were approved.

A. **APPROVAL: Ratify Monthly Financial Statement Review**

MOTION/RESOLUTION: That the Board of Directors review and approve the monthly Financial Statements, and all additional required information per Code Sec. 5500. APPROVED

B. **Report of Executive Session Actions**

MOTION/RESOLUTION: That the Board of Directors review and approve the Executive Session Actions, as written. APPROVED

C. **Authorization of Liens**

MOTION/RESOLUTION: That the Board of Directors authorize Corporate Counsel, the General

Manager, or the appropriate personnel to record the liens against the attached Assessor Parcel Numbers. APPROVED

8. Board Action Items

8.1 APPROVAL: Fund Transfer

MOTION/RESOLUTION: Director Bill moved that the Board of Directors, in compliance with Civil code 5515 and prudent fiscal management, authorize (\$1,500,000) is transferred between the CLPOA Operating account into a Schwab Operating Investment account to be invested and maintained by Alpha Wealth Management, the current investment advisor for the CLPOA. Director Kamashian seconded. Four votes in favor, Director Cook absent. MOTION CARRIED

8.2 APPROVAL: Annual Audit for Fiscal Year End (FYE) 2023

MOTION/RESOLUTION: Director Kamashian moved that the Board of Directors receive and file the annual audit report for the FYE April 30, 2023. Director Doherty seconded. Four votes in favor, Director Cook absent. MOTION CARRIED

8.3 APPROVAL: Appoint Security Advisory Committee Members

MOTION/RESOLUTION: Director Bill moved that the Board of Directors table this item. Director Kamashian seconded. Four votes in favor, Director Cook absent. MOTION CARRIED

8.4 APPROVAL: Revise Fine for Rule LM.6.3 Follow Marine Patrol Directives

MOTION/RESOLUTION: Director Kamashian moved that the Board of Directors approve to revise the fine for rule LM.6.3, as attached. Director Doherty seconded. Four votes in favor, Director Cook absent. MOTION CARRIED

8.5 28-Day Reading: Revise Rule GR.5.2 Prohibited Vehicles

MOTION/RESOLUTION: Director Kamashian moved that the Board of Directors approve the 28-day reading to revise rule GR.5.2, as amended. Director Doherty seconded. MOTION FAILED

MOTION/RESOLUTION: Director Kamashian made a subsidiary motion that the Board of Directors approve the 28-day reading to revise rule GR.5.2, as amended and to include "all E-Bikes must be registered". President Van Vleet seconded. Four votes in favor, Director Cook absent. MOTION CARRIED

The Board recessed at 6:54 p.m. and resumed the meeting at 7:04 p.m.

9. Association Reports

- General Manager Eric Kazakoff provided an association report.
- Staff Reports, as written.
- Community Patrol, as written.

10. Board Comments

Directors provided board comments.

11. Architectural Appeals

- A. Colleen Williams 23621 Canyon Lake Dr. N.
Appealing ACC Conditions of Approval/Not According to the Approved Plan

MOTION/RESOLUTION: Director Doherty moved that the Board of Directors uphold the ACC Committee decision and deny the member's request. Further recommend requiring portions of the concrete to be removed. Director Kamashian seconded. Four votes in favor, Director Cook absent. MOTION CARRIED

12. Next Meeting Date

- Tuesday, September 5, 2023, at 1:00 p.m. – Executive Session
- Tuesday, September 5, 2023, at 6:00 p.m. – Regular Session

13. Adjournment

MOTION/RESOLUTION: Director Doherty moved to adjourn the meeting. Director Bill seconded. Meeting adjourned at 7:34 p.m.

Minutes approved: _____ Approved on: _____

TO: Board of Directors

FROM: Controller

RE: Monthly Financial Statement Review

Background

5500.

Per Davis Stirling Code 5500 the Board shall: do all of the following:

- (a) Review, on a monthly basis, a current reconciliation of the association's operating accounts.
- (b) Review, on a monthly basis, a current reconciliation of the association's reserve accounts.
- (c) Review, on a monthly basis, the current year's actual operating revenues and expenses compared to the current year's budget.
- (d) Review, on a monthly basis, the latest account statements prepared by the financial institutions where the association has its operating and reserve accounts.
- (e) Review, on a monthly basis, an income and expense statement for the association's operating and reserve accounts.
- (f) Review, on a monthly basis, the check register, monthly general ledger, and delinquent assessment receivable reports.

Fiscal Impact

None

Recommendation:

Staff recommends that the Board review all financial documents that have been uploaded to the CLPOA drop box per Davis Sterling Code Section 5500. In addition, Staff recommends that the Board of Directors review and approve the attached Financial Statement for the latest monthly close.

Susan C. Dawood, Controller

Date: September 5, 2023

From: Lynn Jensen

Board Report: CLPOA Report of Executive Session

On behalf of the CLPOA Board of Directors, please see the Report of Executive Session for the Board Meeting held on September 5, 2023. The meeting was called to order at approximately 1:00 p.m. Items discussed during this session included:

Legal Matters - The Board of Directors and management received an update from legal counsel regarding Association matters. In addition, the Board held discussion on one (1) legal item(s).

Member Related Discussion - The Board of Directors and management held discussion on two (2) member related matters during this meeting.

3rd Party Contract/Agreement - The Board of Directors and management held discussion on seven (7) third party contract/agreements pending with the Association during this meeting.

Personnel Matters - The Board of Directors and management held discussion on pending personnel matters during this meeting.

The meeting concluded at or before 5:30 p.m.

Lynn Jensen

Lynn Jensen
Assistant General Manager

31512 Railroad Canyon Road, Canyon Lake, CA 92587

951.244.6841

www.canyonlakepoa.com

DATE: September 5, 2023 **ACTION:**

TO: Board of Directors

FROM: Sr. Member Services Manager

RE: APPROVAL – Appoint Security Advisory Committee Member(s)

Background

The Security Advisory Committee charter outlines that the Committee is to be made up of 7 members plus 2 alternates. Both alternate positions are vacant. The board tabled the committee's initial recommendation at the August meeting. The committee has made a new recommendation for Terry Jarvis and Mike Bowers to join the committee.

Fiscal Impact

Recommendation

It is recommended that the Board of Directors approve to appoint the individuals listed above to the Security Advisory Committee contingent upon execution of a confidentiality agreement, effective immediately.

Amanda Moore

Amanda Moore, Sr. Member Services Manager

Date: September 5, 2023

To: Board of Directors

From: Board Secretary

Board Action: Changes to Green Committee Charter

Background

The Green Committee Charter has been in place for many years and currently allows for seven members who shall be active in the golf program. Four from the general membership who are appointed by the POA Board and three representatives, one each, selected by the three major groups in the golf community, the Men's Golf Club, the Women's Golf Club and the Tuesday Work Group and approved by the Board

Two new clubs have grown into prominence in the golf community, Family Golf Club and The 9er's Golf Club, and would like to be considered for membership to the Green Committee. Considering how the current charter is written, denying their request could be challenged.

Expanding the Committee to nine members would unbalance the Committee in favor of clubs and would not be in the best interest of the community. Currently the four Board appointees of the Green Committee are members of The Men's Golf Club, The Women's Golf Club, The Tuesday Work Group and The Family Golf Club.

No other POA committee has club representation as part of their structure. As general practice, all new committee applicants are interviewed and selected by each committee and appointed by the Board of Directors. This system has been in place for many years and has served the community well.

All Green Committee meeting are open to the community and continued club participation will always be encouraged and welcome.

The two year experience requirement for the Chairman's position limits the pool of applicants and is not a requirement for any other committee and should be removed

Fiscal Impact None

Recommendation

Recommend that the Board of Directors change the Green Committee Charter to eliminate club/group representation and allow three new appointed positions to go through the normal selection process and remove the two-year experience requirement to be eligible to serve as a Chairman. Further, recommend an effective date of January 1, 2024 to allow time for the existing club representatives to complete their term and for the Committee to promote the new openings and interview applicants.

Submitted By

Joe Kamashian

Board Secretary

Green Committee

WHEREAS, Article VI, section 1. of the By-laws of the Canyon Lake Property Owners Association grants the Board of Directors the power to conduct, manage and control the affairs and business of the Association; and

WHEREAS, Article II, section 2. (1) of the By-laws grants the Board of Directors the power to appoint such committees as may be necessary to, or convenient in the discharge of any of its obligations or powers; and

WHEREAS, Article VI. section 1 (e) of the By-laws grants the Board of Directors the power to appoint committees of the Association;

NOW, THEREFORE, BE IT RESOLVED THAT a standing Green Committee be established, having the following terms of reference:

RESPONSIBILITY

The primary responsibility of the Green Committee is to advise and assist the Board of Directors, hereinafter referred to as the BOARD, in developing and implementing preservation, enhancement and maintenance of the golf course in cooperation with the Canyon Lake Property Owners Association, hereinafter referred to as the CLPOA.

GOLF COURSE MAINTENANCE

The General Manager, or designee is responsible to establish a course inspection once per month. This inspection shall be performed by the Golf Course Maintenance Superintendent, operations staff member and the Green Committee Liaison. A written report shall be prepared and should summarize the following items:

1. Course condition in all areas including the tee boxes, fairways, greens, bunkers, lakes and drought tolerant areas. (summarize the general condition of the course to date)
2. Problems (list all the current and potential problem found)
3. Solutions to the problems (list what needs to be completed now and, in the future, to correct the problems)
4. Set a definite time frame when and how problems will be solved (develop a flow chart with time schedules for completion)

Copies of this report are to be distributed to the General Manager, the Green Committee, the Golf Course Maintenance Contract Superintendent, and the Contractor's Corporate Office.

The General Manager, or designee will be responsible for calling a monthly meeting of the following representatives:

1. POA General Manager/designee

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PROPERTY OWNERS ASSOCIATION

2. POA Board liaison
3. Green Committee
4. Golf Course Maintenance Superintendent
5. Club Pro

The purpose of this meeting will be to determine the potential problems, solutions and the manner in which all golf course requirements will be met. The minutes of these meetings will be distributed to the Board of Directors and the CLPOA.

In fulfilling its responsibility, the Green Committee shall perform additional functions, which include the following:

- Provide advice and assistance to the Golf Professional in enhancing and promoting the golf program;
- Recommend and propose modification to local rules governing play which are not inconsistent with those of the United States Golf Association, subject to the approval of the BOARD;
- Review and propose as needed changes in the rules and regulations relating to the safe, equitable and pleasurable use of the golf course;
- Provide advice and assistance to the Golf Course Superintendent in developing reasonable standards for the maintenance of the golf course improvements each fiscal year, subject to the approval of the BOARD and within the terms of the contract with the firm providing golf course maintenance services;
- Assist the Golf Course Superintendent and the Golf Professional with the development of a long-term program for the repair and maintenance of the drought tolerant areas that minimizes the need for irrigation, remains attractive, and is compatible with play.
- Work with the Golf Professional and the Golf Course Superintendent to provide advice and assistance to the BOARD developing long range plans for ensuring the most effective preservation and future use of the golf course;
- Review, discuss and report to the General Manager or his/her designated representative any problems, concerns or recommendations made by members which may require the attention of the BOARD and/or staff; and
- Perform such other related functions as directed by the BOARD;
- All complaints/recommendations MUST be presented to the Committee in writing in order to be considered.
- Meet with the Facilities Planning Committee to identify projects and priorities in conjunction with a five-year plan. Review and make recommendations to the BOARD on the proposed modifications to preserve the designated common areas.

MEMBERSHIP

The Green Committee shall be composed of seven (7) members and one (1) alternate member of the CLPOA who shall be active in the golf program, ~~at least one (1) of whom shall be the~~

CANYON LAKE

PROPERTY OWNERS ASSOCIATION

~~representative of the Men's Golf club, one (1) of whom shall be the representative of the Ladies' Golf Club and one (1) of whom shall be a representative of the Tuesday Work Group (these appointments shall be recommendations/or appointee's from perspective clubs).~~

The chairperson shall be appointed by the BOARD to serve a two (2) year term. ~~and must be an active member of the Committee a minimum of two (2) years before being eligible for the chair position.~~ The additional members shall be appointed annually. The membership of the Green Committee should be representative of the membership, and if possible, have knowledge of the golf course, USGA requirements, and club programs.

The General Manager or designee(s) shall be a non-voting ex-officio member of the Green Committee.

Date: September 5, 2023

To: Board of Directors

From: Activities Department

Board Action/Resolution: Canyon Lake Club Re-Sanctioning Request – Canyon Lake Pickleball Club

Background

The Canyon Lake Property Owners Association has received a request from the Canyon Lake Pickleball Club are seeking approval as a CLPOA Sanctioned Club.

As required per the Sanctioned Club Policy, the Club has submitted the following documents:

1. List of Club Officers (Club Board Members)
2. Signed Club Damages Agreement must be submitted.
3. Clubs must submit a signed Gate Access Agreement.
4. Provide a copy of the Club's new, current or updated by-laws as approved by the membership of the club. A copy of the meeting minutes approving by-laws must be attached. The by-laws shall contain the following as a minimum:
 - a. Name of Club including principle address.
 - b. Objective and purpose of the club.
 - c. Membership qualifications.
 - d. List of officers and duties of same. The name of club secretary and president must be kept current with the CLPOA.
 - e. Procedures, policies and manner of operation for the club.
 - f. Method of disciplinary action against club member for non-compliance with club rules or CLPOA rules.
 - g. Dissolution clause. Minimum membership, lack of attendance, method of closing out organization.
5. A roster of all the current club members and their contact information including address, phone number and e-mail. Club Rosters must have at least 75% residents of Canyon Lake.

Fiscal Impact

The fiscal impact shall include the costs associated with use of the facilities and common areas, any liability costs incurred by the Association for use of the facilities and amenities, and administrative costs for overseeing and managing the clubs for the Association. The total cost is to be determined.

Recommendation

It is recommended that the Board of Directors approve the Canyon Lake Pickleball Club as a sanctioned club, effective September 5, 2023.

Carrie Pratt

Carrie Pratt, Senior Activities Manager

31512 Railroad Canyon Road, Canyon Lake, CA 92587
951.244.6841
www.canyonlakepoa.com

DATE: August 31, 2023
TO: Board of Directors
FROM: Eric Kazakoff
RE: BAI for new Reserve Study

Background

The Board of Directors engaged SmartProperty to conduct our last 2021 – 2022 Reserve Study. This study reviews the Association’s assets and the funds reserved to provide for the repair and replacement of these assets. As stated in Civil Code 5550, the study shall at a minimum include:

1. **Identification of the major components** that the association is obligated to repair, replace, restore, or maintain that, as of the date of the study, have a remaining useful life of less than 30 years
2. **Identification of the probable remaining useful life** of the components thus identified as of the date of the study
3. An **estimate of the cost** of repair, replacement, restoration, or maintenance of the components identified
4. **An estimate of the total annual contribution** necessary to defray the cost to repair, replace, restore, or maintain the components identified, after subtracting total reserve funds as of the date of the study
5. **A 30-year reserve funding plan** that indicates how the association plans to fund the association’s obligation of maintaining and replacing the assets identified over time

As required by Davis Stirling, we are required to provide a new reserve study every 3 years.

Fiscal Impact:

\$29,000 for a new full “Living reserve study” (year one) – same as we paid 3 years ago.

\$12,000 Pro Plan Year 2

\$12,000 Pro Plan Year 3 Total cost over 3 years: \$53,000. The last two years we paid for online software access to our data only. We have decided to have them perform an independent Financial Update in years two and three, in addition to software access to our component data. This plan complies with state requirements for annual financial reviews of the study and still gives us online access to update the study on an ongoing basis.

Recommendation:

Staff recommends that the Board approve engaging Smart Property for a Living Reserve Study with onsite inspection, and financial updates the following two years, for a total of \$53,000 to come from the repair and replacement reserve fund.

31512 Railroad Canyon Road, Canyon Lake, CA 92587

951.244.6841

www.canyonlakepoa.com

DATE: September 5, 2023 **ACTION:**

TO: Board of Directors

FROM: Sr. Member Services Manager

RE: 28 Day Reading – Revise Rule GR.5.2 Prohibited Vehicles

Background

The Rules Review Committee was tasked with reviewing and recommending updates to GR.5.2 Prohibited Vehicles regarding electric bicycle safety. After further discussion and input from the board at the August meeting, the following rules and amendments were proposed.

Fiscal Impact

None

Recommendation

It is recommended that the Board of Directors approve the 28 day reading to revise rule GR.5.2 as attached.

Amanda Moore

Amanda Moore, Sr. Member Services Manager

Current Rule

GR.5.2 Prohibited Vehicles

Use, operation, riding upon or in, or transportation on or by, any motorcycle, two (2) or three (3) wheeled motorized vehicle, off-road vehicle, four (4) wheeled motorcycle or similar vehicle on any lot, street, common area or CLPOA property within the Sub-division is prohibited. Golf carts may be used and operated within the Sub-division subject to the Board of Directors reasonable regulation thereof.

Operation or use of any motorcycle, two (2) or three (3) wheeled motorized vehicle, off-road vehicle, four (4) wheeled motorcycle or similar vehicle on any lot street, common area or Association property within the Subdivision is prohibited (See amendment to the CLPOA tract declarations recorded February 15, 1996, pursuant to Superior Court order of December 19, 1995).

Fine \$100.00 - \$300.00

Members, their guests or invitees may park motorcycles at their own risk at designated portions of CLPOA property at or near entrances to Canyon Lake.

GR.5.2a Personal Electric Devices - Electric bicycles and other personal electric devices such as electric stand-up scooters, skateboards, and wheeled boards are permitted to be used within the community so long as the following provisions are followed:

- bicycle is equipped with pedals and pedal assist functionality
- all scooters and boards must have a floorboard to stand on when riding
- cannot exceed 20 MPH
- an electric motor 750 watts or less

Proposed Revision (Redlined)

GR.5.2 Prohibited Vehicles

Use, operation, riding upon or in, or transportation on or by, any motorcycle, two (2) or three (3) wheeled motorized vehicle, off-road vehicle, four (4) wheeled motorcycle or similar vehicle on any lot, street, common area or CLPOA property within the Sub-division is prohibited. Golf carts may be used and operated within the Sub-division subject to the Board of Directors reasonable regulation thereof.

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Fine \$100.00 - \$300.00

Members, their guests or invitees may park motorcycles at their own risk at designated portions of CLPOA property at or near entrances to Canyon Lake.

GR.5.2a Personal Electric Devices - Electric bicycles and other personal electric devices such as electric stand-up scooters, skateboards, and wheeled boards are permitted to be used within the community so long as the following provisions are followed:

- ~~-bicycle is equipped with pedals and pedal assist functionality~~
- ~~-all scooters and boards must have a floorboard to stand on when riding~~
- ~~-cannot exceed 20 MPH~~
- ~~-an electric motor 750 watts or less~~

	Class 1	Class 2	Class 3
Definition	Low-speed or low-speed pedal assisted	Low-speed throttle assisted	Speed pedal assisted
Speed Limit	20 MPH	20 MPH	20 MPH
Power Rating	750 watts	750 watts	750 watts
Driver's License	No	No	No
Helmet Requirement	Under 18 (Must be securely fastened)	Under 18 (Must be securely fastened)	All riders / passengers (Must be securely fastened)
Additional Equipment	None	None	Must be equipped with a speedometer
Age Requirement	None	None	16 years old +
<i>*Class 4 electric motorcycles are prohibited in Canyon Lake</i>			

GR.5.2b Electric Bicycle Registration

All electric bicycles must be registered with the CLPOA. Requirements that must be met for electric bicycles are as follows:

Member must be authorized and in good standing. Completion of the CLPOA E-Bike Safety Exam will be verified at the time of registration. CLPOA issued tags must be displayed and clearly visible from the rear of the bicycle.

Fine Amount: \$100.00

GR.5.2c Light Requirements

All electric bicycles ridden on Canyon Lake streets or common areas after sunset and / or before sunrise must be equipped with headlights and taillights and have them turned on.

Fine Amount: \$100.00

GR.5.2d Scooters / Motorized Boards

All scooters and boards must have a floorboard to stand on when riding.

Fine Amount: \$100.00

GR.5.2e Passengers

Only one rider per seat or floorboard on all personal electric devices.

Fine Amount: \$100.00

GR.5.2f Reckless Behavior

No reckless or unsafe riding (weaving through traffic, running stop signs, double-riding, use of cellular devices, excessive speed, wheelies, going against traffic, etc.) on any personal electric device.

Fine Amount: \$200.00

GR.5.2g Pedals

Electric bicycles must be equipped with functional pedals and pedal assist functionality.

Fine Amount: \$100.00

GR.5.2h Failure to Yield

All riders must yield to Community Patrol when requested. This includes any personal electric device and regular bicycles, scooters, skateboards, etc.

Fine Amount: \$200.00

Revised Rule

GR.5.2 Prohibited Vehicles

Use, operation, riding upon or in, or transportation on or by, any motorcycle, two (2) or three (3) wheeled motorized vehicle, off-road vehicle, four (4) wheeled motorcycle or similar vehicle on any lot, street, common area or CLPOA property within the Sub-division is prohibited. Golf carts may be used and operated within the Sub-division subject to the Board of Directors reasonable regulation thereof.

Operation or use of any motorcycle, two (2) or three (3) wheeled motorized vehicle, off-road vehicle, four (4) wheeled motorcycle or similar vehicle on any lot street, common area or Association property within the Subdivision is prohibited (See amendment to the CLPOA tract declarations recorded February 15, 1996, pursuant to Superior Court order of December 19, 1995).

Fine \$100.00 - \$300.00

Members, their guests or invitees may park motorcycles at their own risk at designated portions of CLPOA property at or near entrances to Canyon Lake.

GR.5.2a Personal Electric Devices - Electric bicycles and other personal electric devices such as electric stand-up scooters, skateboards, and wheeled boards are permitted to be used within the community so long as the following provisions are followed:

	Class 1	Class 2	Class 3
Definition	Low-speed or low-speed pedal assisted	Low-speed throttle assisted	Speed pedal assisted
Speed Limit	20 MPH	20 MPH	20 MPH
Power Rating	750 watts	750 watts	750 watts
Driver's License	No	No	No
Helmet Requirement	Under 18 (Must be securely fastened)	Under 18 (Must be securely fastened)	All riders / passengers (Must be securely fastened)
Additional Equipment	None	None	Must be equipped with a speedometer
Age Requirement	None	None	16 years old +
<i>*Class 4 electric motorcycles are prohibited in Canyon Lake</i>			

GR.5.2b Electric Bicycle Registration

All electric bicycles must be registered with the CLPOA. Requirements that must be met for electric bicycles are as follows:

Member must be authorized and in good standing. Completion of the CLPOA E-Bike Safety Exam will be verified at the time of registration. CLPOA issued tags must be displayed and clearly visible from the rear of the bicycle.

Fine Amount: \$100.00

GR.5.2c Light Requirements

All electric bicycles ridden on Canyon Lake streets or common areas after sunset and / or before sunrise must be equipped with headlights and taillights and have them turned on.

Fine Amount: \$100.00

GR.5.2d Scooters / Motorized Boards

All scooters and boards must have a floorboard to stand on when riding.

Fine Amount: \$100.00

GR.5.2e Passengers

Only one rider per seat or floorboard on all personal electric devices.

Fine Amount: \$100.00

GR.5.2f Reckless Behavior

No reckless or unsafe riding (weaving through traffic, running stop signs, double-riding, use of cellular devices, excessive speed, wheelies, going against traffic, etc.) on any personal electric device.

Fine Amount: \$200.00

GR.5.2g Pedals

Electric bicycles must be equipped with functional pedals and pedal assist functionality.

Fine Amount: \$100.00

GR.5.2h Failure to Yield

All riders must yield to Community Patrol when requested. This includes any personal electric device and regular bicycles, scooters, skateboards, etc.

Fine Amount: \$200.00

31512 Railroad Canyon Road, Canyon Lake, CA 92587

951.244.6841

www.canyonlakepoa.com

DATE: September 5, 2023 **ACTION:**

TO: Board of Directors

FROM: Sr. Member Services Manager

RE: 28 Day Reading – New Rules for Community Garden

Background

The Rules Review Committee was tasked with reviewing and recommending rules for the new community garden area. At their August meeting, the following list of initial rules was agreed upon for proposal.

Fiscal Impact

None

Recommendation

It is recommended that the Board of Directors approve the 28 day reading to add rules GC.1.1 through GC.1.10 as attached.

Amanda Moore

Amanda Moore, Sr. Member Services Manager

New Rules

GC.1.1 Members in Good Standing

Members must be in good standing to utilize an assigned plot.

GC.1.2 No Loitering

Loitering is not permitted in the gardening area. Only Members with assigned plots are allowed.

GC.1.3 No Smoking

No Smoking anywhere within the boundaries of the Gardens

GC.1.4 No Profanity

No Foul language allowed.

GC.1.5 No Pets

No Pets are allowed in the Gardens.

GC.1.6 Hours

Gardening hours are from 6 a.m. to 10 p.m.

GC.1.7 Alcoholic Beverages

Alcoholic Beverages are not permitted in the gardens.

GC.1.8 Prohibited Plants

No poisonous, toxic, or illegal plant growth (i.e. poison ivy, cannabis, etc.).

GC.1.9 No Unkept Plot / Pests

No plot may become overrun, neglected, or unkept as to attract unwanted pests or rodents. Plant growth may not invade or interfere with any pathways.

GC.1.10 Compost Disposal

Designated compost receptacles are to be used by members with garden plot holders only. Only organic waste, weeds, and plant residue may be placed in the compost receptacles.

Fine Amounts for all: \$100.00

ACTIVITIES DEPARTMENT

Senior Center Dept. 19

- The Senior Committee meets at the Senior Center for their regular scheduled meeting on 1st Tuesdays at 9 am.
- Next Potluck, last Sunday of September 2023.

Activities Dept. 50

- Community benches throughout community. Give Activities a call to order a bench.
- Coordinating with the Fine Arts Guild, JWC and other clubs to host events.
- Tacos and Family Fun – worked the event from 2-8:30 pm.
- Car show planning meetings have started bi-weekly.
- Coordination of Maui Sunday, September 3 has started, the Yacht Club will be hosting a donation booth for Maui.
- Garage Sale mapping.
- 9/11 planning with staff
- Concerts at the Lodge in 2023
 - The Fabulous Thunderbirds – November 4 - \$59 & \$79
- CLUB RESERVATIONS FOR 2024
 - Turn in reservation requests to Activities by September 21, 2023.
 - All those that have turned in their 2024 reservation's requests, will go on the lottery wheel on September 22, 2023 @ 11 am.
 - After the lottery, all reservations will be based on availability and be first come, first served.

Pool Dept. 54

- Aqua Fitness
 - Monday through Friday 8 am & 9 am
- Pool Movie Night 8/12- 71 attendees
- Swim lessons and water polo Classes end Aug 4th
- Pool stats:
 - Month of Aug - total 6,016
 - Aqua fitness and lap swim – 1,402
 - Open swim – 5,746
- Fall hours 7am-8pm Monday- Sunday starting 9/4/23

Event & Activities Updates

Upcoming Events

- Maui Sunday -The Lodge 09/03 @4pm
- Family Matters Superhero Event -Holiday Harbor 09/09 @4pm
- 9/11 Event -The Lodge 09/11 @TBA
- Kids Fishing Derby- Holiday Harbor 09/16 @5am
- Harborfest- Holiday Harbor 09/23 @1pm
- Battle of the Business'-Sierra Park 09/30 @ 10:00 am

Classes

- Active Fitness – new name, same class
 - Tuesday & Thursday, 10-10:45 am @ the Lodge
 - NEW: Monday 6:30 pm

- Dance Cardio – Get Fit with Sticks
 - Tuesday & Thursday, 9-9:45 am @ the Lodge
 - Wednesdays @ 6:30 pm
- Line Dancing
 - Tuesdays (Basic Introduction), 1-2 pm @ the Lodge
 - Tuesdays (Beginners), 2-4 pm @ the Lodge
 - Wednesdays (Improvers), 2-4 pm @ the Lodge
- Restorative Yoga
 - Thursdays, 7-8 pm @ the Lodge

Committees

Recreation Committee – no open positions

Senior Committee – no open positions

Report presented by *Carrie Pratt, Sr. Activities Manager*

COMMUNICATION REPORT

Goals & Campaigns – August 2023

Goals & Objectives

The primary goals of the Communications team this fiscal year are:

- **Foster Community Engagement:** Promote community engagement through social media and digital platforms to connect with the Canyon Lake POA.
- **Build Greater Transparency:** Provide regular updates on projects, publicize key decisions, and make relevant resources easily accessible.
- **Promote Community Recreation & Events:** Highlight local events, club functions, and recreational opportunities to encourage community participation and support.
- **Improve Information Dissemination:** Utilize various communication channels to ensure accurate and timely information reaches community members.
- **Promote Revenue-Generating Amenities:** Support marketing efforts for golf course, restaurants, Happy Camp, propane sales, online store, and gift cards. Emphasize weddings and banquets at the Lodge.
- **Enhance Online Digital Services:** Improve the website's knowledge base, feature event pages, and provide online facility schedules.

Looking Forward

In consideration of our primary goals for this year, below are new campaigns we will be focusing on in the upcoming months:

- **Online Enhancements**
(in progress or coming soon)
 - Country Club Facility Calendar & Upcoming Events Page
 - Amenity/Facility Calendars
 - Manager Bio Pages
- **Community Project Promotions**
 - Solar Project
 - Lodge Renovation Project
 - Pickleball Courts Expansion (Phase 2)
- **Upcoming Event Promotions**
 - Maui Sunday
 - 9/11 Tribute
 - Movie Nights at the Park
 - Canyon Lake Car Show
- **Member Services Notices**
 - Canyon Lake Virtual Tours (360)
 - ePasses
- **Community Safety/Security**
 - GR.5.3g: Curb Parking Near Stop Sign
 - Lake Warning Flags
 - Lake Emergency Markers
 - Canyon Lake Camera Program
 - E-bike Safety
 - Boater's Guide
- **Canyon Lake POA Merchandise Store Redesign**
- **SMS Text Marketing**
- **Promoting Dining and Events at Restaurants**
- **Member Welcome Packet**
- **Amenity Promotions**
 - Golf Course Video Hole Tour
 - Golf Annual Membership Campaign
 - Golf Guest for a Day Promotion
 - Golf Daily Play Promotion (Canyon Lake residents only)
 - Lighthouse Restaurant Promotions

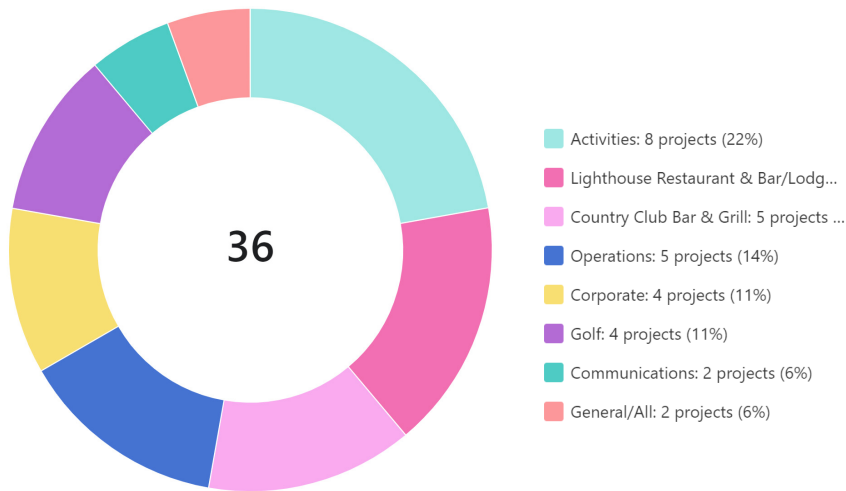
COMMUNICATION REPORT

KPI Dashboard – August 2023

ACTIVE CAMPAIGNS

August 2023

Below are the number of campaigns Communications managed during the month of August, broken down by the departments collaborated with for these campaigns.



HIGHLIGHTS

690

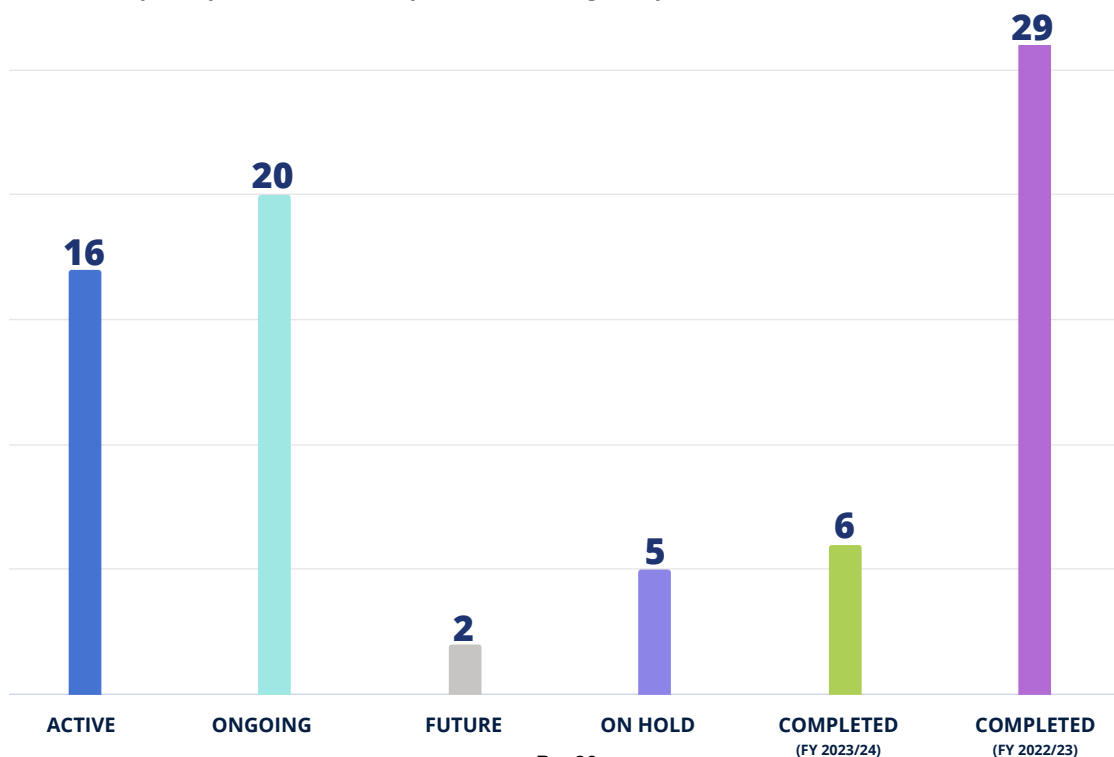
tasks completed
in August 2023

15

club events promoted
in fiscal year 2023/24

CAMPAIGN STATUS

Below is the status of the campaigns Communications manages. These numbers are tracked for the current fiscal year 2023/24 (May 1, 2023 through May 30, 2024).



FEATURE CAMPAIGNS – CANYON LAKE POA

August 2023

Community Promotions

CANYON LAKE
PROPERTY OWNERS ASSOCIATION

COMMUNITY-WIDE
SALE

GARAGE Sale

Aug 26 & Aug 27

View Community Map
or Register Your Garage Sale at
www.clpoa.com/communitysale

CANYON LAKE PROPERTY OWNERS ASSOCIATION PRESENTS

MOVIE
at the **PARK**

AUGUST 25 @ INDIAN BEACH
MOVIE BEGINS AT DUSK

POP CORN

MOVIE
at the **POOL**

SATURDAY, AUG 12
Movie starts at dusk

POP CORN

Family Friendly Flick
Night Swimming
Family Fun

STOP FOR SCHOOL BUSES

Keep Our Kids Safe

CANYON LAKE
PROPERTY OWNERS ASSOCIATION

@canyonlakepoa

WISH YOU A VERY HAPPY

LABOR day

CANYON LAKE POA OFFICES
CLOSED MONDAY, SEPTEMBER 4

REGULAR HOURS RESUME
TUESDAY, SEPTEMBER 5

CANYON LAKE
PROPERTY OWNERS ASSOCIATION

@canyonlakepoa

ACTIVE Fitness

MONDAYS
6:30 P.M.
TUESDAYS & THURSDAYS
10 A.M.
SUNSET BEACH ROOM
CANYON LAKE LODGE

Improve your strength, mobility, mood, and circulation with a low-impact, high-energy workout! Adults of all ages welcome.

CLASSES

Six Classes for \$36
Seven Classes for \$40

First Class is FREE!

Punch cards can be purchased at the Canyon Lake POA office or at the Pool Office (when open).

Amanda Wagoner
Active Fitness Instructor
808.489.2368

Restaurant & Golf Promotions

LIGHTHOUSE RESTAURANT & BAR

HAIRLARIOUS
COMEDY NIGHT

FRIDAY, AUGUST 11, 2023

TICKETS ON SALE NOW

TICKETS \$15 | APPETIZER BUFFET | 21 & OLDER
SHOWTIME 7 PM | HOLIDAY BAY ROOM

BUY TICKETS ON OUR WEBSITE
WWW.CANYONLAKELIGHTHOUSE.COM

CANYON LAKE COUNTRY CLUB BAR & GRILL

Italian Night

\$25 DRINKS NOT INCLUDED

PASTA BUFFET MADE TO ORDER | ANTIPASTO TABLE
GLUTEN FREE PASTA | DESSERTS | DJ ITALIAN MUSIC
ITALIAN WINE TABLE | ITALIAN DRINK SPECIALS

THURSDAY, AUGUST 24 | 5 P.M. TO 7:30 P.M.

Call 951.246.1773 for reservations

CANYON LAKE
COUNTRY CLUB BAR & GRILL

@canyonlakecountryclub

32001 Railroad Canyon Road, Canyon Lake, CA 92587 | www.canyonlakecc.com

CANYON LAKE COUNTRY CLUB BAR & GRILL

\$40 INCLUDES

- 2-HOUR ART SESSION
- GLASS OF HOUSE WINE, BEER OR WELL DRINK
- SMALL APPETIZER BITES

Paint and Sip

THURSDAY, AUGUST 24 | 5 P.M. TO 7 P.M.

Buy tickets now at www.createwithpaint.net
Open to Members and the Public

CANYON LAKE
COUNTRY CLUB BAR & GRILL

@canyonlakecountryclub

32001 Railroad Canyon Road, Canyon Lake, CA 92587 | www.canyonlakecc.com

9TH ANNUAL
CANYON LAKE
CITY GOLF CHAMPIONSHIP

SEP 30 & OCT 1, 2023
7:30 A.M. TO 2:30 A.M. See Rules

INCLUDES
2 days of golf with cart
Saturday lunch & beverage
Prize money

Deadline Sep 16, 2023.
Annual Member Discounts Apply.

\$195 Non-Annual Member Price | \$90 Annual Member Price

Championship Flight for Men and Women.
Additional Flights will be Played Gross and Flighted by Handicap.

SPONSORED BY
The Canyon Lake Property Owners Association and the City of Canyon Lake

CONTACT INFORMATION
Golf Shop 951.246.1782, clccgolfchampionship@gmail.com, www.canyonlakecc.com

REGISTER TODAY
Call the Golf Shop at 951.246.1782 or visit www.canyonlakecc.com.
Payment and entry info can be made using Venmo by scanning the QR code below.

CANYON LAKE
COUNTRY CLUB

@canyonlakecountryclub

32001 Railroad Canyon Road, Canyon Lake, CA 92587 | 951.246.1782 | www.canyonlakecc.com

FEATURE CAMPAIGNS – CANYON LAKE POA

August 2023

Project Coverage

Lodge Project | Phase 1



Golf Course Driving Range



Pickleball Courts | Phase 2



View all project pages at www.clpoa.com/projects

COMMUNICATION REPORT

Social Media Highlights – August 2023

PERFORMANCE SUMMARY

20,040

Followers
Total

219

Published Posts
Total

309,922

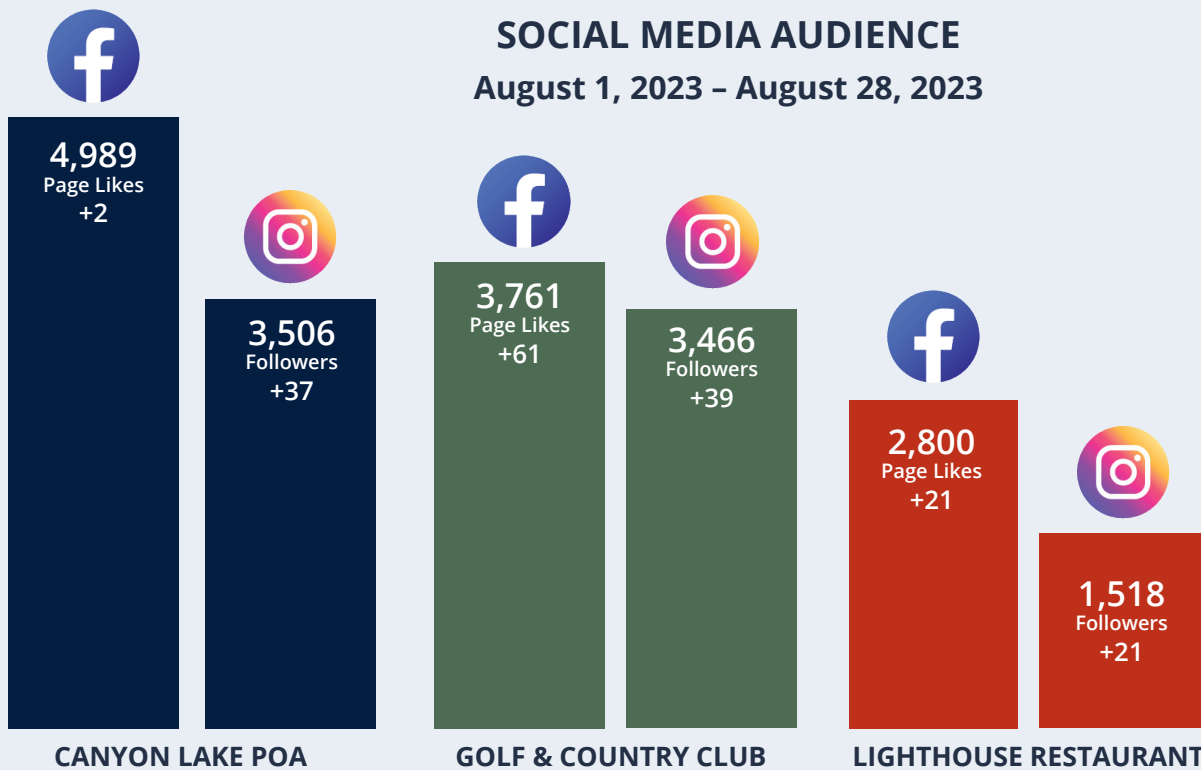
Impressions
Total

15,107

Engagement
Total

SOCIAL MEDIA AUDIENCE

August 1, 2023 – August 28, 2023



PROFILE SUMMARY

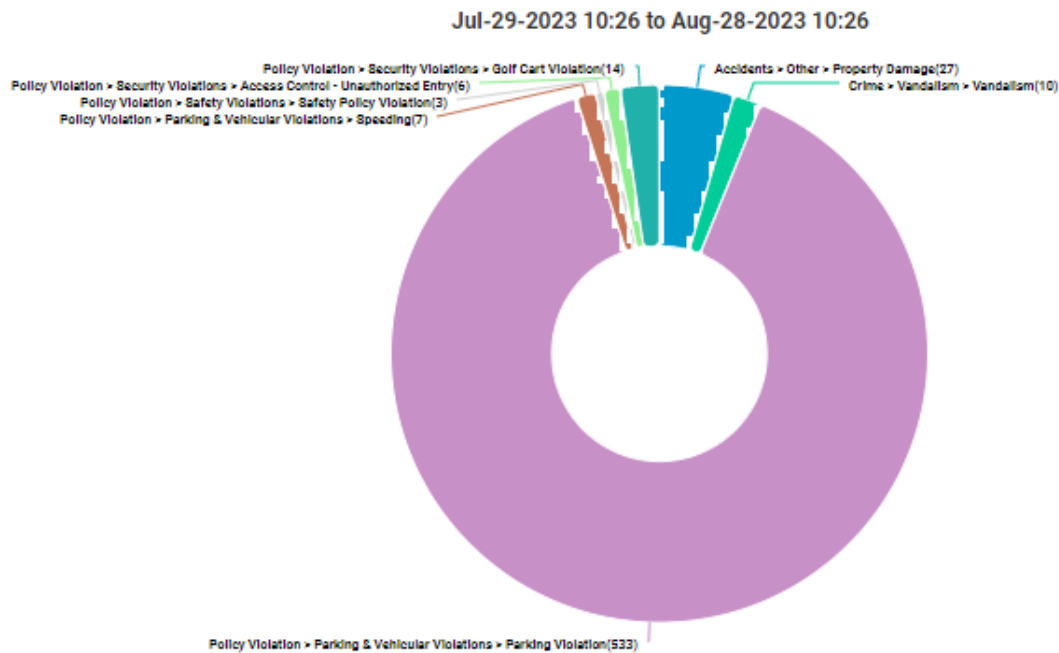
Profile	Followers	Growth	Posts	Impressions	Engagements
Canyon Lake POA Facebook	4,989	2	58	68,925	5,394
Canyon Lake POA Instagram	3,506	37	69	64,886	1,511
Golf & Country Club Facebook	3,761	61	28	115,900	5,686
Golf & Country Club Instagram	3,466	39	46	24,113	255
Lighthouse Facebook	2,800	21	9	30,772	2,028
Lighthouse Instagram	1,518	21	9	5,326	233

31512 Railroad Canyon Road, Canyon Lake, CA 92587
951.244.6841
www.canyonlakepoa.com

COMMUNITY PATROL REPORT

July 2023

Community Patrol’s primary functions are to provide the community with services that include access control at the entry gates, Rules and Regulations compliance, and incident observation and reporting to the Association. Community Patrol’s services do not replace the services of outside public safety agencies such as law enforcement, fire services, medical services, city code enforcement, etc. In the table below, the “Calls for Service” column reflects the number of calls made by community members based on the violation type.



Category	# of Activities (June)	# of Activities (July)
Property Damage	30	27
Vandalism	9	10
Parking & Vehicular Violations	651	543
Unauthorized Entries	10	6
Golf Cart Violations	20	14
Total	720	600

Category	June 2023	July 2023	Change (#)	Change (%)
Accidents	30	44	14	46.7
Vandalism	9	9	0	0
Total	39	53	14	35.9%

Additional Information

	May	June	July
Total Calls for Service	171	156	254
Call for Service – Unable to Locate	58	49	93
Total Number of Citations Issued	565	746	464

Gate Entry Statistics


	May	June	July
Total Guest Passes issued by Gate	-	-	-
- Main Gate	116,895	17,458	18,766
- East Gate	10,999	10,925	12,436
- North Gate	7,660	7,647	8,302
Total Guest Entries by Gate	-	-	-
- Main Gate	38,947	38,955	40,513
- East Gate	24,854	24,653	26,864
- North Gate	16,204	16,149	16,273
Total RFID Entries by Gate	-	-	-
- Main Gate	145,087	133,969	139,089
- East Gate	24,854	24,653	71,662
- North Gate	16,204	16,149	37,046
Confiscated Guest Passes	100	111	116

Two Guest Lane Entry Protocol*

	May	June	July
Total time in minutes	-	-	-
- Main Gate	32	105	113
- East Gate	0	0	0

*If traffic volume in the guest lane backs up into the nearest intersection, staff in the middle lane will temporarily begin to issue guests passes to improve traffic flow.

Report presented by: *Zach Wells (Community Patrol Captain)*

 31512 Railroad Canyon Road, Canyon Lake, CA 92587
 951.244.6841
 www.canyonlakepoa.com

Marine Patrol Report

July 2023

Marine Patrol’s primary functions are to provide the community with services that include Quagga Mussel and boat safety inspections, Rules and Regulations compliance, and incident observation and reporting to the Association. In the table below, the “Calls for Service” column reflects the number of calls made by community members based on the violation type.

Citations Issued

Citation	MAY	JUNE	JULY
LM.2.5 Expired/ No Registration (State)	0	1	3
LM.2.6 Expired/ No Registration (POA)	3	10	7
LM.2.7 Expired / No Registration at a dock or lift	0	14	11
LM.7.3 Reckless behavior while operating a motorized boat	0	0	0
GR.6.2c Failure to present valid ID	0	1	0
GR.4.4 Fishing License	2	6	2
LM.6.7 Excessive Wake	0	0	0
GR.2.18a Loud Noise	1	9	0

Warnings Issued

Warning	MAY	JUNE	JULY
LM.2.5 Expired/ No Registration (State)	0	0	0
LM.2.6 Expired/ No Registration (POA)	0	0	0
LM.2.7 Expired / No Registration at a dock or lift	0	1	0
LM.7.3 Reckless behavior while operating a motorized boat	1	1	2
GR.6.2c Failure to present valid ID	0	0	0
GR.4.4 Fishing License	0	0	0
LM.6.7 Excessive Wake	8	10	3
GR.2.18a Loud Noise	0	2	1
LM.9.11 Plowing	3	4	2

Additional Information

	MAY	JUNE	JULY
Total Calls for Service	389	292	208
Boat Safety Inspection	335	211	104
Boat Tow (Out of fuel/mechanical)	7	9	24
Boat Tow (Adrift)	0	0	1
Battery Assist	2	2	3
P&C Inspector Escort Hours	6.2	11.5	5.8
Fishing License Checks	22	26	15
Quagga Inspection	31	49	61
White Tag Applied	25	31	23
Quarantine Tag Applied	1	0	20

Boat Operating Hours

	MAY	JUNE	JULY
Boat 1 START 435.4/ END 562.9	64.9	131.6	127.5
Boat 2 START 311.8/ END 489.9	108	255.6	178.1
Boat 3 START 729.3/ END 809.0	39.8	55.8	79.7
Boat 4 START 1240.6/ END 1245.7	47.1	134.2	5.1

Boat Operating Hours by Location

	MAY	JUNE	JULY
Main Lake	128	311.4	205.4
East Bay	93	210	105.3
North Ski	39.8	55.8	79.7

Incident Report Summary

	MAY	JUNE	JULY

NO REPORTS	0	0	0
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Incident Report Detail

Incident Description	Location

Report presented by: *Don Motteler (Marine Patrol Captain)*

Date: 9/8/23

To: Board of Directors

From: Planning and Compliance Department – Cheryl Mitchell
Department Report - ACC Committee Overview

Total current items monitored by the department **2468** which includes permit due dates, violations, extension, and escrow inspections, last month **2353**.

Permit Breakdown

1. **1389** Open permit – down
 - a. **83**- new home/major additions – up
 - b. **136** lakeside permits - down
 - c. **258** solar panel permits - up
 - d. **62** fence permits – down
 - e. **45** pool permits – no change
 - f. **12** dumpster/pod permits - down
 - g. **428** Same Day Permits - down
 - h. **292** Improvements (multiple types) - down

Violation/Escrow Breakdown

1. **902** Open violations – down
2. **23** Open escrows - down

ACC Committee Overview

1. Total of **280** items reviewed – up
2. Total of **223** permits approved - up

Items reviewed – Permit Breakdown

1. New Home Reviewed/Permit (**3**) - up
2. Grading Permit (**0**) – no change
3. Improvements (**91**) – up
4. Lakeside Improvement (**16**)-down
5. Recorded Variance (**21**) – up
6. Rejected Applications (**27**) – up
7. Re-Submittal's (**16**) - down
8. Permit issued same day (Over the counter) (**105**) - up
9. Preliminary Applications (**13**) - up

Member Complaints

1. **59** Complaints investigated (**2** months) - up
2. **11** already written. – up

Letter - Compliance

1. **256** compliances - down
2. **156** Courtesy Notices - up

RESERVE ITEMS & CIP SUMMARY

Repair and replacement reserve items and CIP were scheduled and/or coordinated during the month of August. Refer to attached reports for additional information.

OPERATIONS DEPARTMENT

In August, Operations worked on Board Approved Projects, Reserve Items, CIP, and Committee recommendations and requests.

Completed Projects

- **Motorcycle Security Cameras** – Installed by the motorcycle parking at main gate, east gate & north gate.

Developing Projects

- **Driving Range Restoration** – Project to be completed early September.
- **Holiday Harbor Dock Replacement** – The dock will begin construction in late summer/early fall and is scheduled for install in November.
- **Lodge Bar/Restaurant Remodel** – Appliances are being installed. Light fixtures and shelving around bar have been installed. New flooring is going in also.
- **Lodge Outdoor Venue** – Patio tiles are being installed.
- **Mailbox Slabs and Lighting** – Project is continuing.
- **Main Gate Guard Shacks** – to be painted new POA color scheme.
- **Paving project (phase 2)** – Phase 2 will be beginning soon.
- **Pickleball Court Addition** – Project is scheduled for completion in the fall.
- **Solar Panels** – The driving range is finishing up.
- **Storm Drain work on Fairweather & San Joaquin** – Due to recent storm, this project will continue when lake water goes down. An engineer was hired to assist with the Fairweather storm drain.
- **Tennis Court Shade Structure** – Renderings were presented to Recreation Committee & FPC Committee. This project will go to bid early fall.

Functions with Staff Assistance

- Operations staff assisted with the set-up and break-down for multiple clubs and POA events at different locations around the community.
- Operations worked closely with staff at the POA, Country Club & Lodge providing event assistance for many private member parties and weddings.

General Maintenance Items

- **Resident Matters** – Responded to residential requests, questions, and/or concerns.

- **Vandalism** – Vandalism reports included are for the previous month (July); the vandalism report for the current month is in progress. Acts of vandalism are a serious problem throughout the community; if any residents are witness to these acts, please contact Community Patrol at (951) 244-6841 ext. 410.

Public Works / Grounds Maintenance

- **Public Works** – Streets, gutters and storm drains were monitored for debris and standing water.
- **Weed Abatement** – Operations has been concentrating on weed abatement in easements and other common areas.
- **Tree Maintenance** – Schedule has been established with sourced vendor according to priority. Operations assists on an as needed basis.

Landscape Maintenance

Operations communicates with Land Care Logic on a routine basis to ensure landscape-related matters and any maintenance improvements are addressed as needed.

- No major issues to report this month.

Golf Course Maintenance

Operations has communicated any Golf Course related matters and maintenance improvements to the Golf Course Superintendent at Bright View as needed.

- No major issues to report this month.

Parks and Beaches

Dog Parks at the East Gate are now closed every Thursday from 6:00 am-10:00 am for regular maintenance and cleaning.

- No major issues to report this month.

Regulatory / Compliance

- **Fire Extinguisher Inspections and Certification** – Cal State Fire Protection came out to the community for an annual inspection and certification of all fire extinguishers around the community. This is in addition to our monthly inspections that Operations staff performs.
- **Harassment Prevention training** – All staff with the POA was required to attend an annual Harassment Prevention Training meeting.

Safety / Training

- **Fire Extinguisher Safety** – This month's safety meeting was to teach Operations staff how and when to safely use the fire extinguishers. Chuck Hippenstiel with Safety Compliance Company explained the PASS method for when a fire extinguisher is needed.

EQUESTRIAN CENTER

- No major issues to report this month.

HAPPY CAMP CAMPGROUND

- No major issues to report this month.

COMMITTEES / WORK GROUPS

Refer to the recap below for Committee updates for the month of August.

Green Committee: The Green Committee met on August 10, 2023, in the Magnolia Room at the Country Club. The following agenda items were addressed by the Green Committee:

- Split rail fence behind #12 green & #13 tee
- Widen #1 and #14 cart path
- Overseeding in October
- Spring planting

The Green Committee meets on the 2nd Thursday of the month in the Magnolia Room at the Country Club. The next scheduled meeting is on September 14, 2023, at 1:00pm.

Facilities Planning Committee (FPC): The Facilities Planning Committee met on August 10, 2023, in the Magnolia Room at the Country Club. The following agenda items were addressed by the FPC Committee:

- Gault Field
- Solar lighting
- Shoreline Monitoring
- Community Survey

The Committee meets on the 2nd Thursday of the month in the Magnolia Room at the Country Club. The next scheduled meeting is on September 14, 2023, at 3:30pm.

Recreation Committee: The Recreation Committee met on August 14, 2023, in the Conference Room at the POA. The following agenda items were addressed by the Recreation Committee:

- Tennis Court shade structure
- Shades over cornhole & horseshoes at Senior Center

The Committee meets on the 2nd Tuesday of the month in the Conference Room at the POA. The next scheduled meeting is on September 12, 2023, at 4:00pm.

Tuesday Work Group (TWG): The TWG members have completed their season and will be “dark” through the summer months of July – September.

The Committee meets on the last Tuesday of the month in the Magnolia Room at the Country Club. The next TWG meeting is scheduled for October 31, 2023, at 1:00pm.

DIRECTOR'S MESSAGE

Summer has come to an end and the holidays are right around the corner again. Operations crew has had a busy end of the month with Hurricane Hillary giving us some unexpected work, but we are getting thru it all like we do. Our biggest project right now, the Lodge Bar and outdoor area, is really starting to come together. The Bar got quite the facelift and addition to accommodate more people efficiently and give the customers a beautiful view and plenty of seating. The outdoor area will look fantastic when the seating is all placed to showcase the firepits on one side with the lake view behind it. The canvas awnings over the main seating area are going in and will be complete with electrical and speakers so live music can entertain while members relax with that fantastic view. This venue will not disappoint. We are also continuing our other projects, like the additional pickleball courts that are well on their way to completion, the tennis court shade area which should go to bid soon, and the Country Club driving range which is finishing up its refurbish with the new solar panels creating fantastic shade. This Country Club area overall will be more enjoyable and allow for better service. As always, while continuing all our projects the Operations crew is also keeping up on the day-to-day clean ups, set ups, pick ups, and fix ups. Keeping all the behind-the-scenes operations of the POA moving smoothly.



Presented By: *Steve Schneider, Director of Operations*

**VANDALISM REPORT
July 2023**

W.O. #	I.R. #	DATE	LOCATION	WORK REQUESTED	MATERIAL COST	HRS	TOTAL	MATERIAL USED
327591	2587219	4/13/2023	MAIN GATE	REPAIR DAMAGES TO MAIN GATE DECAL LANE BUILDING	\$0.00	2	\$100.00	LABOR TIME ONLY
328049	2656737	5/30/2023	TENNIS COURT	REPAIR TENNIS COURT SHED DAMAGES	\$45.85	2	\$145.85	PLEXI GLASS
328354	N/A	6/26/2023	EQUESTRIAN CENTER	ASSESS & REPAIR PERIMETER BREECH	\$52.00	5	\$302.00	TENSION BAR, CONCRETE & POSTS
328414	N/A	6/30/2023	POOL	PREP & PAINT WALL IN WOMEN'S RESTROOM	\$12.68	2	\$112.68	PAINT
328432	2722096	7/5/2023	COMMON AREA / ROADRUNNER	REPLACE MISSING RESTROOM SIGNAGE	\$10.76	0.25	\$23.26	NEW SIGN
328451	N/A	7/6/2023	HAPPY CAMP	ASSESS & REPAIR PERIMETER FENCE	\$10.00	1	\$60.00	METAL POSTS
328452	N/A	7/6/2023	GOLF COURSE	ASSESS & REPAIR PERIMETER FENCE AT 9TH TEE TUNNEL	\$200.00	4	\$400.00	CHAIN LINK FENCE
328454	N/A	7/6/2023	HAPPY CAMP	ASSESS & REPAIR DAMAGES TO COIN MACHINE	\$0.00	0.5	\$25.00	LABOR TIME ONLY
N/A	N/A	7/7/2023	COMMON AREA / INDIAN BEACH	REPLACE MISSING FOAM SOAP BAGS IN RESTROOM	\$17.95	0.25	\$30.45	FOAM SOAP BAGS
328460	2722066	7/7/2023	COMMON AREA / EASTPORT	EXCESS CLEAN OF MEN'S RESTROOM	\$2.34	0.5	\$27.34	PAPER TOWELS
N/A	N/A	7/10/2023	MARINE PATROL	REPAIR DAMAGED HANDRAIL BY MARINE PATROL OFFICE	\$0.00	0	\$1,800.00	DECORATIVE IRON MADE REPAIRS
328515	2733233	7/12/2023	COMMON AREA / HARRERLSON PARK	ASSESS & REPAIR PERIMETER FENCING	\$1.32	1	\$51.32	HOG RINGS
328536	N/A	7/13/2023	HAPPY CAMP	REPAIR FENCING ALONG MOBILE HOME	\$314.95	6	\$614.95	SLATS, CHAIN LINK, POST & CONCRETE
328553	2737337	7/14/2023	COMMON AREA / VACATION PARK	CLEAN RESTROOM & RE-SECURE TOILET PAPER DISPENSER	\$5.00	0.25	\$17.50	TOILET PAPER
328600	N/A	7/17/2023	COMMON AREA / BLUE TEAL / CLDS	SIGN / POST REPLACEMENT FROM CAR ACCIDENT	\$201.73	4	\$401.73	METAL POST & SIGN
328579	2741998	7/17/2023	COMMON AREA / FAIRWEATHER	ASSESS & REPAIR FENCING OFF FAIRWEATHER	\$360.00	2	\$460.00	CHAIN LINK FENCE & BARBED WIRE
328580	2739812	7/17/2023	COMMON AREA / OUTRIGGER PARK	ASSESS & REPAIR GATE INTO OUTRIGGER PARK	\$20.00	1	\$70.00	NEW LOCK
328583	2742311	7/17/2023	COMMON AREA / EASTPORT	RE-SECURE RESTROOM SIGNAGE TO WALL	\$0.00	0.25	\$12.50	LABOR TIME ONLY
328584	2742296	7/17/2023	COMMON AREA / HOLIDAY HARBOR	REPLACE MISSING RESTROOM SIGNAGE FOR MEN & WOMEN	\$35.55	0.25	\$48.05	NEW RESTROOM SIGNS
328585	2739424	7/17/2023	COMMON AREA / EASTPORT	EXCESS CLEAN OF MEN'S RESTROOM	\$0.00	0.5	\$25.00	LABOR TIME ONLY
328594	N/A	7/17/2023	COMMON AREA / HARRERLSON PARK	CHECK PERIMETER FENCING	\$14.00	1	\$64.00	HOG RINGS
328600	N/A	7/17/2023	COMMON AREA / CLEAR WATER	CLEAN UP OIL SPILL ON STREET	\$2.25	2	\$102.25	ABSORBANT
328645	N/A	7/21/2023	COMMON AREA / NORTH SKI AREA	CHECK PERIMETER FENCING	\$14.00	1	\$64.00	HOG RINGS
328654	N/A	7/24/2023	COMMON AREA / NORTH SKI AREA	REPAIR PERIMETER FENCING	\$7.00	1	\$57.00	HOG RINGS
328672	N/A	7/25/2023	COMMON AREA / EASTPORT	REPAIR PERIMETER FENCING	\$7.00	1	\$57.00	HOG RINGS
328725	2762128	7/28/2023	COMMON AREA / EASTPORT	EXCESS CLEAN OF MEN'S RESTROOM	\$5.00	1	\$55.00	GENERAL CLEANING SUPPLIES
328727	N/A	7/28/2023	COMMON AREA / NORTH SKI AREA	CHECK PERIMETER FENCING	\$7.00	1	\$57.00	HOG RINGS
328736	2766963	7/31/2023	COMMON AREA / EASTPORT	EXCESS CLEAN OF MEN'S RESTROOM	\$5.00	1	\$55.00	GENERAL CLEANING SUPPLIES

\$1,351.38 \$ 41.75 **\$5,238.88**
\$ 2,087.50

Canyon Lake Property Owners Association
Repair & Replacement Fund Expenditures

	2021-2023 To Date Ending April 2023	2023-2024 To Date Ending July 2023	Project Totals 5/1/21 to 07/31/23
Admin Int	-	-	-
#2146 Interior Floor, Carpet	18,913	-	18,913
Admin IT	-	-	-
#1047 Battery Back Up	2,047	-	2,047
HVAC Units	-	-	-
#1421 HVAC Country Club	12,800	-	12,800
\$1055 HVAC POA	11,253	-	11,253
Park Equipment & Furnishings	-	-	-
2-2209-00 Harrelson Park Dock Replacement \$59,700	28,429	30,429	58,858
#7021 East Port - Basketball Court - Light Fixtures	3,613	-	3,613
#0405 Park Equipment-Sunset Beach	31,625	-	31,625
#1005 Diamond Point Park - Playgroud Equipment	22,345	-	22,345
#20031 Restroom - Roadrunner Park	3,687	-	3,687
#6022 Dock - Indian Beach	32,350	-	32,350
#16018 Indian Beach Trash Receptacles	2,648	-	2,648
#15005 Holiday Harbor Trash Receptacles	1,787	-	1,787
2-1904-01 Small Dog Park \$33,363.75	7,995	-	7,995
2-2105-00 Large Dog Park Phase #2 \$105741.70	122,721	-	122,721
#20057 Lift Station Sierra Park	13,100	-	13,100
2-2209-01 Holiday Harbor Park Dock \$194,412.00	1,500	99,493	100,993
#18012 - Indian Beach Restrooms	4,985	-	4,985
Gault Field	-	-	-
#1200 Gault Field - BBQ Station	1,583	-	1,583
#12011 Gault Field - BBQ Station	2,246	-	2,246
#12041 Gault Field - Lights (2)	6,000	-	6,000
#1309 Gault Field - Netting & Shade Cover	11,310	-	11,310
#1305 Gault Field - Field #2 Lights	10,000	-	10,000
#12033 Gault Field #1 - Lights	2,700	-	2,700
#12051 Gault Field #4 - Fence, Chain Link	2,350	-	2,350
Equestrian	-	-	-
#1174 Equestrian - Sand Replacement	80,190	-	80,190
#1179 Equestrian Repairs	19,113	-	19,113
#1181 Equestrian - Fence Vinyl	5,800	-	5,800
Restaurant Equipment	-	-	-
#18082 Ice Machine Lodge	14,500	-	14,500
#0901 Lodge Fire Suppression Cylinders	-	-	-
#0901 Misc. Restaurant Equip	11,294	-	11,294
#2117 Salad/Sandwich Prep Station	3,850	-	3,850
Furniture	-	-	-
#1793 Furniture - Lodge Pool View	11,854	-	11,854
#0903 Furniture Corporate Office	7,194	-	7,194
#1579 Furniture Senior Center	-	-	-
Lodge	-	-	-
#17018 Lodge - Fridge	2,980	-	2,980
#18109 Lodge - HVAC #2	27,750	-	27,750
#18110 Lodge - HVAC #3	27,750	-	27,750
#18016 Lodge - Ext, Patio (Resurface)	-	4,200	4,200
#18023 Lodge - Ext, Fencing/Rails	-	5,875	5,875
#18034 Lodge - Roof Plumbing	7,247	-	7,247
#1526 Lodge - Food Prep Station	8,357	-	8,357
#1168 Lodge - Tennis Courts, Resurface	34,950	-	34,950
#0910 Lodge - Remodel	14,955	-	14,955
#18039 Lodge - Restroom	-	8,590	8,590
#18066 Lodge - Kitchen, Charbroiler	3,366	-	3,366
#18087 Lodge -Kitchen, Oven	9,935	-	9,935
#18099 Lodge - Kitchen, Skillet	22,848	-	22,848
#18056 Lodge - Holiday Bay, Stage Lights	51,178	-	51,178
2-2006 Lodge Front Patio/Event Space Design \$28k	18,115	4,940	23,055
#18102 Lodge Climate Wizard	2,544	-	2,544
#18137 Restroom Repairs	1,754	-	1,754
#24090 Lodge - Tennis Courts, Restrooms	4,250	-	4,250
#24012 Lodge - Tennis Courts, Shades	-	3,577	3,577
#18118 Lodge - Cameras	3,279	-	3,279
#18013 Lodge - Elevator (Service), Cab Refurb	1,651	-	1,651
#18036 Lodge - Sewer Assessment/Repairs	3,800	-	3,800
#18062 Lodge - Int. Floor, Carpet	2,633	-	2,633
#18078 Lodge - Kitchen, Freezer, Walk-in	-	3,526	3,526
#2-2301-01 Lodge - Restaurant and Bar Renovation	889,845	660,249	1,550,094
Country Club	-	-	-
#1432 CC Undercounter Freezer	2,257	-	2,257
#1759 CC Replace Folding Grille	3,903	-	3,903
#4053 CC Replace Range Burner - Unit#2	13,621	-	13,621
#4068 Magnolia Room	3,550	-	3,550
#1633 Main Gate - HVAC	6,000	-	6,000
#1635 Main Gate - Gate Operator	5,784	-	5,784
#1660 North Gate - Gate Operator	3,383	-	3,383
#8019 Main Gate - Decal lane booth	2,500	-	2,500
#4048 CC Walk In Freezer	16,853	-	16,853
#4070 CC - Television	4,186	-	4,186
#4030 CC - Carpeting	8,782	-	8,782
#2019 CC - Bar, Sink	3,648	-	3,648
#4079 CC - Patio Furniture	1,558	-	1,558
#4015 CC - Bar, Cooler	7,088	-	7,088
#4011 CC - Ext, Door, Entry New	1,506	-	1,506
#4063 CC -Magnolia, Cabinets	4,895	-	4,895
#4091 CC - Restrooms	-	6,227	6,227
Corporate Office	-	-	-
#1025 Admin Int - Office Equipment	2,438	-	2,438

Canyon Lake Property Owners Association

Repair & Replacement Fund Expenditures

	2021-2023 To Date Ending April 2023	2023-2024 To Date Ending July 2023	Project Totals 5/1/21 to 07/31/23
POA Office Remodel -- P&C	28,930	-	28,930
#1051 AC Unit - P&C	-	11,200	11,200
Computers	-	-	-
#1900 CP Computers	3,826	-	3,826
Operations	-	-	-
#1839 Operations - Ext, Walls, Repairs	20,500	-	20,500
Pool	-	-	-
#1156 Pool Chemical Reader	1,886	-	1,886
#1153 Pool Heater	8,400	-	8,400
#1101 Pool Filters	-	-	-
#21031 Pool, Pump and Motor	6,566	-	6,566
#1158 Pool Pump	2,890	-	2,890
#1864 Lighting, Pool	2,550	-	2,550
#1869 Pool Office, HVAC	4,500	-	4,500
#21010 Pool - Lighting Pools	1,575	-	1,575
#21026 - Pool Deck Repair	2,950	-	2,950
#21030 Pool, Heaters	11,314	-	11,314
#21006 Pool Furniture	5,781	-	5,781
#21047 Pool Vacuum	4,305	-	4,305
#21023 Pool Reel Winder	-	16,718	16,718
Lake	-	-	-
#23009 Roofing Tiles for N. Ski Shelter	2,250	-	2,250
#1691 Docks - Pebble Cove, Replace	21,000	-	21,000
#2004 Dock - Indian Beach \$36,277.50 4/7/20	-	-	-
#17010 Lake - Buoys	7,859	2,262	10,121
Campground	-	-	-
#3032 Campground Restroom Remodeling \$431,621	512,133	2,250	514,383
#1275 Campground - Railing, Stairs	1,550	-	1,550
Entry Gates	-	-	-
#8001 East Gate - Fence, Wrought Iron	9,175	-	9,175
#8003 East Gate - Gate Openers	15,689	-	15,689
#8005 East Gate - Lighting	17,160	-	17,160
#8008 East Gate - Restroom	7,850	-	7,850
#8018 Main Gate - Gate Operators	10,549	-	10,549
#1006 Fairway Estates - Operators	7,797	-	7,797
#8003 North Gate - Gate Camera	4,602	-	4,602
East Port	-	-	-
#7014 - East Port - Basketball Court Resurfacing	26,300	-	26,300
Ski Slalom	-	-	-
#1904 Ski Slalom - Railing, Pipe	1,990	-	1,990
#23008 Ski Slalom - Restrooms (Refurb)	4,015	-	4,015
Golf Course	-	-	-
#13057 Golf Netting	5,500	6,400	11,900
#13012 Golf Course Maintenance Yard	14,480	-	14,480
#13038 Irrigation Engineering and Design	22,183	-	22,183
#1208 GC Irrigation, Sys	66,786	-	66,786
2-2008-00 GC Irrigation Sys Additional \$12k	22,415	-	22,415
2-2102-00 GC Irrigation Sys \$2,030,400	1,448,541	-	1,448,541
#13007 Golf - Concrete, Repairs	26,950	-	26,950
#13046 Golf - Maintenance, Golf Carts (1)	11,552	-	11,552
2-2302-00 Golf Course Mainline Repairs \$145,829.20	80,430	-	80,430
Grounds	-	-	-
#13051 Signs, POA	4,380	-	4,380
#8015 Main Gate Entrance Fountain Monument Repairs	19,616	-	19,616
#14003 East Port Landscaping Monument	128,404	29,400	157,804
#14006 Mailbox (Concrete Pads)	163,293	-	163,293
#14016 Signs, Street	8,353	-	8,353
#1853 Landscaping	11,102	-	11,102
#1848 Diamond Point Park Curbing	9,500	-	9,500
#1848 Mailbox Slabs	91,286	-	91,286
#1857 Signs, street	6,962	-	6,962
2-2010-01 CLDS So Median Landscape \$100k-\$150k	18,113	-	18,113
2-2212-00 CLDS Median Improvements \$680,400	514,741	81,460	596,201
#14012 Grounds - Signs, POA	8,711	-	8,711
#10005 Fairway Estates - Signs	1,110	-	1,110
Vehicles	-	-	-
#25023 - Toyota, Tacomas	2,490	-	2,490
#25025 -Vehicle - Tractor, Kubota (1)	8,902	-	8,902
#25003 -Boat, Champion	12,360	-	12,360
#25004 - Boat	45,880	-	45,880
#25005 - Boat Trailer	11,739	-	11,739
#25006 - Boat (Patrol & Operations)	45,880	-	45,880
#25010 -Chevy's, 1998 (98-06) (4)	31,221	-	31,221
#1616 - Ford Escapes	55,515	-	55,515
#1618 Golf Cart - Enclosed	11,037	-	11,037
Unallocated	20,719	-	20,719
Total Repair & Replacement Fund Acct 02-0670	5,428,967	976,796.81	6,405,763

Canyon Lake Property Owners Association

Road Reserve Fund Expenditures

2021-2022 To Date Ending April 2022	2022-2023 To Date Ending July 2023	Project Totals 5/1/21 to 07/31/23
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		\$	-
3-2209-00 Pavement Engineering "Year Two"	129,229	2,940	\$ 132,169
3-2104-01 Pavement Imp Plan Design	202,493	-	\$ 202,493
3-2102-00 Pavement Condition Index	94,514	-	\$ 94,514
3-2104-00 Campground - Misc Road Repairs	1,950	-	\$ 1,950
3-2201-02 Striping - (Holiday Harbor)	15,550	-	\$ 15,550
3-2201-01 Striping CLDS	6,450	-	\$ 6,450
#14017 - Traffic Signs	10,911	-	\$ 10,911
Misc Repairs	2,500	-	\$ 2,500
Traffic Study		2,900	\$ 2,900
Total Road Reserve Fund Acct 03-0670	463,597	5,840	469,437

Canyon Lake Property Owners Association

FUND 05 CAPITAL IMPROVEMENT PROJECTS

Ending July 31, 2023

	2020-2021 Ending April 2021	2021-2022 Ending April 2022	2020-2023 Ending April 30, 2023	2022-2023 Ending July 2023	Project Totals 5/1/20 to 07/31/23
			-	-	-
5-2111-01 Flag Poles		11,368	-	-	11,368
5-2004-00 Sierra Park North Pump Track Design & Engineering \$88,690.00	110,603	1,283	127,344	-	239,230
5-2010-03 Roadrunner Restroom Design \$31,800	23,624	6,174	-	-	29,798
5-2102-01 Mailbox Lighting Project \$145,320	60,825	60,825	-	-	121,650
5-2102-02 Sierra Park Shade Structures \$ 126,195	16,892	78,602	24,733	-	120,227
5-2102-03 Indian Beach Shade Project \$131,056		129,265	15,217	-	144,482
5-2105-00 Surveillance System -- Happy Camp		12,299	-	-	12,299
5-2105-01 Speed Trailer (3rd)		13,483	-	-	13,483
5-2105-02 Large Dog Park Phase 2		16,586	-	-	16,586
5-2105-03 Road Runner Park Restroom \$184,000		163,027	52,542	-	215,569
5-2106-00 Office Remodel P & C		11,373	-	-	11,373
5-2106-01 Sierra Park North \$2,200,000*		1,777,659	400,904	-	2,178,563
5-2107-00 Equestrian Center Barn Fans		2,575	-	-	2,575
5-2107-01 Lighthouse Restaurant & Bar Remodel		270	-	-	270
5-2108-00 Shade Canopy Lodge/Bar Patio		30,436	-	-	30,436
5-2108-01 Rob Caveney Park - Fencing		10,940	-	-	10,940
5-2111-00 Pickleball Courts Phase 2 Design		25,652	17,523	-	43,175
5-2111-00 Happy Camp Propane Dispenser		10,775	-	-	10,775
5-2109-01 Sprinklers POA and Conference Room		3,071	-	-	3,071
5-2203-00 Community Solar Project				7,920.00	7,920
5-2206-00 Country Club Patio Shade Project			59,508	2,500.00	62,008
5-2302-00 Pickleball Phase 2			21,874	70,512.91	92,387
5-2302-01 Lodge Patio Event Space			29,774	-	29,774
5-2303-01 Community Garden Area				15,672.26	15,672
5-2308-01 Cameras				5,784.70	5,785
5-2307-01 Golf Shade				2,348.44	2,348
	211,944	2,365,662.15	749,420.78	104,738.31	3,431,765.24