

Board of Directors
Regular Session Board Meeting Agenda
Tuesday, May 2, 2023 - 6:00 P.M.
22200 Canyon Club Drive, Canyon Lake, CA 92587
This meeting may also be joined virtually at vm.clpoa.net
Dial into the Zoom meeting by phone: 1-669-900-6833
Meeting ID: 837 3700 4446

1. **Welcome and Call to Order**
 - Pledge of Allegiance
 - Verification of Quorum
2. **Approval of Minutes**
 - April 4, 2023
3. **Public Official Comments**
4. **Presentations**
5. **Announcements**
6. **Member Comments on Non-Personnel Issues** (30 minutes total and limited to 3 minutes per person)
As a member of this association, you are welcome to address the Board of Directors at Regular Open Session Board Meetings. Please submit a written request to the clerk of the board. Please include your Name and Tract and Lot with your written member comment. All comments shall be limited to three (3) minutes and must be relevant to matters within the CLPOA jurisdiction. The comment section will be limited to 30 minutes total. The Board of Directors reserve the right to limit this section of the meeting to a time they believe is appropriate. Please note: Pursuant to Civil Code §4930, the Board of Directors is prohibited from discussing or taking action on items not on the agenda. Therefore, if a response is given, it will be limited to the following: the matter will be taken under advisement, the matter will be referred to appropriate personnel or a very limited factual response will be provided.
7. **Consent Agenda** (Items A - D)
 - A. **APPROVAL: Ratify Monthly Financial Statement Review** (Susan Dawood)
Proposed Resolution: That the Board of Directors review and approve the monthly Financial Statements, and all additional required information per Code Sec. 5500.
 - B. **Report of Executive Session Actions** (Lynn Jensen)
Proposed Resolution: That the Board of Directors review and approve the Executive Session Actions, as written.
 - C. **Authorization of Liens** (Susan Dawood)
Proposed Resolution: That the Board of Directors authorize the Controller or the appropriate personnel to record the liens against the attached Assessor Parcel Numbers in accordance with Civil Code §5673 in order to secure the debt owed to the Association.

D. Receive and File: Revised Resolution and Policy for Purchasing and Contracting Authority and Accounts Payable Approval Grid (President Griffiths)

Proposed Resolution: That the Board of Directors receive and file the revised Resolution and Policy for Purchasing and Contracting Authority and Accounts Payable Approval Grid based on the 2023 General Manager's Contract updates.

8. Board Action Items

8.1 APPROVAL: CIP Funding for Senior Center Backup Generator (Director Tim Cook & Steve Schneider)

Proposed Resolution: It is recommended that the Board of Directors approve \$22,200 from the CIP fund, 05-670 for a backup generator at the Senior Center.

8.2. APPROVAL: Appeals Committee Member Appointment (Andrea Moreno)

Proposed Resolution: It is recommended that the Board of Directors approve the appointment of Terry Jarvis as the alternate member; contingent upon execution of a Confidentiality Agreement, effective immediately.

8.3 APPROVAL: Revised Request for 2023 Water Sport Clubs' Calendar Requests & Lake Use Rules Variance Request (Carrie Pratt)

Proposed Resolution: It is recommended that the Board of Directors approve/reject the revised 2023 Water Sport Clubs' Calendar request and modification to the North Ski and Jump Lake Use Policy, as attached.

8.4 28-Day Reading: Revise Rule GR.5.6.d.1 Proof of Insurance Required for Golf Cart (Amanda Moore)

Proposed Resolution: It is recommended that the Board of Directors approve the 28-day reading to revise rule GR.5.6.d.1, as attached.

9. Association Reports

- General Manager Report (Eric Kazakoff)
- Community Patrol Report, as written
- Staff Reports, as written

10. Board Comments

11. Architectural Appeals

A. Marvin Hall 22776 Water View Drive
Appealing ACC Denial for Oversized Dock

Proposed Resolution: That the Board of Directors uphold the ACC Committee decision and deny the request for an over-sized dock.

B. Brian Ross 29000 Scout Court
Appealing ACC Denial for Front Entry Patio Cover into a Courtyard

Proposed Resolution: That the Board of Directors uphold the ACC Committee decision and deny the request to keep the front entryway patio cover post in the front yard setback.

12. Next Meeting Date

- Thursday, May 11, 2023, at 8:00 a.m. – Annual Meeting of the Members and Election of Directors
- Saturday, May 13, 2023, at 8:00 a.m. – Adjourned Annual Meeting of the Members and Election of Directors (Alt. if Quorum is Not Achieved)
- May 30 – June 2, 2023, at 9:00 a.m. – 4:30 p.m. – Executive Session
- Tuesday, June 6, 2023, at 1:00 p.m. – Executive Session
- Tuesday, June 6, 2023, at 6:00 p.m. – Regular Session

13. Adjournment

Please be courteous and respectful to other members, Board of Directors and representatives from Management at all times. We ask that you do not raise hands or interrupt the Board or anyone else who may be speaking. No alcohol shall be permitted and/or consumed at Board meetings and/or Membership meetings. **A member not adhering to these protocols and/or who becomes unruly may be asked to leave the meeting. Failure to comply will result in a special hearing with the Board where disciplinary action may be taken.**

The Canyon Lake Property Owners Association Board of Directors (Board) met in Regular Session on Tuesday, April 4, 2023. President Renee Griffiths called the meeting to order at 6:05 p.m. Directors present were Alex Cook, Bill Van Vleet, Greg Doherty, and Tim Cook. Five Board Members were present; quorum was met. Also present were; Legal Counsel, Sean Kane; General Manager Eric Kazakoff; Assistant General Manager Lynn Jensen; Sr. Manager of Member Services Amanda Moore; Director of Operations Steve Schneider; ACC Alternate David Humphrey and ACC Chair Jon Stelzner; Controller Susan Dawood; Sr. Manager of Planning and Compliance Cheryl Mitchell; and PIO / Clerk of the Board Harmony McNaughton.

1. **Welcome and Call to Order**

Pledge of Allegiance was led by member Valerie Montgomery.
Quorum was verified by PIO / Clerk of the Board Harmony McNaughton.

2. **Approval of Minutes**

- January 3, 2023
- January 24, 2023
- February 7, 2023
- February 22, 2023
- March 7, 2023

MOTION/RESOLUTION: Director Van Vleet moved that the Board of Directors approve the Regular Session Board Meeting Minutes, as attached. Director Alex Cook seconded. Five votes in favor. MOTION CARRIED

3. **Public Official Comments**

None.

4. **Presentations**

- President Griffiths presented Canyon Lake POA Accomplishments and congratulated General Manager Eric Kazakoff for his nomination and receipt of two Vision Awards for Leadership and Innovation at the California Association of Community Managers (CACM) Southern California Law Seminar in March 2023.

5. **Announcements**

- President Griffiths announced the Board's agreement to enter into new contracts with General Manager Eric Kazakoff and Golf Professional Pat Kemball, and the ongoing negotiations with the City of Canyon Lake for the language in the perspective purchase agreement of the fire station parcel.

6. **Member Comments on Non-Personnel Issues**

The Board heard member comments.

7. **Consent Agenda (Items A - C)**

MOTION/RESOLUTION: Upon motion properly made by Director Tim Cook, seconded by Director Van Vleet and five votes in favor, items A, B, and C were approved.

A. APPROVAL: Ratify Monthly Financial Statement Review

MOTION/RESOLUTION: That the Board of Directors review and approve the monthly Financial Statements, and all additional required information per Code Sec. 5500. APPROVED

B. Report of Executive Session Actions

MOTION/RESOLUTION: That the Board of Directors review and approve the Executive Session Actions, as written. APPROVED

C. Authorization of Liens

MOTION/RESOLUTION: That the Board of Directors authorize Corporate Counsel, the General Manager, or the appropriate personnel to record the liens against the attached Assessor Parcel Numbers. APPROVED

8. **Board Action Items**

8.1 APPROVAL: Canyon Lake Club Sanctioning Request – Fire Fighters Association

MOTION/RESOLUTION: Director Van Vleet moved that the Board of Directors approve the Fire Fighters Association as a sanctioned club, effective April 4, 2023, for discussion. Director Doherty seconded. The Board held discussion. MOTION FAILED

MOTION/RESOLUTION: Director Alex Cook moved that the Board of Directors decline the Fire Fighters Association request for sanctioning. Director Doherty seconded. The Board held discussion. Five votes in favor. MOTION CARRIED

8.2 APPROVAL: Canyon Lake Club Sanctioning Request C.L.E.A.R. Foundation

MOTION/RESOLUTION: Director Tim Cook moved that the Board of Directors approve the Fire Fighters Association as a sanctioned club, effective April 4, 2023. Director Alex Cook seconded. Four votes in favor, Director Van Vleet recused. MOTION CARRIED

8.3 APPROVAL: Senior Work Group Member Appointment

MOTION/RESOLUTION: Director Alex Cook moved that the Board of Directors approve the appointment of Nancy Green as a member to the Senior Work Group, effective immediately. Director Tim Cook seconded. Five votes in favor. MOTION CARRIED

8.4 APPROVAL: Recreation Committee Member Appointment

MOTION/RESOLUTION: Director Van Vleet moved that the Board of Directors approve the appointment of Jonda Morton to the Recreation Committee, effective immediately. Director Alex Cook seconded. Five votes in favor. MOTION CARRIED

8.5 APPROVAL: Revise Rule LM.6.19 Secure Moored Boats Required at Docks

MOTION/RESOLUTION: Director Tim Cook moved that the Board of Directors approve to revise rule LM.6.19 as attached. Director Doherty seconded. Five votes in favor. MOTION CARRIED

9. **Association Reports**

- General Manager Eric Kazakoff provided an association report.
- Staff Reports, as written
- Community Patrol, as written

10. **Board Comments**

Directors provided board comments.

The Board recessed at 6:54 p.m. and resumed the meeting at 7:08 p.m.

11. Architectural Appeals

A. Casey Thompson 22424 San Joaquin Drive West

Appealing ACC Denial for Change to New Home Driveway and Landscape Plan

MOTION/RESOLUTION: Director Tim Cook moved that the Board of Directors uphold the ACC Committee decision and deny the member's request. Director Doherty seconded. Five votes in favor. MOTION CARRIED

B. Cody Burt 23583 Brook Drive

Appealing ACC Denial for RV Parking Strips

MOTION/RESOLUTION: Director Tim Cook moved that the Board of Directors approve the member's request. Director Van Vleet seconded. Five votes in favor. MOTION CARRIED

MOTION/RESOLUTION: Director Tim Cook moved that the Board of Directors require the member to submit a corrected plan to clearly reflect the project, as approved. President Griffiths seconded. Five votes in favor. MOTION CARRIED

C. Steve Valle 22670 Lighthouse Drive

Appealing ACC Denial to Extend Courtyard Wall in Setbacks

MOTION/RESOLUTION: Director Van Vleet moved that the Board of Directors uphold the ACC Committee decision and deny the member's appeal per PC.5.10 & PC.8.1. Director Tim Cook seconded. Five votes in favor. MOTION CARRIED

12. Next Meeting Date

- Tuesday, May 2, 2022, at 1:00 p.m. – Executive Session
- Tuesday, May 2, 2023, at 6:00 p.m. – Regular Session
- Thursday, May 11, 2023, at 8:00 a.m. – Annual Meeting of the Members and Election of Directors
- Thursday, May 11, 2023, at 8:00 a.m. – Annual Meeting of the Members and Election of Directors (Alt. if Quorum is Not Achieved)

13. Adjournment

MOTION/RESOLUTION: Director Van Vleet moved to adjourn the meeting. Director Doherty seconded. Meeting adjourned at 8:01 p.m.

Minutes approved: _____ Approved on: _____

TO: Board of Directors

FROM: Controller

RE: Monthly Financial Statement Review

Background

5500.

Per Davis Stirling Code 5500 the Board shall: do all of the following:

- (a) Review, on a monthly basis, a current reconciliation of the association's operating accounts.
- (b) Review, on a monthly basis, a current reconciliation of the association's reserve accounts.
- (c) Review, on a monthly basis, the current year's actual operating revenues and expenses compared to the current year's budget.
- (d) Review, on a monthly basis, the latest account statements prepared by the financial institutions where the association has its operating and reserve accounts.
- (e) Review, on a monthly basis, an income and expense statement for the association's operating and reserve accounts.
- (f) Review, on a monthly basis, the check register, monthly general ledger, and delinquent assessment receivable reports.

Fiscal Impact

None

Recommendation:

Staff recommends that the Board review all financial documents that have been uploaded to the CLPOA drop box per Davis Sterling Code Section 5500. In addition, Staff recommends that the Board of Directors review and approve the attached Financial Statement for the latest monthly close.

Susan C. Dawood, Controller

Date: May 2, 2023

From: Lynn Jensen

Board Report: CLPOA Report of Executive Session

On behalf of the CLPOA Board of Directors, please see the Report of Executive Session for the Board Meeting held on May 2, 2023. The meeting was called to order at approximately 12:00 p.m. Items discussed during this session included:

Legal Matters - The Board of Directors and management received an update from legal counsel regarding Association matters. In addition, the Board held discussion on four (4) legal item(s).

Member Related Discussion - The Board of Directors and management held discussion on two (2) member related matters during this meeting.

3rd Party Contract/Agreement - The Board of Directors and management held discussion on four (4) third party contract/agreements pending with the Association during this meeting.

Personnel Matters - The Board of Directors and management held discussion on pending personnel matters during this meeting.

The meeting concluded at or before 5:00 p.m.

Lynn Jensen

Lynn Jensen
Assistant General Manager

Date: May 2nd, 2023

To: Board of Directors

From: Accounting Department

Board Action/Resolution: Authorization of Liens

Background

Civil Code §5673 requires the Board of Directors to authorize the approval of the recordation of liens against members when they become delinquent. In addition, if the debt continues to remain outstanding and additional charges occur in relationship to the initial debt, the lien may be periodically updated and refiled.

Fiscal Impact

There are fees and staff time required to file the claim. These fees are included in our claim and may be awarded by the judge if we are successful.

Recommendation

It is recommended the Board of Directors authorize the Controller or the appropriate personnel to record the liens against the attached Assessor Parcel Numbers in accordance with Civil Code §5673 in order to secure the debt owed to the Association.

Assessor Parcel Number

- | | |
|----------------|----------------|
| 1. 354-220-006 | 11.353-022-027 |
| 2. 353-053-004 | 12.353-270-008 |
| 3. 355-403-001 | 13.355-152-008 |
| 4. 355-413-004 | 14.355-123-038 |
| 5. 355-037-004 | 15.353-041-003 |
| 6. 351-172-016 | 16.353-041-034 |
| 7. 354-163-001 | 17.355-283-002 |
| 8. 354-163-001 | 18.351-144-024 |
| 9. 355-251-021 | |
| 10.353-144-003 | |

31512 Railroad Canyon Road, Canyon Lake, CA 92587

951.244.6841

www.canyonlakepoa.com

DATE: May 2, 2023 **ACTION:**

TO: Board of Directors

FROM: Board President

RE: Receive and File: Revised Resolution and Policy for Purchasing and Contracting Authority and Accounts Payable Approval Grid

Background

Prior to this iteration, the Resolution and Policy for Purchasing and Contracting Authority was last updated on March 1, 2022. Considering the changes made to the spending threshold through the newly formed General Manager contract, executed on April 26, 2023, all relating policies have been updated to reflect the changes. The correlating policies include the Resolution and Policy for Purchasing and Contracting Authority and Accounts Payable Approval Grid. The significant changes incorporate the General Manager's spending authority up to \$50,000 for all funding accounts.

Fiscal Impact

N/A

Recommendation

It is recommended that the Board of Directors receive and file the revised Resolution and Policy for Purchasing and Contracting Authority and Accounts Payable Approval Grid, as attached.

Renee Griffiths

Renee Griffiths, Board President

UPDATED: April 26, 2023

Board of Directors Resolution and Policy for Purchasing and Contracting Authority

Association Name: Canyon Lake Property Owners Association

Whereas, on the 26th of April, 2023, the Board found the following:

Whereas, the Board is responsible to promote the creation and preservation of peaceful enjoyment of the property and the protection of property values.

Whereas, the Board oversees the work of the General Manager (GM) and has given the GM broad responsibility and authority related to the purchasing and contracting needed to contribute to the Boards responsibility.

Whereas, all purchasing and contracting using Association Operating and Reserve Funds must be overseen by the Board and done prudently, wisely, efficiently, in a prioritized manner and with life cycle costs in mind.

Whereas, the Board policy currently grants purchasing and contracting authority to the GM for items up to \$50,000 including reserve items previously approved in the annual budget. All other purchases and contracts require specific Board approval. Reserve items above \$50,000 must be set forth, reviewed and approved in open session.

Whereas, there is value in refining and expanding the existing pre-approval levels to clarify how they can be applied to multi-task projects, recognize the different types of expenditures that occur in an effort to further support an expedited process for maintaining and enhancing our facilities while assuring appropriate oversight.

Whereas, it is recognized that there are four categories of items and projects that will benefit from different pre-approval rules including Operations Routine / Scheduled and Preventive Maintenance, Fixed Building Service Systems / Fixed Equipment Repairs / Replacement, Non-Equipment related Repairs / Replacement and Capital Improvements.

Whereas, these terms need to be clearly defined to support an expedited process.

Now, therefore, be it resolved, the Board of Directors, with the enactment of this resolution, grants the following expanded preapproved purchasing and contracting authority to the General Manager in these four categories as follows.

1. Operations Routine / Scheduled / Preventive Maintenance:

- a. General Manager is pre-approved to carry out all routine, scheduled and preventive maintenance activities within the resource limits of the Operating Budget.

2. Fixed Equipment Repair / Replacement Items:

- a. General Manager is pre-approved to spend up to \$50,000 for needed equipment repairs or, if warranted, replacement with due consideration given to life cycle cost.

3. Non-Equipment Repair / Replacement Projects:

- a. General Manager is pre-approved to commit up to \$50,000 (Total project cost – not individual task cost) for repair / replacement projects as defined below.
- b. Repair / replacement projects that exceed \$50,000 must be approved by the Board in concept for a specific scope of work and conceptual budget plus a specified contingency amount prior to proceeding. No further approval will be required unless the contingency is exhausted. Design costs will always be separated from the estimated or actual construction cost totals and are not included in the limits set forth in this Purchasing and Contracting authority. The design portion of a project will be considered its own project, as far as this authority is concerned, and all projects will be accounted for with Design and Construction separated.

4. Capital Improvement Projects

- a. General Manager has authority to commit up to \$50,000. (Total project cost – not individual task cost) for capital improvement projects as defined below.
- b. Capital Improvement projects that exceed \$50,000 must be approved by the Board in concept for a specific scope of work and conceptual budget plus a specified contingency amount prior to proceeding. No further approval will be required unless the contingency is exhausted.
- c. Capital Improvement projects that exceed \$50,000 must be approved by the Board before beginning each phase. The project should be included in the approved 5-Year Plan or added to the plan by immediate action of the Board. Design costs will always be separated from the estimated or actual construction cost totals and are not included in the limits set forth in this Purchasing and Contracting authority. The design portion of a project will be considered its own project, as far as this authority is concerned, and all projects will be accounted for with Design and Construction separated.

Definitions

Boards of Directors Standard Approval Process:

For those projects that are not eligible for pre-approval, the Board shall approve the project before proceeding with each of the following phases:

1. Conceptual phase including project definition / scope of work, and conceptual project budget approved for design. Conceptual budget shall include all items defined in total project costs. Conceptual phase shall include a proposed schedule for completion of each phase of the project.
2. Schematic / design development phase including a refined Total Project cost. This phase includes rough study drawings that illustrate the basic concepts of the design. It includes initial research of jurisdictional regulations so that challenges with moving forward are understood.

3. Substantially Complete Construction Documents phase including Total Project Cost. This phase includes construction drawings and outline specifications documents that show the complete design and significant details of construction.

4. Construction phase which shall include recommendation for contract award based on bids received and final project budget approved for construction. Project budget shall include final costs for all items defined in total project cost.

Capital Improvement Projects:

A capital improvement is (i) any significant new common area amenity or (ii) substantial discretionary improvement to an existing common area amenity. (Adams Stirling, 2020) (iii) new vehicles and other equipment needed to support operations.

Fixed Equipment Repair / Replacement Items:

Equipment repair / replacement items include all attached mechanical systems, electrical systems, plumbing, building monitoring systems and fixed furniture installed.

Non- Equipment Repair / Replacement Projects:

A non-equipment repair / replacement project is “the repair, restoration, replacement, or maintenance of, or litigation involving the repair, restoration, replacement, or maintenance of, major components that the association is obligated to repair, restore, replace, or maintain. (Civ. Code §5510(b).)” Included are such items as fencing, signage, mailboxes, docks, seawalls, park furnishings and play equipment, and building/amenity refurbishment with new paint, flooring, doors, windows, furniture, non-permanent equipment, appliances, etc.

Operations Routine / Scheduled / Preventive Maintenance:

Operations activities are those related to the normal performance of the functions for which a facility or item of equipment is intended to be used. Maintenance activities are those related to the repairs to scheduled and unscheduled deficiencies during the time period in which they occur. This includes scheduled preventive maintenance for building, structures and installed related equipment and recommended by the manufacturer.

Project:

A project is defined as a series of tasks that need to be completed in order to reach a specific outcome. Projects are the organized effort to repair, reconstruct, rehabilitate, or construct a building, amenity or structure at one time. Projects may require professional design or related services and incorporate numerous trades or activities. Design costs will always be separated from the estimated or actual construction cost totals and are not included in the limits set forth in this Purchasing and Contracting authority. The design portion of a project will be considered its own project, as far as this authority is concerned, and all projects will be accounted for with Design and Construction separated.

Total Project Cost

The total project cost includes all costs (except Design, i.e., architectural and engineering) and execution of the project, permit fees, construction, and construction inspection, testing services, other special services and all required POA supplied furnishings. The total project cost includes identification of all funding sources (split funding from CIP, Repair / Replacement, Roads). Design costs will always be separated from the estimated or actual construction cost totals and are not included in the limits set forth in this Purchasing and Contracting authority. The design portion of a project will be considered

CANYON LAKE

PROPERTY OWNERS ASSOCIATION

its own project, as far as this authority is concerned, and all projects will be accounted for with Design and Construction separated.

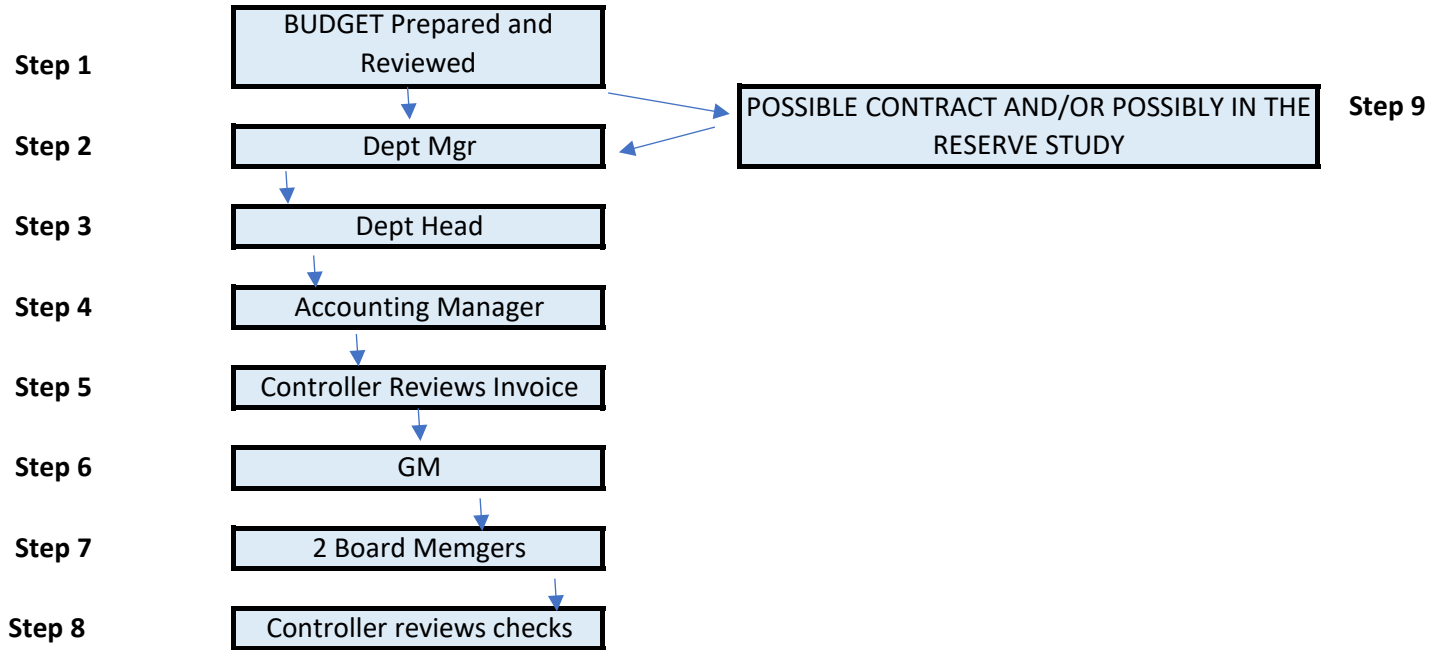
Now, therefore, be it further resolved, that all projects shall be adhered to the following requirements.

1. All expenditures related to this Resolution will be noticed in the monthly Finance Report.
2. All expenditures for items or projects not listed or otherwise eligible for pre-approval shall follow the Board of Directors standard approval process as defined below prior to committing any resources.
3. Vendor provided contracts / service agreements over \$80,000 must be reviewed and approved by Legal Counsel prior to commencing work. Review should be limited to the terms and conditions and not the scope of work, related schedules, liquidated damages, etc.
4. Pre-approval limits are not contingent on the cost listed in the related reserve study but are based on updated costs provided by Staff.
5. Reserve studies will be updated annually, and the funding plan reconsidered when projects over \$100,000 are approved for amounts significantly greater than listed or when they are not included the reserve study.

ACCOUNTS PAYABLE APPROVAL GRID (04.26.2023)		Review Level	Initial Review	Admin Review	GM Review	Board Review
		Primary Reviewer	Mgr	Dept Head	GM	2 Board Members
		Substitute Reviewer*	Dept Head can submit w/o Mgr	GM can submit w/o Dept Head	Asst GM	2 Board Members
		*Substitute reviewer approval accepted when Primary Reviewer is not available				
CORPORATE & ACTIVITIES						
General Office Supplies * Expense invoices, Advertising, Printing, Dues, Seminars, Employee Expenses, Consulting, other normal cost of doing business expenses, per Approved Budget	\$1 TO \$2,500		X	X		
	\$2,500-\$50,000		X	X	X	
	\$50,000 & up		X	X	X	X
Wire Transfers & ACH Activity	Any Amount		X	X	X	X
Credit Card Charges	Any Amount		X	X	X	
Utilities, Business Insurance monthly payments, (per approved Budgets and/or Contracts)	\$1 - \$50,000		X	X	X	
	\$50,000 & up		X	X	X	
Employee Healthcare	\$1 - \$50,000		X	X	X	
Legal Expenses	Any Amount		X	X	X	X
Capital Assets	\$1 - \$50,000		X	X	X	
Capital Assets	\$50,000 & up		X	X	X	X
Bad Debt Write off	\$1-\$500		X	X		
	\$500 & up		X	X	X	X
OPERATIONS						
General Office Supplies & Expense invoices, Repairs & Maintenance Invoices	\$1 TO \$2,500		X	X		
	\$2,500-\$50,000		X	X	X	
	\$50,001 & up		X	X	X	X
Reserve Fund Expenditures from other than Operating Fund	\$1 - \$50,000		X	X	X	
	\$50,001 & up		X	X	X	X
<i>RESERVE FUNDS BOARD PRESENTATION : Reserve items from \$ 0-\$50,000 are presented in the Ops Departmental Report, anything over \$50,000 is presented separately as a Board Action Item</i>						
Community Patrol						
Security Service Patrol Company invoices (dependent upon implemented contract)	\$1 to \$85,000		X	X	X	X
Other Operational Expenses (per Budget)	\$1-\$20,000		X	X	X	
Restaurant Invoices						
Food, Beverage, other Direct food related Costs	\$1 TO \$2,500		X	X		
	\$2,500 to \$50,000		X	X	X	
	\$50,000 & up		X	X	X	X
General Office Supplies & Expense invoices, Repairs & Maintenance Invoices	\$1 TO \$2,500		X	X	X	
	\$2,500 & Up		X	X	X	
Reserve Repair & Replacement Invoices	Any Amount		X	X	X	X
Utilities	\$1 to \$50,000		X	X	X	

CURRENT APPROVAL STRUCTURE

4/26/2023



Date: May 2nd, 2023

To: Board of Directors

From: Board Vice President – Tim Cook, Director of Operations – Steve Schneider

Board Action/Resolution: CIP Funding for Senior Center Backup Generator

Background

It was requested the POA place a backup generator at the Senior Center. This was requested to accommodate our senior members in periods of emergency, especially during the hotter months when rolling blackouts could happen more frequently. This will provide the Senior Center as cooling center if a member needs relief from the hot weather.

We received 3 bids.

Fiscal Impact

\$20,700 plus \$1,500 for permitting from the CIP fund, 05-670.

Recommendation

It is recommended the Board of Directors approve \$22,200 from the CIP fund, 05-670 for a backup generator at the Senior Center.

Tim Cook

Tim Cook, Board Vice President

Steve Schneider

Steve Schneider, Director of Operations

CANYON LAKE

PROPERTY OWNERS ASSOCIATION

DATE: May 2, 2023 **Action**

TO: Board of Directors

FROM: Hearing Services

RE: Appeals Committee Appointment- Alternate Member

Background

The Appeals Committee currently has an opening for an alternate member. Ryan Clark resigned as the alternate member in February 2023. The Committee interviewed multiple candidates to fill the position and voted on appointing Terry Jarvis.

Fiscal Impact

None

Recommendation

The Appeals Committee would like to recommend the Board of Directors approve appointment of Terry Jarvis as the alternate member; contingent upon execution of a Confidentiality Agreement, effective immediately.



Andrea Moreno Hearing Services

Date: May 2, 2023

To: Board of Directors

From: Activities Department

Board Action/Resolution: Revised Request for- 2023 Water Sport Clubs' Calendar Requests & Lake Use Rules Variance Request

Background

In October, the Board approved the 2023 Water Sports Calendar request and Rules Variances for next year. Rules variances are required to host these events.

In November, the Board approved the 2023 Water Sports Calendar Rules Variance request for this year's Ski Clubs' events as listed below.

The Ski Clubs' have submitted a request for modification to the Annual Calendar and Lake Use Policy, to request that the events and tournaments scheduled in the North Ski area must be completed by 6pm rather than 2pm, as previously adopted in the attached North Ski and Jump Lake Policy. This request is to accommodate the participation of members in the Clubs' tournaments and events hosted annually.

LM.6.7 Main Lake Ski Area Speed Limit

LM.6.13 Follow Counter-Clockwise Pattern

LM.9.2. Life Jackets required for all skiers or riders

LM.9.3 Maximum of One (1) Skier or Rider Per Boat

LM.9.4 Follow Counter-Clockwise Ski Pattern

LM.9.5 Ski Pattern Turns

LM.9.9 Maintain Safe Distance from Docks

LM.9.10 No Start or End at Dock

LM.9.11 Safe Distance Required for Towing

LM.9.16 Special Rules for the Areas of Treasure Island and Sunset Beach and Other High Traffic Areas

LM.9.17 Ski Rope Requirements / No Side Mount Bars

LM.9.20 No Wake Enhancing Devices Allowed

LM.9.23 Slalom Skiing Priority

LM.9.24 Skier/Rider Turn

LM.9.27 Boats Must Stop

LM.9.28 Turnaround and U-Turn Restrictions

LM.9.30 A Rider's Turn in Backwater

Fiscal Impact

None

Recommendation

It is recommended that the Board of Directors approve/reject the revised 2023 Water Sport Clubs' Calendar request and modification to the North Ski and Jump Lake Use Policy, as attached.

Carrie Pratt

Carrie Pratt, Senior Activities Manager

DEPARTMENT: CORPORATE OFFICE

POLICY: North and Jump Lagoon Lake Use Policy

APPROVED: May 2, 2023

NORTH SKI AND JUMP LAKE USE POLICY

1.0 **Purpose**

The North Ski and Jump Lake Use Policy is being established to develop guidelines for use of these areas of Canyon Lake to host annual calendar events for the Canyon Lake Property Owners Association (CLPOA) Sanctioned Clubs. While the North Ski and Jump Lake areas cannot be reserved by members for private use, the CLPOA recognizes that various sanctioned clubs host annual community, and special events which requires limited use of these areas for these specific events.

In addition to the request for use of the North Ski and Jump Lake to host these events, various rules, policies and protocols must be established to help facilitate these events. In determining the annual calendar requests, consideration of community use, and to allow for each club to host an event, the following criteria will be considered to approve the annual calendar of events, and not over impact the lake.

The CLPOA's Sanctioned Club and Facility Use policies, provide allowance of the Canyon Lake Sanctioned Clubs to request use of common area to host individual club, and community events. For specific common areas, additional policies must be established to define specific use of the select common area, as to not impact the community, and provide specific approval for use of the requested common area.

2.0 **Parties**

The parties subject to this policy include all Canyon Lake Sanctioned Clubs that participate in, and host annual Sanctioned Club and community events on the North Ski and Jump Lake areas.

3.0 **Defined Terms**

N/A

4.0 **Policy**

The CLPOA shall allow Canyon Lake Sanctioned Clubs to submit an annual calendar request to host ski, wakeboard, and other water-skiing related events and tournaments on an annual basis. Conditions of approval for the request to host the annual calendar events must include the following:

- No individual club events shall be scheduled from Memorial Day to Labor Day, as to not impact the community use of the North and Jump Lake areas.
- Each club requesting use of the North and Jump Lake areas shall only be granted one event, per month.
- Each club may be granted a maximum two (2) consecutive-day event, per month.
- Events may only be scheduled on the first and third weekend of each month. No back-to-back weekend events shall be allowed to provide availability for member use, and any preparations needed between events.

- All events and tournaments scheduled in the North Ski area must be completed by ~~2pm~~ 6pm.
- If more than two clubs request an event, for a given month, a lottery shall be held to determine which clubs are approved to host an event that month.
- All events shall require scheduling and coordination of patrol staff needed to monitor the event, and traffic. The Sanctioned Club hosting the event shall pay the related costs for patrol staff needed.
- The Sanctioned Club hosting the specific event shall receive approval for exclusive use of the event area, during the event time period only.
- All enforcement of lake rules, and boat wakes shall be at the discretion of the marine patrol staff on duty, during the event. Modifications shall be made as needed for the specific event.
- All requests for variance exceptions of the specific Rules & Regulations must be approved by the Board of Directors on an annual basis.
- All Calendar requests that meet the policy guidelines shall be submitted by September 1 for review and approval by the Board of Directors on an annual basis.

5.0 Responsible Parties

- The Canyon Lake Sanctioned Clubs that utilize the Lake to host annual club and community events.
- The CLPOA personnel that assist with planning and coordination of the event preparations and day of tasks.

6.0 Related Policies

The CLPOA Rules and Regulations details specific rules and policies regarding use, and operation of any watercraft on the lake. This policy shall be in conjunction with the Rules & Regulations to provide guidelines for those groups requesting exceptions to the rules to host the annual events, and to determine eligibility and approval for use of the lake for the calendar dates requests.

7.0 History

This policy shall supersede previous decisions of the Board of Directors to establish an ongoing annual protocol for the CLPOA staff and Board of Directors to use when reviewing and approval the annual Lake Use Calendar going forward.

APRIL 2023

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
					1	2
3	4	5	6	7 Good Friday	8	9 Easter Sunday
10	11	12	13	14	15 8am-2pm Wakeboard Club	16 8am-2pm Wakeboard Club
17	18	19	20	21	22	23 2pm-6pm ShowCal
24	25	26	27	28	29	30 2pm-6pm ShowCal

MAY 2023

■ block out dates for Sialom
■ Jump Lagoon
■ Sialom Course

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
1	2	3	4	5	6 8am-6pm Wakeboard Club	7 8am-6pm Wakeboard Club
8	9	10	11	12	13	14 Mother's Day
15	16	17	18	19	20 8am-6pm Ski Club	21 8am-6pm Ski Club
22	23	24	25	26	27 2pm-7pm Ski Club	28 2pm-7pm Ski Club
29 Memorial Day	30	31				2pm-6pm ShowCal


 block out dates for Slalom
 Jump Lagoon
 Slalom Course

JULY 2023

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
					1	2
3	4 Independence Day	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						



AUGUST 2023

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27 2pm-6pm ShowCal
28	29	30	31			

SEPTEMBER 2023



block out dates for Slalom Course
 Jump Lagoon
 Slalom Course

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
				1	2	3
4 Labor Day	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

31512 Railroad Canyon Road, Canyon Lake, CA 92587

951.244.6841

www.canyonlakepoa.com

DATE: May 2, 2023 **ACTION:**

TO: Board of Directors

FROM: Sr. Member Services Manager

RE: 28 Day Reading – Revise Rule GR.5.6.d.1 Proof of Insurance Required for Golf Cart

Background

In fiscal year 22/23 the Association moved to permanent golf cart decals. Prior to permanent registration, members were required to visit our Member Services office annually to provide up-to-date documentation and receive a new decal. Members should still provide current proof of insurance to register their cart(s) and to maintain registration. Staff wants to match the insurance requirement currently in place for boat registration, which results in a fine added to a member's account if a policy is allowed to lapse or is cancelled. Additionally, the RFID transponder would also be deactivated. Members would be notified prior to these actions taking place. Finally, at the March 2023 board meeting, it was proposed that staff research liability coverage and additional insured requirements for golf cart insurance policies. After reviewing prior Association history and researching best practices for HOAs, staff agreed and determined that the additional requirements will help better protect the POA and its members.

Fiscal Impact

Recommendation

It is recommended that the Board of Directors approve the 28 day reading to revise rule GR.5.6.d.1 as attached.

Amanda Moore

Amanda Moore, Sr. Member Services Manager

Current Rule

GR.5.6.d.1 Proof of Insurance Required for Golf Cart

A valid Certificate of Liability coverage must be submitted at the time of registration which identifies the registering member as the policy holder.

Proposed Revision (Redlined)

GR.5.6.d.1 Proof of Insurance Required for Golf Cart

A valid Certificate of Liability coverage must be submitted at the time of registration which identifies ~~the following: the certificate must name the CLPOA member as policyholder, effective dates of policy, policy number, a description of the vehicle, minimum \$300,000 liability coverage, and the CLPOA named as additional insured with the CLPOA address. the registering member as the policy holder.~~ If the policy becomes canceled or expired the member shall provide the CLPOA proof of valid insurance prior to a lapse in coverage. Failure to comply may result in a fine and / or revocation of privileges.

Fine: \$100.00

Revised Rule

GR.5.6.d.1 Proof of Insurance Required for Golf Cart

A valid Certificate of Liability coverage must be submitted at the time of registration which identifies the following: the certificate must name the CLPOA member as policyholder, effective dates of policy, policy number, a description of the vehicle, minimum \$300,000 liability coverage, and the CLPOA named as additional insured with the CLPOA address. If the policy becomes canceled or expired the member shall provide the CLPOA proof of valid insurance prior to a lapse in coverage. Failure to comply may result in a fine and / or revocation of privileges.

Fine: \$100.00

ACTIVITIES DEPARTMENT

Senior Center Dept. 19

- The Senior Committee meets at the Senior Center for their regular scheduled meeting on 1st Tuesdays at 9 am.
- The Senior Center is hosted a very informative 'Meet the Candidates' forum on Saturday, April 15 @ 9:30 am. Light refreshments were provided.
- CANCELLED: Next Potluck, last Sunday of May 2023.

Activities Dept. 50

- Community benches throughout community. Give Activities a call to order a bench.
- Coordinating with the City of Canyon Lake, Building and Safety Inspector & Canyon Lake Fire Department with updates to their fee schedule, and to identify safe and code compliant facility layouts.
- Calendared 25 reservations for community members at parks.
- Concerts at the Lodge in 2023
 - The English Beat – May 6 - \$59 & \$79 Sold Out
 - Atlanta Rhythm Section – June 17 - \$49 & \$69
 - Deana Carter – August 19 - \$44 & \$64
 - The Fabulous Thunderbirds – November 4 - \$59 & \$79

Pool Dept. 54

- Training is continuing for select pool staff for Aqua Fitness instructors.
- Pool Movie Night 4/22- 143 total.
- Hosted CLEAR Stroke Clinic 4/8
- Hosted CLEAR Junior Lifeguard tryouts 4/29
- Swim lessons and water polo online registrations open Monday 5/1/2023.
- Pool stats:
 - Since opening on March 13th thru March 28th- total 2955
 - Aqua fitness and lap swim - 327
 - Open swim - 2628

Event & Activities Updates

Upcoming Events

- National Day of Prayer Event hosted by the Fire Department 5/4/23
- Wakeboard Club Event 5/6-5/7/23
- Cars, Coffee & Donuts hosted by the Car Club 5/13/23
- Fire Service Day event hosted by the Fire Department 5/13/23
- Ski Club Event 5/20-5/21
- Little League Closing Day Ceremonies 5/20/23
- Pool Movie Night 5/26/23
- Fiesta Hopper 5/27-5/28/23
- Movie Night in the Park 5/28/23
- Taco Tuesday events return in June!
 - June 13, 20, 27 & July 11, 18, 25

Classes

- Senior Fitness
 - Tuesday & Thursday, 10-10:45 am @ the Lodge
- Dance Cardio – Get Fit with Sticks
 - - Tuesday & Thursday, 9-9:45 am @ the Lodge
- Line Dancing
 - Tuesdays (Basic Introduction), 1-2 pm @ the Lodge
 - Tuesdays (Beginners), 2-4 pm @ the Lodge
 - Wednesdays (Improvers), 2-4 pm @ the Lodge

- Restorative Yoga
 - Thursdays, 7-8 pm @ the Lodge

Committees

Recreation Committee – no open positions

Senior Committee – one open position

Report presented by *Carrie Pratt, Sr. Activities Manager*

2023 CLPOA MASTER CALENDAR OF PUBLIC EVENTS

January - February - March

January 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

POA:

3	Board Meeting
4	IDR Meeting
24	Special Session Meeting- Club Workshop

Clubs:

1	Polar Bear Day - CANCELED
21	Heuy Lewis Concert

Golf Course:

9	Blood Drive
---	-------------

Chamber:

14	5k for 5k Event - CANCELED
----	----------------------------

February 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

POA:

7	Board Meeting
8	IDR Meeting
11	Frankie Ballard Concert
22	Budget Workshop
27	Vacation Park Ribbon Cutting Event

Clubs:

4	Harvest Trade – Garden Club
11	Galentines Event – Womens Club
11	Cars, Coffee & Donuts - Car Club
25	Wreath Workshop – Garden Club CANCELLED

March 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

POA:

1	Committee Recognition Dinner
7	Board Meeting
8	IDR Meeting
13	Pool opens
25-26	Community Garage Sale Day
29	POA/City/EVMWD - CANCELLED

Clubs:

1	Saint Pattys Pre Party – Womens Club
3	Friday Night Lights- Little League
4	Spring Season Opening Day – Little League
4	Harvest Trade – Garden Club - CANCELLED
11	Lucky Duck Derby- Family Matters Club
11	Cars, Coffee & Donuts – Car Club
18	Club Rush – Family Matters Club-CANCELLED
29	Garden Workshop - Gardeners Club

2023 CLPOA MASTER CALENDAR OF PUBLIC EVENTS

April - May - June

April 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

POA:

4	Board Meeting
5	IDR Meeting
22	Pool Movie Night
Clubs:	
1	Easter Carnival – Family Matters-CANCELLED
1	Petty Breakers Concert – The Guild
1	Harvest Trade – Garden Club-CANCELLED
8	Cars, Coffee & Donuts – Car Club
9	Easter Service- Bible Club
15	Racket Demo Day- Tennis Pro
15	Wakeboard event
16	Wakeboard event
28	Spring Tea – Womens Club -Senior Center
29	Derby Day - Mermaids
Chamber:	
15	Spring Market Night - CANCELLED
29	Pub Crawl
Golf Course:	
10	Blood Drive

May 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

POA:

2	Board Meeting
3	IDR Meeting
6	English Beat Concert
11	Election Day for POA Board
26	Pool Movie Night
27-28	Fiesta Hopper
28	Movie Night in the Park
Clubs:	
5	Western Carnival – Family Matters-CANCELLED
6	Harvest Trade – Garden Club
6	Wakeboard Event
7	Wakeboard Event
13	Cars, Coffee & Donuts – Car Club
20	Closing Day Ceremonies- Little League
20	Ski Club Event
21	Ski Club Event
21	Choraleers Concert
Fire Department:	
4	National Day of Prayer
13	Fire Services Day Event

June 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

POA:

6	Board Meeting
7	IDR Meeting
10	Pool Movie Night
17	Atlanta Rhythm Section Concert
23	Movie Night in the Park
13, 20, 27	Taco Tuesdays
Clubs:	
3	Harvest Trade – Garden Club
10	Cars, Coffee & Donuts – Car Club
City:	

2023 CLPOA MASTER CALENDAR OF PUBLIC EVENTS

July - August - September

July 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

POA:

4	July Fourth Fireworks
5	Board Meeting
6	IDR Meeting
15	Pool Movie Night
11, 18, 25	Taco Tuesdays

Clubs:

1	Harvest Trade – Garden Club
8	Cars, Coffee & Donuts – Car Club
13-15	Community Theater Club Summer Event
22	Santana Concert – The Guild
29	C.L.E.A.R.

Golf Course:

10	Blood Drive
----	-------------

August 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

POA:

1	Board Meeting
2	IDR Meeting
12	Pool Movie Night
19	Deana Carter Concert
25	Movie Night in the Park

Clubs:

5	Harvest Trade – Garden Club
12	Hot August Nights – Womens Club
12	Cars, Coffee & Donuts – Car Club

September 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

POA:

3	Maui Sunday
5	Board Meeting
6	IDR Meeting
11	9/11 Tribute Event
15	Movie Night in the Park

Chamber:

30	Oktoberfest
----	-------------

Clubs:

2	Harvest Trade – Garden Club
9	Cars, Coffee & Donuts - Car Club
9	Bunco Night – Womens Club
9	Wakeboard Club Event
10	Wakeboard Club Event
16	Kids Fishing Derby – BassMasters
16	Ski Club Event
17	Ski Club Event
23	HarborFest 2023 – The Guild
30	Ski Club Event

2023 CLPOA MASTER CALENDAR OF PUBLIC EVENTS

October - November - December

October 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

POA:

3	Board Meeting
4	IDR Meeting
31	Pool Closes Early at 5pm

Golf Course:

9th-27th	Re-Seeding - Course is closed
9	Blood Drive

City:

26	State of the City Gala
----	------------------------

Chamber:

28	Parade of Frights
----	-------------------

Clubs:

1	Ski Club Event
7	Annual Car Show – Car Club
7	Country in the Park – CLAMS
7	Harvest Trade – Garden Club
7	Wakeboard Club Event
8	Wakeboard Club Event
14	Rocktoberfest – JWC
14	Cars, Coffee & Donuts – Car Club
21	Tim McGraw Concert – The Guild
29	Trunk or Treat Halloween Carnival – Family Matters Club

November 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

POA:

4	Fabulous Thunderbirds Concert
7	Board Meeting
8	IDR Meeting
26	Annual Tree Lighting
26	Last day the Pool is open

Clubs:

4	Harvest Trade - Garden Club
4	Senior Boutique – Senior Work Group
5	Senior Boutique – Senior Work Group
12	Quartermania - Family Matters Club
18	Sip and Shop - JWC

City:

11	Veterans Day Celebration
----	--------------------------

Chamber:

18	Fall-Winter Market
----	--------------------

December 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

POA:

3	Toy Drive Parade
5	Board Meeting
6	IDR Meeting
31	New Year's Eve Party – Lodge/Country Club/Senior Center

Club:

2	Holiday Home Tour
3	Toy Drive & Golf Cart Parade
9	Pictures with Santa – Ski Club
9	Parade of Lights – Yacht Club
10	Choraleers Concert
10	Senior Christmas Dinner – Senior Work Group
15-17	Community Theaer Christmas Show
18	Bunc Ho Ho Ho – Womens Club
31	Senior New Year's Party – Senior Work Group

City:

2	Winter Wonderland
---	-------------------

COMMUNICATION REPORT

Goals & Campaigns - April 2023

Goals & Objectives

The primary goals of the Communication's team this fiscal year are:

- Enhance online digital services and experience
 - Online Calendar
 - Online Facility Schedules
 - Online Campground Reservations
 - Improved Amenity Pages
- Expand the Canyon Lake POA's communication efforts, with a focus on increasing social media reach and engagement.
- Promote and market the Canyon Lake POA's revenue generating amenities and services:
 - Golf Course
 - Happy Camp & Propane Sales
 - Gift Cards
 - Restaurants
 - Online Store
- Promote Recreation & Events
- Promote Weddings & Banquets

Looking Forward

In consideration of our primary goals for this year, below are new campaigns we will be focusing on in the upcoming months:

- Online Enhancements (coming soon)
 - Amenity/Facility Calendars
 - Annual Upcoming Events Page
 - Annual Meeting Schedule Page
- Community Project Promotions
 - Solar Project
 - Canyon Lake Drive South Median Project
 - Lodge Patio & Event Space Construction
 - Lighthouse Restaurant & Bar Renovation
- Upcoming Event Promotions
 - 2023 Concerts at the Lodge
 - Fiesta Hopper
 - Atlanta Rythym Section Concert
- Promoting Dining and Events at Restaurants
- Member Welcome Packet
- Wedding Promotional Packet
- Amenity Promotions
 - Golf Course Video Hole Tour
 - Golf Annual Membership Campaign
 - Golf Guest for a Day Promotion
 - Golf Daily Play Promotion (Canyon Lake residents only)

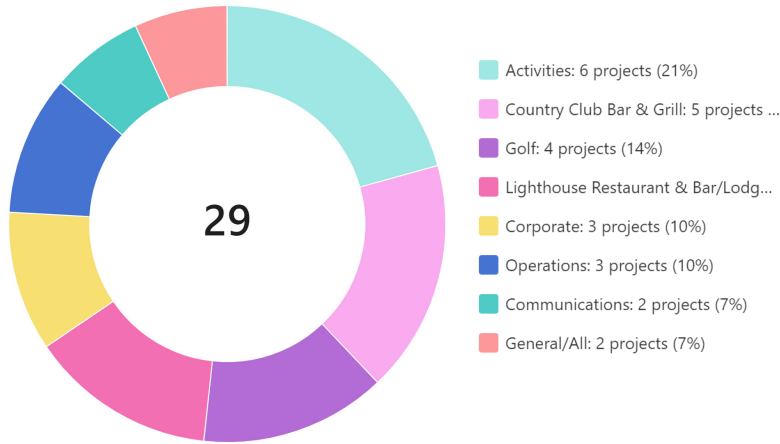
COMMUNICATION REPORT

KPI Dashboard - April 2023

ACTIVE CAMPAIGNS

April 2023

Below are the number of campaigns Communications managed during the month of November, broken down by the departments collaborated with for these campaigns.



HIGHLIGHTS

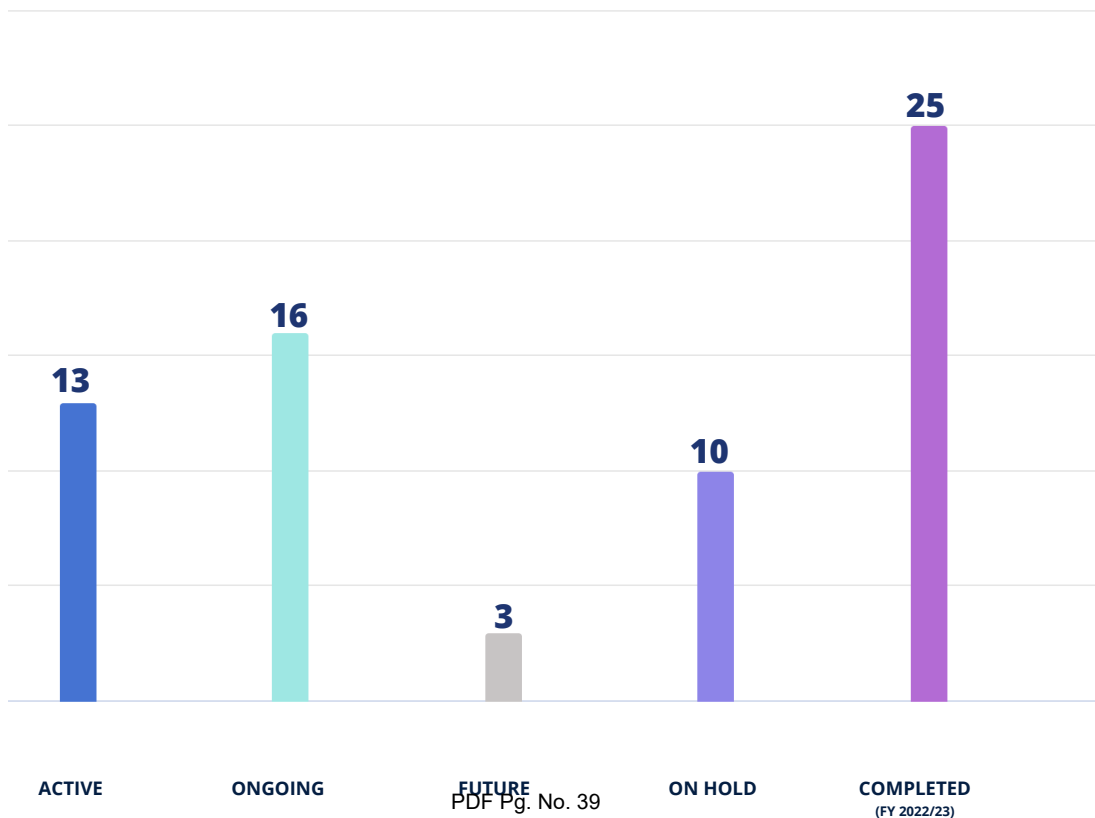
223

tasks completed
in April 2023

36

club events promoted
in fiscal year 2022/23

CAMPAIGN STATUS



FEATURE CAMPAIGNS - CANYON LAKE POA

April 2023

Community Promotions

NEW HAPPY CAMP ONLINE RESERVATIONS

VISIT THE HAPPY CAMP PAGE TO MAKE RESERVATIONS

WWW.CLPOA.COM/CAMPSITE

The easiest and most convenient way to make a reservation!

Scan the QR code with your device to go directly to our reservation page. Use your CLPOA website credentials.

CANYON LAKE
@canyonlakepoa

CANYON LAKE
@canyonlakepoa

2023 CONCERTS AT THE LODGE PRESENTS

ARS ATLANTA RHYTHM SECTION

JUNE 17, 2023

VIP: \$69 | GENERAL ADMISSION: \$49

TICKETS ON SALE NOW

WWW.CLPOA.COM/ATLANTARHYTHMSECTION

CONCERTS MAY BE CANCELED OR POSTPONED. TICKET REFUNDS ARE AVAILABLE IF A CONCERT IS CANCELED.

VOTE VOTE

IT'S TIME TO VOTE!

WAYS TO RETURN YOUR BALLOT

By Mail by May 5
Ballot Box at Blue Bird Hall by May 10
In-Person at Lodge by 8 a.m. on May 11

Fiesta Hopper

Fiesta fun is back with three days of entertainment fun all throughout the community of Canyon Lake!

MAY 26 - MAY 28, 2023

32 Days, 09 Hours, 02 Minutes, 18 Seconds

SCHEDULE OF FUN!

PARADE ROUTE | PARADE REMINDERS

MODERNIZING CANYON LAKE

Canyon Lake's Transformation Through Innovation & Community Collaboration

2022 - 2023

SPECIAL THANKS TO OUR 2022 - 2023 BOARD
President Renee Griffiths and Directors Greg Doherty, Bill Van Vleet, Brian Brock (2/1/22), Alex Cook (2/2/23), and Tim Cook

PROJECT MILESTONES

- Funding Canyon Lake Drive Median Improvements
- Funding Lodge Interior Renovation Project
- Funding Lodge Exterior Renovation Project
- Funding Pickleball Courts Phase 2

2021 - 2022

SPECIAL THANKS TO OUR 2021 - 2022 BOARD
President Joe Kamashian and Directors Tim Cook, Renee Griffiths, Brian Brock, and Jim Barringham

PROJECT MILESTONES

- Funding Vacation Park
- Multiple Canyon Lake Drive Median Improvements
- Funding Year 1 Road Paving Project
- Pickleball Courts Phase 2 Design Services
- Funding Happy Camp Restroom Remodel
- Multiple Canyon Lake Drive Median Design Reviews With Facilities Planning Committee
- Solar Power Purchase Agreement Executed

2020 - 2021

SPECIAL THANKS TO OUR 2020 - 2021 BOARD
President Chris Poland and Directors Tom Nathan, Jim Barringham, Jeanne O'Dell, and Joe Kamashian

PROJECT MILESTONES

- Design Contract With Landscape Architect and Facilities Planning Committee Reviews Of The Canyon Lake Drive Median Improvements
- Funding Shade Structures At Indian Beach & Sierra Park
- Funding Large Dog Park
- Funding Roadrunner Park Restroom & ADA Access Ramp
- Design Services For Lodge Exterior Patio Project
- Design Services For Roadrunner Park Restroom
- Design Services For Year 1 Road Paving Project

CANYON LAKE
@canyonlakepoa

Restaurant Promotions

CANYON LAKE COUNTRY CLUB BAR & GRILL

Easter BUFFET

SUNDAY, APRIL 9

9 A.M., 11 A.M. & 1 P.M. SEATINGS

FEATURING

Omelette and Waffle Stations, Prime Rib, Tri-Tip, and Ham Carving Stations, Salmon, Clams and Mussels, Pancakes, Bacon, Sausage, Scrambled Eggs, Chorizo, Country Potatoes, Soup, Salad Bar, Chile Verde, Chicken and Beef Fajitas, Shrimp, Hamburger Station, Chicken Tenders, Fruit Platter, Desserts & More!

ADULTS \$42
KIDS (12 & YOUNGER) \$16

Call 951.246.1773 for reservations

CANYON LAKE COUNTRY CLUB BAR & GRILL
@canyonlakecountryclub

32001 Railroad Canyon Road, Canyon Lake, CA 92527 | www.canyonlakecc.com

CANYON LAKE COUNTRY CLUB BAR & GRILL

Cocktails & KARAOKE

KARAOKE FUN WITH HAPPY HOUR ALL DAY

MONDAY, APRIL 24 | 5:30 P.M. TO 7:30 P.M.

EVERY 2ND & 4TH MONDAY OF THE MONTH

Call 951.246.1773 for reservations

Open to the Public and Members

CANYON LAKE COUNTRY CLUB BAR & GRILL
@canyonlakecountryclub

32001 Railroad Canyon Road, Canyon Lake, CA 92527 | www.canyonlakecc.com

LIGHTHOUSE RESTAURANT & BAR

Easter BRUNCH BUFFET

Sunday, April 9, 2023

10 a.m. & 12 p.m. seatings

FEATURING

Prime rib carving station, Bacon wrapped meatloaf, Orange glazed salmon, Shrimp cocktail, Oysters half shell, Smoked ham, Oven roasted turkey, Eggs Benedict, Scrambled eggs, Double omelet station, Biscuits with sausage gravy, Breakfast potatoes, Cabbage rolls, Bacon sausage, Fruit platter, French toast side, Waffles, Vegetable crisp, Cheese platter, Salad bar, Dessert station and more!

ADULTS \$48 | KIDS (6-12): \$18
Kids 5 and younger free with each paid adult.
Add charge for \$10. Free visit from the Easter Bunny.

Call 951.246.2720 for reservations
or online at www.canyonlakelighthouse.com

LIGHTHOUSE RESTAURANT & BAR
@canyonlakelighthouse

www.canyonlakelighthouse.com

LIGHTHOUSE RESTAURANT & BAR

LOOPHOLE

CLASSIC ROCK, 80s & 90s

FRIDAY, APRIL 21 | 6PM-9PM

TICKETS ON SALE NOW

TICKETS \$15 | APPETIZER BUFFET
SHOWTIME 6 PM | HOLIDAY BAY ROOM

BUY TICKETS ON OUR WEBSITE AT
WWW.CANYONLAKELIGHTHOUSE.COM

LIGHTHOUSE RESTAURANT & BAR
@canyonlakelighthouse

www.canyonlakelighthouse.com

FEATURE CAMPAIGNS - CANYON LAKE POA

April 2023

Project Coverage

Solar Project



Canyon Lake Drive South



Canyon Lake Drive South - Renderings



View all project pages at www.clpoa.com/projects

FEATURE CAMPAIGNS - CANYON LAKE POA

April 2023

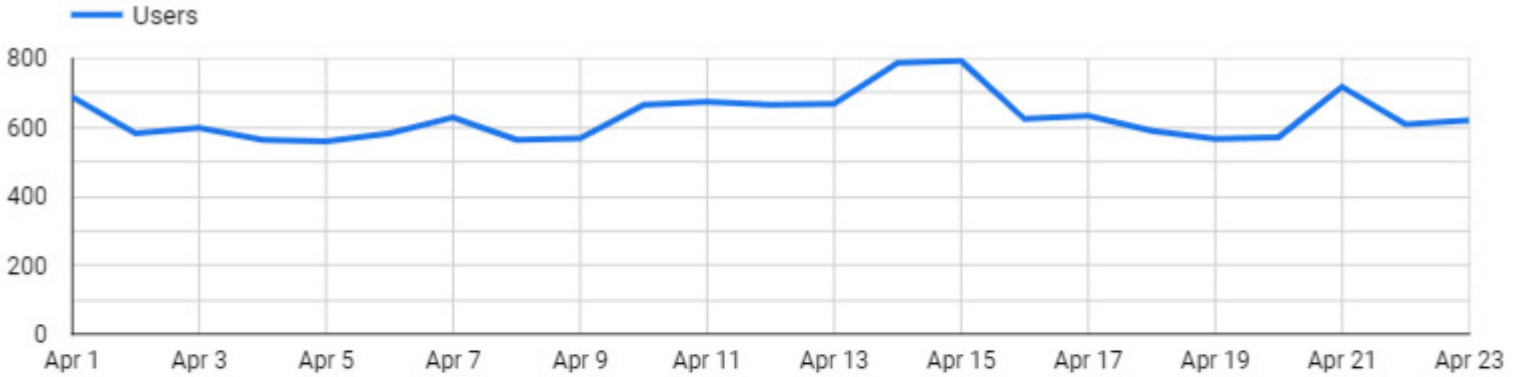
Lodge Renovation | Phase 1



COMMUNICATION REPORT

Website Highlights - April 2023

WEBSITE ANALYTICS HIGHLIGHTS



Users

11,819

New Users

10,584

Number of Sessions per User

1.42

Sessions

16,836

Pageviews

46,314

Pages / Session

2.75

Avg. Session Duration

00:02:16

Bounce Rate

52.10%

TOP 10 VISITED WEBSITE PAGES

April 1, 2023 - April 24, 2023

Page Title ?	Pageviews ? ↓	Unique Pageviews ?	Avg. Time on Page ?	Entrances ?	Bounce Rate ?	% Exit ?	Page Value ?
	15,035 % of Total: 100.00% (15,035)	11,731 % of Total: 100.00% (11,731)	00:01:19 Avg for View: 00:01:19 (0.00%)	5,026 % of Total: 100.00% (5,026)	50.62% Avg for View: 50.62% (0.00%)	33.43% Avg for View: 33.43% (0.00%)	\$0.00 % of Total: 0.00% (\$0.00)
1. Home - Canyon Lake POA	2,701 (17.96%)	2,215 (18.88%)	00:00:55	1,734 (34.50%)	31.37%	31.43%	\$0.00 (0.00%)
2. Login - Canyon Lake POA	1,865 (12.40%)	1,285 (10.95%)	00:00:49	398 (7.92%)	44.72%	19.36%	\$0.00 (0.00%)
3. Search - Canyon Lake POA	599 (3.98%)	505 (4.30%)	00:00:45	19 (0.38%)	31.58%	10.52%	\$0.00 (0.00%)
4. Events - Canyon Lake POA	550 (3.66%)	362 (3.09%)	00:01:34	123 (2.45%)	56.10%	25.27%	\$0.00 (0.00%)
5. My Info - Canyon Lake POA	528 (3.51%)	416 (3.55%)	00:00:40	78 (1.55%)	16.67%	7.58%	\$0.00 (0.00%)
6. Camping - Canyon Lake POA	515 (3.43%)	354 (3.02%)	00:01:34	276 (5.49%)	47.83%	41.36%	\$0.00 (0.00%)
7. Lighthouse Home - Canyon Lake POA	392 (2.61%)	330 (2.81%)	00:01:14	316 (6.29%)	58.86%	58.16%	\$0.00 (0.00%)
8. Boating - Canyon Lake POA	322 (2.14%)	231 (1.97%)	00:03:14	70 (1.39%)	70.00%	42.24%	\$0.00 (0.00%)
9. Dynamic Data Mapping	269 (1.79%)	92 (0.78%)	00:00:20	0 (0.00%)	0.00%	0.00%	\$0.00 (0.00%)
10. Make Payment - Canyon Lake POA	241 (1.60%)	185 (1.58%)	00:02:48	22 (0.44%)	81.82%	39.83%	\$0.00 (0.00%)

COMMUNICATION REPORT

Email Highlights - April 2023

EMAIL DASHBOARD - APRIL 2023

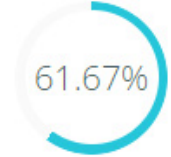
23493

DELIVERED

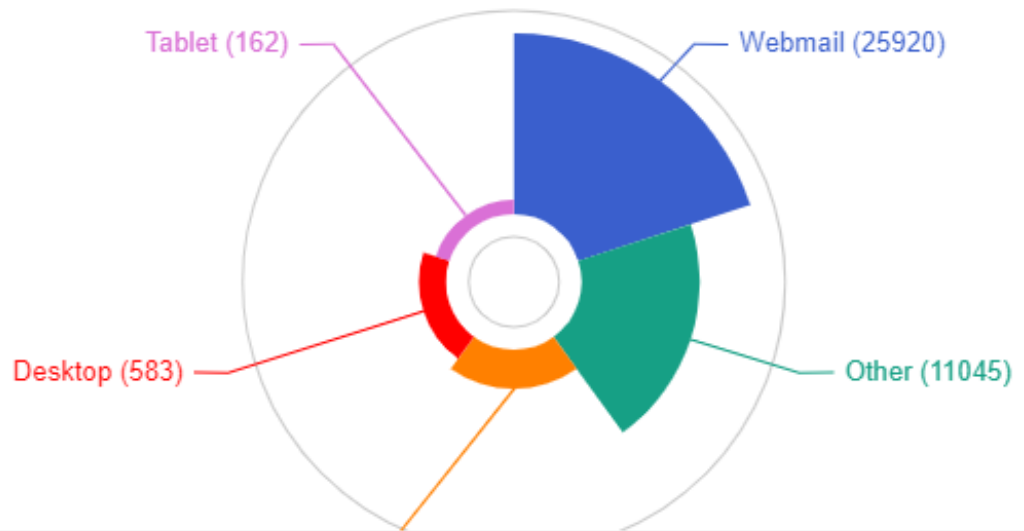


15647

UNIQUE OPENS



TOP DEVICE OPENS APRIL 2023



DELIVERY BY EMAIL CLIENT APRIL 2023

Delivery By Email Client

- Gmail (9873)
- Yahoo (7012)
- Microsoft Outlook (2471)
- Microsoft 365 (1176)
- Apple iCloud (662)
- Remaining (2289)



COMMUNICATION REPORT

Social Media Highlights - April 2023

PERFORMANCE SUMMARY

17,474

Followers
Total

224

Published Posts
Total

299,007

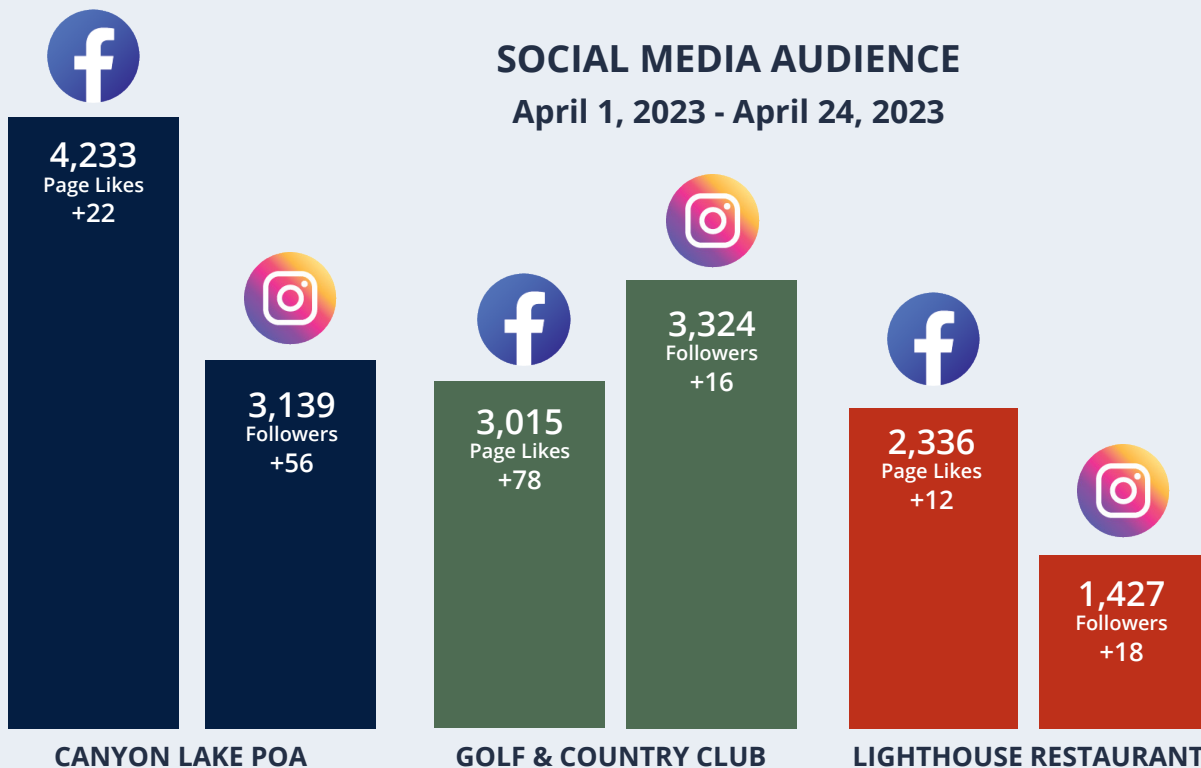
Impressions
Total

29,217

Engagement
Total

SOCIAL MEDIA AUDIENCE

April 1, 2023 - April 24, 2023



PROFILE SUMMARY

Profile	Followers	Growth	Posts	Impressions	Engagements
Canyon Lake POA Facebook	4,233	22	70	81,114	19,539
Canyon Lake POA Instagram	3,139	56	64	65,403	2,000
Golf & Country Club Facebook	3,015	78	21	90,254	5,348
Golf & Country Club Instagram	3,324	16	29	19,738	341
Lighthouse Facebook	2,336	12	17	32,958	1,839
Lighthouse Instagram	1,427	18	23	9,540	150

Date: 5/2/23

To: Board of Directors

From: Planning and Compliance Department – Cheryl Mitchell
Department Report - ACC Committee Overview

Total current items monitored by the department **2321** which includes permit due dates, violations, extension, and escrow inspections, last month **2188**.

Permit Breakdown

1. **1262** Open permit – up
 - a. **79** new home/major additions
 - b. **122** lakeside permits - up
 - c. **222** solar panel permits - up
 - d. **57** fence permits – up
 - e. **43** pool permits
 - f. **11** dumpster/pod permits - up
 - g. **420** Same Day Permits - up
 - h. **544** Improvements (multiple types) - up

Violation/Escrow Breakdown

1. **1115** Open violations – up
2. **39** Open escrows - down

ACC Committee Overview

1. Total of **348** items reviewed – up
2. Total of **203** permits approved - up

Items reviewed – Permit Breakdown

1. New Home Reviewed/Permit (**2**)
2. Grading Permit (**0**) – no change
3. Improvements (**54**) – up
4. Lakeside Improvement (**11**)-down
5. Recorded Variance (**9**) – up
6. Rejected Applications (**9**) - down
7. Re-Submittal's (**9**) - down
8. Permit issued same day (Over the counter) (**118**) - up
9. Preliminary Applications (**6**) - down

Member Complaints

1. **22** Complaints investigated (**2** months) - up
2. **5** already written. – up

Letter - Compliance

1. **398** compliances - down
2. **364** Courtesy Notices -up

Department focuses

The next few months the department will be focusing on weed abatement. Currently there are 212 vacant lots. All vacant lots received a letter of explanation about the weed abatement process and expectations on how the lot is to be abated and become compliant by May 15, 2023.

Attached are the three letters:

- a. Initial weed abatement letter,
- b. Notice of violation letter, and
- c. Final letter intent to enter the lot to abate for those lots that are in violation of **PC.8.2**.

PC.8.2 Vacant Lots - Landscaping is not required on vacant lots. However, the property owner is responsible for maintaining the lot in a reasonably weed-free condition and in such a manner so that the lot is not rendered unsightly by reason of unattractive growth. In order to be considered compliant, the weeds on a lot must be cut or mowed down to no taller than four (4) inches high above the grade and removed from the property.

For those lots that fail compliance standards, an outside company will be hired to abate the lots. Those lots that have been abated by the CLPOA will be charged an abatement fee along with an administration fee. The amount charged will depend on the size of the lot which will be determined by the company conducting the work, and prior to the abatement of the lot.

Members will not be offered any additional time to abate their lot – it is the members responsibility to ensure that their lot is cleared all year long. The abatement period is to ensure that all lots are clear of weeds and the potential of fires hazard.

 31512 Railroad Canyon Road, Canyon Lake, CA 92587
 951.244.6841
 www.canyonlakepoa.com

COMMUNITY PATROL REPORT

March 2023

Community Patrol’s primary functions are to provide the community with services that include access control at the entry gates, Rules and Regulations compliance, and incident observation and reporting to the Association. Community Patrol’s services do not replace the services of outside public safety agencies such as law enforcement, fire services, medical services, city code enforcement, etc. In the table below, the “Calls for Service” column reflects the number of calls made by community members based on the violation type.

Citations Issued

Violation	January		February		March	
	Calls for Service	Cites	Calls for Service	Cites	Calls for Service	Cites
Speed (Patrol)	1	0	0	2	0	0
Speed (Trailer)	N/A	36	N/A	0	N/A	60
Long Term Parking	9	1	13	4	10	1
Noise	17	1	13	0	11	1
Gate Runner	30	6	34	2	30	7
Verbal Abuse to Staff	4	2	1	0	4	1

Additional Information

	January	February	March
Total Calls for Service	61	61	56
Call for Service – Unable to Locate	14	34	28
Total Number of Citations Issued	298	318	284

Gate Entry Statistics

	January	February	March
Total Guest Passes issued by Gate	-	-	-
- Main Gate	14,067	12,295	14,613
- East Gate	9,559	8,458	9,713
- North Gate	6,052	5,392	6,238
Total Guest Entries by Gate	-	-	-
- Main Gate	32,631	27,585	35,080
- East Gate	20,957	19,185	22,502
- North Gate	12,997	12,624	13,895
Total RFID Entries by Gate	-	-	-
- Main Gate	72,326	128,627	146,892
- East Gate	71,230	65,124	75,000
- North Gate	44,563	36,147	40,607
Confiscated Guest Passes	99	91	66

Two Guest Lane Entry Protocol*

	January	February	March
Total time in minutes	-	-	-
- Main Gate	25	37	42
- East Gate	0	5	0

*If traffic volume in the guest lane backs up into the nearest intersection, staff in the middle lane will temporarily begin to issue guests passes to improve traffic flow.

Incident Report Detail

Incident Description	Location
1. Vandalism was found on 03-10-2023 at roadrunner park. Operations was notified.	1. Roadrunner Park
2. On 03-13-2023 an accident was reported on CLDN. RSO was contacted for the accident and the property damage that was found	2. CLDN

3. On 03-18-2023 an individual failed to follow the safety guidelines at Indian Beach, at which point someone over the posted age sat in the baby swing. Getting stuck in the swing and had others cut them out of the swing.	3.Indian Beach
-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------

Report presented by: *Zach Wells (Community Patrol Captain)*

 31512 Railroad Canyon Road, Canyon Lake, CA 92587
 951.244.6841
 www.canyonlakepoa.com

Marine Patrol Report

MARCH 2023

Marine Patrol’s primary functions are to provide the community with services that include Quagga Mussel and boat safety inspections, Rules and Regulations compliance, and incident observation and reporting to the Association. In the table below, the “Calls for Service” column reflects the number of calls made by community members based on the violation type.

Citations Issued

Citation	JANUARY	FEBRUARY	MARCH
LM.2.5 Expired/ No Registration (State)	0	4	0
LM.2.6 Expired/ No Registration (POA)	0	1	0
LM.2.7 Expired / No Registration at a dock or lift	1	7	3
LM.7.3 Reckless behavior while operating a motorized boat	0	0	0
GR.6.2c Failure to present valid ID	0	0	0
GR.4.4 Fishing License	0	7	3
LM.6.7 Excessive Wake	0	1	1
GR.2.18a Loud Noise	1	0	1

Warnings Issued

Warning	JANUARY	FEBRUARY	MARCH
LM.2.5 Expired/ No Registration (State)	0	0	0
LM.2.6 Expired/ No Registration (POA)	0	0	0
LM.2.7 Expired / No Registration at a dock or lift	0	0	0
LM.7.3 Reckless behavior while operating a motorized boat	2	3	3
GR.6.2c Failure to present valid ID	0	0	0
GR.4.4 Fishing License	0	0	0
LM.6.7 Excessive Wake	7	2	12
GR.2.18a Loud Noise	0	0	0
LM.9.11 Plowing	1	2	2

Additional Information

	JANUARY	FEBRUARY	MARCH
Total Calls for Service	32	51	53
Boat Safety Inspection	4	12	21
Boat Tow (Out of fuel/mechanical)	6	6	2
Boat Tow (Adrift)	1	0	0
Battery Assist	2	1	1
P&C Inspector Escort Hours	4.75	9.5	6.0
Fishing License Checks	35	46	21
Quagga Inspection	5	14	12
White Tag Applied	10	15	20
Quarantine Tag Applied	0	0	1

Boat Operating Hours

	JANUARY	FEBRUARY	MARCH
Boat 1 START 30.8/ END 143	11.7	30.8	112.2
Boat 2 START 11037.0/ END 11037.0	159.2	142	0.0
Boat 3 START 627.3/ END 630.2	9.4	0.5	2.9
Boat 4 START 1000.0/ END 1048.7	128.4	94.3	48.7

Boat Operating Hours by Location

	JANUARY	FEBRUARY	MARCH
Main Lake	171.4	168.5	86.3
East Bay	137.3	98.5	77.5
North Ski	0.0	0.0	0.0

Incident Report Summary

	JANUARY	FEBRUARY	MARCH

NO REPORTS	0	0	0
------------	---	---	---

Incident Report Detail

Incident Description	Location

Report presented by: *Don Motteler (Marine Patrol Captain)*

RESERVE ITEMS & CIP SUMMARY

Repair and replacement reserve items and CIP were scheduled and/or coordinated during the month of April. Refer to attached reports for additional information.

OPERATIONS DEPARTMENT

In April, Operations worked on Board Approved Projects, Reserve Items, CIP, and Committee recommendations and requests.

Developing Projects

- **CLDS Median at Main Gate** – Trees have all been planted and all other plants are going in.
- **Equestrian DG project** – stalls are getting their yearly upkeep of new DG and ground covering.
- **Harrelson Park Dock Replacement** – This dock is being built and should be completed by end of May due to weather delays.
- **Holiday Harbor Dock Replacement** – This dock will begin being built after Harrelson Park is complete.
- **Lodge Bar/Restaurant Remodel** – Bar frame has been completed and electrical is being put into place. Bar equipment has been ordered.
- **Lodge Outdoor Venue** – Retaining walls are wrapping up. Shade structure footings are going in.
- **Magnolia Room Cabinets** – Cabinets to be installed for TV and club items.
- **Mailbox Slabs and Lighting** – Project is continuing. Multiple slabs have been completed along Canyon Lake Drive N.
- **Pickleball Court Addition** – Work will begin after Fiesta Days.
- **Solar Panels** – Work at the Lodge is almost complete, and the driving range has begun.
- **Storm Drain work on Fairweather & San Joaquin** – rip rap and river rock to be placed.

Functions with Staff Assistance

- Operations staff assisted with the set-up and break-down for multiple clubs and POA events at different locations around the community. We are preparing for Fiesta Days, one of our biggest events that we help the Activities Department with.
- Operations worked closely with staff at the POA, Country Club & Lodge providing event assistance for many private member parties.

General Maintenance Items

- **Resident Matters** – Responded to residential requests, questions, and/or concerns.
- **Vandalism** – Vandalism reports included are for the previous month (March); the vandalism report for the current month is in progress. Acts of vandalism are a serious problem throughout the community; if any residents are witness to these acts, please contact Community Patrol at (951) 244-6841 ext. 410.

Public Works / Grounds Maintenance

- **Public Works** – Streets, gutters and storm drains were monitored for debris and standing water.
- **Weed Abatement** – Operations has been concentrating on weed abatement in easements and other common areas.
- **Tree Maintenance** – Schedule has been established with sourced vendor according to priority. Operations assists on an as needed basis.

Landscape Maintenance

Operations communicates with Land Care Logic on a routine basis to ensure landscape-related matters and any maintenance improvements are addressed as needed.

- No major issues to report this month.

Golf Course Maintenance

Operations has communicated any Golf Course related matters and maintenance improvements to the Golf Course Superintendent at Bright View as needed.

- No major issues to report this month.

Parks and Beaches

- No major issues to report this month.

Regulatory / Compliance

- **Sprinkler & Hydrant Certification** – Yearly inspections and certifications were completed at POA buildings around the community.

Safety / Training

- **Forklift Safety Training** – Forklift Operators must complete a safety course every three (3) years. After completion of the course they are certified and can operate the forklift for Operations.

EQUESTRIAN CENTER

- No major issues to report this month.

HAPPY CAMP CAMPGROUND

- No major issues to report this month.

COMMITTEES / WORK GROUPS

Refer to the recap below for Committee updates for the month of March.

Green Committee: The Green Committee met on April 13, 2023, in the Magnolia Room at the Country Club. The following agenda items were addressed by the Green Committee:

- Widen #1, #14 cart path
- Any new walker/runner developments
- Homeowner on #2 Tee
- E-Bikes on the Golf Course

The Green Committee meets on the 2nd Thursday of the month in the Magnolia Room at the Country Club. The next scheduled meeting is on May 11, 2023, at 1:00pm.

Facilities Planning Committee (FPC): The Facilities Planning Committee met on April 12, 2023, in the Magnolia Room at the Country Club. The following items were addressed by the FPC Committee:

- Enlarging main causeway for boat passage
- Reserve study components - review

The Committee meets on the 2nd Thursday of the month in the Magnolia Room at the Country Club. The next scheduled meeting is on May 11, 2023, at 3:30pm.

Recreation Committee: The Recreation Committee was dark for April.

The Committee meets on the 2nd Tuesday of the month in the Conference Room at the POA. The next scheduled meeting is on May 9, 2023, at 4:00pm.

Tuesday Work Group (TWG): The TWG Committee met on April 25, 2023, in the Magnolia Room Magnolia Room at the Country Club. The following agenda items were addressed by the TWG Committee.

- Removal of dead Acacia Bushes on hole 17.
- Tour of back 9 holes.
- Next divot party scheduled for May 8th.

The Committee meets on the last Tuesday of the month in the Magnolia Room at the Country Club. The next TWG meeting is scheduled for May 30, 2023, at 1:00pm.

DIRECTOR'S MESSAGE

Spring is definitely showing around the community with the weather warming up and the plants all starting to bloom. The main gate center divider is really looking great with all the trees planted and the smaller plants almost complete. This really makes a statement when members and guests are coming into our community. Our Lodge remodel has made a lot of progress now that the weather is cooperating. The bar inside has been formed up and the details are being filled in. Electrical and plumbing is being added and upgraded around the bar area. Outside they have the footings poured for the retaining wall that will run the length of the patio area. Once that is complete, they will get the electrical and drainage in that is needed before pouring the patio concrete. If all continues to go smoothly, we should still have this project close to completion soon. As always, Operations is busy with the day to day needs of the community while also getting all these projects moving along to make room in the schedule for more.



Presented By: *Steve Schneider, Director of Operations*

VANDALISM REPORT
March 2023

W.O. #	I.R. #	DATE	LOCATION	WORK REQUESTED	MATERIAL COST	HRS	TOTAL	MATERIAL USED
327025	N/A	2/22/2023	COUNTRY CLUB	ASSESS & REPAIR MAILBOX	\$213.65	3	\$353.65	NEW MAILBOX & BOLTS
327030	N/A	2/22/2023	COMMON AREA / OUTRIGGER EASEMENT	INSTALL CHAIN LINK & BARBED WIRE	\$60.00	2	\$160.00	CHAIN LINK FENCE & BARBED WIRE
327059	N/A	2/24/2023	COMMON AREA	REPLACE OVAL SIGNS ON MONUMENTS	\$320.62	6	\$620.62	MONUMENT SIGNS & GERNERAL SUPPLIES
327109	5213953	3/1/2023	COMMON AREA / INDIAN BEACH	PAINT OVER BENCHES WITH GRAFFITI SCRATCHED IN	\$9.96	3	\$159.96	PAINT
327152	N/A	3/6/2023	COMMON AREA	CHECK PERIMETER FENCING	\$30.00	1	\$80.00	CHAIN LINK FENCE
327171	N/A	3/6/2023	GIANT FIR	ASSESS & REPAIR PERIMETER FENCING	\$195.50	1.5	\$270.50	CHAIN LINK FENCE, BARBED WIRE & HOG RINGS
327205	N/A	3/9/2023	COMMON AREA / NEAR FIRE STATION	ASSESS & REPAIR PERIMETER FENCING	\$14.00	1	\$64.00	HOG RINGS
327216	2530814	3/9/2023	COMMON AREA / TRIGGER GATE	ASSESS & REPAIR / SECURE FENCING	\$59.40	2	\$159.40	BARBED WIRE
327243	N/A	3/10/2023	LODGE PARKING LOT	CUT NEW BLOCK & GLUE INTO PACE ON RETAINING WALL	\$47.37	1.75	\$134.87	CEMENT BLOCKS
327250	2533205	3/10/2023	COMMON AREA / ROADRUNNER	ASSESS & REPAIR DOOR DAMAGES AT RESTROOM	\$0.00	1.25	\$62.50	LABOR TIME ONLY
327257	2535749	3/13/2023	COMMON AREA / INDIAN BEACH	CLEAN MEN'S RESTROOM	\$3.24	0.5	\$28.24	SEAT COVERS
327258	2534674	3/13/2023	COMMON AREA / EASTPORT	CLEAN URINAL OF PAPER TOWELS IN MEN'S RESTROOM	\$6.00	0.5	\$31.00	BROWN PAPER TOWEL ROLL
327267	N/A	3/13/2023	COMMON AREA / SAN JACINTO PARK	CHECK PERIMETER FENCING	\$14.00	1	\$64.00	HOG RINGS
327344	N/A	3/21/2023	COMMON AREA / ROADRUNNER	ASSESS & REPAIR LOCK ON DOOR FOR RESTROOM	\$0.00	1.5	\$75.00	LABOR TIME ONLY
327350	N/A	3/21/2023	GAULT FIELD	ASSESS / REPAIR / DELIVER STOLEN GOLF CART BACK TO COUNTRY CLUB	\$0.00	9.5	\$475.00	LABOR TIME ONLY
327355	2551899	3/22/2023	COUNTRY CLUB	ASSESS & REPAIR LIGHT BOLLARD	\$0.00	1	\$50.00	LABOR TIME ONLY
327394	2555483	3/24/2023	COMMON AREA / EASTPORT	CLEAN CHOCOLATE IN MEN'S RESTROOM	\$10.00	1	\$60.00	GENERAL CLEANING
327392	N/A	3/24/2023	COMMON AREA / HARRELSON PARK	CHECK PERIMETER FENCING	\$14.00	1	\$64.00	HOG RINGS
327397	N/A	3/24/2023	HAPPY CAMP	ASSESS & REPAIR GATE TO PLAYGROUND	\$38.01	6.25	\$350.51	GATE LATCH
327408	N/A	3/27/2023	HAPPY CAMP	CLEAN GRAFFITI OFF STALLS IN MEN'S RESTROOM	\$5.00	0.25	\$17.50	GRAFFITI REMOVER
327443	2564809	3/30/2023	COMMON AREA / EASTPORT	CLEAN TREAD MARKS IN MEN'S RESTROOM	\$10.00	0.5	\$35.00	GENERAL CLEANING

\$1,050.75 \$ 45.50 **\$3,315.75**
\$ 2,275.00

Canyon Lake Property Owners Association

Repair & Replacement Fund Expenditures

	2021-2022 To Date Ending April 2022	2022-2023 To Date Ending March 2023	Project Totals 5/1/21 to 02/28/23
Admin Int		-	-
#2146 Interior Floor, Carpet	18,913	-	18,913
Admin IT		-	-
#1047 Battery Back Up		2,047	2,047
HVAC Units		-	-
#1421 HVAC Country Club	12,800	-	12,800
\$1055 HVAC POA		11,253	11,253
Park Equipment & Furnishings		-	-
2-2209-00 Harrelson Park Dock Replacement \$59,700		28,429	28,429
#7021 East Port - Basketball Court - Light Fixtures	3,613	-	3,613
#0405 Park Equipment-Sunset Beach	31,625	-	31,625
#1005 Diamond Point Park - Playgroud Equipment	22,345	-	22,345
#20031 Restroom - Roadrunner Park	-	3,687	3,687
#6022 Dock - Indian Beach	15,700	16,650	32,350
#16018 Indian Beach Trash Receptacles		2,648	2,648
#15005 Holiday Harbor Trash Receptacles		1,787	1,787
2-1904-01 Small Dog Park \$33,363.75	7,995	-	7,995
2-2105-00 Large Dog Park Phase #2 \$105741.70	117,701	1,307	119,008
#20057 Lift Station Sierra Park		13,100	13,100
2-2209-01 Holiday Harbor Park Dock \$194,412.00		1,500	1,500
#18012 - Indian Beach Restrooms		4,985	4,985
Gault Field		-	-
#1200 Gault Field - BBQ Station		1,583	1,583
#12011 Gault Field - BBQ Station		2,246	2,246
#12041 Gault Field - Lights (2)		6,000	6,000
#1309 Gault Field - Netting & Shade Cover	11,310	-	11,310
#1305 Gault Field - Field #2 Lights	10,000	-	10,000
#12033 Gault Field #1 - Lights		2,700	2,700
Equestrian		-	-
#1174 Equestrian - Sand Replacement	26,040	54,150	80,190
#1179 Equestrian Repairs	19,113	-	19,113
#1181 Equestrian - Fence Vinyl	5,800	-	5,800
Restaurant Equipment		-	-
#18082 Ice Machine Lodge	-	14,500	14,500
#0901 Lodge Fire Suppression Cylinders	-	-	-
#0901 Misc. Restaurant Equip	11,294	-	11,294
#2117 Salad/Sandwich Prep Station	3,850	-	3,850
Furniture		-	-
#1793 Furniture - Lodge Pool View	11,854	-	11,854
#0903 Furniture Corporate Office	7,194	-	7,194
#1579 Furniture Senior Center		-	-
Lodge		-	-
#17018 Lodge - Fridge		2,980	2,980
#18109 Lodge - HVAC #2		27,750	27,750
#18110 Lodge - HVAC #3		27,750	27,750
#18034 Lodge - Roof Plumbing		7,247	7,247
#1526 Lodge - Food Prep Station	8,357	-	8,357
#1168 Lodge - Tennis Courts, Resurface	34,950	-	34,950
#0910 Lodge Remodel	14,955	-	14,955
#18066 Lodge - Kitchen, Charbroiler	3,366	-	3,366
#18087 Lodge -Kitchen, Oven	9,935	-	9,935
#18099 Lodge - Kitchen, Skillet	22,848	-	22,848
#18056 Lodge - Holiday Bay, Stage Lights	47,937	27,209	75,146
2-2006 Lodge Front Patio/Event Space Design \$28k	18,115	-	18,115
#18102 Lodge Climate Wizard	2,544	-	2,544
#18137 Restroom Repairs		1,754	1,754
#24090 Lodge - Tennis Courts, Restrooms		4,250	4,250
#18118 Lodge - Cameras		3,279	3,279
#18013 Lodge - Elevator (Service), Cab Refurb		1,651	1,651
#18036 Lodge - Sewer Assessment/Repairs		3,800	3,800
#2-2301-01 Lodge - Restaurant and Bar Renovation		648,753	648,753
Country Club		-	-
#1432 CC Undercounter Freezer	2,257	-	2,257
#1759 CC Replace Folding Grille	3,903	-	3,903
#4053 CC Replace Range Burner - Unit#2	13,621	-	13,621
#4068 Magnolia Room	3,550	-	3,550
#1633 Main Gate - HVAC	6,000	-	6,000
#1635 Main Gate - Gate Operator	2,300	3,484	5,784
#1660 North Gate - Gate Operator	3,383	-	3,383
#8019 Main Gate - Decal lane booth	2,500	-	2,500
#4048 CC Walk In Freezer		16,853	16,853
#4070 CC - Television		4,186	4,186
#4030 CC - Carpeting		8,782	8,782
#2019 CC - Bar, Sink		3,648	3,648
#4079 CC - Patio Furniture		1,558	1,558
#4015 CC - Bar, Cooler		3,046	3,046
#4011 CC - Ext, Door, Entry New		1,506	1,506
#4063 CC -Magnolia, Cabinets		4,895	4,895

Canyon Lake Property Owners Association

Repair & Replacement Fund Expenditures

	2021-2022 To Date Ending April 2022	2022-2023 To Date Ending March 2023	Project Totals 5/1/21 to 02/28/23
Corporate Office		-	-
#1025 Admin Int - Office Equipment	2,438	-	2,438
POA Office Remodel -- P&C	28,930	-	28,930
		-	-
Computers		-	-
#1900 CP Computers	3,826	-	3,826
		-	-
Operations		-	-
#1839 Operations - Ext, Walls, Repairs	20,500	-	20,500
		-	-
Pool		-	-
#1156 Pool Chemical Reader		1,886	1,886
#1153 Pool Heater	8,400	-	8,400
#1101 Pool Filters	-	-	-
#21031 Pool, Pump and Motor		6,566	6,566
#1158 Pool Pump	2,890	-	2,890
#1864 Lighting, Pool	2,550	-	2,550
#1869 Pool Office, HVAC	4,500	-	4,500
#21010 Pool - Lighting Pools		1,575	1,575
#21026 - Pool Deck Repair	2,950	-	2,950
#21030 Pool, Heaters		11,314	11,314
#21006 Pool Furniture		2,851	2,851
		-	-
Lake		-	-
#23009 Roofing Tiles for N. Ski Shelter	2,250	-	2,250
#1691 Docks - Pebble Cove, Replace	15,700	5,300	21,000
#2004 Dock - Indian Beach \$36,277.50 4/7/20	-	-	-
#17010 Lake - Buoys		7,859	7,859
		-	-
Campground		-	-
#3032 Campground Restroom Remodeling \$431,621	246,019	266,114	512,133
#1275 Campground - Railing, Stairs	1,550	-	1,550
		-	-
Entry Gates		-	-
#8001 East Gate - Fence, Wrought Iron		9,175	9,175
#8003 East Gate - Gate Openers		15,689	15,689
#8005 East Gate - Lighting		17,160	17,160
#8008 East Gate - Restroom		7,850	7,850
#8018 Main Gate - Gate Operators		10,549	10,549
#1006 Fairway Estates - Operators		6,297	6,297
#8003 North Gate - Gate Camera		4,602	4,602
		-	-
East Port		-	-
#7014 - East Port - Basketball Court Resurfacing		26,300	26,300
		-	-
Ski Slalom		-	-
#1904 Ski Slalom - Railing, Pipe	1,990	-	1,990
		-	-
Golf Course		-	-
#13057 Golf Netting		5,500	5,500
#13012 Golf Course Maintenance Yard		14,480	14,480
#13038 Irrigation Engineering and Design	5,000	17,183	22,183
#1208 GC Irrigation, Sys	66,786	-	66,786
2-2008-00 GC Irrigation Sys Additional \$12k	17,390	5,025	22,415
2-2102-00 GC Irrigation Sys \$2,030,400	1,397,326	-	1,397,326
#13007 Golf - Concrete, Repairs		26,950	26,950
#13046 Golf - Maintenance, Golf Carts (1)		11,552	11,552
		-	-
Grounds		-	-
#13051 Signs, POA		4,380	4,380
#8015 Main Gate Entrance Fountain Monument Repairs	5,800	13,816	19,616
#14003 East Port Landscaping Monument	18,555	109,850	128,404
#14006 Mailbox (Concrete Pads)		123,819	123,819
#14016 Signs, Street		8,353	8,353
#1853 Landscaping	11,102	-	11,102
#1848 Diamond Point Park Curbing	9,500	-	9,500
#1848 Mailbox Slabs	81,386	9,900	91,286
#1857 Signs, street	6,962	-	6,962
2-2010-01 CLDS So Median Landscape \$100k-\$150k	15,850	2,263	18,113
2-2212-00 CLDS Median Improvements \$680,400		406,242	406,242
#14012 Grounds - Signs, POA		3,465	3,465
#10005 Fairway Estates - Signs		1,110	1,110
		-	-
Vehicles		-	-
#25023 - Toyota, Tacomas		2,490	2,490
#25025 -Vehicle - Tractor, Kubota (1)		8,902	8,902
#25003 -Boat, Champion	12,360	-	12,360
#25004 - Boat		45,880	45,880
#25005 - Boat Trailer		11,739	11,739
#25006 - Boat (Patrol & Operations)		45,880	45,880
#25010 -Chevy's, 1998 (98-06) (4)	31,221	-	31,221
#1616 - Ford Escapes	55,515	-	55,515
#1618 Golf Cart - Enclosed	11,037	-	11,037
Unallocated	20,719	-	20,719
Total Repair & Replacement Fund Acct 02-0670	2,648,671	2,252,820	4,901,491

Canyon Lake Property Owners Association

Road Reserve Fund Expenditures

2021-2022 To Date Ending April 2022	2022-2023 To Date Ending March 2023	Project Totals 5/1/21 to 02/28/23
----------------------------------------	----------------------------------------	--------------------------------------

		\$	-
3-2209-00 Pavement Engineering "Year Two"	114,966	\$	114,966
3-2104-01 Pavement Imp Plan Design	193,183	\$	197,493
3-2102-00 Pavement Condition Index	94,514	-	\$ 94,514
3-2104-00 Campground - Misc Road Repairs	1,950	-	\$ 1,950
3-2201-02 Striping - (Holiday Harbor)	15,550	-	\$ 15,550
3-2201-01 Striping CLDS	6,450	-	\$ 6,450
#14017 - Traffic Signs	10,911	\$	10,911
Misc Repairs	2,500	\$	2,500
Total Road Reserve Fund Acct 03-0670	311,648	132,687	444,335

Canyon Lake Property Owners Association

FUND 05 CAPITAL IMPROVEMENT PROJECTS

Ending March 31, 2023

	2020-2021 Ending April 2021	2021-2022 Ending April 2022	2022-2023 Ending March 2023	Project Totals 5/1/20 to 02/28/23
			-	-
5-2111-01 Flag Poles		11,368	-	11,368
5-2004-00 Sierra Park North Pump Track Design & Engineering \$88,690.00	110,603	1,283	127,344.21	239,230
5-2010-03 Roadrunner Restroom Design \$31,800	23,624	6,174	-	29,798
5-2102-01 Mailbox Lighting Project \$145,320	60,825	60,825	-	121,650
5-2102-02 Sierra Park Shade Structures \$ 126,195	16,892	78,602	24,733.00	120,227
5-2102-03 Indian Beach Shade Project \$131,056		129,265	15,217.37	144,482
5-2105-00 Surveillance System -- Happy Camp		12,299	-	12,299
5-2105-01 Speed Trailer (3rd)		13,483	-	13,483
5-2105-02 Large Dog Park Phase 2		16,586	-	16,586
5-2105-03 Road Runner Park Restroom \$184,000		163,027	52,542.17	215,569
5-2106-00 Office Remodel P & C		11,373	-	11,373
5-2106-01 Sierra Park North \$2,200,000*		1,777,659	400,904.10	2,178,563
5-2107-00 Equestrian Center Barn Fans		2,575	-	2,575
5-2107-01 Lighthouse Restaurant & Bar Remodel		270	-	270
5-2108-00 Shade Canopy Lodge/Bar Patio		30,436	-	30,436
5-2108-01 Rob Caveney Park - Fencing		10,940	-	10,940
5-2111-00 Pickleball Courts Phase 2		25,652	17,523.25	43,175
5-2111-00 Happy Camp Propane Dispenser		10,775	-	10,775
5-2109-01 Sprinklers POA and Conference Room		3,071	-	3,071
5-2206-00 Country Club Patio Shade Project			59,508.35	59,508
5-2208-01 Pickleball Phase 2 Design			21,874.33	21,874
5-2302-01 Lodge Patio Event Space			29,774.00	29,774
	211,944	2,365,662.15	749,420.78	3,327,026.93

Date: 5/2/23

To: Board of Directors

From: Planning and Compliance Department

Board Action/Resolution: Member Marvin Hall Appealing ACC Denial for Oversized dock

T/L: 3974-012

Address: 22776 Water View Dr

Rule Violation

Member Since Oct. 15, 2007

PC.9.4 General Design Data for New or Replacement Docks

Exhibits for Review

Exhibit 1	Plot plan 1
Exhibit 2	Plot plan 2
Exhibit 3	RivCo Overview

Background

Member submitted an over-sized dock plan **March 16, 2023**, and the Committee denied the application due the size.

The dock size should not exceed twenty-eight feet. How the member uses the size is up to the member. The Committee recommends a twenty-two (**22'**) foot by ten (**10'**) foot slip.

In order to maintain the lake and the size of the dock built the Committee strives to keep the general design in **PC.9.4** for all new and replacement docks.

The current allowances for dock sizes were just revised and approved by the board in February of this year, however, the Committee had already been maintaining this general design with only a few exceptions. Those exceptions were approved in open main lake properties. There is always a desire from membership to get larger docks approved, however, in doing so would cause navigational issues in most cases.

Rules Description

PC.9.4 General Design Data for New or Replacement Docks

The Committee will rule on the type and color of dock allowed. The Committee may, in its sole discretion, deviate from these guidelines.

- U dock: **28'** long including a **6'** header, **16'** wide, **3'** fingers, **10'** opening

Maximum slip length in tight coves: **22'** long
Maximum slip length in open water area: **25'** long
Maximum header depth: **6'** long

- W dock: **28'** long including a **6'** header, **29'** wide, **3'** fingers, **10'** opening
Maximum slip length in tight coves: **22'** long
Maximum slip length in open water area: **25'** long
Maximum header depth: **6'** long
- L dock: **25'** long including **4'** header, **11'** wide
- T dock: **25'** long including **4'** header, **16'** wide
- Finger dock: **25'** long, **4'** wide

Committee Results

The Committee met and the application was denied:

1st Meeting Denied February 9, 2023: plan does not meet our requirements. Please use a checklist. **1372'** msl line missing. Distance to neighbor's docks missing. Dock not drawn to scale on plan. Slip is small at **9' 3"**. **EVMWD** encroachment consent has not been received.

2nd Meeting Denied February 16, 2023: no change. Plan does not meet our requirements. **1372'** msl line missing. Distance to neighboring docks missing. Dock not drawn to scale. Resubmit using checklist.

3rd Meeting Denied March 16, 2023: dock size should not exceed twenty-eight (**28'**) feet. How you use that size is up to you. We recommend a twenty-two (**22'**) foot by ten (**10'**) foot slip. **EVMWD** encroachment consent has not been received.

Committee In-Conclusion: The Committee has in a few cases approved oversized docks. Now that the lakeshore vacant lots are being built out, there are more boats and boat docks. The Committee and Board just recently approved larger sized dock design in PC.9.4 in February. When a dock is replaced, it must meet the standards.

Members Appeal – Please see members written appeal.

Fiscal Impact

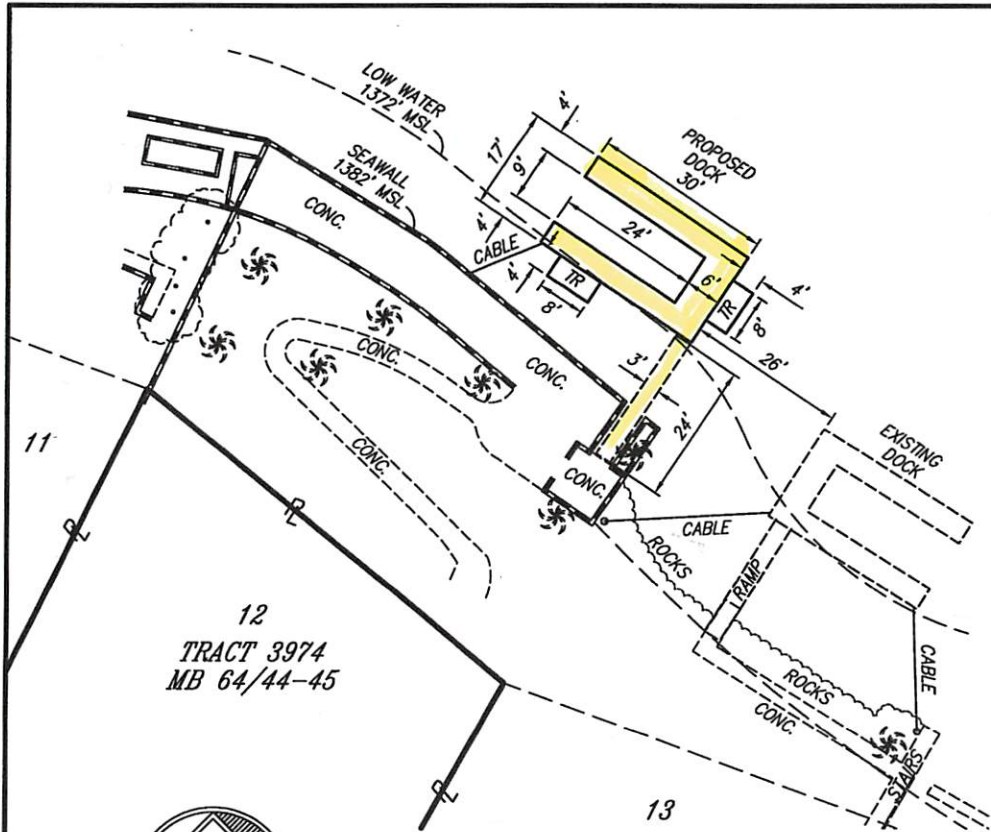
None

Staff Recommendation

Staff recommends that the Board of Directors uphold the ACC Committee decision and deny the members request for an over-sized dock.

Cheryl Mitchell

Senior Planning and Compliance Manager



DETAIL 'A' - PROPOSED DOCK

SCALE: 1"=20'



SCALE: 1"=20'



BASIS OF BEARINGS

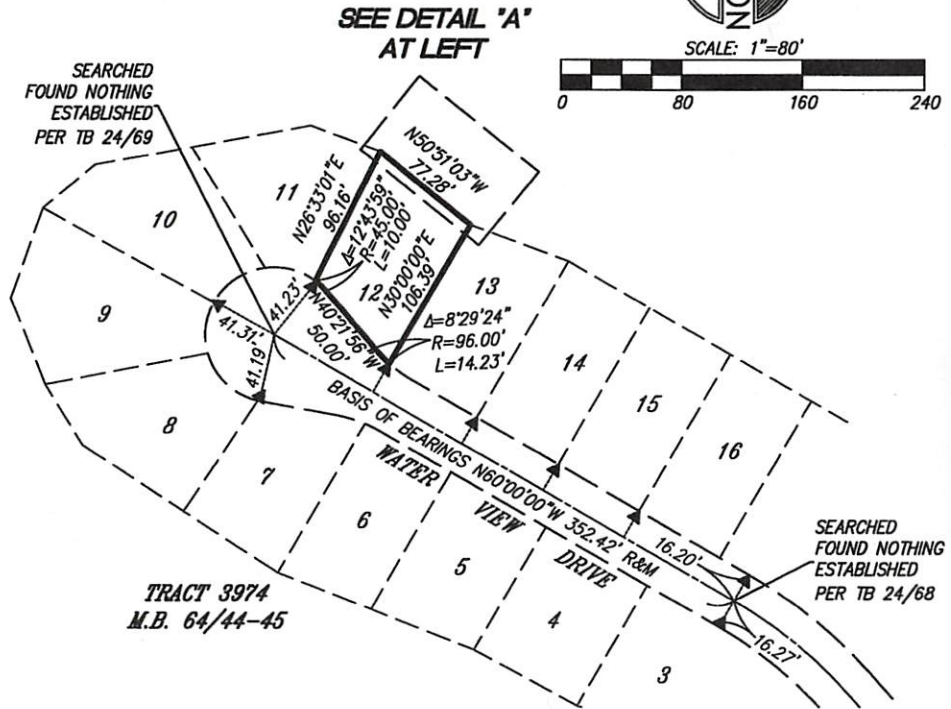
THE BASIS OF BEARINGS FOR THIS SURVEY IS THE CENTERLINE OF WATER VIEW DRIVE PER MB 64/44-45 BEING N60°00'00"W, AS SHOWN HEREON.

SURVEYOR'S NOTES AND LEGEND:

▲ INDICATES FOUND RAMSET NAIL, UNLESS OTHERWISE NOTED

ALL BEARINGS AND DISTANCES SHOWN HEREON ARE FROM RECORD DATA PER MB 64/44-45

TR = TOY RACK (4' X 8')



SEE DETAIL 'A' AT LEFT

BOUNDARY SURVEY

SCALE: 1"=80'



SCALE: 1"=80'



GNS SURVEY, INC.

LAND SURVEYING/MAPPING
28039 SCOTT RD., STE. D-293
MURRIETA, CA 92563
(951) 543-8462

22776 Water View Dr. DOCK SURVEY

APN(s): 354-101-015
FOR: HALL
DATE OF SURVEY: 02/27/2023
JOB NO.: 23-1003

SHEET

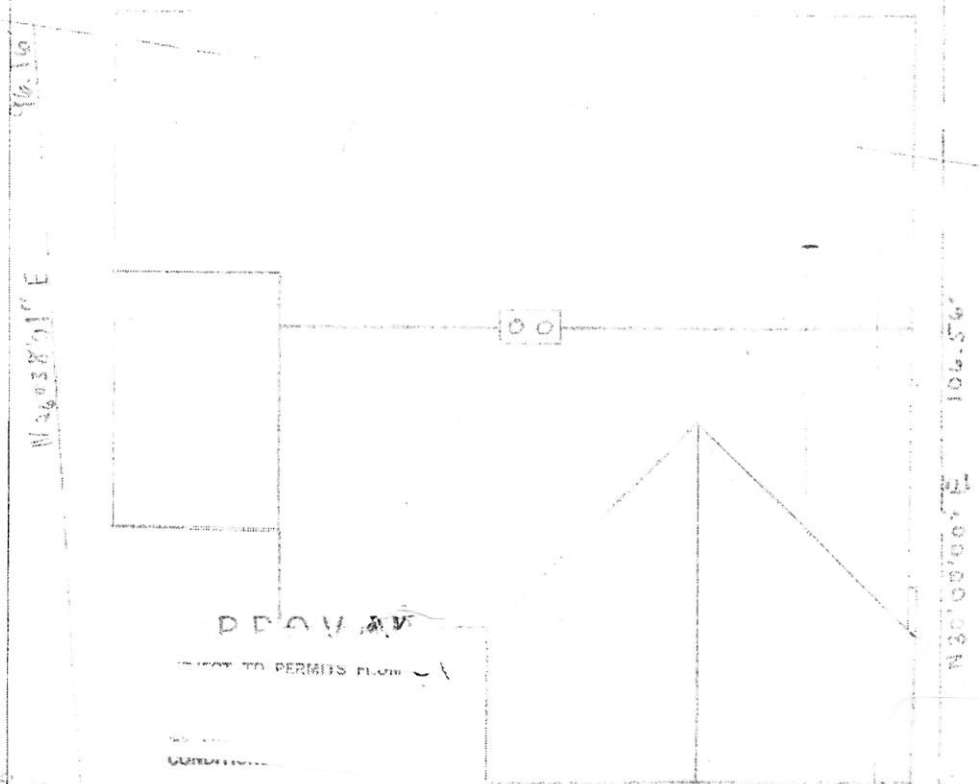
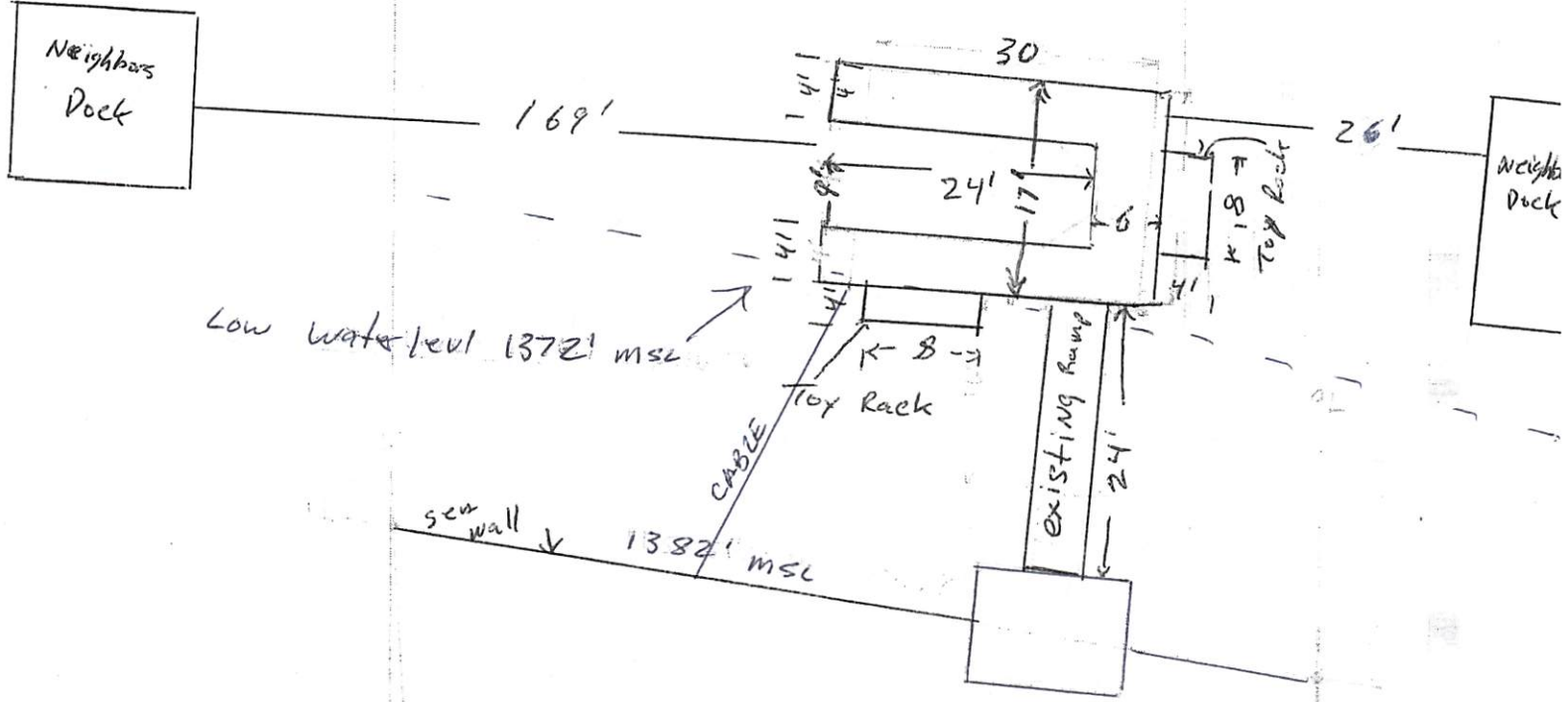
1

OF

1 SHEETS

3974-012

Plot Plan 3974.12



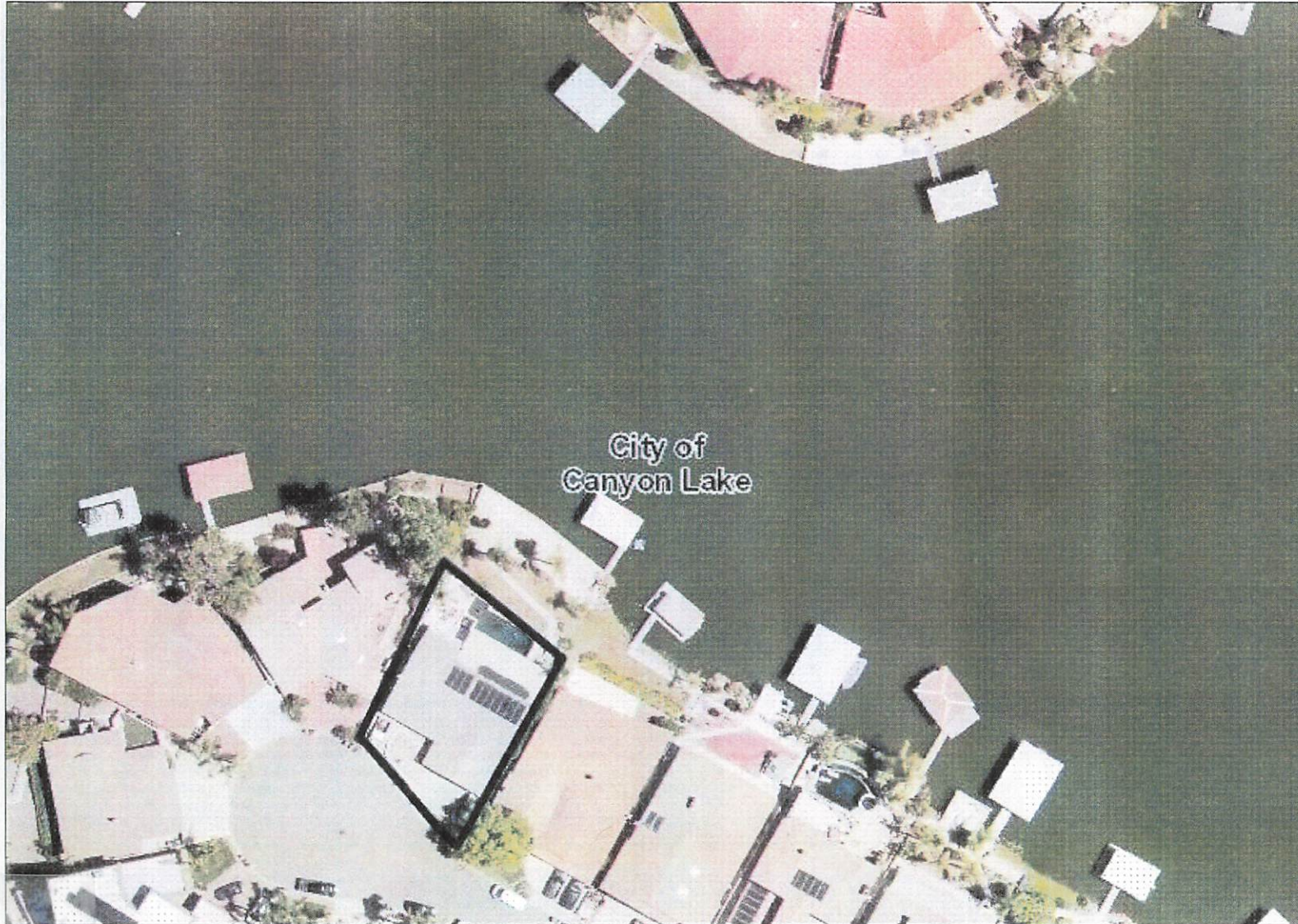
PROV. AV.

NOT TO PERMITS DRAWING

CONDITIONS

Map My County Map

22776 Water View Dr



Legend

- Blueline Streams
- City Areas



IMPORTANT Maps and data are to be used for reference purposes only. Map features are approximate, and are not necessarily accurate to surveying or engineering standards. The County of Riverside makes no warranty or guarantee as to the content (the source is often third party), accuracy, timeliness, or completeness of any of the data provided, and assumes no legal responsibility for the information contained on this map. Any use of this product with respect to accuracy and precision shall be the sole responsibility of the user.

Notes

94

94

188 Feet

REPORT PRINTED ON... 4/18/2023 1:51:11 PM

PDF Pg. No. 67

© Riverside County GIS

Date: 5/2/23

To: Board of Directors

From: Planning and Compliance Department

Board Action/Resolution: Member Brian Ross Appealing ACC Denial Front Entry Patio Cover into Courtyard

T/L: 3868-398

Address: 29000 Scout Ct

CC&R Violation

Member Since Sep. 27, 2018

7. SIZES AND PLACEMENT OF RESIDENCES AND STRUCTURES (b)
PC.2.4 Front Yard Setback
PC.2.1 Community Setback

Exhibits for Review

Exhibit 1 Picture of Front Entry
Exhibit 2 Original Front Elevation (December 20, 2018)
Exhibit 3 Original Plot Plan (December 20, 2018)
Exhibit 4 Front Elevation
Exhibit 5 New Plan (Highlighted Area)

Background

Member was approved for a new home (Exhibit 2) **December 20, 2018**, upon an inspection of the project the inspector found that a portion of the front entryway patio cover is located within the twenty (20') foot front yard setback.

Inspector sent a notification stating that the project was not according to the approved plan and a correction plan must be submitted to the ACC Committee.

Mr. Ross submitted an application to the ACC Committee and due to the front entryway patio cover set in the front yard setback a CC&R violation the Committee denied the application.

Member is currently appealing to the board to keep the front entryway patio cover in the current position located in the front yard setback.

Scout Ct has a nine (9') community setback.

The front yard is twenty-foot (20') setback, adding it with the twelve-foot (9') community setback, the post of the patio cover is required to be located twenty-nine (29') feet back from the curb.

Rules Description

PC.2.1 Community Setback - The area between the curb line and the Front Property Line. The depth of this setback varies between four (4') and seventeen (17') feet depending on the width of street in front of the lot. For most lots, the community setback distance is measured from the back of the curb. The property owner is responsible for maintaining the community setback in front of their property.

PC.2.4 Front Yard Setback - The area between the Front Property Line and a parallel line twenty (20) feet deep into the property. This is also called the Front Yard.

7. SIZES AND PLACEMENT OF RESIDENCES AND STRUCTURES - Every residence dwelling constructed on a lot shall contain the following minimum square feet of fully enclosed floor area devoted to living purposes (exclusive of roofed or unroofed porches, terraces, garages, carports, and other outbuildings).

(b) Twenty (20') feet from the front line of each lot abutting the street;

Committee Results

The Committee met and the application was denied:

1st Meeting Denied September 29, 2022: front entry structure is in the front twenty-nine (29')-foot setback and needs to be removed

Members Appeal – Please see members written appeal.

Fiscal Impact

None

Staff Recommendation

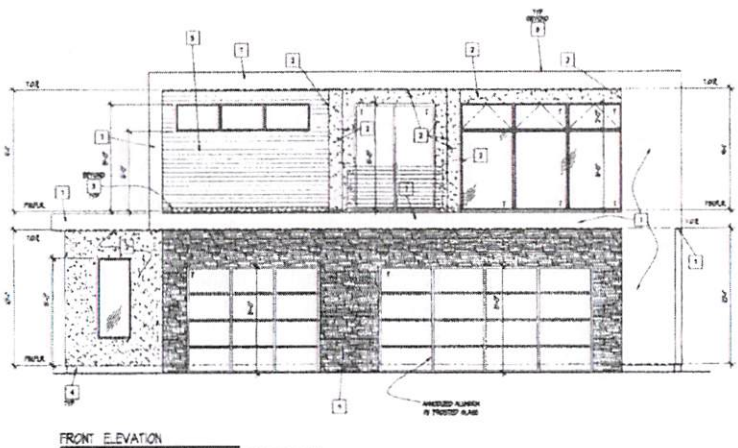
Staff recommends that the Board of Directors uphold the ACC Committee decision and deny the members request to keep the front entryway patio cover post in the front yard setback.

Cheryl Mitchell _____
Senior Planning and Compliance Manager

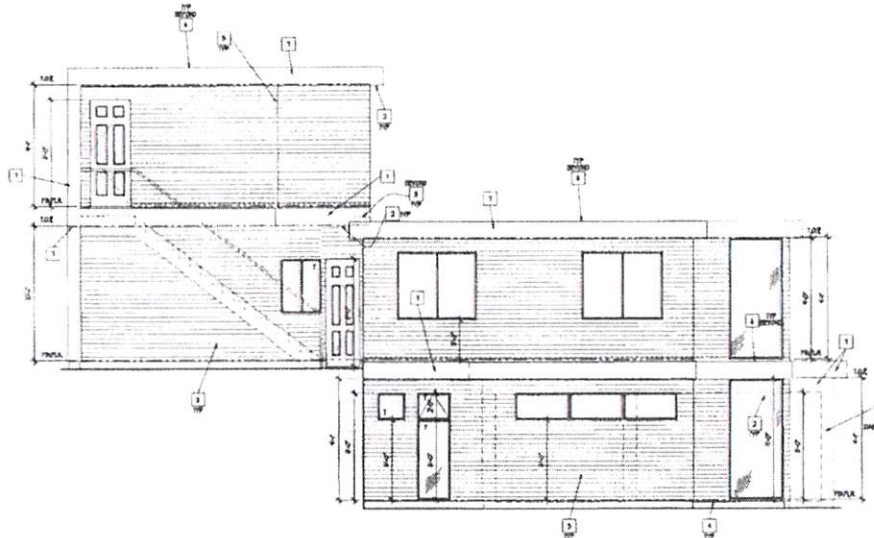
1



04/19/2023 07:35



FRONT ELEVATION



RIGHT ELEVATION

ELEVATION SCHEDULE

- 1. UNLESS NOTED OTHERWISE TO CONTRARY, ALL FINISHES SHALL BE AS SHOWN ON THESE ELEVATIONS.
- 2. ALL FINISHES SHALL BE APPLIED TO THE SURFACE AS SHOWN UNLESS NOTED OTHERWISE.
- 3. ALL FINISHES SHALL BE APPLIED TO THE SURFACE AS SHOWN UNLESS NOTED OTHERWISE.
- 4. ALL FINISHES SHALL BE APPLIED TO THE SURFACE AS SHOWN UNLESS NOTED OTHERWISE.
- 5. ALL FINISHES SHALL BE APPLIED TO THE SURFACE AS SHOWN UNLESS NOTED OTHERWISE.
- 6. ALL FINISHES SHALL BE APPLIED TO THE SURFACE AS SHOWN UNLESS NOTED OTHERWISE.

ELEVATIONS

ROSS RESIDENCE
 LOT 840 TRACT 3669
 2400 SCOTT COURT
 CANYON LAKE, CA 94587
 APR 2008-03-001

Drawn by: TC
 Checked by:
 Date: 8-1-08
 Job No.: 07-2017

1/4" = 1'-0"
 Sheet Number
A-5.0
 of 5

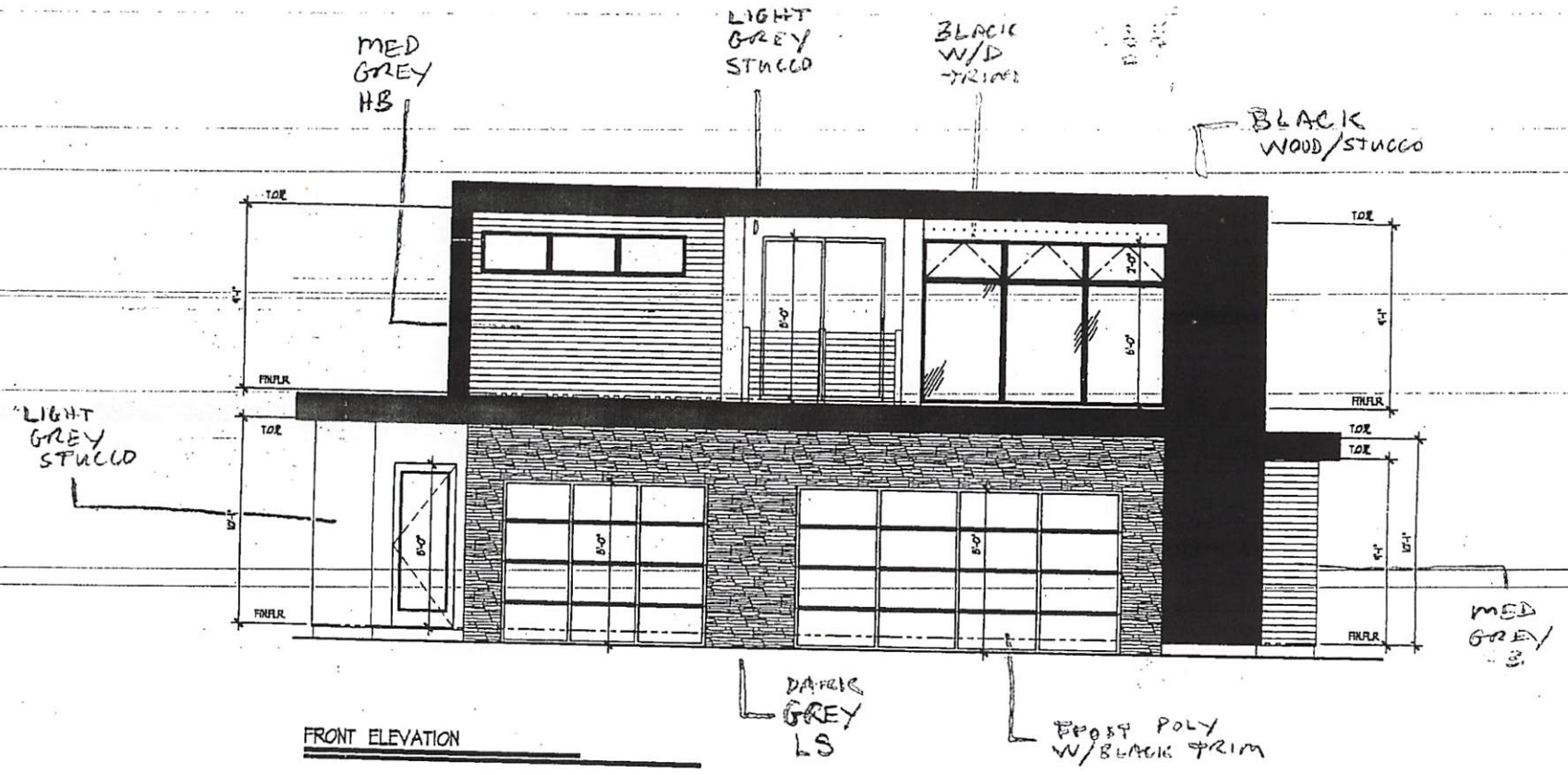
APPROVED
SUBJECT TO ALL CC&R/RULES
& REGULATIONS OF THE C.L.P.O.A.
& SUBJECT TO ALL REQUIRED PERMITS
FROM CITY OF CANYON LAKE BUILDING &
SAFETY DEPARTMENT.
SEE LETTER OF APPROVAL FOR
SPECIAL CONDITIONS.

X _____



MASTER

3868 / 398
ROSS

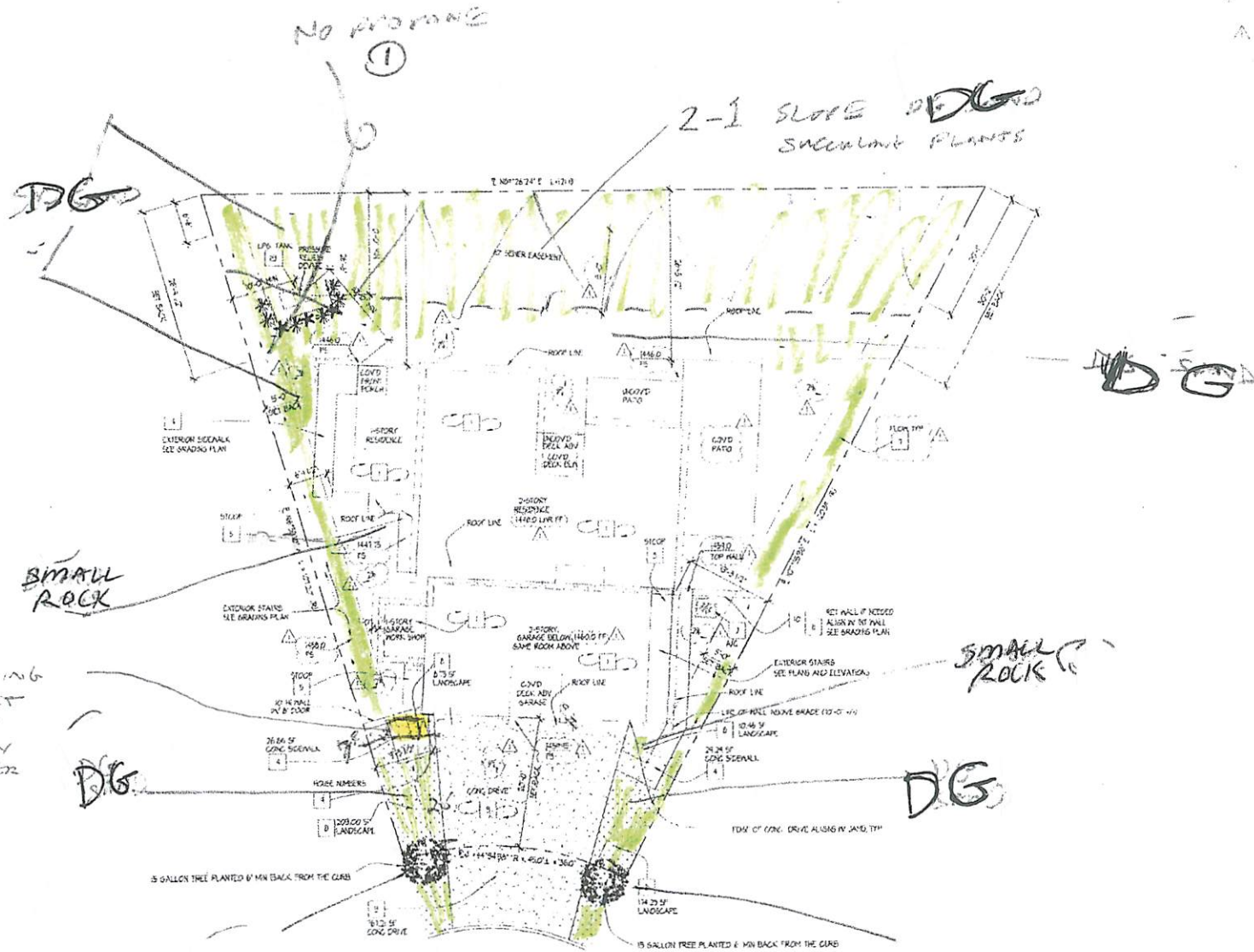


FRONT ELEVATION

APPROVED
 SUBJECT TO ALL CC&R/RULES
 & REGULATIONS OF THE C.L.P.O.A.
 & SUBJECT TO ALL REQUIRED PERMITS
 FROM CITY OF CANYON LAKE BUILDING &
 SAFETY DEPARTMENT.
 SEE LETTER OF APPROVAL FOR
 SPECIAL CONDITIONS.

X _____





- SITE NOTES**
- 1. [Symbol] INDICATES NOTES APPLICABLE TO THIS PLAN ONLY WHEN REFERENCED
 - 2. ROOFING MATERIAL - "CERTAINTED" GLASS TA PLANTING MODIFIED STEEPEN ROOF COVERING WITH 22% SLOPE FOR APPROVED 22
 - 3. ROOF MATERIAL TO BE INSTALLED PER MFG. SPEC'S. PROVIDE 2" (2.5") FLASHING & COUNTER-FLASHING AS REQUIRED. MATCH EXISTING OR VERIFY NUMBER
 - 4. ALL UNITS ON CONCRETE PAD
 - 5. CONC. DRIVEWAY - VERIFY REINFOR. AND/OR BALDER
 - 6. CONC. WALK - VERIFY REINFOR. AND/OR BALDER
 - 7. EXTERIOR CONC. SLOOP
 - 8. 6" HIG. HIGH VINYL FENCE
 - 9. DIRECTION OF FLOW
 - 10. LANDSCAPING
 - 11. HOUSE NUMBERS SHALL BE MOUNTED TO THE HOUSE AND SHALL BE VISIBLE AND LEGIBLE FROM THE STREET
 - 12. THE ADDRESS NUMBER SHALL CONTRAST WITH THEIR BACKGROUND MIN. 4" HIGH IN 1/2" STRIKE
 - 13. EXTERIOR WALL SIZE CIVIL PLANS FOR DETAILS
 - 14. PROVIDE SLOPED FRESH & RETAINING WALL. VISIBLE FROM STREET
 - 15. 200 GAL. 1/2" TANK. ENCLOSE 3" (3.5") MIN. 15" HIG. HIGH VINYL FENCE & 10' CLEARANCE FROM TANK. PROVIDE DECORATIVE PLAN LANTERNING BARRIER. VERIFY PLANT TYPES IN COVER AND PIA

FRONT YARD 50 FOOTPASE = 1220.44 SQ. FT.
 1/3 OF 1220.44 SQ. FT. = 406.81 SQ. FT. OF LANDSCAPING REQUIRED
 1220.44 SQ. FT. TOTAL YARD
 166.40 SQ. FT. CONCRETE AREA
 434.04 SQ. FT. OF LANDSCAPE AREA PROVIDED

15 GAL TREES

15 GAL TREES