

31512 Railroad Canyon Road, Canyon Lake, CA 92587

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www.canyonlakepoa.com

**DATE:** November 1, 2022 **ACTION:**

**TO:** Board of Directors

**FROM:** Sr. Member Services Manager

**RE:** APPROVAL – Revise Rule GR.6.14 Estates Access Control

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**Background**

Due to the absence of gates, residents living on Blackhorse and Sorrel Lane often experience issues with non-members parking on these streets loitering, littering, and displaying inappropriate behavior. Not only is this behavior unwelcomed and disruptive to members living on these streets, but there is also an extreme fire threat when cigarette butts are thrown onto these larger lots. The logistics for new gate designs are being coordinated for future installation; however, a solution is needed in the interim. In an effort to reduce the volume of unauthorized vehicles parking on these streets, the Association has painted red, resident-only parking areas and is proposing the following rule revisions.

**Fiscal Impact**

**Recommendation**

It is recommended that the Board of Directors approve to add new rule GR.6.14 as attached.

*Amanda Moore*

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Amanda Moore, Sr. Member Services Manager

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## Current Rule

### **GR.6.14 Fairway Estates Access Control**

These are the requirements established by CLPOA for access control for the Fairway Estates.

**GR.6.14a** - Gate entrances are on Big Tee, Skylink and the Town Center Golf Cart gates. Residential pedestrians must enter the community through an authorized access gate.

**GR.6.14b** - Should power failure occur, Community Patrol shall be notified. The gates will be placed in an open position and manually operated by personnel until power is restored.

**GR.6.14c** - For access to Fairway Estates, entry shall be the following means only:

- Membership card(s)
- RFID Transponder(s)
- Call-In(s)
- Community Patrol
- Permanent Guest List

**GR.6.14d** - Only Fairway Estates residents / members or authorized guest(s) may park on the streets in the Fairway Estates. Vehicles parked on the street must display a valid decal, guest pass, or Fairway Estates temporary parking permit. Fairway Estates residents/members may obtain up to a maximum of six (6) temporary parking permits per property from the Member Services department. Failure to display a valid decal, guest pass, or Fairway Estates temporary parking permit may result in applicable fine.

**GR.6.14e** - Any resident expecting more than ten (10) guests on a given day must submit a list of their names, first and last in alphabetical order to the CLPOA no later than twenty-four (24) hours prior to the guests' arrival. Lists are to be submitted Monday through Saturday during business hours. Failure to submit guest party list within stated time frame will result in a charge of applicable expedite fee.

**GR.6.14f** - No vehicle may be parked on the street in excess of any consecutive aggregate of seventy-two (72) hours during any one-week period. A member may request from Member Services a CLPOA Moving Pass / Temporary Parking Permit, so that they may park for a maximum of seventy-two (72) hours. [For further information, refer to Section IV, paragraph GR.4.3.]

## Proposed Revision (Redlined)

### **GR.6.14 ~~Fairway~~ Canyon Lake Estates and Fairway Estates Access Control**

~~These are the requirements established by CLPOA for access control for the Fairway Estates.~~

**GR.6.14a** - ~~Entrances to the Canyon Lake Estates are located on Black Horse and Sorrel Lane.~~ Gate entrances ~~to the Fairway Estates~~ are located on Big Tee, Skylink and the Town Center Golf Cart gates. Residential pedestrians must enter the community through an authorized access gate ~~or entrance~~.

**GR.6.14b** - Should power failure occur, Community Patrol shall be notified. The gates will be placed in an open position and manually operated by personnel until power is restored.

**GR.6.14c** - For access to Fairway Estates, entry shall be the following means only:

- Membership card(s)
- RFID Transponder(s)
- Call-In(s)

- Community Patrol
- Permanent Guest List

**GR.6.14d** – Only residents / members of the Fairway Estates and Canyon Lake Estates residents / members or authorized guest(s) may park on the these streets in the Fairway Estates. Vehicles parked on the street without must display a valid decal, guest pass, or Fairway Estates / Canyon Lake Estates temporary parking permit displayed will be subject to the applicable fine. Fairway Estates and Canyon Lake Estates residents/members may obtain up to a maximum of six (6) temporary parking permits per property from the Member Services department. Failure to display a valid decal, guest pass, or Fairway Estates temporary parking permit may result in applicable fine.

~~**GR.6.14e** – Any resident expecting more than ten (10) guests on a given day must submit a list of their names, first and last in alphabetical order to the CLPOA no later than twenty four (24) hours prior to the guests' arrival. Lists are to be submitted Monday through Saturday during business hours. Failure to submit guest party list within stated time frame will result in a charge of applicable expedite fee.~~

~~**GR.6.14f** – No vehicle may be parked on the street in excess of any consecutive aggregate of seventy-two (72) hours during any one week period. A member may request from Member Services a CLPOA Moving Pass / Temporary Parking Permit, so that they may park for a maximum of seventy-two (72) hours. [For further information, refer to Section IV, paragraph GR.4.3.]~~

### Revised Rule

#### **GR.6.14 Canyon Lake Estates and Fairway Estates Access Control**

**GR.6.14a** - Entrances to the Canyon Lake Estates are located on Black Horse and Sorrel Lane. Gate entrances to the Fairway Estates are located on Big Tee, Skylink and the Town Center Golf Cart gates. Residential pedestrians must enter the community through an authorized access gate or entrance.

**GR.6.14b** - Should power failure occur, Community Patrol shall be notified. The gates will be placed in an open position and manually operated by personnel until power is restored.

**GR.6.14c** - For access to Fairway Estates, entry shall be the following means only:

- Membership card(s)
- RFID Transponder(s)
- Call-In(s)
- Community Patrol
- Permanent Guest List

**GR.6.14d** – Only residents / members of the Fairway Estates and Canyon Lake Estates or authorized guest(s) may park on these streets. Vehicles parked on the street without a valid decal, guest pass, or Fairway Estates / Canyon Lake Estates temporary parking permit displayed will be subject to the applicable fine. Fairway Estates and Canyon Lake Estates residents / members may obtain up to six (6) temporary parking permits per property from the Member Services department.

Fine Amount - \$250.00 per occurrence