

---

31512 Railroad Canyon Road, Canyon Lake, CA 92587

951.244.6841

www.canyonlakepoa.com

**DATE:** December 6, 2022 **ACTION:**

**TO:** Board of Directors

**FROM:** Sr. Member Services Manager

**RE:** APPROVAL – Revise Rule EC.5.3 Indemnification Required for Bringing Horses into the Facility

---

---

**Background**

Staff wants to bring the Equestrian Center day use rule into consistency with internal policy requirements.

**Fiscal Impact**

None

**Recommendation**

It is recommended that the Board of Directors approve to revise rule EC.5.3 as attached.

*Amanda Moore*

---

Amanda Moore, Sr. Member Services Manager

---

## **Current Rule**

### **EC.5.3 Indemnification Required for Bringing Horses into the Facility**

Horses not boarding at the Equestrian Center can only be brought in by Prime, Associate and Sub-Associate members. These horse owners must fill out a separate indemnification for each horse brought into the facility.

## **Proposed Revision (Redlined)**

### **EC.5.3 Indemnification Required for Bringing Horses into the Facility**

~~Horses not boarding at the Equestrian Center can only be brought in by Prime, Associate and Sub-Associate members. These horse owners must fill out a separate indemnification for each horse brought into the facility.~~ Horses not currently boarded at the Equestrian Center may be brought in by members with Equestrian privileges provided the following requirements are met:

EC.5.3a Monday – Friday, 24-hour notice is required. Saturday – Sunday and holidays, 48-hour notice is required.

EC.5.3b A copy of bill of sale / evidence of ownership is provided.

EC.5.3c Vaccination records demonstrating the horse has the following current shots are provided: Eastern & Western Encephalomyelitis, Tetanus, Toxoid / West Nile, Influenza / Rhinopneumonitis and Strangles.

EC.5.3d A Certificate of Liability Insurance for the animal must be submitted demonstrating a minimum of \$300,000 liability per horse, CLPOA listed as additional insured, and both CLPOA addresses:

- Mailing Address: 31512 Railroad Canyon Rd., Canyon Lake, CA 92587
- Equestrian Center: 29221 Longhorn Dr., Canyon Lake, CA 92587

EC.5.3e Appropriate waiver form(s) must be completed and signed.

EC.5.3f Current documentation for each horse must be on file with CLPOA for day and facility use.

## **Revised Rule**

### **EC.5.3 Indemnification Required for Bringing Horses into the Facility**

Horses not currently boarded at the Equestrian Center may be brought in by members with Equestrian privileges provided the following requirements are met:

EC.5.3a Monday – Friday, 24-hour notice is required. Saturday – Sunday and holidays, 48-hour notice is required.

EC.5.3b A copy of bill of sale / evidence of ownership is provided.

EC.5.3c Vaccination records demonstrating the horse has the following current shots are provided: Eastern & Western Encephalomyelitis, Tetanus, Toxoid / West Nile, Influenza / Rhinopneumonitis and Strangles.

EC.5.3d A Certificate of Liability Insurance for the animal must be submitted demonstrating a minimum of \$300,000 liability per horse, CLPOA listed as additional insured, and both CLPOA addresses:

- Mailing Address: 31512 Railroad Canyon Rd., Canyon Lake, CA 92587
- Equestrian Center: 29221 Longhorn Dr., Canyon Lake, CA 92587

EC.5.3e Appropriate waiver form(s) must be completed and signed.

EC.5.3f Current documentation for each horse must be on file with CLPOA for day and facility use.