

The Canyon Lake Property Owners Association Board of Directors (Board) met in Regular Session on Tuesday, March 5, 2024. President Bill Van Vleet called the meeting to order at 6:04 p.m. Directors present were Jeff Bill, Alex Cook, Joe Kamashian and Greg Doherty. Five Board Members were present. Quorum was met. Also present were; Legal Counsel, Attorney Sean Kane; General Manager Eric Kazakoff; Assistant General Manager Lynn Jensen; Controller Susan Dawood; Member Services Manager Mary Ziegler; and PIO / Clerk of the Board Harmony McNaughton.

**1. Welcome and Call to Order**

Pledge of Allegiance was led by Director Bill.

A moment of silence for Eric Frega and Mary Koster was led by President Van Vleet.

Quorum was verified by PIO / Clerk of the Board Harmony McNaughton.

**2. Approval of Minutes**

- February 6, 2024
- February 20, 2024

MOTION/RESOLUTION: Director Cook moved that the Board of Directors approve the Regular Session Board Meeting Minutes, as attached. Director Doherty seconded. Five votes in favor. MOTION CARRIED

**3. Public Official Comments**

The Board heard public official comments.

**4. Presentations**

- Allied Universal Security Services Community Patrol Captain Zachary Wells provided a Community Patrol Update.
- President Van Vleet recognized the Member of the Month – Shawna Bowen
- Assistant General Manager Lynn Jensen recognized the Employee of the Quarter – Faith Campas

**5. Announcements**

None.

**6. Member Comments on Non-Personnel Issues**

The Board heard member comments.

**7. Consent Agenda (Items A - B)**

MOTION/RESOLUTION: Upon motion properly made by Director Doherty, seconded by Director Kamashian and five votes in favor, items A and B were approved.

**A. APPROVAL: Ratify Monthly Financial Statement Review**

MOTION/RESOLUTION: That the Board of Directors review and approve the monthly Financial Statements, and all additional required information per Code Sec. 5500. APPROVED

**B. Report of Executive Session Actions**

MOTION/RESOLUTION: That the Board of Directors review and approve the Executive Session Actions, as written. APPROVED

**8. Board Action Items**

**8.1 APPROVAL: FYE 24-25 Operating Budget & Fee Schedule**

**MOTION/RESOLUTION:** President Van Vleet moved that the Board of Directors approve the attached Operating Budget as part of the Annual Budget for the Fiscal Year beginning May 1, 2024, in the amount of \$14,413,984. Director Bill seconded. MOTION FAILED

**MOTION/RESOLUTION:** Director Kamashian made a subsidiary motion that the Board of Directors approve the attached Operating Budget as part of the Annual Budget for the Fiscal Year beginning May 1, 2024, in the amount of \$14,327,318. Director Bill seconded. A roll call vote was held. Five votes in favor. MOTION CARRIED

**8.2 APPROVAL: FYE 24-25 Reserve Funding Approval**

**MOTION/RESOLUTION:** Director Cook moved that for the Fiscal Year beginning May 1, 2024, it is recommended the Board of Directors approve the funding levels presented above as an integral part of the Canyon Lake Property Owners budget for the year. Director Kamashian seconded. MOTION FAILED

**MOTION/RESOLUTION:** Director Kamashian made a subsidiary motion that for the Fiscal Year beginning May 1, 2024, the Board of Directors approve the funding levels of \$2,775,000 Repair and Replacement, \$1,700,000 for Road, and \$500,000 for CIP as an integral part of the Canyon Lake Property Owners budget for the year. Director Doherty seconded. A roll call vote was held. Five votes in favor. MOTION CARRIED

**8.3 APPROVAL: FYE 24-25 Annual Assessments**

**MOTION/RESOLUTION:** Director Kamashian moved that the Board of Directors approve the annual assessment in the amount of \$4,021 to be effective May 1, 2024. (The final approved annual assessment amount will be rounded in order to be evenly divided by 12.) Director Cook seconded. A roll call vote was held. Five votes in favor. MOTION CARRIED

**8.4 APPROVAL: Community Patrol Services Contract Funding Approval**

**MOTION/RESOLUTION:** President Van Vleet moved that the Board of Directors approve funding from the Operating Budget, account 40-648 for Community Patrol Contract Services, for the year one costs in an amount not to exceed \$2,989,073 and enter into a three-year contract with the vendor. Director Kamashian seconded. Five votes in favor. MOTION CARRIED

**8.5 APPROVAL: 2024 Resolution on Variances for Fiesta Hopper**

**MOTION/RESOLUTION:** Director Cook moved that the Board of Directors approve the attached Resolution on Variances for Fiesta Hopper, for the 2024 annual event, effective March 5, 2024. Director Doherty seconded. Five votes in favor. MOTION CARRIED

**8.6 APPROVAL: Committee Appointment – Senior Work Group**

**MOTION/RESOLUTION:** Director Bill moved that the Board of Directors approve the appointment of Renee Griffiths as a member to the Senior Work Group, March 5, 2024. Director Kamashian seconded. Five votes in favor. MOTION CARRIED

**8.7 APPROVAL: Appoint an Alternate Rule Review Committee Member**

**MOTION/RESOLUTION:** Director Cook moved that the Board of Directors approve to appoint Allison Peacock as an alternate member to the Rules Review Committee; contingent upon execution of the

confidentiality agreement. Director Kamashian seconded. Three votes in favor, Director Bill and President Van Vleet against. MOTION CARRIED

8.8 28-Day Reading: Revise Rule GR.3.8 Lessees

MOTION/RESOLUTION: President Van Vleet moved that the Board of Directors table this item. Director Cook seconded. Five votes in favor. MOTION CARRIED

9. **Association Reports**

- General Manager Eric Kazakoff provided an association report.
- Staff Reports, as written.

10. **Board Comments**

Directors provided comments.

11. **Architectural Appeals**

None.

12. **Next Meeting Date**

- Tuesday, April 9, 2024, at 1:00 p.m. – Executive Session
- Tuesday, April 9, 2024, at 6:00 p.m. – Regular Session

13. **Adjournment**

MOTION/RESOLUTION: Director Cook moved to adjourn the meeting. Director Kamashian seconded. Meeting adjourned at 7:28 p.m.

Minutes approved:  Approved on: 4/9/2024